



# CITY OF NORCO

## REQUEST FOR COPIES OF PUBLIC RECORDS

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Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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RECORDS REQUESTED (Please be specific, indicating subject and date of document desired):

A fee of \$.25 for black/white / \$.50 for color copies per page will apply when documents produced; upon pick up from City Hall. Fee for audio copy applies as follows: CD is \$1.00 each.

**For City Clerk Office Use Only**

Forward to Dept: \_\_\_\_\_

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Instructions: \_\_\_\_\_

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**For City use only**

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Fill out and print form

Send to:

- Fax to the City Clerk at (951) 270-5622
- Email to [records@ci.norco.ca.us](mailto:records@ci.norco.ca.us)
- Mail to or drop off City Clerk's Office at 2870 Clark Ave, Norco CA 92860