



**CITY OF NORCO  
HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES**

**Tuesday, May 10, 2016  
Norco City Hall, Conference Room "A", 2870 Clark Avenue, Norco CA 92860**

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CALL TO ORDER: 4:08 p.m.

ROLL CALL: Matthew Potter, Chair - **Present**  
Diana Stiller, Vice Chair - **Present**  
Teresa Edwards, Commission Member - **Present**  
Patricia Overstreet, Commission Member - **Absent**  
Mark Sawyer, Commission Member - **Absent**

PLEDGE OF ALLEGIANCE: **Commission Member Edwards**

TO BE READ BY CHAIR: "All discretionary actions before the Historic Preservation Commission are advisory in nature and final actions will be confirmed, modified or deleted by the City Council."

1. PUBLIC COMMENTS: **None**

2. APPROVAL OF MINUTES:

A. Regular Meeting of March 8, 2016

**M/S STILLER/POTTER** to approve the regular meeting minutes of March 8, 2016, as written; the motion was carried by the following roll call vote:

**AYES: POTTER, STILLER, EDWARDS**

**NOES: NONE**

**ABSENT: OVERSTREET, SAWYER**

**ABSTAIN: NONE**

3. DISCUSSION / ACTION ITEMS:

A. Heritage Room Project:

Vice Chair Stiller indicated she had met with Consultant Hanley in the room a few weeks ago and that they agreed on an action plan providing the Vice Chair can find some students to assist with condensing some filing cabinets and removing some items.

B. Balance Budget for FY 2015/2016:

Ms. Hanley reported that Consultant Grody had indicated there were some funds remaining in the current fiscal year budget.

Consultant Grody confirmed that \$1,000 was available, and that the Fiscal Year 2016/17 budget looked promising for another \$1,000 as well as additional funds for Ms. Hanley's and Mr. Wilkman's respective contracts.

C. Local Landmarks:

Consultant Grody apologized for several scheduling delays but reported that the recommendation that the Community Center be designated as a local landmark was now scheduled for the City Council meeting of June 15, 2016.

D. Storage of Lake Norconian Hotel Artifacts – presentation by Su Bacon/Lake Norconian Club Foundation:

Su Bacon, a former Commission Member and representative from the Lake Norconian Club Foundation (LNCF), provided background on the organization's law suit against the Department of Corrections, and indicated the court had ruled in favor of the LNCF being allowed to temporarily store some artifacts offsite. Recognizing that fire is a serious concern with any historic structure, Ms. Bacon explained she would like to remove one example of each major lighting fixture to store securely in the Heritage Room at the Community Center, a collection that would total about 20 artifacts. She reported she had met with Parks & Recreation staff to determine how to accommodate the storage of these fixtures, which would most likely be hung from a beam erected over the stage. Ms. Bacon stated that the LNCF would be willing to pay for these costs, as well as enhanced security at the Center.

Consultant Hanley believed that since the fixtures would be occupying airspace over the stage, they would not interfere with other activities in the room.

**M/S POTTER/STILLER** to approve the storage of the lighting fixtures from the Lake Norconian Club in the Heritage Room at the Community Center; the motion was carried by the following roll call vote

**AYES: POTTER, STILLER, EDWARDS**

**NOES: NONE**

**ABSENT: OVERSTREET, SAWYER**

**ABSTAIN: NONE**

4. CONSULTANT UPDATES:

A. Cultural Consultant Bill Wilkman

o Navy Update:

Consultant Wilkman reported that he briefed the two new City Council Members, Ted Hoffman and Robin Grundmeyer, on the Lake Norconian project. He advised them on the history of local preservation initiatives, the current efforts to list the hotel on the National Register for two different eras, and the City's relationship with the State Historic Preservation Officer (SHPO). Consultant Wilkman stated that the Council Members seemed very receptive and appeared to be supportive of current preservation efforts.

Consultant Wilkman reported that the Navy contacted him about placing a sign on the Garage Building, which he characterized as a very minor issue. The Navy also wants to thin some plants around the lake, taking out as many as 500 trees. While some of these

are not part of the original landscaping, Consultant Wilkman said he would like to inquire which trees the Navy is considering removing and suggested that one or more Commission Members accompany him to the Lake, along with a representative of the Navy or its contractor.

Vice Chair Stiller and Commission Member Edwards volunteered, but Chair Potter reminded them that Commission Member Sawyer should be given an opportunity since he has been involved in regular meetings with the Navy.

Consultant Wilkman further reported that the City's comments regarding the Navy's proposal to build a structure adjacent to the Laundry/Garage Building did not make it to the State Historic Preservation Officer (SHPO) in time, but were sent to the Navy nonetheless. The construction was ultimately approved by the SHPO.

- o Status of National Register Nomination:

Consultant Wilkman reported that his nomination, which would add the Norconian property to the National Register of Historic Places for its WWII and Post-War eras, currently listed for the resort era, is entering its final phase and will be submitted to the SHPO by the end of June. He also noted that local leaders are building a constituency of supporters for the nomination, which would include the Riverside Historical Society, Murrieta Hot Springs and local historical societies throughout Riverside County.

- B. Collections Management Consultant Theresa Hanley

- o Mid-Year Interim Report:

Consultant Hanley discussed the need for some supplies, such as a rolling ladder and a second hand-cart, and recommended that staff coordinate another work day with staff from Parks & Recreation.

Chair Potter spoke of his ambitious goal of someday expanding the collection to the entire Community Center, ensuring ample space for storage, research and public exhibits.

## 5. COMMISSION MEMBER/CONSULTANT/STAFF COMMUNICATIONS

- A. Outreach Subcommittee:

Consultant Wilkman reported that status of the potentially destructive HR135 has not changed. That proposed legislation, which would give any federal agency (e.g. Dept. of Navy) the right to veto the inclusion of any property on the National Register for national security reasons, has not advanced out of committee.

- B. Collection Advisory Subcommittee: Nothing to report.

## 6. ANNOUNCEMENT:

- A. Next meeting scheduled July 12, 2016

**ADJOURNMENT:** Chair Potter adjourned the meeting at **5:41 p.m.**