



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
June 1, 2015

1. CALL TO ORDER: 7:01 P.M.
2. ROLL CALL: **Chair Showalter, Vice Chair Walker, Commission Members Burt, Gregory and Turpin**
3. STAFF PRESENT: **Public Works Director Askew, Public Works Superintendent Piorkowski, Civil Engineer Nelson and Engineering Assistant Dahl**
4. PLEDGE OF ALLEGIANCE: **Commission Member Showalter**
5. PUBLIC COMMENTS OR QUESTIONS: **None**
6. TO BE READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."
7. APPROVAL OF MINUTES:
 - A. Minutes of Regular Meeting of May 4, 2015. Recommended Action: Approval (Engineering Assistant Dahl)

Chair Showalter clarified the points system he referred to on page three of the minutes is the number of animal units assigned by the City to each parcel.

M/S Walker/Turpin to approve the minutes of Streets, Trails and Utilities Commission Regular Meeting of May 4, 2015 with the noted correction.

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. PRESENTATION/ACTION ITEMS:
 - A. Continued Discussion on Pedestrian-Equestrian Trail Responsibilities (continued from May 4, 2015)

Director Askew noted Javier Rodriguez, Code Enforcement Officer, was not present due to a personal emergency and gave the option to discuss the item without him present or to continue the item to the next meeting.

M/S Turpin/Gregory to continue the item until the next STUC Meeting on August 3, 2015.

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

B. Discussion on Materials Allowed in the Parkway

Director Askew presented the staff report on file.

Commission Member Turpin noted this discussion only pertains to the parkway and also the permitting process. He stated permanent structures in the parkway are a hazard and should not be allowed.

Director Askew noted the parkway is intended for public not private use and is not an extension of the resident's yard. Improvements made to the parkway need to be for the benefit of everyone. Parkway improvements need to be permitted and recorded so that the City is not held responsible and the homeowner realizes they are inheriting the maintenance responsibility.

Chair Showalter stated the parkway should be turf, grass or a material which remains passable. He noted his concerns regarding the erosion of the horse trail due to landscape irrigation placed in the parkway. He stated the parkway needs to be uniform looking and the City should not allow any permanent structures in the parkway.

Commission Member Gregory stated there needs to be a City standard with only a few options to avoid it being left up to the discretion of the property owner and that the obstruction level should be kept at a minimum. He also stated his concern regarding enforcement and noted the diversity of the City will make it difficult to regulate.

Commission Member Burtt stated the difficulties of requiring homeowners to maintain the parkway while limiting the improvements that can be made.

Director Askew clarified the permitting process for encroachments into the City right of way.

Vice Chair Walker stated that if the Specific Plan for Norco Hills could be implemented in other areas of the City there would be some uniformity. She noted this would also address the issue of the color of landscape materials that could be used. She stated the residents need to be educated regarding the parkway.

Bill Naylor inquired about accessibility requirements within the public right of way. He thanked the City for the planting of the trees and removal of the weeds. He noted they are trying to do their part by taking care of their property and volunteering with the Norco Horsemen's Association. He noted there are several areas in town that are missing trail fencing.

Director Askew noted the trail is classified as a Pedestrian-Equestrian Trail and accessible to all residents.

Glenn Hedges stated this is a case by case situation and noted the Commission should base their recommendation on the information presented to them by City staff since they are aware of the issues and what needs to be done. He stated he has submitted several requests regarding missing trail fencing. The Norco Horsemen's Association is looking for ways to help the City and is requesting communication with the City.

Superintendent Piorkowski noted work order requests should be submitted to City Hall to be addressed.

M/S Showalter/Burt to make recommendation to the City Council to adhere to Administrative Policy No.603 with the addition of:
ground cover including artificial turf, bark and rock natural in appearance and not to exceed the height of the curb.

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

9. VERBAL UPDATES: STREETS – TRAILS – UTILITIES:

Director Askew gave an update on the following items:

- Vine Street and Sagetree Lane Waterline Improvement Project – 80% completion
- Third Street Improvements Project – Awarded
- Trail Fencing Project update
- Water Restrictions to be addressed at the 6/3/15 Council Meeting
- Consumer Confidence Reports mailed to residents this week
- Co-op Agreement with CalTrans

Commission Member Gregory inquired if the hydrants covered with bags are non-operational.

10. COMMISSION REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS:

- A. Oral reports from City Committees Commission Members serve on: None.
- B. Request for Items on Future Agenda (within the purview of the Commission and requires a majority vote of the Commission):

Vice Chair Walker stated she would like to see the Adopt-a-Trail Program come back.

M/S Walker/Burt to add the Adopt-a-Trail Program to the agenda for the next Streets, Trails and Utilities Commission

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Chair Showalter thanked everyone for that last eight years on the Commission and that it has been a pleasure working with everyone.

11. ADJOURNMENT: Chair Showalter adjourned the meeting at 8:54 P.M.

M/S Showalter/Walker to adjourn the Streets, Trails and Utilities Meeting at 8:54 P.M.

AYES: SHOWALTER, GREGORY, BURTT, TURPIN, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE



Shannon Dahl
Engineering Assistant