



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING AGENDA**

**Monday, June 1, 2020
City Council Chambers, 2820 Clark Avenue, Norco, CA 92860**

The Public is requested to wear face coverings and practice social distancing to ensure the health and safety of the public, the commission and staff.

CALL TO ORDER: 6:00 P.M.

ROLL CALL: Gary Schonne, Chair
Jim Pollard, Vice Chair
Michael Thompson, Commission Member
Sherry Walker, Commission Member
Michael Williams, Commission Member

PLEDGE OF ALLEGIANCE

TO BE READ BY THE CHAIR: *“All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council.”*

1. **PUBLIC COMMENTS:** *This is the time when persons in the audience wishing to address the Commission regarding matters not on the agenda may speak. Please complete the speaker card in the back of the room and present it to the City Clerk so that you may be recognized.*
2. **APPROVAL OF MINUTES**
 - A. Streets, Trails and Utilities Commission Regular Meeting Minutes of February 3, 2020.
Recommended Action: Approval (Director of Public Works)
3. **DISCUSSION / ACTION ITEMS**
 - A. Trail Fencing Replacement Locations FY 2020-21 – Oral Discussion (Public Works Director)
4. **COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS**

ADJOURNMENT

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in this meeting, please contact the City Clerk's office, (951) 270-5623, at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 ADA Title II). Staff reports are on file in the Public Works Department. Any writings or documents provided to a majority of the Streets, Trails and Utilities Commission regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue during normal business hours. The meeting is recorded.



**CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
DRAFT MINUTES**

**Monday, February 3, 2020
City Hall, Conference Rooms A & B, 2870 Clark Avenue, Norco, CA 92860**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Gary Schonne, Chair
Jim Pollard, Vice Chair
Michael Thompson, Commission Member
Sherry Walker, Commission Member
Michael Williams, Commission Member

PLEDGE OF ALLEGIANCE Commission Member Williams

1. PUBLIC COMMENTS:

Tim Scott, resident of Chestnut Drive, stated his concerns regarding safety on the trails located on busier streets and on backyard trails. He requested the commission consider recommending installation of a horse trail along the front of the properties on the north and west side of Chestnut Drive; and also consider including backyard trails in the trail maintenance budget.

2. APPROVAL OF MINUTES

A. Streets, Trails and Utilities Commission Regular Meeting Minutes of December 2, 2019.

Recommended Action: Approval (*Director of Public Works*)

Vice Chair Pollard stated a correction on Page 2 of the minutes. He stated the rise in the grade of Mountain Avenue near First Street is a safety concern and needs to be addressed when the property is developed.

M/S Thompson/Walker to approve the Streets, Trails and Utilities Commission Regular Meeting Minutes of December 2, 2019 as amended; the motion was carried by the following roll call vote:

AYES: SCHONNE, POLLARD, THOMPSON, WALKER, WILLIAMS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

3. DISCUSSION / ACTION ITEMS

A. Sixth Street Trail Fencing Replacement Project Discussion – Director of Public Works

Director Blais presented the discussion regarding replacement of the trail fencing along Sixth Street. He stated the Measure R Citizens' Oversight Committee discussed the different options, approved of either option, and requested input from the STUC Commission. Director Blais recommended replacing the outer fencing only, as stated in the city standard, and noted inner fencing may be added at a later date.

Chair Schonne inquired if the city would be allowed to use the funds for trail fencing in other parts of the city if the inner fencing is not included at this time; and if volunteer groups could be used to remove the current wood fencing. Director Blais responded. Chair Schonne stated he prefers having fencing

on the both sides of the trail.

Vice Chair Pollard stated he is in favor of the double fencing. He noted the cost of the fencing would most likely increase if we chose to do it at a later date.

Commission Member Walker noted in the past funding has always been an issue. She stated if it were not an issue, she would prefer to see Sixth Street set apart with double fencing. She inquired if the funds could be used toward trees if not all of the funds were used. Director Blais responded.

Commission Member Thompson stated his concern is safety and noted some of the current hazards. He stated his support of placing the fencing on the inside and outside of the trail.

Commission Member Williams stated safety concerns and his support of installing fencing on the inside and outside of the trail. He inquired if there is a time limit to use the funds. Director Blais responded.

Commission Member Walker inquired why pavers are no longer allowed within the trail. Director Blais responded.

Chair Schonne opened the discussion to the public.

Bill Naylor stated in the past he had voted for outer fencing due to limited funds. In regards to the wood trail fencing that is being removed, he stated his volunteer group has enough stored for a couple of years. He stated the majority of people he has spoken with are concerned about not having an inner fence however; a few of the commercial businesses would prefer to have outer fencing only. He inquired if the double fencing would continue to Crestview Drive. Director Blais responded.

Elodie Moore stated she is happy to hear the commission is in support of inner and outer fencing. She stated she prefers wood fencing to vinyl fencing. She noted horses feel safer when there is fencing on both sides.

Terri McCluskey stated she also prefers wood fencing to vinyl fencing. She stated her concerns regarding safety and noted she prefers dual fencing even if it is vinyl.

Chair Schonne brought the discussion back to the commission.

In response to the public comments, Director Blais stated vinyl fencing is the new city standard however, the standard could change in the future if City Council chooses to.

M/S Thompson/Schonne to recommend approval of the Sixth Street Trail Fencing Replacement Project, with both inner and outer fencing, only within the business corridor ; the motion was carried by the following roll call vote:

AYES: SCHONNE, POLLARD, THOMPSON, WALKER, WILLIAMS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- B. Letter from Economic Development Advisory Council regarding equestrian trails on Sixth Street – Director of Public Works

Director Blais presented the letter received from the Economic Development Advisory Council regarding the high volume of traffic on Sixth Street.

Chair Schonne stated his concerns regarding public safety on Sixth Street and noted the disregard for traffic laws.

Commission Member Thompson inquired about placing a deputy or ghost car on Sixth Street.

Commission Member Williams stated we are here to look out for the best interest of the city. He suggested placing limitations on truck traffic and other actions that may slow traffic.

Director Blais referenced a recent speed survey and stated enforcement helps but there is a cost involved.

Chair Schonne suggested using photo radar. Director Blais stated the speed signs flash in red and blue and will get the attention of drivers.

Chair Schonne opened the discussion to the public.

Terry McCluskey stated her concerns regarding traffic and suggested placing a deputy. She also suggested using “Horsetown USA” to somehow bring attention to traffic safety.

Bill Naylor stated he is happy to hear about some of the measures being taken. He stated he does not want to see Measure R money go towards traffic officers and encouraged the commission to inquire about adding officers at budget time

Chair Schonne brought the discussion back to the commission.

Vice Chair Schonne inquired about the possibility of painting a horse on the street only on Sixth Street. Director Blais responded.

Commission Member Walker suggested placing a message on the overhead sign on Sixth Street. Director Blais stated he would inquire with the Communications Manager.

Commission Member Williams inquired if a letter would be sent in response. Director Blais responded.

- C. Discussion regarding alternate trail material in residential driveways (oral discussion)
– Director of Public Works

Director Blais presented the discussion regarding alternate trail material in residential driveways. He stated the trail maintenance contractor has come across unauthorized materials within the right of way and has had to work around them. He requested input from the Commission.

The discussion continued regarding the types of materials found within the public right of way.

Commission Member Thompson suggested allowing the two-foot ribbons and Nextpave as an option. Director Blais responded.

Chair Schonne opened the discussion to the public.

Tim Scott stated he agrees with DG only.

Bill Naylor stated he prefers DG and feels unauthorized material should be removed, noting the different materials shown are a maintenance nightmare. He stated he would like to see the commission agendize lifting the moratorium on pavers.

Terri McCluskey inquired if the material being discussed is only in the horsetrail. She also inquired if the truncated domes are required by law. Director Blais responded.

Chair Schonne brought the discussion back to the commission.

Commission Member Walker stated the reasons she would prefer not to have pavers within the horse trail.

Commission Member Thompson inquired if the pavers and asphalt cause an issue with maintenance. He stated he would prefer the unauthorized material be removed but would also like to see if there is an alternative.

M/S SCHONNE/WILLIAMS to recommend continuing with the existing code, with no changes, in regards to alternate trail materials; the motion was carried by the following roll call vote:

AYES: SCHONNE, POLLARD, THOMPSON, WALKER, WILLIAMS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- D. Discussion regarding revising the starting time for future meeting to 6:00 P.M. –
Director of Public Works

Director Blais presented the discussion regarding revising the start time to 6:00 P.M for future meetings and requesting input from the commission.

M/S SCHONNE/POLLARD to recommend approval to revise future meeting start time to 6:00 P.M. for the Streets, Trails and Utilities Commission as proposed; the motion was carried by the following roll call vote:

AYES: SCHONNE, POLLARD, WALKER

NOES: THOMPSON, WILLIAMS

ABSENT: NONE

ABSTAIN: NONE

4. COMMISSION/SUBCOMMITTEE/STAFF COMMUNICATIONS:

Commission Member Walker thanked staff for cleaning up the tumbleweeds.

Commission Member Williams stated the trail sign was replaced on Valley View Avenue. He stated he would like to make a motion to agendize the paver discussion for a future meeting. The motion failed due to a lack of a second.

Vice Chair Pollard stated the street sign is missing on the southeast corner of Parkridge Avenue and Second Street.

Chair Schonne inquired if there is a portion of the code that will not allow him to maintain the trail in front of other people's homes. Director Blais responded.

Commission Member Thompson stated there is a street project being presented to City Council at their next meeting and he feels it should have been brought before the commission prior to going to City Council.

ADJOURNMENT: Chair Schonne adjourned the meeting at 9:19 P.M.