



**CITY OF NORCO
CITY COUNCIL SPECIAL MEETING MINUTES**

**Wednesday, June 3, 2015
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 4:03 p.m.

ROLL CALL: Herb Higgins, Mayor, **Present**
Kevin Bash, Mayor Pro Tem, **Present**
Kathy Azevedo, Council Member, **Present**
Berwin Hanna, Council Member, **Present**
Greg Newton, Council Member, **Present**

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Kevin Bash

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. Presentation of the Capital Improvement Program (CIP) Budget

Director of Public Works Lori Askew presented a brief overview of the preliminary Capital Improvement Program budget for years 2016-2020. Ms. Askew began the presentation with the Trails Improvement Fund. She presented the sources of funds, which total \$273,824 and the use of funds which total \$197,564. The majority of the projects are listed in FY 2015-2016. Of the projects listed for this fund, the Valley View Avenue project through the Trail Street/Round Up Replacement project are all carry over projects.

In response to Council Member Hanna, Director Askew stated for the River Drive – Woodward to Pedley project, the trail is on the north side of the street. The bluff stabilization will need to be completed first before the chain link fence is removed and then the trail fencing can be installed.

Council Member Azevedo commented on the discussion of the Waste Management Ad-Hoc Committee and that additional franchise fees from Waste Management would be allocated to trail fencing and trail improvements. In response, City Manager Okoro stated that no portion has been allocated to the trail improvement fund. However, those funds have been earmarked in the current fiscal year for other programs; specifically, for traffic enforcement and street sweeping. Council Member Azevedo commented to keep in mind of the intent and the commitment to allocate of portion of those proceeds to trails.

For the Water Improvement Fund, Impact Fees, Ms. Askew noted that there are three funding sources totaling \$1,220,088. The projects associated with the use of these funds include the 4 million gallon reservoir on Bluff Street, the Vine Street – Corydon to Bronco – Driftwood and Half Moon project, and the transfer to General Fund overhead. For the Bond Proceeds in this Fund, Director Askew noted the total sources of funds in the amount of \$5,322,748 and the use of funds totaling \$3,978,000. For the Transfers in this fund, the

total sources of funds is \$903,427 and the use of funds totals \$595,000. Mayor Higgins asked if the \$242,530 development impact fees noted are on hand or if that total is a projected amount. In response, Director Askew stated it is a projection for a potential project on Bluff and River Road. Director Askew commented on the Temescal Waterline project. There were some water breaks during construction so the project was moved up the cue. Mayor Higgins inquired about the Water Treatment Arsenic/Fluoride/Chlorine Project. In response, Water and Sewer Manager Bill Thompson indicated that it is an expansion of the existing facility to allow the City to treat more of the local well water. The project is to prepare the City for future requirements; the City needs to be able to treat 4 million gallons per day and currently the City treats only 2 million gallons per day. The plant was retrofitted in 2005 to handle the EPA arsenic level requirements. The water that Norco residents receive has a non-detectable amount of arsenic. Council Member Newton inquired about the 16" Transmission Pipeline Project. Director Askew indicated that the project would be going out to bid by the end of the month. Council Member Newton also asked about the Fire Hydrant Installation Project. Director Askew stated that it is rehabilitation of existing hydrants. CalFire is currently inspecting a total of about 1,600 – 1,800 hydrants and none are known to be inoperable at this time. Mayor Pro Tem Bash asked for clarification on the Meter/SCADA Project. Mr. Thompson indicated that SCADA stands for Supervisory Control and Data Acquisition. SCADA has a central computer that operates all of the City's remote sites to ensure that all wells are working and the reservoir levels are appropriate. It also operates the City's treatment system. The server is located at the Public Works Yard but this project is proposing to locate it at City Hall with all the other servers. The original system was installed in 1996, therefore needs to be upgraded.

For the Street Improvement Fund, Director Askew listed the sources of funds with a total amount of \$2,787,185 and total uses of funds \$1,619,610. Mayor Higgins referenced the Other sources – Successor Agency funds and asked if it is left over money. City Manager Okoro stated that through the last Recognized Obligation Payment Schedule (ROPS), \$300,000 was requested from leftover bond proceeds for improvements at California Avenue and the electronic message sign on Sixth Street. There was some further discussion regarding traffic calming measures at California Avenue. Council Member Azevedo commented on the incompleteness of North and California Avenue. She suggested installing a "Whoa Drive Slow" sign at the location, similar to the one installed coming in to the City on Hamner Avenue from Eastvale. She also suggested a "Traffic Laws Strictly Enforced" sign as well as a monument sign.

Linda Dixon inquired about the Pavement Management Software (PMS). In response, City Manager Okoro stated that implementation not complete. The transition of the software from RKA to City is what is pending. PMS program belongs to the City.

Lance Gregory asked about the Gas Tax. City Manager Okoro said the projection is for next fiscal year and the fund still has some left over revenue from prior years.

Harvey Sullivan commented on development impact fees and said he only saw \$108,000 in the entire program. Director Askew indicated that there is \$330,000 projected for streets and \$242,000 projected for possible development at Bluff and River Road. Mr. Sullivan asked why the City would allow any new homes considering the drought.

For the Storm Drain Fund, Director Askew indicated the total sources of funds totaling \$2,443,806 and the total uses of funds totaling \$2,812,039. Director Askew commented on the projects that have been approved by Riverside County Flood Control and technically have funding. In response to Mayor Pro Tem Bash, Director Askew indicated that Crestview will be constructed by Riverside County Flood Control and not the City; therefore it is not listed in the presentation. Council Member Newton referenced the Minor Drainage Improvements Project. He inquired about Corona Avenue and Native Dancer. Ms. Askew stated that the project is an extension of the NB-3 project.

Director Askew discussed in brief the Sewer Fund Impact Fees. The source of funds total \$646,924 and the total use of funds is \$55,212. For the Sewer Fund Bond Proceeds, the sources of funds total \$2,206,345 and the total use of funds is \$1,417,000. For the Sewer Fund Transfers, the total sources of funds is \$1,384,917. Mayor Pro Tem Bash asked about the bond money used for Silverlakes. In response, City Manager Okoro said that what is left is approximately \$7,500,000 of the original \$39,000,000.

For the Sewers Connections Fund, the sources of fund total is \$675,849 and the total uses of funds is \$25,070.

Lastly, Director Askew presented a summary of the Measure A Projects Fund, which has a total sources of funds in the amount of \$3,701,873 and a total uses of funds in the amount of \$3,163,696. Director Askew briefly commented on the list of projects under the Rehab and Overlay category that will be going out to bid soon. Mayor Pro Tem Bash inquired about the signal light at Citrus. In response, Director Askew stated that she and the City Engineer have been meeting with the City of Eastvale and Eastvale has requested some upgrades. There was some discussion about funding for the Hamner Avenue Bridge Project. Council Member Azevedo suggested setting up a meeting with WRCOG, Eastvale, and the County of Riverside to discuss local matching funds for the bridge.

2. Discussion of State of California Water Conservation Mandates

Water and Sewer Consultant Bill Thompson presented a brief overview of the water conservation program implementation based on the Governor's Executive Order effective April 1, 2015 and the State Water Resources Board regulatory requirement. Mr. Thompson also discussed the impact to the City's water system, including an overview of water sources, water use categories, potential impacts to water rates, regional partners, and recycled water. He discussed the City's proposed Urgency Ordinance, which would include a recommendation of "Level 3 Water Conservations Measures." With Level 3, use restrictions are mandatory with a conservation target of up to 30%. A Level 3 would mandate the following restrictions and requirements: irrigation is limited to three (3) days per week for no more than ten (10) minutes per station; odd addresses may irrigate on Monday, Wednesday, and Friday; even addresses may irrigate on Tuesday, Thursday, and Saturday; no irrigation from 8:00 a.m. to 8:00 p.m. and no irrigation on Sundays; no washing down sidewalks, driveways, or parking areas; no automobile washing without a shutoff nozzle; eating establishments will not serve drinking water unless requested; hotels and motels must offer their guests the option to have linens laundered; no irrigating within 48 hours following a measurable rainfall; and repair all leaks and adjust sprinklers.

In response to Mayor Higgins, Mr. Thompson indicated that the City does not receive credit for water loss during major water leaks.

In response to Council Member Newton, Mr. Thompson stated that the take-or-pay is based on actual costs. What the City is proposing with the pass-through is based on the actual cost of doing business.

Ted Hoffman expressed his concerns about how the City will enforce water conservation.

Jodie Webber asked about the tiered levels and penalties. In response, Mr. Thompson said he used the recommendations from the State. Ms. Webber expressed her concerns with penalties and referenced the City of Capistrano court case.

There was some discussion about water restrictions for animals and Mr. Thompson indicated that for Levels 1-5 there are no water restrictions for horses.

In response to Council Member Newton, Mr. Thompson said that the average number of water units used per household is 22. He noted that of the 10 million gallons produced, 1.9 million gallons are received in the sewer; therefore, 8 million gallons are used outdoors. Residents are highly encouraged to find ways to reduce outdoor water usage.

In response to Mayor Higgins, Mr. Thompson said that the goal is to save 6% every month over the next six months. If by February 2016, the City has not reduced water consumption by 36%, the City can face fines up to \$10,000 per day.

3. Public Comments:

None.

ADJOURNMENT

Mayor Higgins adjourned the meeting at 6:37 p.m.

Cheryl L. Link, CMC, City Clerk