



City Hall Weekly Highlights

October 29, 2015

To: Honorable Mayor and City Council Members

From: City Departments

CITY MANAGER:

City to Seek National Register Listing for the Norconian Property: After more than 16 months of extensive historic resources survey and evaluation of the Norconian Property, Wilkman Historic Services presented a report to a Joint Study Session of the Historic Preservation Commission and the City Council on October 28, 2015. The study which was commissioned by City Council in June 2014 determined that both the Naval Hospital Corona District and the Detachment Corona Guided Missile Independent Assessment Agency Historic District qualify for listing in the National Register of Historic Places. Based on this historic significance, the Historic Preservation Commission recommended to the City Council and the City Council concurred to direct staff to work with the Historic Preservation Commission to pursue National Register Nomination of the Norconian Property through the State Historic Preservation Commission. A meeting will be scheduled with the State Historic Preservation Commission to present the City's findings.

CITY CLERK:



Election Day is Next Tuesday! The General Municipal Election for the City of Norco will be held on November 3, 2015 for the purpose of electing three (3) members to the City Council. Polls will be open from 7:00 a.m. to 8:00 p.m. Vote-by-mail ballots will be accepted at the Norco City Clerk's Office until Monday, November 2nd and at any polling location in the County of Riverside until 8:00 p.m. on Election Day. Election results will be available on the Norco City Clerk's Election 2015 page on the City's website at www.norco.ca.us as well as the County of Riverside Registrar of Voter's website at www.voteinfo.net. Your vote counts!

ECONOMIC DEVELOPMENT:

SilverLakes: Initial results of a survey gauging the impact of SilverLakes Equestrian & Sports Park, designed and conducted by members of EDAC, indicate a significant positive economic impact on local businesses. While this survey is being completed, staff is also undertaking another fact-gathering effort, establishing contacts with 15-20 key businesses that can regularly report on business performance. Economic Development and City Manager will be contacting these businesses to ensure that accurate data is collected to effectively analyze the economic impact of the Silverlakes on the local economy. This information will ultimately assist all businesses prepare for the large SilverLakes crowds expected in early 2016, as well as assist staff in attracting new retailers and restaurants to Norco.

Housing: Documents were signed on October 28 for a First-Time Homebuyer Program loan, the first one in approximately five years. A family currently renting in Norco will be moving into their own home - proudly participating in the American Dream - thanks to a second loan provided by the City of Norco as the Successor Housing Agency. These loans comply with strict federal and state guidelines that protect the interests of the borrowers and minimize risk for the City. For additional information on all of Norco's housing programs, residents should call (909) 261-2770 or drop by City Hall for an application.

FISCAL AND SUPPORT SERVICES:

Bill Processing: Staff mailed out 1,969 utility bills to Group 3 customers. Staff also mailed out 284 delinquent notices to Group 3 utility customers that had not paid their bill on time. On Tuesday, a courtesy door tag was hung at the door of customers that were delinquent in Group 4 by Public Works notifying 83 customers that if they did not pay on Tuesday, their water services would be shut off on Wednesday. By Wednesday, 6 customer's water was shut off for nonpayment; 1 customer's water services were restored and 5 remained shut-off.

Business License and Cash Receipts: There were 20 new business license applications and 10 renewal Business license applications during the week. Staff processed a combined total of 1,548 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$803,285. The City received \$307,300 in sales tax this week.

Miscellaneous Accounts Receivable: A total of 20 miscellaneous accounts receivable invoices were sent to individuals/agencies totaling \$26,460. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

Accounts Payable: Accounts payable reporting is being done to capture information for the previous week since invoice processing for the current week is not available. Accounts Payable processed 133 checks for the week of October 22 totaling \$1,941,836.

PARKS, RECREATION, AND COMMUNITY SERVICES:

WEST NILE PRECAUTIONS

PROTECT YOURSELF FROM WEST NILE VIRUS

Please follow these guidelines to ensure your safety:



Wear insect repellent containing DEET.
Avoid outdoor activities during dawn and dusk.
Drain and dump standing water around your property.

To report standing water or for more information,
please contact the Northwest Mosquito
and Vector Control District at:

(951)340-9792
www.northwestmvcd.org

With the recent report of a West Nile case in Norco, Staff has been actively communicating with and following protocol from Northwest Mosquito and Vector Control District (Northwest MVCD), specifically in regards to Wayne Makin Shearer Sports Complex. Staff has been adding precautionary measures to assist Northwest MVCD by eliminating irrigation of park facility until further notice.

A thorough inspection for mosquito breeding sources was conducted by Northwest MVCD last week at the facility and no standing water or breeding sources were identified at the park. Mosquitoes in the park may be fly off from either nearby bio swells, Lake Norconian or the river. Traps that were set found the following mosquitoes, however, to date, none have tested positive for West Nile virus:

- 26 female Culex tarsalis
- 1 female Culex quinquefasciatus
- 2 female Culex stigmatosoma
- 16 female Culex erythrothorax
- 2 female Aedes vexans

An additional inspection included a nearby bio swell and found minimal standing water along the horse path at the very southern end of Western beyond the park. Larviciding treatments (no toxic effect to non-target species like people and bees) to kill mosquito larvae using bacteria called *Bacillus thuringiensis israelensis* were applied in the water. Traps were set for collection to identify how successful the treatment was. Northwest MVCD will share trap results as soon as they are completed.

As a reminder, the following guidelines should be followed to ensure your safety: Wear insect repellent containing DEET, avoid outdoor activities during dawn to dusk, and drain and dump standing water around your property. Staff will continue to update City Council as information is received.

Mosquito-borne Diseases
Mosquito-borne diseases have been responsible for more human deaths than any other disease in human history. Every year, more than one million people around the world die from diseases transmitted by mosquitoes. In California, the most common mosquito-borne diseases cause encephalitis, or brain swelling. The most common forms of encephalitis are St. Louis, Western Equine, and West Nile. These diseases are carried by wild birds. Local mosquitoes take their blood-meals from these infected birds and may transmit the virus to humans and horses.

The Disease Cycle

Protect Your Family:

- Empty all standing water around your home
- Limit outdoor activities during dusk and dawn
- Wear long sleeves and pants when outdoors
- Repair window and door screens

55
Celebrating 55 Years of Service to the Community
1959-2014

The Northwest Mosquito and Vector Control District maintains an aggressive campaign to control and reduce mosquito breeding sources. Most mosquito control efforts target the larval stage, since the larvae are contained in smaller areas and are more susceptible to control measures. The program implements biological, chemical and physical control methods that cause no harm to local wildlife or the environment. The overall success of the program depends on help from the public to identify and eliminate all possible sources of mosquito breeding. Contact the District if you are experiencing mosquito problems in your yard or community. A certified vector control technician will assist in eliminating them. The District is funded through property taxes from the cities of Corona, Norco, Riverside, Lake Elsinore, Canyon Lake, Eastvale, Canyon Crest, Woodcrest, Mira Loma, Glen Avon, Highgrove, Rubidoux, Pedley, Home Gardens and other communities in western Riverside County.

1966 Compton Ave
Corona, CA 92881
Phone: (951) 340-9792
www.northwestmecd.org

Mosquitoes
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT

Protecting the Public's Health Since 1959

The Facts

- There are approximately 200 different species of mosquitoes in the United States.
- More than 50 species of mosquitoes can be found in California.
- All mosquitoes require standing water to complete their life cycle: Egg, Larva, Pupa, and Adult.
- In warm weather, the development cycle from egg to adult mosquito can occur in as few as 7 days.
- Only the females mosquitoes bite. A female mosquito uses her long piercing-sucking proboscis to obtain her blood-meal. The protein from her blood-meal helps her produce eggs.
- Male mosquitoes feed only on plant juices. They have mouthparts incapable of penetrating skin.
- During summer, mosquitoes may live as long as 3 weeks. During winter, they may live for several months. They survive in protected areas to begin a new generation in the spring.

The Mosquito Life Cycle



How You Can Prevent Mosquito Breeding?

All mosquitoes need stagnant water in order to develop and breed. Eliminating sources of stagnant water around your home is the simplest and most effective method in preventing mosquito breeding.

- Maintain swimming pools and spas by cleaning, chlorinating and filtering regularly. Remove rainwater from pool covers. Stock "out of service" pools and fish ponds with mosquito fish.
- Stock ornamental ponds with mosquito fish.
- Dispose of unused containers such as buckets, barrels, cans, and jars that will collect rain or sprinkler water. Store other containers upside down.

Mosquito Imposters

Some species of insects are often mistaken for mosquitoes. They include:

- Crane Fly:**
 - Cannot bite
 - Generally larger than most mosquitoes.
 - Flight patterns are erratic and slow.
- Midge:**
 - Body is longer than wings.
 - Develop in mud bottom of streams and ponds.
- Black Fly:**
 - Develop in flowing water
 - Painful bites that may cause swelling
 - Attack around the eyes, ears and scalp



The Myth about Mosquitoes

- Mosquitoes do not hatch in grass or shrubbery unless standing water is present beneath; although, adults may be seen resting in these areas.

Youth Basketball: Staff performed a gym clean-up day in preparation for the new youth basketball season. Safety repairs, which were identified by Tomark's recent 10-point inspection, are being scheduled for completion. Pee wee and Instruction practices are being held M-TH from 3-9pm at Riley Gymnasium.

Generous Donation: Staff along with the Horsetown Parade of Lights and Winter Festival Committee would like to thank Lucas Oil for their generous donation to this year's event! Committee is meeting weekly to put the finishing touches on the parade and festival activities. You don't want to miss the fun and holiday excitement on Saturday, December 12, 2015! Breakfast with Santa from 9am-11am, Winter Festival from 9am-9pm, Parade of Lights at 5pm sharp!

Volunteer: A volunteer, which was interviewed last week from the WEX Program, started assisting staff at City Hall this week with clerical duties. The other individual did not work out; however, staff conducted another interview this week for another volunteer and is expected to start next week. This contract is at no cost to the General Fund. Staff attending the UNLOAD Meeting on Monday, October 26, 2015.

Seniors: The Senior Doll Class took an excursion to Kemper Ceramic Supplies on Tuesday, October 27, 2015.

HICAP was at the Rose M. Eldridge Senior Center on Tuesday and Wednesday of this week to assist seniors with Medicare and insurance questions during this Open Enrollment period. This service is free of charge.

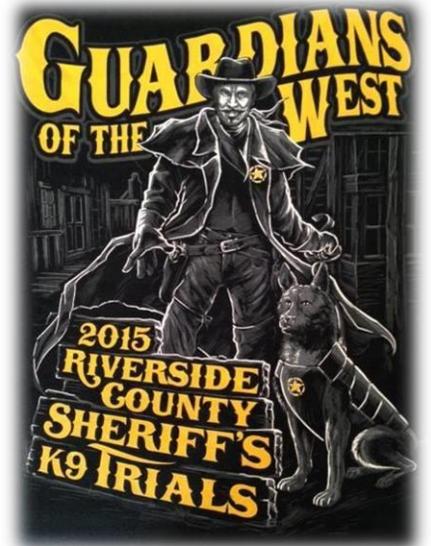
“Ravens & Witches...Nevermore” Luncheon was held at the Rose M. Eldridge Senior Center on Thursday, October 29, 2015 from 12p.m.-2p.m..

Wee People Playschool held their Halloween parties on Thursday and Friday this week. Beside the holiday themed activities and crafts, participants went Trick or Treating and had a costume parade.



George Ingalls Equestrian Event Center

- George A. Ingalls Veteran's Memorial Plaza is OPEN daily from 10 a.m. - dusk.
- GIEEC staff continued to work on LMD trail fence removal project
- Cleaned out V & Brow ditch to eliminate standing water
- Open Recreational Riding was held October 26th – 28th
- Norco Horsemen's Association held a Kids Play Day Saturday, October 24th at Clark Arena
- Norco High School GRIDIRON fundraiser SPOOKTACULAR BINGO was a huge success.
- Saddle and Harness Costume Open Buggy and Wagon Show will be held at the Moreno arena on Sunday, October 25th
- Lake Norconian hosted a Town Hall Meeting on Monday, October 26th, 6:30 PM at Nellie Weaver Hall
- A Norco Business Owners Meeting was held October 29th 11 AM at Nellie Weaver Hall.
- Community Barrel Racing is scheduled Thursday, October 29th
- Don't Miss the 20th Annual Riverside County Sheriff K-9 Trials on Saturday, November 7th from 8am to 5pm at the arena level.



Parks and Building Maintenance Services

Staff has been working on the LMD 4 Trail Fence Replacement Project for the past two weeks by removing old fencing from the LMD. The plan was to use the CDF Crews to do this work, however, that has not always been possible. There have been scheduling difficulties due to a lack of Fire Captains to oversee their work crews. As a result, our own City staff is doing the removal with the court workers available to us each day.

Buildings

- Staff completed work orders as assigned. Maintenance was completed at the Riley Gym and cleaning was completed at Nellie Weaver Hall.

Parks

- Staff removed, modified and replaced the BBQ grill at Neal Snipes Park.
- Skunk traps have been placed at the Community Center.
- Valley Crest has treated Wayne Makin/Shearer Soccer fields for fire ants.
- Staff set up and removed the light towers for the astronomy event at Corydon Staging Area.
- Valley Crest is looking into the problem of gophers at Ted Brooks Park.
- Staff repaired a drainage pipe in the "V" ditch along the bottom of the slope at Ingalls. Staff also cleaned parking lot 2 of weeds and leaves and checked and replaced the lights on the portable towers.

Miscellaneous

Valley Crest has cut the vegetation down on the corner of Fifth Street and Western as per a Work Order received. They have also been adjusting sand bags throughout the Landscape Maintenance Districts as requested by the residents.

Staff and Vector Control went to 3241 Cutting Horse Road to check the water draining into the street as requested by the homeowner. The concern was the water being a health issue. Vector Control assured us there was no health issue.

Animal Control Services

Animal Control Officer Cynda Henry is attending the Advance Law Enforcement Academy held October 26 thru the 30th in San Diego California.

Public Works

Potable Service Line Repairs:

- 1460 Valley View – Leak at corporation stop caused by failed copper gasket. Replaced fitting and copper gasket.
- 3345 Ranch Rd. – Poly service line replaced with all new copper service and fittings. Replaced old broken meter box with composite box and lid.
- 4093 Hillside – Angle stop replaced
- 1675 Temescal – Angle stop was leaking, crew replaced angle stop and assisted resident by installing customer provided ball valve for her use.

Potable Mainline Repairs:

- After discovering a deteriorating section of main line at 1460 Valley View last week, crews provided advanced notice to residents for a scheduled shut down to perform the necessary repairs needed. Crews removed 3 ft of 8" main line including one service connection. A new section of mainline was installed using compression couplings. A new service connection was welded on and reconnected to the existing service.

Hydrant Flushing:

- In order to maintain water quality, crews flushed a total of 11 hydrants in the Bluff/ Trail tract.

Backflow Inspections:

- 2055 & 2057 Hamner – external device inspection and serial number confirmation of four backflow devices

Collection System Maintenance:

- Cleared debris from the Valley View lift station pump to regain normal operating function

Graffiti/Debris Sites:

- Valley/ Friesian – Stop sign cleared of graffiti
- 3192 Corona – Removed recliner from equestrian trail

Sandbags:

- Crews assisted elderly resident by providing 15 sand bags to his residence to help during the rainy season and prevent flooding onto his property.

DG/Misc Aggregate:

- 4049 to 5033 Trail St – 10 tons of dg spread to coincide with new vinyl fence install
- 5203 to Stagecoach – 7 tons of dg spread to coincide with new vinyl fence install
- 1307 Valley View – 1 ton dg filled erosion from rain
- 1959 Hillside - 1 ton dg filled erosion from rain
- 2618 reservoir Dr – 3 tons dg filled erosion from rain
- 3395 Belgian – 2 tons dg filled erosion from rain

Tree Trimming:

- Corona/ 1st st – trimmed 3 pepper trees to improve the visibility of the STOP sign
- Hillside/ 4th st - trimmed crepe myrtle to improve the visibility of the STOP sign
- 1280 1st – Trimmed trees to improve the visibility of the STOP sign
- 1365 1st – Fallen tree branch removed from roadway
- 1408 4th st - Fallen tree branch removed from roadway

Signs:

- River Dr/ Valley View – Stop sign and pole replaced due to traffic collision.

Drains:

- 1992 Trotter Trail – cleared plugged drain inlets of "First Flush" type debris and also cleared the adjoining ditch supporting structures
- Pedley at Fifth - Cleared drain inlets of various debris
- 4535 Crestview – removed immature voluntary tree growing in corrugated under street drain inlet

Norco Horsemen's Association:

- Replaced 2 posts and 10 rails on Valley View between Detroit and Seventh

Special Notes

- Clearing of the road side V-ditches throughout town is continuing with the second project being located on California between 7th and 8th St. Potholing of the conflicting utilities at this project site is completed and the acquired information has been used to field engineer the depth of the pathway being restored for the rain water to flow in as it travels to the nearest drain opening located near 8th street. Drains were inundated with heavy debris and were not adequate to handle the amount of flow that they receive during heavy rain fall. Crews were able to fully expose all inlets to the drain system and cleared all debris from V ditch.



BEFORE



AFTER

Engineering

Bluff Street & Western Avenue Water Improvements: City staff has reviewed and approved the material submittals. Project includes approximately 4,000 linear feet of 6", 10", 12" and 16" waterline that will replace the aging water distribution system in Bluff Street & Western Avenue. Estimated construction start date will be approximately the third week in November.

2014-2015 Pavement Management System - Phase I and Phase II: The pavement improvements have been completed with the exception of striping on certain streets.

Third Street Project: The contractor is currently relocating several water mains at the intersection of Third Street and Reservoir Drive. Street paving will begin next week with rock base and an asphalt base course being installed. Storm drain catch basins will be constructed in the next two weeks that will connect to the new storm drain.

Trail Fence Project: New vinyl trail fence is being installed throughout the City. Installation will be ongoing for the next several weeks.

Various Storm Drain Projects: The City received design proposals for three (3) separate storm drain projects throughout town. The City has reviewed the proposals and anticipates moving forward with design services soon.

PLANNING DEPARTMENT AND BUILDING DIVISION:

Approved Special Events:

- 10-1-15 to 10-31-15: Pumpkin patch and sign, north of 3521 Hamner Ave.
- 10-12-15 to 12-10-15: Promotional ad sign, 120 Hidden Valley Parkway
- 10-14-15 to 12-13-15: Promotional ad sign, 110 Hidden Valley Parkway
- 9-1-15 to 6-1-16: Temporary food preparation and service modulars (SilverLakes)

Applications Submitted:

Conditional Use Permits:	2	(0 commercial, 2 residential)
Signs:	2	(wall signs)

Building Division:

Permit Applications Submitted:	15	(0 commercial, 15 residential)
Building Permits Issued:	18	(0 commercial, 18 residential)
Valuation of Construction:		\$ 300,827.00
Building Fees Collected:		\$ 6,946.46
Field Inspections:	38	
Stop Work Notices:	0	
Occupancy Permits Issued:	0	
Sewer Permits:	0	

Code Enforcement:

2015 Total Cases:	283
Open Cases:	95
New Cases:	3
Citations Issued:	3
Closed Cases:	3
Yard Sale Sign Removal:	21

- Joint inspection with Animal Control regarding a property on Rim Crest Drive.

NORCO SHERIFF'S DEPARTMENT:

Happy Halloween from the Norco Sheriff's Office:

IMPORTANT SAFETY TIPS

Costumes

- Costumes should be bright-colored or have reflective tape to highlight them.
- All parts of the costume should be labeled flame-retardant.



- The eye holes on masks should be large enough to see through clearly.
- Keep costumes short to avoid getting caught under feet and causing slipping or falling.
- Children should wear sturdy shoes and temperature-appropriate clothing underneath their costumes.

Trick-or-Treating

- Children should be accompanied by an adult.
- If older children are going out unaccompanied, they should travel in a group, and an adult should know which neighborhoods they will be in.
- Carry a flashlight or glow stick to increase visibility to drivers.
- Only trick-or-treat in familiar areas that are well lit. Only approach houses where the outside lights are on as a signal of welcome.

Pedestrian Safety

- Cross streets at corners, using traffic signals and crosswalks.
- Always walk, don't run, when crossing streets.
- Watch for cars that are turning or backing up.

Checking Treats

- Throw out anything that appears tampered with, such as home-made foods or home-packaged foods, unless you are certain of the source.
- Inspect treats closely and take away treats that are not age-appropriate. Young children may choke on items like hard candy or peanuts.

Tips for Drivers

- Be especially alert. Drive more slowly and anticipate heavier than usual pedestrian traffic.
- Be sure your vehicles lights are fully functioning so you can spot children from greater distances.

Norco Citizen's on Patrol (NCP) Celebrates 20th Anniversary:

On Sunday, October 25, the Norco Citizen's on Patrol (NCP) volunteers celebrated their 20th anniversary. The celebration included a banquet with an award ceremony. Attendees thanked NCP for their 20 years of volunteer service provided to the City and residents of Norco.

It was an honor to be a part of the anniversary celebration and we could not be more proud of our NCP partners! Special thanks to Mayor Pro Tem Kevin Bash and Councilman Berwin Hanna who attended the event and helped honored our volunteers.



NCP Stats for 2015:

- Patrolled for a total of 194 days/1901 hours
- Drove 12,474 miles
- Volunteered a total of 5,572 hours

Narcotics Investigation and Arrest: On 10/23/15, at 9:17 p.m., Deputy Robertson was patrolling the area of Hidden Valley in the City of Norco. He observed a black Honda Accord travelling toward the I-15 commit a vehicle code violation. After conducting a traffic stop on the vehicle, Deputy Robertson noticed the driver exhibited signs of being under the influence of an illegal substance. A search was done on the vehicle and a sizable amount of methamphetamine was located. The driver was subsequently arrested for being under the influence, transportation for possession of sales, and booked into the Robert Presley Detention Center.



This is just one example of outstanding proactive police work to help keep our community safe and free from the influence of illegal narcotics.



Traffic Safety Operation: On Friday, October 23, 2015, the Norco Sheriff's Office conducted a Traffic Safety and Speed Enforcement Operation as part of its commitment to public safety. The objective of this ongoing traffic enforcement program is to reduce the number of traffic collisions occurring within the City of Norco. Deputies focused their enforcement in areas based on collision data and complaints received from residents.

Today's operation was conducted at three locations, which included a residential area near Detroit Street and Valley View Avenue, Hamner Avenue between Second and Third Streets, and a popular horseback riding trail area near Sierra Avenue and Fourth Street.

Operation Enforcement Results:

- 34 Citations were issued for speeding above the posted speed limit.
- 4 Citations were issued for failing to stop for a posted stop sign.
- 3 Citations were issued for driving with no driver's license issued.
- 3 Vehicles was towed.

Anyone wishing to report traffic safety concerns and/or potential traffic safety hazards is encouraged to contact the Norco Sheriff's Office, via email at traffic.concerns@norco.ca.us or call Sergeant Christian Dekker at (951) 270-5673.

FIRE DEPARTMENT / CAL FIRE:

State Homeland Security Grant: Earlier this year Fire Staff submitted an application to receive grant funds from California Office of Emergency Services (CalOES) for participation in the 2015 State Homeland Security Program (SHSP). In October 2015, the City of Norco was awarded \$4,512 for continuation of the city's CERT program. The SHSP grant will fund the equipment purchases and training to continue the volunteer CERT program in the City of Norco, which was established in 2013. This program will provide continued training and emergency response equipment to citizen volunteers who will respond in the event of a City-wide declared emergency disaster.

Community Outreach: On October 26th the Engine Crew from Station 57 visited students at Highland Elementary School. The Engine Crew visited classrooms and displayed the fire engine to more than 60 students.

Sand Bags: Fire staff continues to distribute sand bags to city residence; more than 940 sand bags were provided to city residence this week.



Response Activity – Norco



False Alarm	5	11.9%
Medical	27	64.3%
Public Service Assist	6	14.3%
Traffic Collision	4	9.5%
Total:	42	100.0%

Incidents Reported for Date between 10/22/2015 and 10/28/2015 and Norco City

False Alarm	5
Medical	27
Public Service Assist	6
Traffic Collision	4
Incident Total:	42

Riverside County Fire - Norco

Weekly Activity Report

10/22/15 - 10/28/15

	CITY
Activity Totals	Norco
Plan Reviews	TOTAL NORCO
All Plan Reviews	6
INSPECTIONS	Norco
Annuals	22
New Construction	2
Re-inspections	4
Title 19 Inspections	3
Business License Review	
C of O's	8
Weed Abatement	
TOTAL	
MEETINGS & OTHER	Norco
Meeting	
Training	2
Special Inspections/Events	