



**CITY OF NORCO
CITY COUNCIL REGULAR MEETING MINUTES**

**Wednesday, June 15, 2016
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: **Present:**
Kevin Bash, Mayor
Greg Newton, Mayor Pro Tem
Robin Grundmeyer, Council Member
Berwin Hanna, Council Member
Ted Hoffman, Council Member

PLEDGE OF ALLEGIANCE: Mayor Kevin Bash

INVOCATION: Pastor Rene Parish, Beacon Hill
Assembly of God

PRESENTATIONS: Pastor Rene Parish, Donation to Party
Pardners

Pastor Parish presented the City Council with a generous donation to Party Pardners in the amount of \$20,000.

Tony Barreto, Donation to Animal
Control

Tony Barreto of Horseweek presented the City Council with a generous donation to Animal Control in the amount of \$7,024.31.

Council Member Hanna noted that Norco Animal Rescue Team (NART) also received a donation in the amount of \$200.

Ted Rozzi, Assistant Superintendent of
Facilities, CNUSD – Career Technical
Education (CTE) and Measure GG

Mr. Rozzi presented the City Council with a brief update on Measure GG and other projects. He commented that Measure GG is a \$396 million bond approved by the voters in 2014. The first phase of Measure GG includes site improvements to Norco Elementary School to be completed in approximately 18 months. The new facilities at Norco Elementary include renovations to the administration building, library/media, multipurpose room, expanded front parking/parent circulation, lunch shelters, auxiliary

parking, and modular classroom. Mr. Rozzi reported on modifications to Norco High School for 2016-2017. The project includes relocating the Auto Shop Program to Corona High School; removing walls in the existing auto shop to provide an enlarged area for Mechatronics – mechanical/robotic automated systems; removing walls dividing three classrooms to provide area for engineering/manufacturing classroom and lab; and expanding the existing Wood Shop area. There will also be security improvements to Norco schools including security fencing at Highland Elementary, Riverview Elementary, Sierra Vista Elementary and Norco High School. Security camera upgrade will take place at Norco High School with an estimated completion date of September 2016.

BUSINESS APPRECIATION HONOREE: Valley Cities Fence

Mayor Bash and Economic Development Advisory Council Chairperson Patrick Malone presented a certificate of appreciation to Mr. Dave Gonzalez of Valley Cities fence for his company's commitment to the community through exceptional customer service, attention to property maintenance, participation in the revitalization of Sixth Street, and the company's support of local events.

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

Mayor Pro Tem Newton:

- Attended a special Board meeting of the Chino Basin Desalter Authority on June 2nd. The Board approved the FY 2016/2017 capital and operating budgets.

Council Member Hoffman:

- Attended a meeting of the George Ingalls Veterans Memorial Committee to follow up on the Memorial Day event. Commented that there will be two service dog presentations by Wound Warriors Foundation; one on June 18 and June one on June 25. Mr. Hoffman also noted that there will be a Veterans Day program on November 11. The last day to order memorial bricks for installation prior to the November 11 event is the end of September.
- Attended a California Rehabilitation Center (CRC) Citizen's Advisory Committee meeting on June 14th with Council Member Grundmeyer and City Manager Okoro. CRC is starting an accreditation program as is in need of outside labor. Interested persons/contractors can go to www.cdcr.ca.gov or more information.
- Attended a Day of the Cowboy event meeting. The committee is gearing up for the July 23rd event at Ingalls Park.
- Attended a meeting with the Navy on June 8th. Reported that Captain Hardy will be retiring in August. Also, the Navy reported that it is able to save the old roof of Building 514.

Council Member Hanna:

- Attended Riverside Transit Agency meeting approving the budget. City staff will be meeting with RTA staff regarding the possibility of obtaining a donated shuttle bus.
- Attended a Riverside County Transportation Commission meeting. The Corona Cruiser lost ridership during construction of the 91 Freeway, which has put a burden on Dial-A-Ride. Commented on the Perris Valley Train Line, which extends the existing Metrolink 91 Line service from the Downtown Riverside station, 24 miles along the existing San Jacinto Branch Line terminating in Perris. The Perris Valley Line is expected to reduce traffic congestion on Interstate 215 and improve transit options for southwestern Riverside County residents.
- Attended a Northwest Mosquito and Vector Control District meeting. The District is preparing for West Nile Virus season.

Council Member Grundmeyer:

- Attended a meeting with City staff and the Norco Fair Committee regarding contract negotiation.

Mayor Bash:

- Attended a Western Riverside County Conservation Authority meeting.
- Attended a Western Riverside Council of Governments meeting.
- Participated in the Lake Norconian Club Foundation 5K Walk/Run/Ride event on June 11th.
- Commented on a collaborative project with the California Rehabilitation Center on nine stained glass windows in the chapel. The windows are dedicated to fallen soldiers.

2. CITY COUNCIL CONSENT ITEMS:

Mayor Bash pulled Items 2.C. and 2.E. to allow for public comment. Council Member Hoffman pulled Item 2.D.

M/S HOFFMAN/BASH to approve the remaining Consent Calendar items as presented. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- A. City Council Special Meeting Minutes of June 1, 2016. **Action: Approved the City Council special meeting minutes.** (City Clerk)
- B. Procedural Step to Approve Ordinance after Reading of Title Only. **Action: Approved.** (City Clerk)

- C. Recap of Action Taken by the Planning Commission at its Meeting Held on June 8, 2016. **Pulled for discussion.** (Planning Director)
- D. Resolution Setting the Regular Meeting Schedules for City Commissions and the Economic Development Advisory Council (EDAC) for Fiscal Year 2016/2017. **Pulled for discussion.** (City Clerk)
- E. Order of Procedure and Resolutions Necessary for the Annual Assessment Levy Continuing Landscape Maintenance Districts No. 1 – Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28826; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230. **Pulled for discussion.** (City Engineer)
- F. Fiscal Year 2015/2016 Third Quarter Budget-to-Actual Report. **Action: Received and filed.** (Finance Officer)

3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR

- 2.C. Recap of Action Taken by the Planning Commission at its Meeting Held on June 8, 2016. **Action: Received and filed.** (Planning Director)

Rob Koziel commented that he went before the Planning Commission last week to request a Conditional Use Permit and Variances to expand his existing restaurant/saloon. Two weeks prior to the Planning Commission meeting, Mr. Koziel said he met with Director King to review the requirements and noted that the only possible issue was the parking. The Planning Commission denied the Conditional Use Permit and Variances. Mr. Koziel requested that the Council appeal his item in order to give him the opportunity to obtain parking that is closer to his restaurant/saloon or to reduce the scope of the project.

In response to Mayor Pro Tem Newton, Director King stated that the project was denied without prejudice by the Planning Commission, which means that the applicant can bring the project back to the Commission and must pay new application fees.

Council Member Grundmeyer asked if Director King thought the project was denied due to a misunderstanding or lack of communication. Director King stated that the denial was based on the fact that the project does not have sufficient parking.

Council Member Hoffman referenced what the applicant stated of some lack of communication and asked if it would have been better to postpone this project going before the Planning Commission. Director King stated that prior to the meeting, he sent a letter to the applicant indicating that staff will not be able to recommend approval of the project and gave the applicant the option of withdrawing his application for a refund.

Between the time he sent the letter to the time of the Commission meeting, Director King said he tried to find a solution to the parking issue.

Mayor Pro Tem Newton stated that the action of the Planning Commission allows the applicant to return to the Planning Commission for consideration. Mayor Bash asked if the fees could be waived.

M/S BASH/HANNA to appeal Item 2.D. Conditional Use Permit 2015-32 / Variances 2015-06, 2015-07, 2015-08 (Mavericks) from the Planning Commission Meeting of June 8, 2016. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN
NOES: NEWTON
ABSENT: NONE
ABSTAIN: NONE

M/S BASH/HANNA to receive and file the recap of action taken by the Planning Commission at its meeting held on June 8, 2016. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- 2.D. Resolution Setting the Regular Meeting Schedules for City Commissions and the Economic Development Advisory Council (EDAC) for Fiscal Year 2016/2017. **Action: Adopted Resolution No. 2016-28, setting the regular meeting schedules for the City Commissions and EDAC for FY 2016/2017.** (City Clerk)

Council Member Hoffman pulled this item to note that the Planning Commission agendas are getting heavy and wants to be sure that there is no issue with the Commission holding additional meetings if needed.

M/S HOFFMAN/BASH to adopt Resolution No. 2016-28, setting the regular meeting schedules for the City Commissions and Economic Development Advisory Council for Fiscal Year 2016/2017. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- 2.E. Order of Procedure and Resolutions Necessary for the Annual Assessment Levy Continuing Landscape Maintenance Districts No. 1 – Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28826; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230. (City Engineer)

Jodie Webber commented that she was not noticed for the LMD No. 4 meeting in May and, therefore, was not aware of the issue with LMD No. 4. City Attorney Harper indicated that this order of procedure is simply to set a public hearing date at which time the various options of LMD No. 4 will be heard and action taken. Ms. Webber thanked the Council for their recent efforts to look at the reports in more depth. Ms. Webber also commented that Mt. Shasta paid for years and adjustments were not modified until approximately four years. The contention that their assessment would not apply if the credit is given back, should be reviewed before final action is taken.

In response to Mayor Pro Tem Newton, City Attorney Harper indicated that additional options may result from the LMD No. 4 meeting next week with residents and would be presented for Council’s consideration.

Council Member Hoffman indicated that he will abstain from voting due to the fact that he resides in LMD No. 4.

M/S BASH/NEWTON to adopt Resolution No. 2016-29 (Beazer); Resolution No. 2016-30 (Western Pacific); Resolution No. 2016-31 (Centex); Resolution No. 2016-32 (Norco Ridge Ranch); Resolution No. 2016-33 (Hawk’s Crest), approving the Engineer’s Preliminary Report for the Annual Levy of Assessments for the Fiscal Year 2016/2017 in said Districts; and Resolution No. 2016-34 (Beazer); Resolution No. 2016-35 (Western Pacific); Resolution No. 2016-36 (Centex); Resolution No. 2016-37(Norco Ridge Ranch); Resolution No. 2016-38 (Hawk’s Crest), declaring the City’s intention to provide for an Annual Levy and Collection of Assessments for certain maintenance in an existing District, and setting a time and place for the Public Hearing. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: HOFFMAN

4. PUBLIC COMMENTS:

Donnett Wheat, Director of Public Affairs for the Church of Jesus Christ of Latter Day Saints, introduced herself. Ms. Wheat stated that she serves Corona and Norco and noted that her church is offering a service to the City of Norco. The LDS church has a website, www.justserve.org, where any organization can submit projects/service opportunities for the church to volunteer for.

John Futrell commented on an issue on Mustang Lane. Mr. Futrell provided handouts to the Council regarding this issue. Mr. Futrell noted that on the first page he highlighted the text stating that Mustang Lane was dedicated to the City of Norco. The second page references Mustang Lane as a public street. The third page shows Mustang Lane as half a street. Mr. Futrell said that he requested for the pot holes to be repaired on the street but City staff has told him it is a private street. City Attorney Harper indicated that an offer of dedication does not necessarily mean that the City accepted it. The Council stated that staff will research this issue. Mayor Pro Tem Newton suggested that Mr. Futrell look into his mortgage company who may have documentation.

Barbara Schiltz lives on Fourth Street and commented that a neighboring property has been a problem for 3-4 years. She recently became aware through Social Services that the property is a halfway house. Ms. Schiltz requested assistance with the code violations on the property and provided photos.

Roy Hungerford thanked the City for installing the speed monitoring sign on Fifth Street. Mr. Hungerford requested motorcycle officers due to the increased infractions and speeding. Mr. Hungerford also thanked the Council for the new vinyl trail fencing installed.

5. PUBLIC HEARINGS:

- A. Approval and Adoption of the City of Norco Operating Budget for Fiscal Year 2016/2017 and Authorizing Appropriations Therefrom. (Finance Officer)

Finance Director Gina Schuchard reported that the Fiscal Year (FY) 2016/2017 Operating Budget recommended total appropriation for the City of Norco is \$35,188,341. The Funds included in the City's Operating budget consists of General Fund, Community Development Block Grant (CDBG) Fund, Miscellaneous Grants Fund, Water Fund, Sewer Fund, Gas Tax Fund, National Pollution Discharge Elimination System (NPDES) Fund, and Air Quality Management District (AQMD) Fund.

Mayor Pro Tem Newton expressed concern regarding the unfunded liabilities. In response, Finance Officer Schuchard indicated that unfunded liabilities are indefinite and every city is facing this issue. Next year there will be changes in the City's financial statements regarding the application of the unfunded liabilities. The bottom line is that the unfunded liabilities will increase especially as health costs increase.

Mayor Bash opened the public hearing and asked for the appearance of those wishing to speak on this matter. With no one wishing to speak, Mayor Bash closed the public hearing.

M/S NEWTON/HOFFMAN to adopt Resolution No. 2016-39, approving and adopting the Fiscal Year 2016/2017 Operating Budget and authorizing appropriations therefrom. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- B. Approval of the Five-Year Capital Improvement Program for Fiscal Years 2017-2021. (Finance Officer)

Finance Officer Gina Schuchard reported that a budget workshop was held to review the proposed FY 2017-2021 Capital Improvement Program (CIP) budget for the City of Norco. Staff is now recommending that the City Council conduct a Public Hearing to receive input from the public and that at the conclusion of the hearing, that the City Council approve the CIP Budget for Fiscal Years 2017-2021.

Mayor Pro Tem Newton referenced the relocation of the meters for the Navy at a cost of \$200,000. Director Blais indicated that he decided to leave that item in the budget. There are previous agreements that would negate the use of those funds for the relocation of the meters. Appropriation of those funds ensures funding should the City need some or all to complete the relocation. If not used, the funding will go towards other projects. Mayor Bash and Mayor Pro Tem Newton noted their objections to the funds being used for the relocation of the meters for the Navy.

Council Member Grundmeyer commented that with the understanding that the Council is approving the CIP budget for Fiscal Year 2016/2017, she asked what the protocol is looking beyond next fiscal year and through the next five years. City Manager Okoro stated that at the recent Strategic Planning Workshop, key priority items were established, one of which was funding for infrastructure. As a result of the workshop, staff was charged with developing action plans for each key priority. The draft Strategic Plan will come before the Council by the end of the calendar year.

Mayor Bash opened the public hearing and asked for the appearance of those wishing to speak on this matter. With no one wishing to speak, Mayor Bash closed the public hearing.

M/S HANNA/GRUNDMEYER to adopt Resolution No 2016-40, approving and adopting the City of Norco Capital Improvement Program Budget for fiscal Years 2017-2021. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

C. Rate Adjustments Proposed by Waste Management of the Inland Empire.
(Finance Officer)

Finance Officer Gina Schuchard reported that the existing ten-year Franchise Agreement provides that Waste Management is entitled to receive rate adjustments for inflation (based on the Consumer Price Index) and “pass through” disposal cost increases. The rate adjustments include a Consumer Price Index (CPI) increase of .91 percent from January 2015 to January 2016. The Agreement also includes an increase in Franchise Fees beginning July 1, 2016. The franchise fee increase was approved to be spread out over five years for residential service and three years for commercial service. Beginning July 1, 2016 the franchise fee rate shall be 14.74% for residential service and 17.90% for commercial service.

Council Member Hoffman commented that he and Mayor Pro Tem Newton met with Waste Management regarding manure-to-energy projects.

Mayor Pro Tem Newton expressed concern about the residential recycling processing fee and noted that part of the increase in fee is due to a decline in the commodities market. Mayor Pro Tem Newton asked if the commodities market were to improve, would Waste Management share their gains. In response, Waste Management Representative Glenda Chavez stated that recycling has not been profitable for the past four years due to a decline in China not purchasing recycled materials. The recycling surcharge is nationwide.

Mayor Pro Tem Newton indicated that he cannot support the \$0.40 increase per month per home for the residential recycling processing fee because the increase is going to a competitor.

Mayor Bash opened the public hearing and asked for the appearance of those wishing to speak on this matter. With no one wishing to speak, Mayor Bash closed the public hearing.

Mayor Bash suggested leveling out the Scout Service fee amongst all residents.

Mayor Bash made a motion to approve spreading out the Scout Service fee to all Norco residents. The motion failed due to a lack of a second.

M/S NEWTON/HANNA to adopt Resolution No. 2016-41, approving Cost of Living Adjustments for FY 2016/2017. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Mayor Bash recessed the meeting at 9:00 p.m. and reconvened at 9:10 p.m.

D. Approval of 2015 Urban Water Management Plan. (Director of Public Works)

Public Works Director Chad Blais reported that the Urban Water Management Planning Act (UWMPA), Section 10610 – 10656 of the California Water Code requires urban water suppliers within the state of California to prepare and adopt UWMPs for submission to the California Department of Water Resources (DWR). The UWMPs, which are required to be filed every five (5) years, must satisfy the requirements of the UWMPA of 1983 including amendments that have been made to the Act. The UWMPA requires urban water suppliers servicing 3,000 or more connections, or supplying more than 3,000 acre-feet of water annually, to prepare and submit a UWMP prior to July 1, 2016.

Mayor Pro Tem Newton referenced Section 3.4.1 – Other Demographic Factors – the sentence that begins, “The majority of new residential development will be built within this density range...” Mayor Pro Tem Newton suggested striking the words, “medium-density residential, with 8 to 20 units per acre...” and any references to higher density housing. Director Blais indicated that senior housing is considered high density housing. However, the report would not be affected if the high density language is removed. Mayor Pro Tem Newton clarified that his concern about high density units is in reference to the General Plan.

Mayor Pro Tem Newton also commented on Section 4.2 – Water Uses by Sector – and noted an error with the sentence, “The City currently has two in-fill housing projects planned...” Director Blais clarified that there is only one in-fill housing project.

Council Member Grundmeyer referenced Section 8.1 – Stages of Action – and the list of prohibited waste of water. Council Member Grundmeyer asked how the City can improve on public education and if there is enforcement regarding the Water Conservation Ordinance. In response, Director Blais indicated that outreach is a function of City resources. The City has provided information on the City’s website and bill inserts. There is no direct enforcement, but when the City receives a complaint of water waste, staff reminds the violator of the City’s current ordinance and the current restrictions in place.

In response to Council Member Hoffman, Director Blais indicated that, per State code, in order to apply for grants and/or funding, the City must have an adopted Urban Water Management Plan. Also, Council Member Hoffman concurred with Mayor Pro Tem Newton regarding the high density language.

Mayor Bash opened the public hearing and asked for the appearance of those wishing to speak on this matter. With no one wishing to speak, Mayor Bash closed the public hearing.

M/S HANNA/BASH to adopt Resolution No. 2016-42, approving the City of Norco 2015 Urban Water Management Plan with the removal of the high density language in Section 3.4.1. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6. DISCUSSION / ACTION ITEMS:

A. Appointments to Various City Commissions and the Economic Development Advisory Council. (City Clerk)

City Clerk Cheryl Link reported that the City of Norco has an advisory council and four commissions that advise the City Council on one or more aspects of City government. There are two vacancies on the Parks and Recreation Commission, one vacancy on the Planning Commission, and one unscheduled vacancy on the Economic Development Advisory Council (EDAC). City Clerk Link noted the requirements to serve on a City Commission and the Economic Development Advisory Council. The recruitment period began with the release of a public notice on April 18, 2016 with an application deadline of May 26, 2016. A total of five applications were received by the City Clerk's Office. After the close of the recruitment period, one applicant withdrew her application. The City Council is recommended to consider applications from Geoff Kahan and Melissa Woodward to serve on the Parks and Recreation Commission; an application from Pat Hedges to serve on the Planning Commission; and an application from Tina Gregory to serve on the Economic Development Advisory Council.

Pat Hedges thanked the Council for the opportunity to serve on the Planning Commission and for consideration of reappointment.

Tina Gregory noted her reasons for applying to serve on the Economic Development Advisory Council. Ms. Gregory said she took time to research the role of EDAC and has the skill set that would bring benefit to EDAC. Ms. Gregory gave the Council a brief summary of her experience in tourism, hospitality, contract negotiations, tour operator wholesaler business, and Disney. Ms. Gregory thanked the Council for their consideration.

Melissa Woodward commented that she has lived in Norco since 1998. Ms. Woodward said she has horses and became interested in the Parks and Recreation as she has three children who are active in equestrian activities as well as sports. Ms. Woodward said she is interested in contributing to the City and thanked the Council Members for their consideration.

Council Member Hanna suggested reducing the EDAC membership by one member with the reasoning that having a higher number of members makes it difficult to have consensus. Council Member Hanna also suggested that as terms end on EDAC, or vacancies occur, the membership number could be reduced further.

Council Member Hoffman commented that Resolution No. 2014-40 needs revising, which may include revising the number of members. Council Member Hoffman also noted that qualifications requirements need clarification and noted his concern about the interview process, which no other City Commission conducts.

Council Member Hoffman indicated that he would abstain from voting on this item.

Council Member Grundmeyer said that she has an advisory council for her program at Norco High School. As mandated by the State, the advisory committee must have 12-15 members. Ms. Grundmeyer added that she understands that every program is specialized and that numbers are arbitrary. She noted the important issue is what each member brings to the program.

Mayor Pro Tem Newton concurred with Council Member Grundmeyer and added that good discussion brings good results.

Mayor Bash said that EDAC needs representatives from brick and mortar stores, SilverLakes, auto dealerships, and hospitality. Mayor Bash suggested extending the recruitment in an attempt to recruit applicants from those industries.

M/S BASH/HANNA to reopen the recruitment process for 30 days for the vacancy on the Economic Development Advisory Council.

Under discussion:

Mayor Pro Tem Newton said that if the number of members were to be reduced, it could possibly begin with eliminating the two Council Member representatives, reducing the membership to 9. Mayor Pro Tem Newton said he did not agree with extending the recruitment period. Mayor Pro Tem Newton stated that the motion to extend the recruitment period is sending out the wrong message. He agrees that the EDAC interview process needs revision, but noted that five members of EDAC voted to recommend the applicant and that recommendation should be respected.

Council Member Grundmeyer stated that now is not the time to extend the recruitment period when there is an application on table.

Council Member Hoffman indicated that there are approximately six sub-committees in EDAC and reducing the membership would impact those sub-committees. Council Member Hoffman restated that the resolution which outlines the membership, purpose, and requirements of EDAC needs to be revised.

A substitute motion was made by NEWTON and seconded by GRUNDMEYER to vote on the applicants presented. The motion failed as a result following roll call vote:

**AYES: GRUNDMEYER, NEWTON
NOES: BASH, HANNA
ABSENT: NONE
ABSTAIN: HOFFMAN**

The original motion failed as a result of the following roll call vote:

**AYES: BASH, HANNA
NOES: GRUNDMEYER, NEWTON
ABSENT: NONE
ABSTAIN: HOFFMAN**

M/S BASH/GRUNDMEYER to move forward with the slate as it stands and proceed with the voting process. The motion was carried by the following roll call vote:

**AYES: BASH, GRUNDMEYER, NEWTON
NOES: HANNA
ABSENT: NONE
ABSTAIN: HOFFMAN**

The City Council voted by ballot as follows:

Parks and Recreation Commission:

The City Council voted unanimously to appoint Geoff Kahan and Melissa Woodward.

Planning Commission:

The City Council voted unanimously to appoint Pat Hedges.

Economic Development Advisory Council:

Mayor Bash: abstained
Mayor Pro Tem Newton: voted for Tina Gregory
Council Member Hanna: abstained
Council Member Grundmeyer: voted for Tina Gregory
Council Member Hoffman: abstained

As a result of a lack of a majority vote of the City Council to appoint Tina Gregory, the vacancy remains on the Economic Development Advisory Council.

B. Norco Community Center Local Landmark Designation. (Historic Resources Consultant)

Historic Resources Consultant Bill Wilkman presented the Council with a brief history of the Community Center. In 1924, Rex Clark set out to continue his vision of a complete community by building an elementary school using the architectural services of the notable G. Stanley Wilson who also built parts of the Mission Inn and parts of the Norconian Hotel. The school opened in 1925 and expanded in 1927, which included more classrooms and an auditorium. The auditorium that stands today is a replacement, which was built in the 1970's. The North Corona Land Company built all aspects of the school using local materials. The Work Progress Administration (WPA) also contributed to additional facilities. In 1933, the Field Act required that schools meet certain earthquake safety requirements, which the Norco school did not. In the late 1940s, the school district turned the property over to the community. The Norco Community Center Committee purchased the school and surrounding property. They completely restored the school and retrofitted it to be used as a Community Center. The swimming pool was added in 1958. The pool house was designed by a Corona architect and built in 1959. The Scout House was initiated in 1963 but not completed until 1968. The City's first meeting as an incorporated municipality took place in the Fireplace Room, now named the Bob and Karlene Room, on December 28, 1964. City administrative staff had offices in the Community Center.

The Norco Community Center is one of the very few elements still standing from the original Norco Village created by Rex Clark. The Norco Community Center property qualifies for designation as a City landmark. There are contributing elements to the landmark, which include the school house and auditorium, all of the WPA walls, the section of the original chain link fence atop the WPA walls south of Riley Gym, the arch, the sign, all the landscaped areas, the pine trees in the landscaped areas, and the pool house. Mr. Wilkman commented on the non-contributing elements. However, the Scout House is being recommended to be a point of historical interest.

City of Norco's Historic Preservation Commission recommends that the City Council designate the Community Center as a cultural heritage landmark based on its historical role as the City's first elementary school and City Hall, its distinguished architecture and overall cultural significance to the history and development of the City of Norco.

There was some discussion about the pool house being a contributing element. Director Petree stated that the pool house is not salvageable and recommended demolishing it. Mr. Wilkman said that if the pool house is included in the landmark designation and the City wanted to tear it down at a later time, the City would have to go through the CEQA process.

Council Members Hoffman and Hanna suggested removing the pool house as contributing factor to the landmark designation.

Mayor Pro Tem Newton asked Director Petree if there were any other items to remove as contributing factors. Director Petree suggested that the chain link fence be removed as a factor. There was some discussion about removing the chain link fence, pool, and pool house.

Historic Preservation Commission Chair Matt Potter briefly spoke about the work Mr. Wilkman has done and that he has established why the Norco Community Center is important. Chair Potter and the Historic Preservation Commission pushed for the landmark designation because it is an iconic property. It is important that the City make a statement and show interest in protecting the cultural fabric of the community.

Pat Overstreet commented that the Norco Community Center property is iconic and charming. Ms. Overstreet said it is a beautiful piece of property and the landmark designation is the right thing to do.

M/S HANNA/BASH to adopt Resolution No. 2016-43, approving the nomination of the Community Center as Norco Cultural Heritage Landmark No. 2, with the condition of removing the following contributing elements: fencing, pool, and pool house. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

7. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:

Director Blais commented that feedback signs will be installed next week on North Drive. Two feedback signs have been purchased for use around the City. The traffic mitigation for SilverLakes was reimbursed by Balboa Management, LLC.

In response to Council Member Hoffman, Director King indicated than an update to the Norco Hills Specific Plan will be presented to the Planning Commission in July.

Council Member Hoffman requested to agendize revisions to Resolution No. 2014-40.

M/S HOFFMAN/BASH to agendize revisions to Resolution No. 2014-40 regarding Economic Development Advisory Council membership, requirements, and processes. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, HOFFMAN, NEWTON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Council Member Hoffman expressed that there are code cases that have been pending for over a year and requested updates.

ADJOURNMENT

Mayor Bash adjourned the meeting at 10:45 p.m. with a moment of silence for the 49 victims of the mass shooting in Orlando, Florida.

Cheryl L. Link, CMC, City Clerk