



City Hall Weekly Highlights

January 14, 2016

To: Honorable Mayor and City Council Members

From: City Departments

CITY MANAGER:

Caltrans Ambassador Program: In their efforts to provide a broader opportunity for local input, dialogue and issues resolution, Caltrans District Director has implemented City Ambassador Program. This Ambassador Program will serve as the single point of contact for Caltrans and will interact with City staff and officials to maintain dialogue and quickly resolve issues of concern. Syed Raza, Deputy District Director of Program Project Management is Caltrans Ambassador to the City of Norco. I believe the Ambassador Program is a great idea that will benefit the City especially given our proximity to the freeway. I have had the opportunity to meet and work with Mr. Raza in the past and I regard him as very considerate and professional with great understanding of local City transportation issues. In the coming weeks, Mr. Raza will have the opportunity to introduce himself at Council Meeting to the City Council and residents.

ECONOMIC DEVELOPMENT:



Historic Preservation: At its meeting of January 12, the Historic Preservation Commission voted unanimously to recommend to the City Council that it designate the Community Center, originally constructed in 1924, as a local historical landmark. The matter will be forwarded to the City Council for consideration in the near future. Designating

structures as local landmarks not only connects residents to their community's rich heritage, but is a major step towards ensuring the preservation of significant architecture.

The Historic Preservation Commission also voted to pursue a preservation assistance grant from the National Endowment of the Humanities. The application, due in May 2016, will be spearheaded by Collections Management Consultant Theresa Hanley, with assistance from staff.

Business Prospecting: Staff has been actively engaging a diverse group of potential retail, dining and hospitality users, introducing them to the benefits of establishing a location in Norco. Among them are Firehouse Subs, WoodSpring Suites, Dunkin' Brands, Marriott International, Soccer Central, Golden Corral, and Tony's Spunky Steer.

FISCAL AND SUPPORT SERVICES:

Recognized Obligation Payment Schedule (ROPS): Fiscal and Support Services staff has been busy working to finalize the Successor Agency's ROPS for Fiscal Year 2016-2017. This year, not only did the Department of Finance (DOF) change to annual ROPS from the semi-annual ROPS, the time allowed for the preparation and submission of the ROPS to County and State Agencies was significantly reduced to less than 30 days. The Fiscal Year 2016-2017 ROPS provides a list of the former Redevelopment Agency's financial obligations and includes amounts to be paid during the year from tax increment revenues collected by the County Auditor-Controller. The Oversight Board of the Successor Agency will be meeting during the last week of this month to review and approve the ROPS.

Bill Processing: Staff mailed out 1,533 utility bills to Group 1 customers. We also mailed out 240 delinquent notices to Group 4 utility customers that had not paid their bill on time. On Tuesday, the day before delinquent utility customers in Group 2 were due for shut off, a courtesy door tag was hung at their door by Public Works notifying 93 customers that if they do not pay on Tuesday, their water services will be shut off on Wednesday. By Wednesday, 9 customers water was shut off for nonpayment; five customers were restored the same day and 4 customer's water remained shut off.

Business License and Cash Receipts: There were 19 new business license applications received during the week and 1 renewal application. Staff processed a combined total of 1,583 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$4,288,451. The City received the second allotment for FY 15/16 totaling \$3.6 million to fund the Successor Agency.

Miscellaneous Accounts Receivable: A total of 4 miscellaneous accounts receivable invoices were sent to individuals totaling \$703. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

PARKS, RECREATION, AND COMMUNITY SERVICES:

Training: Staff attended a Workplace Violence Prevention and Active Shooter Response webinar on Tuesday, January 12, 2016. This webinar provided practical workplace prevention and active shooter response strategies for workers and the agency. These strategies apply whether one is at the office, in the field or somewhere in between.

Norco Horsetown Parade of Lights Committee held a post event evaluation of the 2015 Horsetown Parade of Lights, Christmas Festival and Breakfast with Santa. Planning meetings for the 2016 event will begin next month; 2016 event is slated for Saturday, December 10, 2016.

Wheelchair Basketball: The sub-committee met on Wednesday, January 13, 2016 to discuss details for a “Rolling Devils Wheelchair Basketball Tournament” to be held at Riley Gymnasium. Tournament is slated for April 8-10, 2016. Donations are being sought to offset the costs associated with this event.

Adult Basketball: Staff continues to recruit teams for a new Winter Adult Basketball League. Games will be held on Sunday evenings at Riley Gymnasium. Registration is open through January 28, 2016. There are three divisions available: Open League, D League and 30+ League. Season will begin January 31, 2016. For more information, please contact the Parks and Recreation office at 951-270-5632.

Youth T-Ball: Spring Youth T-Ball registration is open now through March 10, 2016. Cost is \$85 per player which includes team jersey, hat and award. Games are slated to begin Saturday, April 9, 2016. Games will be played at Parmenter Park. Volunteer Coaches are being recruited. For more information, please contact the Parks and Recreation office at 951-270-5632.

Summer Concerts in the Park: Staff and sub-committee members are seeking sponsors and bands for the upcoming Summer Concerts in the Park. Concerts will be held on selected Friday nights from 6:30-8p.m. at Pikes Peak Park; dates to be determined. Admission and Parking are free. Donations are being sought to offset the costs associated with this community special event.

George Ingalls Equestrian Event Center

- George A. Ingalls Veteran's Memorial Plaza is OPEN daily from 10 a.m. – dusk but is subject to closure during inclement weather.
- Rebuilding Warriors presented a service/companion K9 to U.S. Army Veteran Justin Von Barga on Saturday, January 9th at 10 a.m. at the George Ingalls Veterans Memorial Plaza. Thank you to our honorable Mayor and Council members for attending this event. Staff had shuttles available for the presentation and posted flags for the event.
- Open Recreational Riding scheduled January 11th-13th at Clark Arena 10 a.m. – 3 p.m.
- Community barrel race was scheduled Thursday, January 7th at Clark Arena
- Modjeska Mavericks Gymkhana horse show event was held Saturday, January 9th at Clark arena.
- Norco High School Gridiron Football end of year banquet was at Nellie Weaver Hall Saturday, January 9th.
- Staff repaired broken water line at Nellie Weaver Hall.

- Staff and volunteers continue to work hard to keep the grounds safe and available for public access for open riding and events.



Buildings

- Several Work Orders for the Senior Center; 1) Leaking kitchen faucet has been repaired. - 2) A security latch on the outdoor shed was moved to a lower position. - 3) A broken gate latch in the garden area has been repaired. – 4) The door to the ceramic closet is now latching. – 5) The drinking fountain was clogged but is working fine now.
- Staff had a W/O for the drinking fountain in Riley Gym. This too has been repaired.
- Ram Plumbing fixed the sink in the restroom at “Friends of the Library”.

Parks

- The park arenas were closed during and after the rains due to drainage issues.
- Staff worked all the arenas on Monday to repair the damage caused by the rain.



Miscellaneous

- Staff helped Public Works with the delivery of “pink slips” for the Water Department.
- Staff examined a failed drain on the slope at the end of Valley View St. at River Drive. This will probably be turned over to the Army Corps of Engineers for repair. The wash-out looks to be around 12ft wide, 9ft deep and about 25/30 feet long.



Landscape Maintenance Districts and Valley Crest

- Valley Crest placed sandbags out during the storms last week. They kept some staff in town until around 7:00 p.m. They have been busy grading the LMD trails and removing DG from the intersections all week. This is still work in progress.
- VC is also working on two inspection reports they were given last week.
- The CDF crews cleared brush and dead/fallen trees from the retention basin next to Norco Hills Park in District 2. Now Public Works can clean an area surrounding the discharge end of the storm drain that has caused flooding in the park for the past few years. The use of a backhoe will be necessary to complete this job.



Animal Control Services: Staff prepared 183 license renewal notices that will due in February 2016.

PUBLIC WORKS:

Potable Meter Repairs:

- 1900 Lampton – repaired meter outlet piping

Potable Mainline Repairs:

- On Monday, January 11th at approximately 3am, Field Operation staff received notification of a large damaging water leak in the intersection of Corona Avenue at Second Street. Upon arrival, the assigned standby operator immediately contacted additional response personnel as well as supervisory staff and started the process of shutting the 17 valves required to isolate the 5000+ feet of 20” transmission mainline necessary to bring the leak under control. At the site of the mainline failure, the transmission mainline runs beneath the Riverside County Flood Control drainage structure. Running the pipeline under the drainage structure resulted in an installed depth in excess of 16 feet deep to the top of the mainline. Following excavation of the damaged area and installation of protective shoring structures it was determined that the point of failure was on a poorly fabricated mainline “blow-off” assembly. To expedite the reopening of this critical intersection to vehicular travel the decision was made to remove the failed redundant assembly and not replace the structure saving approximately 16-20 additional hours of construction time. The intersection was reopened to traffic at approximately 5 PM on Tuesday, January 12th. As a result of the damage caused by the unplanned water release considerable repairs to the asphalt roadway will be required. The repairs will be assigned to an outside contractor for final paving.



Potable Pump Station and Reservoir Maintenance:

- Reservoir 3 – cleared weeds and debris
- Irrigation well “A” – installed eye wash and emergency drench shower
- Reservoir 6&7 – cleared V ditches of sand and storm debris
- Reservoir 4 – cleared weeds and debris

Collection System Maintenance:

- Shawnee lift station – replaced all drive belts that connect the motor pulleys to the pump assembly. Removed blockages of flushable wipes from the impellor assembly and cleared the large masses of floating debris from the wet well.
- Valley View lift station – cleared weeds and debris



- Oldenburg lift station – cleared weeds and debris

DG/Misc. Aggregate:

- 4560 California – dumped and spread 1.5 tons DG in driveway ruts

Sign Installation/Replacement:

- Reinstalled STOP sign and post knocked down by unknown driver

Graffiti/Debris Sites:

- End of Old Hamner near the Santa Ana River, picked up one lounge chair dumped in the street.

Storm Debris Cleanup:

- Elm Street – filled subsidence caused by storm water ponding
- 1390 Fifth – cleared DG and trail material from the street to rebuild driveway access
- Fifth at Broken Lance – graded trail to mitigate rain damage
- Fifth Street at Horseless Carriage – cleared 4 tons material from the roadway

Potholes:

- As typical – our latest rain event has created potholes throughout town. Staff has been addressing these asphalt failures as quickly as time and manpower permits. Some of the areas addressed include;
 - Crestview – Sixth St. to Seventh St.
 - Crestview – Seventh St. to Eighth St.
 - Corona – First St. to Second St.
 - First St. – Mountain to Parkridge
 - Mountain – First St. to Second St.
 - Fifth St. – Valley View to Sierra
- Fifth Street at Western – temporary patch to large “alligatored” area, area to be added to the permanent patch list for the outside paving contractor
- 3495 Chestnut – temporary patch to minor asphalt blister and alligator area - area to be added to the permanent patch list for the outside paving contractor

Weed Abatement:

- Corner of Valley View and Fifth Street – cleared weeds and debris from the off-trail side of the street

Drain Clearing:

- River Road at Second Street behind Stater Bros, cleared 6' X 10' grated drain inlet of flood washed debris
- Checked reported clogged drain on Carthay, the drain was not clogged and was simply inundated by the volume of water released by the rain storm.

Special Notes:

- Due to ongoing construction of the 16" potable water transmission mainline on Bluff Street as well as the construction of the 12" potable connector mainline being installed on Western Avenue, the off street horse trail on Western Avenue between Appaloosa Street and Wayne Makin Park will be subject to intermittent temporary closures. Closure of the trail is being limited to the shortest times that safety considerations for both the public as well as the construction crew will allow. We apologize for the inconvenience and appreciate the understanding of the residents while the construction of these critical potable waterline infrastructure projects is undertaken. Signs indicating the trail is closed will be placed at those times that the trail is impacted by construction activities.
- In response to an urgent call for assistance from a handicapped elderly couple on California Avenue, staff used 3 tons of class 2 base and 500 sandbags to create a diversion wall on their property line to protect their home from storm waters that flood downstream across an empty field from Crestview Avenue. The storm waters that had threatened the elderly couple's long time Norco home have been redirected back to the historic flood water path and into the storm drain structures located at the road edge.
- Storm water damage has also impacted recent projects conducted in town by the Chino Desalter Authority (CDA). Storm water intrusion caused the large subsidence of a trench line located on Detroit Avenue at Old Hamner. Norco Field Op's standby personnel secured the failed area for the past weekend and the contractor for the CDA is addressing the needed repairs.
- Collection system – 24,000 lineal feet of sewer cleaned
- Hydrants flushed – 30
- Storm Drains – 18 catch basins cleaned of heavy storm debris

Engineering

Bluff Street & Western Avenue Water Improvements: The contractor will begin working at the intersection of River Road and Bluff Street to replace approximately 400 linear feet of 8" waterline with new 12". Project includes approximately 4,000 linear feet of 6", 10", 12" and 16" waterline that will replace the aging water distribution system in Bluff Street & Western Avenue.

Third Street Project: The contractor has completed their punch list items and they are awaiting final inspection from the City.

Various Waterline Improvement Projects: The City will be requesting proposals for design services for several Capital Improvement Waterline projects throughout town.

PLANNING DEPARTMENT AND BUILDING DIVISION:

Approved Special Events:

- 9-1-15 to 6-1-16: Temporary food preparation and service modulars (SilverLakes)
- 11-2-15 to 1-20-16: Coming soon banner (Scratch Pizza) 3699 Hamner Ave.
- 2-13-16 to 2-14-16: Flower display in front of store, 1933 River Rd.

Planning:

Applications Submitted:
Site Plans: 1 (0 commercial, 1 residential)

Building Division:

Permit Applications Submitted: 18 (4 commercial, 14 residential)
Building Permits Issued: 27 (3 commercial, 24 residential)
Valuation of Construction: \$ 624,928.70
Building Fees Collected: \$ 16,374.36
Field Inspections: 30

Code Enforcement:

	2015	2016
Total Cases:	313	14 (+ 72 carry-over from 2015)
Open Cases:		85
New Cases:		5
Citations Issued:		3
Closed Cases:		1
Yard Sale Sign Removal:		21

Additional Highlights:

- Two joint meetings with Economic Development with prospective future businesses in Norco and what is needed for them to move forward.

NORCO SHERIFF'S DEPARTMENT:



Norco Burglary and Mail Theft Suspect Arrested: In November of 2015, deputies investigated a commercial burglary in the 13800 block of Citrus St., in the City of Eastvale. The investigation developed several suspect leads. Later in November of 2015, deputies conducted an investigation into a suspect possessing stolen property, theft of mail, and burglary tools in the 1100 block of Hamner Ave., in the city of Norco. The suspect was identified as **Casey Whitley**, age 34, of Norco. Whitley was arrested, but later released from custody.

In December of 2015, deputies investigated a burglary at a church, located in the 2300 block of Fifth St., in the city of Norco. An extensive investigation was conducted and determined the suspect in each crime was Casey Whitley. An arrest warrant was obtained for the Eastvale burglary. On January 9, 2016, Whitley was located and arrested by members of the Riverside Police Department for the outstanding warrant and booked into the Robert Presley Detention Center.

On January 12, 2016, an additional charge for the Norco burglary was added to the court filing.

The Riverside County Sheriff's Department is committed to the safety of the citizens of Norco and will be vigilant in investigating all crimes of this nature. This investigation is ongoing and we are asking anyone with additional information to contact Deputy Robles at the Norco Sheriff's Office at 951-270-5673.

Riverside County Crime Continues to Increase in 2015 (11 Months of FBI Data):

The Sheriff released preliminary crime trends for the first half of 2015, as reported to the FBI. That information has been updated through the first 11 months of 2015, January through November; the Sheriff's Department will update the 2015 crime trends in February with the finalized data for the entire 12 months of Calendar Year 2015. This interim information provides trending information for Riverside County, in those areas served by the Riverside County Sheriff's Department.

FBI Part I crime statistics for the first 11 months of 2015 for the Riverside County Sheriff's Department indicate a 6% increase in FBI Part I violent crimes, largely due to increases in robberies and aggravated assaults. Property crimes increased nearly 7%, with an overall FBI Part I crime increase of 6.9% in the first 11 months of this year over the very same period in 2014. So far in 2015, there has been a 32% reduction in homicides and a 22.6% drop in burglaries reported to the Sheriff in the combined unincorporated areas of Riverside County and our contract partner cities. The Sheriff's Department serves as the contract policing agency partner with 17 of Riverside County's 28 cities and also serves the unincorporated areas of Riverside County for criminal investigations. Altogether, the Sheriff is responsible for policing nearly 1.4 million residents of the County's population of over 2.3 million.

But within just the unincorporated Riverside County areas alone, reported FBI Part I violent crimes have increased by 17.7%, property crimes have increased 13.9%, and overall FBI Part I crime increased 14.3% in 2015 over the very same period in 2014 (first 11 months). Homicides in the unincorporated areas of the county declined by 47%, reported rapes declined by 29%, and burglaries declined 5.6%, over

2014. However, robberies increased by over 17%, aggravated assaults increased by almost 25%, larceny thefts increased by over 16%, and auto thefts in the county's unincorporated areas rose by over 16%.

For those following Prop 47 impacts, the Riverside County jail system saw a 30% decrease in the number of drug arrests by all law enforcement agencies that were booked into county jail for the first 11 months of 2015 (January-November) compared to the same period in 2014. There has also been over 16% fewer bookings by all of our county's law enforcement agencies into the county's jail system for "property crimes" this year over that same period in the previous year. These percentages have remained nearly constant month-by-month throughout 2015.

Earlier this year, Sheriff's administration began to see data underscoring a large increase in violent crime in the unincorporated areas outside of the cities of Hemet and San Jacinto served by the Hemet Sheriff's Station. The Sheriff's Department is still laboring under the same countywide unincorporated area funded service levels this year as it had in the previous fiscal year (1.04/1000 population) and any increase in county staffing levels have been on hold since June 2015. The Sheriff, after discussing these concerns with Hemet-San Jacinto community leaders this past summer, directed additional visible patrol resources be added to the Hemet Sheriff's Station service area. The Hemet Sheriff's Station, typical of the huge distances Sheriff's Deputies are responsible for, oversees a law enforcement service area of over 800 sq miles, including the Hemet-San Jacinto Valley, Anza, our mountain communities, and four tribal communities.

Annually, Sheriff's Department dispatchers process some 1.6 million phone calls from the public and dispatch Sheriff's personnel to nearly 900,000 calls for service (CFS). Riverside County is the 4th most populous of California's 58 counties, and the 10th most populous county in the United States.

Weekly Highlights – January 14, 2016

2015 (Jan-Nov) overall crime data in all of the Sheriff's areas, city and county (11 months, preliminary data):

	2014	2015	
FBI Violent Crime:	2,580	2,734	+6%
FBI Property Crime:	30,250	32,356	+7%
All Part I Crime	32,830	35,090	+6.9
Homicides	41	28	
Forcible Rapes	120	120	
Robbery	804	857	
Aggravated Assaults	1,615	1,729	
Burglary	7,718	5,975	
Vehicle Theft	4,499	5,472	
Larceny Theft	17,966	20,853	

Point of Contact: Assistant Sheriff Joe Cleary

Jurupa Valley Patrol Service Dog “Spike” Retires: On January 13, 2016, the Jurupa Valley Station bid farewell to Patrol Service Dog Spike as he began his retirement after 8 (2008-2016) loyal years of service to the station and the Department. Thank you PSD Spike for all you have done and his handler Deputy Heath Noyes. Spike and Deputy Noyes also provided service to the City of Norco.

Happy retirement Spike and thank you for your service!



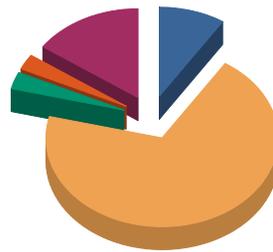
FIRE DEPARTMENT / CAL FIRE:

Sandbags: Fire staff continues to distribute sand bags to city residents; more than 1250 sand bags were provided this week.

EMS Billing: EMS billing was completed and 5 patients were billed for EMS fees for the month of December.

EMS Monthly Billings	
<i>Month</i>	<i># of persons billed</i>
July	3
August	5
September	4
October	0
November	1
December	5

Response Activity - Norco



False Alarm	3	9.1%
Medical	23	69.7%
Other Misc	1	3.0%
Public Service Assist	1	3.0%
Traffic Collision	5	15.2%
Total:	33	100.0%

Incidents Reported for Date between 1/7/2016 and 1/13/2016 and Norco City

False Alarm	3
Medical	23
Other Misc	1
Public Service Assist	1
Traffic Collision	5
Incident Total:	33

Riverside County Fire - Norco	
Weekly Activity Report	
1/7/16 to 1/13/16	
	CITY
Activity Totals	Norco
Plan Reviews	TOTAL NORCO
All Plan Reviews	6
INSPECTIONS	Norco
Annuals	
New Construction	5
Reinspections	
Title 19 Inspections	5
Business License Review	
C of O's	
Weed Abatement	
TOTAL	
MEETINGS & OTHER	Norco
Meeting	
Training	4
Special Inspections/Events	