



**CITY OF NORCO
CITY COUNCIL REGULAR MEETING MINUTES**

**Wednesday, November 21, 2018
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: **Present:**
Ted Hoffman, Mayor
Robin Grundmeyer, Mayor Pro Tem
Kevin Bash, Council Member
Berwin Hanna, Council Member
Greg Newton, Council Member

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Robin Grundmeyer

INVOCATION: Pastor Michele Ehrenberg, Word Faith Fellowship Church

BUSINESS APPRECIATION HONOREE: Compare Carpets & Hardfloors, Inc.

Mayor Hoffman and Economic Development Advisory Council Chair Scott da Rosa presented a certificate to Compare Carpets for enhancing Norco homes for nearly 35 years, and for its inspiring commitment to charity and philanthropy, which reflects the true spirit of Horsetown USA.

CITY COUNCIL BUSINESS ITEMS:

1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS

Council Member Hanna:

- Attended a meeting of the Northwest Mosquito and Vector Control District. The District introduced a program in which they have dogs that have been trained to detect malaria. The dogs are used at airports and other ports of entry into the country.
- Attended a meeting of the Riverside County Transportation Commission. The Commission has a Freeway Service Patrol program of roving tow truck drivers that help stranded motorists and keep the roadways moving. The Commission voted to extend service hours during construction on the I-15 and Route 91 over the next four years.

- Attended a meeting of the Riverside Transit Agency. Beginning December 21, 2018 through January 13, 2019, students ride the agency's transit system for only 25 cents.

Mayor Pro Tem Grundmeyer:

- No report given.

Council Member Newton:

- No report given.

Council Member Bash:

- No report given.

Mayor Hoffman:

- No report given.

2. CITY COUNCIL CONSENT ITEMS:

Council Member Newton pulled Item 2.D. and Item 2.E.

M/S BASH/HANNA to approve the remaining Consent Calendar Items as presented. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- A. Waive Reading of all Ordinance Adoptions on this Agenda and Read by Title Only. **Action: Waived reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the agenda shall be determined to have been read by title and further reading waived. (City Clerk)**
- B. City Council Regular Meeting Minutes of November 7, 2018. **Action: Approved the City Council meeting minutes. (City Clerk)**
- C. Approval of First Amendment to the Western Community Energy Joint Powers Agreement. **Action: Approved the first amendment to the Western Community Energy Joint Powers Agreement. (City Manager)**
- D. Emergency Potable Water Connection with the City of Riverside. **Pulled for discussion. (Director of Public Works)**

- E. Transition of Retail Water Services to the City of Riverside. **Pulled for discussion.** *(Director of Public Works)*

3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR

- 2.D. Emergency Potable Water Connection with the City of Riverside. *(Director of Public Works)*

In response to Council Member Newton's question regarding an estimate for the yearly maintenance, Director Blais stated that that the City of Riverside will be maintaining the connection.

M/S NEWTON/GRUNDMEYER to approve the Agreement to establish an emergency potable water connection with the City of Riverside. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- 2.E. Transition of Retail Water Services to the City of Riverside. *(Director of Public Works)*

Council Member Newton commented that the staff report states that the revenue loss from the transition of water services to Riverside will be offset by reduced purchased water from external water suppliers. Director Blais stated that the purchased water comes from either Arlington Desalter or Chino Basin Desalter. Council Member Newton expressed concern that contracts with Arlington and Chino Basin are take or pay. Director Blais indicated that the City exceeds the minimum required by the agreements and the costs go down the more the water production amount is exceeded. In recent years, the City has been receiving refunds based on the City's production needs.

M/S NEWTON/BASH to approve the Agreement for Transition of Retail Water Services to the City of Riverside for two customers that reside within Riverside city boundaries. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

4. PUBLIC COMMENTS:

Daniella Segovia expressed the importance of social media and the City using it as a form of communication with residents. She commented on the proposed Carmax project

and that the public is not aware of how the approval process works. Ms. Segovia suggested that the City address questions about the process on social media.

Jim Pollard wished all a Happy Thanksgiving. Mr. Pollard thanked the Public Works Department for all the work on new waterlines. He expressed that the funding for these projects is money well spent to preserve what many take for granted.

Liza Rogers thanked the City Manager for being proactive with Waste Management issues and thanked the City for making significant efforts in communicating with the public.

5. LEGISLATIVE MATTER:

- A. **Ordinance No. 1042, Second Reading.** An Ordinance of the City Council of the City of Norco Amending Chapter 9.40 "Refuse Abatement," Merging the City's Refuse Abatement Program with the Weed Abatement Program and to Implement a Non-Compliance Administrative Citation. Code Change 2018-06. *(City Clerk)*

City Clerk Link reported that the first reading of Ordinance No. 1042 was held on November 7, 2018, and was unanimously adopted by the City Council. Ordinance No. 1042 merges the City's Rubbish Abatement Program with the Weed Abatement Program establishing a single Hazardous Vegetation and Rubbish Abatement Program and adds an administrative fine for non-compliance.

M/S BASH/NEWTON to adopt Ordinance No. 1042. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6. DISCUSSION / ACTION ITEM:

- A. 2018 Progress Report of the City of Norco 2016 Strategic Plan. *(City Manager)*

City Manager Andy Okoro reported that on August 17, 2016, the City Council approved the City's 2016 Strategic Plan following approval by the various City Commissions and Economic Development Advisory Council. The approved Strategic Plan includes revised mission and vision statements, five broad strategic priorities, and various action plans that are necessary to accomplish the broad strategic priorities. The Strategic Plan

serves as a roadmap that guides the City in accomplishing its broad mission and vision. City Manager Okoro highlighted the progress made in 2018.

Strategic Direction #1: “Infrastructure - Establish funding for planning, maintenance, replacement and development of infrastructure.”

Action Plan #1: “Present revenue measure in special election and implement results.”

Sub-Action Plan (b): “Complete Revenue Measure Study and present finding and recommendations to City Council and other stakeholders.” Staff completed extensive research in connection with a potential Revenue Measure. A comprehensive report was presented to the City Council on July 16, 2018, recommending placement of a one-cent add-on Transactions and Use Tax Measure on the November 6, 2018 Municipal Election ballot. Council took several actions to place the Measure on the ballot.

Sub-Action Plan (d): “Conduct public education and outreach.” These efforts continued in 2018. In addition, staff made many presentations to community groups to discuss City programs, services, finances, and Measure R. Two Community Town Hall meetings were conducted to provide information on Measure R and to answer residents’ questions.

Sub-Action Plan (f): “Collaborate with HDL and SBOE to implement revenue collection steps.” With the approval of Measure R by Norco voters, staff will collaborate with HDL and the California Department of Fee and Tax Administration, formerly the State Board of Equalization, to implement all steps necessary to collect Measure R revenues.

Action Plan #2: “Implement plan to adjust water and sewer rates.”

Sub-Action Plan (e): “Implement adjusted water rates.” In addition to the January 2, 2017 rate adjustment, water rates adjustments were implemented July 2, 2017 and 2018. Additional adjustments are scheduled on July 1, 2019 and 2020. However, approved sewer rate adjustments have been suspended.

Action Plan #3: “Retain the services of grant writer to assist staff in evaluating and soliciting grants for maintaining, improving and replacing various infrastructure and equipment.” Staff continued to work with WRCOG Grant Consultant to pursue several grants. The City received WRCOG’s BEYOND Program grant for Senior Programs, CDBG and OTS traffic enforcement. Staff is currently pursuing a grant for active transportation planning and an urban forestry tree planting program.

Action Plan #4: “Revise the General Fee Schedule to include user fee for replacement of facilities that are used to provide user services.” The General Fee Schedule was also updated to include new charges. A comprehensive fee study is currently underway to update the Fee Schedule to reflect current cost of services provided. The study will

provide recommendations for cost recovery that includes cost for replacement of facilities.

Strategic Direction #2: “Community Outreach - Engage with the community through excellent customer service, communication and programs.”

Action Plan #1: “Complete customer service training for all full-time and part-time employees.” Customer service scripts were developed for each department. This task provides employees with scripts to respond and answer customer questions with consistency. Refresher customer service training was provided to 64 employees. Supervisory employees continue to seek low cost training to enhance supervisory and leadership skills.

Action Plan #2: “Create means to communicate internally across departments to improve employee knowledge of City programs and foster consistency of information provided to the public.”

Sub-Action Plan (b): “Develop and implement new communication strategies.” The City Manager meets with all employees periodically to brief them on major City issues and projects. All employees’ emails were added to The Norco Newsroom publications. The Norco Newsroom communications program delivers weekly newsletters, public meeting agendas, and community alerts, which better equips employees to handle communications with and assistance to the public.

Action Plan #3: “Complete succession planning for selected City positions.” Two vacancies in the Fiscal and Support Services Department (Accounting Manager and Utility Billing Account Clerk) were filled using succession plan guidelines.

Action Plan #4: “Complete salary surveys for all City positions to ensure City competitiveness in recruitment and retention of employees.” A 3% salary adjustment was implemented on July 1, 2018. Positions will continue to be reviewed to ensure that the City remains competitive in recruitment and retention of employees.

Action Plan #5: “Implement programs to improve communication with residents over a broad spectrum of issues and services.” Staff continues to identify areas of need to improve communications and efficiency while being consistent with the City’s updated branding. Staff is in the process of developing various communications projects, including a City branding manual and style guide, a comprehensive social media policy, and a communications process policy, as well as respective training guides.

Sub-Action Plan (a): “Launch Twitter account.” 416 followers to date.

Sub-Action Plan (c): “Update City website.” Consolidation of information is ongoing. The News page, Press Release page, and various department pages have been updated.

Staff continues to restructure the website in a more user-friendly format. Ongoing improvements are guided by the City's updated branding.

Sub-Action Plan (d): "Update City Facebook." To date, there are 5,397 likes on the City's Facebook page and 987 likes on Animal Control's Facebook page.

Sub-Action Plan (e): "Develop and deploy City of Norco app." To date, there are 3,919 downloads and the app continues to be utilized by residents.

Sub-Action Plan (f): "Implement electronic surveys as a form of public noticing." An improved e-blast platform was launched in April 2018. The first public survey through the new platform was released in November 2018 with higher than anticipated responses.

Sub-Action Plan (g): "Promote subscription to City Weekly Highlights and Nixle." The Norco Newsroom launched in April 2018 and the Top Stories e-newsletter replaced the former Weekly Highlights. To date, there are 3,157 subscribers to The Norco Newsroom and 3,336 subscribers to Nixle.

Action Plan #6: "Modernize records management through use of effective technology." The 2017 Records Assessment provided guidance in setting project priorities. Implementation of an improved records management system will occur in phases beginning July 1, 2019, and will be ongoing. Some of the initial projects include converting the repository of records in microfilm into digital format, consolidating various outdated building record repositories into one, and developing Standard Operating Procedures or workflows to ensure records are being managed in a consistent, efficient manner by all departments. The benefits include improved transparency, improved efficiency, reduced duplication of effort, increased customer service both externally and internally, and reduced costs.

Action Plan #7: "Using secure IT solutions, implement systems that would provide residents and businesses with direct access to City information and documents such as financial information, agenda reports, administrative policies, fee estimates, land use processing guidelines, forms, etc." Public Works has integrated a new Work Order System with the City app, while adding content to the City website about Capital Improvement Projects, street paving, tree trimming schedule, trails system, and water quality reports. The Water App is being tested. Full deployment is expected by December 31, 2018. The revised date for completion of the interactive graphs, charts, current budget, and actual financial information and trends is January 2019.

Action Plan #8: "Increase public safety education programs such as UNLOAD, neighborhood watch, business watch, Cops with Clergy, Coffee with a Cop, fire prevention programs, code enforcement, etc." The Sheriff's Office remains involved with facilitating UNLOAD, Neighborhood Watch, Business Watch, Cops with Clergy, etc. CAL FIRE has provided information through Community Town Hall meetings and water

bill inserts regarding various fire prevention programs. Code Enforcement continues to actively enforce the Municipal Code while educating residents on various nuisances. Fireworks enforcement on the Fourth of July and New Year's Eve continues to be a steady fire prevention program, as is weed abatement.

Action Plan #10: "Educate residents about the historical and cultural resources of the community, fostering interest in historic preservation and Norco's rich heritage." The City's Historic Resources Consultant transformed the Historic Collections Room into an inviting location. The room opened for public visits during the former Farmers Market. The State Historic Preservation Commission approved the City's nomination of the Norconian property for listing on the National Register of Historic Places.

Strategic Direction #3: "Financial Stability – Assure financial stability by identifying new revenue sources and continuing prudent financial management."

Action Plan #3: "Review of outstanding City debt for opportunities to refinance and achieve debt service savings." CFD No. 2001-1 (Norco Ridge Ranch) 2006 Refunding Bonds were refunded in 2018 generating annual savings to property owners in the District ranging from \$446 - \$608 per parcel in FY 2018-2019. Annual savings will gradually increase to a range of \$686 - \$936 by FY 2027-2028. Average annual savings range between \$590 - \$805 depending on parcel size. CFD 97-1 (Norco Hills) 2005 Refunding Bonds were refunded through direct bank placement generating annual savings ranging between \$343 - \$454 per parcel. Average annual savings were approximately \$414 per parcel. Successor Agency Redevelopment Bonds 2005 and 2010 were refunded with 2017A and 2017B Bonds to generate debt service savings of \$9.1 million through the remaining 19-year life of the bonds. These savings will be split among all affected taxing entities, including the City of Norco. The City's share of the savings is estimated to be \$77,000 annually. In addition to the savings generated, S&P upgraded the rating on the new bonds from A+ to AA-.

Action Plan #4: "Create long-term financial management plan for General Fund, Water Fund, and Sewer Fund." As part of the revenue measure efforts, a 10-year financial forecast of the City's General Fund was completed.

Action Plan #5: "Complete overhead cost allocation studies." As part of the City's Comprehensive Cost of Services study currently underway, the Overhead Cost Allocation Plan will be updated.

Action Plan #6: "Complete analysis regarding potential pre-payment of unfunded pension liabilities for savings through issuance of pension obligation debt, complete analysis regarding options available to reduce retiree healthcare costs." Staff continues to review opportunities for potential pre-payment of pension liabilities. Progress has been slowed due to CalPERS' ongoing changes in discount rate used to determine the amount of unfunded liabilities. The City continues to set aside funds to pay down unfunded retiree medical insurance liabilities. As of September 2018, over \$9.1 million

has been set aside in a Trust Account with CalPERS. If investment earnings continue to perform favorably, it is anticipated that sufficient funds would be in this account by FY 2020-2021 to discontinue contributions to this account.

Action Plan #7: “Develop a naming rights policy for City facilities and expand use of Horsetown USA logo to include royalties or a fixed annual fee.” Staff continues to discuss potential naming rights and/or sponsorships of Ingalls Event Center. This project has been delayed due to budgetary constraints as the proposer requires upfront payment. Staff is negotiating a contingency-based payment option. Staff continues to evaluate potential uses of the Horsetown USA trademark, which will be outlined in a future policy and fee schedule.

Strategic Direction #4: “Economic Development – Increase transient occupancy tax (TOT) and sales tax revenues by attracting new businesses, retaining existing businesses, and attracting tourism.” Construction of the Holiday Inn Express has been delayed by the developer. The developer appears to be in the process of selling the property and the franchise to facilitate development. A 122-room WoodSprings Suites was approved by the Planning Commission and City Council, and construction is currently underway.

Action Plan #2: “Attract and secure commitments from two full-service restaurants that suit local needs.” The Derby Room at Hamner Avenue and Town and Country Drive is going through licensing and tenant improvements. This sit-down restaurant will also feature onsite horse race wagering. The completion of the FieldHouse at SilverLakes Sports Complex added another sit-down restaurant in the City.

Action Plan #7: “Complete key street improvements on the City’s major business corridors – Hamner Avenue and Sixth Street.” Staff completed slurry seal and striping of Sixth Street; paved Hamner Avenue from Sixth Street to Fourth Street. Staff is currently working on paving Hamner Avenue from Fourth Street to Third Street and widening certain locations. Completed new LED street name signs on Sixth Street and currently working on Hamner Avenue.

Action Plan #8: “Increase effectiveness of Code Enforcement by making sure that every code case is closed within twelve months or is being handled by a City prosecutor.” The City Manager and Code Enforcement staff meeting monthly to review the status of open claims and determine appropriate follow-up actions. This has resulted in many cases being closed in a timely manner.

Strategic Direction #5: “Public Safety – Improve the quality of life by enhancing public safety services.” The dedicated traffic deputy position has been filled and now conducting consistent traffic enforcement in the City.

Action Plan #3: “Add one full-time Sheriff’s Community Service Officer to the front lobby of the Sheriff’s Office to provide full business hour access for residents and visitors.” A

dedicated Community Services Officer has been added to the department to free up time for the Special Enforcement Team to carry out more law enforcement duties.

Action Plan #4: "Complete analysis and provide recommendations for implementation on how to secure public facilities and buildings." Controlled gate access has been installed at the City Corporate Yard. Improvements have been made to the Sheriff Department's gates. Plans for securing City Hall have been developed pending approval of funding by the County Oversight Committee and the State Department of Finance.

Action Plan #5: "Complete all actions necessary to update City Emergency Operations Plan including training, development of checklist, communication protocols with residents and staff." The Emergency Operations Center computers and related systems have been upgraded, and system backup procedures have been implemented, including back up to the cloud. The City's Emergency Operations Procedures Manual was completed and approved by the County, State and Norco City Council.

Mayor Pro Tem Grundmeyer commented that the City's social media platforms are one-way communications and inquired if the Strategic Plan will reflect the possibility of two-way communications. City Manager Okoro stated that there has been discussion in the past and that staff continues to look at options. City Clerk Link added that two-way communications would require significant staff time and that posted comments then become public records, which would require additional resources for maintenance of those records. City Clerk Link indicated that options regarding two-way communications will be presented to the Council early next year when comprehensive social media and communications policies are introduced. In the interim, Mayor Pro Tem Grundmeyer suggested that staff use the On the Record video platform to address resident's questions and concerns.

In response to Council Member Hanna's question about security at City Hall, City Manager Okoro indicated that staff has already done some analysis on the security needs, such as protecting the public counter areas. Deputy City Manager Petree added that the evaluation included a need to upgrade the technology for security measures in and around City Hall such as cameras. Council Member Hanna expressed the need to protect front-line employees at the counters.

Council Member Bash recalled when the main form of communication was through inserts in the water bill mailing. He expressed that the City has come a long way in providing various, user friendly platforms for residents to get information, and thanked staff for the improvements. Council Member Bash said he is excited about the On the Record video series.

Mayor Hoffman thanked City Manager Okoro for the refunding of bonds related to the Community Facilities Districts, which has saved some residents money. Mayor Hoffman also thanked staff for the Capital Improvement Projects module on the website, which

gives residents a wealth of information on what projects are taking place throughout the City. He added that communications has improved significantly over the past five years.

Public Comments:

Daniella Segovia commented on social media and suggested the use of the On the Record series to communicate with residents on important issues. Ms. Segovia said that one important issue coming up is the Citizen's Oversight Committee related to Measure R and it would be helpful to use On the Record to communicate how the Committee will be established.

City Manager Okoro indicated that the steps regarding the duties of the Citizen's Oversight Committee, the selection process, qualifications, etc., will be established through a public process. Residents will have the opportunity to provide input. The City will use the On the Record platform, in addition to other communications, to inform residents on the process.

M/S BASH/NEWTON to receive and file the 2018 progress report of the City of Norco 2016 Strategic Plan. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

7. PUBLIC HEARINGS:

- A. **Ordinance No. 1043, First Reading.** An Ordinance of the City Council of the City of Norco Authorizing the Implementation of a Community Choice Aggregation Program. (*City Manager*)

City Manager Andy Okoro reported that on October 10, 2018, the Western Community Energy (WCE) Board of Directors authorized the preparation of Implementation Plan (Plan) that will be submitted to the California Public Utilities Commission (CPUC) in late December. In order to submit the Plan, each of the member agencies must adopt the Community Choice Aggregation (CCA) Ordinance by the end of 2018. Adopting the Ordinance does not affect the City's ability to withdraw from WCE if the City concludes that it is not the right thing for the community. The Ordinance is just the next step in the process and allows WCE to submit a complete Plan to the CPUC for certification in order to secure a spot in the April 2020 potential launch if WCE Board determines that CCA is feasible.

Mayor Hoffman stated that the City of Norco, along with other participating cities, are proceeding carefully to ensure that this process has been thoroughly vetted.

In response to Council Member Hanna, City Manager Okoro stated that adoption of the Ordinance does not make the City a permanent member. Even if the City decides to officially join, the City as well as residents, have the option of opting out of the program.

In response to Council Member Newton, City Manager Okoro stated that he did not have precise information on the number of agencies joining but that cities within Riverside County as well as outside of the County can join.

Mayor Hoffman indicated that public comments were received by a resident via email and requested that those comments be included in the minutes as part of the record (see attachment).

Mayor Hoffman opened the public hearing and requested the presence of those wishing to speak on this matter. With no one wishing to speak, Mayor Hoffman closed the public hearing.

M/S HANNA/BASH to adopt Ordinance No. 1043, for first reading, authorizing implementation of a Community Choice Aggregation Program, and schedule the second reading for December 5, 2018. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

B. Confirming Costs for 2018 Tumbleweed Abatement. (*Fire Battalion Chief*)

Battalion Chief Scott Lane reported that the City's weed abatement contractor has completed the removal of tumbleweeds from vacant properties whose owners failed to abate. The Notices to Abate Tumbleweeds were mailed on August 1, 2018, pursuant to City Council's declaration on March 7, 2018 that seasonal, recurring tumbleweeds and hazardous vegetation constitute a public nuisance. The deadline to comply with the abatement notice was September 16, 2018.

The 2018 Tumbleweed Abatement Report of Costs shows both the contractor's cost and the Fire Department's administrative fee. Property owners will be invoiced for these costs; and if not paid, property liens will be assessed through the Riverside County Auditor-Controller's Office.

Mayor Hoffman opened the public hearing and requested the presence of those wishing to speak on this matter. With no one wishing to speak, Mayor Hoffman closed the public hearing.

M/S BASH/HANNA to adopt Resolution No. 2018-64, confirming the report of costs for abatement of tumbleweeds and hazardous vegetation as a public

nuisance and imposing special assessment liens on vacant parcels within the City. The motion was carried by the following roll call vote:

AYES: BASH, GRUNDMEYER, HANNA, NEWTON, HOFFMAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

8. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS

Council Member Hanna inquired about the traffic signal timing on Hamner Avenue and the number of complaints received by residents. Director Blais stated that due the construction on Hamner Avenue, the loops have been cut and there is no sensors detecting vehicles. The timing will be adjusted once the paving has been completed, which should occur by December 15.

As a result of public comments, Council Member Newton requested that the City Clerk provide information through The Norco Newsroom and other communication platforms regarding the public meeting process.

In response to Mayor Hoffman's question about replacing fire hydrants, Director Blais stated that all fire hydrants are being replaced due to age.

Mayor Hoffman thanked staff for their work in providing a superb Thanksgiving event at the Senior Center.

Fire Battalion Chief Scott Lane thanked Public Works staff for the various projects such as paving, new fire hydrants, and the Emergency Vehicle Preemption programming on Sixth Street. These projects are major improvements to public safety. Battalion Chief Lane provided an update on the fire incidents throughout the State and that flooding and potential mudslides warnings will be issued for the recent burn areas.

ADJOURNMENT

Mayor Hoffman adjourned the meeting at 8:36 p.m.

Cheryl L. Link, City Clerk

Attachment: Public comments via email from Kevin Seeger regarding Item 7.A.