



MINUTES
CITY OF NORCO

Parks and Recreation Commission

May 11, 2015

City Council Chambers
2820 Clark Avenue, Norco, CA 92860

1. **CALL TO ORDER:** 6:34 PM

2. **ROLL CALL**

Chair Holder, Present
Vice Chair Kahan, Present
Commissioner Boyle, Present
Commissioner Gable, Absent
Commission Hallam, Present

STAFF PRESENT Superintendent Scagnamiglio, Superintendent Koke, Supervisor Calvert, Facilities Coordinator Ireland and Executive Secretary Shepard

3. **PLEDGE OF ALLEGIANCE** Commissioner Hallam

4. **PRESENTATION/S**

A. Eagle Scout, Chris Fowler, presented a power point to the Commission that included how his project started, the progress and photos of the end result. Chair Holder presented a Certificate of Appreciation to Chris. Deputy City Manager/Director of Parks, Recreation and Community Services (DCM/DPRCS) Petree acknowledged Chris' hard work and shared his appreciation of Chris' dedication. Commissioner Boyle stated that the project completed by Chris was fabulous. Commissioner Kahan stated that he would like to nominate Chris to the District or Council level for the project of the year. He also stated that he would like Chris to show his presentation at City Council. Commissioner Hallam stated that it pays tribute to what scouts do. He did a great job. Chair Holder shared her appreciation. Supervisor Calvert stated the seniors are currently enjoying the garden and invited Chris to stop by to see the fruits of his labor.

5. **PUBLIC COMMENTS**

Ted Hoffman stated that he wears many hats. He is a user of Ingalls, a volunteer and a NART member. He stated that after the fire he would like to figure out how we can put corrals up permanently for use at the arena. He suggested staff review the master plan and find a place to place the corrals.

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES – March 9, 2015

Commissioner Kahan stated that under Item 11, the minutes state that he witnessed someone hit a goat. He wishes to make it clear that he did not witness it, he read about it on a forum.

END OF CONSENT CALENDAR

M/S Hallam/Boyle to approve the consent calendar with the correction as stated.

AYES: Boyle, Hallam, Holder, Kahan **Motion Passed**

ABSENT: Gable

7. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**

8. **DIRECTOR ACTION ITEMS**

A. Chairman and Vice Chair Appointments

Director Petree stated that every year it is necessary to select a new Chair and Vice Chair to be effective July 1 of the current year. The Commission nominated Richard Boyle as the Chair and Geoff Kahan to be the Vice Chair.

M/S Hallam/Holder to approve the nomination of Commissioner Boyle as the Chair of the Parks and Recreation Commission beginning July 1, 2015.

AYES: Boyle, Hallam, Holder, Kahan **Motion Passed**

ABSENT: Gable

M/S Hallam /Holder to approve the nomination of Commissioner Kahan as the Vice Chair of the Parks and Recreation Commission beginning July 1, 2015.

AYES: Boyle, Hallam, Holder **Motion Passed**

ABSENT: Gable

Abstain: Kahan

9. **DEPARTMENT REPORTS**

A. Department Operations Report Recreation and Community Services

Supervisor Calvert presented an overview of the Staff Report that was provided to the Commission. Chair Holder stated that staff did a great job preparing facilities for the fire. She also stated that the volunteers from the church did an excellent job cleaning the slope at Ingalls Park.

B. Department Operations Report Parks and Building Maintenance, Superintendent Koke presented an overview of the Staff Report that was provided to the Commission. Commissioner Hallam stated that there is a picnic table next to the grand stands that is dangerous; it either needs to be repaired or thrown away. Superintendent Koke stated he would look into it. Commissioner Boyle asked how many times the fence has been repaired at the Community Center pool. Superintendent Koke stated that it has been many times. Fortunately, the skateboarders do not damage the pool. In response to Commissioner Kahan's question, Superintendent Koke stated that most of the activity is after

hours and is found by the Facility Drivers. Commissioner Kahan asked if motion lights may be a good idea to deter the skateboarders from breaking in. DCM/DPRCS Petree stated that it is a good idea to consider along with possibly installing a hidden camera. It is also under consideration to demo the site.

C. Department Operations Report George Ingalls Equestrian Event Center
Facilities Coordinator Ireland presented an overview of the Staff Report that was provided to the Commission. She provided details of the bbq event stating that there were about 80 teams competing in the bbq and approximately 38 craft beer breweries entering the event. Chair Holder commended staff and volunteers for the creativity of set up for the different events that go on at the arenas.

D. Department Operations Report Animal Control Services
Superintendent Scagnamiglio presented an overview of the Staff Report that was provided to the Commission. In response to Chair Holder's question, Superintendent Scagnamiglio stated that all of the adoptions were from the shelter; they were not from outside events.

10. COMMISSION ACTION ITEMS

A. Proposed Amendment for Electronic Cigarettes in Parks Ordinance

Supervisor Calvert provided an overview of the Staff Report that was provided to the Commission. DCM/DPRCS Petree provided direction to the Commission stating that he would like the Commission to ask questions of staff and if there are any recommendations to change the wording, please state their ideas. The end result will be forwarded to the City Council for their approval.

Commissioner Hallam stated that he thinks this should be up to the State and the Federal government to rule on this issue. He stated that not all of the substances used in the devices have nicotine. He feels it is an ordinance that we will not be able to enforce.

DCM/DPRCS Petree stated that it would be difficult to enforce. He feels that people are self-regulating over time as a result of Ordinances. UNLOAD supports and will be bringing a recommendation to the City Council to support this issue. He stated that the youth sports groups have adopted this issue into their bi-laws and they are enforcing it. Since they are leasing the sports complex, they have every right to enforce their rules.

Commissioner Hallam reiterated that the statement need to be more clear regarding the use of the words "electronic nicotine delivery system" and he states that a lot of the uses are without nicotine.

Vice Chair Kahan inquired if Commissioner Hallam would be ok if the term electronic device was removed from the ordinance to which he responded he would.

Commissioner Boyle stated that the change in wording may be a good idea. He also stated that they are finding that some of the chemicals used may be harmful to the users or to the environment around it.

DCM/DPRCS Petree suggested that the paragraph read as follows:

Smoking” means carrying or holding a lighted pipe, cigar or cigarette, or any other lighted smoking product or equipment used to burn any tobacco products, weed, plant or combustible substance **or any electronic emitting vapor or smoke delivery system**. Smoking includes emitting or exhaling the fumes of any pipe, cigar, cigarette, or any other lighted smoking **or non-lighted smoking** equipment used for burning any tobacco product, weed, plant or any combustible substance or emitting **or exhaling the fumes or vapors of any electronic delivery system**.

M/S Hallam/Boyle to recommend to City Council to amend Norco Municipal Code Chapter 9.90 Regulation of Smoking in Public Parks” to include the changes stated above.

AYES: Boyle, Hallam, Holder, Kahan

Motion Passed

ABSENT: Gable

B. NJAAF Youth Sports Facility and Concession Agreement

Supervisor Calvert stated that each year Staff sits down with the President of the organization and reviews the agreements for any changes. The only change this year is in the Concession agreement which pertains to obtaining and obtaining permits and licenses. She read the new statement to the Commissioners.

Commissioner Boyles stated that for now he agrees that the change is appropriate.

M/S Boyle /Kahan to approve the NJAAF Facility agreement and Concession Agreement.

AYES: Boyle, Hallam, Holder, Kahan

Motion Passed

ABSENT: Gable

C. AYSO Youth Sports Facility Agreement

Supervisor Calvert stated that each year Staff meets with the President of the organization and reviews the agreements for any changes. There were no changes to the facility agreement this year. She announced that they have recently informed staff that they will be donating funds for the summer concert series, the 4th of July event and the parade of lights.

Commissioner Kahan stated that the agreement states in a few places that the Valley Crest should be contacted for certain issues. DCM/DPRCS Petree stated that it should be changed to read that the user should contact the City first.

M/S Boyle /Kahan to approve the AYSO Facility Agreement with changes as stated

AYES: Boyle, Hallam, Holder, Kahan

Motion Passed

ABSENT: Gable

11. COMMITTEE REPORTS

A. Special Events Update

In Superintendent Anglin’s absence, Supervisor Calvert reviewed the report presented to Commission. Commissioner Kahan asked everyone to spread the word about the Krazy Kirk

and the Hillbillies during the Concerts in the Park since he spent two years trying to obtain them. The rest of the line-up is also very enjoyable.

B. Senior and Human Service Programs Update

Supervisor Calvert reviewed the report provided to Commission. Chair Holder stated she is glad to see Seduxo is continuing to fulfill the lunch service numbers that are needed. Commissioner Hallam stated that he is happy to see the Housing program return. It is very helpful to many people.

C. Youth Sports Advisory Committee Update

Supervisor Calvert reviewed the report provided to Commission. Chair Holder inquired if registrations have been down. Commissioner Boyle responded by stating that he remembers that NLL may have had a small decrease. Most of the other organizations had stayed about even. DCM/DPRCS Petree stated that he believes NJAAF had a small decrease in registrations. He also stated that Staff will need to discuss the impacts of AYSO working on Field One in October.

Commissioner Boyle asked if there has been any information regarding the life expectancy of equipment in the concession stands. Supervisor Calvert stated that she did recently receive the information from NLL and NJAAF so they are moving in the right direction so they can identify when some of the equipment may need to be replaced.

Chair Holder clarified that the topic of discussion was to have the groups help replace the equipment when necessary.

D. Skate Park Sub-Committee Update

In Superintendent Anglin's absence, Supervisor Calvert presented the report provided to Commission. Chair Holder stated that the report was very detailed covering what was stated in the meetings.

Commissioner Boyle stated that he does not think it is very feasible at this time to create a skate park.

Commissioner Hallam stated that he thinks it should be recommended to Council that it is not feasible at this time financially.

Commissioner Kahan doesn't feel the demand meets the cost of building a facility for this use at this time.

DCM/DPRCS Petree concurred with the Commissioners stating that it is not feasible at this time. He does not feel there is a large need for the type of facility and the funds are not available. He also stated that if there were funds through grants or any other source, a skate park would not be on the top of the priority list. The idea is not being discharged; it is just being tabled for now.

M/S Hallam/Kahan to recommend to the City Council not to pursue a skate park at this time

AYES: Boyle, Hallam, Holder, Kahan

Motion Passed

ABSENT: Gable

E. Aquatics Sub-Committee Update

In Superintendent Anglin's absence, Supervisor Calvert presented the report provided to Commission.

Commissioner Boyle mentioned that one of the topics discussed was the aspect of a certified inspection. He is not willing to spend the money for this inspection. He thinks there is enough information from our past meetings discussing the rehabs necessary to bring the pool to date. Is doing a certified inspection necessary since we already have enough information?

Petree stated he does not think it is worth the money to do the inspection. There would be many issues to bring the existing pool back to life. There will be many expenses to bring the current pool to code. He stated that if the City was considering offering a pool to the residents, it would be best to build a new pool at a new location. However, there is no money in the budget for a new pool at this time. He believes a new aquatics zone would cost approximately \$1.5 million. Additionally, the expenses for staffing the pool are not in the budget.

Commissioner Hallam stated that a decision needs to be made about what is going to be done about the pool. He feels that it should be filled.

DCM/DPRCS Petree stated that he is going to put the cost in the capital budget to demo the pool. He is not sure where the funding will come from but it should be taken care of. We could add a suggestion to our recommendation to the City Council to consider the destruction of the pool for a capital project.

Commissioner Boyle stated he would like to continue this item to the next meeting, which will be a special meeting yet to be scheduled.

M/S Boyle/Holder to continue the item to the next meeting

AYES: Boyle, Hallam, Holder, Kahan

Motion Passed

ABSENT: Gable

F. City Infrastructure ADHOC Committee Update

Director Petree stated he would like to present the Parks and Recreation portion of the infrastructure workshops back to commission so they are aware of what is being discussed. A 20 year capital improvement program was being reviewed dealing with both public facilities and parks. The committee also identified priorities in those 20 years. The committee asked staff to do a 35 %. When staff was making this cut, health and safety was the priority.

The overall process has been a good one and there is interaction from the residents that do show up. Getting streets up to standards was also discussed at the workshops. It has been a long haul, but the work is not done yet. The issue is to determine if there potential for a

revenue measure in the form of a tax, a sales tax or property tax, to help sustain our City infrastructure. The bottom line is what do you want your community to look like and what are you willing to pay for it?

Chair Holder stated the goal is to present some options to the City Council and they are going to have to make some decisions on what to present to the public.

Commissioner Hallam stated that he believes that in order to bring our water lines and gas lines up to date, we would need the budget of Riverside. He notices repairs going on daily.

Commissioner Kahan asked if the commissioners are allowed to show support or not support a potential tax or do the commissioners need to stay neutral? DCM/DPRCS Petree stated that the commission as a whole can state that they support or partially support the committee findings.

Commissioner Boyle suggested Town Hall meeting to educate the residents. He believes everyone is going to have to make a sacrifice otherwise there will be discussions about park closures and brown lawns.

Chair Holder stated that education is important and Town Hall meeting have been discussed by the committee.

12. COMMISSION/STAFF COMMUNICATIONS

Chair Holder mentioned that there had been a sub-committee meeting and the discussion needs to be brought back to the commission. She also stated she would like an update in the future on reclaimed water usage so the commission is more educated on how it affects parks.

DCM/DPRCS Petree stated that this is something the City has been working on for a few years. However, Superintendent Koke and LMD Inspector Bob Rash have been working on a 25 % reduction of water usage.

Superintendent Scagnamiglio informed Commission that the Animal Control Shelter will be hosting a snake awareness seminar on May 14th at Nellie Weaver Hall. He also informed them that former Superintendent Charles D. Hemmings passed away the previous Thursday. He provided the details for the services.

ADJOURNMENT

Chair Holder adjourned the meeting with a moment of silence in the memory of Charles D. Hemmings at 9:05 p.m. to the next regular meeting scheduled for July 13, 2015 at 6:30 p.m.