



**CITY OF NORCO
PARKS AND RECREATION COMMISSION MINUTES**

**January 14, 2019
City Council Chambers
2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER:	6:30 PM
ROLL CALL	Corinne Holder, Chair Richard Hallam, Vice Chair Jason Boersma, Commissioner John Garoutte, Commissioner Geoff Kahan, Commissioner
PLEDGE OF ALLEGIANCE	Commissioner Hallam

PRESENTATION/S

A. Parade of Lights Highlights – Superintendent Anglin

Superintendent Anglin provided an overview of the Parade of Lights and Christmas Festival prior to showing the presentation.

B. Senior Services 2018 Highlights – Supervisor Gonzalez

Supervisor Gonzalez provided a presentation showing the highlights of events and activities that occurred at the Rose M. Eldridge Senior Center during 2018.

1. PUBLIC COMMENTS

Bonnie Slager invited all to the monthly Norco Horsemen's Association meeting on Thursday night at 7:00 at the American Legion with the speaker being Mayor Grundmeyer. She informed everyone that Casino Night, which is a fundraiser for high school scholarships, is March 9th.

2. CONSENT CALENDAR

- A. Approval of Minutes – November 5, 2018. **Recommended Action: Approve the Commission regular meeting minutes.**
- B. Department Operations Report Recreation and Community Services. **Recommended Action: Receive and File** (Superintendent Anglin)
- C. Department Operations Report Parks and Public Facilities. **Recommended Action: Receive and File** (Superintendent Koke)
- D. Department Operations Report George Ingalls Equestrian Event Center. **Recommended Action: Receive and File** (Supervisor Ireland)
- E. Department Operations Report Animal Control Services. **Recommended Action: Receive and File** (Superintendent Scagnamiglio)
- F. Special Events Update. **Recommended Action: Receive and File** (Superintendent Anglin)
- G. Youth Sports Advisory Meeting Update. **Recommended Action: Receive and File** (Supervisor Gonzalez)

M/S HALLAM/KAHAN to approve the Consent Calendar items as presented. The motion was carried by the following roll call vote:

AYES: BOERSMA, GAROUTTE, HALLAM, HOLDER, KAHAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

3. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS

NONE

4. COMMISSION ACTION ITEMS

- A. Approval of Norco Little League Facility Use Agreement and Concession Agreement – **Recommended Action: Approve Norco Little League Facility Use Agreement and Concession Agreement** (Superintendent Anglin)

Superintendent Anglin stated that there were a couple “Housekeeping updates” to the Facilities Agreement included the Facilities Infrastructure Fee was increase to three dollars (\$3.00) in Section 6D and there was a change in language of Section 1 G to read as follows: “The schedule of board meetings is also to be posted on organizations web site calendars, web site messaging, and all social media outlets used by organization forty-eight (48) hours in advance to notify parents and/or spectators.” There are no additions or revisions to the Concession Agreement.

M/S HALLAM/BOERSMA to approve the NLL Facility Use Agreement and the Concession Agreement as presented. The motion was carried by the following roll call vote:

AYES: BOERSMA, GAROUTTE, HALLAM, HOLDER, KAHAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- B. Approval of Norco Girls Softball Facility Use Agreement and Concession Agreement- **Recommended Action: Approve Norco Girls Softball Facility Use Agreement and Concession Agreement** (Superintendent Anglin)

Superintendent Anglin stated the same updates that were mentioned for the NLL agreement just discussed were the same updated on the NGS agreement. No other updates were necessary.

M/S BOERSMA/HALLAM to approve the NGS Facility Use Agreement and the Concession Agreement as presented. The motion was carried by the following roll call vote:

AYES: BOERSMA, GAROUTTE, HALLAM, HOLDER, KAHAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5. DIRECTOR DISCUSSION ITEMS

A. Norco Hills Conservation Area Discussion (Deputy City Manager/Director of Parks, Recreation and Community Services Petree)

Deputy City Manager/Director of Parks, Recreation and Community Services (DCM/DRPCS) Petree stated that Commissioner Garoutte brought to his attention that Norco Hills behind Ingalls seems to be worn with traffic going of the path. DCM/DPRCS Petree and Commissioner Garoutte hiked the trail to evaluate the trails. A Power Point presentation on Norco Hills Recreation and Conservation Area was provided. We have found that our hills to be a destination place of travel providing leisure to the region. Pumpkin Rock is now a social media star. There have been hikers, bikers and equestrians from throughout southern California visiting this site. As stewards, we must evaluate the problems of increased activity, degradation of land, habitat conservation, use delineation and access. We must preserve the focus on species and their Habitats throughout the conservation easement, while maintaining those recreation elements that are allowed providing contiguous connection to our regional and local trail system; at the same time delivering recreational opportunities, scenic resources, and wildlife movement corridors allowing generations to enjoy the prominences of Norco.

Commission's role will be to Protect Norco's open space areas and recreation conservation areas through the following objectives:

- 1) Commitment to preserving its natural resources and open spaces of the highest quality and in a cost-effective manner
- 2) Commitment to enhance the living environment of all residents.
- 3) Commitment that the City believes that individual interests must be balanced against the general public interest and particularly the conservation of natural resources
- 4) Commitment, particularly the conservation of natural resources, to preserve open space areas and linkages throughout the City and sphere of influence to protect the natural and visual character of the community and to provide for appropriate active and passive recreational uses.
- 5) Protect and preserve

An Open Space Sub-Committee of the Parks and Recreation Commission will be initiated to evaluate the problem, create a planning process, address possible solutions, prepare an action plan with an educational component, implement strategic plan and time frame and report back to commission.

Commissioner Garoutte stated that he noticed more damage than he originally anticipated. A focus should be on the bicyclists and keeping them on the trails. Everyone has a right to use it.

Chair Holder stated that she has seen more activity since adding the horse statues with people climbing from the bottom instead of using the trail. She provided some ideas for helping keep people on the trails.

Commissioner Kahan suggested using QR Codes that will provide information and help keep people on the trails.

Resident Bonnie Slager mentioned that there has been illegal use of motorized vehicles in the Hills. This needs to be addressed. DCM/DPRCS Petree agreed.

C. Parks and Facilities Attendance (Deputy City Manager/Director of Parks, Recreation and Community Services Petree)

DCM/DPRCS Petree stated that Staff engaged in tracking users in all public facilities and parks. A slide show was presented to the Commission and DCM/DPRCS Petree reviewed the numbers and how they were acquired.

Commissioner Garoutte was impressed by the numbers.

Commissioner Kahan appreciates the time and effort put into the collecting the information and is looking forward to seeing the trends of the next year plus.

6. STAFF/COMMISSION COMMENTS

Supervisor Ireland provided information regarding the EcoKrawl event that is occurring this coming weekend at the event center. She provided some information regarding what activities will be there for all age groups.

Superintendent Scagnamiglio stated that four horses at the animal shelter have been released for adoption.

Superintendent Koke informed Commission that the striping at the Riley Gym parking lot has been completed.

Chair Holder inquired when the Norco Girls Softball opening day will be held. Superintendent Anglin answered that they will be the first weekend in March. Chair Holder encouraged the Commissioners to attend the opening day.

Chair Holder requested an update on Rivertrails park equestrian access to at SilverLakes to be placed on the next agenda.

ADJOURNMENT

Chair Holder adjourned the meeting at 8:15 p.m. to the next regular meeting scheduled for March 11, 2019 at 6:30 p.m.

Robin Shepard

Robin Shepard
Executive Secretary