



MINUTES
CITY OF NORCO
Parks and Recreation Commission

September 8, 2014

City Council Chambers
2820 Clark Avenue, Norco, CA 92860



Corinne Holder, Chair
Geoff Kahan, Vice Chair
Richard Boyle, Commissioner
Jennifer Gable, Commissioner
Richard Hallam, Commissioner

-
1. **CALL TO ORDER:** 6:33 PM
 2. **ROLL CALL** **Chair Holder, Present**
 Vice Chair Kahan, Present
 Commissioner Boyle, Present
 Commissioner Gable, Present
 Commission Hallam, Arrived at 7:15 pm

Staff Present: **Superintendent Anglin, Superintendent Scagnamiglio, Supervisor Koke, Supervisor Calvert, Facilities Coordinator Ireland and Executive Secretary Shepard**

3. **PLEDGE OF ALLEGIANCE** **Commission Member Gable**

4. **PRESENTATION/S**

Introduction of new Volunteer and Special Events Specialist, Chauntal Coshow
Superintendent Anglin introduced Chauntal Coshow to the Commissioners and welcomed her. Chauntal stated she was excited to work for the City and was looking forward to working with everyone.

5. **PUBLIC COMMENTS - NONE**

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES – July 14, 2014

END OF CONSENT CALENDAR

M/S Kahan/Boyle to approve the consent calendar items with the corrections as stated.

AYES: Boyle, Gable, Hallam, Holder, Kahan Motion Passed

7. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**

8. **DIRECTOR ACTION ITEMS**

A. Commissioner Sub-Committee Assignments

B. Reschedule next Commission Meeting

Superintendent Anglin stated that our next regularly scheduled meeting would be November 10th. With the grand opening of the Veterans Memorial on November 11th and the dignitary reception the night before, we will need to reschedule the meeting. After some discussion, it was decided to tentatively schedule the next meeting to November 17th. A confirmation will be emailed to everyone once it is scheduled.

C Electronic Cigarettes in Sports Park Discussion

Superintendent Anglin discussed the staff report that was provided to Commission. She then introduced Rachel Martin from CNUSD who provided a power point presentation to the commission regarding the subject. With no questions from the Commission, Superintendent Anglin opened it up for discussion from Commission.

Commissioner Boyle stated that he thinks this is a high priority and we should send it to council. The use of these products is of no benefit to anyone.

Commissioner Kahan stated that the lack of regulations from the Federal level, we need to evaluate if it allowable in our parks. We have a responsibility to our youth and our stand ought to be a ban of anything that is potentially harmful. He suggests we err on the side of caution until studies are complete.

Commissioner Gable stated that this is very important to her. It seems obvious that the companies are trying to get the younger generation involved. She feels very strongly that it is not acceptable for use in a park.

Chair Holder stated that it was very thoughtful for the sports groups to come together to bring this to the City's attention. She stated that she would like to take this to Council.

Superintendent Anglin stated that the point is that we need to update the ordinance to include vapor cigarettes. Once this is done, we can forward it to Council for approval. All Commissioners concurred that they support an amendment to the Norco Municipal Code and that the new ordinance wording should include e-cigarettes, nicotine and any devices used for nicotine or tobacco. Staff will present an amendment at the next Commission meeting.

D. Cell Site Updates

Superintendent Anglin stated that Verizon is still actively pursuing the three sites for their towers in Norco. Everything is still moving forward

AT&T is looking to renegotiate the already approved lease agreement. They would like to make some changes. This may become a legal issue, so there can be no further discussion at this time.

E. USACE community Meeting to Discuss the Ecosystem Planning for Non-Native Plant Removal as Restoration of the Santa Ana River

Superintendent Anglin informed the Commission that a meeting held on September 3. The Army Corp of Engineers (ACOE) is restoring to the riverbed to native materials. Some of the trails may be closed during the time of the project. The ACOE is willing to work with the local equestrians to make sure they are happy as the project moves on. Commissioner Holder stated that she had attended the meeting and provided more detailed information to the rest of the Commissioners. The round tables were very helpful. The biologists were very receptive and it seems the attendees were satisfied when they left the meeting. Commissioner Boyle stated that when doing a project like this, it is very important to be transparent. This helps the local equestrians be more comfortable with the process.

9. DEPARTMENT REPORTS

A. Department Operations Report Recreation and Community Services

Superintendent Anglin presented an overview of the Staff Report that was provided to the Commission.

B. Department Operations Report Parks and Building Maintenance

Supervisor Koke presented an overview of the Staff Report that was provided to the Commission. Commissioner Kahan mentioned that a few trees at Community Center Park look like they may need some attention. Supervisor Koke stated he would evaluate the trees in the morning.

C. Department Operations Report George Ingalls Equestrian Event Center

Facilities Coordinator Ireland presented an overview of the Staff Report that was provided to the Commission.

D. Department Operations Report Animal Control Services

Superintendent Scagnamiglio presented an overview of the Staff Report that was provided to the Commission.

10. COMMISSION ACTION ITEMS

11. COMMITTEE REPORTS

A. City of Norco 50th Birthday Celebration

Superintendent Anglin discussed the report that was provided to Commission. She gave a big "shout-out" to Commissioner Kahan for his hard work with the Sock Hop. Commissioner Kahan stated that he was very proud of the committee and their hard work. He will be presenting a donation of the proceeds to the City Council at their next meeting.

Norco High School football is celebrating the City's 50th birthday by putting the City birthday logo on their helmets.

B. George A. Ingalls Veterans Memorial Update

Superintendent Anglin stated plans are underway for the sponsor reception for Monday, November 10 with a preview of the memorial. It will be by invitation only.

Commissioner Kahan provided an update on the plans to date for the November 11th celebration. He also stated that the footing is being installed for the flag pole this week.

C. Special Events Update

Superintendent Anglin reviewed the report provided to the Commission. In response to Commissioner Hallam's question, Superintendent Anglin stated that she will forward to him the sponsor application that was not included in the initial mailing.

D. Programming for Changing Demographics of Older Adults –

Supervisor Calvert reviewed the report that was provided to Commission.

ADJOURNMENT

Chair Holder adjourned the meeting at **8:28 p.m.**

M/S Hallam/Gable to adjourn the meeting to the next regular meeting tentatively scheduled for November 17, 2014.

AYES: Boyle, Gable, Hallam, Holder, Kahan

Motion Passed

Robin Shepard
Executive Secretary