



City Hall Weekly Highlights

April 14, 2016

To: Honorable Mayor and City Council Members

From: City Departments

CITY MANAGER:

Council Member Grundmeyer Honored: Honorable Council Member Robin Grundmeyer was recognized by the Riverside County Sheriff's Department at their Annual Awards Ceremony held on April 13, 2016 at the Morongo Casino and Resort. Council Member Grundmeyer received the Distinguished Service Medal Award, which is the highest civilian award conferred by the Sheriff's Department. She was recognized for her bravery in rendering assistance to a Deputy Sheriff Officer who was confronted by hostile man in the City of Norco. Along with Carole Lindsey who was also recognized, Robin was able to help subdue the hostile man before additional help arrived. This heroic act by Council Member Grundmeyer and Ms. Lindsey helped prevent potential serious injuries to the Deputy Sheriff Officer. Congratulations to Council Member Grundmeyer.



County Fire Contract Meeting: The City Attorney and City Manager attended a meeting with County of Riverside Executive Office and County Fire Department along with other contract cities to discuss several issues that could impact the future of fire protection services in the County. As previously reported by staff, the County Fire Department engaged a consultant to conduct overall review of County Fire Department including organizational structure, deployment models and the way contract cities are charged for services. The primary purpose of the study for contract cities is whether the cost of services for contract cities should continue under the current structure which is based on the number of fire stations and personnel assigned or a more regional approach that charges each city based on their demand on the system such as population, number and type of calls, assessed valuation, and other factors. The preliminary report will be provided to contract cities by May 11th and the County Board of Supervisors will be reviewing the preliminary report on May 17th. If a new model is approved, it will become effective July 1, 2018. As result, the County is limiting contract extensions under the contract structure to June 30, 2018.

Budget Preparation: Over the last few weeks, staff has been busy compiling the FY 2016-2017 Operating Budget and the FY 2017 through FY 2021 Capital Improvement Program Budget. This week, staff began internal review of the budget in preparation for the first City Council Budget Workshop scheduled for May 4, 2016.

CITY CLERK:

Commission Recruitment: The City of Norco is accepting applications to fill the following vacancies on City Commissions:

| | |
|---|------------------------------|
| <u>Economic Development Advisory Council:</u> | One (1) Unscheduled Vacancy* |
| <u>Parks and Recreation Commission:</u> | Two (2) Vacancies |
| <u>Planning Commission:</u> | One (1) Vacancy |

Any resident of the City of Norco may serve on a City Commission. No member is selected on the basis of representing a specific business, district, organization, or cause. Service on City Commissions is a 4-year term. Requirements to serve on a Commission are as follows:

- Must be a permanent resident of Norco
- Be a citizen of the United States
- Be at least 18 years of age
- Never have been convicted of a felony
- Must take the Oath of Office.

The member appointed to the Economic Development Advisory Council (EDAC) will be selected from the business community. Members are not required to live in Norco; however, members should have a significant stake in the success of the business community. **There is currently one unscheduled vacancy on EDAC. The appointment to fill the vacancy will be for a partial term through June 2018.*

An appointment to a Commission is an honor and a responsibility. The City Council has confidence in the judgment and integrity of its appointees and relies on them for information and recommendations on specific matters. As advisors to the Council, Commission Members are expected to regularly attend meetings, understand their duties and roles, and work to contribute to the betterment of the community.

The **deadline** to submit applications for appointments to the above listed Commissions is **6:00 p.m. on Thursday, May 26, 2016. Applications will not be received or considered after that date!** The Norco City Council will consider and make the appointments to the Commissions on June 15, 2016.

Persons wishing to serve on any of the Commissions listed should contact the City Clerk's Office at (951) 270-5623, pick up an application at City Hall, 2870 Clark Avenue, Norco, or download the application from the City's website at <http://www.norco.ca.us/cityhall/comms/commissioners.asp>.

ECONOMIC DEVELOPMENT:

Business Appreciation: The next honoree of the City's Business Appreciation Initiative is Rancho Taco Shop, which will receive a certificate at the City Council meeting on April 20, 2016. The Economic Development Advisory Council (EDAC) nominates local businesses to be honored through this program, established by Mayor Bash. A blog in the Economic Development section of the City's website has been created to pay tribute to all of the program's participants. The honorees range from large corporations to small mom-and-pop outfits. Any establishment that has made a meaningful contribution to Norco's vibrant business community is eligible to participate.

Housing: The City's affordable housing programs, which provide eligible home repairs and first-time homebuyer assistance, are designed to be financially sustainable over the course of many years. Whenever outstanding loans are paid back to the City, those monies can be recycled to fund projects for new, deserving households. This week, a home improvement loan of \$58,758 was paid off, with total repayments exceeding \$300,000 since the programs were reinstated approximately one year ago.

FISCAL AND SUPPORT SERVICES:

Bill Processing: Staff mailed out 1,533 utility bills and assessed penalties to delinquent accounts totaling \$3,553 to Group 1 customers. We also mailed out 238 delinquent notices and billed for tag fees totaling \$3,824 to Group 4 utility customers that had not paid their bill on time.

Business License and Cash Receipts: There were 9 new business license applications received during the week. Staff processed a combined total of 1,735 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$590,257.

Miscellaneous Accounts Receivable: A total of 32 miscellaneous accounts receivable invoices were sent to individuals/agencies totaling \$15,832. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

PARKS, RECREATION, AND COMMUNITY SERVICES:



Rose M. Eldridge Day: The City of Norco Parks, Recreation and Community Services Department will host an Open House with refreshments at the Rose M. Eldridge Senior Center on Saturday, April 16, 2016 from 11:30a.m-1 p.m. honoring Rose M. Eldridge Day.

Rose Eldridge has been a Norco resident since 1965 when she and her husband James moved to Norco from Norwalk, California. She has been a supporter of Senior Services in Norco and throughout Riverside County for the past 45 years. She has been recognized for her achievements in supporting the aging population and care and treatment of senior citizens by the County of Riverside Office on Aging and the City of Norco. For more information, please contact staff at the Rose M. Eldridge Senior Center at (951) 270-5647.

Corona-Norco Day of the Child Event: Staff is attending the 24th Annual "Corona-Norco Day of the Child" on Saturday, April 16th, from 10am-2pm at City Park in Corona 930 E. 6th Street, Corona. This is a FREE event for children and their families. Annually, over 80 local organizations will be available to provide information on family resources in the community. This is a FREE event (except for food sales) for the children and families in the Corona-Norco vicinity. Activities such as pony rides, petting

zoo, bouncers, Story Telling, The Bug Lady, Lizard Wizard and much more are available for families to participate in. Entertainment is provided by school and community musical and dancing groups.

Summer Concerts in the Park: The Concert in the Park Committee is seeking sponsorships for this summer's Summer Concert in the Park Series. Help make this season a success! If you would like to sponsor this event, please [CLICK HERE](#). As a reminder, the concerts are as follows: Concerts will be held from 6 p.m.-8 p.m. on the following selected Friday nights at Pikes Peak Park:

June 10 – Yard Sale

June 24 – Kirk and the Krazy Hillbillies

July 8 –The Cougrzz

July 22 – Sterling Sylver

August 5 – Woodie and the Longboards

August 12 – Rockstars of Tomorrow



Tiny Tot Olympics: Registrations are now being accepted for Tiny Tot Olympics that will be held on Saturday, May 7, 2016 from 8:30a.m.-12 noon! This one-day event is designed for children 2-6 years of age to participate in obstacles and games fit for tots. Each participant will receive a Tiny Tot Olympic T-shirt at registration. Upon completion of group events, participants will receive a medal, snack and bottle of water! [Click here for event flyer.](#)

Men's Adult Basketball League games continue on Thursday nights at Riley Gymnasium.

Play Ball! T-Ball season is underway with practices through the week and games on Saturday mornings at Parmenter Park! Kids, parents and coaches are having fun!



Youth Summer Basketball League: Basketball is a great opportunity for youngsters to gain athletic skills and meet new friends, all while having fun! Register now and join us for an exciting season! There will be skills assessment for those born 2002-2007, then a draft. There will be no assessment for those born 2008-2011; each player will be assigned to a team with a City of Norco volunteer coach. Age verification is required at the time of registration.

- Program Fees: \$85 for Norco residents / \$90 for non-residents
- Registration includes a team jersey, hat and an award

Norco is also looking for fun-loving coaches! Join the City of Norco's Volunteer Program and contribute your knowledge and your love of the game! Assist youngsters in their development of game skills, social skills and team work skills. For more information, please call (951) 270-5632 or email Jamie Carper at jcarper@ci.norco.ca.us Registration will be accepted at the Norco Parks and Recreation Office located at 2870 Clark Ave., Norco, CA 92860 through April 28, 2016

Seniors on the Move took a trip to a Flower Show and Antique Shopping in Old Town Temecula on Thursday, April 14, 2016. The Honky Tonkin' Musical and Tribute to Hank and Patsy excursion was cancelled due to lack of registrations.

Rainbow Express: Have we got some talented dancers in Horsetown USA! Rainbow Express returned from their annual Dancin' at Sea Cruise at the end of March where they performed multiple times for the passengers on board. Supportive and positive reviews have been shared on social media that the dance troupe and their performances were truly entertaining! Great job girls!



We'd like also like to congratulate another Rainbow Express graduate student on her accomplishments of becoming a 2016 Charger Girl for the San Diego Chargers football team! Congratulations Kayla Ann!

George Ingalls Equestrian Event Center

- Norco Horseweek Pageant practices continue at Moreno arena from 6 pm – 9pm Monday evening
- Open Recreational Riding is scheduled April 11th -13th at Clark arena from 10am to 3pm
- Norco Horseweek Pageant Finals at Moreno arena on Sunday, April 17th from 11am to 7pm
- Staff reserved and May 22nd and July 30th for private events at Nellie Weaver Hall.
- Community barrel race is scheduled Thursday, 14th from 5 pm to 10 pm at Moreno Arena
- Don't forget George Ingalls Day at the Veterans Memorial Plaza on Saturday, April 16th at 10 AM

Animal Control Services

- Billing for 261 license renewals that will be due in May were processed and mailed.

PUBLIC WORKS:

Potable Water Meter Repairs:

- 1190 Second – connected magnetic coupler to MXU, tested register leads

Potable Water Service Repairs:

- 4972 Viceroy – vacuum excavated and repaired leaking 1” poly service
- 2575 Hillside – vacuum excavated and repaired leaking 1” poly service
- 189 East – vacuum excavated and repaired leaking 1” poly service

Potable Mainline Repairs:

- On Monday, April 11th, Field Operations staff members received notification of a large mainline water leak at 4841 Bluff Street. Upon arrival staff did find that the leak had punched through the asphalt and was blowing into the air approximately 25 feet.



Staff members executed an emergency mainline shutdown to control the unplanned water release, excavated the failed section of water mainline and replaced the leaking section restoring service to the affected customers within 4 hours. The apparent cause of the mainline failure is corrosion caused by poor workmanship at the time the line was installed.



BLUFF BEFORE



BLUFF AFTER

- 1642 Elm – vacuum excavated leaking mainline tee assembly. Bolts connecting 6” hydrant isolation valve were not coated for corrosion protection when installed and failed to maintain connection to the tee assembly. Reset gasket face, replaced bolts, coated for corrosion protection and backfilled excavation.
- 4862 Bluff – removed leaking mainline bell coupling on 8” mainline and installed four feet of CMLC steel pipe
- 1191 Man O War – vacuum excavated and repaired leaking 6” steel mainline

Fire Hydrant Repairs:

- 4960 Bluff – rebuilt internal operating system, replaced safety couplings

Graffiti/Debris Sites:

- 2593 Hillside – removed DG washed into the street – returned aggregate to shoulder area
- Hillside at Walking Horse – cleared street of rain washed aggregate
- Hillside at Third - removed DG washed into the street – returned aggregate to shoulder area

DG and Miscellaneous Aggregate:

- 2636 Corydon – dumped and spread 4 tons DG
- 3930 and 3940 Rocky View – dumped and spread 6 tons DG
- 2539 Corydon – dumped and spread 4 tons DG
- 2534 Corydon – dumped and spread 3 tons DG
- 1019 Fourth – dumped and spread 3 tons Dg
- 2550 Bronco – dumped and spread 2 tons DG
- 4642 Trail – dumped and spread 2 tons DG

Signs:

- Intersection of Western and Fifth –
 - Replaced faded stop sign
 - Installed W4-4P warning sign (CROSS TRAFFIC DOES NOT STOP)
 - Installed two W2-2 advisory signs (INTERSECTION AHEAD) on new poles and pole anchors
- Hamner at Lampton – reinstalled STOP sign and pole run over by unknown persons
- 2100 Hamner – Installed new “NO PARKING – NO DUMPING” sign on City owned empty lot

PLANNING DEPARTMENT AND BUILDING DIVISION:

Approved Special Events:

- 9-1-15 to 6-1-16: Temporary food preparation and service modulars (SilverLakes)
- 3-31-16 to 4-30-16: March Madness sale advertising, Norco Tires, 1787 Hamner Ave.
- 4-1-16 to 5-5-16: Horse Week advertising signs, various locations
- 5-7-16: Car wash, Carls Jr., 2896 Hamner Ave.
- 5-8-16: Flower display/sales, 7-11 1983 River Rd.
- 4-30-16 to 5-1-16: Spring Craft Fair, Hillside Farms, 3475 Hillside Ave.

Planning:

Applications Submitted:

Conditional Use Permit

Sign Permits

(0 commercial, 1 residential)

(2 pole signs, 1 monument, 1 wall)

Surrounding Jurisdictions: Western Municipal Water District (WMWD) has issued a notice that the draft update to the 2015 Urban Water Management Plan will be available for public review from April 21 to May 12, 2016 and that the Board of Directors will conduct a public hearing to adopt the plan on June 1, 2016 in the WMWD Boardroom, 14205 Meridian Parkway, Riverside, CA. After adoption the plan will be submitted to the California Department of Water Resources by July 1, 2016. For more information regarding the plan the contact information is: kgaynor@wmwd.com.

Building Division:

| | | |
|--------------------------------|----|-------------------------------|
| Permit Applications Submitted: | 10 | (2 commercial, 8 residential) |
| Building Permits Issued: | 8 | (0 commercial, 8 residential) |
| Valuation of Construction: | | \$ 152,816.64 |
| Building Fees Collected: | | \$ 4,237.49 |
| Field Inspections: | 27 | |

Staff Training: Training continued at the Planning Commission meeting for Building counter staff to take over meeting and office management duties that have been being handled by the Deputy City Clerk.

Code Enforcement:

| | 2015 | 2016 | |
|--------------------|------|---------------------------------|----|
| Total Cases: | 313 | | 91 |
| Open Cases: | 32 | 69 (37+32 carry-over from 2015) | |
| New Cases: | | | 6 |
| Cites Issued: | | | 3 |
| Closed Cases: | | | 6 |
| Yard Sign Removal: | | | 18 |

- Inspection warrant obtained for a nuisance property on California Ave.
- Meeting with Sheriff's Department regarding internet café issues.
- Code Enforcement, Building, Animal Control, and Sheriffs red-tagged a residence as "unsafe/uninhabitable." Working with residents to allow removal of personal items. The next steps will be towards getting the structure condemned and removed.

NORCO SHERIFF'S DEPARTMENT:



Robbery Suspect Arrested: On Friday, April 8th, at 8:56 a.m., deputies assigned to the Norco Sheriff's Office responded to a robbery at a business, located in the 2000 block of River Rd., in the City of Norco. A female suspect used a handgun and demanded money. After receiving an undisclosed amount of cash, the suspect fled in a vehicle. No one was injured.

On Tuesday, April 13, 2016, at 4:22 p.m., deputies assigned to the Norco Sheriff's Office responded to a robbery at a business, located in the 1400 block of 6th St., in the City of Norco. A female suspect used a handgun and demanded money. After receiving an undisclosed amount of cash, the suspect fled in a vehicle. No one was injured. The suspect and vehicle in this robbery matched the description of the robbery on April 8, 2016.

Shortly after the second robbery, personnel from the Riverside County Gang Task Force observed a possible suspect in a vehicle matching the description of the suspect's vehicle, in the 1600 block of Hamner Ave., in the City of Norco. An investigative detention was conducted. The lone female occupant was determined to be the suspect in both robberies. Evidence of the crimes was located inside the vehicle.

A search warrant was served on the suspect's residence, located in the 1175 Fallbrook Drive, in the City of Corona. Items were seized further linking the suspect to the robberies. The suspect was identified as Amy Catherine Black, age 25, a resident of Corona. Black was charged with both robberies and booked into the Robert Presley Detention Center.

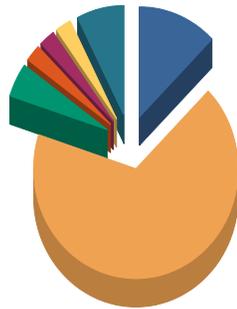
The Riverside County Sheriff's Department is committed to the safety of the citizens of Norco and will be vigilant in investigating all crimes of this nature. This investigation is ongoing and we are asking anyone with additional information to contact Deputy Robles at the Norco Sheriff's Office at 951-270-5673. Persons who wish to report criminal activity and wish to remain anonymous can leave anonymous information at www.riversidesheriff.org/tipline or www.wetip.com.



FIRE DEPARTMENT / CAL FIRE:

Structure Fire: On April 8th, CAL FIRE/Riverside County Firefighters responded to multiple reports of a structure fire. Engine Company 47 was the first on scene and reported a two story single family dwelling with smoke and fire from the front of the structure. Firefighters made an aggressive interior attack coordinated with a primary search and ventilation to remove the heat and toxic gases. The fire was contained to the room of origin and all occupants were accounted for and not injured.

Response Activity - Norco



| | | |
|-----------------------|-----------|---------------|
| False Alarm | 5 | 12.5% |
| Medical | 27 | 67.5% |
| Public Service Assist | 2 | 5.0% |
| Res Fire | 1 | 2.5% |
| Ringing Alarm | 1 | 2.5% |
| Standby | 1 | 2.5% |
| Traffic Collision | 3 | 7.5% |
| Total: | 40 | 100.0% |

Incidents Reported for Date between 4/7/2016 and 4/13/2016 and Norco City

| | |
|------------------------|-----------|
| False Alarm | 5 |
| Medical | 27 |
| Public Service Assist | 2 |
| Res Fire | 1 |
| Ringing Alarm | 1 |
| Standby | 1 |
| Traffic Collision | 3 |
| Incident Total: | 40 |

Riverside County Fire Weekly Activity Report- Norco

4/7/16 - 4/13/16

| | CITY |
|----------------------------|-------|
| Activity Totals | Norco |
| PLAN REVEIWS | TOTAL |
| All Plan Reviews | 9 |
| INSPECTIONS | Norco |
| Annuals | 24 |
| New Construction | 2 |
| Re-inspections | 6 |
| Title 19 Inspections | |
| Business License Review | |
| C of O's | 1 |
| Weed Abatement | 40 |
| MEETINGS & OTHER | Norco |
| Meeting | 4 |
| Training | |
| Special Inspections/Events | |