

**CITY OF NORCO  
NOTICE INVITING SEALED BIDS**

**FOR  
NELLIE WEAVER HALL INSTALLATION OF HVAC PROJECT**

PUBLIC NOTICE IS HEREBY GIVEN that the City of NORCO, as AGENCY, invites sealed bids for the above stated project and will receive such bids in the offices of the City Clerk up to the hour of **3:00 p.m. on Tuesday August 21, 2018**, at which time, or as soon thereafter as practicable, they will be publicly opened and read aloud.

The work to be done consists of furnishing all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Specifications, Drawings, and Contract Documents therefore, and to perform all work in the manner and time prescribed therein. The general items of work to be done hereunder consist of the purchase and installation of new air conditioning units as specified by the Specifications, Standards and drawings as described herewith.

There are 60 working days allowed to complete this project. Liquidated damages shall be assessed at \$500.00 per working day.

A full set of Contract Documents as described above may be viewed and obtained from the **Mission Reprographics** (go to [missionreproplanroom.com](http://missionreproplanroom.com), then click Public Jobs on the left) beginning **July 24, 2018**. Please contact Brian Petree, Deputy City Manager at (951) 270-5632 or send email to [bpetree@ci.norco.ca.us](mailto:bpetree@ci.norco.ca.us) with any requests for information (RFI) regarding the project. Note, all RFI's must be in writing. **If copies of the Specifications and Contract Documents are obtained from outside sources, it is the responsibility of the Contractor to obtain copies of all addendums prior to the bidding deadline.**

Any Contract entered into pursuant to this notice will incorporate the provisions of the State Labor Code. Compliance with the prevailing rates of wages, apprenticeship employment standards, and Contractor registration program established by the State of California Director of Industrial Relations will be required. Affirmative action to ensure against discrimination in employment practices on the basis of race, color, national origin, ancestry, sex, or religion will be also required.

Bids must be prepared on the approved proposal forms in conformance with the Instructions to Bidders and submitted in a sealed envelope plainly marked on the outside:

**“SEALED BID FOR NELLIE WEAVER HALL INSTALLATION OF HVAC PROJECT -  
DO NOT OPEN WITH REGULAR MAIL.”**

Each bidder is hereby notified of a **mandatory pre-bid** meeting on Thursday, August 9, 2018 at 10:00 a.m. Bidders not attending this meeting will be

**disqualified as non-responsive. The location of the pre-bid meeting will be at Nellie Weaver Hall, 3737 Crestview Drive, Norco. Enter the George Ingalls Equestrian Event Center at Gate 3. Proposals by Bidders that do not attend this mandatory pre-bid meeting will not be considered.**

**At the time of Contract award, the prime contractor must possess a minimum C-20 license for Warm-Air Heating, Ventilating and Air-Conditioning to perform the work.**

This contract is subject to state contract nondiscrimination and compliance requirements pursuant to Government Code Section 12990.