



**CITY OF NORCO
NORCO YOUTH ADVISORY COUNCIL
REGULAR MEETING AGENDA**



**Tuesday, January 24, 2017
City Hall, Conference Rooms A & B, 2870 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 6:00 P.M.

ROLL CALL: Brent Kavianian – Chair
Axel Alvarez – Vice Chair
Jorgina Strojek – Secretary
Laramie Huffman – Member
Celine Kabbara – Member
Jessica Ocampo – Member
Danielle Smith – Member
Ashley Tejada – Member
Michael Young – Member

PLEDGE OF ALLEGIANCE: Member Danielle Smith

1. APPROVAL OF MINUTES:
 - A. Regular meeting of January 10, 2017, as written. **Recommended Action: Approval**
2. DISCUSSION ITEMS:
 - A. Youth Government Day
 - B. Other Options for Additional Projects and/or Participation in the Community
3. NYAC / STAFF COMMUNICATIONS:
 - A. Next regular meeting on February 14, 2017

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Staff reports are on file in the City Clerk Office. Any writings or documents provided to a majority of the Norco Youth Advisory Council regarding any item on this agenda will be available for public inspection at the City Clerk's counter in City Hall located at 2870 Clark Avenue. The meeting is recorded.



**CITY OF NORCO
NORCO YOUTH ADVISORY COUNCIL
REGULAR MEETING MINUTES**



Tuesday, January 10, 2017

City Hall, Conference Rooms A & B, 2870 Clark Avenue, Norco, CA 92860

CALL TO ORDER: 6:06 P.M.

ROLL CALL:

Present:
Axel Alvarez – Vice Chair
Jorgina Strojek – Secretary
Laramie Huffman – Member
Jessica Ocampo – Member
Danielle Smith – Member
Michael Young – Member (arrived 6:36 p.m.)

Absent:
Brent Kavianian – Chair
Celine Kabbara – Member
Ashley Tejada – Member

PLEDGE OF ALLEGIANCE: Member Jessica Ocampo

1. APPROVAL OF MINUTES:

A. Special Meeting Minutes of November 29, 2016; no minutes for regular meeting of December 13, 2016, meeting was cancelled due to lack of quorum.

Recommendation: Approval

M/S SMITH/OCAMPO to approve the special meeting minutes of November 29, 2016, as written; the motion was carried by the following roll call vote:

AYES: ALVAREZ, STROJEK, HUFFMAN, OCAMPO, SMITH

NOES: NONE

ABSENT: KAVIANIAN, KABBARA, TEJADA, YOUNG

ABSTAIN: NONE

2. DISCUSSION ITEMS:

A. Youth Center:

During this discussion, Member Smith shared with the rest of the group that she felt there would not be enough time to get any big things done towards a youth center.

Diane Germain, Deputy City Clerk, agreed and suggested that the group should continue with the research to provide a plan of action for next year's Youth Advisory Council.

B. Youth Government Day:

Ms. Germain gave the group a small briefing on Youth Government Day; inviting teenagers from Norco and JFK High Schools to come to City Hall for a day and shadow a staff member. At the end of the day, they would participate in a mock City Council

meeting. The point of this day is to get the youth involved in government; as the Youth Advisory Council, this group has been placed in charge of coordinating and setting up this day.

All members present was given a task to begin coordinating the day, like asking government/civic class teachers from the schools their interest in participation of their students, potentially giving credit for the event for the selected students, and checking the school's schedule for the month of April.

C. Other Options for Additional Projects and/or Participation in the Community

The Council was asked for suggestions on events that can be held in order to get the youth in the community involved.

Vice Chair Alvarez suggested a movie night at Pikes Peak Park; other suggestion was a Valentine's Day dance at Riley's Gym.

Further discussions will continue at future meetings.

Ms. Germain reminded the Members that these meetings are public meetings, and suggested they invite classmates, and others to attend.

3. NYAC / STAFF COMMUNICATIONS:

A. Next regular meeting on January 24, 2017

ADJOURNMENT: Vice Chair Alvarez adjourned the meeting at **6:51 p.m.**

**CITY OF NORCO
STAFF REPORT**

TO: Honorable Chair and Members of the Norco Youth Advisory Council

FROM: Diane Germain, Deputy City Clerk

DATE: January 24, 2017

SUBJECT: Youth in Government Day

RECOMMENDATION: Review and Give Direction on Scheduling a Youth in Government Day

SUMMARY: The City of Norco has in past years held a Youth in Government Day, in cooperation with Norco High School. It provides high school students with the opportunity to learn about the day-to-day functions of City government.

ANALYSIS: The City of Norco, as directed by City Council, would like to re-introduce a Youth in Government Day. Members of the Norco Youth Advisory Council (NYAC) are asked to coordinate with Norco High School and JFK High School, and schedule a Youth in Government Day in 2017.

The program provides the opportunity for high school students to learn about the day-to-day functions of the City of Norco government. Students selected to participate in the program, through an application process with the assistance of the Government/Civic Class high school teachers, shadow City Leaders and staff to learn how the different departments work together to make decisions that affect City residents.

The attached exhibits are a few questions for consideration to be part of the application process in choosing participants from each high school. Additional information is to be provided by Members of the NYAC regarding the school's participation in the selection.

NYAC is asked to review the information and provide direction to create an application process, and schedule a date in April 2017 for Youth in Government Day.

Attachment:

Exhibit "A" Potential Questions for Involvement in Youth in Government Day

Potential questions for involvement in the Youth in Government Day:

1. Describe two reasons why you would like to participate in Youth in Government Day?
2. Describe one obstacle you have overcome that has helped build character in you.
3. What course have you studied, or are currently enrolled in, pertaining to government/civic studies?
4. Why are you interested in participating in Youth in Government Day?
5. Describe your extracurricular activities (clubs, organizations, sports) and any leadership positions you have held that relate to this program.
6. List your leadership experience, if any. (Clubs, Organizations, Work)
7. What do you feel you would gain from this program?
8. Personality:

Please Circle one: 5 being excellent and 1 being little or no experience.

Public Speaking 1 2 3 4 5 / Sense of Humor 1 2 3 4 5

Please Circle one: Are you..... Introverted or Extroverted

9. Select Top Three Interests (1-3): ___ Mayor, ___ Mayor Pro Tem, ___ City Council Members, ___ City Manager, ___ City Clerk, ___ Human Resource, ___ Fiscal and Support Services, ___ Planning, ___ Economic Development, ___ Public Works, ___ Building & Public Safety, ___ Parks & Recreation... etc...