



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
OCTOBER 5, 2015

CALL TO ORDER: 7:07 P.M.

ROLL CALL: Cathey Burt
William Naylor
Michael Thompson
James Turpin
Sherry Walker – ABSENT

STAFF PRESENT: Deputy City Manager Petree, Public Works Superintendent Piorkowski, Civil Engineer Nelson and Engineering Assistant Dahl

PLEDGE OF ALLEGIANCE: Deputy City Manager Petree

1. INTRODUCTION AND OATH OF OFFICE OF NEW MEMBER (City Clerk Link)

City Clerk Link administered the Oath of Office to Commission Member Turpin.

2. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON (Term begin July 1, 2015)

After discussion, the election of Chairperson and Vice Chairperson was tabled until the next regularly scheduled meeting due to the absence of Commission Member Walker.

3. PUBLIC COMMENTS OR QUESTIONS:

Resident Ted Hoffman congratulated the commission members and noted the importance of their positions. He stated the residents on California Avenue are concerned the street has become a thoroughfare and is requesting the Commission look at reducing the speed limit from 35 mph to 25 mph; the possibility of installing speed tables and extending the horse trail on both sides of the street from Sixth Street to North Drive. He stated the street is dangerous for equestrians and pedestrians and noted some speed tables are now fire truck friendly. He stated there are continued flooding issues in the 3100 block of Corona Avenue, the failing asphalt due to the excessive water and that the residents were promised something that never happened. He also stated the intersection of Hillside Avenue and Second Street is in need of a 3-way stop to help slow traffic and noted the overwatering from the school district in this area.

4. TO BE READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."

5. APPROVAL OF MINUTES:

A. Minutes of Regular Meeting of August 3, 2015. Recommended Action: Approval

M/S Thompson/Naylor to approve the minutes of Streets, Trails and Utilities Commission Regular Meeting of August 3, 2015.

AYES: Naylor, Thompson, Turpin

MOTION PASSED

NOES: NONE

ABSENT: Walker

ABSTAIN: Burt

6. PRESENTATION/ACTION ITEMS: None

7. COMMISSION REPORTS:

A. Restructure and Reorganization of Public Works and Engineering (Deputy City Manager)

Deputy City Manager Petree presented the report on the restructure and reorganization of the Public Works and Engineering Department. He provided some background on Public Works and went on to present the vision for the future. He noted the department will focus on customer service; sustainability, by building and maintaining infrastructure; commitment to providing the best environment to live, work and play; and collaboration on projects, programs and services to benefit and serve our community. Deputy City Manager Petree stated the City and the Commission cannot do this alone and needs the help of the community to achieve this. He stated the trails are a major component to the assets in this community. This needs to be emphasized and we need to come up with a process. The items he has discussed with the Commission Members are maintenance standards; designation of a trail crew; a volunteer program, noting the success of the volunteer crews in the past; the County Service Workers program; the use of grants in future funding of trails; and development of a trail master plan.

B. Operational Vision of the Streets, Trails and Utilities Commission (Deputy City Manager)

Deputy City Manager Petree stated the need for street maintenance and the funding to bring the streets to an acceptable level. He stated he recently met with Superintendent Piorkowski regarding potholes and we will be moving forward aggressively with these types of projects. Water and Sewer is separate from the general fund. The Water and Sewer Manager is currently working on a master plan which will be a valuable tool as we go into the budget for next year. In regards to storm drains, the City will continue to partner with Riverside County Flood Control but we also need additional funding for future capital improvement projects. The goal is for the Parks and Recreation Commission and the Streets, Trails and Utilities Commission to work closely together in strategically planning for our future. In particular, the marketing and sale of what we do with our trail system if we are going to be destination Norco. Information gathered will be shared with the Planning Commission and City Council. We are here to make a difference and improve the quality of life for our residents.

Commission Member Naylor stated he was pleased to speak with Deputy City Manager Petree and that things are going in the right direction. He thanked the Norco Horseman's Association for working with staff on the installation of trail fencing on Valley View Avenue. He also thanked City staff for removing a hazardous tree that was reported at the last meeting and for providing instruction and equipment for work on the trails.

C. Department Operations Report Public Works (Superintendent Piorkowski)

Superintendent Piorkowski gave an update on the operations portion of the Public Works Department. As part of the Crestview Storm Flooding Remediation and Mitigation Project, Public Works staff has removed hundreds of yards of debris and installed approximately 600' of K-rail creating chicanes and debris walls on Crestview Avenue.

Superintendent Piorkowski stated the Third Street Project is an extremely complicated project since it encompasses every facet of Public Works. This project includes storm drain installation, street replacement and trail upgrade on Third Street from Reservoir Drive to Valley View Avenue. There have been 24 water services replaced, numerous fence encroachments removed and several natural gas line and utility conflicts have been addressed.

Engineer Nelson stated there have been some legal complications that made it very expensive to move certain facilities so we had to design around them.

Superintendent Piorkowski stated Norco Drive between Rocky View Drive and Fifth Street is currently being rehabilitated. The street has been redesigned to allow proper drainage. This project includes asphalt pulverization, subgrade stabilization, drainage corrections and surface replacement.

Superintendent Piorkowski stated the Bluff Street and Western Avenue Waterline Replacement Project is underway. This project replaces the 16" potable water main and will improve the water quality across town.

Deputy City Manager Petree stated this project is a major infrastructural improvement for Norco and is step towards the reservoir and other projects. He noted the importance for the Commission to see extent of the projects and share the information with the community.

Commission Member Thompson stated he visited the Crestview Drive construction site and that the installation of all the K-rail was impressive. He suggested installing signage stating "watch for animals".

Deputy City Manager stated that the speed limit is 15 mph in a construction zone and fines will be doubled if cited. When flooding occurs, signs will be posted allowing access to residents only and noted the additional signage is a good suggestion.

Commission Member Turpin noted the street needs dirt at the intersection of Norco Drive and Fifth Street where the construction is occurring. The rain has washed out where it transition from construction to existing asphalt.

Commission Member Naylor stated he was not aware of the extent of the work being done on Norco Drive and is pleased to see it along with the additional street work on Sierra Avenue. He noted the fencing project is now moving after some delays and will begin Monday.

Superintendent Piorkowski stated the fencing project has expanded to include Wagon Wheel Road will begin Monday. He stated the areas included in the additional paving project and to please be patient while construction is underway.

Commission Member Naylor inquired about the temporary street repair on Fifth Street west of Sierra Avenue after a water main break.

Superintendent Piorkowski noted the contract with the current paving contractor has run out and is currently out to bid. Deputy City Manager Petree has authorized a short list for street repairs to be done by the contractor for the previous contract prices.

Deputy City Manager Petree noted the service contracts will be presented to City Council for award at the next meeting.

Commission Member Burtt thanked Superintendent Piorkowski and everyone involved for all their hard work.

Resident Ted Hoffman inquired if pressure restrictors will be installed on the Bluff Street Waterline Project.

Superintendent Piorkowski stated it is a gravity flow system and there will not be pressure restrictors installed. The discussion continued regarding the design of the waterline.

Resident Ted Hoffman inquired about the narrow trail located at Fourth Street and Hillside Avenue.

Superintendent Piorkowski stated it is a property line issue. It was never dedicated to the City when the houses were built.

8. REQUESTS FOR FUTURE AGENDA ITEMS: (within the purview of the Commission and requires a majority vote of the Commission)

Deputy City Manager Petree stated there will be some changes and the following types of items will be determined by a sub-committee then brought to the Commission for discussion.

- A. Pedestrian-Equestrian Trail Responsibilities
- B. Adopt-A-Trail/Street Program
- C. Trail Maintenance Standard

9. ADJOURNMENT: 8:24 P.M.



Shannon Dahl
Engineering Assistant