



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING MINUTES**

**Monday, April 4, 2016
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:01 P.M.

ROLL CALL: Sherry Walker, Chair, **Present**
Cathey Burttt, Vice Chair, **Present**
William Naylor, Commission Member, **Present**
Michael Thompson, Commission Member, **Present**
James Turpin, Commission Member, **Absent**

PLEDGE OF ALLEGIANCE: Vice Chair Burttt

TO BE READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."

1. **PUBLIC COMMENTS:**

Bonnie Slager, President of Norco Horseman's Association (NHA), presented their annual list of top ten trails in need of improvement.

2. **APPROVAL OF MINUTES:**

A. STUC Regular Meeting Minutes of February 1, 2016
Recommended Action: Approval (Engineering Assistant)

M/S NAYLOR/THOMPSON to approve the regular meeting minutes of February 1, 2016, as written. The motion was carried by the following roll call vote:

AYES: WALKER, BURTT, NAYLOR, THOMPSON

NOES: NONE

ABSENT: TURPIN

ABSTAIN: NONE

3. **PRESENTATION ITEMS:**

A. Santa Ana River Trail and Parkway Update (*Deputy City Manager Petree*)

Deputy City Manager Petree presented an update on the Santa Ana River Trail master plan.

Commission Member Naylor thanked Deputy City Manager Petree for the presentation noting it helped to clarify the project.

Chair Walker thanked Deputy City Manager Petree for the presentation and inquired about funding sources and added the project fits well with "Destination Norco". In response, Deputy City Manager Petree clarified the various funding sources.

4. DEPARTMENT OPERATION REPORTS

A. Public Works Department Operations Report (*Superintendent Piorkowski*)

Superintendent Piorkowski presented the report on file in the Public Works Department.

Chair Walker noted the Navy is currently addressing the tumbleweed issue that was discussed at the previous Streets, Trails and Utilities Commission Meeting.

Commission Member Naylor inquired about the state mandated water restrictions. In response, Director Blais noted we are consistent with state restrictions and noted the addition of other sources has helped.

B. Capital Improvement Project Summary (*Associate Engineer Nelson*)

Associate Engineer Nelson presented the report on file in the Public Works Department.

A resident asked to speak to the Commission regarding an issue on Mustang Lane. Deputy City Manager Petree stated the item is not on the agenda and therefore cannot be discussed during the meeting. Associate Engineer Nelson stated he will discuss the issue with the resident after the meeting.

5. DISCUSSION / ACTION ITEMS:

A. Trail Standard Review and Approval

Recommended Action: Approve (*Public Works Director Blais*)

Director Blais presented the updated trail standards on file in the Public Works Department. He stated new standards were created to allow flexibility for residents that would like to remove and/or replace fencing for various reasons; and to regulate the placement and fencing material. He noted any removal or replacement of trail fencing must be approved by the Public Works Department.

Commission Member Naylor stated Standard 706, Sheet 3 of 3, needs clarification regarding section length. Director Blais stated Staff will take a look at the language and update the standard if necessary. Chair Walker suggested adding a footnote to refer back to the diagram. Commission Member Thompson suggested Standard 710 make reference to the fencing standard to avoid confusion.

Deputy City Manager Petree noted a no fee encroachment permit will be issued for replacement of trail fencing.

M/S Naylor/Burt to make recommendation to the City Council to approve the trail fencing standards with noted changes. The motion was carried by the following roll call vote:

AYES: WALKER, BURTT, NAYLOR, THOMPSON
NOES: NONE
ABSENT: TURPIN
ABSTAIN: NONE

6. COMMITTEE REPORTS:

Chair Walker gave an update on a sub-committee meeting held in March which discussed the marketing of "Destination Norco".

7. COMMISSION / STAFF COMMUNICATIONS:

Commission Member Naylor requested to view the list of Capital Improvement Projects for the upcoming year. In response, Director Blais noted the list would be brought to the Commission if it pertained to streets, trails and/or utilities and once it has been approved by City Council.

Commission Member Naylor requested status updates from Code Enforcement regarding trail issues that have been reported.

Commission Member Thompson stated concerns regarding lack of street striping in certain areas and inquired about the recent street striping completed on Hamner Avenue at Silverlakes. Director Blais stated it was a safety concern brought to his attention after the last Commission meeting. He also stated there needed to be a permanent solution so that City staff is not placing delineation for each event. He noted the City is going out to bid for the annual street striping contract and will be looking at areas that need to be addressed.

Commission Member Thompson stated concerns regarding warnings and citations being issued to residents for temporary parking of trailers in front of residences. Deputy City Manager Petree stated he will request input from the Sheriff's Department for informational purposes.

ADJOURNMENT:

Chair Walker adjourned the meeting at 8:40 P.M.



Chad Blais
Director of Public Works