



# City Hall Weekly Highlights

## April 21, 2016

---

*To: Honorable Mayor and City Council Members*

*From: City Departments*

### **ECONOMIC DEVELOPMENT:**

**Sixth Street Gateway Sign:** On April 16, the Sixth Street Gateway Sign went dark due to a malfunction unrelated to the high winds. The sign manufacturer diagnosed the problem on April 18 as a faulty on-sign computer component, still under warranty, and full operation was restored on Wednesday, April 20.

**Business Appreciation:** At its meeting of April 20, 2016, the City Council presented a handsome certificate to Sergio Betancourt, owner of Rancho Taco Shop, as the latest honoree in the City's Business Appreciation Initiative. The Economic Development Advisory Council (EDAC) nominates local businesses to be honored through this program established by Mayor Bash, and a blog in the Economic Development section of the City's website pays tribute to them. Any establishment making a meaningful contribution to Norco's business community, whether Fortune 500 company or small mom-and-pop enterprise, is eligible for recognition.

### **FISCAL AND SUPPORT SERVICES:**

**Bill Processing:** Staff mailed out 2,061 utility bills to Group 1 customers and assessed penalties to delinquent accounts in Group 2 totaling \$6,162. We also mailed out 209 delinquent notices and billed for tag fees totaling \$3,344 to Group 1 utility customers that had not paid their bill on time.

**Business License and Cash Receipts:** There were 13 new business license applications and 2 renewal Business license applications during the week. Staff processed a combined total of 1,797 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$802,244. The City received franchise fees of \$278,582 from Southern California Edison and \$84,850 from Southern California Gas.

**Miscellaneous Accounts Receivable:** A total of 7 miscellaneous accounts receivable invoices were sent to individuals/agencies totaling \$19,767. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

### **PARKS, RECREATION, AND COMMUNITY SERVICES:**

**Youth Summer Basketball League Registration Extended!** Basketball is a great opportunity for youngsters to gain athletic skills and meet new friends, all while having fun! Register now and join us for an exciting season! There will be skills assessment for those born 2002-2007, then a draft. There will be no assessment for those born 2008-2011; each player will be assigned to a team with a City of Norco volunteer coach. Age verification is required at the time of registration.

- Program Fees: \$85 for Norco residents / \$90 for non-residents
- Registration includes a team jersey, hat and an award

Norco is also looking for fun-loving coaches! Join the City of Norco's Volunteer Program and contribute your knowledge and your love of the game! Assist youngsters in their development of game skills, social skills and team work skills. For more information, please call (951) 270-5632 or email Jamie Carper at [jcarper@ci.norco.ca.us](mailto:jcarper@ci.norco.ca.us) Registration will be accepted at the Norco Parks and Recreation Office located at 2870 Clark Ave., Norco, CA 92860 through April 28, 2016.

**Wee People Playschool:** Wee People Playschool had a surprise special guest last week. Thank you AMR for talking with the children and letting them check out your cool vehicle!

Norco High School Ag Department donated over 100 flowers for the Wee People Playschool Program for science week. The children learned about plant biology. One lesson had them dye flowers different colors to teach them how plants take up water from the ground. Thank you Norco High!



If you are interested in registering your 3-5 year-old for this recreational program, please contact Chrystal Foster at 951-272-1619.



**Tiny Tot Olympics!** Registrations are now being accepted for Tiny Tot Olympics that will be held on Saturday, May 7, 2016 from 8:30a.m.-12 noon! This one-day event is designed for children 2-6 years of age to participate in obstacles and games fit for tots. Each participant will receive a Tiny Tot Olympic T-shirt at registration. Upon completion of group events, participants will receive a medal, snack and bottle of water! Click here for event flyer.

**Pickleball!** There will be two free Pickleball demonstrations for those recreation enthusiasts who like a racquet sport that combines elements of badminton, tennis, and table tennis.

- Saturday, May 7, 2016 from 11 a.m.-1 p.m. at Riley Gymnasium (open to all ages)
- Friday, May 6, 2016 from 12:30 p.m.-1:30 p.m. at the Rose M. Eldridge Senior Center for those 50 years and better.

For more information on this opportunity, please call 951.270.5647.



**Volunteers:** Staff interviewed and accepted a participant from the Department of Social Services WEX Program for volunteer clerical work. This skilled individual is assisting staff for approximately 20 hours each week at no cost to the General Fund.

### **George Ingalls Equestrian Event Center**

- Norco Horseweek is getting ready for this weekend with lawnmower races, Rodeo and Bull Riding Friday, April 22<sup>nd</sup> – Sunday, April 24<sup>th</sup> and then heads into a week-long of community events.
- Open Recreational Riding is closed for Horseweek and will resume May 9<sup>th</sup> – 11<sup>th</sup> at Clark arena from 10am to 3pm
- The George Ingalls Veterans Memorial Plaza will be closed due to Horseweek event and will reopen Monday, May 2<sup>nd</sup> .

### **Animal Control Services**

- Staff mailed 154 late notices for license payments due in February 2016

### **PUBLIC WORKS:**

#### **Potable Water Meter Repairs**

- 1190 Second – connected magnetic coupler to MXU, tested register leads

#### **Potable Water Service Repairs**

- 1335 Fifth – vacuum excavated and repaired leaking poly water service by installing 3' whip of type L copper and new swivel ell fitting
- 2560 Hillside – hand dug to expose leaking poly water service. Installed copper whip and new adapter fittings

#### **Potable Mainline Repairs**

- 1237 Sixth – On Monday 04/18/2016 staff members executed an emergency mainline shutdown to affect repairs to the failed 12 inch steel mainline that supplies potable water to the area of Sixth Street located between Valley View Avenue and Corona Avenue. While staff was engaged with excavating what had originally been reported as a minor leak under the pavement, the 12 " steel mainline failed requiring an immediate shutdown of the potable water supplied thru this mainline. Staff members were able to repair the failed section of mainline and restore water flow to the affected area. Cause of the failure was determined to be corrosion of the steel pipe wall.
- Intersection of Temescal at Fifth – On Friday 04/15/2016 at approximately 2100 hours Field Operations on call staff received notice of a moderate leak surfacing at the intersection of Temescal and Fifth. An after-hours crew vacuum excavated the leaking 6" steel water mainline, installed a stainless steel repair band and backfilled the excavation area.

#### **Potable Pump Station Repairs:**

- Pedley booster station – staff responded to a "Fail to Start" alarm for the electric motors that power the split case pumping station. Staff vented the electrical cabinets to cool the circuitry, reset the overloads and restored operation of the system. Staff is currently researching the feasibility of installing vents on the electrical cabinets and a shade structure to prevent future overheating.

**Streets:**

- On Friday 04/15/2016 on-call staff reported to a reported sinkhole at 1462 Valley View. Upon arrival Field Operations staff did find an area of asphalt failure 16 inches in diameter covering a void area five feet deep and three feet across caused by an apparent compaction failure of the sewer trench. Responding staff filled the void with compacted class 2 base and capped the asphalt area.
- Potholes were addressed at the following locations
  - 1470 Fourth
  - 4328 Crestview
  - 3852 hillside
  - Hamner at Fifth
  - Pinto Lane at Third



**Collection System Maintenance**

- Conducted 1,706 feet of internal pipeline video inspections of the following areas
  - Proctor Lane
  - Corona Avenue from Seventh to Lyndee
  - Seventh Street from Corona to Ramona
  - Oldenburg Lane

**Graffiti/Debris Sites:**

- Picked up 8 bags of hardened concrete, a mattress and scrap wood dumped in the right-of-way across from 3998 Bluff.
- Cleared numerous instances of trash and debris (couches, car parts, mattresses, etc.) dumped in the right-of-way along Sixth Street between Crestview and Sierra
- Temescal at Sixth – removed downed tree branch in right of way
- 3426 Temescal – removed couch from dumped in the right of way
- 4543 Rio Lani – cleared weeds and debris from open area behind property
- 3155 Appaloosa – removed mattress dumped in the right of way

**DG and Misc. Aggregate:**

- 2314 Alhambra – dumped and spread 2 tons DG in the driveway areas
- 2554 Corydon – dumped and spread 2 tons DG
- 2559 Corydon – dumped and spread 3 tons DG
- 1191 Man O' War – dumped and spread 5 tons of ¾" rock to restore area impacted by mainline leak
- 3488 Chestnut – dumped and spread 1.5 tons DG
- 2237 Norco Drive – dumped and spread 1 ton DG in the driveway area

**Signs:**

- Wraymar Lane – installed new street name sign
- Intersection of Mountain at First – reinstalled STOP sign blown over by wind event
- Intersection of Fourth and Sierra – reinstalled STOP sign blown off of the existing pole by wind event

## **PLANNING DEPARTMENT AND BUILDING DIVISION:**

### **Approved Special Events:**

- 9-1-15 to 6-1-16: Temporary food preparation and service modulars (SilverLakes)
- 3-31-16 to 4-30-16: March Madness sale advertising, Norco Tires, 1787 Hamner Ave.
- 4-1-16 to 5-5-16: Horse Week advertising signs, various locations
- 5-7-16: Car wash, Carls Jr., 2896 Hamner Ave.
- 5-8-16: Flower display/sales, 7-11 1983 River Rd.
- 5-8-16: Flower display/sales, AM/PM, 3700 Hamner Ave.
- 4-30-16 to 5-1-16: Spring Craft Fair, Hillside Farms, 3475 Hillside Ave.

### **Planning:**

#### **Applications Submitted:**

Conditional Use Permit	(0 commercial, 2 residential)
Site Plan	(0 commercial, 1 residential)

**Historical Statistics:** Staff researched historical growth statistics with updated residential growth projections for the City to 2040.

**Surrounding Jurisdictions:** Western Municipal Water District (WMWD) has issued a notice that the draft update to the 2015 Urban Water Management Plan will be available for public review from April 21 to May 12, 2016 and that the Board of Directors will conduct a public hearing to adopt the plan on June 1, 2016 in the WMWD Boardroom, 14205 Meridian Parkway, Riverside, CA. After adoption the plan will be submitted to the California Department of Water Resources by July 1, 2016. For more information regarding the plan the contact information is: [kgaynor@wmwd.com](mailto:kgaynor@wmwd.com).

Riverside County Planning Department issued a Notice of Availability for a Draft Environmental Impact Report (DEIR) regarding the 5<sup>th</sup> Cycle Housing Element Update for the county including other related revisions to Elements of the General Plan and revisions to ten General Plan Area Plans to reflect the revisions to the Housing Element. The DEIR is complete and available for public review with all comments due by May 30, 2016. All comments should be directed to William Gayk at Riverside County Planning Department, 4080 Lemon Street, Riverside, CA 92502-1409, or at [BGAYK@rctlma.org](mailto:BGAYK@rctlma.org). The DEIR may be reviewed at the Corona Public Library, 650 South Main St.

### **Building Division:**

#### **Applications Submitted:**

Permit Applications:	15	(1 commercial, 14 residential)
Building Permits Issued:	16	(1 commercial, 15 residential)
Valuation of Construction:		\$ 321,124.00
Building Fees Collected:		\$ 7,323.83
Field Inspections:	35	
Stop Work Notices:	1	
Occupancy Permits Issued:	0	
Sewer Permits:	1	
Estimated sewer flow:		
Capacity Fees collected:		
Connection Fees collected:		\$ 307.50

**Code Enforcement:**

	2015	2016	
Total Cases:	313		102
Open Cases:	32	78 (46+32 carry-over from 2015)	
New Cases:			11
Cites Issued:			6
Closed Cases:			1
Yard Sign Removal:			23

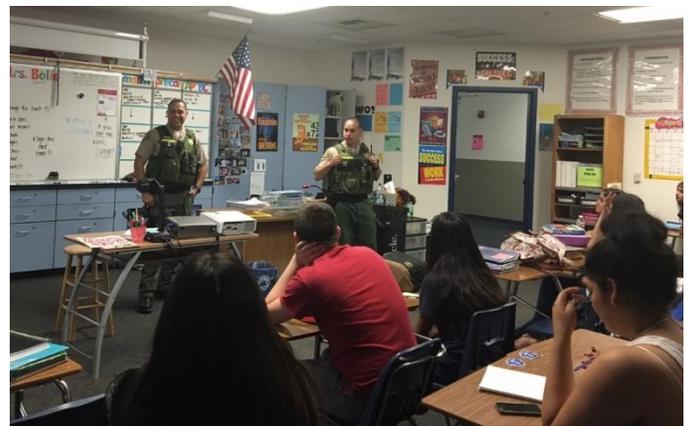
**NORCO SHERIFF'S DEPARTMENT:**

**Norco SET Team-Neighborhood Watch Meeting:** Our Neighborhood Watch program remains active with strong community support. Neighborhood Watch is one of the oldest and most effective crime prevention programs in the country, bringing citizens together with law enforcement to deter crime and make communities safer. On Tuesday, April 19, our SET team deputies attended a Neighborhood Watch kick-off meeting in a Norco neighborhood. The meeting was well attended by local residents and we were pleased to have their participation. Thank you to all who offered their support. Anyone who is interested in the Neighborhood Watch program can contact Deputies Robles or Mendez at (951) 270-5673, for additional information.



**Norco SET Team Meets with Norco High School**

**Students:** Our SET team deputies have had a busy, yet productive week. On Wednesday, April 20th, Deputies Robles and Mendez provided an anti-drug presentation for a group of our Norco High School students. This is part of our on-going effort to educate young people about the adverse effects of alcohol and drugs with their safety and health, quality of life, and future opportunities through our community organization, United Norconians for Life Over Alcohol and Drugs (UNLOAD). Special thanks



to the Norco High School administrators and students for providing us with this opportunity and being a captive audience. Anyone interested in the UNLOAD program is encouraged to contact the Norco Sheriff's Office at (951) 270-5673.

**RIVERSIDE COUNTY SHERIFF'S / D.E.A. "NATIONAL PRESCRIPTION DRUG TAKE BACK DAY"** The Riverside County Sheriff's Department is proud to announce its partnership with the United States Drug Enforcement Administration (DEA) in a nationwide prescription drug "Take-Back" day. The event will take place on Saturday, April 30th, 2016, from 10:00 A.M. to 2:00 P.M. The program allows members of the public to drop off potentially dangerous, expired, unused, and unwanted prescription drugs for destruction at any of the below listed Sheriff's Stations throughout Riverside County. This initiative addresses a vital public safety and public health issue. Many Americans are not aware that medicines that languish in home cabinets are highly susceptible to misuse and abuse. Rates of prescription drug abuse in the U.S. are increasing at alarming rates, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, many Americans do not know how to properly dispose of their unused medicine, often flushing them down the toilet or throwing them away – both potential safety and health hazards. More information can be found by going to: [http://www.deadiversion.usdoj.gov/drug\\_disposal/takeback/](http://www.deadiversion.usdoj.gov/drug_disposal/takeback/).

Other participants in this initiative include the White House Office of National Drug Control Policy, the Partnership for a Drug-Free America, the International Association of Chiefs of Police, the National Association of Attorneys General, the National Association of Boards of Pharmacy, the Federation of State Medical Boards and the National District Attorneys Association. The service is free and anonymous with no questions asked.

**The next Prescription Drug Take-Back Program is taking place on Saturday, April 30th, 2016, from 10:00 A.M. to 2:00 P.M. at the following Sheriff's Stations:**

**Jurupa Valley Sheriff's Station, 7477 Mission Boulevard, Riverside, CA 92509, 951-955-2600**

**Southwest Sheriff's Station, 30755 A Auld Road, Murrieta, CA 92563, 951-696-3000**

**Thermal Sheriff's Station, 86625 Airport Blvd., Thermal, CA 92274, 760-863-8990**

**Perris Sheriff's Station, 137 N. Perris Blvd Suite A, Perris, CA 92570, 951-210-1000**

**Moreno Valley Police Department, 22850 Calle San Juan De Los Lagos, Moreno Valley, CA 92552, 951-486-6700**

## FIRE DEPARTMENT / CAL FIRE:

**Crestview Fire Incident:** On April 16<sup>th</sup> at 1:35pm Cal Fire/Riverside County Fire Fighters were dispatched to a vegetation fire in the area of Ingalls Park. The first arriving Chief Officer reported a 1-acre mid slope vegetation fire burning with high winds, hikers trapped at pumpkin rock, and with the potential to spread an additional 50-100 acres. The Incident Commander requested air attack assistance from 2 air tankers and 2 helicopters. As a



result, the fire was quickly contained to 3 acres, the hikers were safely escorted from the Pumpkin Rock area to safety and no damage to structures or property in Norco hills.

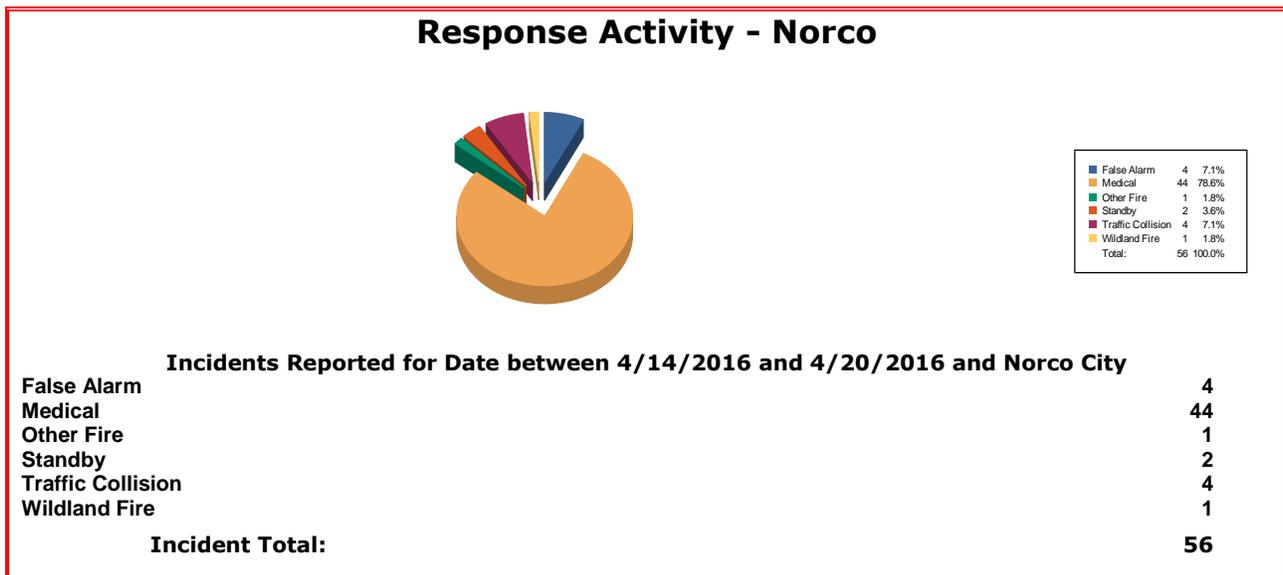
**Remote Area Rescue:** In the early morning of April 17, 2016 Engine 47 was dispatched along with American Medical Response (AMR) and Riverside County Sheriffs (RSO) to the intersection of Corona Ave and River Rd for a Medical Trauma emergency on a river bed horse trail. Engine Company 47 and RSO hiked with gear approximately 1 mile into the river bottom to find the patient who was kicked by a horse and suffered from a left ankle fracture but in otherwise stable condition. It took the responding engine crews just under 30 minutes to hike the patient out 1 mile on a back board to the ambulance that then transported the patient to a local hospital.

**Active Shooter Training:** As terrorism has become a larger threat to our nation, first responders are called upon to work in a variety of different emergency situations. A multi-agency approach to emergency management has proven to be effective during large-scale critical problems. Both Engine Company 57 and 47 have been participating in Tactical Response to Active Shooter trainings. This training allows for Firefighters to render immediate care to victims under the protection of law enforcement during active shooter situations.



**Grant Funding:** Fire staff is working to complete FY16 Emergency Management Performance Grant Program (EMPG) and FY16 State Homeland Security Program (SHSP) applications for federal grant funding. If approved the City would receive funding to upgrade the Emergency Operation Center located at Fire Station 47, as well as funding for the purchase supplies and training in for the city's CERT program.

**NART:** In December, NART was assigned a new vehicle and trailer and since has been outfitted with new equipment. The most recent of which is 12,000lb wench which is the final component to the upgrade. The bumper wench will assist with increasing capabilities with moving large animals during rescues.



Riverside County Fire Weekly Activity Report- Norco	
<b>4/14/16 - 4/20/16</b>	
<b>Activity Totals</b>	<b>Norco</b>
<b>PLAN REVEIWS</b>	<b>TOTAL</b>
All Plan Reviews	2
<b>INSPECTIONS</b>	<b>Norco</b>
Annuals	1
New Construction	
Re-inspections	20
Title 19 Inspections	
Business License Review	
C of O's	
Weed Abatement	86
<b>MEETINGS &amp; OTHER</b>	<b>Norco</b>
Meeting	6
Training	
Special Inspections/Events	