



**MINUTES**  
**CITY OF NORCO**  
**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS-2820 CLARK AVENUE**  
**JUNE 11, 2007**

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1. CALL TO ORDER: Co-Chair Hallam called the meeting to order at 6:30 p.m.
2. ROLL CALL: Commissioners Presents: Boyle, Hallam, Holder and Wagner  
  
Commissioners Absent: Bash  
  
Staff Present: Director Brian Petree, Superintendent Michelle Anglin, Supervisor Brandi Potter, Executive Secretary Jo Ann Dickson and Minutes Clerk Jo Ann Galluccio
3. PLEDGE OF ALLEGIANCE: Commissioner Wagner led the Pledge of Allegiance
4. PRESENTATION/S  
A. None
5. PUBLIC COMMENTS: None
6. **ACTION ITEMS**

A. Review of the Conceptual Equestrian Helmet Ordinance – Superintendent Anglin

Superintendent Anglin read to the Commission addressing the concept of an Equestrian Helmet Ordinance to be created which will provide safety standards and guidelines to facilitate the reduction of head injuries resulting from horseback riding accidents. She is requesting approval of the Equestrian Helmet Ordinance and approval recommendations regarding such ordinance which will be forwarded to City Council for consideration.

Superintendent Anglin asked if the Commission wished to dialog with staff regarding the ordinance and muddle through this once again, so we can get a consensus as to where we can go and bring forward a recommendation to Council.

Director Petree commented that Council asked the Streets Control Commission and Parks and Recreation Commission to take a look at this ordinance and bring it to them with a recommendation. He said Commission's comments tonight will be forwarded to the Streets and Trails Commission. He said they meet the first Monday in July 2007 and will provide a recommendation to City Council.

Vice Chair Hallam asked for discussion from the Commissioners.

Commissioner Holder stated to push forward and go ahead with the recommendation as the changes we made in the past; so that the 18 years old and under can wear a helmet; try to figure out a public area that we can go ahead and say these are all the new places; that we are going to have the helmet issue. She wants the Commission to either narrow it down very finely or tell the Council, we don't want to do it.

Commissioner Boyle thinks it is important to look at the facts that we have about helmets. He has seen head injuries from his past and they're very difficult to deal with. He says it's also very difficult for families to deal with it too. He thinks when it comes to safety; he feels the Council has to look at the safety of our kids. He thinks it's important to go forward at this point in time and pass this on to the City Council. Commissioner Boyle would only like to change in the ordinance (Section 9.56.30 Enforcement) would be that where it says that they may impose safety seminar. He states if this does not deter people from not wearing a helmet; he would like to change it to say a fine and a safety seminar, whether than an optional.

Vice Chair Hallam stated that children under age would not follow the rules and will not wear a helmet because it is not "cool" and stated it's like enforcing bicycle helmets, many do not wear them. He said if the kids are willing to do it, he recommends the ordinance be forwarded to Council.

Commissioner Wagner commented that she was ready to make a motion and push this forward to Council.

Vice Chair Hallam asked the public for their comments.

**Barbara Brown, P.O. Box 303, Yorba Linda, CA 92885** – She noted that she appreciated the thought with the exemption being were groups with a permit at Ingalls Park; that would make their life happier and easier. And she appreciates it.

**M/S: Wagner/Hallam to forward to Council.**

AYES: Boyle, Hallam, Holder, Wagner

Superintendent Anglin asked to clarify the changes in the ordinance.

Commissioner Boyle comments **Section 9.56.30 Enforcement** should say fine of \$100 dollar plus a required safety seminar; delete the bottom where it says "may impose safety seminar".

Vice Chair Hallam stated that they will send this to City Council for approval and Streets and Trail Commission will review it. If the Council approval does go through; City Council will act on it.

### **COMMITTEE REPORTS**

7. A. Wayne Makin Snack Bars Update – Superintendent Anglin

Superintendent Anglin stated that construction documents for the Wayne Makin Snack Bars and Restrooms Renovation Project have been finalized and approved. Results will be forwarded for City Council in July for award of contract. Estimated time of project completion is December of 2007.

She noted that youth sports organizations have been kept abreast of the status of the project and have provided outstanding cooperation and support through this process. NJAAF has made arrangements for temporary concession during the project. She states that it should not be impacted.

B. Equestrian Safety Information Handout – Superintendent Anglin

Superintendent Anglin is including the attached FAST FACTS Equestrian Safety flyer in the upcoming quarterly brochure and city newsletter. She stated that they are also working closely

with Norco Horseman's Association (NHA) to provide equestrian safety workshops and seminars in the community.

She stated there is a meeting scheduled for Monday morning at 10:30 am with Norco Horseman's Association (NHA) and Staff. At the meeting they will be moving forward with incentive gifts for these workshops and forward as pass discussions.

Commissioner Wagner commented that she thought it was very good and glad we are getting it out the right away.

### **CONSENT CALENDAR**

8. APPROVAL OF MINUTES – May 14, 2007  
Abstract Workshop Minutes – June 4, 2007

### **M/S Boyle/Hallam motion to approve the Minutes and Consent Calendar.**

AYES: Boyle, Hallam, Holder, Wagner

9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.10

Director Petree stated that they are close to completing the 5<sup>th</sup> project and also completing their junior 5<sup>th</sup> projects; one being a community center where they had some old fencing that was removed. He said they are finishing up this week's Community Center fencing project.

### **COMMISSION INFORMATION**

10. CITY COUNCIL APPROVAL ITEMS
  - A. None

### **END OF CONSENT CALENDAR**

11. COMMISSION ONGOING BUSINESS
  - A. Ingalls Park
  - B. Animal Shelter Expansion
  - C. Pikes Peak Park

Vice Chair Hallam wanted to congratulate everyone regarding Pikes Peak Park for a good job for making it look so good. He asked what the opening date of Pikes Peak Park was. It is August 11, 2007. Hallam asked if everyone could be there for opening date. Director Petree stated that at the time of the opening of the Pikes Peak Park, there will be a picnic and the first Annual Horseshoe Tournament.

- D. 122 Acre Development
- E. Walking Horse Estates / SunCal / Norco Ridge Ranch-Park Improvements
- F. Cultural and Fine Arts Programming
- G. Teen Programming and Teen Center
- H. U.N.L.O.A.D. Program
- I. Snipes Park Skate Park

Commissioner Boyle asked if there was an update at this point about the Snipes Park Skate Park.

Director Petree commented not at this point. He stated other then we initiated things that kept improvement of future fiscal years for conceptual development; we will continue to look at this

project. He said they will continue conceptual outlines on this project and see what they will end up with.

J. Norco Hills Conservancy

Vice Chair Hallam asked when the issue of Ingalls Park will be discussed in the future.

Director Petree stated that the issue of Ingalls Park will be continued for the June 20 meeting and the Council will take up that action for that discussion.

12. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**

13. **OTHER MATTERS**

A. 4<sup>th</sup> of July Jamboree - Verbal Update

Director Petree reported Council at the last meeting took action to allow alcohol to be sold at the 4<sup>th</sup> July Celebration. He states that last year Council took action to not, this year they had a request from the Lions Club for reconsideration. Council did approve it. The Lions Club has committed to look at confining the former skateboard park to be a beer garden area. This was also approved by Council.

| The Director has an update for the Community Center based on what legislation is coming in to effect in January 2008, and states that we are looking into 2007 more likely to be our last year there. He noted the shell size for reduction is the area spotting for fall out is going to increase and is going to reduce the shell size for us. We already reduced from 4 inches to 3 inches. This eliminates the location.

Commissioner Boyle asked Staff set type of activities that will take place; suggested to have a reptile show. He said kids love those types of shows especially ages like 10 or 12 years old.

Superintendent Anglin stated there will be free scuba lessons at the event; rock wall; etc. This is pending right now because of alcohol in the park, this plan came before the alcohol was again permitted to be sold in the park. She said the kids events will be scheduled from 9am to 1pm along with stage entertainment, etc. And the Lions Club will also be serving the food this year.

| Superintendent Anglin stated Staff has looked at all types of alternatives sites within the park because we are limited with the location of certain activities due to the fireworks fall- out range.

B. Strategic Planning Workshop (Continuation)

Director Petree reported and presented a slide show and reviewed the information with the Commission.

Vice Chair Hallam commented that work "diversity" means something else.

| Activities need to touch every child to keep them off the street so the word "diversity" should be used as much as possible when describing the activities for the community.

Commissioner Wagner commented regarding the values and the goal...Diversity and cultural arts is not mentioned a lot in the draft. Two of the things in the values she thought we really wanted to include were create a positive image of the community through Parks, Facilities, Trails, Parkways and Open Space; Embrace, Promote and Protect the Equestrian and Animal Keeping Lifestyle.

Director Petree stated a mission statement is a challenge trying to put all the right words in one statement.

Commissioner Holder agrees that diversity should be added more and sees something that addresses the equestrian lifestyle. She said she think it would be a good idea to go back and look at this.

Superintendent Anglin suggest emailing the statement to Commission and they can make suggestions, return back to Staff, so we can move on to the Vision Statement.

Commissioner Wagner asked what the difference is between a Mission and Vision Statement.

**Deborah Worley, 1015 2<sup>nd</sup> St, Norco**, she commented about the word "service" should have an "s" at the end of the word. She applauds the commission in what they are working with the (DRAFT) Department Vision Statement.

Vice Chair Hallam asked Commission and staff if there were anymore questions or concerns.

#### **ADJOURNMENT**

**M/S: Hallam motion to adjourn at 7:35pm to the next meeting on Monday, July 9, 2007  
6:30 p.m.**

**AYES: Boyle, Hallam, Holder, Wagner**

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JoAnn Galluccio, Minutes Clerk