



City Hall Weekly Highlights

September 17, 2015

To: Honorable Mayor and City Council Members

From: City Departments

CITY MANAGER:

Hamner Avenue Bridge Funding: Council Member Berwin Hanna and staff met with City of Eastvale staff and officials of Riverside County Transportation Commission (RCTC) to continue discussions on ways to find local matching funds for the replacement of the Hamner Avenue Bridge which has become deficient and obsolete. The proposed Hamner Avenue Bridge Replacement is a \$56.4 million project which the federal government has agreed to provide 89% of the funding. During the meeting, officials from RCTC expressed their strong commitment to helping the cities of Norco and Eastvale find the necessary local matching funds, once the planning and environmental work is completed. RCTC recommended the revision of the current draft tri-party agreement between the cities of Eastvale, Norco, and the County of Riverside Department of Transportation to only include commitment for funding for the required local match for planning and environmental work. The draft agreement has been held up because it requires that Norco and Eastvale commit to providing the total required matching funds. The City of Norco has already programmed its share of local matching funds for planning and environmental in the City's 2016-2019 five-year capital improvement program budget. The City of Eastvale has also committed to its own matching funds for planning and environmental work. A revised agreement to formalize this plan will be coming to the City Council for approval within the next few weeks. Future meetings have also been scheduled with other local agencies to continue discussions on how to provide the full required local match for this bridge replacement project.

Proposed TUMF Increase Deferred: The WRCOG Executive Committee has voted to defer completing the 2015 Nexus Study update (which was scheduled to occur prior to the end of this calendar year) until after SCAG adopts a new growth forecast in spring 2016. WRCOG expects the Nexus Study update to be ready in summer 2016. The Nexus Study recommended a significant increase in TUMF, especially for commercial development. The Transportation Uniform Mitigation Fee (TUMF) functions like local City impact fees except that the fees are designed to help pay for the cost impact to regional transportation infrastructure arising from new development. During the waiting period, WRCOG will be soliciting additional input from cities regarding their infrastructure needs and ways to implement potential increases. Until the study is completed and approved, developers will continue to pay the current.

CITY CLERK:



National Voter Registration Day: On September 22, 2015, organizations across the nation will be participating in a coordinated effort to get eligible citizens registered to vote. National Voter Registration Day is recognized across the United States and uses the strength of volunteers, organizations, and businesses to spread the word about the importance of preparing for Election Day by registering to vote. Click on this link, **California Online Voter Registration** for voter registration information. Voter registration cards are also available at the City Clerk's Office.

Constitution Day – September 17, 2015: On September 17, 1787, the delegates to the Constitutional Convention met to sign the Constitution. This year marks 283 years of freedoms our Founding Fathers secured for us. This is an important day in our nation's history.



ECONOMIC DEVELOPMENT:

Business Development: Mayor Pro Tem Bash and Council Member Azevedo are joining the Economic Development Consultant and Planning Director at the International Council of Shopping Centers (ICSC) Western Regional Conference in San Diego this week, where the City is an exhibitor. This is the first time in many years the City has had a presence at a major ICSC event, which provides an outstanding opportunity for Norco to introduce itself to commercial developers, retailers and restaurant chains. It also reinforces the City's competitive position vis-à-vis other Southern California municipalities and heightens awareness of Horsetown USA.



FISCAL AND SUPPORT SERVICES:

Bill Processing: Staff mailed out 2,055 utility bills to Group 2 customers. Staff mailed out 257 delinquent notices to Group 1 utility customers that had not paid their bill on time. On Tuesday, a courtesy door tag was hung at the door of customers that were delinquent in Group 3 by Public Works notifying 98 customers that if they did not pay on Tuesday, their water services would be shut off on Wednesday. There were 2 customer's water was shut off for nonpayment; 2 customer's water services were restored and 0 remained shut off.

Business License and Cash Receipts: There were 15 new business license applications and 33 renewal Business license applications during the week. Staff processed a combined total of 1,884 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$207,731.

Miscellaneous Accounts Receivable: A total of 7 miscellaneous accounts receivable invoices were sent to individuals/agencies totaling \$1,962. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

Independent Auditors: City independent auditors from the firm of White Nelson Diehl Evans, were here this week performing independent audit of City records and accounts for the fiscal year ended June 30, 2015. Part of their independent audit includes evaluation and testing of the City's systems of internal controls and procedures. Consequently, staff has been spending time walking them through our procedures and answering their questions. The auditors will continue their evaluation and audit through next week.

PARKS, RECREATION, AND COMMUNITY SERVICES:

Gateway Sign – Sixth Street: Staff met with Young Electric Sign Company (YESCO) and their traffic delineation engineer. YESCO is modifying the time for installation, moving it back to later in the evening through early morning hours. The new schedule will be as follows:

- Wednesday 9/23, Thursday 9/24, and Friday 9/25 - 10:00 PM to 5:00 AM

Staff agrees that this time provides for a safer environment and has approved the change in time.

Riverside–Corona Resource Conservation District (RCRCD): Recently, Public Works Staff, Parks Staff and Engineering met with the RCRCD to discuss a project that they are working on in the Santa Ana River Water Shed. The project will consist of restoration and removal of Arundo in a section of the river downstream from the Hamner Avenue Bridge. RCRCD has recently bought the old Altfilisch property in the river and is looking at a restoration project and Arundo removal in the area. The project will consist of clean-up and restoration on much of the site from west of Hamner Avenue, down past Shadow Canyon Circle on the south side. . They are looking at starting this project towards the end of the year or beginning of next year. Community outreach and finalization of start of work will be forthcoming. RCRCD already has in place all regulatory permits (Army Corps et al.) needed to undertake the work. They are also working with Orange County Flood Control on access across the parcels they have as well.



Horsetown Parade of Lights and Winter Festival Committee is pleased to announce that Browning Dodge and Hemborg Ford are the presenting sponsors once again for this year's 11th annual Horsetown Parade of Lights and Winter Festival! This festive family community event is slated for Saturday, December 12, 2015. Please mark your calendars to attend this event and stay tuned for exciting updates! The Committee continues to secure sponsorships to support this event.

Halloween Makeup Workshop: Calling Tweens and Teens ages 11-17! Do you love all the gore at Halloween? Did you ever want to dress up as a zombie, monster or just look a little scary and gross on Halloween, but you didn't know how to get all the extra detail to make it look just right? We've got a 2-hour workshop that will teach you how to pull it off! During this workshop, you will learn how to create a bruise, which is needed for most looks as a base, stitches/lacerations and rotting skin. No need to bring a mirror as we will supply that for you! Class will be held Saturday, October 10, 2015 from 11am-1pm at Norco Community Center Large Auditorium. Cost is \$10 per person plus cost of supplies. For info, call 951-272-1619.

Donations: The City of Norco would like to thank those individuals and businesses who donated to Patriot Day on November 11, 2015:

- Don and Kathy Kraemer
- Polly's Pies
- Pat's Kitchen
- Stater Bros.
- Chick-Fil-A
- Starbucks
- Hometown Buffet
- Bottle It Inc.

Sports Fields: With the rain this week, Wayne Makin and other sports fields were closed Tuesday and Wednesday due to oversaturation. Being that Norco Junior All-American Football was unable to practice 2 out of 3 days this week, a request was made to practice at Wayne Makin on Friday night to prepare them for this Saturday's game. As this facility is shared with three users during this time of year with Norco Junior All-American Football, Norco Girls Softball (non-traditional season), and Norco Little League (non-traditional season) and Norco Junior All-American Football is in their traditional season, this request was granted. All organizations were notified Wednesday of this change. Staff would like to thank the youth sports group leaders for working together during inclement weather conditions and accommodating adjusted permits where necessary.

Senior Center Kiln – The original kiln for the ceramic class has not been operating properly. It was determined that this piece of equipment has met its life expectancy and a new kiln was purchased. Cress, the manufacturer, has provided a 30% discount to the City for this purchase. Kiln is expected to be delivered next week.

George Ingalls Equestrian Event Center

- George A. Ingalls Veteran's Memorial Plaza is OPEN daily from 10 a.m. - dusk.
- Volunteers and staff prepared facilities for the following events.
 - Community Barrel Racing Thursday, September 17th at Moreno arena
 - Norco Horsemen's Association hosts NHA Candidates Night at Nellie Weaver Hall, Thursday, September 17th at 7 p.m.
 - Norco Ranglers Gymkhana horse show on Saturday, September 19th at Clark arena

- Also Saturday is Community Barrel Race by Jerry Lunde scheduled from 5pm to 10 pm at the Moreno arena
- Sunday, September 20th Saddle and Harness Open Breed show at Clark arena
- Open Recreation riding will resume at the Clark Arena M-W, September 21st -23rd.

Parks:

- Staff returned the arenas to their normal set-up after the Norco Fair's use.
- A contractor was called out for a Ridge Ranch Park sewer line clogg. They found balloons in sewer line and diapers.
- Staff found syringe in Parmenter Park, and apples used for smoking illegal substance.

Buildings

- Staff repaired pool fence twice this week as a result of vandalism.
- As a result of a leak at the Sr Center, Staff put henrys on the roof to stop the leak.

Landscape Maintenance Districts

- Continued inspections of the LMDs took place this week.
- Met with resident John Klauer, who lives on Vandermolen in LMD 4, regarding the fence replacement in his area. We provided him with the project matrix so he understood the process a little better.
- Valley Crest is working in the LMD's to fix drive ways and horse trails.

Special events

- Staff did set up and break down for the 9/11 Ceremony with at Fire Station 47

Ingalls

- Parking lots were weeded, sandbags were placed and chevrons were built on driveways.
- Pressure washed picnic tables, put horse tie up back in place, and cleaned trash under bleachers from fair.

Animal Control

- 150 late license notices are being processed and will be mailed out this week.
- Norco vets are now regularly providing rabies vaccine information to Animal Control.
- The work to correct the roofing problem at the shelter began on 9/16/15.

PUBLIC WORKS DEPARTMENT:

Water Meter Repairs:

- Installed two 2" water meters at Silverlakes
- 4322 Temescal – replaced meter gaskets

Service Line Repairs:

- 4411 Woodward – replaced broken angle curb stop on 1" black poly service line

- 2289 Reservoir – Vacuum excavated leaking poly service line and installed a three foot long copper “whip”.
- 1441 Barnhardt – Vacuum excavated and completely replaced leaking poly service line with new copper service and brass fittings.
- 5167 California – vacuum excavated and repaired leaking poly service line

Potable Water Production Site Maintenance and Repair:

- Custom fabricated float target guides and welded them to the tank floor while the tank was drained for cleaning
- Drained and cleaned the backwash concentration and recovery tank and the Arsenic/Iron/Manganese removal plant
- Cleared weed and windblown debris from the potable water Arsenic removal plant
- Cleared weeds and windblown debris from outside well #13

Backflow/Cross Connection Prevention Program:

- Inspected backflow at 4193 Bluff

Collection System (Sewers):

- Corona sewage pumping station -- Cleared blockage of “flushable wipes” and re-primed the pumps
- 1525 Valley View -- Located buried manhole lid

Graffiti/Debris Sites:

- 901 Kingman -- Picked up broken chair dumped on the road edge
- 2740 Kingman -- Picked up a recliner dumped on the side of the road
- 1212 Fifth – removed two cabinets dumped at the road edge
- 3426 Temescal – picked up chair dumped at road edge
- 1215 Fourth – removed two mattresses dumped at road edge
- 3747 Corona – removed television dumped at road edge
- 4033 Bluff – removed two mattresses dumped at road edge
- 2859 Vine – removed desk dumped at road edge
- 3092 Sierra – removed television dumped at road edge
- 4188 Detroit – removed broken cabinets dumped on the side of the road

DG/Misc Aggregate:

- Dumped and spread 3 tons dg in the driveways at 1130, 1140, and 1150 Fourth Street
- 2365 Corona -- dumped and spread .75 tons DG
- 3520 Vine – dumped and spread 1 ton DG

Tree Trimming:

- 1711 Valley View – trimmed sucker growth
- 3176 Corydon – trimmed sucker growth on 4 trees
- 2907 Vine -- Picked up downed tree limb
- 4200 Center – cleared downed tree limb
- 4480 California – cleared downed tree limb
- 1034 Seventh – cleared downed tree limb
- 2600 Hamner – cleared downed tree limb
- 2790 Bronco – cleared downed tree limb

- 237 Grulla – cleared downed tree limb
- 2656 Corydon – cleared downed tree limb

Court Service Workers:

- North Drive -- Cleared weeds and debris in the right of way.
- 4140 Crestview -- Cleared weeds from inside the drain outlet structure
- Hamner Avenue – cleared weeds and debris from the parkway fronting the American Legion, north to Detroit

Drains:

- Cleared clogged storm drain inlets at:
 - Corner of Fifth at Sierra
 - Kips Korner at Parkridge
 - 4 drains on the Detroit at I-15 bridge deck
 - 1195 Carthay
 - Corner of Buckskin and Crestview
 - Mt Shasta at Crestview
 - 3471 Corona (Sierra Vista Elementary School) cleared four mountain boxes
 - 2840 Temescal
 - 2697 Corydon – cleared the gutter of debris
 - Mt Ingalls – cleared debris from the drain inlet

Signs:

- Placed temporary flooded signs at the intersection of Corona and Reservoir
- Replaced aged “NOT A THRU STREET” sign with new “NO OUTLET” sign compliant with current MUTCD standards.

Potholes:

- 6 tons of temporary asphalt was placed in numerous locations throughout town following the rainstorm of 9/15/2015



Crestview Drive Temporary Flooding Remediation: Under the direction of the Deputy City Manager and the City Engineer, Field Operations staff has begun the steps required to place protective devices along Crestview Avenue neighboring the Crestlawn property to halt the flow of thick mud and debris during heavy rainstorms. Staff has removed the loose surface material from the property adjacent to the roadway as well as clearing additional road edge footage to allow for a debris retention area between the soon to be installed K-rail, and the granite shelf. Within the area that is a clearly defined debris flow point, staff has removed the loose material and created a trough to guide the material to the

debris retention and energy dissipating area.

Removal of the loose material stock piled on Crestview Drive has been undertaken with the assistance of TK Construction. TK is hauling the material to an empty City owned property for eventual disposal.



Mt. Rushmore Debris Retention Structure Update: The debris retention and energy disipation structure field designed by the City Engineer, and installed by Field Operations staff performed with better results than anticipated. The energy of the water flowing through the natural arroyos on the hillside was intercepted and broken against the 2 ton “enviro-blocks” placed within the planned structure resulting in a dramatic slowing effect on the water.. The heavy aggregate placed as a base for the sluice helped to retain greater amounts of material than anticipated as well as assisting with the slowing affect. Water washed over the curb and onto the street but did not retain enough force to cross Mt Rushmore and flow against the south side of the street. An additional energy dissipation wall is planned for the structure further inside the weir to act as a primary dissipator of energy and enhance the material retention capabilities.

In response to the 1½+ inch of rain Norco received in less than 18 hours, crews cleared debris (mud, rocks, slurry, etc) from the following areas;

- Mt Shasta
- Mt Rushmore
- Crestview Drive
- Mt Verde

Placed sandbags at:

- 3633 Corona – 25 sandbags
- 4232 Crestview – 90 sandbags
- 4252 Crestview – 20 sandbags
- 4300 Crestview – 2 straw waddles and 30 sandbags
- 4318 Crestview – 1 straw waddle and 40 sandbags

Replaced the chain link fencing surrounding the storm drain as well as the access gate on the south/west corner of Citrus and Hamner damaged by T/C

PLANNING DEPARTMENT AND BUILDING DIVISION:

Building Division:

Permit Applications Submitted:	17	(2 commercial, 15 residential)
Building Permits Issued:	27	(2 commercial, 25 residential)
Valuation of Construction:		\$ 2,163,905.00
Building Fees Collected:		\$ 360,458.04
Field Inspections:	36	
Stop Work Notices:	0	
Occupancy Permits Issued:	0	
Sewer Permits:	0	
Estimated sewer flow:		\$0
Capacity Fees collected:		\$0
Connection Fees collected:		\$307.50

Code Enforcement:

2015 Total Cases:	237
Open Cases:	88
New Cases:	5
Citations Issued:	5
Closed Cases:	8
Yard Sale Sign Removal:	19

NORCO SHERIFF'S DEPARTMENT:

Party Partners Salute Local Heroes: On September 11, 2015, the Norco Sheriff's Office and Norco Citizen's on Patrol were honored to spend some time with a fantastic group affiliated with the City's Party Partner's Program. Deputy Ray Ghiliotto and NCP Volunteers Jim Hosley and Veronica Hubbard, were able to meet and mingle with everyone in attendance, and take the time to snap some fantastic group photographs. A good time was had by all!

<http://www.norco.ca.us/depts/parks/specialneeds/default.asp>



Car Seats-Keeping Kid's Safe: Infant, convertible, or booster seat? At NHTSA, we know that finding the right car seat and installing it correctly is no easy task. Then there's the question of when to transition your child to another type of car seat. Follow these steps to help you through the decision-making process and keep your child safe.

Step 1 -> Find the right car seat based on:

- **Car Seat Types**
Learn about the [four types of car seats](#).
- **Age & Size Recommendations (from birth to age 13)**
Follow these [recommendations for selecting a car seat](#) based on your child's age and size.
- **Find a Car Seat**
[Compare car seat makes and models](#) using our Car Seat Finder tool.
- **Car Seat Ease-of-Use Ratings**
[Evaluate car seat features](#) using our car seat ease-of-use ratings.

Step 2 -> Install your car seat correctly

Follow these [car seat installation tips](#) to keep your child safe.

Step 3 -> Register your car seat

Don't delay—register your car seat today to [receive car seat and booster seat recall notices](#).

Step 4 -> Get recall notifications on your car seat

Sign up to [receive e-mail alerts about car seat and booster seat recalls](#) from NHTSA.

More information can be found here:

<http://www.safercar.gov/parents/CarSeats/Car-Seat-Safety.htm>

Patriot Day 9/11 (UPDATE): The Norco Sheriff's Office would like to thank everyone that joined us during our Patriot Day Program to pay tribute and honor all of the victims of 9/11. We would also like to thank all of the Norco City employees who dedicated their time and service with setting up the venue, as well as the local businesses who provided the refreshments and food everyone was able to enjoy.

FIRE DEPARTMENT / CAL FIRE:

Public Assistance: This week fire staff handed out more than 700 hundred sand bags to Norco residents.

Public Education: On 9/11 Riverside County/Cal Fire Firefighters joined Sierra Vista Elementary students in an assembly honoring the victims of 9/11.



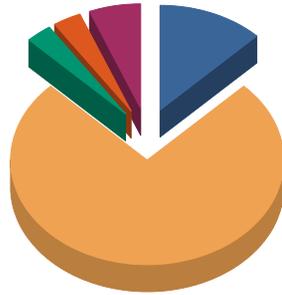
Never Forget ~ Patriot Day 9/11 Remembrance: On 9/11/15 community members gathered at Station 47 for a special ceremony to honor the victims of 9/11.



Community Outreach: Captian Wetherholt, Engineer Zay, and Paramedics Baca and Corner from Station 57 joined the 9/11 celebration “Salute to Local Heros” hosted by Party Partners. The engine crew enjoyed the evening dancing, posing for photos and even received a gift.



**Response Activity – Norco
9/10/15 to 9/16/15**



False Alarm	4	12.5%
Medical	24	75.0%
Other Fire	1	3.1%
Other Misc	1	3.1%
Traffic Collision	2	6.3%
Total:	32	100.0%

Incidents Reported for Date between 9/10/2015 and 9/16/2015 and Norco City

False Alarm	4
Medical	24
Other Fire	1
Other Misc	1
Traffic Collision	2
Incident Total:	32

Riverside County Fire - Norco

Weekly Activity Report

9/10/15 - 9/16/15

	CITY
Activity Totals	Norco
Plan Reviews	TOTAL NORCO
All Plan Reviews	9
INSPECTIONS	Norco
Annuals	23
New Construction	6
Re-inspections	4
Title 19 Inspections	
Business License Review	2
C of O's	
Weed Abatement	10
TOTAL	
MEETINGS & OTHER	Norco
Meeting	2
Training	
Special Inspections/Events	

Weekly Prevention Activity Report- Graph Summary

