



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
May 4, 2015

1. CALL TO ORDER: 7:02 P.M.
2. ROLL CALL: **Chair Showalter, Vice Chair Gregory, Commission Members Burt, Turpin, Walker**
3. STAFF PRESENT: **Public Works Director Askew, Public Works Superintendent Piorkowski, Civil Engineer Nelson and Engineering Assistant Dahl**
4. PLEDGE OF ALLEGIANCE: **Commission Member Showalter**
5. PUBLIC COMMENTS OR QUESTIONS: **None**
6. TO BE READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."
7. APPROVAL OF MINUTES:
 - A. Minutes of Regular Meeting of February 2, 2015. Recommended Action: Approval (Engineering Assistant Dahl)

M/S Turpin/Showalter to approve the minutes of Streets, Trails and Utilities Commission Regular Meeting of February 2, 2015 as noted.

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. PRESENTATION/ACTION ITEMS:
 - A. Discussion of Proposed Tentative Tract Map No. 36717 (Dallape) (Director of Public Works)

Director Askew presented the staff report on file.

Commission Member Turpin inquired about the proposed street through City property, the drainage and the trails. Director Askew noted the developer will have to purchase the land from the City for the street and dedicate the trails.

Commission Member Walker stated she would like to see drought tolerant landscaping and trail improvements on Bluff Street. Director Askew noted there is not a dedicated trail on Bluff Street and the trails for this tract would connect to the trails that run along the backside of Vine Street.

Chair Showalter stated he recommends a three way stop on Bluff Street to slow traffic; to implement an LMD for maintenance purposes; street lighting at all intersections; drought tolerant landscaping in the parkways and alternative trail materials in drive approaches.

Vice Chair Gregory stated his concerns regarding the drainage, traffic control for River Road and landscape maintenance.

Commission Member Burttt inquired if traffic studies have been done and the use of lot A to treat runoff.

Patrick Flannigan, Thatcher Engineering representative, and Director Askew addressed questions regarding the storm drain and surface drainage. He also noted traffic issues have not been addressed yet.

M/S Burttt/Showalter to make recommendation to the Planning Commission to accept Tentative Tract Map No. 36717 as proposed with the addition of:

- an LMD to maintain parkway, trail, trees, irrigation and lighting, including lots A and B
- a street light to be located at all intersections and end of cul-de-sacs; and shall be "yellow fog" type lighting and down directed
- nexpave or similar product to be used at drive approaches
- there shall be no concentrated flow over the trail
- a stop sign to be located at Bluff Street

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

B. Discussion on Pedestrian-Equestrian Trail Responsibilities

Director Askew presented the staff report on file.

Chair Showalter invited those who wish to speak.

Bonnie Slager stated there needs to be more follow up from Code Enforcement. She also stated trail fencing reported as down is only removed and not replaced. She noted that older residents are not able to maintain their trail and suggests having a list available to local groups willing to assist.

Ted Hoffman suggested notices be issued by Code Enforcement to fix or repair within 30 days. Administrative citations should then be issued every 30 days with escalating fines. He also suggested making certain areas of town into LMD areas.

Mike Thompson stated it is the residents responsibility to notify Public Works when conditions need to be addressed. He noted the need to educate the community and come up with a separate fee/fine schedule for trail maintenance.

Commission Member Turpin suggested an assessment based on the linear footage of trail.

Commission Member Walker stated penalties should be higher and escalate more quickly. She noted the community needs to be educated and suggests allowing residents to help fix the trail fencing.

Chair Showalter state the residents need to address City Council to help support code enforcement. He suggested to base the fees off of a points system and that the fines need to be larger and escalate quicker.

Vice Chair Gregory stated the residents need to be informed, possibly through a notice to be included with the water bill. He stated Code Enforcement needs to follow up after initial contact. He suggested a volunteer system to help senior and handicapped residents.

Commission Member Burttt suggested a fee on the water bill to help cover the maintenance of the trails, similar to the EMS fee.

Item 8.b. is continued to the June Meeting.

9. VERBAL UPDATES: STREETS – TRAILS – UTILITIES:

Director Askew gave an update on the following items:

- Third Street Improvements Project
- Trail Fencing Project
- Reservoir No. 8
- Water Restrictions

10. COMMISSION REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS:

A. Oral reports from City Committees Commission Members serve on:

Commission Member Burttt gave an update on the Ad-Hoc Committee. The next meeting will be held on May 18, 2015.

B. Request for Items on Future Agenda (within the purview of the Commission and requires a majority vote of the Commission): None

11. ADJOURNMENT: Chair Showalter adjourned the meeting at 9:58 P.M.

M/S Gregory/Showalter to adjourn the Streets, Trails and Utilities Meeting at 9:58 P.M.

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



Shannon Dahl
Engineering Assistant