



**MINUTES**  
**CITY OF NORCO**  
HISTORIC PRESERVATION COMMISSION  
2870 CLARK AVENUE  
CONFERENCE ROOM "A"  
November 10, 2015



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**Commission Members:**

Matthew Potter – Chair  
Diana Stiller – Vice Chair  
Teresa Edwards – Commission Member  
Patricia Overstreet – Commission Member  
Mark Sawyer – Commission Member (arrived 4:16 p.m.)

**Staff Present:**

Roger Grody, Economic Development Consultant  
Bill Wilkman, Cultural Resources Consultant  
Theresa Hanley, Collections Management Consultant

CALL TO ORDER: **4:03 P.M.**

PLEDGE OF ALLEGIANCE: **Member Edwards**

1. PUBLIC COMMENTS: **None**

2. TO BE READ BY CHAIR: "All discretionary actions before the Historic Preservation Commission are advisory in nature and final actions will be confirmed, modified or deleted by the City Council."

3. APPROVAL OF MINUTES: Regular Meeting of September 8, 2015  
**M/S Overstreet/Stiller** to approve the regular meeting minutes of September 8, 2015 as written.

**AYES: Potter, Stiller, Edwards, Overstreet**

**Motion Passed**

**ABSENT: Sawyer**

4. DISCUSSIONS:

a. Update on Hosting a History Symposium (Chair Potter)

Chair Potter indicated that he had reached out to Linda Dixon, Lake Norconian Club Foundation President, and that she expressed an interest in participating. He added that a meeting would be scheduled in the near future to discuss the matter with Ms. Dixon and her colleagues.

Vice Chair Stiller indicated that she believed some of her fellow teachers would also be interested in participating.

b. Potential for Local Landmark Designation for Community Center/Original City Hall

Consultant Wilkman reported that due to his demanding schedule on the Norconian Survey, he had not had the opportunity to work on the application for local landmark status but should be able to produce one before the next meeting. He further explained the difference between a local landmark and a point of historical interest, the latter frequently is a private property whose owner doesn't want to commit to the landmark

status but desires some recognition, or for projects, such as the original Norco City Hall, that have not retained their architectural integrity.

c. Naming of the Collection

Consultant Grody distributed a list of potential names, to use as a guide, for naming the collection held at the Community Center.

Discussions ensued regarding the use of the term "museum". The following vote was taken on the Commission's decision:

**M/S Sawyer/Stiller** to name the location "Norco Heritage Center", at the Bob and Karlene Allen Room in the Community Center.

**AYES: Potter, Sawyer, Stiller**

**NAYS: Edwards, Overstreet**

**Motion Passed**

d. Training Opportunity: National Register Nomination Process

Consultant Wilkman offered to provide some training on the National Register nominating process, which he could conduct in-house. The Members were interested and a tentative training session was set for Tuesday, December 15, 2015 at 4:00 p.m.

5. LONG-TERM MANAGEMENT OF THE HISTORIC COLLECTIONS:

a. Update on Move to Community Center (Chair Potter)

- o Improvements
- o Technology

Chair Potter reported that he completed his third day of painting in the room.

Discussion ensued regarding plans for removal of the kitchen and other improvements.

The Commission decided to defer those plans until after the new 2016-2017 City Budget has been completed.

b. Collection Room Plan (Consultant Hanley)

Chair Potter suggested another meeting with Parks & Recreation Department personnel to discuss issues, such as fire alarms and exchange of tables.

Consultant Hanley discussed the possibility of applying for a \$6,000 National Endowment for the Humanities (NEH) Preservation Assistance Grant, due in May.

There was also an expressed desire by several Commission Members to have some kind of exhibit set up as soon as the space was presentable.

6. CULTURAL RESOURCES CONSULTANT UPDATES (Consultant Wilkman):

a. Navy Activities

- o Proposed Repairs to Unit 2 building

Consultant Wilkman reported on the Navy's intentions to make some repairs to Unit 2 building, which would not have any significant preservation impacts. However, the Navy's plans for reroofing Building 514 in the inner courtyard entails removal of existing red clay tiles and replacing them with asphalt shingles. He recommended that the City

should strongly object, especially since this building is visible from the Historic District and from the resort era.

b. Nomination of the Norconian Property to the National Register

Consultant Wilkman reported that the nomination, which would add the property to the National Register for the WWII and Post-War Eras, which is currently listed for the Resort Era, is proceeding rapidly. He indicated that it would be submitted first to the State Historic Preservation Officer (SHPO), then to the State Historical Resources Commission, and eventually forwarded to the federal level. He also indicated that if the Navy objects, and the property is not listed, the property must be treated as if it was listed. Consultant Wilkman is currently making arrangements to get onto the Navy property to photograph the subject buildings and will keep the Commission apprised of his timetable.

7. SUBCOMMITTEE BRIEFINGS:

a. Outreach Subcommittee (Chair Potter/Consultant Wilkman)

Vice Chair Stiller indicated that some of her students have been working at the Community Center Room, and suggested that a historic exhibit be displayed as part of the upcoming Film Festival in February.

Commission Member Overstreet suggested the exhibit could relate to the filming that took place at the hotel for major motion pictures, or the overall Norco-Hollywood connection.

b. Collection Advisory Subcommittee (Vice Chair Stiller/Consultant Wilkman)

Nothing reported by the Subcommittee.

8. COMMISSION MEMBER/CONSULTANT/STAFF COMMENTS:

- Vice Chair Stiller inquired about the status of the Norco Library building, in response, Consultant Grody advised the move was currently on hold.
- Commission Member Sawyer noted that the Lake Norconian Club Foundation will be hosting the next Town Hall Meeting on October 26, 2015.
- Commission Member Edwards reiterated her desire to work on the Collection.

9. NEXT MEETING: January 12, 2016

10. ADJOURNMENT: Chair Potter adjourned the meeting at **5:44 p.m.**