



City Hall Weekly Highlights

October 15, 2015

To: Honorable Mayor and City Council Members

From: City Departments

CITY MANAGER:

Western Municipal Water District's Water Pipeline Project: Last week, City Manager and staff met with staff of Western Municipal Water District (Western) to discuss various items. One of the items discussed during the meeting were potential options on how to get Western's Chino Desalter Authority (CDA) water across the Santa Ana River. Western has experienced technical difficulties tunneling across the Santa Ana River in order to construct a pipeline to carry their soon to be allocated CDA water south to Western facilities. Due to these technical difficulties, Western is looking at other interim as well as long term options to get their water across the Santa Ana River. One of the options being considered in the immediate term is a plan that would involve Western using existing City of Norco 20" and 24" diameter water pipelines. In order to do this, Western will need to make certain improvements to facilities. In the short term, and to ensure redundancy the option would be to use the existing Hamner Avenue Bridge pedestrian walkway as path for the new pipeline. In the long term, the pipeline would be incorporated into the Hamner Avenue Bridge replacement project. These plans are very preliminary and final decision would depend on the outcome of engineering study and analysis being conducted by WMWD's consultants. If these plans are ultimately implemented, WMWD would be willing to commit cost savings realized towards local funding match for the Hamner Avenue Bridge Replacement Project.

Emergency Operations Training: Staff attended the third in a series of four trainings for Emergency Operations Center (EOC) on Thursday, October 15, 2015 at Fire Station 47. This training session focused on Webeoc, a system that will allow staff to electronically manage EOC operations through the internet. Over the next two months, staff will be working with County Fire to update the City's Emergency Operations Plan. While City staff did not participate in today's "Great California Shake-out Drill," a drill for City staff will be conducted before the end of this calendar year.

CITY CLERK:



Register to Vote! October 19, 2015 is the last day to register to vote for the November 3, 2015 election. Voter Registration forms are available at the City Clerk's Office, Senior Center, Post Office, Library, Department of Motor Vehicles, and County Offices. Online voter registration is also available via this link: <http://registertovote.ca.gov/>. Please register and vote for three.

Questions? Call the City Clerk's Office at (951) 270-5623.

ECONOMIC DEVELOPMENT:

Hospitality: The Economic Development Consultant and Planning Director toured appropriately zoned sites with a hotel developer, a contact from the recent International Council of Shopping Centers (ICSC) conference. Staff is confident the City has current and anticipated demand for at least 200 new hotel rooms and is seeking properties that represent a variety of price points and amenities, each attracting a different segment of the market.

Sixth Street Gateway Sign: Not yet a month old, the Sixth Street Gateway Sign is drawing better-than-expected advertising revenues, exceeding targets for the first month established by EDAC. Staff will carefully monitor ad sales to see if this level of revenue can be sustained in the long-run and will report to City Council. Interested advertisers may contact the sign's marketing director, Diana McGrew, at 951-805-5995 or norcogatewaysign@gmail.com

Historic Preservation: Cultural Resources Consultant Bill Wilkman has completed a draft Historic Resources Survey of the Norconian Property for the WWII and Post-War Eras. After a review by the Historic Preservation Commission and City Council, a final document will be forwarded to the State of California for consideration of listing on the National Register of Historic Places. The hotel and some neighboring buildings are already listed for their tenure as a resort, but the historic significance of the property extends well beyond its original use.

FISCAL AND SUPPORT SERVICES:

Bill Processing: Staff mailed out 1,530 utility bills to Group 1 customers. Staff also mailed out 262 delinquent notices to Group 4 utility customers that had not paid their bill on time. On Tuesday, a courtesy door tag was hung at the door of customers that were delinquent in Group 2 by Public Works notifying 93 customers that if they did not pay on Tuesday, their water services would be shut off on Wednesday. By Wednesday, 7 customer's water was shut off for nonpayment; 4 customer's water services were restored and 3 remained shut off.

Business License and Cash Receipts: There were 31 new business license applications and 9 renewal Business license applications during the week. Staff processed a combined total of 1,339 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$397,768.44.

Miscellaneous Accounts Receivable: A total of 14 miscellaneous accounts receivable invoices were sent to individuals/agencies totaling \$2,933. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

PARKS, RECREATION, AND COMMUNITY SERVICES:

Youth Basketball: Registration for Pee Wee and Instructional Division basketball was extended through Wednesday, October 14, 2014. Participants still wishing to register will be placed on a waitlist. PW & Instructional Coaches Orientation was held on Thursday, October 15, 2015 6pm at City Hall. Practice books have been made available to coaches along with team rosters. Practices will begin Monday, October 19, 2015 at Riley Gymnasium. Registration remains open for boys and girls A, B and C Divisions through November 5, 2015. For more information, please [click here](#) or call

Parks and Recreation at 951-270-5632. If you would like to be a volunteer coach, please contact Janna Noyes at 951-270-5635.



Wee People Playschool participated in earthquake drills as part of the **Great California Shakeout** on Thursday, October 15, 2015. Staff and participants did well in responding to this drill. Emergency drills are performed throughout the year.

Halloween Makeup Workshop: Teens in attendance at the Halloween Makeup Workshop which was held last Saturday learned some ghastly special effects! Their new talents will surely bring their holiday costumes from ordinary to gory!



Horsetown Parade of Lights and Winter Festival: Hemborg Ford and Browning Dodge are proud to present the Horsetown Parade of Lights and Winter Festival on Saturday, December 12, 2015! The day's festivities will start off with Breakfast with Santa from 9-1am. Winter Festival is from 9am-9pm. Parade is at 5pm sharp! Parade and vendor applications can be found online at <http://www.ci.norco.ca.us/depts/parks/events/winterfest.asp> Committee members are still securing vital donations to help offset the costs associated with this event as well as finalizing entertainment and fun activities.

Astronomy Night: Mark your calendars for next week's Astronomy Night in Norco! The Riverside Astronomical Society will be at the Corydon Staging Area on Thursday, October 22, 2015 from 6:30-8pm to view Albireo, the Ring Nebula and the Great Cluster in Hercules. Participants may also get a glimpse of Saturn with its glorious rings, the moon and its craters, mountains and seas of frozen lava. Learn how to find the North Star and a few of the fall constellations! This event is free.

Adult Basketball: Men's Adult Basketball League continues at Riley Gymnasium on Thursday nights.

Senior Services : Flu Shot Clinic sponsored by Norco Medical Group was held at the Rose M. eldridge Senior Center on Tuesday, October 13, 2015 at 10:00a.m. Approximately 50 inoculations were administered at this clinic free of charge.



Seniors on the Move took a tour of Corona Historic Homes & Theatre on Wednesday, October 14, 2015. Council Member Bash and historian Don Williamson narrated the tour for those in attendance and then ended the excursions after a stop at Polly's Pies for dessert!

Corona Regional Medical Center hosted a free **Crown Plus Luncheon** on Thursday, October 15, 2015 at 12:00 p.m. Topic: "Signs and Symptoms".



It's definitely Fall in the senior garden! The senior cultivators are off to a great season with pumpkins, zucchini and much more! Staff has planned a **Garden Clean Up Day** on Monday, November 2, 2015 from 7am to 2pm. To help make this event more enjoyable, there will be music, snacks, raffle prizes and cold drinks.

George Ingalls Equestrian Event Center:

- Volunteers and staff reinstalled the Clark arena perimeter arena panel fencing, groomed arena after removal of 80 box stalls, returned electrical, cleaned and groomed all arenas and grounds after Draft Horse event
- GIEEC worked on LMD trail fence removal project on October 11th
- George A. Ingalls Veteran's Memorial Plaza is OPEN daily from 10 a.m. - dusk.
- Open Recreational Riding resumed Tuesday, October 12th -14th from 10AM – 3 PM at Clark arena.
- Norco Ranglers Gymkhana Horse Show is scheduled Saturday, October 17th
- Private meeting at Nellie Weaver Hall October 8th and wedding on October 10th
- Staff secured the California Mounted Officers Training private event September 15th – 20th , 2016
- Staff is working with the National Barrel Horse Association, DOWNUNDER Horsemanship Tour with Clinton Anderson for multiple day events in in May, June and December 2016.

Buildings:

- Staff replaced the old kiln stand in the Senior Center with a new one.
- Staff is cleaning all the rain gutters on all City buildings.
- A new rain gutter was installed on the south side of the Scout House.



- Staff drilled holes, cut gashes, and chipped the steps in the City pool to discourage skateboarders from using it as a skate park.



Parks

- Staff repaired the pool fence again this week.
- So Cal Sandbags is on the East Slope at Ingalls hydro seeding with a “mulch only” mix to help prevent erosion.
- Staff installed new “Rules and Regulations” signs at Ingalls Arenas.
- Maintenance was completed around the event center including: tightened all the bolts on the picnic tables around the Equestrian Center, cleared out the larger weeds along the east slope prior to hydro seeding, weeded the memorial and bio swells, fixed the sandbags along the gate 5 road, marked out the parking and fire roads before the weekend show, and then cleaned up after the show was over.



Miscellaneous :

- Staff installed new grooming rods and profile blades on the Kaiser. This gets done about once every 6 to 8 weeks depending on how much it gets used.
- Staff had to pick up more trash that got dumped behind Riley Gym.

Landscape Maintenance Districts:

- All the trails have been groomed since the last rains, but some DG still needs to be removed from the street corners. Channel drains are being cleaned out in District 4. They repaired some stuck valves at Neal Snipes Park where we have been irrigating with non potable water for over a week now.
- The trail fence removal in District 4 is a little more than half way done at this point. We are scheduled to have a CDF crew on Thursday this week and Monday thru Thursday next week. That should complete the removal in this District.

Animal Control Services:

- Madeline Caverly of Girl Scout Troop 491 raised donations of cat food and cat toys to support shelter cats as part of her work on one of her badges.

Public Works

Potable Meter Repairs

- 2801 Reservoir – shutoff the curb stop and removed the meter as well as the concrete meter box to allow the customer to affect repairs to their private isolation valve and attached plumbing
- 1071 Raquel – replaced ¾” gate valve attached to meter setting

Potable Service Line Repairs:

- 187 Eighth Street – repaired leaking 1” poly service line
- 4553 California Avenue – repaired leaking poly service line with two foot long copper whip and brass fittings

Potable Mainline Repairs:

- On 10/13/2015 at approximately 11 AM Field Operations staff received a report of a large water leak in front of the restaurants on Hamner near Third Street. Upon arrival staff did find a large water leak surfacing near the fire hydrant on Hamner south of Third on the East side of the street. Field Op’s members are trained to be aware of the needs of the businesses in town, and even though shutting down the water mainline to excavate the leak would have been justified to expedite exposing the failed pipe sections, staff members chose to forego the shutdown and keep these food businesses in full service throughout the lunch rush. Without potable water service, numerous food service businesses would have been forced to close their doors through one of the most profitable times of their business day since water would have been unavailable to maintain sanitation.

Once the failed pipe section was excavated, as staff continued to manage the escaping water to allow the businesses to stay open, it was discovered that a 6” tapping sleeve for the fire hydrant assembly had corroded to the point of failure. This corrosion is a direct result of poor construction practices by past contractors who failed to properly protect the pipeline with corrosion inhibiting coatings. After speaking to all the affected businesses and coordinating their repair efforts to coincide with the lightest business hours of the affected locations, staff executed an emergency shutdown of the potable mainline during the normal daily lull in their business between lunch and dinner. Staff removed the failed tapping sleeve and installed a new welded tee and isolation valve using transition compression couplers. Water service was shut down for a period of less than 2 hours while this work was completed. Staff has taken the opportunity to fully upgrade this hydrant assembly to current standards with a new resilient seat butterfly valve, welded steel 90 degree elbow and an automatic shear check valve.

Poorly installed assembly that resulted in pipe failure



New Assembly



Potable Pump Site Maintenance:

- Well 14 – replaced the pressure boosting pump on the chlorine feed system.
- Arsenic/Iron/Manganese removal plant - Installed new chlorine cylinder scales
- Arsenic/Iron/Manganese removal plant – repaired leak on chlorine booster fresh water line, reset pump alignment and reassembled.

Hydrant Repairs:

- 1234 Sixth – cleared and exercised the hydrant isolation valve

Backflow Inspections:

- 1772 Commerce – external device inspection and serial number confirmation of the fire service backflow device

Collection System Maintenance:

- Cleared the debris receptacle from the Auger/Grinder assembly on the outfall line of CRC.
- Cleared debris from both pumps at the Valley View lift station and restored suction prime to the station

Reclaimed Water/Non-Potable Water System:

- Efforts are continuing to switch over the irrigation of selected City owned facilities from potable water to non-potable. New 2” domestic potable services and backflow devices are scheduled for installation at Wayne-Makin Park to serve the snack bars and ensure separation of the irrigation and domestic services.

Graffiti/Debris Sites:

- 4292 Woodward – removed mattresses dumped at the road edge
- 1260 Fifth Street – removed tires dumped on the side of eth road

Rain Debris Sites (debris cleared from the road way and placed back into the trail):

- Intersection of Fifth and Pedley – removed sand from the intersection

Sandbags:

- 5555 Bluff – set 40 sandbags to prevent seasonal erosion.
- 4770 and 4818 Crestview sandbags placed along PL and in the horse trail to divert rain water from the resident’s property
- 4211, 4340 and 4571 Crestview – additional sandbags placed in anticipation of the coming rain season.
- 2310 Norco Drive – set 20 sandbags to divert water flow off the trail and into the curb area

DG/Misc Aggregate:

- 4062 Mt Verde – filled rain ruts behind curb
- 5098 California – filled driveway ruts with 1.5 tons DG
- 2310 to 2350 Norco Drive – filled driveway ruts with 2 tons DG
- 4738 California – dumped and spread 4 tons DG
- 3683 Vine – filled minor erosion area in drive approach
- 990 Fifth – dumped and spread 6 tons DG in rutted trail area

Tree Trimming:

- Norco Drive at Alhambra – trimmed crepe myrtle to improve the visibility of the STOP sign
- Second Street at Pacific Avenue – trimmed tree to improve the visibility of the STOP sign
- Pedley Avenue at 5th – trimmed 7 pepper trees of water sprouts and sucker growth to improve equestrian trail access.
- 3824 Pedley – removed sucker growth and water sprouts

Signs:

- New type “L” signs, type OM3 signs and delineator paddles are being installed paralleling the cleared roadside “V” ditches to warn the motoring public.

Drains:

- 1992 Trotter Trail – cleared plugged drain inlets of “First Flush” type debris and also cleared the adjoining ditch supporting structures
- Pedley at Fifth - Cleared drain inlets of various debris
- 4535 Crestview – removed immature voluntary tree growing in corrugated under street drain inlet

Special Notes:

- The storm debris prevention project located in the Crestview and Mt Rushmore area continues to advance. An area of non-compacted and unconfined loose material witnessed as a key contributing factor in downstream/downhill debris flow was removed from an area of illegal grading at the top of Mt Rushmore. K-rail has been placed to restrain large debris flows and diffuse the energy contained in the downward rushing water coming from the hillside in this area.



While engaged in placing K rail in the area of loose soil and confirmed debris flows, staff also recognized the possibility of enhancing the structure they installed to dissipate the energy from the water and debris flowing from the adjacent canyons. Staff placed K-rail at the outlet of the rock flue constructed a few weeks earlier to further diminish the energy of rushing water and debris that may overflow the dissipation structure.

- Clearing of the road side V-ditches throughout town has begun with the first project being located on Temescal between 7th and River Drive. The drainage ditch in this project area relieves a large area of ponding that creates a potential traffic hazard. Potholing of the conflicting utilities at this project site is completed and the acquired information has been used to field engineer the depth of the pathway being restored for the rain water to flow in as it travels to the nearest drain opening located near 7th street.



As a fortunate side benefit of this effort some of the under driveway tubes in this project area were lowered to match the new V ditch depth easing vehicular access for the related homeowners.

BEFORE



DURING



AFTER



Engineering

Bluff Street & Western Avenue Water Improvements: City staff is currently going through material submittals for the waterline improvements. Project includes approximately 4,000 linear feet of 6", 10", 12" and 16" waterline that will replace the aging water distribution system in Bluff Street & Western Avenue.

2014-1015 Pavement Management System - Phase I and Phase II: Construction is ongoing on several streets throughout town including the intersection of 4th St. and Hillside Avenue and Norco Drive.

Third Street Project: The contractor installed drive approaches and driveways last week. Southern California Edison relocated 2 service laterals in order for the contractor to continue placing storm drain pipe. The vandalized storm drain on Reservoir Avenue will be replaced this week. New Asphalt berm will be installed on Thursday along the easterly side of Reservoir Dr. (south of 3rd Street).

Trail Fence Project: New vinyl trail fence is being installed throughout the City. Installation will be ongoing for the next month.





PLANNING DEPARTMENT AND BUILDING DIVISION:

Approved Special Events:

- 10-1-15 to 10-31-15: Pumpkin patch and sign, north of 3521 Hamner Ave.
- 10-12-15 to 12-10-15: Promotional ad sign, 120 Hidden Valley Parkway
- 10-14-15 to 12-13-15: Promotional ad sign, 110 Hidden Valley Parkway
- 9-1-15 to 6-1-16: Temporary food preparation and service modulars (SilverLakes)
- 10-17-15: Food truck in parking lot, 1780 Town and Country Drive, Suite 101

Applications Submitted:

Conditional Use Permits: 1 (1 commercial, 0 residential)

Former Wyle Labs Property Tour: Director King and staff went on a hiking tour of the former Wyle property from 10:00 am to 1:00 pm on Saturday to take photos for presentation to an upcoming Planning Commission study session (date to be determined).

International Council of Shopping Centers Conference Follow-Up: Planning Director King conducted a City tour with the Economic Development Consultant and a developer that they met with at the ICSC conference in San Diego to look at potential hotel sites.

Building Division:

Permit Applications Submitted:	19	(4 commercial, 15 residential)
Building Permits Issued:	21	(5 commercial, 16 residential)
Valuation of Construction:		\$ 600,600.97
Building Fees Collected:		\$ 14,068.24
Field Inspections:	47	
Stop Work Notices:	0	
Occupancy Permits Issued:	0	
Sewer Permits:	0	

Code Enforcement:

2015 Total Cases:	276
Open Cases:	103
New Cases:	9
Citations Issued:	3
Closed Cases:	12
Yard Sale Sign Removal:	21

- Joint inspection with the Sheriff's Department regarding squatters on First Street.

NORCO SHERIFF'S DEPARTMENT:

Reminder, The Riverside County Sheriff's Department K9 Trials is Coming to Norco! Reminder to mark your calendars! The Riverside County Sheriff's 2015 K9 Trials will be conducted on Saturday, Nov 7th, in Norco at Ingalls Equestrian Ctr, 3737 Crestview Drive, in the City of Norco. This will be an all-day annual competition with law enforcement K9 teams competing from throughout the Western U.S. This event is open to the public and we look forward to seeing you there!

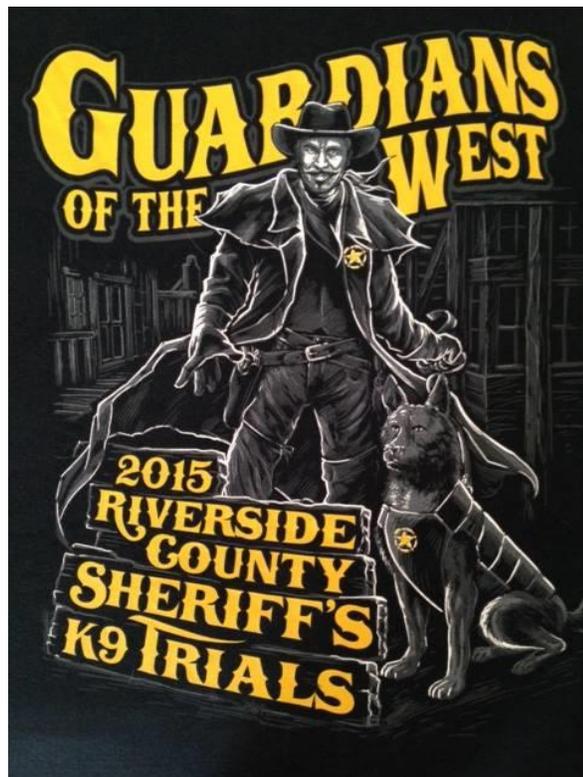
Motorcycle Safety Information: The following motorcyclist safety information can be found at the California Highway Patrol (CHP) website:

<https://www.chp.ca.gov/Programs-Services/Programs/California-Motorcyclist-Safety>

Lane Splitting: Information regarding "lane splitting general guidelines" is no longer available. A petitioner complained to the California Office of Administrative Law (OAL) that there was no formal rulemaking process for the guidelines, and raised other objections. The CHP discussed the issue with OAL and chose not to issue, use, or enforce the guidelines and thus, removed them from the website.

The underlying purpose of the guidelines was to provide common-sense traffic safety information. California law does not allow or prohibit motorcycles from passing other vehicles proceeding in the same direction within the same lane, a practice often called "lane splitting," "lane sharing" or "filtering."

Motorcycle Helmets: Repeated attempts to repeal California's motorcycle helmet law and substitute it with a lesser version requiring those under 18 to wear a United States Department of Transportation compliant helmet have failed in the state legislature. Statistical information continues to support the helmet law, but some adult riders have been advocating its repeal from the moment the law went into effect on January 1, 1992. Advocates of repeal contend it is a matter of individual choice whether to wear a helmet or not, and a personal right to decide whether to take the risk. The idea that motorcyclists over 21 should be exempt from the requirement for helmets completely ignores some other facts that prompted passage of the helmet law. In 1987, before the law was passed, 77 percent of motorcyclist fatalities involved victims over the age of 21, with 69 percent of those injured over the age of 21.



Safety Reminders: Creating a safer highway environment is the shared responsibility of drivers and motorcyclists alike. This is achieved by staying alert and using common sense and courtesy while on the road. It is also important for motorcyclists to minimize their risks by riding responsibly, always wearing a helmet and other protective gear, and to never ride under the influence of alcohol or other intoxicants.

Here are other important safety reminders:

- Watch your speed! A motorcycle collision is highly likely to cause injury or death.
- Assume people in cars do not see you, and
- Avoid blind spots in other vehicles, particularly large trucks

FIRE DEPARTMENT / CAL FIRE:

Sandbag Distribution: Fire personnel continue to distribute sandbags to residents. More than 200 sandbags were provided this week.