



City Hall Weekly Highlights

April 28, 2016

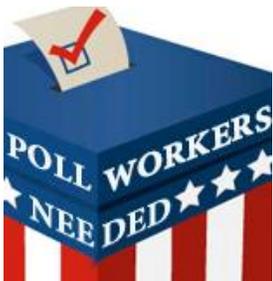
To: Honorable Mayor and City Council Members
From: City Departments

CITY MANAGER:

Update on CDA/WMWD Water Pipeline - Santa Ana River Crossing: Part of the Chino Desalter Authority's (CDA) \$147 million expansion includes the construction of Product Water Pipeline under the Santa Ana River for the benefit of Western Municipal District (WMWD). This pipeline will enable the delivery of desalter water from CDA to WMWD. The initial attempt to construct the pipeline by micro-tunneling under the Santa River was not successful due to obstruction under the river. Consequently, CDA and WMWD began to explore other options for getting the pipeline across the river.

One of the options considered and discussed by WMWD staff, Board Member representative with City staff, and two Council Member representatives was collaboration between the City, WMWD/CDA in which the City would provide license to WMWD/CDA to install a temporary pipeline within pedestrian walkway on the existing Hamner Avenue bridge. Under this option, the temporary pipeline would be used until the new Hamner Avenue bridge is built with a permanent pipeline. As part of this option, the City made an initial request for WMWD/CDA to contribute \$750,000 to the City to help the City meet the local matching funds required to ultimately build the new Hamner Avenue bridge. There was no follow-up counter offer or discussions by WMWD/CDA regarding the City's initial request. On April 20, 2016, WMWD staff discussed the various options available for getting their pipeline across the Santa Ana River, including the option that involves the use of the Hamner Avenue bridge and then recommended to their Board a Horizontal Directional Drilling option. Unlike the micro-tunneling that failed, WMWD believes that this option has better chances of success because of its flexibility, smaller pipeline size (two smaller pipelines 18" and 26" are proposed), and provides the best overall cost value to WMWD. Based on this recommendation, the option of temporarily using the pedestrian walkway and ultimately the new Hamner Avenue bridge is no longer on the table.

CITY CLERK:



Poll Workers Needed for June 2016 Primary: Poll workers are needed at voting locations throughout Riverside County for the June 7 Presidential Primary Election. No experience is required and training will be provided by the County of Riverside Registrar of Voters office. Poll workers may earn up to \$125 as Precinct Inspectors or \$90 as Precinct Officers. Poll workers must attend a training class to familiarize themselves with election procedures and prepare to assist voters on Election Day. Workers will receive an additional stipend to attend the training class.

The Riverside County Registrar of Voters office is also seeking individuals who are proficient in English and at least one of the following languages: Chinese, Korean, Spanish, Tagalog, Vietnamese, or American Sign Language (ASL). Anyone wanting to participate as a poll worker should call the Registrar of Voters office at (951) 486-7341.

ECONOMIC DEVELOPMENT:

Housing: The City's affordable housing programs, which provide eligible home repairs and first-time homebuyer assistance, are designed to be financially sustainable over the course of many years. All loans paid back to the City can be recycled to fund projects for new, deserving households. This week, a home improvement loan of \$48,618 was paid off, with a total of approximately \$350,000 repaid since the programs were reinstated about a year ago. The accelerated pace of repayments is partially due to a more proactive approach by both the City's housing contractor and in-house staff.

Sixth Street Gateway Sign: At its meeting of April 26, 2016 the Electronic Sign Subcommittee of the Economic Development Advisory Council (EDAC) presented the year-to-date financial performance of the Sixth Street Gateway Sign. Year-to-date advertising revenues were \$37,800.00, with expenditures (ad sales commissions and programming expenses) of \$17,012.63, resulting in a net positive income of \$20,787.37. The sign is designed to generate revenue, creating a reserve fund for long-term maintenance.

Farmers Market: At its meeting of April 26, the Special Events Subcommittee of the Economic Development Advisory Council (EDAC) presented a persuasive, well-researched proposal for implementing a Certified Farmers Market in the City of Norco. The members' research indicates that a professionally managed market would be the best option for Norco, and that most administrative fees could be paid out of sales proceeds. Staff will conduct further research and ultimately bring the concept to the City Council for consideration.

FISCAL AND SUPPORT SERVICES:

Bill Processing: Staff mailed out 1,968 utility bills to Group 3 customers and assessed penalties to 321 delinquent accounts totaling \$4,884. We also mailed out 268 delinquent notices and billed for tag fees totaling \$4,288 to Group 2 utility customers that had not paid their bill on time.

Business License and Cash Receipts: There were 9 new business license applications and 1 renewal Business license applications during the week. Staff processed a combined total of 1,607 cash receipts from the building counter, Parks and Recreation, utility customers and other miscellaneous accounts receivables totaling \$891,120. The City received sales tax of \$383,000 this week.

Miscellaneous Accounts Receivable: A total of 16 miscellaneous accounts receivable invoices were sent to individuals/agencies totaling \$4,750. Miscellaneous accounts receivable invoices are sent to bill for EMS services, hydrant meter billing, damage to City property, encroachment permits, loan payments, trash billing to California Rehabilitation Center and any other services provided by the City other than utility billing and business licenses.

PARKS, RECREATION, AND COMMUNITY SERVICES:

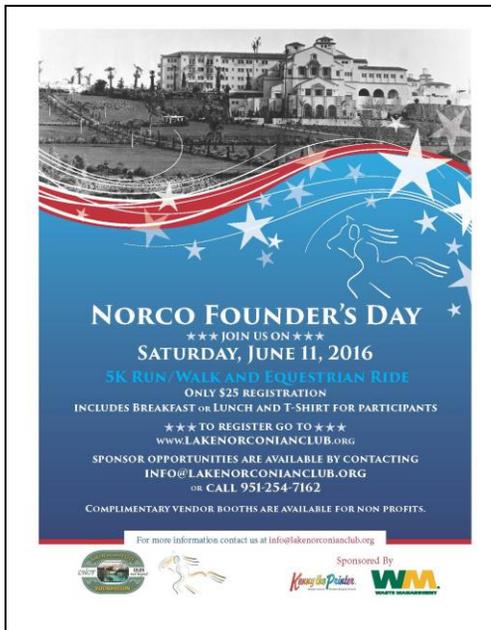
Summer Youth Basketball League: Registration for Youth Summer Basketball League closed on Thursday, April 28, 2016. Upcoming important dates for those registered are:

- Monday, May 2, 2016 A, B, & C Skills Ratings (Girls Only)--Riley Gym
Girls "C" - 6:00p.m. / Girls "B" - 6:45p.m. / Girls "A" - 7:30p.m.
- Wednesday, May 4, 2016 A, B & C Skills Ratings (Boys Only)--Riley Gym
Boys "C" - 6:00p.m. / Boys "B" - 7:00p.m. / Boys "A" - 8:00p.m

For more information and important season dates, please visit [click here](#) or call 951-270-5632.



Tiny Tot Olympics! There's still room to register your young one for Tiny Tot Olympics that will be held on Saturday, May 7, 2016 from 8:30a.m.-12 noon! This one-day event is designed for children 2-6 years of age to participate in obstacles and games fit for tots. Each participant will receive a Tiny Tot Olympic T-shirt at registration. Upon completion of group events, participants will receive a medal, snack and bottle of water! [Click here](#) for event flyer.



Founder's Day: Founder's Day 5K Run/Walk and Equestrian Ride is coming June 11, 2016! Don't miss this unique opportunity to celebrate Norco's Founders Day and enjoy the beauty of the Lake Norconian Club Hotel property including the Pavilion. Join us by foot or on your horse. The route will start at the college and drop into the Lake Norconian property and around the lake. It will end back at the college with a lunch and festivities.

For more information on this event, please contact 951-254-7162 or visit www.lakenorconian.org/

United Neighbors Involving Today's Youth (U.N.I.T.Y.) Staff attended the UNITY General Meeting on Thursday, April 28, 2016 at the Corona Public Library. This roundtable meeting has open discussions and networking on vital information from coalition agencies related to youth in the community.

George Ingalls Equestrian Event Center

- Norco Horseweek is in full swing with Community events and a big line up for this weekend.
- Open Recreational Riding is closed for Horseweek and will resume May 9th – 11th at Clark arena from 10am to 3pm
- Staff is busy with the 2016 Horseweek event insuring all facilities are ready for this week's community events.

The George Ingalls Veterans Memorial Plaza will be closed due to Horseweek event and will reopen Monday, May 2nd.

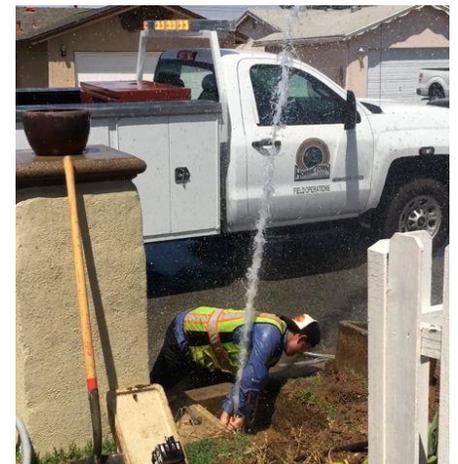
PUBLIC WORKS:

Potable Water Meter Repairs:

- 4920 Trail – installed new meter box and lid

Potable Water Service Repairs

- 870 La Quinta – replaced leaking and non-functional curb stop by “jumping” in new ¾” vertical curb stop while under full pressure
- 2562 Ridgecrest – replaced leaking poly service line and replaced with new type K copper service and brass fittings



Potable Mainline Repairs:



- On Wednesday, April 27th, on-call personnel were advised of a large flowing water leak on Del Mar between Corydon and Equestrian. Upon arrival staff was faced with an apparent potable mainline failure causing heavy street damage and likely undermining. Field Operations staff performed an emergency mainline shutdown of the affected area, contacted DIGALERT for location of the underground utilities, excavated the area using traditional mechanized techniques and repaired the failed 8" steel water main in under 4 hours restoring flow to the impacted area.

Potable Pump Station Repairs:

- Water treatment plant – removed general debris and graded stockpiled dirt.
- SCADA upgrades are ongoing with 80%+ of the potable sites now being monitored and controlled by the new network

Fire Hydrant Repairs:

- 910 Sagebush – removed paddle assembly, replaced upper and lower shear couplings. Painted hydrant and returned to service

Streets:

- Potholes were addressed at the following locations
 - Temescal – Fifth to Sixth
 - River Road – Bluff to Trail
 - Hillside – Fourth to Fifth
 - Hillside – Second to Third
 - 1540 Corona
 - 1637 Corona
 - 1833 Corona
 - Temescal – First to Second
 - 3993 Bluff
 - Western – Parkridge to Second
 - Crestview – Seventh to Eighth
 - 113 Sixth
 - Temescal at River Drive
- Crestview storm debris area – selected areas of the K-rail placed in the Crestview storm debris zone have been removed. Those areas that are providing the greatest levels of assessed protection are being purchased for semi-permanent placement until the County of Riverside can finalize plans and begin construction of the debris basin and flood control structures.

Collection System Maintenance:

- Corral lift station — Repaired the pneumatic level control system, reprogrammed the mercoird and reset the motor controllers. Also conducted seal tests on the submersible pumps and cleared alarms
- Corona Lift Station – station monitor has been transferred to the new SCADA system
- Valley View lift station - station monitor has been transferred to the new SCADA system

Graffiti/Debris Sites:

- Four Wheel Drive at Hamner – cleared downed tree
- 4331 California - Cleared downed tree with contractual support
- 2550 Bronco – cleared debris and dirt from the street area
- 2740 Hillside – removed chair and tree branches dumped on road edge

DG and Miscellaneous Aggregate:

- 2837 Norco Drive – dumped and spread ½ ton DG in driveway area
- 2636 Corydon – dumped and spread ½ ton DG
- 2534 Corydon – dumped and spread ¼ ton DG
- 2550 Bronco – dumped and spread ½ ton DG
- 2547 Lookout Point – dumped and spread ¼ on DG in driveway area
- 2080 Corona Avenue – placed 2.5 tons class 2 base rock to the parkway area
- 1019 Fourth – dumped and spread 1 ton DG
- 1414 Second – dumped and spread 1 ton DG
- 936 Second – dumped and spread 2 tons DG
- 1370 Second – dumped and spread 1 ton DG
- 4759 Pedley – dumped and spread 2 tons DG

Trail Fence:

- 1220 Fourth – replaced end post and 1 rail

Trees:

- Fifth at Broken Lance – removed large dead eucalyptus
- 3526 Sunny Hills – removed small dead camphor tree
- 1022 Fifth – removed small dead magnolia

PLANNING DEPARTMENT AND BUILDING DIVISION:

Approved Special Events:

- 9-1-15 to 6-1-16: Temporary food preparation and service modulars (SilverLakes)
- 3-31-16 to 4-30-16: March Madness sale advertising, Norco Tires, 1787 Hamner Ave.
- 4-30-16: Carriage and buggy show, Thrifty Horse, 960 Sixth St. Suite 103-B
- 4-1-16 to 5-5-16: Horse Week advertising signs, various locations
- 5-7-16: Car wash, Carls Jr., 2896 Hamner Ave.
- 5-8-16: Flower display/sales, 7-11 1983 River Rd.
- 5-8-16: Flower display/sales, AM/PM, 3700 Hamner Ave.
- 4-30-16 to 5-1-16: Spring Craft Fair, Hillside Farms, 3475 Hillside Ave.
- 6-6 thru 6-10, 2016: Cub Scout day camp, Church of Jesus Christ of Latter Day Saints, 3600 Norconian Dr.

Planning:

NEW APPLICATIONS:

Signs	(1 wall, 1 monument)
Conditional Use Permit	(1 commercial, 1 residential)
Site Plan	(0 commercial, 1 residential)

Building Division:

NEW APPLICATIONS/INSPECTIONS:

Permit Applications:	15	(0 commercial, 15 residential)
Building Permits Issued:	18	(0 commercial, 18 residential)
Valuation of Construction:		\$ 277,135.60
Building Fees Collected:		\$ 9,909.11
Field Inspections:	35	
Stop Work Notices:	1	
Occupancy Permits Issued:	0	
Sewer Permits:	0	
Estimated sewer flow:		
Capacity Fees collected:		
Connection Fees collected:		

Code Enforcement:

CASEWORK/INSPECTIONS:

	2015	2016	
Total Cases:	313		108
Open Cases:	32	79 (47+32 carry-over from 2015)	
New Cases:			6
Cites Issued:			3
Closed Cases:			5
Yard Sign Removal:			44

ADDITIONAL HIGHLIGHTS:

- Attended training at the Northwest Vector Control Office in Corona regarding mosquito abatement.
- Assisting the Riverside County Department Adult Protective Services on two cases regarding living conditions.

Surrounding Jurisdictions:

- Western Municipal Water District (WMWD) has issued a notice that the draft update to the 2015 Urban Water Management Plan will be available for public review from April 21 to May 12, 2016 and that the Board of Directors will conduct a public hearing to adopt the plan on June 1, 2016 in the WMWD Boardroom, 14205 Meridian Parkway, Riverside, CA. After adoption the plan will be submitted to the California Department of Water Resources by July 1, 2016. For more information regarding the plan the contact information is: kgaynor@wmwd.com.
- Riverside County Planning Department issued a Notice of Availability for a Draft Environmental Impact Report (DEIR) regarding the 5th Cycle Housing Element Update for the county including other related revisions to Elements of the General Plan and revisions to ten General Plan Area Plans to reflect the revisions to the Housing Element. The DEIR is complete and available for public review with all comments due by May 30, 2016. All comments should be directed to William Gayk at Riverside County Planning Department,

4080 Lemon Street, Riverside, CA 92502-1409, or at BGAYK@rctlma.org. The DEIR may be reviewed at the Corona Public Library, 650 South Main St.

- Regional Conservation Authority issued a letter stating that MSHCP impact fees will increase 2.03% for affected development effective July 1, 2016.
- The Corona-Norco Unified School District issued a letter stating that school impact fees will increase for residential and commercial development effective June 18, 2016.

NORCO SHERIFF'S DEPARTMENT:



Norco Citizen's Patrol Volunteer Anna Harper: The Norco Sheriff's Office and City of Norco has lost a trusted and valuable friend. Sadly, NCP Volunteer and Norco Citizen, Anna Harper, passed away on April 16, 2016.

Anna joined NCP during May of 2013. She helped patrol the streets of Norco, participated in city events, and helped recruit a number of our current NCP volunteers. As a NCP volunteer, Anna volunteered a total of 433 hours of service to our citizens and residents. Her last day of patrol was only several weeks before her passing.

For those fortunate enough to have known Anna, knew she was an incredibly compassionate, caring, and generous person. She had an infectious smile matched with a sunny and cheerful personality and was loved by all. She was a proud Norco resident who not only volunteered time with NCP, but also devoted countless hours to our senior center. We will always be grateful for the tremendous service she provided to our community. She will truly be missed by all.

FIRE DEPARTMENT / CAL FIRE:

School Tour: On April 22nd, special needs students from Norco High School participated in a tour of Fire Station 47. The students were given a tour of the fire station and the fire engine; additionally, Fire Fighters spoke about fire safety, stop drop and roll and utilizing the 911 system.



Training: During the week of April 18th through April 21st, the four Norco Inmate Fire crews participated in the “Annual Fire Preparedness Exercise” in preparation for the upcoming fire season. The Fire Crews were evaluated and graded on the skills below to ensure they are certified and ready for response to wildland fires.

- *Tool Out* – Crews are given 2 minutes to exit the bus with all their PPE and fire tools, line up in “Hook Line order”, and perform a tool inspection. Each crew member is then quizzed on their knowledge of the “10 Standard Fire Fighting Orders” and “18 Situations that Shout Watch Out”. All Safety gear and equipment is also inspected.
- *Hike* – Crew performs a 2.1 rigorous hike in less than 65 minutes.
- *Line Construction* – Crews cut a minimum amount of hand line in 1.5 hours. Crews are evaluated on proper tool use and quality of finished line.
- *Fire Shelter deployment* – As a crew all members deploy fire shelters in a group and are evaluated on proper procedure and time.

Horseweek: Engine 57, Truck 17, and NART participated in the Horseweek Parade on April 23. The Fire Department and NART provided “Stand By” on Friday, Saturday and Sunday evening for the Rodeo Riders and Horses.



Equipment: Battalion Chief Lane received his replacement Command Vehicle last week. His new truck is a 2015 Chevrolet Silverado 4x4 and outfitted with the latest LED light bar and Rumbler Siren that alerts drivers through sound and vibration to the approaching emergency vehicle. The bed of the truck is equipped with a new command module allowing Chief Lane to command major emergencies from the tailgate of the vehicle and easily communicate with partner agency representatives.



Can we find you in an EMERGENCY?

In an emergency, police, fire and rescue workers depend on house numbers to find YOU as quickly as possible. Finding your home - especially at night - can be challenging if address numbers are unreadable, hidden, unlighted or have missing numbers and may delay emergency responders from getting to you as quickly as possible.

- ◆ Are your house numbers visible from the street?
- ◆ Are they set on a background of contrasting color?
- ◆ If your house is hidden from the street, are your numbers attached to a visible fence, mailbox or gate?
- ◆ Is your mobile home identified with your house number?
- ◆ If you live on a corner, does your house number face the street named in your address?



If you've answered "no" to any of these questions, please follow the guidelines below to make sure your house number is easy to read:

- ◆ Numbers must be visible from the street. Existing residential home numbering can be 3 1/2 inches high, however new residential homes must be at least 5 inches high and if you replace existing numbers they must be at least 5 inches high.
- ◆ Numbers should be placed on a contrasting background with a reflective coating on the numbers for easy visibility at night.
- ◆ Repair or replace aging address number placards, especially on mailboxes that are a distance from the front of the residence. Prune any bushes, tree limbs or other growth that has covered your house numbers.
- ◆ If you have a rural-style mailbox, reflective and contrasting numbers should be placed on both sides of the box so they can be seen by an emergency vehicle approaching from either direction.
- ◆ Numbers should be placed on or beside the front door. If your door is not easily seen from the street, put the numbers on a post, fence or tree at the driveway entrance so they can be clearly seen from the street. In addition to numbers on the front door of your house.

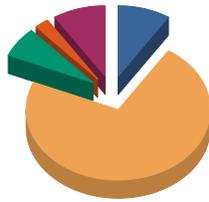


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Response Activity

Norco
4/21/16 to 4/27/16



False Alarm	4	9.3%
Medical	31	72.1%
Public Service Assist	3	7.0%
Standby	1	2.3%
Traffic Collision	4	9.3%
Total:	43	100.0%

Incidents Reported for Date between 4/21/2016 and 4/27/2016 and Norco City

False Alarm	4
Medical	31
Public Service Assist	3
Standby	1
Traffic Collision	4

Incident Total:

43

Riverside County Fire Weekly Activity Report- Norco

4/21/16 - 4/27/16

	CITY
Activity Totals	Norco
PLAN REVIEWS	TOTAL
All Plan Reviews	3
INSPECTIONS	Norco
Annals	2
New Construction	
Re-inspections	30
Title 19 Inspections	
Business License Review	
C of O's	
Weed Abatement	
MEETINGS & OTHER	Norco
Meeting	1
Training	2
Special Inspections/Events	1