



MINUTES
CITY OF NORCO
Parks and Recreation Commission

December 22, 2014

City Hall Conference Rooms A & B
2870 Clark Avenue, Norco, CA 92860



Corinne Holder, Chair
Geoff Kahan, Vice Chair
Richard Boyle, Commissioner
Jennifer Gable, Commissioner
Richard Hallam, Commissioner

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1. **CALL TO ORDER:** 6:35 PM
 2. **ROLL CALL**
Chair Holder, Present
Vice Chair Kahan, Present
Commissioner Boyle, Arrived at 6:50
Commissioner Gable, Present
Commission Hallam, Present

Staff Present: **Superintendent Anglin, Superintendent Scagnamiglio, Supervisor Koke, Supervisor Calvert, Facilities Coordinator Ireland and Executive Secretary Shepard**

3. **PLEDGE OF ALLEGIANCE** Commissioner Hallam
4. **PRESENTATION/S**

A power point presentation highlighting the George A. Ingalls Veterans Memorial Dedication was presented to the Commission.

5. **PUBLIC COMMENTS**

Council Member Greg Newton wished everyone a Merry Christmas and Happy New Year. He thanked everyone for their hard work for the busy year; everyone has done a great job. He also commented on reacting to social media comments and he will back up the Parks and Recreation Commission 100%.

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES – September 8, 2014

END OF CONSENT CALENDAR

M/S Kahan/Gable to approve the consent calendar

AYES: Boyle, Gable, Hallam, Holder, Kahan

Motion Passed

7. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**

8. **DIRECTOR DISCUSSION ITEMS**

A. Development of Aquatics Program or Aquatics Center

Director Petree stated that this item is a request from City Council. The problem with the current pool is that being approx. 70 years old, much of the structure is out of date. There have been discussions with the High School for a partnership in use of the pool. The problem is that the pool at the school is very busy with their programs but it is being reviewed to determine if there can be recreational swim. Director Petree would like to create a sub-committee with 2 commissioners that he will appoint and staff. Commissioner Gable stated her interest in being on the sub Committee.

Commissioner Kahan asked about the statistics of prior use when the pool was open. Director Petree stated the City would subsidize about 75%.

Commissioner Hallam asked if the current pool could be renovated. Director Petree mentioned all the outdated issues with the pool. He stated that by the time the pool is updated, a new one could be built.

Director Petree stated splash pads may be a better option for our community due to its size.

In response to Commissioner Boyle's question, Director Petree stated that the interest in this topic was brought up by a City Council member. There have also been inquiries from residents.

B. Development of Skate Park or use of Community Center Park Plunge for Skate Park

Director Petree stated the question was asked if the pool could be converted to a skate park. He stated, as the director, he would never recommend that due to liability. Staff can study it but he does not believe that is a good choice. He will look into it but feels it is not the best choice. The Director feels the development of a skate park and location are important. It should be created with concrete and iron rather than wood for durability. Managing and maintenance will be a challenge due to low staff levels and costs. Skateboarding is not a fad and many children like to do it. Residents are going outside of the City to enjoy a skate park. A Sub-Committee will be created to look into

this. Commissioner Hallam and Chair Holder stated interest in being on this committee. Commissioner Boyle suggested looking into the City of Fullerton regarding their skate park. He has watched the progression of the problems of the skate park in that City over the last several years.

Chair Holder stated that she has heard of other cities that control the graffiti by allowing groups to display their 'art' on a rotation basis.

9. DEPARTMENT REPORTS

A. Department Operations Report Recreation and Community Services

Superintendent Anglin presented an overview of the Staff Report that was provided to the Commission

B. Department Operations Report Parks and Building Maintenance

Director Petree presented an overview of the Staff Report that was provided to the Commission.

C. Department Operations Report George Ingalls Equestrian Event Center Facilities Coordinator Ireland presented an overview of the Staff Report that was provided to the Commission.

D. Department Operations Report Animal Control Services

Superintendent Scagnamiglio presented an overview of the Staff Report that was provided to the Commission.

E. Cell Site Updates

Director Petree stated staff moved ahead with a Verizon contract. AT&T wanted to renegotiate the contract for a location at Parmenter Park after being signed and approved by all necessary departments; staff canceled the contract based on bad faith. The site was offered to Verizon who is also looking at two other sites which are Ingalls Park and Shearer Soccer Fields.

10. COMMISSION ACTION ITEMS

A. Norco Little League Facility Use Agreement and Concession Agreement Supervisor Calvert reviewed the report with the Commissioners and explained the details of the changes in the Concession Agreement. Commissioner Boyle asked the turn-around time for the sellers permit. Supervisor Calvert stated that groups are to supply documentation as stated in Exhibit A of the agreement that has deadline dates. This will alleviate the groups waiting until the last minute for necessary paperwork. Commissioner Kahan noted that a correction needs to be made in paragraph 6A to say CPI rather than CIP.

M/S Boyle/Kahan to approve the agreements with the noted changes

AYES: Boyle, Gable, Hallam, Holder, Kahan Motion Passed

B. Norco Girls Softball Facility Use Agreement and Concession Agreement Supervisor Calvert reviewed the report with the Commissioners and explained the details of the changes in the Concession Agreement. A correction needs to be made in paragraph 6A to say CPI rather than CIP.

M/S Boyle/Kahan to approve the agreements with the noted changes

AYES: Boyle, Gable, Hallam, Holder, Kahan Motion Passed

11. COMMITTEE REPORTS

A. City of Norco 50th Birthday Celebration

Director Petree stated that the birthday party will be on December 28th. He mentioned that the year has been a lot of fun. A memory book will be available for purchase.

B. George A. Ingalls Veterans Memorial Update

Director Petree mentioned that the City Council approved the 21 Second Program. Chair Holder asked that this info be placed on the website.

C. Special Events Update

Superintendent Anglin reviewed the report provided to the Commission.

D. Senior and Human Service Programs Update

Supervisor Calvert reviewed the report provided to the Commission. Chair Holder questioned if staff work with any of the groups in town that also assist the seniors in the City to see if there is an overlap. Supervisor Calvert stated that she communicates with the senior apartment manager to find out who the seniors are with the need for assistance. There is no communication with the other groups in town. Superintendent Anglin suggested staff start looking into coordinating the donations.

12. Commissioner/Staff Comments

A. Director Petree provided a memo to the Commissioners informing them of the recent resolution that was passed by the City Council allowing the issuance of bonds to fund the Silverlakes project. There is still a lot of paperwork to be done. Director Petree wanted to make it clear that the City has not liability in the repayment of the bonds and Silverlakes is not part of the collateral.

B. Commissioner Boyle informed the Commission that NGSL would like to name a field at Wayne Makin after a recently deceased resident who was very involved in the league. Commissioner Boyle provided him with the necessary information to start the process.

C. Commissioner Hallam informed the Commission that there will be an event occurring at the Hidden Valley Wild Life Preserve January 2-4. It a herding event with sheep dogs. He hopes to see this event come to Norco in the future. There are over 150 entrants with a list being created for 2016 already.

D. Chair Holder initiated the conversation of deciding when the next Parks and Recreation Commission meeting will be since the Infrastructure Ad Hoc meetings have been scheduled and they conflict with the regular schedule.

E. Commissioner Kahan requested to place a discussion regarding the painting of Pumpkin Rock on the next agenda. Director Petree acknowledged and agreed to place the topic on the agenda.

ADJOURNMENT

Chair Holder adjourned the meeting at **9:00** p.m.

M/S Gable/Boyle to adjourn the meeting to the next regular meeting scheduled for February 5, 2015 at 7:00 p.m.

AYES: Boyle, Gable, Hallam, Holder, Kahan

Motion Passed