



MINUTES
CITY OF NORCO

Parks and Recreation Commission

November 9, 2015

City Council Chambers
2820 Clark Avenue, Norco, CA 92860

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1. **CALL TO ORDER:** 6:31p.m.
2. **ROLL CALL** Chair Boyle, Present
Vice Chair Kahan, Absent
Commissioner Gable, Present
Commission Hallam, Absent
Commissioner Holder, Present
3. **PLEDGE OF ALLEGIANCE** Commissioner Gable

4. **PRESENTATION/S**

NONE

5. **PUBLIC COMMENTS**

Resident Ted Hoffman stated that he believes in commissions and wanted to be here other than during election time. During the last election cycle it was brought up that younger people need to be involved in our election process. Let's find a way to bring the younger generation into the political scene. He stated his appreciation for all that Commission does.

7. **CONSENT CALENDAR**

- A. APPROVAL OF MINUTES – September 14, 2015

END OF CONSENT CALENDAR

M/S GABLE/HOLDER to approve the consent calendar
AYES: BOYLE, GABLE, HOLDER
NOES: NONE
ABSENT: HALLAM, KAHAN
ABSTAIN: NONE

Motion Passed

8. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS

NONE

9. DIRECTOR ACTION ITEMS

NONE

10. DEPARTMENT REPORTS

A. Department Operations Report Recreation and Community Services
Superintendent Anglin presented an overview of the Staff Report that was provided to the Commission. After the mention of the EOC training, Deputy City Manager informed the Commission that the training is in preparation for the El Nino. Staff is trying to prepare for any disaster that may occur as a result of that.

Chair Boyle stated that he heard it is Division A of basketball that is down. He wanted to confirm that it is Division A and see if there is a trend.

Commissioner Holder stated that their middle school is starting their basketball teams again and that may take away from the City league.

B. Department Operations Report Parks and Building Maintenance
Superintendent Koke presented an overview of the Staff Report that was provided to the Commission.

Chair Boyle inquired if the fence damage was due to vandalism. Superintendent Koke stated that is it hard to determine. It may have been a trailer bumping it with the driver possibly not being aware.

C. Department Operations Report George Ingalls Equestrian Event Center
Facility Coordinator Ireland presented an overview of the Staff Report that was provided to the Commission

Deputy City Manager Petree stated that he thinks that if Sounds of Thunder show hangs in, it will become very successful.

D. Department Operations Report Animal Control Services
Superintendent Scagnamiglio presented an overview of the Staff Report that was provided to the Commission.

E. Northwest Mosquito and Vector Control District Update
Superintendent Anglin presented the report provided to the Commission. Staff was actively involved with vector control when it was determined that a Norco resident was affected by West Nile. As a result, irrigation at the park has been off since that time. Vector control did a thorough investigation of the sports park. She provided a list of ways to protect individuals while outside. She stated there is no way to determine where the individual contracted the virus.

Chair Boyle stated that there was some concern by residents about water at the sports park. Superintendent Anglin stated she walked the park with vector control and there is not enough standing water in the park to promote breeding.

Commissioner Gable inquired if there was a plan to make public service announcements or public education regarding mosquitos including the new breed of mosquito that is active in the winter. Superintendent Anglin stated that she understands that we should not have as much of a problem with the cooler weather. She will get in touch with Vector Control to clarify. She stated that we can keep the Facebook page updated so the public can stay notified and safe.

M/S Boyle/Holder to Receive and File all Department Reports in Item 10

AYES: BOYLE, GABLE, HOLDER

Motion Passed

NOES: NONE

ABSENT: HALLAM, KAHAN

ABSTAIN: NONE

11. COMMISSION ACTION ITEMS

Norco Little League Facility Use Agreement and Concession Agreement Supervisor Calvert stated the Facility Use Agreement was changed to add wording to include the non-traditional season. The Concession Agreement has not been altered from the previous year.

Deputy City Manager Petree wanted to make sure that with the new agreement including non-traditional time, the language should indicate that the league in traditional season takes priority over the non-traditional league with scheduling.

Superintendent Anglin stated that language could be added to state that traditional use takes precedence over non-traditional use when there is joint use. This has been discussed with the Sports Advisory Committee and they are well versed on the topic. In response to DCM Petree's question, Superintendent Anglin stated that rather than continue the topic to the next meeting, Commission could approve this evening with the changes noted and take it to the Presidents of the associations.

Commissioner Holder agreed with Superintendent Anglin to not continue the item to the next meeting and approve with the amendments. Chair Boyle also agreed with it.

Commissioner Holder stated that the dates on page 8 of the Concession Agreement should be for 2016 so it needs to be changed from 2015. Supervisor Calvert stated that it would be corrected.

M/S Holder/Gable to approve the NLL Facility Use Agreement with amendments to the language as stated

AYES: BOYLE, GABLE, HOLDER

Motion Passed

NOES: NONE

ABSENT: HALLAM, KAHAN

ABSTAIN: NONE

M/S Holder/Gable to approve the NLL Concession Agreement with date corrections as stated

AYES: BOYLE, GABLE, HOLDER

Motion Passed

NOES: NONE

ABSENT: HALLAM, KAHAN

ABSTAIN: NONE

A. Norco Girls Softball Facility Use Agreement and Concession Agreement Superintendent Anglin recommended to the Commission to continue this item to the Parks and Recreation Commission meeting scheduled for January 11, 2016 to allow NGSL time to continue gathering the documents needed to fulfill the contract agreements.

M/S Holder/Gable to continue the NGSL Facility Use Agreement and the Concession Agreement to the meeting scheduled on January 11, 2016

AYES: BOYLE, GABLE, HOLDER

Motion Passed

NOES: NONE

ABSENT: HALLAM, KAHAN

ABSTAIN: NONE

12. COMMITTEE REPORTS

A. Special Events Update

Superintendent Anglin reviewed the report that was provided to the Commission. She highlighted that Commissioner Kahan, who is also the Chair for the Parade of Lights, brought forward the discussion to put the word Christmas in the name of the event. Everyone on the committee was in agreement with change. It is not to say that it is a religious event, it is just to celebrate Christmas. Shout out to Lucus Oil for being the third \$5,000 sponsor along with Hemborg Ford and Browning Dodge. Superintendent Anglin mentioned all sponsors and the appreciation for all of them.

B. Senior and Human Service Programs Update

Supervisor Calvert reviewed the report that was provided to the Commission. There was some discussion regarding the Holiday Services for Seniors. Staff determined that it was not feasible to track the individuals that all agencies in the area were assisting with donations for the holiday season. Superintendent Anglin mentioned that there have been conversations regarding spreading out the services for seniors throughout the year rather than just on the holidays because for some seniors the need is daily, not just at holiday time. Supervisor Calvert stated that she spoke with a representative from New Beginnings Church who had called to find out where there was a need so they could assist. Supervisor Calvert explained what the City does and what is needed and how we would like to spread the services out through the year.

In response to Chair Boyle's inquiry regarding how services are communicated to seniors, Supervisor Calvert stated that the Sr Center has a "Go-To" book that includes information on services that are available to seniors and information is added as Staff becomes aware of them. In most instances, a family member will inquire about a specific issue and Staff will provide the family with the information on-hand.

C. Youth Sports Advisory Committee Update

Supervisor Calvert reviewed the report that was provided to the Commission. Chair Boyle stated that a problem that has come up lately with AYSO is that Travel Ball coaches are invading AYSO recreation teams to recruit players for their teams. He stated that he doesn't know how you can stop it because it is not possible to keep the general public from walking around. DCM Petree stated that parents do look for teams to help advance their children in the sport. Travel Ball teams are the next step after Spring Select.

D. Cell Site Updates

DCM Petree stated the plans for the three cell sites are ready to go to the Planning Commission for CUP approval. Once this is completed, they will go to City Council for approval. The three sites are Ingalls Park, Shearer Soccer Fields and Parmenter Park. All three sites will be getting a new storage building, Shearer and Parmenter will have a monthly fee of \$2,500 as well as a \$20,000 donation for site improvements. Ingalls will receive \$3,000 per month along with the \$20,000 site improvement donation. Staff is looking forward to the relationship with Verizon.

ADJOURNMENT

Chair Boyle adjourned the meeting at 8:21 p.m. to the special meeting scheduled for November 16, 2015 at 6:30 p.m.

Robin Shepard
Executive Secretary