



MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING
NORCO COMMUNITY CENTER
3900 ACACIA AVENUE, NORCO
BOB & KARLENE COMMUNITY ROOM
February 3, 2015



Commission Members:

Matthew Potter – Chair
Diana Stiller – Vice Chair
Patricia Overstreet – Commission Member
Mark Sawyer – Commission Member
Denise Sutherland – Commission Member

Staff Present:

Roger Grody, Economic Development Consultant
Bill Wilkman, Preservation Consultant

CALL TO ORDER: **4:00 P.M.**

PLEDGE OF ALLEGIANCE: **Member Overstreet**

1. PUBLIC COMMENTS: **None**

2. READ BY CHAIR: “All discretionary actions before the Historic Preservation Commission are advisory in nature and final actions will be confirmed, modified or deleted by the City Council.”

3. DISCUSSION ON INTERVIEW PROCESS (Wilkman)

Mr. Wilkman provided a brief overview of the process to follow, indicating the Commission would hear from each candidate separately and that the intent was for the Commission Members to make a decision before the close of the meeting, which would then be forwarded to the City Manager for approval.

4. INTERVIEWS:

- a. **Chuck Wilson:** Mr. Wilson presented his experience as a professional archivist, a career spanning more than 35 years. He worked for the California State Archives in Sacramento, oversaw the Tom Bradley Collection at UCLA and most recently served as University Archivist at UC Riverside. His work with the State Archives provided him with extensive public exhibition experience, including traveling exhibits. Mr. Wilson detailed his years of developing students, volunteers and part-time staff into highly trained archivists and stated his vision for the room at the Community Center for the Norco Collection. He reported that he was very familiar with the grant process and was involved in reviewing some federal grants. He conceded, however, that he had marginal experience in writing grants himself. Mr. Wilson, who has already been involved in transporting and organizing the Norco Collection, made a strong presentation. He thanked the Commission for their consideration.

- b. **Theresa Hanley:** Ms. Hanley briefed the Commission on her education and experience. She spent more than a decade as Director of the Museum of History & Art in Ontario and approximately four years as Curator for the Mission Inn Foundation, where she remains as President of the Board of Trustees. She is currently a part-time Executive Director of the fledgling Reeder Heritage Foundation in Montclair. Ms. Hanley indicated her experience in developing staff and raising money, reporting on some impressive successes in the field of grant writing.

5. DISCUSSION OF INTERVIEW RESULTS AND RECOMMENDATION TO THE CITY MANAGER:

Member Overstreet began the discussion by stating she feels comfortable with Chuck Wilson and his abilities to organize the Collection and transform the space. However, she suggested that Theresa Hanley's grant writing skills may prove to be very important and for that reason favors Ms. Hanley.

Member Sawyer concurred, noting he appreciated Mr. Wilson's vision for the space but believed that Ms. Hanley's grant writing abilities is an overriding consideration.

Member Sutherland stated she favored Ms. Hanley based on her years of experience and fundraising expertise, while Vice Chair Stiller said she appreciated Ms. Hanley's view of a museum experience as a social event, and thought her familiarity in working with a municipality would be an asset.

Chair Potter concluded by stating that he felt a loyalty to Mr. Wilson, and that his proposal may actually be more responsive to the RFP's one-year term of engagement. For the long term, however, Chair Potter stated that he believed Ms. Hanley would be better able to execute the Commission's vision.

M/S Overstreet/Potter to recommend to the City Manager that Theresa Hanley be retained as a consultant for the Norco Collection.

AYES: Potter, Overstreet, Sawyer, Stiller, Sutherland Motion Passed

Mr. Wilkman closed the discussion by saying he would forward the recommendation to City Manager Andy Okoro as soon as possible.

6. ADJOURNMENT: Chair Potter adjourned the meeting at **6:43 p.m.**