



City Hall Weekly Highlights

March 19, 2015

To: Honorable Mayor and City Council Members

From: City Departments

CITY MANAGER:

FY 2015-2016 Budget Guideline, Instructions and Calendar: Attached for your review and information is a copy of the City's FY 2015-2016 Budget Preparation Guidelines, Instructions and Calendar. Please take note of the Budget Calendar for planning purposes especially as it applies to Budget Workshops. (see page 13, Memorandum)

Mira Loma City Surplus Land – Update: This property at the intersection of I-15 and CA-60 freeway in the City of Eastvale was declared surplus by the City Council several years ago. Kosmont Realty Company was retained by the City last year to manage the disposition process for this surplus land. It appears that there are interested parties willing to buy the property. However, before this property can be offered to nongovernment entities for sale, Government Code mandates that the property be first offered to certain governmental entities including low income housing sponsors, City Parks and Recreation Departments, State Resources Agencies and School District(s). The process of notifying these governmental entities is underway.

Navy Photovoltaic Project Environment Assessment (EA) Comments: City staff has officially mailed written comments from the City to the Navy in response to the Navy's Environmental Assessment for Construction and Operation of Solar Photovoltaic project at the Naval Weapons Station Seal Beach, Detachment Norco. The City's comments/concerns focused on the Environmental Assessment's failure to adequately address impact on wildlife, negative visual effects; impact on future land use; impact on City utilities and negative impact on cultural resources. A copy of the City's comments can be obtained from the City Clerk.

ECONOMIC DEVELOPMENT:

Housing: A waiting list of approximately 20 names has already been established by the City's contract Housing Specialist for the reinstated housing programs. Application forms for Home Repair grants and loans are currently being distributed, while final documents for Utility Bill Assistance and first-time Homebuyer programs are being finalized.

Gateway Sign: In light of the City Council approval of the Sixth Street Gateway Sign at its March 18 meeting, the Sign Committee of the Economic Development Advisory Council (EDAC) is prepared to begin developing advertising policies and fee schedules for the sign, which will ultimately be considered by the entire EDAC and recommended to City Council for final approval.

Auto Mall Sign: Staff remains in contact with both Browning Dodge and Hemborg Ford, the latter already agreeing to fund its share of the cost of a major upgrade to the City's Auto Mall Sign. Browning has not yet made a commitment and staff has explored the possibility of allowing used car dealers to participate, a change both new car dealers would need to consent to.

FISCAL AND SUPPORT SERVICES:

Bill Processing:

- 2,040 utility bills to Group 2 customers were mailed out
- 229 delinquent notices were sent out to Group 1 utility customers that had not paid their bill on time.
- Tuesday, March 17, 2015, 69 customers in Group 3 received courtesy door tag notifying them that they were delinquent, and if no payment on Tuesday, their water services would be shut off on Wednesday.
- Wednesday, March 18, 2015, 6 customer's water was shut off for nonpayment; 3 customer's water services were restored the same day and 3 customer's water remained shut off.

Business License and Cash Receipts:

- 13 new business license applications received during the week
- 5 renewal applications
- Processed a combined total of 1,688 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$509,193.

City of Shafter: The City Manager, Bill Thompson and Olivia Hoyt met with the Administrative Services Director, Public Works Director and City Manager of the City of Shafter to answer all their questions in regards to the full implementation of the City of Norco's automated meter reading infrastructure. We were also contacted by the City of Adelanto to schedule a meeting with their staff to visit the City of Norco and answer their questions also.

HUMAN RESOURCES DIVISION:

There are a few more new faces around City Hall and its facilities. Over the past month, staff has welcomed the City's newest hires and wishes them a smooth transition into their new positions.



Paul Bertagna
Recreation Aide / Gym



Matthew Boudreaux
CIS Technician



Leslie Graciano
Recreation Aide / Gym



Adam Jauregui
Nellie Weaver Hall Attendant



John Navarro
Public Works Trainee



Evelyn Sanchez
Recreation Aide / Wee People

Congratulations are in order for the following staff members who have been promoted:



Brian Petree
Deputy City Manager/Director of
Parks, Recreation and Community Services



Henk Koke
Parks and Building Maintenance
Superintendent

PARKS, RECREATION AND COMMUNITY SERVICES:

Recreation and Community Services:

- Staff is working on division budgets
- Staff is continuing recruitment of volunteer coaches for youth sports; all need is livescanned
- Registration started for the Youth Summer Basketball League
- Registration for T-Ball ends this week; Coach orientation took place on March 18, 2015
- Registration continues for Adult Basketball Thursday Night League; League games begin April 9, 2015

Staff met with Sub-Committee Members Holder and Gable to discuss the painting of Pumpkin Rock.

Staff worked with caring residents in the community on a candlelight vigil for Robert Samsoe, who suddenly passed away last Sunday evening. Robert was a longtime Norco resident and volunteer dedicated to helping youth in Norco Girls Softball and Norco Junior All-America Football. Candlelight vigil will take place on Friday, March 20, 2015 at 8p.m. on Field 5 at Wayne Makin Shearer Sports Complex.

Youth Programs:

March 17th: Each classroom set up a trap to see if they could catch a mischievous leprechaun. We had no luck, but the leprechauns did leave some gold and left behind some magic as well as a taste of the rainbow for the children. They also made a mess of the classroom, flipping chairs on their side, stacking the lunchboxes, turning the cubbies over and even painting on the tables.

The 3-year olds loved that the leprechaun left out a mess with shaving cream, we love shaving cream!!!! So what a fun idea to mix up the shaving cream with the glitter and the paint and make a big fun mess!



Senior and Developmentally Challenged Services:

- Seniors took an excursion to Old Town Temecula on Wednesday, March 18, 2015
- Seniors were treated to a guided tour and presentation of the George A. Ingalls Veterans Memorial Plaza on Thursday, March 19, 2015. After the visit at the Memorial, they spent their lunch at Polly's Pies.

George Ingalls Equestrian Event Center

- George A. Ingalls Veteran's Memorial Plaza is Open 10 a.m. to Dusk. Please enter through Gate 5 off of Crestview Avenue just south of Sixth Street
- ALPACA WEST FEST Event is Saturday, March 21st & Sunday, March 22nd, 10 am to 5 pm at Clark Arena
- Ocean View Australian 2-Day Dog Show at Pikes Peak Park, Upper Field with setup up Friday afternoon and event on Saturday, March 21st & Sunday, March 22nd from 8 am to 5 pm
- March 22nd, Sunday: Corona Music & Arts Recital at Nellie Weaver Hall
- March 23rd, Monday: Open Recreational Riding closed due to clean up after special event
- Open Recreational Riding will be open at the Clark arena from 10 a.m. to 3 p.m., Tuesday-Wednesday, March 24th-25th
- State of the City Address and Taste of Norco Thursday, March 26th from 5:30 pm – 8 pm, at Nellie Weaver Hall
- March 27th, Friday: Equine Industry Symposium will be held at Nellie Weaver Hall from 8 am-5 pm; offering an expert speaker panel that will share essential business tools to help anyone in the equine industry become more successful

Parks and Building Maintenance Services

Buildings:

- There was a break in at the Community Center this week. No major damage or graffiti were found. After receiving a call from the security company, staff was directed to go and check it out. The Sheriff's Department was given a description of a man seen by staff leaving the grounds right after their arrival. Staff went to work repairing the doors as soon as the Sheriff Department completed their report; with the assistance from Vortex, a commercial door company, to complete the repairs that staff couldn't readily get parts for.
- Sparky's Electric is changing the lighting in the Sheriff's parking lot at Norco City Hall to brighter flood lights.
- Staff also fixed the pedestrian gate in the Sheriff's parking lot so it will close properly. Other changes are coming as well.

Parks:

- Park inspections were done
- Hawks Crest Park light sensors were replaced
- Patio lights on the buildings at Wayne Makin are not yet complete.
- Replacement slide for the Community Center playground has been ordered.

George Ingalls Memorial

- Act 1 Construction installed the bronze plaque of George Ingalls on the wall at the Veterans Memorial. This plaque replaces the temporary one that was installed prior to the opening of the Memorial. Impressive.



Ingalls East Pad:

- A broken pipe was repaired on the East Pad at the Equestrian Center
- The contract for completing the remainder of the electrical work on the East Pad at the Equestrian Center has been awarded to Avenue Electric. Avenue Electric is a long time Norco resident with their office located in Corona.

LMD's and Valley Crest:

- Valley Crest has been working on two "punch lists" for the last two weeks. These lists are for Districts 2, 3, and 4. The "punch list" is used to bring the Districts back to the contract standard within a 15-day period. The list includes problems such as weeds and dead material in the parkways, weeds and ruts in the trails, fence posts and rails that haven't been replaced, placement and removal of sand bags, and slope maintenance within the Districts.

Other Work:

This week there was some trash dumped along the side of the road at Sierra Way and River Drive. Staff does the clean up whenever this occurs.

ANIMAL CONTROL SERVICES:

After Hours Call Outs:

- Friday March 13, 2015 at 8:27 pm Senior Animal Control Officer Sparks responded to an injured grey/white cat on the 3700 block of Sierra Avenue
- Sunday March 15, 2015 at 11:49 am Senior Animal Control Officer Sparks responded to a dog locked in a car in the Stater Bros shopping center at Second Street and River Road.
- Monday March 16, 2015 at approximately 8:00 am Senior Animal Control Officer Sparks responded to a dog hit by car at the intersection of Hidden Valley Parkway and Norco Hills Road.

PLANNING DEPARTMENT:

APPROVED SPECIAL EVENTS THIS WEEK:

- March 3rd to May 3rd: Relay for Life event advertising signs, 4 locations

PLANNING APPLICATIONS:

- 3 CUP applications for accessory buildings were submitted this past week; the date for the Planning Commission public hearings is to be determined.
- 2 APPEAL applications were submitted to appeal fees; these will be scheduled for April 1, 2015, City Council meeting.

PLANNING ACTIVITIES:

C-4 ZONE (Sixth Street): An update staff report will be placed on the April 8, 2015, Planning Commission meeting to summarize work that had already occurred with the City Council/Planning Commission Working Group and the Planning Commission, regarding revamping the C-4 zone. A lot of input and progress has been made so that finishing a recommendation to the City Council should come fairly quickly.

A-1 BED & BREAKFAST: An update and progress report will be presented to EDAC regarding the concept of allowing bed & breakfasts with on-site horse stabling as an allowed use in the A-1 zone. The Planning Commission has done a preliminary review of the concept, their discussions and concerns will be relayed to EDAC since this is a concept that originated with this Committee.

PROJECT REVIEW BOARD:

1. Proposed telecommunication tower disguised as water tower near Second Street and Hamner Avenue, will be going to Planning Commission at a future date unknown.
2. Proposed batting cage in the A-1 zone will be going to Planning Commission at a future date unknown.
3. Office plaza on Hamner Avenue: applicant did not show.

CODE COMPLIANCE UPDATES:

- 2014 TOTAL CODE CASES: 328
 - 2015 TOTAL CODE CASES: 77 - YTD
 - OPEN CASES: 49 (+38 carry-over cases from 2014 = 87 total cases open)
 - NEW CASES: 5
 - CITATIONS ISSUED: 4 code cases, 15 business license violations (19 total)
 - CLOSED CASES: 0
 - YARD SALE SIGNS REMOVED: 16
-
- Joint inspection with Building Division and Sheriff's Department regarding a marijuana grow house.

PUBLIC WORKS DEPARTMENT:

FIELD OPS:

Service Leaks –

- Replaced the leaking water service at 181 Seventh Street; crews installed a new 1" copper service under the street by splitting the existing poly line and "pulling" the new copper line thru the poly. This method saves excavation time and asphalt repair costs when usable.
- Repaired the leaking copper water service at 1270 Third Street. Vactor excavated the site and repaired a ¼" hole in the service.

Main Leaks –

- 3766 Vine – large mainline leak on Sunday, March 15th, 2015. A bell fitting failed on the 8" mainline resulting in heavy debris being deposited on the street. As a result of the main line blowout, 30 people were out of water for approximately 9 hours while an emergency crew replaced the failed fitting. Following repair of the mainline, restoring service to the customers and backfilling of the excavated area, crews secured the site until the following morning when cleanup of the street and additional cleanup of the damaged area was completed during regular work hours.
- Replaced the vent screens on all the air releases located at the Treatment Plant.
- Cleared weeds and debris from the walkway area between Fourth Street and Town and Country.
- Graded trails and/or placed and spread DG at 11 addresses.

- Replaced the pump motors and impellers at the Old Hamner lift station as part of the CDA mainline installation project
- Installed new “No Commercial Parking” signs at 2008 Second Street, not a designated truck route, in response to a complaint of commercial vehicles parking, which are causing a hazardous visibility issue for drivers leaving the development. Commercial parking is prohibited by Norco Municipal Code 10.16.060.
- Congratulations to Karl Chamberlain for achieving certification thru the American Water Works Association (AWWA) as a backflow prevention device tester.
- Welcome to two new employees, Jeremy Deakins and John Navarro.

BUILDING AND SAFETY:

- 16 Permits Submitted
- 11 Permits Issued
- 26 Inspections Performed
- 1 New Connection to Sewer

ENGINEERING:

- Opened Bids for the Third Street Improvement Project; award of Contract to be presented to City Council in April.

NORCO SHERIFF’S DEPARTMENT:

Riverside Sheriff’s Department Body Worn Cameras: On Monday, March 18, 2015, the Riverside Sheriff’s Department continued the voluntary testing of the body worn camera (BWC). BWCs were distributed to deputies and Sheriff’s staff assigned to the Jurupa Valley Station who volunteered to participate in the testing. Several deputies assigned to the Norco Sheriff’s Office have also volunteered to be a part of the testing. Within the next several weeks these Norco deputies will be issued their BWCs and deploy out into the field with them. It is anticipated the BWCs “will enhance officer safety, reduce liability, assist with prosecution and case resolution, and further promote professionalism and accountability with the communities it serves.” The Department issued a [press release](#) regarding the BWC testing.

Office of Traffic Safety Driver’s License/DUI Checkpoint: On Saturday, March 14, 2015, the Norco Sheriff’s Office conducted a Driver’s License and DUI Checkpoint on River Road at the intersection of Bluff Street in the City of Norco, during the hours of 8:00 PM through 3:00 AM. A [press release](#) was issued.

The checkpoint results are as follows:

- 671 Vehicles through the checkpoint
- 654 Vehicles screened
- 3 DUI-Alcohol suspects arrested
- 12 Drivers cited/arrested for operating a vehicle unlicensed or while suspended/revoked and 4 Vehicles towed

Traffic Safety and Speed Enforcement Operation: On Friday, March 13, 2015, the Norco Sheriff's Office conducted a Traffic Safety and Speed Enforcement Operation as part of its commitment to public safety. The objective of this ongoing traffic enforcement program is to reduce the number of traffic collisions occurring within the City of Norco. Deputies focused their enforcement in areas based on collision data and complaints received from residents. The operation resulted in the issuance of 155 citations. A [press release](#) was issued.

Tips to Prevent Identity Theft: As provided by the [National Crime Prevention Council](#):

- Stay informed on how technology affects crime trends; and keep yourself safe from high-tech crimes
- According to the Federal Trade Commission, identity theft was the number one fraud complaint during calendar year 2008. And limiting your use of your personal computer may not help much: a study released by Javelin Strategy and Research reported that in 2009 most identity thefts were taking place offline, not online -- just the opposite of what many folks might think
- One other troubling finding: the study found that 43 percent of all identity thefts are committed by someone the victim knows
- It's in the newspapers every day and on the news every night. People worry that someone will run up charges on their credit card or fleece their bank account while their back is turned. There is reason to worry. All a thief needs is your Social Security number to commit identity theft. This crime is relatively easy to commit, but investigating and prosecuting it is complex and time-consuming. But once you know the facts and some preventive measures you can take, you can win the fight against identity theft!

Identity thieves commit their crime in several ways:

- They steal credit card payments and other outgoing mail from private, curbside mailboxes.
- They dig through garbage cans or communal dumpsters in search of cancelled checks, credit card and bank statements, and preapproved credit card offers.
- They hack into computers that contain personal records and steal the data.
- They file a change of address form in the victim's name to divert mail and gather personal and financial data.

Tips

- To guard against identity theft, never give out your Social Security number. Treat it as confidential information.
- Commit all passwords to memory. Never write them down or carry them with you.
- When using an ATM machine, make sure no one is hovering over you and can see you enter your password.
- When participating in an online auction, try to pay the seller directly with a credit card so you can dispute the charges if the merchandise does not arrive or was misrepresented. If possible, avoid paying by check or money order.

- Adopt an attitude of healthy skepticism toward websites that offer prizes or giveaways. Chances are, all that's been "won" is the opportunity to buy something you didn't want in the first place.
- Choose a commercial online service that offers parental control features.
- Tell your children never to give out their address telephone number password school name or any other personal information.
- Make sure your children know to never agree to meet face-to-face with someone they've met online without discussing it with you. Only if you decide that it's okay to meet their "cyber-friend" should they arrange to meet this person, and then the meeting should be in a familiar public place in the presence of a trusted adult.
- Tell your children never to respond to messages that have bad words, are scary, or just seem weird.
- Tell your children never to enter an area that charges for services without asking you first.
- Tell children never send a picture of themselves to anyone without your permission.
- Make sure that access to the Internet at your children's school is monitored by adults.

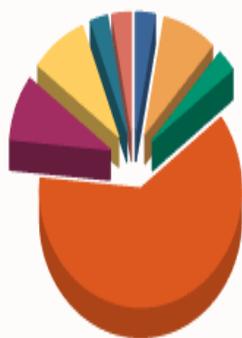
NORCO FIRE DEPARTMENT (CAL FIRE):

Weekly Summary:

- 3/14/15: Fire inspection: staff attended the Norco Little League Opening Day Ceremonies where they completed more than 40 vendor booth inspections to help ensure a safe and smooth event.
- 3/17/15: Engine 3178 and Engine 47 responded to a call at Coin-Op laundry, upon arrival they discovered smoke coming from a dryer. An employee from the laundry mat had used a fire extinguisher to contain the fire, the engine crew mitigated to confirm that the fire was completely extinguished. The fire was contained to a single dryer, and the Fire Crew worked with the owner to determine the source of the fire and to help identify better "housing keeping practices" to reduce the risk of future fires.

Response Activity- Norco:

Incidents Reported for Date between 3/12/2015 and 3/18/2015 and Norco City



Com Fire	1	2.9%
False Alarm	3	8.8%
Haz Mat	1	2.9%
Medical	21	61.8%
Public Service Asslet	3	8.8%
Standby	3	8.8%
Traffic Collision	1	2.9%
Vehicle Fire	1	2.9%
Total:	34	100.0%

Com Fire	1
False Alarm	3
Haz Mat	1
Medical	21
Public Service Assist	3
Standby	3
Traffic Collision	1
Vehicle Fire	1
Incident Total:	34

Riverside County Fire - Norco

Weekly Activity Report

3/12/15 to 3/18/15

CITY

Activity Totals

Norco

Plan Reviews

TOTAL NORCO

All Plan Reviews	6
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INSPECTIONS

Norco

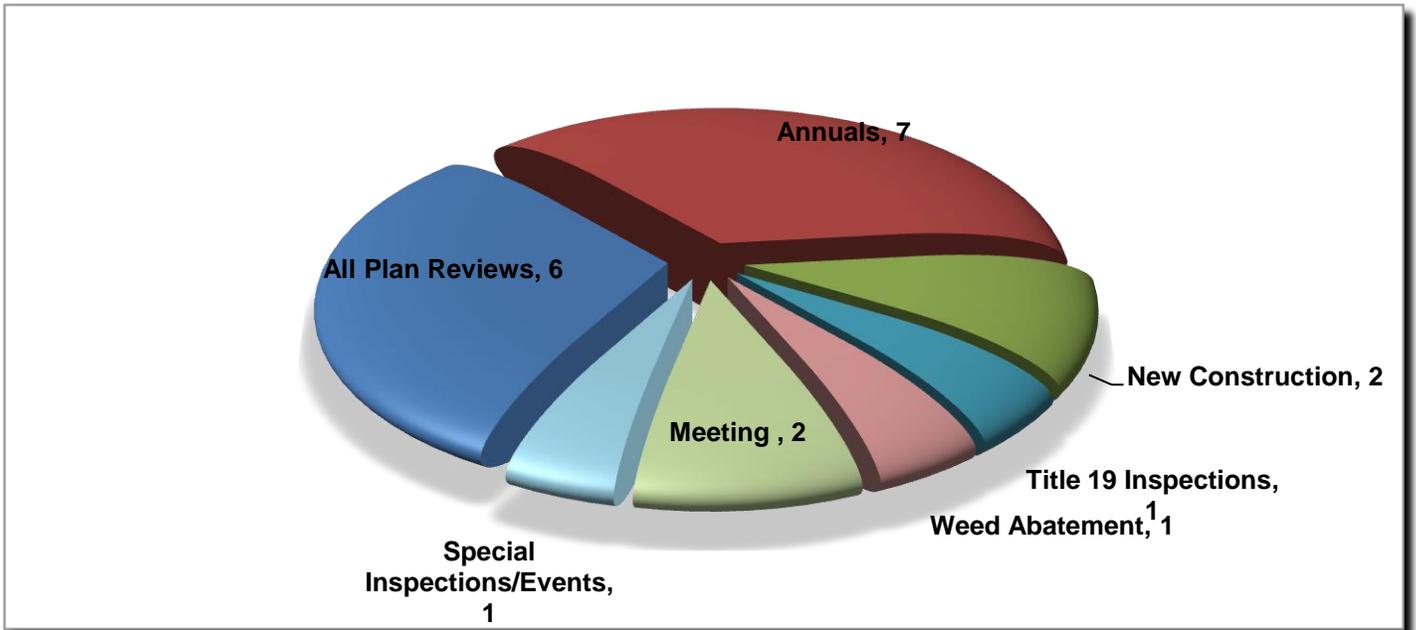
Annuals	7
New Construction	2
Re-inspection (annual's)	
Title 19 Inspections	1
Business License Review	
C of O's	
Weed Abatement	1
TOTAL	11

MEETINGS & OTHER

Norco

Meeting	2
Training	
Special Inspections/Events	1

Weekly Prevention Activity Report- Graph Summary



MEMORANDUM

TO: Department Heads

FROM: Andy Okoro, City Manager

DATE: March 17, 2015

SUBJECT: FY 2015-16 Operating Budget Calendar and Instructions.

It is time again to compile the annual operating and five-year capital improvement program budget. The overall operating budget goal for FY 2015-2016 is to produce a balanced budget for all Funds. For the General Fund, all departments, with the exception of Police and Fire, should submit a total overall budget that excludes any one-time items and does not exceed the FY 2014-2015 budget amount. This means that every department will absorb pension and other benefit increases in their bottom line final number. Police and Fire non-contractual expenditures should not exceed FY 2014-2015 budget levels. Please do not include the cost of any new proposed program in your budget schedules. Any new proposed programs (unlikely to be approved) should be detailed separately and will be reviewed during the budget review process.

As has been the practice for the last several years, there will be a City Manager department budget review and two budget workshops with the City Council prior to the budget being approved. Part of the budget review process this year will include a review of each department's goals for FY 2015-2016. These goals should be identified and included as part of your budget submittals.

The attached Budget Calendar outlines the critical steps and dates in the budget process. It is important to follow these steps and observe the deadlines in order to complete by the due date.

The budget schedules to be used in compiling the budget are the same as the ones used last several years. Whenever possible, you are encouraged to include your budget assumptions and justifications as part of your budget requests using the notes section of the budget template. If necessary, provide additional schedules and attachments to help facilitate the budget review process and provide a record to substantiate your budget requests for future reference.

FY 2016 Budget Guidelines

The following are the budget principles guiding the development of the operating budget for FY 2016:

1. **Balanced Budget:** Our goal is to present a balanced budget for every Fund to the City Council. Based on the anticipated significant increases in pension and public safety costs, a balanced budget can only be achieved by reducing other areas of the budget and/or through increase in revenues. Consequently, every department head, with the exception of Fire and Police, should present overall budget that does not exceed FY

2014-2015 bottom line number. Any program impacts from the proposed reductions should be identified.

2. **Revenue Estimates:** All revenue estimates are expected to be realistic and based on the best information available. Department generated revenue estimates should be carefully reviewed by each department to ensure that they are realistic and consistent with operating statistics and recent history. The basis for all revenue estimates are to be documented. Upon consultation with the department, revenue estimates may be revised by the City Manager and/or Finance Department based on current trends and other available information.
3. **Salaries and Benefits:** The cost for full time staff salaries and benefits will be calculated by Finance Department staff based on current approved staffing levels and benefits. Finance Department will provide each department with a schedule showing salaries and benefits calculation for each full-time employee in their department. If necessary, **changes to labor distribution will be handled as part of the budget review process with each department.** The budget should not include any new positions.
4. **Budgetary Control for Part-time Positions:** All part-time positions included in the budget must be individually listed with costs and must be approved by the City Manager before being finalized into the recommended budget to the City Council.
5. **Maintenance and Operations:** Maintenance and operations which include supplies and services, rentals, utilities, contractual/professional services and operating capital outlay line items are considered discretionary and are usually reviewed on a zero-based budget perspective. Supporting details must be provided where necessary to itemize the cost of each budget line item included in the budget request. In developing the details for each line item, you may consider prior year expenditures. However, prior year expenditures will not serve as the sole basis for justifying FY 2016 requested appropriation. The supporting details can be provided using the notes tab of the budget template or any other appropriate schedules. Supporting details must be printable and are required to be submitted with other budget schedules for budget review and future reference.
6. **New Positions and Programs:** New positions or programs **will not** be funded unless such programs and/or positions are entirely funded and/or have been approved by the City Council. This should not be included as part of a department's regular budget request. Such requests should only be incorporated into the budget after a thorough review and approval by the City Council and/or the City Manager.
7. **Enterprise Operations:** These budget guidelines apply to all funds except that enterprise type operations are expected to generate sufficient revenues to cover operating and capital costs.
8. **Capital Improvement Program Budget:** There will be no material changes to templates used to compile the five-year Capital Improvement Program (CIP) budget. However, capital projects costs should be broken down by categories such as Right of Way, Planning, Design/Engineering and Construction to ensure that estimated costs are reasonable. All capital project expenditures will be limited to estimated funds on hand as of June 30, 2015 plus the amount of any revenues realistically expected to be collected during the Fiscal Year such as Measure A receipts. All projects included in the CIP budget for FY 2015-2016 must be based on reasonable expectation that the project will be completed during the Fiscal Year.

Budget Calendar

To ensure a fully transparent budget process and explore all available options for balancing the budget, two full staff-council budget workshops will be conducted prior to the adoption of the budget. Additionally, City Manager-Department Head budget review meetings have been incorporated into the Budget Calendar.

1. **March 16, 2015:** Budget guidelines, instructions, schedules, templates, personnel cost and Internal Service Fund charges released to each department.
2. **April 6, 2015:** Departments submit their schedules and requests to the Finance Department with a copy to the City Manager. Budget submittals must include all necessary schedules and justification for amounts requested for each budget line item as well as estimates of department generated revenues. Consistent with prior practice, budget submittals must include the department's annual goals for FY 2016.
3. **Week of April 13, 2015:** Conduct City Manager/department internal budget reviews. Please bring any missing documents from the April 6 due date submittals.
4. **Week of April 20, 2015:** Finance Department will compile preliminary budget schedules by department and Fund for further review and to determine budget balancing scenarios to be proposed to the City Council.
5. **Week of April 27, 2015:** Produce a preliminary FY 2015-2016 budget document and prepare materials and presentation for Council budget workshop.
6. **May 6, 2015:** Conduct 1st Council budget workshop.
7. **May 20, 2015:** Conduct 2nd Council budget workshop.
8. **June 3, 2015:** Conduct public hearing and adopt operating and CIP budgets
9. **June 17, 2015:** Place holder for 2nd public hearing and budget adoption (if necessary)

Copy: City Council Members