



MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
2870 CLARK AVENUE
CONFERENCE ROOM "A"
March 10, 2015



Commission Members:

Matthew Potter - Chair
Diana Stiller - Vice Chair
Patricia Overstreet - Commission Member
Mark Sawyer - Commission Member

Absent Member:

Denise Southerland - Commission Member

Staff Members:

Bill Wilkman, Preservation Consultant
Roger Grody, Economic Development Consultant
Theresa Hanley, Collections Management Consultant

CALL TO ORDER: **4:06 p.m.**

PLEDGE OF ALLEGIANCE: **Member Sawyer**

1. PUBLIC COMMENTS: **None**

2. READ BY THE CHAIR: "All discretionary actions before the Historic Preservation Commission are advisory in nature and final actions will be confirmed, modified or deleted by the City Council."

3. APPROVAL OF MINUTES:

- Regular Meeting of January 13, 2015

M/S Overstreet/Sawyer to approve the minutes of January 13, 2015 as written.

AYES: Potter, Overstreet, Sawyer, Stiller **Motion Passed**

ABSENT: Sutherland

- Special Meeting of February 3, 2015

M/S Sawyer/Overstreet to approve the minutes of February 3, 2015 as written.

AYES: Potter, Overstreet, Sawyer, Stiller **Motion Passed**

ABSENT: Sutherland

4. LONG-TERM MANAGEMENT OF THE HISTORIC COLLECTIONS:

- a. Progress Report on Museum/Collections Consultant Activities:

Consultant Wilkman welcomed Theresa Hanley onboard as the new Collections Management Consultant, emphasizing that her skills are required to make the collection a resource that can be enjoyed by the entire community. He noted her effectiveness in her current role as President of the Mission Inn Foundation and years of experience with the Museum of History & Art in Ontario.

Ms. Hanley reported on a productive meeting of the Collections Committee on March 3, 2015 and introduced the possibility of arranging a workshop for the entire Commission. The forum would address the aspirations for the new space at the Community Center, guidance for the organization of that space, and provide a timetable for progress. Ms. Hanley suggested an evening or a Saturday. The Commission agreed on Tuesday, April 7, 2015, from 4:00 p.m. - 8:00 p.m.

b. Update on Move to Community Center:

Chair Potter reported on his attempt to meet with the Director of Parks & Recreation regarding assistance with a final move from the trailer and other logistics, but has had no luck. He stated the importance that transportation arrangements are made for the transfer of the final items from the trailer to the Community Center, even if the Commission Members do it without assistance from City staff. He also indicated that issues such as the removal of the kitchen and connection of smoke alarms to the security system need to be addressed.

Consultant Grody indicated that he would attempt to have the Director of Parks & Recreation present at the special meeting set for April 7, 2015.

c. Review of Inventory Loaned to Norco Area Chamber of Commerce:

Consultant Grody distributed an inventory, created two years ago by Chair Potter and other Commission Members at the time, for review. Given the busy agenda, discussion on this item was deferred.

d. Proposal to Apply for California Archivist Archives Appreciation Award:

Consultant Wilkman reported that Chuck Wilson, who is active on the Society of California Archivists, recommended that the Commission apply for this award. Mr. Wilkman advised the Members that unless there was some objection, he would go ahead and prepare the application on behalf of Norco.

Ms. Hanley advised the Commission that several million dollars of Proposition 40 funds for museum capital improvements remain available. It requires a match and the grant application is labor-intensive, but it is not due until the end of the year.

5. CULTURAL RESOURCES CONSULTANT UPDATES:

a. Navy Activities

- Review of Naval Weapons Station Section 106 Projects, including Window Replacement (Building 511), and Photovoltaic Project, Section 106 and NEPA evaluation

Consultant Wilkman reported on the Navy's efforts to replace some doors and windows at Building 506 in the inner compound, explaining he had concerns over the architectural integrity being compromised. The City is still awaiting clarification from the Navy on those improvements. Mr. Wilkman indicated that naval officials, at the recent monthly meeting with the City, indicated a willingness to explore another option for the entry to the Building 511, where a Blimpie Sub shop will be placed, that would not require the removal of a window, which is a significant architectural element. The Navy cautioned, however, that the tenant would have to agree and that Blimpie naturally wants direct access with maximum visibility.

Several members of the Commission agreed that a letter to Blimpie Restaurant's Director of Real Estate and/or CEO would be appropriate; Chair Potter agreed to draft one.

Consultant Wilkman and Member Overstreet described the open house/environmental review forum for the Navy photovoltaic project held by the Navy on March 7, 2015. Mr. Wilkman noted that the project would be visible from sites that are currently or potentially listed on the National Register, including the hotel building itself. He also said he shares concerns over potential harm to waterfowl; noting that the Navy has not consulted with the California Department of Fish & Wildlife on this issue.

Member Sawyer dismissed the major objections to the project and stated its review was beyond the purview of the Commission.

