

Commercial Permit Requirements

The City of Norco Community Development and Public Works Departments require the following permits to be obtained for the development of a commercial property:

- Building Permit(s) - For the building, its interior appurtenances, and the plumbing, electrical and mechanical fixtures and equipment within it. Obtained from the Building Department. See City handout for Commercial Plan Submittal Requirements.
- Site Improvement Permit - For the parking lot, its striping, on-site curb and gutter, on-site sidewalks, the trash enclosure(s), light standards, handicapped parking and route of travel, etc. Obtained from the Building Department. Submit (3) sets of complete site plans and details. Specify quantities (lineal footage of curb and gutter, area of pavement and sidewalks, etc). Light standards require design for 90 MPH, Exposure "C" wind.
- Landscape Permit - For the site irrigation, planting and landscape features. Obtained from Building Department with Planning Department prior approval. Submit (3) sets of plans indicating all components of the landscaping system. Specify the size and types of all plants, the details of the irrigation system, and the locations of all backflow prevention and electrical components. Provide construction details for any special landscape features (rock formations, fountains, ponds, etc).
- Sewer Permit - For the on-site sanitary sewer system. Obtained from the Building Department.
- Water Meter Permit(s) - For domestic and landscape water meters. Obtained through Building Department.
- Sign permit(s) - For all on and off-site signage. Obtained from the Building Department with Planning Department prior approval.
- Encroachment Permit - For all improvements within the City right-of-way. Obtained from the Public Works / Engineering Department.
- Grading Permit – For all site earthwork, retaining walls, drainage piping and structures, etc. Obtained from the Engineering Department. Submit (2) sets of grading plans with details, hydrology study and soils report.
- Fire Suppression System Permit – For building sprinklers and on-site fire lines and hydrants. Submit to Building Department for Fire Department approval.

COMMERCIAL Plan Submittal Requirements

Please provide the following plans and documentation, when submitting plans to the Building Department, for each new residential/commercial structure:

- (5) sets of complete construction plans. Include full architectural, structural, electrical, plumbing & mechanical plans. Maximum size, 24" x 36".
- (2) of the above sets should be stamped & wet-signed by the design professional(s).
- (2) sets of structural calcs wet-signed by the engineer.
- (2) sets of wet-signed truss plans & calcs.
- (2) sets of wet signed Title 24 calcs.
- (2) approved Grading Plans (contact Engineering Department).
- (2) Soils Reports.
- (2) Compaction Reports.
- (2) Rough Grade Pad Certs.
- (3) sets Fire Sprinkler Plans.

Norco Design Parameters:

- 1) Norco has been designated a 85 MPH, Exposure "C" wind area.
- 2) Norco is located in Seismic Category "D".
- 3) Norco is located in Climate Zone 10.
- 4) 2013 CBC, CPC, CEC, CMC & CalGreen Code
- 5) Norco Municipal Code