



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING AGENDA**

**Monday, February 3, 2020
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 P.M.

ROLL CALL: Gary Schonne, Chair
Jim Pollard, Vice Chair
Michael Thompson, Commission Member
Sherry Walker, Commission Member
Michael Williams, Commission Member

PLEDGE OF ALLEGIANCE

TO BE READ BY THE CHAIR: *“All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council.”*

1. **PUBLIC COMMENTS:** *This is the time when persons in the audience wishing to address the Commission regarding matters not on the agenda may speak. Please complete the speaker card in the back of the room and present it to the City Clerk so that you may be recognized.*
2. **APPROVAL OF MINUTES**
 - A. Streets, Trails and Utilities Commission Regular Meeting Minutes of December 2, 2019.
Recommended Action: Approval (*Director of Public Works*)
3. **DISCUSSION / ACTION ITEMS**
 - A. Sixth Street Trail Fencing Replacement Project Discussion – Director Public Works
 - B. Letter from Economic Development Advisory Council regarding equestrian trails on Sixth Street – Director Public Works
 - C. Discussion regarding alternate trail material in residential driveways (oral discussion) – Director Public Works
 - D. Discussion regarding revising the starting time for future meeting to 6 pm. – Director Public Works
4. **COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS**

ADJOURNMENT

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in this meeting, please contact the City Clerk’s office, (951) 270-5623, at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 ADA Title II). Staff reports are on file in the Public Works Department. Any writings or documents provided to a majority of the Streets, Trails and Utilities Commission regarding any item on this agenda will be available for public inspection at the City Clerk’s Counter in City Hall located at 2870 Clark Avenue during normal business hours. The meeting is recorded.



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
DRAFT MINUTES**

**Monday, December 2, 2019
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Gary Schonne, Chair
Jim Pollard, Vice Chair
Michael Thompson, Commission Member
Sherry Walker, Commission Member
Michael Williams, Commission Member

PLEDGE OF ALLEGIANCE Commission Member Thompson

1. PUBLIC COMMENTS:

Bill Naylor stated concerns regarding equestrian safety on Third Street under the freeway due to concrete placed by Caltrans. He suggested options that would make it safer and offered materials and volunteers to assist if needed.

2. APPROVAL OF MINUTES

- A. Streets, Trails and Utilities Commission Regular Meeting Minutes of October 7, 2019.
Recommended Action: Approval (*Director of Public Works*)

M/S POLLARD/WALKER to approve the Streets, Trails and Utilities Commission Regular Meeting Minutes of October 7, 2019 as written; the motion was carried by the following roll call vote:

AYES: SCHONNE, POLLARD, WALKER, WILLIAMS

NOES: NONE

ABSENT: NONE

ABSTAIN: THOMPSON

3. DISCUSSION / ACTION ITEMS

- A. Palomino Business Park – Final Discussion Trail Elements (Chad Blais – Director Public Works)

Director Blais presented the staff report on file and site renderings provided by the developer. He stated this item was brought back to the commission for a final review and recommendation of the trail elements for the project.

Brent Caldwell, Caldwell Land Solutions, was present. He stated he was representing the developer, Cap Rock, and was there to address any questions. He noted the berms surrounding the project are a requirement of the specific plan. He added the tall berm will be on Pacific Avenue to act as a natural buffer in the residential area, and the other berms are mainly to hide the vehicles on the property.

Chair Schonne inquired about the material to be placed in the trail at the driveway entrances to prevent horses from slipping. He also inquired about what type of business will be located on the corner. Director Blais and Mr. Caldwell responded.

Chair Schonne opened the discussion to the public.

Bill Naylor stated many of the ideas discussed at previous commission meetings have not been incorporated into the plan. He inquired about the type of fencing that will be used around the property. He stated all driveways should be pavers or stamped asphalt. He suggested using a slight curve in the trail, especially on Pacific Avenue, to be more aesthetically appealing.

Bonnie Slager stated she would like the commission to continue to recommend the trail on Mountain Avenue. She stated the residents she spoke with on Second Street would like to have the ability to ride around the entire property.

Chair Schonne brought the discussion back to the commission.

Chair Schonne inquired about the height of the berm. Brent Caldwell, Caldwell Land Solutions, responded.

Commission Member Thompson stated his support of the trail on all sides of the development. He inquired about the street improvement plans and stated his concerns regarding improvement plans not being brought to the commission for review. Director Blais responded.

Chair Schonne inquired about the trail in front of the properties on Second Street that are not included in the project. Director Blais responded.

Commission Member Williams inquired about the truck route and signage; and the street improvements that will be required. Director Blais and Brent Caldwell, Caldwell Land Solutions, responded.

Kathy Azevedo stated the residents of Second Street are looking forward to the improvements. She noted this is the first step and there is not much to present to the commission at this time. She encouraged the commission to attend the upcoming Planning Commission and City Council meetings.

Commission Member Walker stated her support of the trail on all sides of the project. She stated the commission reviewed the street plans at a previous meeting and verified that nothing has changed. She noted all commissions will help to determine what happens with the project. She inquired if the truck routes are on the City App. Director Blais responded.

Vice Chair Pollard stated his support of trail on all sides of the project. He inquired about the street improvements on Second Street and stated concern regarding the crown in Mountain Avenue. He also inquired if the eucalyptus trees would be removed and if street lights will be installed.

M/S THOMPSON/POLLARD to recommend approval of the trail improvements for the proposed Palomino Business Park as proposed; the motion was carried by the following roll call vote:

AYES: SCHONNE, POLLARD, THOMPSON, WALKER, WILLIAMS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

4. COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS:

Commission Member Williams stated on southbound Valley View Avenue at Willow Drive, where there is no longer trail, there is a trail sign that needs to be removed. He inquired about the progress of the Santa Ana River Trail project and if this project would come before the commission. In response,

Director Blais stated this would be a question for the Parks and Recreation Department and the Army Corp of Engineers. He also inquired about how to request DG. Director Blais responded.

Commission Member Walker thanked staff for picking up the tumbleweeds. She stated she used the App to report the issue and it worked well. She stated her concern regarding the railroad ties that were removed from the ramp at the Corydon Staging Area by the contractor that is working on the Santa Ana River project.

Vice Chair Pollard inquired about the trail maintenance program. He stated the trail area on Corydon Avenue between Santa Anita and River Road has accumulated excess dirt over time and inquired if the contractor will address it. He also stated there are a number of residences that have asphalt driveways and inquired if they would be addressed. Director Blais responded with an update and discussion regarding the driveways in question.

Commission Member Williams inquired if there is an approved paver for use within the right of way. Director Blais responded.

Chair Schonne inquired about rubberized traffic areas and why it has not been looked into. Director Blais responded.

Commission Member Walker stated the discussion of pavers began when she was serving on the Utilities Commission. The discussion continued regarding alternative driveway materials.

Commission Member Williams inquired about the citation amount for parking on trails and suggested it be increased. Director Blais responded.

Commission Member Thompson inquired if there is a solution to the issue on Third Street presented in public comments. Director Blais responded.

Commission Members Walker and Williams inquired about the proposed signal locations for the Palomino Business Park and synchronization of traffic signals within Caltrans right-of-way. Director Blais responded.

Director Blais gave an update regarding upcoming traffic calming measures recently approved by the Measure R Committee and City Council.

ADJOURNMENT: Chair Schonne adjourned the meeting at 9:06 P.M.

CITY OF NORCO STAFF REPORT

TO: Streets, Trails and Utilities Commission

PREPARED BY: Chad Blais, Director Public Works

DATE: January 22, 2020

SUBJECT: Sixth Street Trail Fence Replacement Project

RECOMMENDATION: Approve staff recommendation for funding to install new white vinyl trail fencing on Sixth Street and transmit to City Council for final approval.

SUMMARY: Staff is seeking STUC support for the Sixth St Trail Replacement Project and a recommendation as to replace only the outer fencing or replace both the inner and outer fencing.

BACKGROUND/ANALYSIS: Sixth Street projects an important image of the City as “Horsetown USA” and is a significant commercial corridor. It includes horse trails on both sides of the street with dual (inner and outer) wood trail fencing. These trails are widely traveled by equestrians and are considered an important asset to facilitate travel and patronage by equestrians of the local businesses. The existing trail fencing plays an important visual element in defining the trail and attracting use of the trails. On January 22, 2020 staff made a presentation to the Measure R Citizens’ Oversight Committee seeking their recommendation and support to allocate funding (up to \$300,000) towards replacing the existing wooden trail fencing on Sixth Street with new white vinyl trail fencing. The Measure R commission agreed to allocate the requested \$300,000 towards the proposed project. In addition, the Measure R commission also requested this item be reviewed by STUC in order to obtain a recommendation of whether the project should replace the outer fence only or replace both the inner and outer fencing.

Staff is seeking STUC support for the Sixth St Trail Replacement Project and a recommendation as to replace only the outer fencing or replace both the inner and outer fencing.

FINANCIAL IMPACT: Based on audited fund balance at the end of FY 2019 of \$1,219,097; estimated FY 2020 revenues of \$4,990,000; and FY 2020 appropriated estimated expenditures of \$3,838,125, the estimated unallocated amount of Measure R funds is \$2,370,972.

RELATIONSHIP TO STRATEGIC PLAN: Allocation of Measure revenues to fund infrastructure needs and public safety programs are consistent with Strategic Priority “Establish funding for planning, maintenance, replacement and development of infrastructure” and “Improve the quality of life by enhancing public safety services.”

Attachments: Power Point Presentation

6TH St Trail Fence Replacement Discussion



February 3, 2020

6th St Fence Project

- **Staff evaluated replacing all the trail fence on 6th St (Sierra to Crestview)**
 - **Sixth St has the only trail with outer and inner trail fencing.**
 - **Ext. 19,000 linear feet of outer and inner fencing**
 - **Projected cost for new fencing \$300,000**
 - **Inner trail fence is not required by standard.**
 - **Inner fencing conflicts with private property fencing/walls**
 - **Keeping inner wood trail fence in place would visually clash with the new vinyl fence**

Example Pictures



Example Pictures



Example Pictures



Example Pictures



Example Pictures



Staff Recommendation

- **Replace all the outer trail only (approx. 9,500 linear feet) at a cost of \$150,000.**
- **Remove all the inner trail fencing but do not replace. Can be installed later if determined needed.**
- **Staff would use court crews to remove the wood trail fencing to save money.**
- **Trail will be regraded/compacted prior to new fencing being installed.**
- **STUC previously approved Sixth St for trail fence replacement but was placed on hold.**

Measure R Recommendation

- **Citizen Oversight Committee authorized \$300,000 in Measure R funding to install new outer and inner white vinyl fencing on Sixth Street from Sierra Ave to Crestview Dr.**

AND

- **Citizen Oversight Committee requested STUC recommendation to replace only the outer fencing or replace both the inner and outer fencing.**

Questions?



CITY OF NORCO

HORSETOWN USA

January 28, 2020

Mr. Gary Schonne, Chair
Streets, Trails & Utilities Commission
2870 Clark Ave.
Norco, CA 92860

Dear Mr. Schonne:

On behalf of the Economic Development Advisory Council (EDAC), I want to report some concerns that were expressed by my colleagues at a recent EDAC meeting. Several of our Members reported that they no longer ride down Sixth Street because of the threats generated by speeding cars and large trucks. They indicated that because of these problems Sixth Street was no longer hospitable to equestrians, as well as pedestrians and cyclists, and that many Norco residents had begun trailering their horses—driving out of Horsetown USA—to ride in other communities on weekend mornings. This was extremely disappointing to hear and resulted in a recommendation that the issue be raised with the Streets, Trails & Utilities Commission.

The original motion was amended to include another issue related to the trail fencing on Sixth Street. Our Members want to ensure that the street's fencing is consistent with the City's new standard. EDAC believes Sixth Street is not only critical as a primary commercial corridor but that its status as a recreational equestrian asset must also be retained.

Thank you for your consideration of EDAC's concerns, and I hope we can work together to resolve these issues and to make Norco more accessible and enjoyable for equestrians, pedestrians and cyclists.

Best regards,

Patrick Malone
Chair, EDAC

CITY COUNCIL

BERWIN HANNA
Mayor

KEVIN BASH
Mayor Pro Tem

ROBIN GRUNDMEYER
Council Member

TED HOFFMAN
Council Member

GREG NEWTON
Council Member