



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING AGENDA**

**Monday, February 4, 2019
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 P.M.

ROLL CALL: Michael Thompson, Chair
Gary Schonne, Vice Chair
William Naylor, Commission Member
Jim Pollard, Commission Member
Sherry Walker, Commission Member

PLEDGE OF ALLEGIANCE

TO BE READ BY THE CHAIR: *"All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."*

1. **PUBLIC COMMENTS:** *This is the time when persons in the audience wishing to address the Commission regarding matters not on the agenda may speak. Please complete the speaker card in the back of the room and present it to the City Clerk so that you may be recognized.*
2. **APPROVAL OF MINUTES**
 - A. Streets, Trails and Utilities Commission Regular Meeting Minutes of October 1, 2018. **Recommended Action: Approval** (Director of Public Works)
 - B. Streets, Trails and Utilities Commission Special Meeting Minutes of November 13, 2018. **Recommended Action: Approval** (Director of Public Works)
3. **DISCUSSION / ACTION ITEMS**
 - A. Trail Maintenance and Future Projects – Verbal Discussion
4. **COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS**

ADJOURNMENT

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in this meeting, please contact the City Clerk's office, (951) 270-5623, at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 ADA Title II). Staff reports are on file in the Public Works Department. Any writings or documents provided to a majority of the Streets, Trails and Utilities Commission regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue during normal business hours. The meeting is recorded.



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
DRAFT MINUTES**

**Monday, October 1, 2018
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Michael Thompson, Chair
Gary Schonne, Vice Chair
William Naylor, Commission Member
Jim Pollard, Commission Member
Sherry Walker, Vice Chair – Absent

PLEDGE OF ALLEGIANCE Commission Member Schonne

1. PUBLIC COMMENTS:

Bonnie Slager extended an invitation to the Lake Norconian Trail Ride on Saturday, October 13, 2018 in celebration of the Navy's 243rd Birthday. She stated staging will begin at 8:30 a.m. in the lot across from City Hall. The event will end at 12 p.m.

Lauralynn Hake stated her concerns regarding the closure of Norconian Drive. She noted there is a missing street name sign.

- A. Streets, Trails and Utilities Commission Regular Meeting Minutes of August 6, 2018.
Recommended Action: Approval (*Director of Public Works*)

Commission Member Naylor stated his suggestion to widen Sierra Avenue south of Sixth Street to add additional lanes was not included in the minutes. Director Blais stated staff has determined there is not enough room to widen the street as suggested. The minutes will be revised to include the correction.

M/S SCHONNE/NAYLOR to approve the Streets, Trails and Utilities Commission Regular Meeting Minutes of August 6, 2018 with the noted correction; the motion was carried by the following roll call vote:

AYES: THOMPSON, SCHONNE, NAYLOR, POLLARD
NOES: NONE
ABSENT: WALKER
ABSTAIN: NONE

4. COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS:

Commission Member Naylor thanked staff on behalf of resident Don Escalante for the trail fencing that was picked up on Western Avenue. He stated he believes there would be enough room to widen Sierra Avenue and would like to show the Director photos he had taken after the last meeting. Director Blais stated he reviewed the plans with the City Engineer and it was determined there is not enough room to widen the street as suggested.

Chair Thompson thanked staff for placing “No Parking” signage on Western Avenue. He also inquired about the status of the current trail fencing project.

Director Blais stated the replacement of the trail fencing on Appaloosa Street and Stetson Drive is currently on hold due to utility conflicts. Staff will be potholing by hand to determine if the work is able to be done safely. The trail fencing on Fifth Street between Corydon Avenue and Broken Lance Drive will be removed and replaced on the outer portion only.

Commission Member Naylor inquired about why the inside fencing was removed and not replaced on the corner of Sixth Street and California Avenue. Director Blais stated the city is only required to replace the outer portion.

Chair Thompson commented that there is speculation within the community that homes on the southwest side of the city have a lesser value because the trail system is not fully connected.

Vice Chair Schonne inquired about the City App and which department is responsible for illegal dumping. In response, Director Blais explained how the App assigns requests and stated illegal dumping would be the responsibility of the Public Works Department.

Commission Member Naylor stated he discussed the trails in the River Trails Park area with the Parks and Recreation Department and inquired if their commissioners would be interested in a “field trip” for informational purposes. Director Blais stated the commissioners are able to meet on their own for a recreational ride and noted this would not be a formal event.

ADJOURNMENT: Chair Thompson adjourned the meeting at 7:36 P.M.



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
SPECIAL MEETING
DRAFT MINUTES**

**Tuesday, November 13, 2018
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Michael Thompson, Chair
Gary Schonne, Vice Chair
William Naylor, Commission Member
Jim Pollard, Commission Member
Sherry Walker, Vice Chair

PLEDGE OF ALLEGIANCE Vice Chair Schonne

1. PUBLIC COMMENTS: None

2. DISCUSSION / ACTION ITEMS

- A. Approval of Letter of Support for SCAG Active Transportation Plan Grant to help improve trails

Director Blais presented the letter of support to be included with the City's application for SCAG's Active Transportation Plan Grant and requested approval from the commission.

Commission Member Naylor inquired if the grant may be used for physical improvements to existing equestrian trails. Director Blais stated it may potentially be used for actual physical improvements but noted this is a new grant and we will be discovering what will and will not allowed.

Commission Member Pollard inquired if the grant would be available year after year. In response, Director Blais stated the hope is that the grant will be available on a yearly basis.

Sherry Walker inquired if it would helpful if the letter stated that our trail system connects with other trail systems. In response, Director Blais stated this information is already being included in the submittal.

Chair Thompson opened the discussion to the public.

With no public comments, Chair Thompson brought the discussion back to the commission.

M/S Naylor/Walker to approve the Letter of Support for the SCAG Active Transportation Plan Grant as written; the motion was carried by the following roll call vote:

AYES: THOMPSON, SCHONNE, NAYLOR, POLLARD, WALKER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

B. Site Plan 2018-12 (Carmax) – Trail and Street Improvements Discussion

Director Blais presented the staff report and project renderings on file, noting the renderings are older and do not depict the trail fencing. He introduced Steve King, Planning Director, who briefly summarized the project. Director Blais stated the Streets, Trails and Utilities Commission will only be making recommendations to the Planning Commission in regards to the street and trail improvement portions of the project.

Commission Member Naylor recommended adding a couple of openings to the trail on Valley View Avenue for residents to easily access the trail. He inquired if it would be beneficial to have the intersection signalized at Second Street and Valley View Avenue due to the current considerable amount of traffic and at what point will a new traffic study be required. In response, Director Blais stated a traffic signal was not warranted since it is not anticipated to have a significant increase in eastbound traffic. Planning Director King stated this project would have to have 100 trips in addition to the current conditions, during peak hours, in order to require a new traffic study.

Commission Member Pollard inquired if the asphalt curb will be replaced with concrete curb and gutter on the northbound off-ramp; and if there would be new striping on Valley View Avenue. Director Blais clarified the improvements to be completed by the developer and the Second Street improvements to be completed under the separate Caltrans project.

Commission Member Walker stated she has been approached by the public inquiring if there would be a horse corral included in this project. Planning Director King stated the developer may be open to adding it to their plan.

Vice Chair Schonne inquired if street parking would be allowed on Valley View Avenue; and stated his concerns regarding delivery trucks using residential streets. He suggested placing signage prohibiting truck traffic beyond Valley View Avenue on Second Street. In response, Director Blais stated parking will not be allowed on Valley View Avenue or Second Street. He also stated the streets in this area are not approved truck routes and although it is ultimately the driver's responsibility to be aware of this, signage may possibly be placed. Planning Director King noted the property will not be gated; the parking nearest to Valley View Avenue is designated as customer/employee parking; and the area between the building and the freeway is designated as the sales lot.

Commission Member Naylor stated his concerns regarding horse crossings being clearly marked. He noted visitors to the development may not be familiar with the city and suggested signage be placed at the intersection of Second Street and Valley View Avenue.

Chair Thompson suggested two breaks in the trail with signage on Valley View Avenue and stated he wanted to make sure residents have access to the trail. He inquired if the utilities connections would be on Valley View Avenue or Second Street. In response, Director Blais stated utility locations have not been determined yet.

Chair Thompson opened the discussion to the public.

Corinne Holder stated the design elevation looked appealing and inquired if it will be higher than the residences located on the east side of Valley View Avenue. In response, Planning Director King confirmed the elevation of the development will be higher than the residences.

Daniella Segovia spoke in opposition of the development.

Alicia Hernandez lives on the corner of Valley View Avenue and Second Street. She stated concern for the children due to the closed trail at Second Street and the I-15 freeway. She also inquired

about the blinking stop sign at Second Street and Valley View Avenue and stated her concern regarding vehicles that consistently run the stop signs at this intersection.

Bonnie Slager stated her concerns regarding equestrian safety on the west side of Valley View Avenue at Second Street. She stated the concrete needs to be rough enough so that a horse does not slip.

Theo Zoeternek spoke in opposition of the project. He stated the development should be located on the other side of the freeway and noted traffic is already difficult.

Liza Rogers inquired if the City could require a horse trail in front of the development on Second Street instead of a green belt area. She also stated her concerns regarding where the facility may take their test drives and that they obey the speed limit.

Maricela Duarte expressed her concerns regarding the lighting and paging system. She also stated concerns regarding the current traffic due to not only the high school, but the elementary, junior high and college.

Allen Bushy stated his concerns regarding delivery trucks unloading in the center median and suggested a raised median.

Geoff Kahan suggested Second Street be striped to state "Do Not Block/Keep Clear" on the eastbound lanes in front of the development.

Sharon Delbuano stated her concerns regarding vehicles turning left onto Second Street when exiting the development.

Chair Thompson brought the discussion back to the commission.

Commission Member Naylor thanked the audience for coming and stated the input is appreciated.

Chair Thompson noted that although the south side of Second Street was never intended for pedestrian traffic, it has always been used in that manner. He also thanked the audience for their input.

M/S Schonne/Thompson to approve the street and trail improvements of Site Plan 2018-12 (CarMax) as submitted; the motion was carried by the following roll call vote:

AYES: THOMPSON, SCHONNE, NAYLOR, POLLARD, WALKER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

C. 2018-19 Trail Improvement Project Status (Oral Discussion)

Director Blais presented the discussion regarding the 2018-19 Trail Improvement Project. He stated there are multiple utilities within the installation area which would need to be dug by hand for the two remaining locations, Appaloosa Street and Stetson Drive. He is recommending to pull these streets from the current project and use the funds in another area. He stated it is still the intent to replace the fencing but in smaller, more manageable projects. Director Blais recommended installing fencing on Sierra Avenue from Fifth Street to Sixth Street.

Commission Member Naylor inquired about possibly replacing the fencing on Fourth Street.

Commission Member Pollard recommended replacing the trail fencing on Santa Anita Road between Corydon Avenue and Kips Korner Road, and Kips Korner Road between River Road and Parkridge Avenue.

Vice Chair Schonne stated he would support replacement of the fencing on Sierra Avenue between Fifth Street and Sixth Street due to the new development on Sixth Street.

Chair Thompson suggested the area of Mountain Avenue between First and Second Street. Director Blais stated he would like to focus on streets where the trail improvements are either minimal or complete.

Chair Thompson opened the discussion to the public.

Liza Rogers stated there are several properties on Sierra Avenue between Fifth and Sixth Street that have removed the trail fencing. She inquired about the enforcement process and what type of restitution there is for individuals who remove City property.

Bonnie Slager stated she would like to see the fencing replaced on Sierra Avenue but stated it does not seem to last well in this area. She stated Fifth Street and Santa Anita Road would also look very nice. She also suggested Fourth Street from the freeway to Sierra Avenue.

Chair Thompson brought the discussion back to the commission.

Commission Member Naylor stated he is in favor of either Sierra Avenue, Santa Anita Road or Sixth Street between the new development and Valley Cities/Gonzales Fencing. He suggested Public Works create a priority system for how to proceed in the future.

M/S Schonne/Naylor to approve the removal of Appaloosa Street and Stetson Drive from the current 2018-19 Trail Improvement Project and add the installation of trail fencing on Sierra Avenue between Fifth Street and Sixth Street; the motion was carried by the following roll call vote:

AYES: THOMPSON, SCHONNE, NAYLOR, POLLARD

NOES: WALKER

ABSENT: NONE

ABSTAIN: NONE

3. COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS:

Commission Member Naylor inquired if the trail fencing would be salvaged from Second Street in front of the proposed development. Director Blais stated the developer would be required to return it to the city if salvageable.

Chair Thompson commented on the speed limit on Dales Drive. He stated the residents are having an issue with college traffic.

Commission Member Naylor thanked staff for fencing repairs on Fifth Street and California Avenue. He inquired about the new post and rails installed near the new culverts on Corona Avenue. He stated it looks good but the material is wood instead of the new vinyl standard.

Chair Thompson thanked staff for the recent striping on Second Street.

ADJOURNMENT: Chair Thompson adjourned the meeting at 9:18 P.M.