



City Hall Weekly Highlights

November 12, 2015

To: Honorable Mayor and City Council Members
From: City Departments

CITY MANAGER:

Alternative to Sheriff's Contract - Feasibility Study Update: Few months ago, several contract cities in Riverside County agreed to issue a Request for Proposal (RFP) for a consultant to conduct a Feasibility Study to determine if a Joint Powers Agency can be formed for the purpose of providing less expensive police services through the agency instead of contracting with the County Sheriff's Department. The City of Norco didn't sign up to participate in this effort as there were no apparent benefits. As of the close of the deadline for submission of proposals, seven proposals were received. Additional steps if any will be determined after evaluation of the proposals by a group of City Managers and determination of the number of cities that are interested in moving forward.

Water Conservation Efforts: During the month of October, the City reduced its water usage rate by 22% compared to the same period in 2013. Since the state mandate went into effect in June 2015, the City has averaged a monthly reduction of 26.2%. This exceeds the statewide target reduction of 25%, but is lower than our assigned 36% target reduction.

CITY CLERK:

Official Final Election Results: On November 9, 2015, the County of Riverside Registrar of Voters Office certified the November 3, 2015 General Municipal Election. The official final results are as follows:

	Vote Count	Percent
HERB HIGGINS	884	13.13%
BERWIN HANNA	1,157	17.18%
TED HOFFMAN	1,371	20.36%
JASON BEMOWSKI	412	6.12%
ROBIN "MRS. G" GRUNDMEYER	1,257	18.67%
LANCE GREGORY	1,096	16.28%
LISA CAMPBELL	556	8.26%
Total	6,733	100.00%

Planning Commission Recruitment: The City Clerk's Office is now accepting applications for one (1) unscheduled vacancy on the Planning Commission. Any resident of the City of Norco may serve on the Planning Commission. No member is selected on the basis of representing a specific business, district, organization, or cause. As this is an unscheduled vacancy, the term of this appointment will end June 2019. Requirements to serve on the Commission are as follows:

- Must be a permanent resident of Norco
- Be a citizen of the United States
- Be at least 18 years of age
- Never have been convicted of a felony
- Must take the Oath of Office

The **deadline** to submit applications is **6:00 p.m. on Monday, November 23, 2015**. **Applications will not be received or considered after that date!** The Norco City Council will consider and make the appointment to the Planning Commission at its regular meeting on December 2, 2015. Persons wishing to serve on the Planning Commission should contact the City Clerk's Office at (951) 270-5617, pick up an application at City Hall at 2870 Clark Avenue, Norco, California 92860, or download the application from the City's website at www.norco.ca.us.

ECONOMIC DEVELOPMENT:

Marketing: The City has executed an agreement with CGI Communications to update and enhance the City's video tour, which is currently posted on the City of Norco website (<http://norco.ca.us/depts/ed/tour.asp>). Staff, with assistance from the Film Committee of the Economic Development Advisory Council (EDAC), will begin preparing concept scripts for seven (7) videos and will develop a shooting schedule for early 2016. There is no cost to the City for this project, sponsored by the National League of Cities, and the videos will assist in economic development marketing efforts.

Historic Preservation: The Historic Preservation Commission continues to make exceptional progress in establishing the Norco Heritage Center at the Bob & Karlene Allen Room at the Community Center. Commission members and consultants have been busy painting, installing shelves and organizing the collection's materials during their free time in an effort to conserve funds. The Commission is planning to present a public exhibition in the near future in addition to its other work, which includes overseeing the application process for The Norconian to be placed on the National Register of Historic Places.

Technology: TriTech Small Business Development Center hosted a "Technology Rodeo" on November 6 at the Fairfield Inn in Norco. The event promoted and demonstrated technological collaborations between local companies, universities and federal labs from Norco's Naval Surface Warfare Center (NSWC). The Economic Development Advisory Council (EDAC) has been actively working with representatives from the Navy to promote this kind of partnership for Norco businesses.

FISCAL AND SUPPORT SERVICES:

Bill Processing: Utility bills were mailed out to 1,528 Group 1 customers; as well as 266 delinquent notices to Group 4 utility customers. On Thursday of last week, a courtesy door tag was hung at the door of 154 customers that were delinquent in Group 2, notifying that if they did not pay by Monday, November 9, their water services would be shut off. On Monday, 10 customer's water was shut off for nonpayment; 6 customer's water services were restored and 4 remained shut-off.

Business License and Cash Receipts: There were 8 new business license and 8 renewal business license applications during the week. Staff processed a combined total of 1,533 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables, totaling \$355,351.

Accounts Payable: Accounts payable reporting is being done to capture information for the previous week since invoice processing for the current week is not available. Accounts Payable processed 88 checks for the week of November 5 totaling \$192,450.

PARKS, RECREATION, AND COMMUNITY SERVICES:

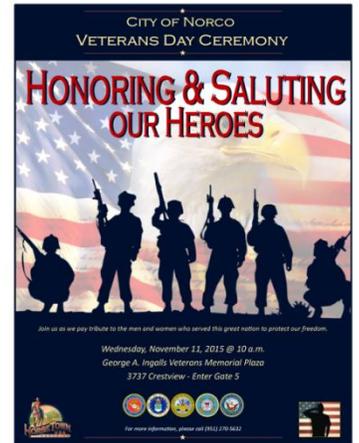
Job Available:

This division is currently accepting applications for a Special Events and Volunteer Specialist. The City is seeking to fill this position immediately. For information on this position, visit <http://www.ci.norco.ca.us/civicax/filebank/blobload.aspx?BlobID=23498>.

Veterans Day Ceremony “Honoring and Saluting our Heroes” was held at the George A. Ingalls Veterans Memorial Plaza on Wednesday, November 11, 2015 at 10a.m. Approximately 300+ people were in attendance.

Special attention was paid to respect SP4 Thomas E. Hendrickson who was added to the “Lest We Forget” wall.

Additionally, there was a touching flag retirement ceremony in which veterans in attendance participated in.



Senior Services:

Seniors & Pets Relief Breakfast and Bingo is Saturday, November 14, 2015 9:00 a.m.

Youth Basketball:

Pee Wee/Instructional practices continued this week. Girl's Divisional League Draft was held on November 10, 2015 from 6:00-9:00pm. Boy's Divisional League Draft was held on November 11, 2015 from 6:00-10:00pm. Pee Wee/Instructional Games are being played on November 14, 2015 from 8:30am-11:30am at Riley Gymnasium. Coaches' clinic will begin at 12:15 following those games.

Animal Control Services:

Staff prepared 293 invoices for December dog license renewals.

Public Works

Potable Meter Repairs:

- 2358 Reservoir – cleared dirt from the meter box at customer request

Potable Service Line Repairs:

- 2683 Hamner Avenue – Removed leaking poly service and installed new 1” type K copper service with new brass fittings and valves
- 300 Shirley Lane – vacuum excavated leaking poly water service, installed two foot copper whip of 1” type K copper at the corporation stop.

- 4248 Temescal – repaired leaking 1” galvanized service line
- 5234 Roundup – repaired 1” galvanized service line

Potable Mainline Repairs:

- On 11/04/15 Field Operations staff members were dispatched to a report of a large water leak on Temescal at Third Street. Upon arrival it was apparent that a section of the mainline under Temescal Avenue had failed resulting in an unplanned water release. Staff members did immediately execute an emergency mainline shutdown using the installed isolation valves throughout the system while ensuring that the Intermediate School and High School, immediately adjacent to the area, remained unaffected. Using vacuum excavation techniques staff soon ascertained that an abandoned 6” irrigation line had failed resulting in the reported leak. Staff members were able to repair the failed area restoring water service to the 25 affected customers.

Potable Pump Site Maintenance:

- Cleared weeds and debris from around the production meter assembly on Old Hamner at the river bottom.
- Cleared weeds and debris from around the Pedley booster station
- Well 15 - Replaced automatic air release valve

Hydrant Flushing:

- 1966 Trotter Trail – flushed the hydrant
- Flushed 2 hydrants on Broken Feather
- Flushed 3 hydrants on Bluff between Corydon and Bronco

Backflow Inspections:

- 1500 Hamner – conducted backflow hazard survey
- 1053 Sixth – conducted backflow hazard survey

Collection System Maintenance:

- Cleared obstruction from the pumps and re-primed the Corona Avenue lift station
- Staff conducted a confined space entry to remove a sewage pump at the Norco Drive lift station. The seals that insulate the electrical components from the raw sewage have degraded resulting alarm conditions within the electrical panel. The pump has been sent for repair and will be reinstalled once returned from the outside shop.
- Shawnee lift station – replaced the drive belts on the above ground centrifugal pumps

Graffiti/Debris Sites:

- Hillside at Fifth – picked up 7 tires dumped on the road edge
- 3643 Hillside – removed mattress dumped in the public right of way
- 878 Seventh – removed recliner dumped in the horse trail
- 351 Seventh – removed a couch from the horse trail

DG/Misc Aggregate:

- 2249–2269 Santa Anita – filled various ruts in the trail using 4 tons DG
- Willow at Corona – filled road edge depression with 1.5 tons class 2 base
- 3148 Sierra – filled ruts in the trail using 2 tons DG
- 440 Eighth – dumped and spread 1 ton DG
- 2624 Steeplechase – dumped and spread 1 ton DG

Tree Trimming:

- 1063 Parkridge – cleared overgrowth from around the mailbox
- 1052 Seventh – removed tree limb downed by wind vent
- Seventh at Pedley – removed tree downed by wind event
- 1021 Seventh – removed branch downed by wind event
- 3735 Pedley – removed tree downed by wind event
- 1156 Seventh – removed large limb downed by wind event
- 1140 Hamner – removed tree limb downed by wind event
- 1101 Hidden Valley – removed tree downed by wind event
- 1271 Rock springs – removed tree downed by wind event
- 1186 Fifth – removed limb downed by wind event

Drains:

- Cleared drain inlets on the mountain boxes located on Seventh Street between Pedley and Center
- 3572 California – cleared inlets to the mountain box drain structure

Special Notes:

- Excavation of the V ditch areas on Crestview Drive between North Drive and Eighth Street has been completed.
- Excavation of the V ditches along Seventh Street is the next proposed project area along with the vactor/jet cleaning of the under driveway drain tubes in the various project areas.

Engineering

Bluff Street & Western Avenue Water Improvements: The City has issued a Notice to Proceed for the project for November 16th. The contractor will begin potholing existing utilities and bringing in materials and equipment soon thereafter. Project includes approximately 4,000 linear feet of 6", 10", 12" and 16" waterline that will replace the aging water distribution system in Bluff Street & Western Avenue.

Third Street Project: The contractor will be installing base rock and asphalt in the next week. The project is anticipated to be complete within the next two weeks.

PLANNING DEPARTMENT AND BUILDING DIVISION:

Approved Special Events:

- 10/12 to 12/10/15: Promotional ad sign, 120 Hidden Valley Parkway
- 10/14 to 12/13/15: Promotional ad sign, 110 Hidden Valley Parkway
- 09/01 to 06/01/16: Temporary food preparation and service modularity (SilverLakes)
- 11/14/15: Parking Lot Book Sale, Norco Library

Other Highlight Activity:

- 11/10/15 - Had a coordinating meeting with Norco College regarding access issues and a marquee sign.
- 11/10/15 - Had an inquiry meeting about development on Beacon Hill.
- 11/10/15 - Had a meeting regarding various illegal grading and drainage issues.

Building Division:

Permit Applications Submitted:	20	(2 commercial, 18 residential)
Building Permits Issued:	22	(4 commercial, 18 residential)
Valuation of Construction:		\$ 333,130.00
Building Fees Collected:		\$ 10,900.99
Field Inspections:	50	

Code Enforcement:

2015 Total Cases:	292
Open Cases:	89
New Cases:	6
Citations Issued:	3
Closed Cases:	8
Yard Sale Sign Removal:	21

NORCO SHERIFF’S DEPARTMENT:

The Dangers of Speeding!: During our recent speeding enforcement operations, we have realized a number of motorists continue to violate local speed laws, posing a risk to themselves as well as the motoring public. In order for us to reduce traffic collisions, we need help getting the word out that speeding is dangerous! We want all motorists to be safe while traversing our roadways.

Here are just a few of the consequences associated with speeding:

- Greater potential for loss of vehicle control
- Reduced effectiveness of occupant protection and equipment,
- Increased stopping distance after the driver perceives a danger
- Increased degree of crash severity leading to more disabling injuries;
- The unexpected economic and even psychological implications of a speed related crash; and
- Increased fuel consumption/cost.

More information can be found at the “Speed Shatters Life” campaign at the National Highway Transportation Safety Administration website.



Riverside County Sheriff’s K/9 Trials: Thank you Norco for being a fantastic host for our 20th annual K/9 Trials. The trials were a complete success, thanks to the support from City Council, City Staff, the residents, and community. On Saturday, there were approximately 1500 attendees watching the trial competition. There were 57 competitors, some from as far away as Canada and Mexico. Deputy Heath Noyes and his K/9 partner Spike took 1st place for the “Overall Award.” Deputy Noyes is assigned to the Jurupa Valley Station. He and Spike provide service to the City of Norco. Congratulations Deputy Noyes and Spike!



The Department’s press release, containing the final results can be found [here](#).

Norco Robbery Arrest:

On Thursday, November 5, 2015, about 6:09 p.m., deputies assigned to the Norco Sheriff's Office responded to the Stater Bros. Market, located in the 1900 block of River Road, in the City of Norco. This was in reference to a robbery that had just occurred. The investigation revealed the suspect had entered the store to steal property and fled out the front door of the business. Several employees tried to stop the suspect; however, the suspect assaulted the employees and was able to avoid capture. One of the employees suffered a minor injury as a result of the struggle. A perimeter was established and the suspect was taken into custody without incident.

The suspect was identified as Darius Dejean, age 18, a resident of Eastvale. Dejean was booked into the Robert Presley Detention Center for robbery. Anyone with any information regarding this robbery is encouraged to contact Deputy Scott #5094, at (951) 270-5673.



Norco Robbery Arrest:

On Sunday, November 1, 2015, at 2:05 a.m., an armed robbery occurred at a retail convenience store located in the 1800 block of Hamner Ave., Norco. During the robbery, a solo white male adult entered the business brandishing a firearm and demanding cash from the employee. The suspect left the business on foot, and then fled the area in an awaiting vehicle. The victim was not injured during the robbery. Investigators assigned to the Jurupa Valley Station assumed control of this investigation. With the assistance of the Jurupa Valley Station's Crime Analyst and the Norco Sheriff Stations Special Enforcement Team, investigators began developing investigative leads and conducting an extensive follow-up investigation. Based on the investigation, it was determined the same suspect was responsible for additional armed robberies in the cities of Lake Elsinore and Riverside.

Investigators assigned to the Jurupa Valley Station, with the assistance of Investigators from the Lake Elsinore Station and Riverside Police Department, were able to positively identify the adult male suspect from the robberies and the juvenile male suspect who acted as his getaway driver. The adult suspect was identified as Justen Josiah Granillo, an 18-year-old resident of Corona. Due to the second suspect being a juvenile, his name is not being released.



On Thursday, November 5, 2015, the juvenile suspect was located in the City of Riverside and arrested without incident. On Friday, November 6, 2015, Granillo was located in the City of Corona and arrested without incident. Granillo was later booked into jail at the Robert Presley Detention Center for numerous counts of armed robbery.

The Riverside County Sheriff's Department is committed to the safety of the citizens of Norco and will be vigilant in investigating all crimes of this nature. This investigation is ongoing and we're asking anyone with additional information to contact Master Investigator J. Merrill at the Jurupa Valley Station at 951-955-2600.

FIRE DEPARTMENT / CAL FIRE:

Sand Bags: Fire staff continues to distribute sand bags to city residents; more than 400 sand bags were provided to city residents this week.

EOC Training: On November 5th, Station 47 hosted the fourth Emergency Operations Center (EOC) training. The Riverside County Office of Emergency Services set up a Flooding Table Top Exercise (TTX) for City staff to participate in. The exercise gave City employees a chance to discuss hypothetical scenarios in order to assess already established emergency plans, policies, facilities, equipment, and the Standardized Emergency Management System (SEMS) process.



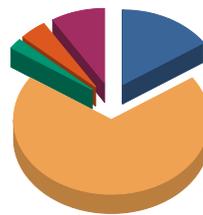
Veterans Day: Division Chief Lanzas and Engine 47 attended the Veterans Day Ceremony held at George A. Ingalls Veterans Memorial Plaza on November 11th.

Meeting: Battalion 4 Captains participated in the Annual Captains' Meeting at Station 47 on November 11th.

Fire Crew: Cal Fire/ Riverside County Fire Crews continue to work around the City of Norco assisting with trail projects as well as other assigned miscellaneous projects.



Response Activity



False Alarm	7	15.6%
Medical	31	68.9%
Public Service Assist	1	2.2%
Standby	2	4.4%
Traffic Collision	4	8.9%
Total:	45	100.0%

Incidents Reported for Date between 11/5/2015 and 11/11/2015 and Norco City

False Alarm	7
Medical	31
Public Service Assist	1
Standby	2
Traffic Collision	4
Incident Total:	45

Riverside County Fire - Norco

Weekly Activity Report

11/5/15 - 11/11/15

	CITY
Activity Totals	Norco
Plan Reviews	TOTAL NORCO
All Plan Reviews	4
INSPECTIONS	Norco
Annuals	4
New Construction	4
Re-inspection (annual's)	
Title 19 Inspections	
Business License Review	
C of O's	
Weed Abatement	
TOTAL	
MEETINGS & OTHER	Norco
Meeting	4
Training	1
Special Inspections/Events	