

CITY OF NORCO



ADOPTED BUDGET

Fiscal Year

2008

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CITY OF NORCO

Fiscal Year 2008



Mayor's Budget Message

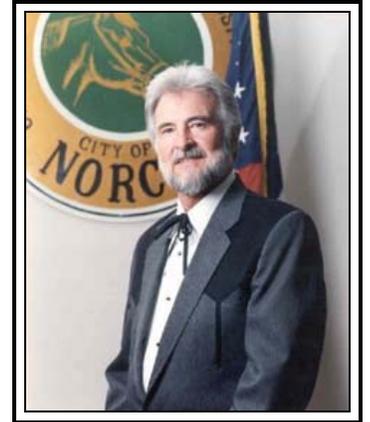


CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

To the Citizens of Norco:

As your Mayor, I am pleased to present to the citizens of Norco the Budget for Fiscal Year 2007-08. It is with great pride that we can report that the operating budgets for the City and the Norco Redevelopment Agency are balanced to enable us to continue the high level of services that citizens of Horsetown USA have come to expect and deserve.



I am also happy to report that the City's General Fund reserves will remain at a level of more that \$7 million to insure adequate resources in the event of an emergency.

Some of the highlights in this Budget are as follows:

- The City's commitment to public safety has been strengthened as two new Deputy Sheriff motor officer positions and an additional Community Services Officer have been added to the force in a cost effective manner. As a result of these additions, and other recent Sheriff Department staffing enhancements, Norco's crime rate has decreased to the lowest levels in five years. Also, the safety of equestrians and motorists on our streets and trails has been enhanced.
- Our City's commitment to public safety is further evidenced as resources have been allocated to the Fire Department to ensure that our firefighters and paramedics are paid salaries and benefits which are comparable to other similar-size cities in the Inland Empire. Our Fire Department is also provided with modern state-of-the-art facilities and equipment.
- Streetscape improvements will be made to promote the western "small town" charm of Sixth Street. These improvements will include the installation of decorative western street lamps and a town clock along Sixth Street, and the replacement of asphalt and concrete driveways in the horse trails with attractive interlocking stone pavers.

CITY COUNCIL

HARVEY SULLIVAN
Mayor

FRANK HALL
Mayor Pro Tem

KATHY AZEVEDO
Council Member

HAL CLARK
Council Member

HERB HIGGINS
Council Member

- Several new commercial projects will be constructed to enhance our City's revenue base and provide local dining and shopping opportunities. Some of the approved projects include a beautiful western La Quinta Inn & Suites hotel, a Hampton Inn hotel, a Boot Barn-anchored center with a steakhouse and specialty market on Sixth Street, and a new Gateway to Horsetown USA Center on Hidden Valley Parkway. In addition, we can look forward to the opening of a new Chick's Sporting Goods and Floor & Décor store in our City.
- A streamlined building permit process, that now includes over-the-counter approvals for many projects, is in place to make it easier for residents to make improvements to their properties.
- Over \$10 million in streets improvement work in our City has been allocated for the 2007-08 fiscal year.
- Upgraded Housing Improvement programs will enable many of our senior citizens to enhance the conditions of existing older homes in Norco, which will contribute to the property values and enjoyment of the participants and the entire community.
- Significant parks improvement projects will be completed including the opening of Pikes Peak Park, as well as long awaited improvements to Ingalls Park and the Wayne-Makin Sports Complex.

I could easily continue on in describing the many service and infrastructure improvements that will be made possible through the allocation of resources in the 2007-08 Budget. All of these enhancements will contribute to a continuation of the high quality of life that we enjoy.

I just want to say that it is truly an honor and pleasure to serve as Mayor of this unique, one-of-a-kind hometown community. Through the combined efforts of our citizens, the City Council and various City departments, we will continue to protect and preserve the rural atmosphere of our residential neighborhoods and our identity and way of life in Horsetown USA

Sincerely,



Harvey Sullivan
Mayor

CITY OF NORCO

Fiscal Year 2008



City Manager's Transmittal Letter



CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

May 16, 2007

Honorable Mayor and Members of the City Council:

SUMMARY

We are pleased to present a Proposed Budget for Fiscal Year 2007-08 that will continue, and in some cases improve, the high level of municipal services that contribute to Norco's quality of life. There is "good news" to report in that the Proposed Budget is balanced for all Funds. Also, the City's healthy General Fund reserve balance (rainy day bank account) will remain intact. However, significant financial challenges remain ahead in the City's ability to further reduce the underlying "structural imbalance" in the General Fund, which is the difference between the projected growth in expenditures and revenues.

As a result of the following issues and commitments made by the City, it is anticipated that the structural imbalance in the budget will grow in future years unless aggressive actions are taken to expand the General Fund revenue base.

Public Safety Commitment to Citizens

In the past two fiscal years, the City Council has taken much needed, bold steps to improve police, fire and paramedic services for citizens. To enhance the quality of fire and paramedic services, the City added two Fire Battalion Chief positions as well as a full-time Fire Prevention Specialist. The City's code enforcement operation has also been strengthened by oversight provided within the Fire Department. In order to recruit and retain quality professional fire personnel, the City recently negotiated a four-year labor agreement with the objective of keeping salaries and benefits competitive with similar-size cities in the Inland Empire. Also, state-of-the-art facilities to house the Fire Department have been built entirely with Redevelopment funds, which include the headquarters Fire Station No. 22 on Sixth Street and the recently reconstructed Fire Station No. 21 on Corydon Avenue.

To improve police presence and coverage, reduce response times and increase traffic safety, the City has added six sworn Sheriff Deputy positions including a Sergeant. Another civilian, non-sworn Community Services Officer position has also been added to the force. These staffing additions have provided big dividends as both violent crimes and property-related crimes have decreased to their lowest levels in five years. Also, response times to priority-one emergency calls have decreased. In addition, the number of traffic citations issued last year reached an all-time high, resulting in enhanced safety on our streets and trails for motorists, equestrians and pedestrians. Finally, in order to provide improved facilities for Sheriff's Department personnel, the City Council has approved plans for the Norco Sheriff Station Expansion project in the Civic Center complex.

The enhancement of public safety resources and service levels has been accomplished through proactive measures including grants, organizational restructuring, and renegotiated contracts with the County and the City of Corona. However, significant cost increases will ultimately be incurred in the future. In Fiscal Year 2007-08, two of the new Sheriff Deputy positions are funded by grants and a Community Service Officer is also partially funded by a grant. As the grants expire

CITY COUNCIL

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Council Member

in Fiscal Year 2008-09, and the provisions of the labor agreement with Fire Department personnel are fully implemented in 2011-12, it is anticipated that public safety expenditures in the General Fund will experience significant growth.

Expansion of Park Facilities and Programs

In Fiscal Year 2007-08, the City will assume maintenance of a newly completed Pikes Peak Park facility. Significant improvements will also be made at Ingalls Park and Wayne Makin Sports Complex. With the expansion of Ingalls Park, more activities and events will be scheduled to accommodate the needs of the community. These new facilities and expansion of activities will increase staffing and maintenance costs in the coming years. For example, as the number of activities/events scheduled at Ingalls Park increase, so will the operating costs, which is compounded by the rising costs of energy. These rising expenditures will add to the General Fund structural imbalance unless measures are taken, in some cases, to recover the increased costs from users.

Rising Healthcare Costs

Over the past several years, employee and retiree healthcare premium costs have risen at an annual rate of approximately 10%. To compound this situation, beginning in Fiscal Year 2008-09 under Governmental Accounting Standards Board (GASB) Statement No. 45, the City will need to “pre-fund” the costs of Other Post Employment Benefits (OPEB) including healthcare costs. When the provisions of this mandate are implemented in Fiscal Year 2008-09, the City will need to move away from the current practice of paying for retirees’ healthcare costs on a “pay-as-you-go” basis to pre-funding the full actuarially determined amount of post employment healthcare costs. It is projected that this cost will be substantially more than the amount that is currently budgeted annually to fund retirees’ healthcare costs. Shortly, the City will be engaging the services of an actuary to determine the City’s exposure to the requirements of GASB 45. The rising cost of healthcare premiums and the implementation of GASB 45 will undoubtedly expand the structural imbalance in the General Fund budget.

Sluggish Sales Tax Receipts

Over the last three fiscal years, the average annual rate of growth in sales tax receipts has been less than 2%. This annual growth rate is substantially lower than that in the County of Riverside and the state as whole. With the current weakness in domestic auto sales, it is anticipated that City’s sales tax receipts will likely be flat to less than 3% in growth, again substantially less than the projected increases in the region and state. Given that sales tax receipts make up over 38% of the General Fund revenues, it is anticipated that the rate of overall General Fund revenue growth will be substantially lower than the rate of expenditure growth. Thus, as the percentage of the City’s revenues derived from sales tax decreases, the structural budget imbalance in the years ahead will likely increase.

Diminishing Residential Construction and Sales

At the peak of building activities in Fiscal Year 2003-04, the City generated almost \$2.2 million from planning, building and engineering fees. By the end of Fiscal Year 2007-08, the amount is projected to have fallen to \$700,000. In addition, over the past three fiscal years, assessed values have risen significantly in the City as result of new construction and most importantly due to real property sales and transfers. This, along with the recent elimination of property tax shifts to the County Education Revenue Augmentation Fund (ERAF), has resulted in increased property tax revenues to the General Fund. However, in recent months, property sales have significantly slowed in the City. Therefore, it is anticipated that any growth in property tax revenues will be minimal at best. Obviously, this trend will also contribute to the budget shortfall in future years.

Budget Balancing Strategies for Fiscal Year 2007-08

Several “budget balancing strategies”, which are discussed below, were necessary to eliminate a shortfall of more than \$500,000 in the proposed General Fund budget. Some of these “stop-gap” actions will permanently reduce expenditures while others are “one time” revenue enhancements or expenditure avoidance. These actions, which are in addition to the measures that have previously been taken over the past three fiscal years, include:

1. **Personnel Adjustments.** As a result of a significant decrease in activities in the Building & Safety Division, the Proposed Budget includes the elimination of a Building Operations Support Coordinator/Senior Counter Technician at the beginning of the fiscal year and one Building Inspector position beginning in November 2007. These actions will reduce expenditures by \$116,000 in Fiscal Year 2007-06 and by \$150,000 annually in Fiscal Year 2008-09 and beyond.
2. **Investment Earnings.** The Proposed Budget includes an additional \$60,000 in investment earnings expected to be derived from investing the proceeds of asset sales which are deposited in a Special Asset Revenue Fund. It is anticipated that investment earnings derived from the Special Asset Revenue Fund will be an ongoing revenue source to the General Fund for years to come.
3. **Elimination of \$50,000 in Annual Set-Aside for Facilities Replacement.** The General Fund currently has a total of \$1 million designated for future projects and facilities replacement in addition to \$4.1 million designated for emergencies. Staff believes that these resources are sufficient to meet future unforeseen emergencies and facilities replacement not funded through the Capital Improvement Program (CIP) budget. Consequently, it is proposed that \$50,000 in annual set-aside for facilities replacement be suspended indefinitely.
4. **Carry-Forward.** Finally, due to aggressive expenditure controls and a spending freeze on non-essential items for the last quarter of Fiscal Year 2007, it is estimated that \$300,000 will be saved from Fiscal Year 2006-07 appropriations. This amount will be carried forward to Fiscal Year 2007-08 to help balance the budget.
5. **Norco Animal Shelter Voluntary Donation Campaign.** While no revenues have been included in the Proposed Budget for this item, staff plans to embark on a campaign to solicit tax deductible donations from residents and businesses to help defray some of the cost of operating Norco’s Animal Shelter. Such voluntary contributions are commonly solicited and received by animal shelter/humane society operations in communities throughout Southern California. The Animal Control Division budget is over \$632,000 while revenues generated from various fees and licenses total only \$161,000. Under the proposed campaign, residents and businesses will be asked to make voluntary monthly tax deductible contributions through the utility bill. One time cash donations will also be accepted. This will be entirely voluntary and the provision of services will not be based on whether or not a donation has been made.

The following items are also incorporated into the Fiscal Year 2007-08 Proposed Budget

- **Staffing Enhancements.** Due to increased activities and events primarily at Ingalls Park, a 32-hour part-time Parks Maintenance position in the Parks Maintenance Division will be converted to full-time status. Also, the position of Computer Information Service Technician is proposed to be reclassified to Information Technology Analyst to properly reflect the expanded scope and complexities of the position. Finally, one Recreation

Coordinator position will be elevated to the Recreation & Community Services Supervisor level.

- **Special Asset Revenue Fund.** As indicated above, the City has initiated an effort to declare several real properties as surplus to the City's needs in order to sell the assets. The proceeds of each sale will be deposited into a Special Asset Revenue Fund and interested earnings will be transferred to the General Fund to pay for ongoing City operations. As part of the Budget Resolution to be adopted by the City Council, staff will recommend that any future use of principal from this Fund will require a four-fifths (4/5) majority approval the City Council.

Conclusions and Future Outlook

An examination of key indicators reveals that the City's financial condition has improved considerably in recent years. For example, three years ago the City was confronted with a projected General Fund budget deficit of well over \$2 million. Today the proposed General Fund budget for the 2007-08 Fiscal Year is balanced, albeit with recognition of an underlying "structural imbalance" between recurring revenues and expenditures of approximately \$500,000. Moreover, at the end of Fiscal Year 2003, the General Fund reserve balance was identified as only \$4.2 million. Today the General Fund reserve balance is nearly \$7.8 million. Each of the City's other funds have also seen similar improvement. Most notably, the condition of the Water Fund has greatly improved to the point that the Fund will emerge out of deficit in FY 2007-08 for the first time in several years.

While these improvements are significant, there is reason to be concerned and cautious about the future. Given the certainty of ever-increasing costs to maintain existing service levels, it is imperative that additional sources of revenue be developed. As stated in the *Strategic Plan*, the key to expanding the City's revenue base is "economic development" along Norco's established commercial corridors. Failure to generate additional income to bridge the gap between the growth of expenditures and revenues will ultimately result in reductions in service levels and quality of life for citizens.

Fortunately, in recent years the City Council has taken strategic, proactive measures to facilitate economic development through implementation of the Hamner Avenue Corridor Study and the approval of several important projects. Some of the most significant approved projects include the Hampton Inn and La Quinta Inn & Suites hotels on Hamner Avenue, the Norco Country Center on Sixth Street, two new major retailers (Chick's Sporting Goods and Floor & Décor) in the former Stacks Furniture building, and the new Gateway to Horsetown USA center at Hidden Valley Parkway at the I-15 Freeway. In addition, the Council has authorized the establishment of the Special Asset Revenue Fund through the sale of surplus assets. These approvals along with several other immediate and future revenue enhancement opportunities *must* be realized to keep the City fiscally solvent and prosperous.

During 2007-08 and beyond it will be crucial for the City to continue its current focus on quality economic development along the community's established commercial corridors (i.e., Hamner Avenue, River Road and Sixth Street) in order to generate revenues to pay for services to residents. In addition, the City must continue to be vigilant in limiting General Fund expenditures and frugal in its approach to organizational growth. By doing so, we are optimistic that Norco will be able to preserve the rural atmosphere of its residential neighborhoods and continue to enjoy its unique identity and lifestyle as Horsetown USA.

SIGNIFICANT BUDGET ASSUMPTIONS

Developing the Proposed Budget for Fiscal Year 2007-08 requires certain assumptions and estimates regarding revenues and expenditures. These estimates and assumptions are based on the best available information at the time the Budget is developed for City Council review. In most cases, estimates are based on historical information with assumptions made as to how the historical information might change during the budget year. With time, actual changes may be different from these assumptions resulting in favorable or unfavorable budget variances.

The following are the key budget assumptions used to generate the Proposed Budget:

1. The impact of the constitutional amendment (Proposition 1A) approved by the voters that limits the state's ability to take away local government revenue has been favorable to the City's budget. In Fiscal Year 2006-07, this Proposition has saved the RDA \$.7 million and resulted in additional property tax revenues of \$.3 million to the City. It is anticipated that this will continue in Fiscal Year 2008 and beyond.
2. The Proposed Budget provides full funding for all the new Sheriff positions added to the City's force over the last two years. It also provides funding for all negotiated salaries and benefits changes.
3. Overall, General Fund revenues are projected to grow by 4.6% over the FY 2007-08 estimated year-end amount while expenditures are projected to grow by 5.9%. Projected specific changes to General Fund major revenue and expenditure categories are detailed as follows:
 - Property tax revenues are projected to increase by 6.5 percent based on estimated net changes in assessed valuation. This increase assumes that the elimination of ERAF III will continue in FY 2007-08. It is important to note that while overall assessed values are projected to increase by over 13.3 percent, supplemental taxes are projected to decrease by 12.5 percent over the FY 2006-07 amounts due to anticipated decreases in property sales.
 - Sales tax revenues are projected to increase by 3 percent. This amount is lower than the 4.85 percent anticipated growth statewide. The City's projected growth is lower because of heavy reliance on sales tax derived from domestic automobile sales. The City's sales tax consultant (HDL) has been reporting that automobile sales in the City have been declining over the last few quarters.
 - Overall Motor Vehicle License Fee (VLF) receipts are projected to increase by 4 percent over the FY 2006-07 estimated year-end amount.
 - Transfers into the General Fund are expected to increase by 17.5 percent due to one-time recognition of \$125,000 from an insurance reimbursement and an anticipated ongoing transfer of \$60,000 of investment earnings from the newly established Special Asset Revenue Fund.
 - Community Services and Recreation Program revenues are projected to increase by 13 percent due to an increase in revenues from the Wee-People Program and one-time recognition of bleacher revenues to cover additional one-time costs at Ingalls Park. Wee-People Program revenue increases are

from rate adjustments to cover estimated overhead cost allocated to the program.

- Other major General Fund revenue categories, which are mainly from user fees, are expected to remain relatively flat from FY 2006-07 levels.
4. Salaries and benefits are projected based on known and estimated cost increases for health insurance, retirement contributions, salary step increases and market equity adjustments for safety employees. The cost of pension contributions for miscellaneous employees includes the additional cost of converting to the 2.7% at 55 retirement formula.
 - Budgeted salaries include scheduled step adjustments for eligible miscellaneous personnel and an average of 4.7% market equity adjustment for fire safety employees. This Budget does not include cost-of-living adjustments for miscellaneous employees during the 2007-08 Fiscal Year as this was negotiated in exchange for the enhanced retirement formula.
 - PERS retirement contributions are based on FY 2007-08 contribution rates. Contribution costs are calculated using employer contribution rates of 15.672% and 11.344% for safety and miscellaneous plans respectively. FY 2006-07 rates were 10.802% for miscellaneous and 10.148% for safety members. The employer rate for miscellaneous employees includes 4.906% associated with the conversion to 2.7% at 55 retirement formula. It is also to be noted that as a result of this conversion, the employee rate which is also paid by the City will increase from 7% to 8%. Therefore, the net impact of the conversion to total City rate in FY 2007-08 will be 5.906%.
 - Healthcare premium costs were calculated using calendar year 2007 actual premiums for the first half of the fiscal year and a projected 10% increase for the second half of the fiscal year.
 5. Costs of contractual services with the Riverside County Sheriff's Department for law enforcement services are estimated with a 4 percent increase on patrol rates. (Actual FY 2006-07 rates came in at a 3.00% increase over FY 2005-006 rates versus 5 percent increase included in the FY 2006-07 budget.) It is estimated that this favorable rate variance would save the City about \$100,000 in FY 2006-07. These savings are being used to reduce the amount of grant funds used in FY 2006-07, thus, making more grant funds available to fund FY 2007-08 costs.
 6. Operations and Maintenance costs, including services and supplies, utilities, rentals, contractual services are proposed at or below FY 2006-07 levels except for non-controllable items arising out of contractual obligations.
 7. RDA tax increment revenues are projected to grow by 8.5 percent from FY 2006-07 year-end estimated actual receipts. This is based on assessed value information from the County of Riverside.
 8. Interest earnings which represent a substantial amount because of a healthy fund balance are projected using a 4.5% earnings rate.
 9. RDA pass-through tax increment payments to the Corona-Norco Unified School District and other agencies are anticipated to grow at a rate higher than the rate of

growth to tax increment in the operating fund. This is because all pass through payments are deducted from the Operating Fund which receives only 80 percent of gross tax increments.

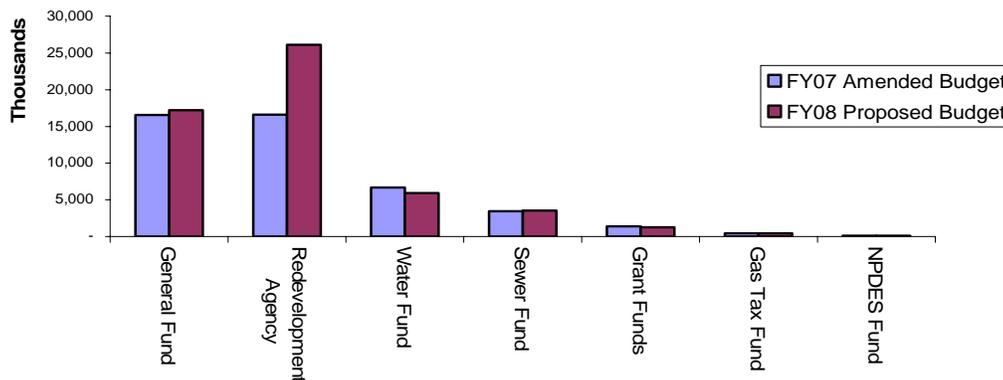
- 10. Water Fund operating revenues are projected to increase by about 4.5% based on the average percentage of rate adjustments to be implemented during the fiscal year. It is assumed that water consumption will be the same as FY 2006-07.
- 11. Sewer Fund revenues are projected to remain flat during the fiscal year.
- 12. Low-to-Moderate Income Housing Fund tax increment like the RDA Operating Fund is projected to increase by 8.5 percent based on the increase in assessed values. Expenditures are projected with the assumption that significant affordable housing projects will be funded during the fiscal year.

BUDGET OVERVIEW

The total proposed operating budget for the City (including RDA) for FY08 is \$54.6 million compared to FY07 amended budget amount of \$45.2 million. Most of the increase is due to anticipated funding in FY08 of several affordable housing projects. The table and chart below provides a quick overview of total City operating budget and provides a comparison between the FY07 amended budget and FY08 Proposed Budget by Fund.

Summary of Expenditures by Fund

<i>Fund</i>	<i>FY07 Amended Budget</i>	<i>FY08 Proposed Budget</i>	<i>Change</i>
General Fund	16,572,691	17,211,037	638,346
Redevelopment Agency	16,590,631	26,106,671	9,516,040
Water Fund	6,687,611	5,914,426	(773,185)
Sewer Fund	3,444,436	3,552,280	107,844
Grant Funds	1,387,813	1,252,286	(135,527)
Gas Tax Fund	426,451	451,207	24,756
NPDES Fund	103,986	105,043	1,057
Total City Operating Budget	45,213,619	54,592,950	9,379,331



Detailed information regarding the differences between FY08 Proposed Budget and FY07 amended budget is provided in the fund section of this budget message.

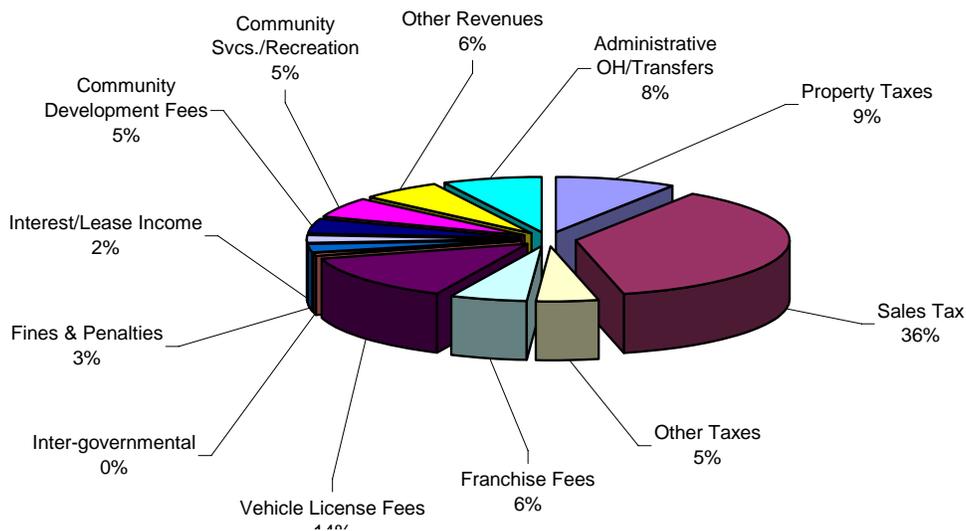
GENERAL FUND REVENUES

General Fund revenues consists of the following broad categories; property, sales and other taxes; franchise fees, vehicle license fees, intergovernmental, fines and penalties, interest/lease income, community development fees, community services/recreation fees, charges for administrative overhead/transfers and other revenues. FY08 General Fund revenues are estimated at \$16.9 million compared to FY07 amended budget amount of \$16.1 million and estimated year-end actual amount of \$16.2 million.

The table and chart below provides a summary of General Fund revenues by source as well as a comparison to FY07 amended budget and year-end estimated amount.

GENERAL FUND REVENUES BY SOURCE

Revenue Category	FY07 Amended Budget	FY07 Year-End Estimate	FY08 Proposed Budget	Change
Property Taxes	\$ 1,555,215	1,440,065	1,533,118	6.46%
Sales Tax	6,143,960	6,136,151	6,320,236	3.00%
Other Taxes	722,423	758,750	791,052	4.26%
Franchise Fees	867,480	1,002,301	1,010,726	0.84%
Vehicle License Fees	2,211,635	2,211,635	2,300,100	4.00%
Intergovernmental	136,599	160,017	112,747	-29.54%
Fines & Penalties	289,548	402,464	439,193	9.13%
Interest/Lease Income	233,994	385,194	375,855	-2.42%
Community Development Fees	920,040	688,324	764,985	11.14%
Community Services/Recreation	897,993	880,094	995,058	13.06%
Other Revenues	1,001,280	1,058,988	1,041,080	-1.69%
Administrative Overhead/Transfers	1,113,781	1,061,222	1,247,218	17.53%
Total	\$ 16,093,948	16,185,205	16,931,368	4.61%



Property Tax: As a result of the continued elimination of the ERAF /// shift from the General Fund and increases in assessed valuations, estimated property tax receipts will comprise about 9 percent of total General Fund revenues in FY08. Assessed value in the City has experienced significant growth over the last two years mainly due to sales of existing property. As construction and sales of existing properties weaken, assessed value and property tax receipts will likely follow.

Sales Tax: Projected sales tax revenue continues to represent a significant but declining share (36%) of the City's General Fund revenues. In FY08, sales tax revenue as a percentage of total General Fund revenues is expected to be at the lowest over the past four years. Though City sales tax revenue is projected to grow by 3% over the amount estimated to be collected for FY07, the percentage as total of General Fund revenue is now at the lowest level since at least the past four years. This trend is concerning especially at a time when building related revenues are at their lowest levels in years.

Motor Vehicle License Fees (MVLFF): This represents City's allocation MVLFF collected by the DMV. The City's allocation of this revenue has continued to reflect a healthy growth since the allocation formula was changed in FY05. The City's allocation has grown from \$1.5 million in FY05 to an estimated \$2.2 million by the end of FY07 for an increase of over 46%. However, this rate of growth is not expected to be sustained because decrease in assessed values is likely to impact the City more negatively than other jurisdictions.

Franchise Fees: Franchise fees include revenues derived from cable TV, electric, gas and refuse franchises granted exclusively to operators by the City. These revenue items have remained essentially the same over the last three years. For FY08, a slight increase of 1 percent associated with refuse franchise is projected in FY08.

Community Development and Engineering Fees: Community Development and Engineering fees consist of plan check fees, building permits, engineering, encroachment, and planning fees. Community Development and Engineering fees are projected using data from anticipated building activities. After a huge spike up in FY04, activities have slowed over the last three fiscal years. An increase of 11 percent in FY08 is anticipated from a significantly reduced FY07 amount.

Administrative Overhead and Transfers: This revenue category is used to budget indirect costs paid by the General Fund and reimbursed by enterprise funds (Water and Sewer), assessment and community facilities districts as well as other transfers approved by Council. The projected increase in FY08 is from one-time insurance loss reimbursement and anticipated transfer of investment earnings from Asset Sale Special Revenue Fund.

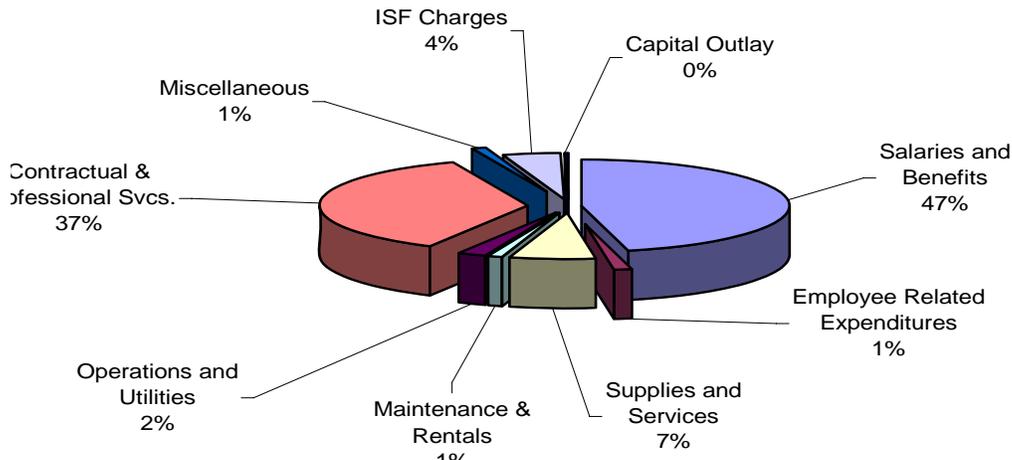
GENERAL FUND EXPENDITURES

The FY08 proposed General Fund budget of \$17.2 million represents \$.7 million or 3.9% increase compared to FY07 amended budget amount of \$16.5 million. The charts on the next page provide a summary of General Fund expenditures by major expenditure type and the changes thereto from FY07.

GENERAL FUND EXPENDITURES BY CATEGORY

	FY07 Amended Budget	FY08 Proposed Budget	Change
Salaries and Benefits	\$ 7,549,439	7,984,705	435,266
Employee Related Expenditures	242,721	223,510	(19,211)
Supplies and Services	1,121,574	1,185,341	63,767
Maintenance & Rentals	146,615	174,226	27,611
Operations and Utilities	365,340	396,890	31,550
Contractual & Professional Svcs.	6,073,109	6,230,188	157,079
Miscellaneous	190,336	191,726	1,390
ISF Charges	777,183	768,551	(8,632)
Capital Outlay	106,374	55,900	(50,474)
Total	\$ 16,572,691	17,211,037	638,346

General Fund Expenditures by Major Categories FY08



Pages 154-157 of the budget provide a detail listing of the proposed General Fund expenditures by line items. It is important to note that with additional funding for Sheriff Officers and other contractually obligated increases the overall budget is projected to increase by 3.85 percent which is essentially the same as the increase in Consumer Price Index for the past year.

Salaries and Benefits: Salaries and benefits consist of full time, part time and overtime salaries. Also included in this category are PERS pension retirement contributions, employee group insurance and other benefit programs. Salaries and benefits are projected to increase by nearly \$435,000 or 5.8% over FY07 budget amount. A summary of the changes by key specific line items are as follows:

- Salaries are projected to increase by a net \$172,000 consisting of:
 - Fire safety personnel market equity adjustments at an average cost 4.7 percent and step increases for eligible employees of \$242,000

- The increase due to market equity and step increases is partially offset by savings of \$70,000 to the General Fund from staff reduction in Building Division.
- Health insurance cost (excluding the cost for retirees) is projected to increase by \$118,000 based on calendar year 2007 premium rates and additional 10% increase for the second half of the fiscal year. This increase does not include pre-funding of healthcare retirement costs mandated by GASB 45. This change is expected to have material impact on FY09 budget.
- PERS retirement contribution rate increase of \$145,000. As previously stated, miscellaneous employees' rate will rise from 10.802% to 15.672% while safety employees' rate will rise from 10.148% to 11.344%. The City also pays for employee portion of the rate for miscellaneous employees which will go from 7% to 8% in FY08.

Employee Related Expenditures: This category consists of conferences, meetings, training, dues, memberships, subscriptions, hiring costs, mileage reimbursements and safety gear. As has been the case for the last four budget years, departments have been asked to limit out-of-town travel. The FY08 budget reflects a decrease of \$19,000 from FY07 budget due to reduction in the amount allocated for uniforms and safety gear.

Services and Supplies: Material items budgeted under this category include cost of retiree health insurance, premiums and administrative charges paid under the City's self insurance programs and office supplies. The FY08 Proposed Budget for this category reflects an increase of \$64,000 due mainly to increase of \$38,000 in retirees' healthcare premium and the addition of \$20,000 to fund half of the cost for the November 2007 election. The RDA Operating Fund pays for the other half of the election cost. Other cost items in this category have remained essentially unchanged from FY07 budget.

Maintenance and Rentals: This category is made up of costs for building and ground maintenance, trail maintenance, equipment rental and nuisance abatement. The FY08 Proposed Budget has been increased by \$28,000 to provide additional funding for grounds, building and trail maintenance.

Operations and Utilities: The items included in this category are electric, telephone, gas, and other utilities excluding city-provided water. As has been the practice for the last several fiscal years, the FY08 budget does not include the cost of water provided to City parks by the City Water Utility. This expenditure category reflects an increase of \$41,000 attributable to higher electric costs to light City parks.

Contractual and Professional Services: Contractual and professional services are costs paid under the law enforcement contract for police protection, landscape contractor costs, recreation instructors costs, accounting and auditing costs. These items reflect a net cost increase of \$157,000. The increase associated with the City's law enforcement contract with the County of Riverside is \$170,000. The contract rate increase for FY08 is budgeted at 4%. This cost increase is partially offset by a decrease in other contract services achieved by the elimination of one-time cost items included in the amended FY07 budget.

Miscellaneous: Included in this expenditure category are charges by the county for property tax administration, parking citation collection charges and transfers to other Funds. There are no material changes from FY07 amended budget.

Internal Service Fund Charges: Internal Service Fund charges are for vehicle operations and maintenance, vehicle replacement contribution, computing and communications operations and equipment replacement charges. Computing and communication charges are allocated to departments based on the number of computers in their department. Vehicle operations and maintenance charges are based on FY07 estimated actual expenditures adjusted for rising fuel costs. Overall, there are no material changes from FY07 amended budget.

CAPITAL OUTLAY

The proposed FY07 budget includes \$55,900 for capital equipment acquisition compared to \$106,000 in FY07. The decrease in FY08 is due to the elimination of one-time equipment purchase for the fire Department in FY07.

GENERAL FUND EXPENDITURES BY PROGRAM

The chart below provides a breakdown of the projected expenditures by program. This chart may be useful in determining where potential reductions may be made and the impact of such reductions on programs and City services. The chart below indicates that 69 percent of the General Fund budget is for public safety programs and non discretionary cost items. In FY07, 68 percent of the General Fund budget was allocated to these programs. Non discretionary items include costs that are not controllable in the short term or that are entirely self-funded. These costs include liability and workers compensation insurance premiums, retiree insurance premiums, Wee People program, City Attorney, and City Council costs. Another 27 percent of the budget is for programs that have direct impact on services to citizens while 4 percent of the General Fund budget is for administrative and support purposes.

Program	Budget	Percentage
Fire and Paramedics	\$ 4,847,601	28.17%
Police Protection	5,312,485	30.87%
Non Descretionary*	1,686,498	9.80%
Administrative (Finance, Clerk, Manager)	734,542	4.27%
Community Development/Bldg.	920,895	5.35%
Parks, Recreation, Bldg. Maint.	2,299,743	13.36%
Animal Control	632,052	3.67%
Senior Citizens	224,812	1.31%
Engineering/Public Works	474,924	2.76%
Crossing Guards	77,485	0.45%
Total	<u>\$ 17,211,037</u>	<u>100.00%</u>

WATER FUND

After a recent Proposition 218 Public Hearing, the City Council validated a multi year water rate adjustments to alleviate the worsening fiscal condition of the Water Fund caused largely

due to rising purchased water costs over the last four years. With the implementation of the first phase of the rate increase in FY07, the fiscal condition of the Fund is projected to improve by the end of FY07. By the end of FY08, it is projected that more than \$1.7 million of working capital deficit accumulated over several years would be eliminated giving the Fund a fresh start. The deficit is being eliminated by a combination of fully implementing the approved rate adjustments and reducing purchased water costs with the completion of planned water system capital improvements.

The proposed Water Fund budget includes \$6.9 million of expenditures and \$5.9 million of revenues. This provides for a surplus of \$1 million which will go towards the elimination of accumulated working capital deficit. Excluding amount allocated for the purchase of water for other agencies, FY08 projected expenditures are \$5.9 million compared to FY07 amount of \$5.7 million. This represents an increase of \$.2 million arising mainly from purchased water cost.

SEWER FUND

The last phase of the Sewer Fund rate increase approved by Council in FY03 was implemented in FY07. Even with the full implementation of the rates, projected operating expenditures of \$3.6 million exceed projected operating revenues of \$3 million by \$.6 million. This shortfall is covered in the budget by recognizing a budget transfer of \$.6 million from Sewer Capital Fund. This has been the practice for the several years. At some point, capital funds will be depleted as a result of this ongoing transfer leaving no funds available to pay for needed capital improvements to the system. The shortfall is primarily as a result of high fixed cost in the system including debt service to finance the acquisition, construction and installation of the wastewater treatment plant and cost of operations passed to the City by the Western Riverside County Regional Wastewater Authority.

Ideally, operating revenues should be sufficient to cover operating expenditures. To permanently close this gap, staff will be bringing back a recommendation for rate adjustment to the City Council during the fiscal year. As a result of the projected shortfall, overhead charges by the General Fund have been reduced by \$78,000 each year for the last two years. At this time, without a rate increase, revenues are projected to remain flat. It is important to note that most of Sewer Fund revenues are derived from a monthly flat fee charged to customers.

GAS TAX FUND

The Gas Tax Fund helps pay for the maintenance of over 90 miles of streets, related traffic signal and street tree trimming. The fiscal health of this Fund has significantly improved over the last two years due extra traffic congestion relief funding provided by the state. This additional funding is expected to continue in FY08. For FY08, total revenues including traffic congestion relief funds are projected to be \$628,600 compared to total expenditures of \$451,207. Estimated FY07 year-end fund balance is \$223,768. This amount is expected to grow to \$401,161 by the end of FY08. It is to be noted that the state has restrictions on what traffic congestion relief funds can be used for and there is a matching General Fund requirement.

NPDES FUND

Recently, the California Regional Water Quality Control Board completed a program evaluation of the City's municipal storm water program. The evaluation found several areas of non compliance regarding the City's management of urban water runoff. The National Pollution Discharge Elimination System (NPDES) Fund pays for the maintenance of the storm drainage intake system of the City from street sweeping while the County maintains the flood control system.

Over the years, expenditures have been increasing because of program requirements while revenues from assessment to property owners have been grossly inadequate. As a result, \$25,000 has been transferred annually from the General Fund for the last three years to help close the gap. Beginning with this FY08 Proposed Budget, additional \$25,000 will be transferred from RDA Operating Fund to help address some of the compliance issues addressed in the program evaluation report. One of the findings includes inadequate funding of the NPDES program by the City. With this additional contribution from the RDA, projected program expenditures and revenues are expected to balance in FY08. However, the Fund still has accumulated fund balance deficit of \$93,000.

REDEVELOPMENT AGENCY FUND

The Redevelopment Agency Operating Fund budget is for financial resources used in the administration of the RDA and the payment of debt service on outstanding bonds. Revenues consist primarily of tax increments, investment earnings and proceeds of loan repayments. Expenditures consist mainly of debt service, contractual services, salaries and benefits, and pass-through tax increment payments to other agencies.

Revenues: Total projected revenues for the Operating Fund in FY08 is \$14.5 million or \$1 million above the amount projected to be received in FY07. The increase is projected to come from an 8.5 percent projected increase in tax increment receipts due to a projected 8.5 percent growth in assessed values.

Expenditures: The Proposed Budget includes \$13.2 million in expenditures. This amount is higher than the FY07 amended budget by \$1 million. The proposed increase consists of the following:

- \$.8 million is additional pass-through estimated to be paid to other entities due the estimated growth in tax increment receipts.
- Professional and contractual services are proposed to increase by \$.2 million in order to provide funding for RDA Plan Amendment. This amendment will allow the Agency to increase the limit on tax increment receipts and raise the limit on the amount of debt that can be issued by the Agency to fund capital projects.

Projected available fund balance by the end of FY08 is estimated \$12.1 million.

LOW-TO- MODERATE INCOME HOUSING FUND

This Fund receives 20 percent of tax increment and eligible tax allocation bond proceeds. Revenues primarily consist of the 20% tax increment set-aside, investment earnings and lien reimbursements. Total FY08 revenues are projected to be \$3.6 million or an increase of \$.2 million over the amount projected to be received in FY07.

Proposed FY08 total expenditures of \$12.9 million consist of \$11.3 million for housing programs, \$1.0 million for debt service payments and \$.6 million of administrative, professional and other expenditures. Administrative expenditures include \$150,000 for professional services to revise the Agency's Housing Element.

Proposed housing program expenditures of \$11.3 million consist mainly:

- \$3 million for development incentives for non-age restricted affordable housing
- \$5.1 million for long-term gap financing loan to Wasatch Advantage Group to convert Heritage Apartments to affordable senior housing units
- \$1 million for deferred loan program
- \$1.5 million for infill housing
- \$.4 million for home improvement grants
- \$.3 million for miscellaneous housing assistance programs.

With the projected revenues and expenditures for FY08, fund balance is estimated to decrease by \$9.4 million by the end of the fiscal year. This is a good thing because state law prohibits excess accumulation of fund balance. As of June 30, 2006 the City did not have any excess fund balance. Another calculation will be done for the fiscal year ending June 30, 2007.

ACKNOWLEDGMENT

City staff continues to do an outstanding job in finding ways to reduce the cost of operations while maintaining the level and quality of services provided to the citizens of Norco. Special recognition is to be accorded to all department staff who worked tirelessly to compile a balanced budget.

Finally, my appreciation is extended to the City Council for their confidence and wisdom in recognizing and addressing difficult budgetary issues. I have no doubt that Council's wisdom will serve to provide policy direction and encouragement that will be needed in dealing with the future budget challenges that the City is facing.

Respectfully submitted,



Jeff Alfred
City Manager



Andy Okoro
Director, Fiscal & Support Services Department

CITY OF NORCO

Fiscal Year 2008



**City Council
& Staff**

CITY OF NORCO

CITY COUNCIL MEMBERS

		<u>TERM ENDING YEAR</u>
Harvey Sullivan	Mayor	2007
Frank Hall	Mayor Pro-Tem	2009
Herb Higgins	Council Member	2007
Kathy Azevedo	Council Member	2007
Hal Clark	Council Member	2009

CITY OFFICIALS

Jeff Allred	City Manager
Debra L. McNay	City Clerk
James Daniels	Director of Community Development
Jack Frye	Fire Chief
Andy Okoro	Director of Fiscal & Support Services
Brian Oulman	Director of Economic Development
Brian Petree	Director of Parks, Recreation & Community Services
Bill Thompson	Director of Public Works
Lt. Ross Cooper	Riverside County Sheriff's Department

CITY OF NORCO

Fiscal Year 2008



Beginning & Ending Fund Balances All Funds

**City of Norco
FY 2005 - 2006 Budget
Beginning and Ending Fund Balances
(Operating Funds Only)**

<i>Fund #</i>	<i>Fund Name</i>	<i>Estimated Beg. Balance July 1, 2007</i>	<i>Estimated Revenues</i>	<i>Transfers In</i>	<i>Transfers Out</i>	<i>Estimated FY 2008 Expenditures</i>	<i>Estimated Ending Balance</i>
121	General	7,717,728	16,246,366	685,002	125,000	17,086,037	7,438,058
123	CDBG Funds	-	811,000	-	15,000	796,000	-
122,160-65	Miscellaneous Grants	110,960	441,286	-	-	441,286	110,960
124	Water	(893,665)	6,926,693	-	127,223	5,787,203	118,603
126	Sewer	746,388	2,954,898	597,382	127,223	3,425,057	746,388
133	Gas Tax	223,768	628,600	-	-	451,207	401,161
139	NPDES	(92,580)	57,000	50,000	-	105,043	(90,623)
156	AQMD	48,272	31,000	-	1,500	6,000	71,772
015	Low/Mod Fund	13,967,227	3,584,830	-	-	12,935,974	4,616,083
013&014	Redevelopment	10,711,580	14,548,546	-	25,000	13,182,697	12,052,429
140	General Government	-	-	-	-	-	-
147	Sewer Facilities	597,382 (1)	-	-	597,382	-	-
	Special Districts	289,056	-	-	289,056	-	-
	Subtotal	33,426,116	46,230,219	1,332,384	1,307,384	54,216,504	25,464,831
<u>Internal Service Funds</u>							
128	Vehicle Replacement	2,324,356	716,893	-	125,000	270,400	2,645,849
135	Data Processing	299,674	432,900	100,000	-	402,122	430,452
	Subtotal	2,624,030	1,149,793	100,000	125,000	672,522	3,076,301
	Grand Total	36,050,146	47,380,012	1,432,384	1,432,384	54,889,026	28,541,132

¹ To account for amount to be transferred from Sewer Capital to Sewer Operating Fund for debt service.

CITY OF NORCO

Fiscal Year 2008



Budget Summary

**City of Norco, California
FY 2007 Operating Budget Summary**

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 9,511,928	\$ 10,113,103	\$ 9,914,694	\$ 10,700,092
Employee Related Expenditures	226,807	301,467	251,119	290,010
Supplies and Services	1,988,913	1,434,501	1,256,739	1,654,120
Maintenance and Rentals	417,640	325,495	312,640	363,206
Operations and Utilities	4,877,336	4,904,260	4,071,433	4,146,190
Contractual and Professional Services	7,858,701	8,765,864	8,432,583	8,971,482
Miscellaneous	7,347,815	7,551,818	7,880,067	8,423,505
CRA Programs	610,100	3,240,000	2,107,400	11,480,000
Internal Service Fund Charges	972,880	1,009,756	1,027,696	1,021,759
Capital Outlay	78,183	892,343	191,069	906,400
Transfers Out	447,726	442,396	442,396	419,446
Debt Service	7,682,416	6,232,616	6,232,616	6,228,740
Total Expenditures	\$ 42,020,444	45,213,619	42,120,452	54,604,950 ^A

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 15,643,857	\$ 16,572,691	\$ 16,259,312	\$ 17,211,037
Water Fund	6,494,455	6,687,611	5,788,245	5,914,426
Sewer Fund	3,194,496	3,444,436	3,433,161	3,552,280
Gas Tax Fund	418,698	426,451	421,622	451,207
NPDES Storm Drainage Fund	67,703	103,986	88,028	105,043
Grants (CDBG & Miscellaneous)	187,919	1,387,813	510,650	1,252,286
Redevelopment Funds	16,013,317	16,590,631	15,619,434	26,118,671
Total Funding Sources	\$ 42,020,444	45,213,619	42,120,452	54,604,950 ^A

^A Does not include Air Quality Management District Fund expenditures totaling \$7,500.

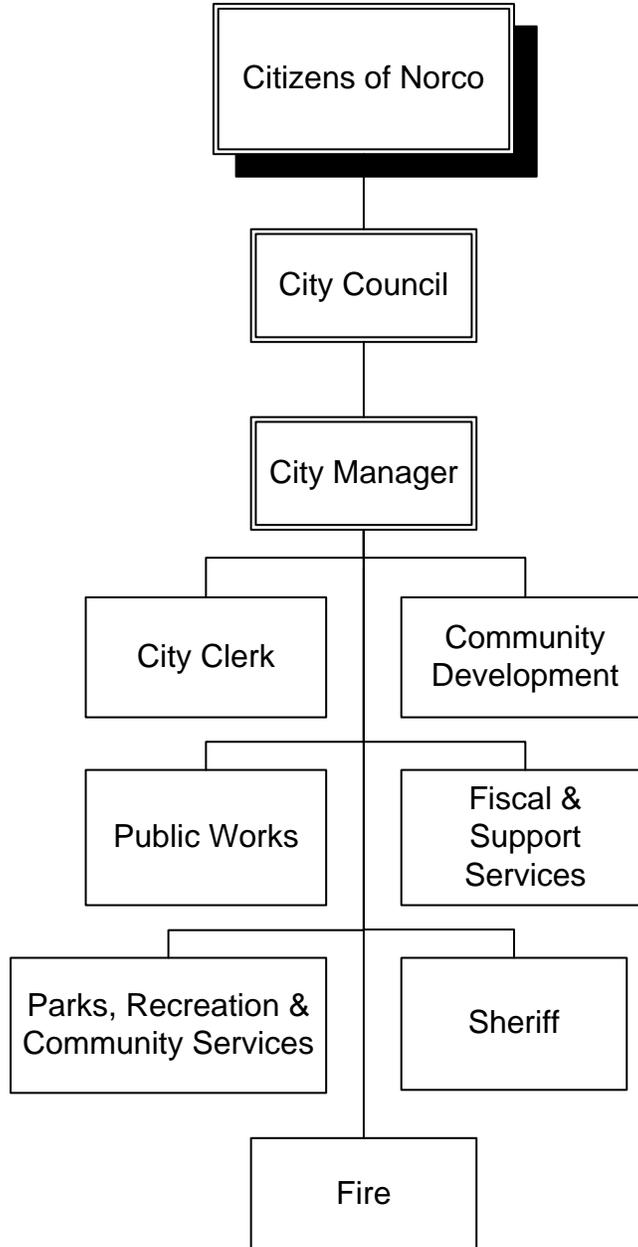
CITY OF NORCO

Fiscal Year 2008



City Council

CITY OF NORCO
ORGANIZATIONAL CHART
June 30, 2007



**City of Norco, California
City Council, Department 701
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 77,589	81,538	82,174	86,406
Employee Related Expenditures	2,924	6,990	5,050	7,100
Supplies and Services	1,144	2,000	1,500	1,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,197	2,040	2,137	2,150
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 83,853</i>	<i>92,568</i>	<i>90,861</i>	<i>96,656</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 45,223	51,849	49,786	53,453
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	38,630	40,719	41,075	43,203
<i>Total Funding Sources</i>	<i>\$ 83,853</i>	<i>92,568</i>	<i>90,861</i>	<i>96,656</i>

City of Norco, California
City Council, General Fund 121, Department 701
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 18,239	18,450	18,574	18,450
41501 PERS Retirement	2,324	2,628	2,981	3,494
41502 Employee Group Insurance	17,411	18,531	18,479	20,149
41504 Deferred Compensation	91	100	99	-
41506 FICA/Medicare Insurance	294	360	316	360
41508 Medical Savings Account	600	750	650	750
Subtotal - Salaries and Benefits	38,959	40,819	41,099	43,203
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,924	6,950	5,000	7,050
45253 Dues, Memberships and Subscriptions	-	40	50	50
Subtotal - Employee Related	2,924	6,990	5,050	7,100
<u>Supplies and Services</u>				
45131 Office Supplies	1,144	2,000	1,500	1,000
Subtotal - Supplies and Services	1,144	2,000	1,500	1,000
<u>Operations and Utilities</u>				
45541 Utilities	2,197	2,040	2,137	2,150
Subtotal - Operations & Utilities	2,197	2,040	2,137	2,150
Total Expenditures	\$ 45,223	51,849	49,786	53,453

City of Norco, California
City Council, RDA Fund 013, Department 701
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 18,240	18,450	18,575	18,450
41501 PERS Retirement	2,324	2,628	2,981	3,494
41502 Employee Group Insurance	17,081	18,531	18,464	20,149
41504 Deferred Compensation	91	-	97	-
41506 FICA/Medicare Insurance	294	360	309	360
41508 Medical Savings Account	600	750	650	750
Subtotal - Salaries and Benefits	\$ 38,630	40,719	41,075	43,203

CITY OF NORCO

Fiscal Year 2008

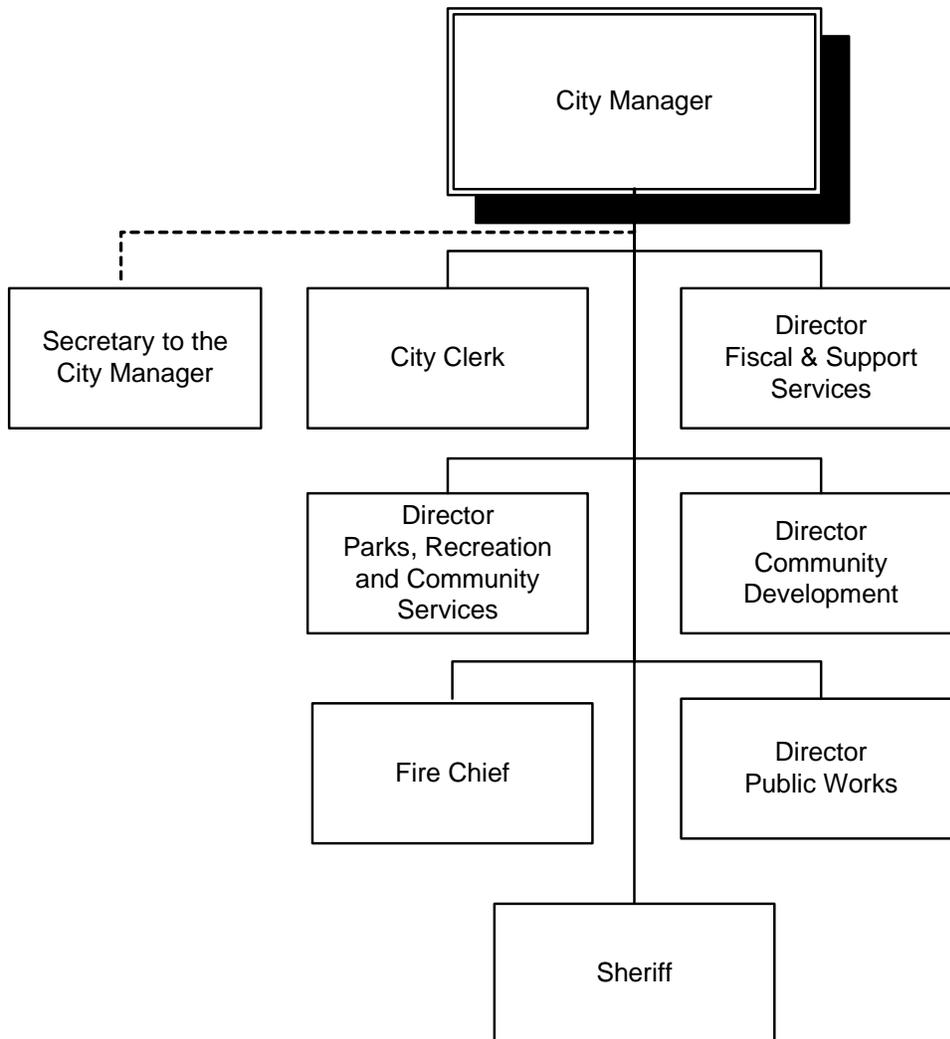


City Manager

CITY MANAGER

Department 702

The City Manager is the chief executive officer of the City and is responsible for the administration of all City departments. The City Manager also recommends, plans, leads, directs, and implements City Council policy decisions. The City Manager is also the Executive Director of the Norco Redevelopment Agency. The secretary to the City Manager provides administrative support to the City Manager and Redevelopment Agency staff.



City of Norco, California
City Manager, Department 702
Budget Summary By Major Categories

<u>Expenditures:</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Amended Budget</u>	<u>FY 2007 Estimated Year-End Total</u>	<u>FY 2008 Budget Request</u>
Salaries and Benefits	\$ 202,853	179,077	192,298	192,667
Employee Related Expenditures	6,813	8,100	12,500	11,400
Supplies and Services	9,374	5,650	1,510	3,150
Maintenance and Rentals	-	-	-	-
Operations and Utilities	928	600	600	600
Contractual and Professional Services	4,709	10,000	5,000	5,000
Miscellaneous	3,249	7,000	6,500	7,246
CRA Programs	-	-	-	-
Internal Service Fund Charges	6,200	6,800	6,800	7,300
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 234,127	217,227	225,208	227,363

<u>Funding Sources:</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Amended Budget</u>	<u>FY 2007 Estimated Year-End Total</u>	<u>FY 2008 Budget Request</u>
General Fund	\$ 157,038	150,417	154,412	152,684
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Miscellaneous Grants	3,249	7,000	6,500	7,246
Redevelopment Funds	73,839	59,810	64,296	67,433
Total Funding Sources	\$ 234,127	217,227	225,208	227,363

City of Norco, California
City Manager, General Fund 121, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 94,614	80,340	86,485	87,737
41102 Salaries, Part Time	1,974	6,300	9,000	-
41104 Sick leave buy back	2,217	1,669	1,621	1,814
41107 Vacation Pay Out	-	1,545	155	1,679
41501 PERS Retirement	16,263	14,302	17,622	20,769
41502 Employee Group Insurance	8,250	7,451	7,316	7,868
41504 Deferred Compensation	49	2,400	232	-
41506 FICA/Medicare Insurance	1,491	1,165	1,476	1,272
41507 Vehicle Allowance	3,900	3,900	3,900	3,900
41508 Medical Savings Account	255	195	195	195
Subtotal - Salaries and Benefits	129,013	119,267	128,002	125,234
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,521	3,000	3,000	4,000
43102 Auto Mileage	15	100	-	100
45253 Dues, Memberships and Subscriptions	4,277	5,000	9,500	7,300
Subtotal - Employee Related	6,813	8,100	12,500	11,400
<u>Supplies and Services</u>				
45121 Special Departmental	3,771	500	310	500
45131 Office Supplies	2,417	1,000	200	1,000
45132 Printing & Copies	3,166	3,000	1,000	500
45146 Postage	19	150	-	150
46139 Office Equipment (Small Tools)	-	1,000	-	1,000
Subtotal - Supplies and Services	9,374	5,650	1,510	3,150
<u>Operations and Utilities</u>				
45541 Utilities	928	600	600	600
Subtotal - Operations & Utilities	928	600	600	600
<u>Contractual and Professional Services</u>				
42220 Contractual Services	4,709	10,000	5,000	5,000
Subtotal - Contractual & Professional	4,709	10,000	5,000	5,000
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	700	1,000	1,000	1,300
46150 Computing and Communications Operations	5,500	5,800	5,800	6,000
Subtotal - Internal Service Charges	6,200	6,800	6,800	7,300
Total Expenditures	\$ 157,038	150,417	154,412	152,684

City of Norco, California
City Manager, Miscellaneous Grant Fund 122, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Miscellaneous</u>				
42259 Trash Round-up/Recycle/Adopt-A-Trail	\$ 3,249	7,000	6,500	7,246
Subtotal - Miscellaneous	3,249	7,000	6,500	7,246
Total Expenditures	\$ 3,249	7,000	6,500	7,246

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
53804 DOC Recycling Grant	\$ 3,249	7,000	7,165	7,246

City of Norco, California
City Manager, RDA Fund 013, Department 702
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number	Account Description	FY 2006	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 36,390	31,009	33,419	33,745
41104	Sick leave buy back	853	642	623	698
41107	Vacation Pay Out	-	594	59	646
41501	PERS Retirement	6,255	5,527	6,882	7,988
41502	Employee Group Insurance	3,173	2,866	2,814	3,026
41506	FICA/Medicare Insurance	562	450	524	489
41507	Vehicle Allowance	1,500	1,500	1,500	1,500
41508	Medical Savings Account	98	75	75	75
	Subtotal - Salaries and Benefits	\$ 48,832	42,663	45,897	48,167

City of Norco, California
City Manager, Low/Mod Fund 015, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 19,139	12,469	13,433	13,498
41104 Sick leave buy back	341	257	249	279
41107 Vacation Pay Out	-	238	24	258
41501 PERS Retirement	3,309	2,226	2,733	3,195
41502 Employee Group Insurance	1,269	1,146	1,126	1,210
41506 FICA/Medicare Insurance	292	181	204	196
41507 Vehicle Allowance	600	600	600	600
41508 Medical Savings Account	58	30	30	30
Subtotal - Salaries and Benefits	\$ 25,007	17,147	18,399	19,266

CITY OF NORCO

Fiscal Year 2008



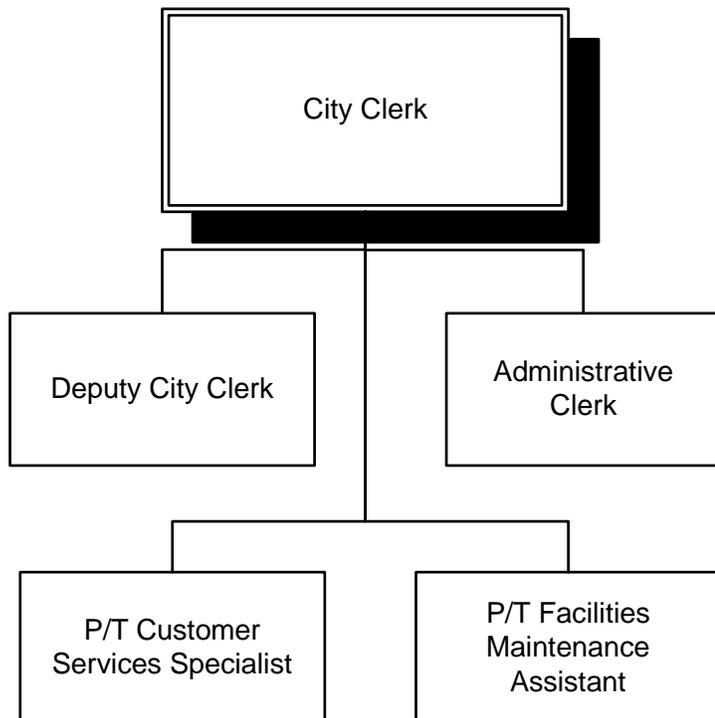
City Clerk

CITY CLERK

Department 704

The City Clerk's Department serves as City Legislative Administrator. Duties include preparation of agenda packets and minutes for all City Council and Redevelopment Agency meetings. The Department administers the City's records management system, maintains the City's Municipal Code and processes the legal documents (ordinances, resolutions, contracts, agreements, deeds, easements, etc.) necessary for the operation of the City. The City Clerk serves as the City's election official and is responsible for municipal elections.

The City Clerk's Department ensures that elected and appointed officials comply with filing requirements in accordance with the Political Reform Act. The Department serves as a resource center for the public and other Departments, providing information about various services and actions of the City and assisting in fulfilling Public Records Act requests. The City Clerk's Department serves as the City Council liaison and is responsible for set-up, organization and input for the City Government Channel and portions of the City's Internet site. Passports are also processed through this Department.



CITY CLERK

Fiscal Year 2007/08 Highlights and Goals

- Make information about City processes and decisions easily accessible to the public.
 - Fill all requests for public records within the time permitted by law (response required within ten days).
 - Fill all internal requests for information within one week.
- Safeguard the public records.
 - Make City Council meeting audio tapes available for two years after recording.
 - Review paper records, and if permitted by the City records retention program, purge appropriately.
- Provide information to the public about civic and community activities by maintaining City's cable government channel.
- Manage the decision-making processes of the City.
 - Provide regular meeting agenda packets to City Council three days ahead of meetings.
 - Provide regular meeting minutes to Department Managers two days after City Council meeting.
- Provide information to the public about municipal activities by maintaining the City Clerk's pages on the City's Internet site.
- Provide supplements to the Norco Municipal Code at least twice a year.
- Maintain a list of Council appointments to Commissions and Committees, solicit applications when vacancies occur and forward reports to the Council for appointment.
- Manage the 2007 General Municipal Election by providing information and materials to City Council candidates and the public, ensuring that the proper campaign filings are provided in accordance with State law and working with the Riverside County Register of Voters and poll workers to ensure a democratic and transparent election process.

**City of Norco, California
City Clerk, Department 704
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$	209,593	235,518	202,011	233,835
Employee Related Expenditures		5,876	5,819	5,168	6,630
Supplies and Services		40,994	9,500	8,000	29,500
Maintenance and Rentals		-	-	-	-
Operations and Utilities		380	400	500	410
Contractual and Professional Services		150	1,100	500	1,100
Miscellaneous		151	150	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		13,000	13,600	13,600	14,600
Capital Outlay		-	5,000	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	270,143	271,087	229,779	286,075

<i>Funding Sources:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$	192,929	146,917	119,674	162,063
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		77,214	124,170	110,105	124,012
<i>Total Funding Sources</i>	\$	270,143	271,087	229,779	286,075

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

Account			FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 91,078	78,490	60,288	64,521
41102 Salaries, Part Time	960	3,000	-	7,493
41104 Sick leave buy back	773	2,006	803	1,334
41107 Vacation Pay Out	-	1,858	186	1,235
41501 PERS Retirement	14,959	14,026	12,522	15,273
41502 Employee Group Insurance	22,546	8,760	15,162	16,852
41504 Deferred Compensation	9	-	4	188
41506 FICA/Medicare Insurance	704	658	331	377
41507 Vehicle Allowance	1,200	2,400	2,460	2,400
41508 Medical Savings Account	150	150	150	150
Subtotal - Salaries and Benefits	132,379	111,348	91,906	109,823
<u>Employee Related Expenditures</u>				
43101 Training	3,162	3,380	2,300	3,630
45253 Dues, Memberships and Subscriptions	2,714	2,439	2,868	3,000
Subtotal - Employee Related	5,876	5,819	5,168	6,630
<u>Supplies and Services</u>				
42430 Election	17,411	-	-	20,000
45121 Special Departmental	13,391	-	-	-
45131 Office Supplies	6,490	6,500	5,000	6,500
45251 Legal Advertising	3,701	3,000	3,000	3,000
Subtotal - Supplies and Services	40,994	9,500	8,000	29,500
<u>Operations and Utilities</u>				
45541 Utilities	380	400	500	410
Subtotal - Operations & Utilities	380	400	500	410
<u>Contractual and Professional Services</u>				
42220 Contractual Services	150	1,100	500	1,100
Subtotal - Contractual & Professional	150	1,100	500	1,100
<u>Miscellaneous</u>				
42308 Historian	151	150	-	-
Subtotal - Miscellaneous	151	150	-	-
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,000	1,900	1,900	2,600
46150 Computing and Communications Operations	11,000	11,700	11,700	12,000
Subtotal - Internal Service Charges	13,000	13,600	13,600	14,600
<u>Capital Outlay</u>				
48064 Equipment	-	5,000	-	-
Subtotal - Capital Outlay	-	5,000	-	-
Total Expenditures	\$ 192,929	146,917	119,674	162,063

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

<i>Department Generated Revenues</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
54400 Photocopy Charges	\$ 1,906	2,000	750	1,000
54404 Passport Charges	8,654	8,000	8,500	12,000
	\$ 10,560	10,000	9,250	13,000

City of Norco, California
City Clerk, RDA Fund 013, Department 704
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 46,404	55,388	49,267	52,816
41104 Sick leave buy back	619	1,040	642	1,092
41107 Vacation Pay Out	-	963	96	1,011
41501 PERS Retirement	8,044	9,880	10,251	12,503
41502 Employee Group Insurance	10,313	12,964	12,686	14,120
41506 FICA/Medicare Insurance	233	403	288	319
41507 Vehicle Allowance	960	1,920	1,960	1,920
41508 Medical Savings Account	120	213	120	120
Subtotal - Salaries and Benefits	\$ 66,692	82,771	75,310	83,901

City of Norco, California
City Clerk, Low/Mod Fund 015, Department 704
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,588	21,175	21,393	23,699
41104 Sick leave buy back	155	159	161	490
41107 Vacation Pay Out	-	148	15	454
41501 PERS Retirement	1,310	3,774	4,478	5,610
41502 Employee Group Insurance	1,199	15,493	8,032	9,116
41506 FICA/Medicare Insurance	-	78	197	232
41507 Vehicle Allowance	240	480	490	480
41508 Medical Savings Account	30	92	30	30
Subtotal - Salaries and Benefits	\$ 10,521	41,399	34,795	40,111

CITY OF NORCO

Fiscal Year 2008



City Attorney

**City of Norco, California
City Attorney, Department 705
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$	112,949	113,150	115,509	118,059
Employee Related Expenditures		-	-	-	-
Supplies and Services		-	-	-	-
Maintenance and Rentals		-	-	-	-
Operations and Utilities		-	-	-	-
Contractual and Professional Services		11,885	20,000	20,000	43,941
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	124,834	133,150	135,509	162,000

<i>Funding Sources:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$	57,065	65,260	66,198	91,165
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		67,770	67,890	69,312	70,835
<i>Total Funding Sources</i>	\$	124,834	133,150	135,509	162,000

City of Norco, California
City Attorney, General Fund 121, Department 705
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 40,320	40,320	40,320	40,320
41501 PERS Retirement	4,275	4,355	5,293	6,319
41506 FICA/Medicare Insurance	585	585	585	585
Subtotal - Salaries and Benefits	45,180	45,260	46,198	47,224
<u>Contractual and Professional Services</u>				
42220 Contractual Services	11,885	20,000	20,000	43,941
Subtotal - Contractual & Professional	11,885	20,000	20,000	43,941
Total Expenditures	\$ 57,065	65,260	66,198	91,165

City of Norco, California
City Attorney, RDA Fund 013, Department 705
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 40,320	40,320	40,320	40,320
41501 PERS Retirement	4,275	4,355	5,293	6,319
41506 FICA/Medicare Insurance	585	585	585	585
Subtotal - Salaries and Benefits	\$ 45,180	45,260	46,197	47,224

City of Norco, California
City Attorney, Low/Mod Fund 015, Department 705
Budget Detail By Line Item

Account			FY 2007	FY 2008
Number	Account Description	FY 2006	Amended	Budget
		Actual	Budget	Request
			Estimated	
			Year-End	
			Total	
<u>Salaries and Benefits</u>				
41101	Salaries, Full Time	\$ 20,160	20,160	20,160
41501	PERS Retirement	2,137	2,178	3,159
41506	FICA/Medicare Insurance	292	292	292
	Subtotal - Salaries and Benefits	\$ 22,590	22,630	23,612

CITY OF NORCO

Fiscal Year 2008



**Parks, Recreation,
Community Services &
Animal Control**

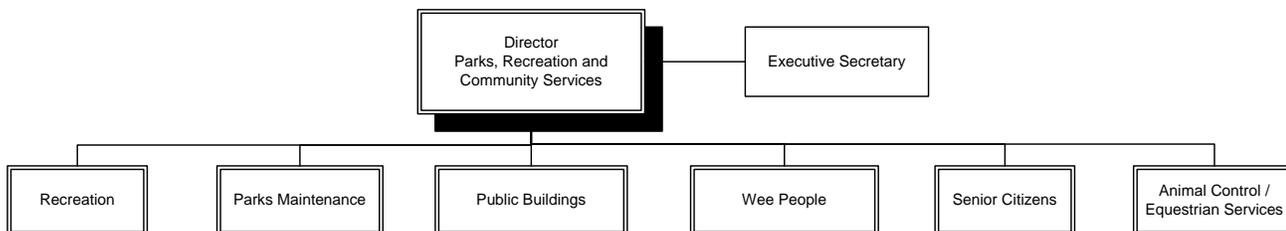
PARKS, RECREATION & COMMUNITY SERVICES

Parks, Recreation & Community Services Department consists of six divisions, Recreation, Wee People, Parks, Senior Citizens, Buildings and Animal Control/Equestrian Services.

The Department runs its operations seven days a week, and serves over several thousand patrons weekly. The Department maintains approximately 900 acres of passive and active parkland and open space as well as all City buildings. An Animal Control/Equestrian service is also operational seven days a week, servicing residents and their animals.

Vision Statement

The City of Norco Parks, Recreation & Community Services Department provides the fabric that connects our values as what we want our community to be. We work to create community in Norco through people, animals, parks and programs. We have situated ourselves as a vital part of the City's services to the community – we are the engineers for quality of life. The benefits of parks and recreation are endless and are valued by the community. Our focus is to sponsor and promote health and wellness, foster human development, strengthen safety and security, protect natural resources, support economic development, increase cultural unity establish standards for the care and health of animals, provide a safe haven for animals, enforce laws to protect the well being of all animals in the community and to sponsor the adoption and placement for animals with in our care.



PARKS, RECREATION & COMMUNITY SERVICES

Fiscal Year 2007/08 Highlights and Goals

- Work with other departments and public agencies to study the feasibility for potential mixed-use project at the Silverlakes property.
- Assist the Public Works Department in obtaining title to the 13-acre parcel at Bluff Street and River Road from the State of California for joint use as a water treatment and storage facility and for athletic fields.
- Provide the City Council with a comprehensive report on infrastructure and material needs on all City parks and buildings.
- Prepare written proposals to, and schedule meetings with, community organizations and clubs (e.g., Norco Horsemen's Association, Lion's Club, Rotary, Horseweek, etc.) relative to possible sponsorship, management and operation of specific special events.
- Explore the potential for joint use athletic and recreation facilities, e.g. Riverside Community College Norco Campus, churches, CNUSD and other public agencies.
- Assist other departments in the development of a Trail Master Plan to preserve and enhance the trails system that address various issues including identification, circulation, standard dimensions, signage, property acquisition, drainage improvements.
- Establish a trail system within the River Trails Park boundaries including improved access points to the river bottom and a crossing of the river.
- Identify and establish trail locations for implementation of a trail marker system in the open space hillside area.
- Study the potential for ultimate relocation of the Norco Branch library.
- Facilitate the Ingalls Park Master Plan development including the construction of the Animal Shelter.

City of Norco, California
Parks, Recreation & Community Services Department
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 1,762,630	1,857,699	1,825,321	2,004,122
Employee Related Expenditures	17,903	22,635	22,335	27,317
Supplies and Services	165,219	173,323	177,228	175,095
Maintenance and Rentals	106,010	91,800	98,794	117,090
Operations and Utilities	271,735	296,130	304,876	318,410
Contractual and Professional Services	626,558	717,801	718,311	718,902
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	206,477	233,191	233,191	211,842
Capital Outlay	19,659	-	-	51,900
Transfers Out	-	-	-	-
Total Expenditures	\$ 3,176,191	3,392,579	3,380,056	3,624,678

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 3,176,191	3,322,951	3,310,427	3,551,562
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	69,628	69,628	73,116
Grant Funds	-	-	-	-
Total Funding Sources	\$ 3,176,191	3,392,579	3,380,056	3,624,678

CITY OF NORCO

Fiscal Year 2008

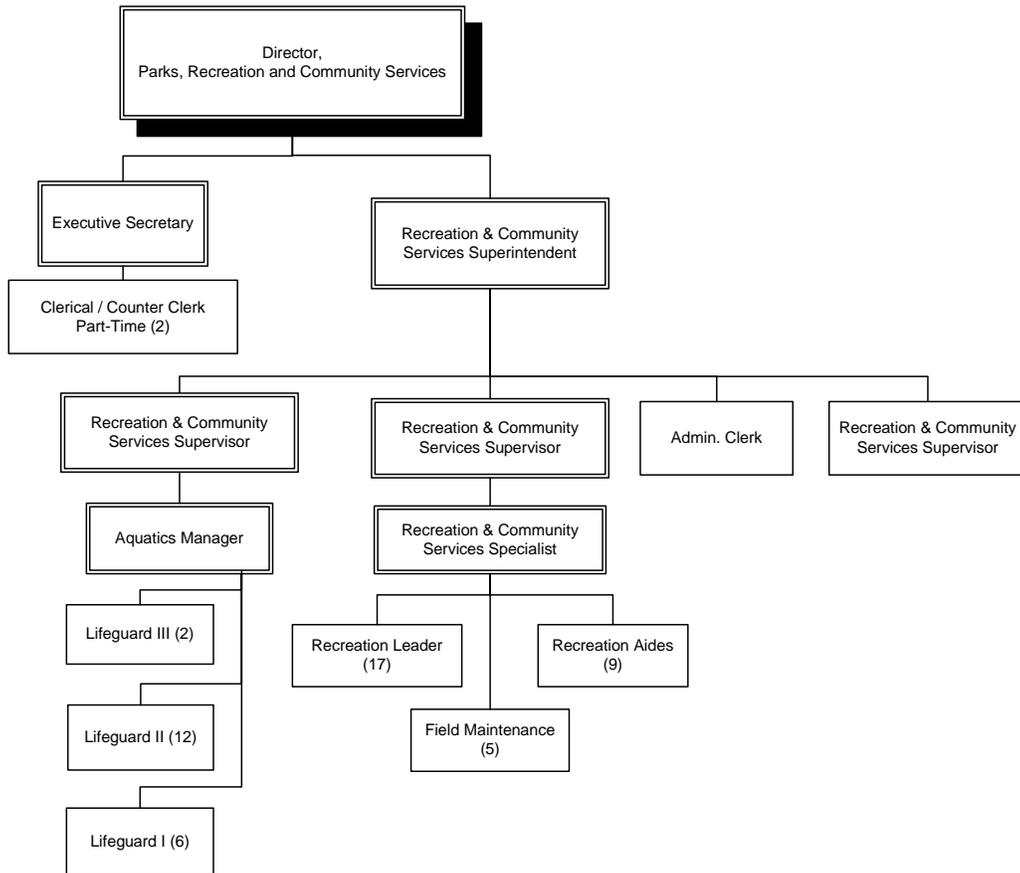


Recreation

PARKS, RECREATION and COMMUNITY SERVICES

Recreation Division 730

This Division is responsible for building a strong community through its belief that, “We Create Community through People, Parks and Programs.” By providing a safe space to play and learn, the Division fosters human development, focusing on young adolescents through senior citizens. Through active participation, we provide recreational experiences which promote health and wellness and increase cultural unity. They speak to the assets of the department, the strengths of the staff and the value of the programs the Department provides. As dedicated professionals, the Recreation Division is responsible to plan, organize, implement and evaluate comprehensive year-round recreation programs which include but are not limited to youth and adult sports, aquatics, a variety of recreation and leisure classes. Special events such as the 4th of July Country Jamboree, the Western Art Show, Annual Easter Egg Hunt, Breakfast with Santa and Make a Difference Day bring individuals together and unite in cultural and community celebration. Strong volunteer efforts positively impact the success of the Division and are utilized for support in many endeavors throughout the Department. The Recreation Division also coordinates the efforts of various local non-profit youth sports organizations and the use and rental of City facilities.



**City of Norco, California
Recreation Division 730
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 636,727	639,143	610,253	640,652
Employee Related Expenditures	6,980	7,925	7,883	8,730
Supplies and Services	71,874	82,420	86,323	83,620
Maintenance and Rentals	608	10,700	10,704	10,700
Operations and Utilities	85,673	100,050	100,050	100,050
Contractual and Professional Services	168,374	166,054	168,364	203,897
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	62,371	65,511	65,511	59,592
Capital Outlay	-	-	-	15,500
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,032,606</i>	<i>1,071,803</i>	<i>1,049,088</i>	<i>1,122,741</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 1,032,606	1,071,803	1,049,088	1,122,741
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,032,606</i>	<i>1,071,803</i>	<i>1,049,088</i>	<i>1,122,741</i>

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 322,006	289,570	272,388	269,020
41102 Salaries, Part Time	194,660	205,515	206,482	225,005
41103 Salaries, Overtime	2,413	2,740	2,663	2,900
41104 Sick leave buy back	2,662	5,975	3,971	5,561
41107 Vacation Pay Out	-	5,533	553	5,149
41501 PERS Retirement	48,817	54,695	57,998	61,473
41502 Employee Group Insurance	48,615	57,436	47,735	53,382
41503 Workers Compensation	3,429	-	-	-
41504 Deferred Compensation	4,542	6,000	4,954	5,625
41505 Unemployment	56	-	-	-
41506 FICA/Medicare Insurance	6,587	6,339	7,755	7,029
41507 Vehicle Allowance	2,400	4,800	4,900	4,800
41508 Medical Savings Account	540	540	854	708
Subtotal - Salaries and Benefits	636,727	639,143	610,253	640,652
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,950	2,950	2,950	3,700
43103 Tuition Reimbursement	-	800	800	800
45243 Uniforms & Safety Gear	3,030	3,030	2,988	3,030
45253 Dues, Memberships and Subscriptions	1,000	1,145	1,145	1,200
Subtotal - Employee Related	6,980	7,925	7,883	8,730
<u>Supplies and Services</u>				
42317 City Newsletter	12,700	15,200	15,800	16,400
45121 Special Departmental (inc. art show)	48,943	57,650	61,253	57,650
45131 Office Supplies	8,847	8,700	8,700	8,700
45146 Postage	1,000	-	-	-
46138 Small Tools	285	870	570	870
46139 Office Equipment	99	-	-	-
Subtotal - Supplies and Services	71,874	82,420	86,323	83,620
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	608	10,700	10,704	10,700
Subtotal - Maintenance & Rentals	608	10,700	10,704	10,700
<u>Operations and Utilities</u>				
45541 Utilities	85,673	100,050	100,050	100,050
Subtotal - Operations & Utilities	85,673	100,050	100,050	100,050
<u>Contractual and Professional Services</u>				
42219 Recreation Instructors	91,214	85,279	86,712	92,492
42220 Contractual Services	61,040	60,475	59,664	78,371
42224 Special Events	16,119	20,300	21,988	33,034
Subtotal - Contractual & Professional	168,374	166,054	168,364	203,897

**City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007	FY 2008
			Estimated Year-End Total	Budget Request
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	10,060	9,500	9,500	11,000
46136 Vehicle Replacement Charges	12,111	12,111	12,111	8,292
46137 Computing and Comm. Equip Replacement	4,300	6,000	6,000	7,200
46150 Computing and Communications Operations	35,900	37,900	37,900	33,100
Subtotal - Internal Service Charges	62,371	65,511	65,511	59,592
<u>Capital Outlay</u>				
48062 Building Improvements	-	-	-	12,000
48064 Equipment	-	-	-	3,500
Subtotal - Capital Outlay	-	-	-	15,500
Total Expenditures	\$ 1,032,606	1,071,803	1,049,088	1,122,741

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007	FY 2008
			Estimated Year-End Total	Budget Request
56101 Aquatics	\$ 53,415	51,010	50,212	50,347
56102 Contract Classes	-	131,198	-	-
56105 Ingalls Park North	37,379	29,000	27,515	26,075
56106 Ingalls Park South	26,813	25,522	31,095	30,247
56107 Community Center	18,217	13,000	13,002	13,559
56108 Field Lights	2,169	1,400	1,470	1,533
56109 Picnic Shelter Rental	748	500	539	1,043
56110 Adult Sports	33,681	50,900	28,205	37,089
56111 Youth Sports	71,516	74,020	78,475	81,805
56112 Excursion Fee	95	-	-	-
56116 P & R Administrative Maintenance Fund	32,060	30,000	38,000	12,000
56120 Dance-Rainbow	35,090	-	41,655	45,000
56121 Dance-Marsha	20,698	-	17,972	19,350
56122 Adult Dance Classes	1,532	-	4,000	18,480
56124 Dog Obedience	10,864	-	7,522	7,900
56125 Horsemanship	7,384	-	5,254	4,500
56126 Western Art Show	36,027	40,000	39,806	40,000
56127 Swim Team	15,079	-	7,164	9,900
56128 Security Guard Services	14,805	13,000	13,269	19,817
56129 Cleaning Fee	8,393	12,000	12,009	11,473
56130 Western Dance	17,014	-	10,160	-
56131 Cheerleading	2,129	-	4,462	4,200
56132 Roping	10,385	-	10,120	11,760
56133 Banner Installation	1,534	1,100	1,190	1,043
56138 Cleaning Fee - Restrooms	680	-	1,783	1,251
56141 Art Class	80	-	-	-

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account			FY 2007	
Number Account Description	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
56145 Taekwon-do	12,624	-	16,922	12,600
56147 Performing Arts	1,013	-	-	-
56148 Roping Cleaning	921	600	798	798
56149 Fine Arts on Fire	4,510	-	1,930	-
56151 Polynesian Dance	1,279	-	786	-
56152 Yoga	1,063	-	1,296	1,296
56154 Teen Dance	2,357	1,900	1,375	2,250
56155 Parade of Lights and Winter Festival	3,921	4,000	5,780	6,000
56156 Private Youth Sports	-	-	11,696	12,198
56157 Tri-Fytt Sports	-	-	4,160	3,120
56158 Breakfast with Santa	-	-	-	800
56159 Jamboree Donations	-	-	-	5,400
57003 Communication Lease Parks and Rec	-	-	-	18,000
Open Rec Riding Moreno Arena	-	-	-	11,300
Total Revenues	\$ 485,475	479,150	489,622	522,134

CITY OF NORCO

Fiscal Year 2008

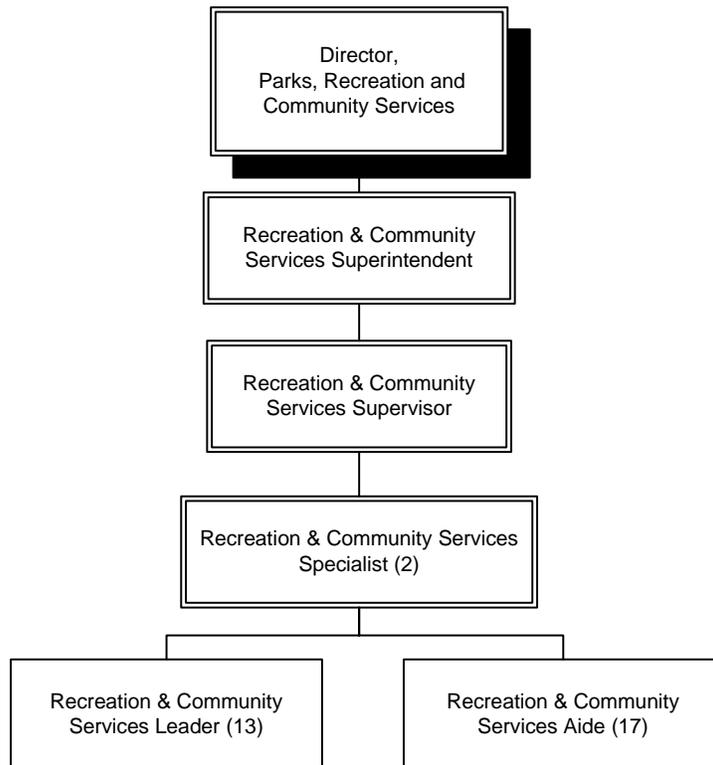


Wee People

PARKS, RECREATION and COMMUNITY SERVICES

Wee People Division 731

Key trends are addressed by this Division to keep youth active and on the road to become positive members of the community which facilitates community problem solving. The Youth Division establishes a foundation and provides clear recreational opportunities which are designed to create an environment of care and trust where children ages 2-15 can grow emotionally, intellectually, socially and physically through play all which embrace the principles and premises of youth development. With the diversity of the community, this Division addresses and increases cultural unity. Among the recreational experiences offered that promote health and wellness and foster human development are Wee People Playschool, Wee Twos, Kidz Club, Kidz Zone, T.G.I.F. (Thank Goodness it's Fitness), Kidz Night Out and Teen Programs. The division creates partnerships with many agencies within the city and surrounding communities to promote recreational opportunities for the youth. Continuous partnerships are in existence and are a necessity to sustain programs and special events within the division. United Norconians for Life Over Alcohol and Drugs (U.N.L.O.A.D.) works closely with the youth division in providing education to young people about the adverse effects of alcohol and drugs and related behaviors on their safety, quality of life and future opportunities. Increasing awareness among parents, grandparents and other caregivers of their responsibilities to help young people to avoid the negative consequences associated with alcohol and drug use is another goal between U.N.L.O.A.D and the youth division. Positive energy and imagination of youth are important aspects which we promote in our community and can be proud of.



City of Norco, California
Wee People Division 731
Budget Summary By Major Categories

<u>Expenditures:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 233,837	322,803	313,118	326,716
Employee Related Expenditures	1,507	2,650	2,650	4,627
Supplies and Services	24,741	12,245	12,247	12,245
Maintenance and Rentals	4,114	1,300	3,860	1,300
Operations and Utilities	9,454	11,000	11,000	14,000
Contractual and Professional Services	9,933	9,000	9,000	9,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	22,724	19,702	19,702	18,668
Capital Outlay	-	-	-	8,400
Transfers	-	-	-	-
Total Expenditures	\$ 306,310	378,700	371,577	394,956

<u>Funding Sources:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 306,310	378,700	371,577	394,956
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 306,310	378,700	371,577	394,956

City of Norco, California
Wee People Division 731, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	Amended	Estimated	Year-End	Budget
	Actual	Budget	Total		Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 33,353	44,633	41,464		44,603
41102 Salaries, Part Time	170,077	239,846	239,839		244,266
41103 Salaries, Overtime	175	1,000	-		1,000
41104 Sick leave buy back	-	927	-		922
41107 Vacation Pay Out	-	858	86		854
41501 PERS Retirement	9,682	15,154	13,331		11,694
41502 Employee Group Insurance	12,002	11,570	11,707		12,841
41503 Workers Compensation	833	-	-		-
41504 Deferred Compensation	3,128	4,700	3,141		6,107
41505 Unemployment	1,095	-	-		-
41506 FICA/Medicare Insurance	3,492	4,115	3,182		4,189
41508 Medical Savings Account	-	-	369		240
Subtotal - Salaries and Benefits	233,837	322,803	313,118		326,716
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	677	1,000	1,000		2,800
45223 Employee Hiring Costs	90	-	-		-
45243 Uniforms & Safety Gear	600	800	800		977
45253 Dues, Memberships and Subscriptions	140	850	850		850
Subtotal - Employee Related	1,507	2,650	2,650		4,627
<u>Supplies and Services</u>					
45121 Special Departmental	21,906	9,500	9,500		9,500
45131 Office Supplies	2,027	1,645	1,647		1,645
45135 Wee People Special Events	799	1,000	1,000		1,000
46138 Small Tools	9	-	-		-
46139 Office Equipment	-	100	100		100
Subtotal - Supplies and Services	24,741	12,245	12,247		12,245
<u>Maintenance and Rentals</u>					
45335 Building and ground maintenance	4,114	1,300	3,860		1,300
Subtotal - Maintenance & Rentals	4,114	1,300	3,860		1,300
<u>Operations and Utilities</u>					
45541 Utilities	9,454	11,000	11,000		14,000
Subtotal - Operations & Utilities	9,454	11,000	11,000		14,000
<u>Contractual and Professional Services</u>					
42220 Contractual Services	9,933	9,000	9,000		9,000
Subtotal - Contractual & Professional	9,933	9,000	9,000		9,000
<u>Miscellaneous</u>					
48601 Administrative Overhead	-	-	-		-
Subtotal - Miscellaneous	-	-	-		-

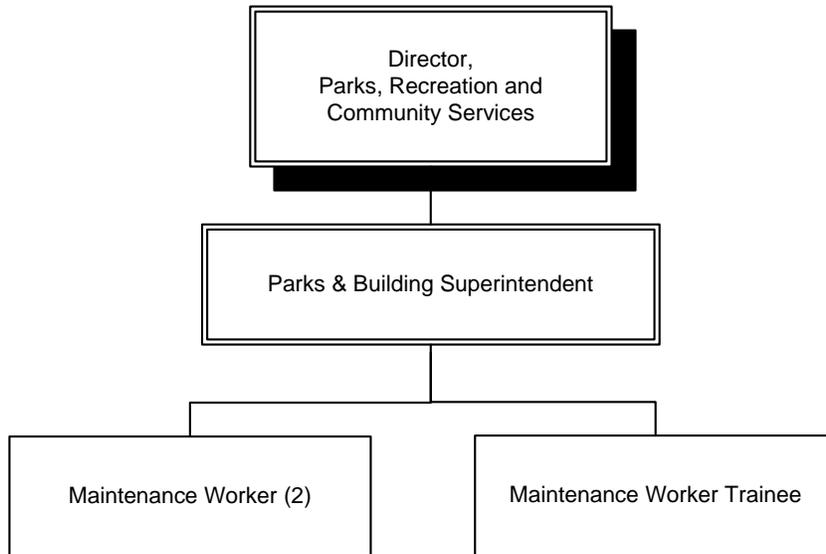
City of Norco, California
Wee People Division 731, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	6,935	6,500	6,500	5,000
46136 Vehicle Replacement Charges	6,589	3,002	3,002	2,768
46137 Computing and Comm. Equip Replacement	900	1,400	1,400	1,900
46150 Computing and Communications Operations	8,300	8,800	8,800	9,000
Subtotal - Internal Service Charges	22,724	19,702	19,702	18,668
<u>Capital Outlay</u>				
48062 Building Improvements	-	-	-	8,400
Subtotal - Capital Outlay	-	-	-	8,400
Total Expenditures	\$ 306,310	378,700	371,577	394,956

Department-Generated Revenues			FY 2007	FY 2008
	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
56115 Wee People Program Fees	\$ 335,312	393,935	377,685	426,552
56140 Wee People Special Events	799	1,000	-	1,000
56116 P & R Administrative Maintenance Fund	-	-	-	8,400
Total	\$ 336,111	394,935	377,685	435,952

PARKS, RECREATION and COMMUNITY SERVICES
Parks Maintenance Division 733

The Park Maintenance Division’s mission is to protect our environment and its resources while providing safe and secure spaces to recreate. The Division’s goal is to protect, expand, enhance and extend the life of the City’s active and open space assets, including 14 parks totaling more than 900 acres of active and passive park land, horse trails and various arenas. It is staff’s goal to address the open space and active uses that matter to participants. The Division is a valuable partner and support team to the Recreation, Youth, Building and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable facilities, providing the public recreational experiences in a safe and secure environment. Along with irrigation repair, water management and shrub/tree trimming using current Society of Arboricultural standards, the Division is responsible for park lighting, fencing, walkways, horse trails, playground equipment, tennis courts, the public pool and barn areas at Ingalls Park. The Division also manages contracts that provide turf grass management as well as weed and pest control. Park Maintenance Division maintains and administers the contracts for the city-wide Landscape areas with in the Maintenance Districts.



City of Norco, California
Park Maintenance Division 733
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 235,330	246,530	255,414	289,232
Employee Related Expenditures	4,562	3,930	3,930	5,130
Supplies and Services	2,481	2,930	2,930	2,930
Maintenance and Rentals	34,362	23,700	23,200	45,500
Operations and Utilities	50,014	45,000	65,000	65,000
Contractual and Professional Services	221,198	292,408	290,500	303,475
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	49,688	52,908	52,908	46,506
Capital Outlay	-	-	-	16,000
Transfers	-	-	-	-
Total Expenditures	\$ 597,636	667,406	693,882	773,773

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 597,636	667,406	693,882	773,773
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 597,636	667,406	693,882	773,773

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Year-End	Total	Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 148,435	153,217	151,223	182,576	
41102 Salaries, Part Time	22,315	18,775	27,000	-	
41103 Salaries, Overtime	2,505	4,000	4,000	4,000	
41104 Sick leave buy back	1,691	3,173	2,803	3,774	
41107 Vacation Pay Out	-	2,932	293	3,494	
41501 PERS Retirement	27,776	29,621	34,580	43,220	
41502 Employee Group Insurance	29,520	32,030	32,460	49,281	
41503 Workers Compensation	107	-	-	-	
41504 Deferred Compensation	183	-	37	-	
41506 FICA/Medicare Insurance	2,559	2,542	2,777	2,647	
41508 Medical Savings Account	240	240	240	240	
Subtotal - Salaries and Benefits	235,330	246,530	255,414	289,232	
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	1,721	1,780	1,780	2,080	
43103 Tuition Reimbursement	-	-	-	900	
45223 Employee Hiring Costs	40	-	-	-	
45243 Uniforms & Safety Gear	2,208	1,700	1,700	1,700	
45253 Dues, memberships and Subscriptions	593	450	450	450	
Subtotal - Employee Related	4,562	3,930	3,930	5,130	
<u>Supplies and Services</u>					
45121 Special Departmental	1,537	1,500	1,500	1,500	
45131 Office Supplies	267	430	430	430	
46138 Small Tools	-	1,000	1,000	1,000	
46139 Office Equipment	677	-	-	-	
Subtotal - Supplies and Services	2,481	2,930	2,930	2,930	
<u>Maintenance and Rentals</u>					
45335 Building and ground maintenance	30,575	20,500	20,000	37,000	
45438 Ingalls Arena Maintenance	-	-	-	5,000	
46133 Equipment Rental	3,787	3,200	3,200	3,500	
Subtotal - Maintenance & Rentals	34,362	23,700	23,200	45,500	
<u>Operations and Utilities</u>					
45541 Utilities	50,014	45,000	65,000	65,000	
Subtotal - Operations & Utilities	50,014	45,000	65,000	65,000	
<u>Contractual and Professional Services</u>					
42220 Contractual Services	221,198	292,408	290,500	295,975	
42228 Ingalls Arena Contractual	-	-	-	7,500	
Subtotal - Contractual & Professional	221,198	292,408	290,500	303,475	

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

Account			FY 2007	
Number Account Description	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	27,470	27,500	27,500	28,000
46136 Vehicle Replacement Charges	15,918	18,608	18,608	11,106
46137 Computing and Comm. Equip Replacement	800	1,000	1,000	1,400
46150 Computing and Communications Operations	5,500	5,800	5,800	6,000
Subtotal - Internal Service Charges	49,688	52,908	52,908	46,506
<u>Capital Outlay</u>				
48062 Building Improvements	-	-	-	16,000
Subtotal - Capital Outlay	-	-	-	16,000
Total Expenditures	\$ 597,636	667,406	693,882	773,773

Department-Generated Revenues			FY 2007	
	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
56103 Rivertrails lease	\$ -	-	-	12,600
56117 Bleacher Rental	-	-	10,000	36,200
	\$ -	-	10,000	48,800

CITY OF NORCO

Fiscal Year 2008

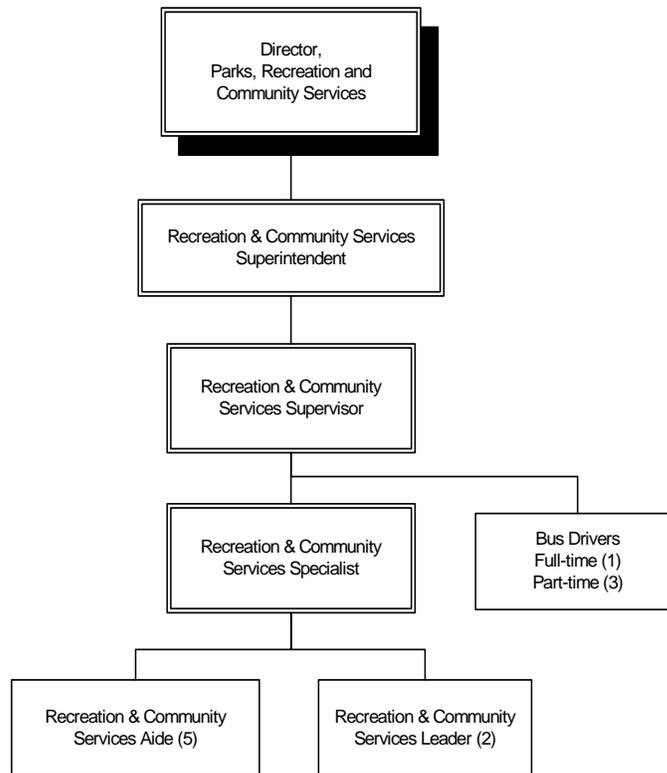


Senior Citizens

PARKS, RECREATION and COMMUNITY SERVICES

Senior Citizens and Therapeutic Services Division 735

The objective of the Norco Senior Center is to provide recreational experiences which facilitate the physical, mental, emotional and social health of seniors and to meet the challenges to preserve their independent living. The program strengthen the safety and security of those it serves and strives to foster the development of the older adult. Through its many programs, services and activities which promote health and wellness (including a 1.4 acre garden), senior citizens have the opportunity to increase their cultural unity and quality of life, all while creating lasting memories. Special events, a daily nutrition program, a door-to-door transportation program, counseling and referral programs also assist in achieving these important goals in a safe and wholesome environment. Through intergenerational programming, activities facilitate in community problem solving and give individuals to make a positive impact on those they encounter. This Division creates partnerships with many agencies including but not limited to Riverside Community College, Riverside Office on Aging, Riverside County Transportation Commission and Corona Regional Medical Center to take advantage of the resources available to those in need. This Division also strengthens community image and sense of place through the Party Pardners program, a therapeutic service for developmentally challenged adults. Party Pardners provides a recreational opportunity for a unique group of individuals within our city and surrounding communities. This rewarding program promotes a sense of belonging, encourages everlasting friendships and memories.



**City of Norco, California
Senior Citizens Division 735
Budget Summary By Major Categories**

Expenditures:		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$	121,102	136,622	148,038	206,913
Employee Related Expenditures		1,060	2,780	3,022	2,780
Supplies and Services		25,766	29,128	28,328	28,900
Maintenance and Rentals		5,635	4,500	4,830	5,990
Operations and Utilities		15,836	17,280	8,526	16,560
Contractual and Professional Services		10,938	13,450	13,250	14,480
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		19,763	25,289	25,289	22,305
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	200,101	229,049	231,283	297,928

Funding Sources:		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$	200,101	159,421	161,655	224,812
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Miscellaneous Grants		-	69,628	69,628	73,116
Redevelopment Funds		-	-	-	-
Total Funding Sources	\$	200,101	229,049	231,283	297,928

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 43,419	27,069	23,694	42,669
41102 Salaries, Part Time	48,329	38,540	35,830	29,630
41103 Salaries, Overtime	762	-	-	-
41104 Sick leave buy back	896	562	284	882
41107 Vacation Pay Out	-	633	63	817
41501 PERS Retirement	8,502	5,618	6,320	10,101
41502 Employee Group Insurance	16,761	11,098	11,292	14,245
41503 Workers Compensation	77	-	-	-
41504 Deferred Compensation	818	1,025	683	741
41506 FICA/Medicare Insurance	1,540	1,127	838	1,049
Subtotal - Salaries and Benefits	121,102	85,672	79,005	100,133
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	331	2,000	1,925	2,000
45243 Uniforms & Safety Gear	530	391	302	530
45253 Dues, Memberships and Subscriptions	200	187	493	250
Subtotal - Employee Related	1,060	2,578	2,720	2,780
<u>Supplies and Services</u>				
45121 Special Departmental	14,577	15,357	17,237	8,500
45131 Office Supplies	2,738	1,937	1,865	1,600
45134 Sr. Special Events	3,945	2,500	2,500	2,000
45136 Party Partners	4,306	6,433	6,433	6,500
46139 Office Equipment	200	200	-	200
Subtotal - Supplies and Services	25,766	26,427	28,035	18,800
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	5,430	4,000	4,330	5,490
46133 Equipment Rental	206	500	500	500
Subtotal - Maintenance & Rentals	5,635	4,500	4,830	5,990
<u>Operations and Utilities</u>				
45541 Utilities	15,836	8,910	8,526	9,513
Subtotal - Operations & Utilities	15,836	8,910	8,526	9,513
<u>Contractual and Professional Services</u>				
42220 Contractual Services	10,938	13,250	13,250	14,480
Subtotal - Contractual & Professional	10,938	13,250	13,250	14,480

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<i>Internal Service Fund Charges</i>				
45333 Vehicle Operations and Maintenance	4,070	1,750	1,750	-
46136 Vehicle Replacement Charges	6,293	6,293	6,293	-
46137 Computing and Comm. Equip Replacement	1,100	750	750	-
46150 Computing and Communications Operations	8,300	4,845	4,845	-
Subtotal - Internal Service Charges	19,763	13,638	13,638	-
Total Expenditures	\$ 200,101	154,975	150,004	151,696

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
50077 CDBG	\$ 19,314	14,004	14,004	16,000
50077 RCTC Grant	17,843	-	-	-
53850 City of Corona	2,398	12,000	12,000	12,000
56113 Senior Citizens Excursion Fees	18,128	16,608	18,512	19,000
56139 Senior Special Events	4,095	2,500	1,668	2,000
56146 Party Partners	4,306	4,000	2,701	6,500
	\$ 66,083	49,112	48,885	55,500

City of Norco, California
Senior Citizens Division - RCTC 735A, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	-	-	20,011
41102 Salaries, Part Time	-	-	-	20,675
41104 Sick leave buy back	-	-	-	414
41107 Vacation Pay Out	-	-	-	383
41501 PERS Retirement	-	-	-	4,264
41502 Employee Group Insurance	-	-	-	6,529
41504 Deferred Compensation	-	-	-	517
41506 FICA/Medicare Insurance	-	-	-	561
41508 Medical Savings Account	-	-	-	36
Subtotal - Salaries and Benefits	-	-	-	53,390
<u>Supplies and Services</u>				
45121 Special Departmental	-	-	-	8,500
45131 Office Supplies	-	-	-	1,600
Subtotal - Supplies and Services	-	-	-	10,100
<u>Operations and Utilities</u>				
45541 Utilities	-	-	-	7,047
Subtotal - Operations & Utilities	-	-	-	7,047
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	-	-	6,946	2,579
46137 Computing and Comm. Equip Replacement	-	491	750	-
46150 Computing and Communications Operations	-	3,955	3,955	-
Subtotal - Internal Service Charges	-	4,446	11,651	2,579
Total Expenditures	\$ -	4,446	11,651	73,116

City of Norco, California
Senior Citizens Division 735A, Fund 122
Budget Detail By Line Item

Account			FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	12,104	26,247	20,011
41102 Salaries, Part Time	-	32,810	30,000	20,675
41104 Sick leave buy back	-	122	141	414
41107 Vacation Pay Out	-	-	-	383
41501 PERS Retirement	-	3,097	6,418	4,264
41502 Employee Group Insurance	-	2,263	5,227	6,529
41504 Deferred Compensation	-	175	316	517
41506 FICA/Medicare Insurance	-	379	628	561
41508 Medical Savings Account	-	-	55	36
Subtotal - Salaries and Benefits	-	50,950	69,033	53,390
<u>Employee Related Expenditures</u>				
45243 Uniforms & Safety Gear	-	139	302	-
45253 Dues, Memberships and Subscriptions	-	63	-	-
Subtotal - Employee Related	-	202	302	-
<u>Supplies and Services</u>				
45121 Special Departmental	-	1,638	293	-
45131 Office Supplies	-	1,063	-	-
Subtotal - Supplies and Services	-	2,701	293	-
<u>Operations and Utilities</u>				
45541 Utilities	-	8,370	-	-
Subtotal - Operations & Utilities	-	8,370	-	-
<u>Contractual and Professional Services</u>				
42220 Contractual Services	-	200	-	-
Subtotal - Contractual & Professional	-	200	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	-	6,946	-	5,126
46136 Vehicle Replacement Charges	-	-	-	3,500
46137 Computing and Comm. Equip Replacement	-	259	-	2,100
46150 Computing and Communications Operations	-	-	-	9,000
Subtotal - Internal Service Charges	-	7,205	-	19,726
Total Expenditures	\$ -	69,628	69,628	73,116

Department-Generated Revenues			FY 2007	FY 2008
	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
53855 RCTC Grant	\$ -	69,628	69,628	73,116

CITY OF NORCO

Fiscal Year 2008

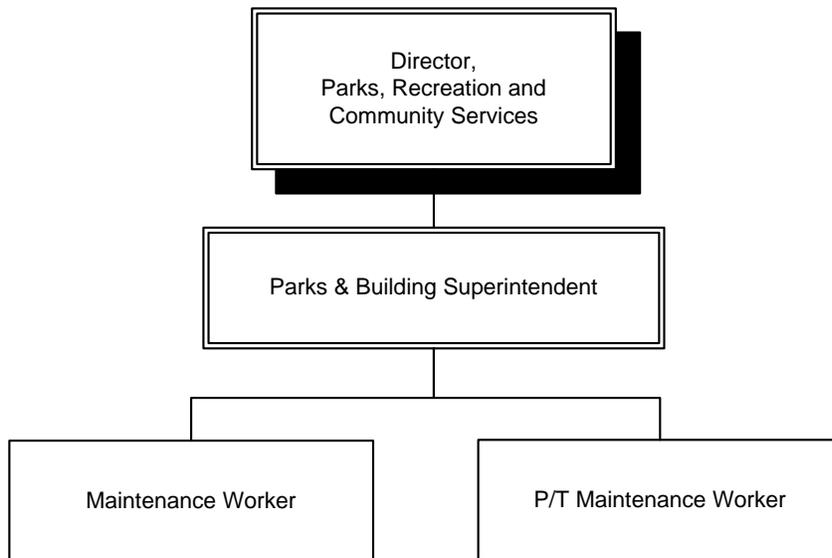


Public Building Maintenance

PARKS, RECREATION and COMMUNITY SERVICES

Public Buildings Division 737

This Division is the key component to strengthen community image and sense of place. It is responsible for upkeep and maintenance of all public buildings, creating safe and secure environments for the public to utilize. The monitored duties include but are not limited to painting, window cleaning, servicing of air conditioners and heating units, electrical, plumbing, and windows, doors and lock repairs. The Division is a partner and support team to the Recreation, Youth, Parks and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable and safe facilities in which the public can enjoy their recreational experiences. Public facilities include Norco City Hall, Norco Senior Center, Norco Library, Community Center, Pool, Scout House/Youth Center, Nellie Weaver Hall, park restrooms, snack bars, Riley Gym and Animal Control offices.



City of Norco, California
Building Maintenance Division 737
Budget Summary By Major Categories

<u>Expenditures:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 102,643	70,528	64,844	70,877
Employee Related Expenditures	648	1,000	1,000	1,700
Supplies and Services	-	5,500	6,300	6,300
Maintenance and Rentals	51,984	40,400	40,000	42,400
Operations and Utilities	94,241	104,800	104,800	104,800
Contractual and Professional Services	165,554	200,889	200,889	152,050
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	15,007	15,627	15,627	17,102
Capital Outlay	-	-	-	8,000
Transfers	-	-	-	-
Total Expenditures	\$ 430,077	438,744	433,460	403,229

<u>Funding Sources:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 430,077	438,744	433,460	403,229
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 430,077	438,744	433,460	403,229

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 66,380	41,514	39,114	41,714
41102 Salaries, Part Time	10,051	9,720	7,500	7,000
41103 Salaries, Overtime	420	-	-	-
41104 Sick leave buy back	1,075	888	-	862
41107 Vacation Pay Out	-	1,463	146	798
41501 PERS Retirement	12,521	7,612	8,327	9,874
41502 Employee Group Insurance	11,066	8,711	8,859	9,747
41504 Deferred Compensation	-	-	67	175
41506 FICA/Medicare Insurance	1,130	620	831	707
Subtotal - Salaries and Benefits	102,643	70,528	64,844	70,877
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	-	-	-	500
45243 Uniforms & Safety Gear	648	1,000	1,000	1,200
Subtotal - Employee Related	648	1,000	1,000	1,700
<u>Supplies and Services</u>				
46138 Small Tools	-	200	1,300	1,000
46139 Office Equipment	-	5,300	5,000	5,300
Subtotal - Supplies and Services	-	5,500	6,300	6,300
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	51,984	40,000	40,000	42,000
46133 Equipment Rental	-	400	-	400
Subtotal - Maintenance & Rentals	51,984	40,400	40,000	42,400
<u>Operations and Utilities</u>				
45541 Utilities	94,241	104,800	104,800	104,800
Subtotal - Operations & Utilities	94,241	104,800	104,800	104,800
<u>Contractual and Professional Services</u>				
42220 Contractual Services	165,554	200,889	200,889	152,050
Subtotal - Contractual & Professional	165,554	200,889	200,889	152,050
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	2,280	2,000	2,000	1,500
46136 Vehicle Replacement Charges	3,527	3,527	3,527	1,102
46137 Computing and Comm. Equip Replacement	900	1,300	1,300	2,500
46150 Computing and Communications Operations	8,300	8,800	8,800	12,000
Subtotal - Internal Service Charges	15,007	15,627	15,627	17,102
<u>Capital Outlay</u>				
48062 Building Improvements	-	-	-	8,000
Subtotal - Capital Outlay	-	-	-	8,000
Total Expenditures	\$ 430,077	438,744	433,460	403,229

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

<u>Department-Generated Revenues</u>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
56104 Library Lease	\$	29,232	29,994	29,994	30,255
56116 P & R Administrative Maintenance Fund		-	-	-	8,000

CITY OF NORCO

Fiscal Year 2008

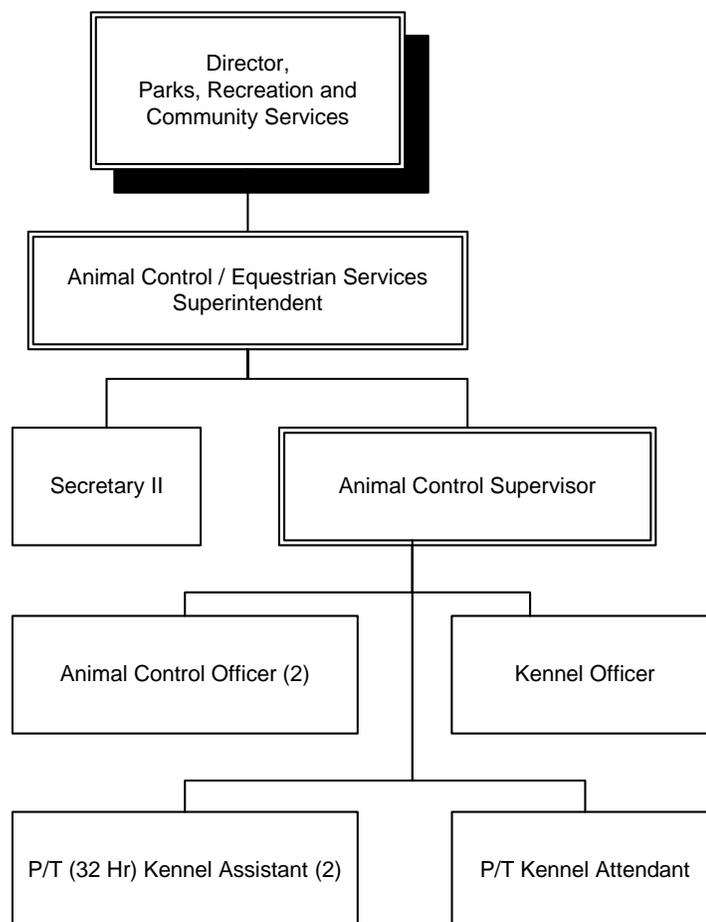


Animal Control

PARKS, RECREATION and COMMUNITY SERVICES

Animal Control Division 765

Creating a responsible community which understands the care and protected treatment of animals is a vital part of the Animal Control Division in this unique animal-keeping and equestrian City. This Division is dedicated to foster the development of animals in a safe and secure environment. By abiding by State and Local ordinances and laws pertaining to animal keeping, the Division ensures the health and wellness for animals throughout the community as well as investigates and prosecutes animal abuse cases. The animal shelter cares for more than 2,000 impounded animals each year, takes pride in its success to process the adoption of dogs and cats at the highest rate for an Animal Control facility in Southern California and ultimately facilitates community problem solving. Animal Control staff assists with the rehabilitation and subsequent release of injured wild animals and birds, and provides emergency rescue assistance, all strengthening community image and sense of place.



**City of Norco, California
Animal Control Division 765
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 432,991	442,073	433,652	469,733
Employee Related Expenditures	3,145	4,350	3,850	4,350
Supplies and Services	40,357	41,100	41,100	41,100
Maintenance and Rentals	9,306	11,200	16,200	11,200
Operations and Utilities	16,517	18,000	15,500	18,000
Contractual and Professional Services	50,561	36,000	36,308	36,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	36,924	54,154	54,154	47,669
Capital Outlay	19,659	-	-	4,000
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 609,461</i>	<i>606,877</i>	<i>600,764</i>	<i>632,052</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 609,461	606,877	600,764	632,052
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 609,461</i>	<i>606,877</i>	<i>600,764</i>	<i>632,052</i>

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 226,252	231,434	244,391	260,477
41102 Salaries, Part Time	51,012	55,000	36,000	38,103
41103 Salaries, Overtime	42,584	40,000	40,000	40,000
41104 Sick leave buy back	4,252	4,791	3,775	5,384
41107 Vacation Pay Out	-	4,436	444	4,985
41501 PERS Retirement	43,588	48,930	54,022	61,660
41502 Employee Group Insurance	50,446	54,603	51,130	55,678
41503 Workers Compensation	12,213	-	1,044	-
41504 Deferred Compensation	206	380	259	193
41506 FICA/Medicare Insurance	2,308	2,259	2,348	2,013
41508 Medical Savings Account	129	240	240	240
42309 Continuous Service Bonus	-	-	-	1,000
Subtotal - Salaries and Benefits	432,991	442,073	433,652	469,733
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	1,303	2,000	1,500	2,000
45243 Uniforms & Safety Gear	1,637	2,000	2,000	2,000
45253 Dues, Memberships and Subscriptions	205	350	350	350
Subtotal - Employee Related	3,145	4,350	3,850	4,350
<u>Supplies and Services</u>				
45121 Special Departmental	31,493	30,000	30,000	30,000
45131 Office Supplies	8,681	10,900	10,900	10,900
46138 Small Tools	116	200	200	200
46139 Office Equipment	68	-	-	-
Subtotal - Supplies and Services	40,357	41,100	41,100	41,100
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	9,306	11,200	16,200	11,200
Subtotal - Maintenance & Rentals	9,306	11,200	16,200	11,200
<u>Operations and Utilities</u>				
45541 Utilities	16,517	18,000	15,500	18,000
Subtotal - Operations & Utilities	16,517	18,000	15,500	18,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	26,684	21,000	21,000	21,000
42229 Spay & Neuter	23,877	15,000	15,000	15,000
42230 A/C Special Services	-	-	308	-
Subtotal - Contractual & Professional	50,561	36,000	36,308	36,000

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

Account			FY 2007	
Number Account Description	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	11,650	15,000	15,000	15,000
46136 Vehicle Replacement Charges	12,674	25,454	25,454	17,869
46137 Computing and Comm. Equip Replacement	1,600	2,000	2,000	2,800
46150 Computing and Communications Operations	11,000	11,700	11,700	12,000
Subtotal - Internal Service Charges	36,924	54,154	54,154	47,669
<u>Capital Outlay</u>				
48061 Automotive Equipment	19,659	-	-	-
48064 Equipment	-	-	-	4,000
Subtotal - Capital Outlay	19,659	-	-	4,000
Total Expenditures	\$ 609,461	606,877	600,764	632,052

Department-Generated Revenues			FY 2007	
	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
51400 Dog License	\$ 89,124	92,000	89,121	92,000
52300 Citation Fees	1,150	1,813	2,210	2,300
53608 Animal Adoption (State Reimbursements)	32,211	11,771	23,649	23,000
54900 Impound Fees	15,511	13,000	13,111	13,000
55000 Adoption Fees	14,070	13,000	11,000	11,000
55200 Miscellaneous Animal Control Fees	5,100	6,000	2,826	3,000
55201 Ranch License	205	-	150	150
56142 AC After Hr Call Reimb	790	800	514	500
56144 Spay & Neuter Services	43,544	15,000	15,000	15,000
56202 Poultry License Fee	-	-	1,125	1,125
Total Revenues	\$ 201,704	153,384	158,706	161,075

CITY OF NORCO

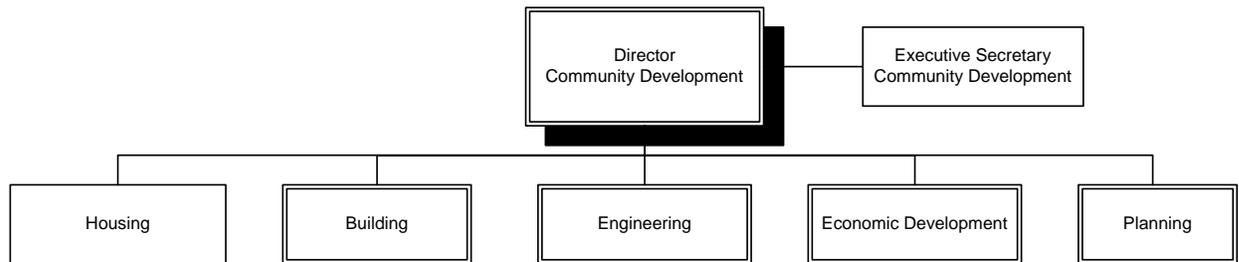
Fiscal Year 2008



**Community &
Economic Development**

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is managed by the Director of Community Development, who supervises the Planning, Building, Housing, Economic Development and Engineering Divisions. The Department is responsible for managing development applications and proposals, processing development applications and ensuring compliance with State and Municipal Code regulations. The Department also provides assistance on redevelopment and economic development issues, as well as low and moderate housing programs.



**City of Norco, California
Community Development Department
Budget Summary By Major Categories**

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 1,426,258	1,589,274	1,439,598	1,490,326
Employee Related Expenditures	23,886	47,134	46,678	58,190
Supplies and Services	743,699	79,215	116,365	284,179
Maintenance and Rentals	161,538	-	-	-
Operations and Utilities	14,765	15,100	15,260	14,560
Contractual and Professional Services	542,562	558,165	444,555	765,400
Miscellaneous	5,534,527	5,488,626	5,794,541	6,282,142
CRA Programs	610,100	3,240,000	2,093,400	11,465,000
Internal Service Fund Charges	84,492	90,488	91,204	99,488
Capital Outlay	1,694	680,169	-	792,000
Transfers Out	29,079	26,557	26,557	40,000
Debt Service	7,682,416	6,232,616	6,232,616	6,228,740
Total Expenditures	\$ 16,855,016	18,047,344	16,300,774	27,520,025

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 1,306,490	1,303,372	1,200,905	1,200,214
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	15,523,555	16,043,673	15,079,739	25,508,811
Grants	24,970	700,299	20,130	811,000
Total Funding Sources	\$ 16,855,016	18,047,344	16,300,774	27,520,025

CITY OF NORCO

Fiscal Year 2008

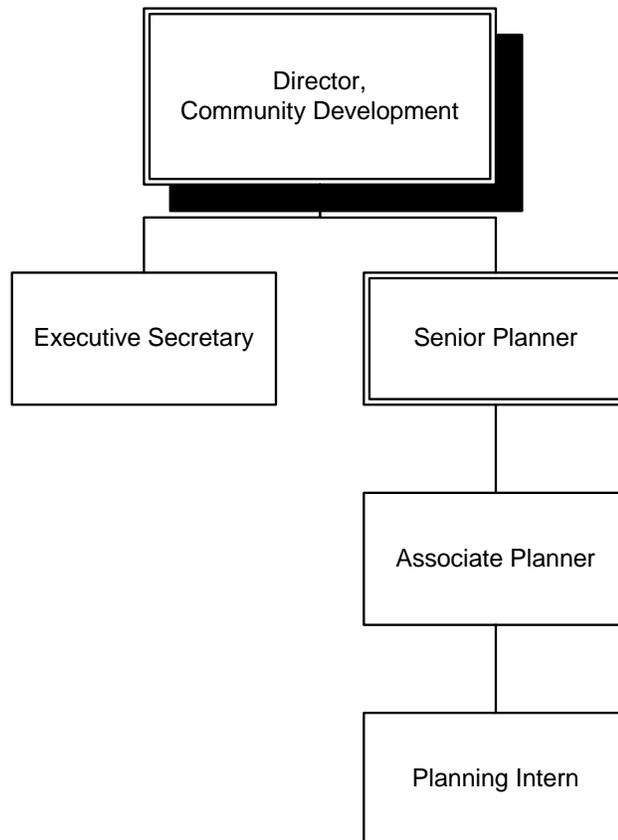


Planning

COMMUNITY DEVELOPMENT

Planning Division 750

The Planning Division is managed by the Director of Community Development with four staff members, and is responsible for all current and advanced planning projects. Current planning projects include land use entitlement processes including site plans, variances, conditional use permits, subdivisions, zone changes, and specific plans. Advanced planning duties include maintaining and updating the elements of the General Plan, annexations, and interagency cooperation on regional plans such as transportation and habitat conservation. In addition to reports prepared for the City Council, the Planning Division prepares reports and provides support for the Planning Commission, and the Beautification Committee. Major projects underway include updating various elements of the General Plan and updating the California Environmental Quality Act (CEQA) guidelines.



COMMUNITY DEVELOPMENT DEPARTMENT

Fiscal Year 2007/08 Highlights and Goals

Planning Division

- Preparation of the State mandated Housing Element of the General Plan.
- Continue with the implementation of Phase two of the Hamner Avenue Corridor Study, involving preparing master plans for specific areas on Hamner Avenue. Specific areas would be the southwest corner of Hamner Avenue and Third Street, the area north of Fourth Street and west of Hamner Avenue, and area north of Acre Street.
- Create a Development Incentives Policy to assist in the attraction of new business operations that the community desires.
- Study and recommend zoning modifications to create a desirable community-based commercial zone for Sixth Street.
- Develop as part of the City's Design Manual potential western streetscape infrastructure improvements (e.g., western light poles, benches, trash receptacles, town clock, directional signs, etc.) to promote the community.
- Continue with the study of Medical Cannabis Dispensing Collectives to determine whether this type of use should be allowed or prohibited.
- Prepare Zone Code Amendments for consideration of:
 - A revised Sign Ordinance,
 - Requirements for Contractor Storage Yards, and
 - Development Guidelines for Lighting Requirements,
- Continue with the Development of a Comprehensive Trail Plan
- Continue with the Preparation of Issue Papers for Planning Commission training
- Preparation of an update to the City's Environmental Guidelines.
- Preparation of the Department's required Annual Report.

COMMUNITY DEVELOPMENT DEPARTMENT

Fiscal Year 2007/08 Highlights and Goals

Housing Division

- Complete construction and sale of Infill house on Acacia Avenue
- Pursue purchase of at least two additional sub-standard lots for Infill Housing
- Pursue purchase of houses on Old Hamner Avenue for affordable housing
- Pursue purchase and rehabilitation of housing units granted to the City on Second Street
- Continue aggressive execution of on-going housing programs
- Develop a Home Improvement Program Marketing Campaign
- Develop Sewer Installation Program Marketing Materials
- Assist with completion of rehabilitation project for Heritage Park
- Assist with Project Management of Community Development Block Grant public improvement projects (Park Restroom Project, Demolition of Auxiliary Building)
- Perform a short survey to determine if guidelines for Housing Programs are still in line with current market conditions; adjust program guidelines as needed.

City of Norco, California
Planning Division 750
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 409,296	466,621	410,813	434,091
Employee Related Expenditures	996	3,105	3,600	3,280
Supplies and Services	5,686	6,000	4,300	4,700
Maintenance and Rentals	-	-	-	-
Operations and Utilities	380	400	560	560
Contractual and Professional Services	178	10,165	10,165	900
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	15,500	16,900	16,900	18,400
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 432,035	503,191	446,338	461,931

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 313,676	363,375	335,251	313,861
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	118,360	139,816	111,087	148,070
Total Funding Sources	\$ 432,035	503,191	446,338	461,931

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 200,479	220,354	204,701	185,020
41102 Salaries, Part Time	20,658	20,000	10,000	11,160
41104 Sick leave buy back	3,401	4,233	2,848	3,824
41107 Vacation Pay Out	-	3,920	392	3,541
41501 PERS Retirement	36,062	39,352	41,981	43,798
41502 Employee Group Insurance	25,069	32,781	33,341	32,656
41504 Deferred Compensation	222	-	304	279
41506 FICA/Medicare Insurance	3,276	3,195	3,220	2,845
41507 Vehicle Allowance	1,200	2,400	2,450	2,400
41508 Medical Savings Account	570	570	489	498
Subtotal - Salaries and Benefits	290,937	326,805	299,726	286,021
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	375	1,935	2,500	2,080
45253 Dues, Memberships and Subscriptions	621	1,170	1,100	1,200
Subtotal - Employee Related	996	3,105	3,600	3,280
<u>Supplies and Services</u>				
45121 Special Departmental	121	1,000	500	700
45131 Office Supplies	2,156	3,000	1,800	2,000
45251 Legal Advertising	2,521	2,000	2,000	2,000
46139 Office Equipment	888	-	-	-
Subtotal - Supplies and Services	5,686	6,000	4,300	4,700
<u>Operations and Utilities</u>				
45541 Utilities	380	400	560	560
Subtotal - Operations & Utilities	380	400	560	560
<u>Contractual and Professional Services</u>				
42220 Contractual Services	178	10,165	10,165	900
Subtotal - Contractual & Professional	178	10,165	10,165	900
<u>Miscellaneous</u>				
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,700	2,300	2,300	3,300
46150 Computing and Communications Operations	13,800	14,600	14,600	15,100
Subtotal - Internal Service Charges	15,500	16,900	16,900	18,400
Total Expenditures	\$ 313,676	363,375	335,251	313,861

**City of Norco, California
 Planning Division 750, General Fund
 Budget Detail By Line Item**

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
54200 Conditional Use Permit (Major/Minor)	\$ 29,137	27,738	31,628	24,869
54201 Site Plan (Major/Minor)	20,679	28,798	21,204	18,954
54203 Variance (Major/Minor)	8,613	7,634	7,001	5,522
54204 Tentative Tract Map	24,110	-	5,337	-
54205 Tentative Parcel Map	8,716	8,010	9,295	16,595
54206 Specific Plan Review	319	-	118	-
54207 Modifications	8	-	2,544	-
54208 Zone Change	54	1,966	269	2,054
54209 General Plan Amendment	3,933	3,933	-	-
54210 Sign Review	11,669	4,756	5,000	3,451
54211 Entertainment Permit	-	1,666	-	-
54214 Special Event Permit	1,076	1,742	1,520	1,600
54215 Publications	4,749	1,500	7,141	5,000
54216 Planning Commission Informal Review	516	918	-	419
54217 Architecture Review	1,382	5,008	725	580
54218 Landscape Plan Check Review	3,097	5,008	888	1,184
54219 Appeal	154	154	349	429
54221 ABC Letter	85	348	-	-
54223 Large Family Day Care Permit	543	-	567	567
54225 Similar Use Finding	-	1,200	-	-
54229 Information Letter	800	306	265	106
54230 Subsequent Pre-App. Review	1,550	1,550	-	323
54300 Miscellaneous Permits & Fees	-	620	-	-
56201 Environmental Assessment	7,946	640	5,649	4,683
Total Revenues	\$ 129,136	103,495	99,500	86,336

City of Norco, California
Planning Division 750, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 66,979	82,225	68,045	89,242
41102 Salaries, Part Time	11,788	12,000	-	-
41104 Sick leave buy back	1,197	1,395	952	1,845
41107 Vacation Pay Out	-	1,292	-	1,708
41501 PERS Retirement	12,722	14,675	13,865	21,126
41502 Employee Group Insurance	8,500	9,370	9,363	14,417
41504 Deferred Compensation	-	-	153	-
41506 FICA/Medicare Insurance	1,175	1,192	1,110	1,294
41507 Vehicle Allowance	960	1,920	1,960	1,920
41508 Medical Savings Account	180	180	116	252
Subtotal - Salaries and Benefits	\$ 103,500	124,249	95,564	131,804

City of Norco, California
Planning Division 750, Low/Mod Fund 015
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 11,065	11,098	10,985	11,027
41104 Sick leave buy back	221	228	180	228
41107 Vacation Pay Out	-	211	21	211
41501 PERS Retirement	1,876	1,983	2,274	2,610
41502 Employee Group Insurance	1,260	1,376	1,389	1,520
41506 FICA/Medicare Insurance	168	161	170	160
41507 Vehicle Allowance	240	480	490	480
41508 Medical Savings Account	30	30	14	30
Subtotal - Salaries and Benefits	\$ 14,859	15,567	15,523	16,266

CITY OF NORCO

Fiscal Year 2008

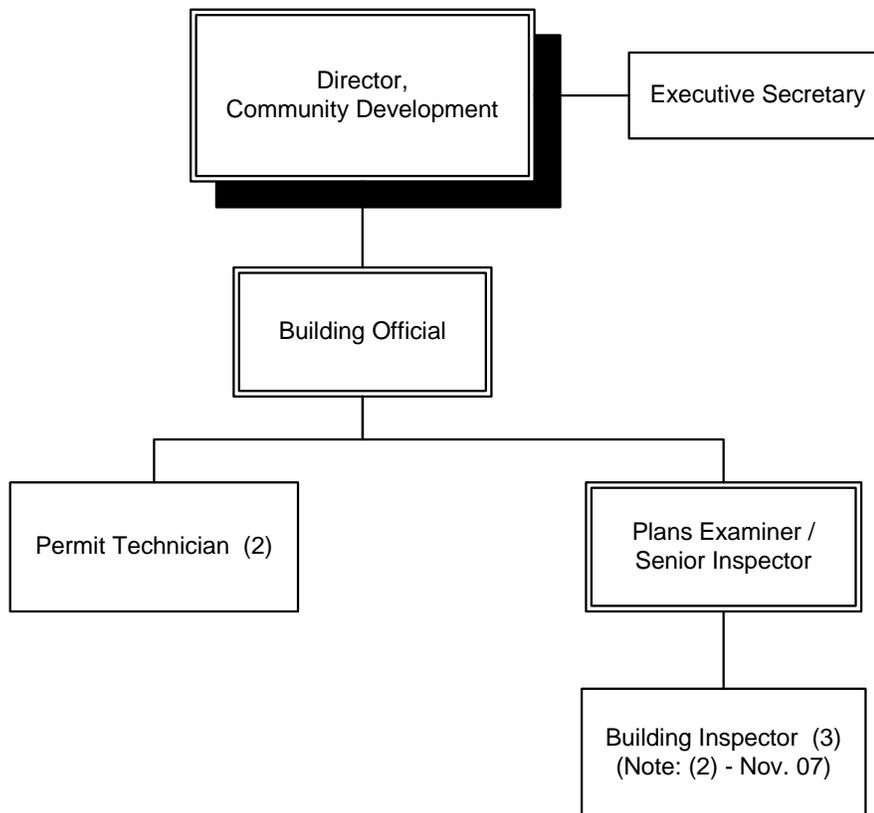


Building and Safety

COMMUNITY DEVELOPMENT

Building & Safety Division 752

The Building and Safety Division is managed by the Director of Community Development with eight staff and is responsible for the administration of the health and safety related codes from the California Building Code (CBC.) The primary purpose of the CBC is to insure the safety of citizens in the built environment. To insure this safety, the Building Division monitors new construction providing plan check services, permitting services, construction inspections, final building inspections, and occupancy inspections. The Building Division coordinates the review of building plans with the Fire and Sheriffs Departments, and with the City Engineering and Planning Divisions, as well as with county and state agencies as necessary when a project needs to be in compliance with requirements related to those respective agencies.



COMMUNITY DEVELOPMENT
Building and Safety Division
Fiscal Year 2008 Highlights and Goals

- Complete construction of public counter area to better serve public and comply with the requirements of the Americans with Disabilities Act, allowing all divisions be represented at the front counter (fire, building, engineering, and planning).
- Continue implementing the Workflow Process in Accela Permits Plus to improve the processing of Project/Activity and Development along with plan reviews and permit issuance.
- Update Accela Permits Plus program to allow all divisions to issue their own respective permits.
- Continue to update and enhance the Division's Policy and Procedure Manual
- Remain active with California Building Officials to stay abreast of issues affecting building departments regarding laws, codes and the State's Building Standards Commission
- Continue cross training of Permit Technician (Building & Engineering) to allow for short wait times in lobby.
- Continue cross training of Building Inspectors to allow for the minor plan checks to be performed over the counter.
- Reduce dependency on outside plan check agencies for both Building and Safety and Fire Department reviews.
- Create handouts that explain the permit processing system to the applicant in laypersons language.

Create technical "how to" hand-outs for construction of simple structures (patio covers, retaining walls, decks, fences, carports, etc.)

City of Norco, California
Building & Safety Division 752
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 598,817	637,390	553,458	542,537
Employee Related Expenditures	5,550	9,885	4,908	11,910
Supplies and Services	4,117	6,500	4,500	7,500
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,963	2,500	2,500	1,800
Contractual and Professional Services	103,706	62,000	48,000	55,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	46,488	49,588	49,588	52,088
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 761,641	767,863	662,954	670,835

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 667,036	670,412	601,088	607,034
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	94,604	97,451	61,866	63,801
Total Funding Sources	\$ 761,641	767,863	662,954	670,835

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 349,935	384,781		345,383	315,288
41102 Salaries, Part Time	1,002	-		-	-
41103 Salaries, Overtime	2,724	-		-	-
41104 Sick leave buy back	2,701	7,992		2,176	7,249
41107 Vacation Pay Out	-	7,400		740	6,712
41501 PERS Retirement	60,880	68,499		70,635	74,635
41502 Employee Group Insurance	60,080	65,568		59,926	69,920
41503 Workers Compensation	21,605	-		7,633	-
41506 FICA/Medicare Insurance	5,179	5,579		5,098	4,572
41508 Medical Savings Account	106	120		-	360
Subtotal - Salaries and Benefits	504,213	539,939		491,592	478,736
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	2,591	5,000		1,853	8,450
43103 Tuition Reimbursement	357	375		350	375
45243 Uniforms & Safety Gear	1,415	1,500		1,505	1,660
45253 Dues, Memberships and Subscriptions	1,188	3,010		1,200	1,425
Subtotal - Employee Related	5,550	9,885		4,908	11,910
<u>Supplies and Services</u>					
43132 Training Supplies					
45121 Special Departmental	766	2,000		2,000	3,000
45131 Office Supplies	3,238	4,000		2,000	3,000
45132 Printing & Copies	-	-		-	1,000
46139 Office Equipment	113	500		500	500
Subtotal - Supplies and Services	4,117	6,500		4,500	7,500
<u>Operations and Utilities</u>					
45541 Utilities	2,963	2,500		2,500	1,800
Subtotal - Operations & Utilities	2,963	2,500		2,500	1,800
<u>Contractual and Professional Services</u>					
42220 Contractual Services	103,706	62,000		48,000	55,000
Subtotal - Contractual & Professional	103,706	62,000		48,000	55,000
<u>Internal Service Fund Charges</u>					
45333 Vehicle Operations and Maintenance	3,000	3,800		3,800	3,800
46136 Vehicle Replacement Charges	11,788	11,788		11,788	11,788
46137 Computing and Comm. Equip Replacement	4,100	4,800		4,800	6,400
46150 Computing and Communications Operations	27,600	29,200		29,200	30,100
Subtotal - Internal Service Charges	46,488	49,588		49,588	52,088
Total Expenditures	\$ 667,036	670,412		601,088	607,034

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
51600 Building Permits	\$ 11,329	12,220	5,170	10,750
51601 Building Permit Fees	294,950	315,121	242,835	285,645
51602 Plan Check Fees	191,421	205,226	140,177	176,245
51603 Electrical Permit Fees	57,782	63,708	31,005	56,480
51604 Plumbing Permit Fees	30,512	37,525	36,423	28,140
51605 Mechanical Permit Fees	13,149	17,890	9,585	12,560
51606 Sewer Permit Fees	6,323	5,772	6,600	5,685
51607 Special Inspection Fees	5,735	5,550	4,457	4,525
Total Revenues	\$ 611,201	663,012	476,252	580,030

City of Norco, California
Building & Safety Division 752, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 42,505	57,498	29,659	34,445
41104 Sick leave buy back	452	1,194	-	712
41107 Vacation Pay Out	-	1,106	111	659
41501 PERS Retirement	6,822	10,236	6,446	8,154
41502 Employee Group Insurance	5,941	6,996	5,256	6,476
41503 Workers Compensation	19,356	-	6,106	-
41506 FICA/Medicare Insurance	623	834	425	499
41508 Medical Savings Account	85	96	-	96
Subtotal - Salaries and Benefits	\$ 75,785	77,960	48,003	51,041

City of Norco, California
Building & Safety Division 752, Low/Mod Fund 015
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 10,626	14,375	9,335	8,611
41104 Sick leave buy back	113	299	-	178
41107 Vacation Pay Out	-	276	28	165
41501 PERS Retirement	1,706	2,559	1,554	2,038
41502 Employee Group Insurance	1,485	1,749	1,314	1,619
41503 Workers Compensation	4,712	-	1,527	-
41506 FICA/Medicare Insurance	156	209	106	125
41508 Medical Savings Account	21	24	-	24
Subtotal - Salaries and Benefits	\$ 18,819	19,491	13,863	12,760

CITY OF NORCO

Fiscal Year 2008

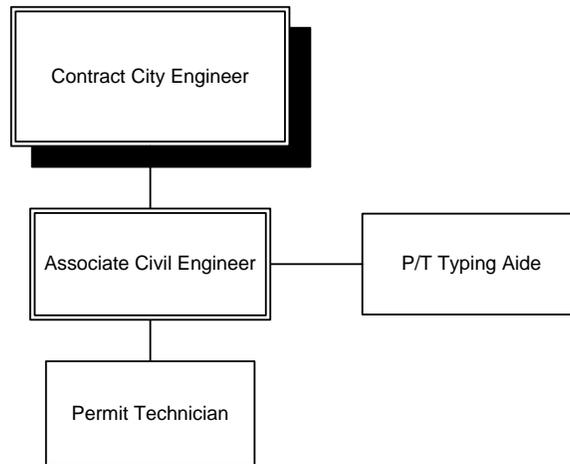


Engineering

COMMUNITY DEVELOPMENT

Engineering Division 800

The Engineering Division is responsible for the design, plan checking and construction inspection of all improvements within the public right-of-way (i.e., water, sewer, streets, storm drains, trail & fencing etc.) in the City. Engineering staff is also responsible for reviewing and issuing encroachment permits for work in the public right-of-way as well as maintaining record tract and map data for parcels in the City.



**City of Norco, California
Engineering Division 800
Budget Summary By Major Categories**

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 179,103	179,435	176,146	189,819
Employee Related Expenditures	210	1,250	670	1,300
Supplies and Services	1,203	4,200	3,750	3,700
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	132,623	70,700	70,000	70,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	12,640	14,000	14,000	14,500
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 325,778	269,585	264,566	279,319

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 325,778	269,585	264,566	279,319
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 325,778	269,585	264,566	279,319

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 108,349	118,100	113,621	116,254
41102 Salaries, Part Time	17,378	12,219	12,219	12,830
41104 Sick leave buy back	1,103	1,541	804	2,403
41107 Vacation Pay Out	-	2,271	227	2,225
41501 PERS Retirement	18,797	21,024	23,437	27,520
41502 Employee Group Insurance	20,590	22,568	23,462	26,154
41503 Workers Compensation	7,695	-	-	-
41504 Deferred Compensation	416	-	367	321
41505 Unemployment	2,835	-	-	-
41506 FICA/Medicare Insurance	1,811	1,712	1,768	1,872
41508 Medical Savings Account	129	-	240	240
Subtotal - Salaries and Benefits	179,103	179,435	176,146	189,819
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	210	750	420	750
43102 Auto Mileage	-	-	-	200
45243 Uniforms & Safety Gear	-	-	-	100
45253 Dues, Memberships and Subscriptions	-	500	250	250
Subtotal - Employee Related	210	1,250	670	1,300
<u>Supplies and Services</u>				
45121 Special Departmental	236	3,500	3,250	3,000
45131 Office Supplies	829	500	400	500
46138 Small Tools	137	200	100	200
Subtotal - Supplies and Services	1,203	4,200	3,750	3,700
<u>Contractual and Professional Services</u>				
42220 Contractual Services	132,623	50,700	50,000	50,000
42228 Other Professional Services	-	20,000	20,000	20,000
Subtotal - Contractual & Professional	132,623	70,700	70,000	70,000
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,600	2,300	2,300	2,500
46150 Computing and Communications Operations	11,040	11,700	11,700	12,000
Subtotal - Internal Service Charges	12,640	14,000	14,000	14,500
Total Expenditures	\$ 325,778	269,585	264,566	279,319

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
54800 Encroachment Fees	\$ 47,320	77,000	59,000	53,375
54801 Grading Permit	13,005	4,944	6,259	9,984
54802 Grading Plan Check Fees (inc. WQMP)	22,743	19,440	12,009	20,740
54803 Overload Moving Permit	1,245	1,500	1,500	1,500
54804 Final Map Check	-	6,285	12,440	-
54805 Improvement Plan Check	61,775	40,500	24,000	7,875
54806 Lot Merger/Adjustment/PAKA	5,775	3,864	1,261	5,145
	\$ 151,863	153,533	116,469	98,619

CITY OF NORCO

Fiscal Year 2008

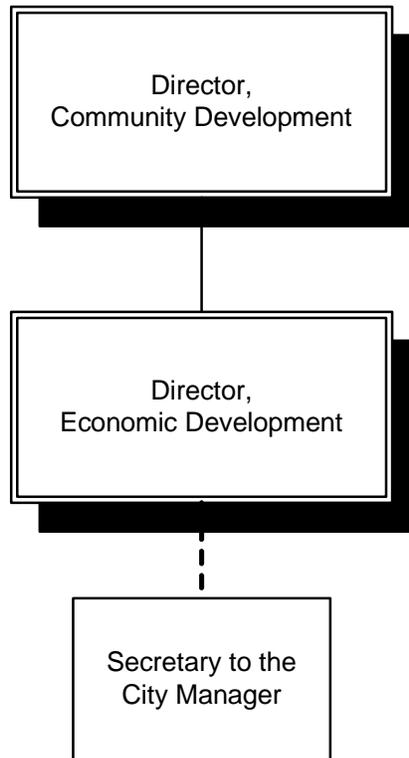


Economic Development

COMMUNITY DEVELOPMENT

Economic Development Division 5010

The Economic Development Division provides assistance to developers, real estate agents, appraisers, property owners and citizens on redevelopment and economic development matters, as well as low and moderate housing programs and Community Development Block Grant (“CDBG”) projects. The division has two employees, the Director and Secretary to the City Manager. The Director’s responsibilities include implementing economic development and redevelopment projects, as well as serving on a variety of committee and task forces. The Secretary to the City Manager assists both the Director and the City Manager.



COMMUNITY DEVELOPMENT

Fiscal Year 2007/08 Highlights and Goals

Economic Development Division

- Implement a “Branding Campaign” for Norco Horsetown USA including development of marketing literature, visitors guide, advertisements in equestrian magazines, entry monument signs, way-finding signs, etc.
- Explore and facilitate potential expansion of/and improvements to revitalize the Norco Auto Mall.
- Facilitate Silverlakes sale or lease through a public/private partnership for development of a mixed-use development project.
- Study and recommend potential western streetscape infrastructure improvements (e.g., western light poles, benches, trash receptacles, town clock, directional signs, etc.) to promote Sixth Street.
- Develop a strategic plan for spending low/moderate income tax increment funds to emphasize non-age-restricted housing projects in accordance with state law.
- Study the potential to develop a new multi-use public facility on Neil Snipes Park with potential uses including: Norco branch library, conference and meeting rooms, teen center, wee people, wedding chapel, etc. with commercial components along Hamner Avenue.
- Continue to assist Caltrans by encouraging retail/mixed use developers to purchase site at state auction.
- Consider the “opportunity purchase” of key development parcels as they become available.
- Consider on a case-by-case basis, development opportunities that require land consolidation using public assistance.
- Implement a business façade improvement program.
- Obtain membership in the Four Corners Transportation Coalition in an effort to bring additional transportation resources to the sub-region.
- Amend the redevelopment plan to increase both the Redevelopment Agency’s tax increments and bonded indebtedness limits.

CITY OF NORCO

Fiscal Year 2008



**Redevelopment
Administration**

City of Norco, California
Redevelopment Administration Division 5010
Budget Summary By Major Categories

<i>Expenditures:</i>		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$	118,677	133,933	124,813	139,254
Employee Related Expenditures		16,553	29,594	37,000	38,800
Supplies and Services		724,145	41,807	89,607	97,016
Maintenance and Rentals		161,538	-	-	-
Operations and Utilities		8,965	9,000	9,000	9,000
Contractual and Professional Services		212,051	342,300	235,974	570,500
Miscellaneous		5,505,922	5,455,500	5,763,952	6,263,600
CRA Programs		250,000	350,000	350,000	200,000
Internal Service Fund Charges		6,764	6,700	7,416	7,300
Capital Outlay		-	-	-	-
Transfers		12,553	12,553	12,553	25,000
Total Expenditures	\$	7,017,168	6,381,387	6,630,315	7,350,470

<i>Funding Sources:</i>		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		7,017,168	6,381,387	6,630,315	7,350,470
Total Funding Sources	\$	7,017,168	6,381,387	6,630,315	7,350,470

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 92,490	95,672	94,698	92,986
41102 Salaries, Part Time	1,974	6,300	-	9,100
41104 Sick leave buy back	1,631	1,934	1,824	1,922
41107 Vacation Pay Out	-	1,791	179	1,780
41501 PERS Retirement	15,647	17,073	19,094	22,012
41502 Employee Group Insurance	3,409	3,941	3,810	6,312
41503 Workers Compensation	180	-	-	-
41504 Deferred Compensation	49	2,400	235	228
41506 FICA/Medicare Insurance	1,422	1,387	1,578	1,480
41507 Vehicle Allowance	1,560	3,120	3,185	3,120
41508 Medical Savings Account	315	315	210	315
Subtotal - Salaries and Benefits	118,677	133,933	124,813	139,254
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	4,278	6,000	12,000	12,000
43103 Tuition Reimbursement	-	800	-	800
45253 Dues, Memberships and Subscriptions	12,275	22,794	25,000	26,000
Subtotal - Employee Related	16,553	29,594	37,000	38,800
<u>Supplies and Services</u>				
42352 CRA Newsletter	6,293	4,000	4,500	9,000
42430 Election	16,500	-	-	20,000
44102 Liability Insurance	19,121	20,807	20,807	21,416
45121 Special Departmental	666,698	800	800	800
45131 Office Supplies	2,108	1,500	1,500	1,500
45132 Printing & Copies	2,332	2,500	-	2,500
45133 Software Expense	2,100	-	-	-
45146 Postage	40	200	-	200
45251 Legal Advertising	555	3,000	-	3,000
45252 Advertising and Promotion	7,897	7,000	60,000	36,600
46139 Office Equipment	500	2,000	2,000	2,000
Subtotal - Supplies and Services	724,145	41,807	89,607	97,016
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	161,538	-	-	-
Subtotal - Maintenance & Rentals	161,538	-	-	-
<u>Operations and Utilities</u>				
45541 Utilities	8,965	9,000	9,000	9,000
Subtotal - Operations & Utilities	8,965	9,000	9,000	9,000

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Contractual and Professional Services</u>				
42220 Contractual Services	141,961	277,000	174,500	512,000
42227 Accounting & Auditing	7,218	7,300	8,474	13,500
42228 Other Professional Services	45,429	38,000	38,000	30,000
48595 Financial Services	17,444	20,000	15,000	15,000
Subtotal - Contractual & Professional	212,051	342,300	235,974	570,500
<u>Miscellaneous</u>				
42324 Chamber of Commerce	13,000	13,000	13,000	25,000
48592 Pass Through Agreement	5,405,502	5,337,500	5,653,100	6,133,600
48600 County Charge	87,420	105,000	97,852	105,000
Subtotal - Miscellaneous	5,505,922	5,455,500	5,763,952	6,263,600
<u>CRA Programs</u>				
47934 Development Incentives	250,000	350,000	350,000	200,000
Subtotal - CRA Programs	250,000	350,000	350,000	200,000
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	564	-	716	-
46137 Computing and Comm. Equip Replacement	700	900	900	1,300
46150 Computing and Communications Operations	5,500	5,800	5,800	6,000
Subtotal - Internal Service Charges	6,764	6,700	7,416	7,300
<u>Transfers</u>				
49581 Transfers	12,553	12,553	12,553	25,000
Subtotal - Transfers	12,553	12,553	12,553	25,000
Total Expenditures	\$ 7,017,168	6,381,387	6,630,315	7,350,470

CITY OF NORCO

Fiscal Year 2008



**Community Development
Block Grant
(CDBG)**

City of Norco, California
Community Development Block Grant Division 915
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	6,750	6,126	6,126	4,000
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	1,694	680,169	-	792,000
Transfers	16,526	14,004	14,004	15,000
<i>Total Expenditures</i>	<i>\$ 24,970</i>	<i>700,299</i>	<i>20,130</i>	<i>811,000</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Grants	24,970	700,299	20,130	811,000
<i>Total Funding Sources</i>	<i>\$ 24,970</i>	<i>700,299</i>	<i>20,130</i>	<i>811,000</i>

City of Norco, California
Community Development Block Grant Division 915, Fund 123
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Miscellaneous</u>				
47978 Reading Club for the Elderly (CDBG)	\$ 3,000	1,750	1,750	-
47988 Norco Crown Plus (formely Corona Reg.) (CDBG)	3,750	3,063	3,063	4,000
47989 Circle of Hope Shelter (CDBG)	-	1,313	1,313	-
Subtotal - Miscellaneous	6,750	6,126	6,126	4,000
<u>Capital Outlay</u>				
48062 Building Improvements	1,694	680,169	-	792,000
Subtotal - Capital Outlay	1,694	680,169	-	792,000
<u>Transfers</u>				
49581 Transfers	16,526	14,004	14,004	15,000
Subtotal - Transfers	16,526	14,004	14,004	15,000
Total Expenditures	\$ 24,970	700,299	20,130	811,000

CITY OF NORCO

Fiscal Year 2008



Low-Mod Income Housing Program

City of Norco, California
Grant Programs Division 5500, Low/Mod Fund 015
Budget Summary By Major Categories

<i>Expenditures:</i>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	198	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	360,100	2,890,000	1,743,400	11,265,000
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	\$ 360,298	2,890,000	1,743,400	11,265,000

<i>Funding Sources:</i>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds (Low/Mod)	360,298	2,890,000	1,743,400	11,265,000
<i>Total Funding Sources</i>	\$ 360,298	2,890,000	1,743,400	11,265,000

City of Norco, California
Low/Mod Fund 015 - Grant / Loan Division 5500
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Supplies and Services</u>				
45252 Advertising and Promotion	\$ 198	-	-	-
Subtotal - Supplies and Services	198	-	-	-
<u>CRA Programs</u>				
47901 Fair Housing Programs	12,613	12,000	12,000	12,500
47902 Senior Discount Subsidy (SWAT)	-	15,000	27,000	30,000
47904 Infill Housing Program	12,424	920,000	32,500	1,500,000
47907 Sewer Tax Rebate	16,157	15,000	17,000	17,500
47908 Deferred Loan Program	41,510	750,000	1,200,000	1,000,000
47909 Sewer Loan Program	-	2,000	4,900	20,000
47910 First Time Home Buyer	2	240,000	-	80,000
47912 Senior Housing Program	-	-	-	5,100,000
47913 Home Improvement Grant	151,788	250,000	250,000	250,000
47914 Home Improvement Emergency Grant	86,367	75,000	150,000	175,000
47915 Homeless Prevention	5,420	6,000	-	5,000
47916 Lead and Asbestos Abatement Grant	-	100,000	50,000	75,000
47933 Relocation Costs	33,819	5,000	-	-
47934 Development Incentives	-	500,000	-	3,000,000
Subtotal - CRA Programs	360,100	2,890,000	1,743,400	11,265,000
Total Expenditures	\$ 360,298	2,890,000	1,743,400	11,265,000

CITY OF NORCO

Fiscal Year 2008



Low-Mod
Administration

City of Norco, California
Low Mod Administration Division 5010
Budget Summary By Major Categories

Expenditures:		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$	120,365	171,895	174,367	184,625
Employee Related Expenditures		576	3,300	500	2,900
Supplies and Services		8,352	20,708	14,208	171,263
Maintenance and Rentals		-	-	-	-
Operations and Utilities		2,457	3,200	3,200	3,200
Contractual and Professional Services		94,004	73,000	80,416	69,000
Miscellaneous		21,855	27,000	24,463	26,542
CRA Programs		-	-	-	-
Internal Service Fund Charges		3,100	3,300	3,300	7,200
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	250,709	302,403	300,454	464,730

Funding Sources:		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		250,709	302,403	300,454	464,730
Total Funding Sources	\$	250,709	302,403	300,454	464,730

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 96,221	132,181	133,833	133,922
41104 Sick leave buy back	1,036	2,673	2,439	2,768
41107 Vacation Pay Out	-	2,475	248	2,563
41501 PERS Retirement	16,401	23,628	26,935	31,702
41502 Employee Group Insurance	4,080	6,876	6,787	9,583
41506 FICA/Medicare Insurance	1,433	1,917	2,002	1,942
41507 Vehicle Allowance	840	1,680	1,715	1,680
41508 Medical Savings Account	354	465	408	465
Subtotal - Salaries and Benefits	120,365	171,895	174,367	184,625
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	335	1,000	200	1,000
43102 Auto Mileage	176	1,000	300	800
43103 Tuition Reimbursement	-	800	-	800
45253 Dues, Memberships and Subscriptions	65	500	-	300
Subtotal - Employee Related	576	3,300	500	2,900
<u>Supplies and Services</u>				
44102 Liability Insurance	6,636	9,208	9,208	10,663
45121 Special Departmental	-	500	500	151,000
45131 Office Supplies	1,043	1,500	1,000	2,000
45132 Printing & Copies	112	2,000	2,000	2,000
45146 Postage	-	500	500	500
45251 Legal Advertising	130	2,000	500	500
45252 Advertising and Promotion	-	5,000	500	4,000
46139 Office Equipment	431	-	-	600
Subtotal - Supplies and Services	8,352	20,708	14,208	171,263
<u>Operations and Utilities</u>				
45541 Utilities	2,457	3,200	3,200	3,200
Subtotal - Operations & Utilities	2,457	3,200	3,200	3,200
<u>Contractual and Professional Services</u>				
42220 Contractual Services	84,378	60,000	75,000	60,000
42227 Accounting & Auditing	4,812	5,000	5,416	9,000
48595 Financial Services	4,814	8,000	-	-
Subtotal - Contractual & Professional	94,004	73,000	80,416	69,000
<u>Miscellaneous</u>				
48600 County Charge	21,855	27,000	24,463	26,542
Subtotal - Miscellaneous	21,855	27,000	24,463	26,542

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	300	400	400	1,200
46150 Computing and Communications Operations	2,800	2,900	2,900	6,000
Subtotal - Internal Service Charges	3,100	3,300	3,300	7,200
Total Expenditures	\$ 250,709	302,403	300,454	464,730

CITY OF NORCO

Fiscal Year 2008



Debt Service

City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2007 - 2008

Account #	Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-end Total	FY 2008 Budget Request
014-5100-48512	2001 School Pass-through Interest	\$ 245,415	241,715	241,715	237,715
014-5100-48513	2001 School Pass-through Principal	100,000	100,000	100,000	105,000
014-5101-48512	2004 Refunding Notes (Pass-through) Interest	510,825	506,325	506,325	501,035
014-5101-48513	2004 Refunding Notes (Pass-through) Principal	225,000	230,000	230,000	235,000
014-5107-48512	2003 Refunding Tax Allocation Bonds Interest	703,834	695,674	695,674	687,274
015-5107-48512	2003 Refunding Tax Allocation Bonds Interest	175,959	173,919	173,919	171,819
014-5107-48513	2003 Refunding Tax Allocation Bonds Principal	408,000	420,000	420,000	424,000
015-5107-48513	2003 Refunding Tax Allocation Bonds Principal	102,000	105,000	105,000	106,000
014-5104-48512	2001 Refunding Tax Allocation Bonds Interest	1,301,679	1,274,355	1,274,355	1,242,099
015-5104-48512	2001 Refunding Tax Allocation Bonds Interest	325,420	318,589	318,589	310,524
014-5104-48513	2001 Refunding Tax Allocation Bonds Principal	828,000	896,000	896,000	928,000
015-5104-48513	2001 Refunding Tax Allocation Bonds Principal	207,000	224,000	224,000	232,000
014-5102-48512	2000 Tax Allocation Bonds Interest	97,277	95,621	95,621	93,929
015-5102-48512	2000 Tax Allocation Bonds Interest	24,319	23,905	23,905	23,482
014-5102-48513	2000 Tax Allocation Bonds Principal	36,000	36,000	36,000	40,000
015-5102-48513	2000 Tax Allocation Bonds Principal	9,000	9,000	9,000	10,000
014-5106-48512	1997 Refunding Tax Allocation Bonds Interest	2,025	-	-	-
015-5106-48512	1997 Refunding Tax Allocation Bonds Interest	225	-	-	-
014-5106-48513	1997 Refunding Tax Allocation Bonds Principal	50,000	-	-	-
014-5105-48512	2005 Refunding Tax Allocation Bonds Interest	529,768	662,010	662,010	660,690
015-5105-48512	2005 Refunding Tax Allocation Bonds Interest	132,442	165,503	165,503	165,173
014-5105-48513	2005 Refunding Tax Allocation Bonds Principal	1,334,583	44,000	44,000	44,000
015-5105-48513	2005 Refunding Tax Allocation Bonds Principal	333,646	11,000	11,000	11,000
Total CRA Debt Service		\$ 7,682,416	6,232,616	6,232,616	6,228,740
Debt Service Fund		\$ 6,372,406	5,201,700	5,201,700	5,198,742
Low-Mod Fund		1,310,010	1,030,916	1,030,916	1,029,998
		\$ 7,682,416	6,232,616	6,232,616	6,228,740

CITY OF NORCO

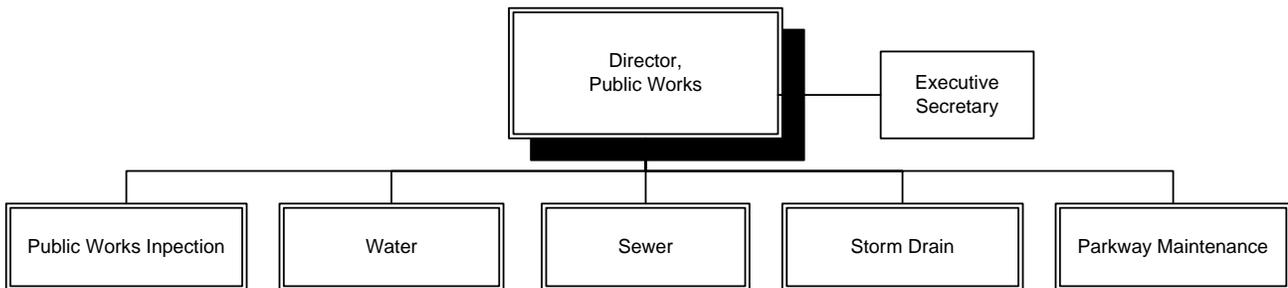
Fiscal Year 2008



Public Works

PUBLIC WORKS DEPARTMENT

The Public Works Department is managed by the Director of Public Works, who supervises the Water, Sewer, Storm Drain, and Parkway Maintenance Divisions. The Department is responsible for all improvement/maintenance activities within the public right-of-way, production and distribution of potable water supply, collection/transmission of wastewater to the regional treatment plant, construction/maintenance of storm drain pipelines connecting to larger backbone facilities and the installation/maintenance of equestrian trail fencing in the City.



PUBLIC WORKS

Fiscal Year 2007/08 Highlights and Goals

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**City of Norco, California
Public Works Department
Budget Summary By Major Categories**

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 1,058,300	1,173,937	1,171,240	1,256,510
Employee Related Expenditures	17,564	23,700	15,200	23,850
Supplies and Services	191,731	171,200	137,996	151,900
Maintenance and Rentals	120,991	198,600	179,400	209,500
Operations and Utilities	4,513,767	4,520,250	3,676,500	3,739,000
Contractual and Professional Services	1,765,296	1,702,430	1,672,430	1,713,600
Miscellaneous	1,759,369	2,002,987	2,015,137	2,055,391
CRA Programs	-	-	14,000	15,000
Internal Service Fund Charges	176,647	197,761	197,761	199,182
Capital Outlay	22,250	86,500	81,000	62,500
Transfers Out	254,446	254,446	254,446	254,446
Total Expenditures	\$ 9,880,361	10,331,811	9,415,110	9,680,879

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 175,168	200,474	182,251	195,605
Water Fund	6,250,230	6,416,240	5,533,444	5,639,423
Sewer Fund	2,963,013	3,174,655	3,179,744	3,278,977
Gas Tax Fund	418,698	426,451	421,622	451,207
NPDES Storm Drainage Fund	67,703	103,986	88,028	105,043
Internal Service Fund	-	-	-	-
Redevelopment Funds	5,550	10,005	10,021	10,624
Total Funding Sources	\$ 9,880,361	10,331,811	9,415,110	9,680,879

CITY OF NORCO

Fiscal Year 2008

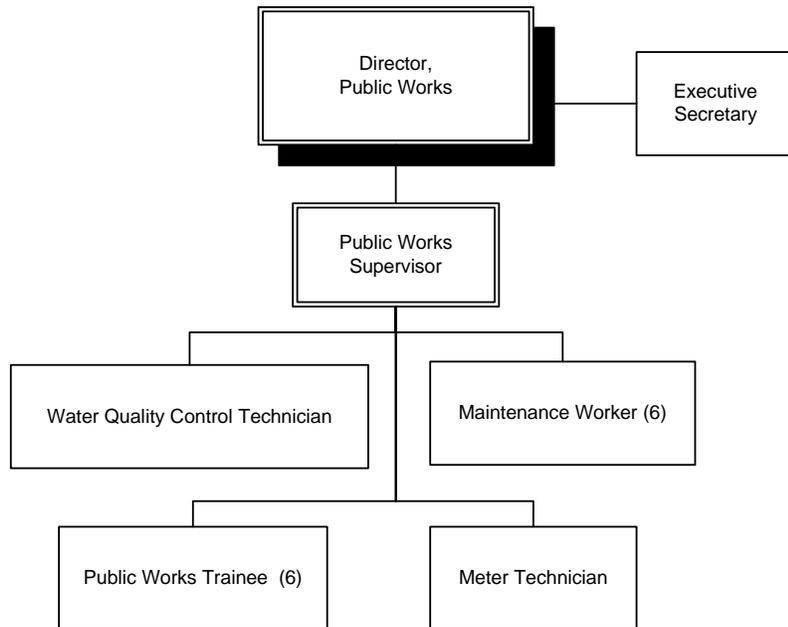


Water Operations

PUBLIC WORKS

Water Division 804

The Water Division is responsible for the production, acquisition and delivery of potable water to City residents. City staff maintains and repairs service laterals, water mains and treatment and storage facilities. They also are responsible for testing of water to assure that safe drinking water standards are met. Staff serves on the Chino Basin Desalter and the Arlington Desalter technical advisory committee.



**City of Norco, California
Water Operations Division 804
Budget By Major Categories**

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 526,027	569,245	565,876	611,715
Employee Related Expenditures	12,242	14,800	9,700	14,900
Supplies and Services	122,764	112,500	82,000	87,500
Maintenance and Rentals	58,959	113,500	109,200	121,500
Operations and Utilities	4,412,522	4,431,350	3,584,000	3,638,000
Contractual and Professional Services	52,390	65,000	75,000	75,000
Miscellaneous	829,060	820,829	819,979	817,771
CRA Programs	-	-	-	-
Internal Service Fund Charges	101,739	111,121	111,121	108,649
Capital Outlay	-	37,500	36,000	23,000
Transfers	127,223	127,223	127,223	127,223
<i>Total Expenditures</i>	<i>\$ 6,242,927</i>	<i>6,403,068</i>	<i>5,520,099</i>	<i>5,625,258</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	-	-	-	-
Water Fund	\$ 6,242,927	6,403,068	5,520,099	5,625,258
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 6,242,927</i>	<i>6,403,068</i>	<i>5,520,099</i>	<i>5,625,258</i>

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account		FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	Amended	Estimated	Budget
	Actual	Budget	Year-End	Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 337,886	363,201	361,293	371,481
41103 Salaries, Overtime	42,521	40,000	34,000	40,000
41104 Sick leave buy back	3,998	7,520	4,435	7,674
41107 Vacation Pay Out	-	6,963	696	7,106
41501 PERS Retirement	60,024	64,673	74,498	87,937
41502 Employee Group Insurance	75,387	82,166	85,875	92,815
41503 Workers Compensation	1,369	-	-	-
41506 FICA/Medicare Insurance	4,570	4,449	4,805	4,537
41508 Medical Savings Account	273	273	273	165
Subtotal - Salaries and Benefits	526,027	569,245	565,876	611,715
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	4,280	6,500	3,500	6,500
43102 Auto Mileage	82	-	-	-
43103 Tuition Reimbursement	120	-	-	-
45223 Employee Hiring Costs	120	100	200	200
45243 Uniforms & Safety Gear	6,265	6,200	5,000	6,200
45253 Dues, Memberships and Subscriptions	1,375	2,000	1,000	2,000
Subtotal - Employee Related	12,242	14,800	9,700	14,900
<u>Supplies and Services</u>				
44104 Self Insured Expenses	2,889	-	-	-
44105 Self Insured Settlements	-	25,000	-	-
45121 Special Departmental	112,294	80,000	75,000	80,000
45131 Office Supplies	4,591	3,500	3,500	3,500
46138 Small Tools	2,990	4,000	3,500	4,000
Subtotal - Supplies and Services	122,764	112,500	82,000	87,500
<u>Maintenance and Rentals</u>				
45334 Well & Pump Maintenance	50,732	102,000	102,000	110,000
45335 Building and ground maintenance	6,096	6,500	5,200	6,500
46133 Equipment Rental	2,131	5,000	2,000	5,000
Subtotal - Maintenance & Rentals	58,959	113,500	109,200	121,500
<u>Operations and Utilities</u>				
45125 Purchased water	2,803,405	2,925,350	3,150,000	3,100,000
45126 Chino Pump Tax	6,866	45,000	8,000	30,000
45127 Purchased water-Other Agencies	1,262,804	1,000,000	-	-
45541 Utilities	339,447	461,000	426,000	508,000
Subtotal - Operations & Utilities	4,412,522	4,431,350	3,584,000	3,638,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	52,390	65,000	75,000	75,000
Subtotal - Contractual & Professional	52,390	65,000	75,000	75,000

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Budget Request
<u>Miscellaneous</u>				
45375 Property Taxes	773	850	-	-
48512 Interest Payments	294,476	277,548	277,548	269,537
48513 Principal Payments	171,596	180,215	180,215	186,018
48601 Administrative Overhead	362,216	362,216	362,216	362,216
Subtotal - Miscellaneous	829,060	820,829	819,979	817,771
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	40,000	50,000	50,000	50,000
46136 Vehicle Replacement Charges	46,239	47,621	47,621	44,149
46137 Computing and Comm. Equip Replacement	1,700	1,800	1,800	2,500
46150 Computing and Communications Operations	13,800	11,700	11,700	12,000
Subtotal - Internal Service Charges	101,739	111,121	111,121	108,649
<u>Capital Outlay</u>				
48062 Building Improvements	-	22,500	22,500	8,000
48064 Equipment	-	15,000	13,500	15,000
Subtotal - Capital Outlay	-	37,500	36,000	23,000
<u>Transfers</u>				
49581 Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 6,242,927	6,403,068	5,520,099	5,625,258

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
61100 Water Tolls Domestic	\$ 5,031,594	5,521,943	6,218,341	6,499,091
61200 Water Tolls Irrigation	199,300	149,013	295,345	307,607
61201 Energy Pass Thru	91,281	103,060	97,995	97,995
61300 Bulk Water	27,771	15,000	15,000	15,000
61301 Sale of Water	1,262,804	1,000,000	27,029	-
61500 Reconnection Fee	5,136	6,000	6,000	6,000
69100 Miscellaneous	3,096	1,000	1,000	1,000
69200 Sale of Property	491,369	-	-	-
Total Revenues	\$ 7,112,351	6,796,016	6,660,710	6,926,693

CITY OF NORCO

Fiscal Year 2008

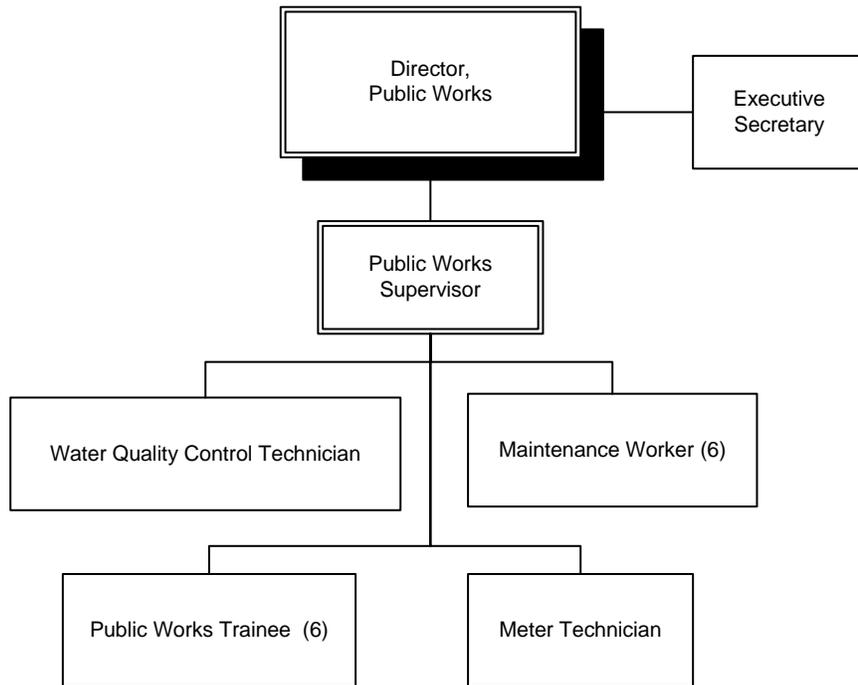


Sewer Operations

PUBLIC WORKS

Sewer Division 809

The Sewer Division is responsible for the maintenance of the sewer collection system and various lift stations located throughout the City. Staff oversees the annual cleaning of the collection system and monitors the industrial and commercial users connected to the system. Staff samples the one significant industrial user for compliance. Staff also serves on the Western Riverside County Regional Wastewater Authority technical advisory committee.



City of Norco, California
Sewer Operations Division 809
Budget Summary By Major Categories

<u>Expenditures:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 200,872	233,966	234,611	251,555
Employee Related Expenditures	1,333	3,050	1,650	3,000
Supplies and Services	11,113	8,500	7,000	10,500
Maintenance and Rentals	1,684	14,000	9,200	13,000
Operations and Utilities	27,579	26,400	22,500	26,500
Contractual and Professional Services	1,587,637	1,460,000	1,450,000	1,480,000
Miscellaneous	930,308	1,182,158	1,195,158	1,237,620
CRA Programs	-	-	14,000	15,000
Internal Service Fund Charges	64,402	76,847	76,847	75,333
Capital Outlay	-	22,500	21,500	18,000
Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 2,952,151	3,154,644	3,159,689	3,257,731

<u>Funding Sources:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	2,952,151	3,154,644	3,159,689	3,257,731
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 2,952,151	3,154,644	3,159,689	3,257,731

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

Account		FY 2006	FY 2007	FY 2007	FY 2008
Number Account Description		Actual	Amended Budget	Estimated Year-End Total	Budget Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$	132,496	152,742	151,055	155,590
41103 Salaries, Overtime		9,168	9,000	9,000	9,000
41104 Sick leave buy back		1,454	3,158	1,768	3,212
41107 Vacation Pay Out		-	2,924	292	2,974
41501 PERS Retirement		23,958	27,201	30,843	36,831
41502 Employee Group Insurance		31,559	36,907	39,494	41,996
41503 Workers Compensation		358	-	-	-
41506 FICA/Medicare Insurance		1,714	1,869	1,994	1,883
41508 Medical Savings Account		165	165	165	69
Subtotal - Salaries and Benefits		200,872	233,966	234,611	251,555
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings		480	1,000	350	1,000
43103 Tuition Reimbursement		-	500	-	600
45223 Employee Hiring Costs		-	-	-	100
45243 Uniforms & Safety Gear		853	1,300	1,300	1,300
45253 Dues, memberships and Subscriptions		-	250	-	-
Subtotal - Employee Related		1,333	3,050	1,650	3,000
<u>Supplies and Services</u>					
45121 Special Departmental		5,769	6,000	5,800	8,000
45131 Office Supplies		781	1,000	-	1,000
46138 Small Tools		4,564	1,500	1,200	1,500
Subtotal - Supplies and Services		11,113	8,500	7,000	10,500
<u>Maintenance and Rentals</u>					
45334 Well & Pump Maintenance		1,224	10,000	8,000	10,000
46133 Equipment Rental		461	4,000	1,200	3,000
Subtotal - Maintenance & Rentals		1,684	14,000	9,200	13,000
<u>Operations and Utilities</u>					
45541 Utilities		27,579	26,400	22,500	26,500
Subtotal - Operations & Utilities		27,579	26,400	22,500	26,500
<u>Contractual and Professional Services</u>					
42220 Contractual Services		1,587,637	1,460,000	1,450,000	1,480,000
Subtotal - Contractual & Professional		1,587,637	1,460,000	1,450,000	1,480,000
<u>Miscellaneous</u>					
48512 Interest Payments		592,425	544,048	544,048	579,515
48513 Principal Payments		-	423,110	423,110	428,105
48591 Bond Service		59,791	15,000	28,000	30,000
48601 Administrative Overhead		278,092	200,000	200,000	200,000
Subtotal - Miscellaneous		930,308	1,182,158	1,195,158	1,237,620
<u>CRA Programs</u>					

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

Account			FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
47902 Sewer Service Assistance	-	-	14,000	15,000
Subtotal - CRA Programs	-	-	14,000	15,000
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	26,400	35,000	35,000	35,000
46136 Vehicle Replacement Charges	31,802	31,747	31,747	29,433
46137 Computing and Comm. Equip Replacement	700	1,300	1,300	1,900
46150 Computing and Communications Operations	5,500	8,800	8,800	9,000
Subtotal - Internal Service Charges	64,402	76,847	76,847	75,333
<u>Capital Outlay</u>				
48062 Building Improvements	-	12,500	12,500	8,000
48064 Equipment	-	10,000	9,000	10,000
Subtotal - Capital Outlay	-	22,500	21,500	18,000
<u>Transfers</u>				
49581 Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 2,952,151	3,154,644	3,159,689	3,257,731
Reimburse debt service to water fund	-			
Reimburse General Fund for Street Repairs	122,921	-	-	-
Department-Generated Revenues	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
50074 Transfers from Sewer Capital Projects	\$ 742,457	383,315	491,454	597,382
52400 Interest Income	33,572	40,000	30,000	25,000
55400 Sewer Service Charge	2,855,330	2,996,663	2,911,707	2,929,898
57000 Miscellaneous Revenue	242	10,000	-	-
Total Revenues	\$ 3,631,601	3,429,978	3,433,161	3,552,280

CITY OF NORCO

Fiscal Year 2008

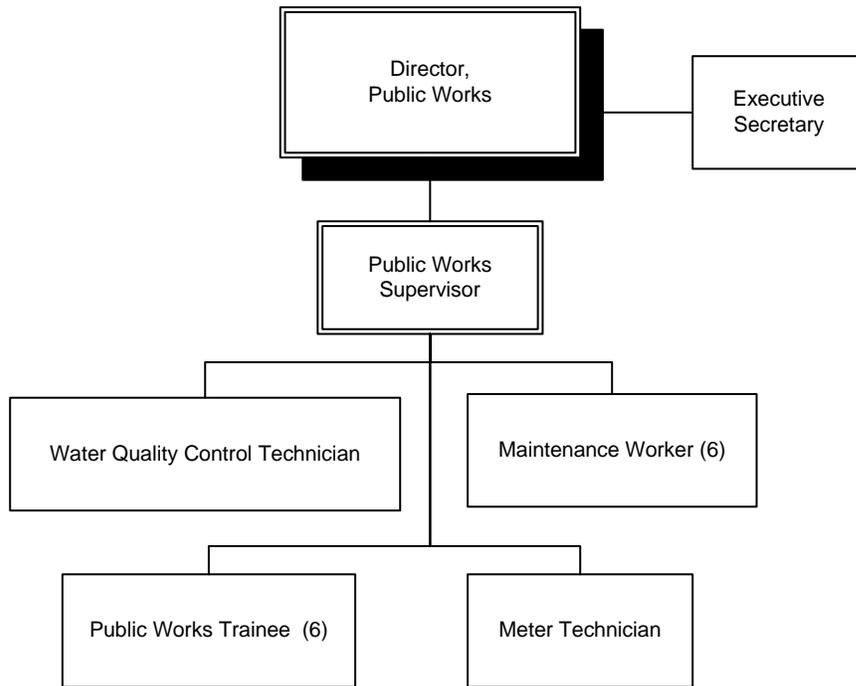


Parkway Maintenance

PUBLIC WORKS

Parkway Maintenance Division 850

The Parkway Maintenance Division is responsible for the maintenance of the equestrian trails located within the public right-of-way replacing wooden rails and posts as well as replacing decomposed granite trail material. Staff also prunes street trees to maintain proper clearance for equestrians.



City of Norco, California
Parkway Maintenance Division 850
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$	24,482	22,618	22,365	24,585
Employee Related Expenditures		303	1,050	300	1,050
Supplies and Services		5,861	9,950	5,600	9,700
Maintenance and Rentals		19,895	27,100	19,000	27,000
Operations and Utilities		169	2,500	-	2,500
Contractual and Professional Services		-	10,430	10,430	3,600
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		1,663	-	-	-
Capital Outlay		1,492	4,000	4,000	4,000
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	53,864	77,648	61,695	72,435

<i>Funding Sources:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$	53,864	77,648	61,695	72,435
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
<i>Total Funding Sources</i>	\$	53,864	77,648	61,695	72,435

City of Norco, California
Parkway Maintenance Division 850, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Year-End	Total	Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 14,507	13,786	13,459	14,229	14,229
41103 Salaries, Overtime	2,520	1,600	1,500	1,500	1,500
41104 Sick leave buy back	64	286	126	294	294
41107 Vacation Pay Out	-	265	27	272	272
41501 PERS Retirement	2,559	2,444	2,796	3,368	3,368
41502 Employee Group Insurance	4,226	4,037	4,212	4,716	4,716
41503 Workers Compensation	358	-	-	-	-
41506 FICA/Medicare Insurance	248	200	246	206	206
Subtotal - Salaries and Benefits	24,482	22,618	22,365	24,585	24,585
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	-	400	200	400	400
45243 Uniforms & Safety Gear	303	650	100	650	650
Subtotal - Employee Related	303	1,050	300	1,050	1,050
<u>Supplies and Services</u>					
45121 Special Departmental	4,359	8,100	4,000	8,100	8,100
46138 Small Tools	1,501	1,600	1,600	1,600	1,600
46139 Office Equipment	-	250	-	-	-
Subtotal - Supplies and Services	5,861	9,950	5,600	9,700	9,700
<u>Maintenance and Rentals</u>					
45337 Office Equipment Maintenance	-	100	-	-	-
45438 Trail Maintenance	19,895	27,000	19,000	27,000	27,000
Subtotal - Maintenance & Rentals	19,895	27,100	19,000	27,000	27,000
<u>Operations and Utilities</u>					
45541 Utilities	169	2,500	-	2,500	2,500
Subtotal - Operations & Utilities	169	2,500	-	2,500	2,500
<u>Contractual and Professional Services</u>					
42220 Contractual Services	-	10,430	10,430	3,600	3,600
Subtotal - Contractual & Professional	-	10,430	10,430	3,600	3,600
<u>Internal Service Fund Charges</u>					
45333 Vehicle Operations and Maintenance	200	-	-	-	-
46136 Vehicle Replacement Charges	1,463	-	-	-	-
Subtotal - Internal Service Charges	1,663	-	-	-	-
<u>Capital Outlay</u>					
48064 Equipment	1,492	4,000	4,000	4,000	4,000
Subtotal - Capital Outlay	1,492	4,000	4,000	4,000	4,000
Total Expenditures	\$ 53,864	77,648	61,695	72,435	72,435

CITY OF NORCO

Fiscal Year 2008



Street Maintenance

City of Norco, California
Street Maintenance Division 801
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$	141,368	156,001	157,776	169,707
Employee Related Expenditures		3,496	3,600	3,250	3,700
Supplies and Services		51,020	37,850	41,596	42,200
Maintenance and Rentals		40,452	44,000	42,000	48,000
Operations and Utilities		73,497	60,000	70,000	72,000
Contractual and Professional Services		89,353	110,000	95,000	100,000
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	5,600
Capital Outlay		19,511	15,000	12,000	10,000
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	418,698	426,451	421,622	451,207

<i>Funding Sources:</i>		<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		418,698	426,451	421,622	451,207
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
<i>Total Funding Sources</i>	\$	418,698	426,451	421,622	451,207

City of Norco, California
Street Maintenance Division 801, Gas Tax Fund 133
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 93,364	101,917	100,365	103,707
41103 Salaries, Overtime	6,699	5,000	7,000	7,000
41104 Sick leave buy back	905	2,109	1,166	2,141
41107 Vacation Pay Out	-	1,953	195	1,983
41501 PERS Retirement	16,319	18,136	20,572	24,549
41502 Employee Group Insurance	22,270	25,563	27,094	29,024
41503 Workers Compensation	597	-	-	-
41506 FICA/Medicare Insurance	1,128	1,236	1,296	1,252
41508 Medical Savings Account	87	87	87	51
Subtotal - Salaries and Benefits	141,368	156,001	157,776	169,707
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	100	500	350	500
45223 Employee Hiring Costs	-	100	-	200
45243 Uniforms & Safety Gear	3,396	3,000	2,900	3,000
Subtotal - Employee Related	3,496	3,600	3,250	3,700
<u>Supplies and Services</u>				
45121 Special Departmental	50,087	36,000	40,000	40,000
46138 Small Tools	933	1,600	1,000	1,600
46139 Office Equipment (Small Tools)	-	250	596	600
Subtotal - Supplies and Services	51,020	37,850	41,596	42,200
<u>Maintenance and Rentals</u>				
45336 Traffic Signal Maintenance	40,452	44,000	42,000	48,000
Subtotal - Maintenance & Rentals	40,452	44,000	42,000	48,000
<u>Operations and Utilities</u>				
45541 Utilities	73,497	60,000	70,000	72,000
Subtotal - Operations & Utilities	73,497	60,000	70,000	72,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	89,353	110,000	95,000	100,000
Subtotal - Contractual & Professional	89,353	110,000	95,000	100,000
<u>Internal Service Fund Charges</u>				
46136 Vehicle Replacement Charges	-	-	-	5,600
Subtotal - Internal Service Charges	-	-	-	5,600
<u>Capital Outlay</u>				
48064 Equipment	19,511	15,000	12,000	10,000
Subtotal - Capital Outlay	19,511	15,000	12,000	10,000
Total Expenditures	\$ 418,698	426,451	421,622	451,207

CITY OF NORCO

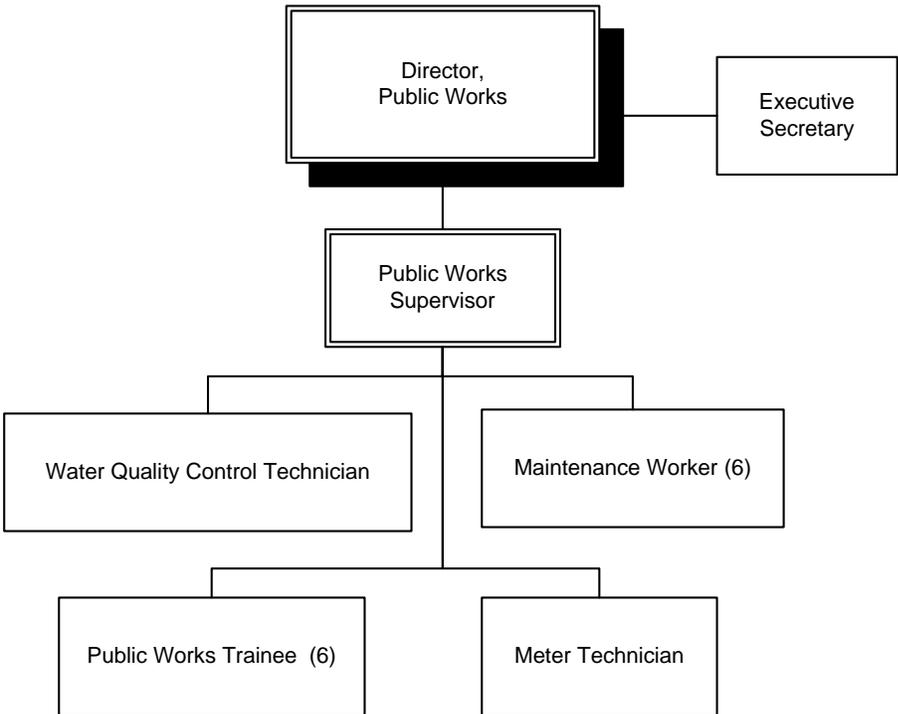
Fiscal Year 2008



Storm Drain Operations

PUBLIC WORKS
Storm Drain Division 802

The Storm Drain Division is responsible for maintaining certain drainage facilities within the community that are less than 36 inches diameter. Staff coordinates with Riverside Flood Control & Water Conservation District for maintenance of all channels, improved and unimproved and larger diameter pipelines. Staff is responsible for taking actions to comply with NPDES requirements such as street sweeping and testing of run-off for pollutants.



City of Norco, California
Storm Drain Operations Division 802
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 25,777	29,615	29,748	32,262
Employee Related Expenditures	190	1,200	300	1,200
Supplies and Services	872	2,000	1,800	2,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	35,916	57,000	42,000	55,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	1,248	7,500	7,500	7,500
Transfers	-	-	-	-
Total Expenditures	\$ 64,003	97,315	81,348	97,962

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	64,003	97,315	81,348	97,962
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 64,003	97,315	81,348	97,962

City of Norco, California
Storm Drain Operations Division 802, NPDES Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 16,630	19,182	18,837	19,644
41103 Salaries, Overtime	1,895	1,400	1,500	1,600
41104 Sick leave buy back	167	398	216	405
41107 Vacation Pay Out	-	369	37	375
41501 PERS Retirement	2,913	3,408	3,857	4,650
41502 Employee Group Insurance	3,766	4,565	4,969	5,268
41503 Workers Compensation	119	-	-	-
41506 FICA/Medicare Insurance	272	278	317	285
41508 Medical Savings Account	15	15	15	35
Subtotal - Salaries and Benefits	25,777	29,615	29,748	32,262
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	190	1,200	300	1,200
Subtotal - Employee Related	190	1,200	300	1,200
<u>Supplies and Services</u>				
45131 Office Supplies	872	2,000	1,800	2,000
Subtotal - Supplies and Services	872	2,000	1,800	2,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	35,916	57,000	42,000	55,000
Subtotal - Contractual & Professional	35,916	57,000	42,000	55,000
<u>Capital Outlay</u>				
48064 Equipment	1,248	7,500	7,500	7,500
Subtotal - Capital Outlay	1,248	7,500	7,500	7,500
Total Expenditures	\$ 64,003	97,315	81,348	97,962

CITY OF NORCO

Fiscal Year 2008

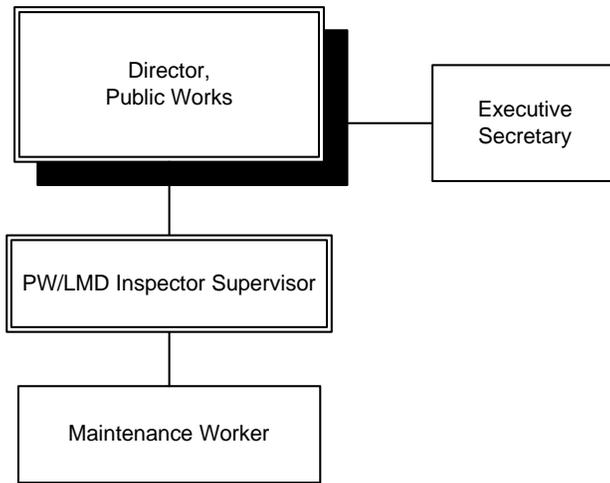


Public Works Inspection

PUBLIC WORKS DEPARTMENT

Inspection Division 740

The Public Works Department Inspection Division is responsible for the inspection of all improvement and maintenance activities pertaining to the potable water supply, sewage collection and transmission to the regional treatment plant, storm drains, parkways, streets and public right-of-ways within the City.



City of Norco, California
Public Works Inspection Division 740
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 139,774.13	162,492	160,864	166,686
Employee Related Expenditures	-	-	-	-
Supplies and Services	101	400	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	8,843	9,793	9,793	9,600
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 148,718.42</i>	<i>172,685</i>	<i>170,657</i>	<i>176,286</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 121,303.83	122,826	120,556	123,170
Water Fund	7,302	13,172	13,345	14,165
Sewer Fund	10,862	20,011	20,054	21,246
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	3,700	6,671	6,681	7,081
Internal Service Fund	-	-	-	-
Redevelopment Funds	5,550	10,005	10,021	10,624
<i>Total Funding Sources</i>	<i>\$ 148,718.42</i>	<i>172,685</i>	<i>170,657</i>	<i>176,286</i>

City of Norco, California
Public Works Inspection Division 740, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 65,110.50	79,164	76,369	74,539
41103 Salaries, Overtime	20,894	-	-	-
41104 Sick leave buy back	1,188	1,644	1,503	1,541
41107 Vacation Pay Out	-	1,522	152	1,427
41501 PERS Retirement	11,185	14,093	15,839	17,645
41502 Employee Group Insurance	13,514	16,051	16,370	18,019
41503 Workers Compensation	377	-	-	-
41506 FICA/Medicare Insurance	92	159	161	159
41508 Medical Savings Account	-	-	369	240
Subtotal - Salaries and Benefits	112,360	112,633	110,763	113,570
<u>Supplies and Services</u>				
45121 Special Departmental	-	200	-	-
45131 Office Supplies	101	200	-	-
Subtotal - Supplies and Services	101	400	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	3,390	4,200	4,200	6,000
46136 Vehicle Replacement Charges	2,293	2,293	2,293	-
46137 Computing and Comm. Equip Replacement	400	400	400	600
46150 Computing and Communications Operations	2,760	2,900	2,900	3,000
Subtotal - Internal Service Charges	8,843	9,793	9,793	9,600
Total Expenditures	\$ 121,304	122,826	120,556	123,170

City of Norco, California
Public Works Inspection Division 740, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 3,675.13	6,561	6,529	6,561
41103 Salaries, Overtime	107	-	-	-
41104 Sick leave buy back	-	136	73	136
41107 Vacation Pay Out	-	126	13	126
41501 PERS Retirement	650	1,168	1,354	1,553
41502 Employee Group Insurance	1,062	1,919	1,956	2,153
41506 FICA/Medicare Insurance	55	95	97	95
Subtotal - Salaries and Benefits	\$ 5,550	10,005	10,021	10,624

City of Norco, California
Public Works Inspection Division 740, Water Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 4,802.13	8,748	8,706	8,748
41103 Salaries, Overtime	143	-	-	-
41104 Sick leave buy back	-	182	97	181
41107 Vacation Pay Out	-	-	-	167
41501 PERS Retirement	867	1,557	1,805	2,071
41502 Employee Group Insurance	1,416	2,558	2,607	2,871
41506 FICA/Medicare Insurance	74	127	129	127
Subtotal - Salaries and Benefits	\$ 7,302	13,172	13,345	14,165

City of Norco, California
Public Works Inspection Division 740, Sewer Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,111.15	13,123	13,059	13,122
41103 Salaries, Overtime	214	-	-	-
41104 Sick leave buy back	-	273	146	271
41107 Vacation Pay Out	-	252	25	251
41501 PERS Retirement	1,301	2,336	2,715	3,106
41502 Employee Group Insurance	2,124	3,837	3,916	4,306
41506 FICA/Medicare Insurance	111	190	194	190
Subtotal - Salaries and Benefits	\$ 10,862	20,011	20,054	21,246

City of Norco, California
Public Works Inspection Division 740, NPDES Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 2,450	4,374	4,353	4,374
41103 Salaries, Overtime	71	-	-	-
41104 Sick leave buy back	-	91	49	90
41107 Vacation Pay Out	-	84	8	84
41501 PERS Retirement	434	779	902	1,035
41502 Employee Group Insurance	708	1,279	1,304	1,435
41506 FICA/Medicare Insurance	37	64	65	63
Subtotal - Salaries and Benefits	\$ 3,700	6,671	6,681	7,081

CITY OF NORCO

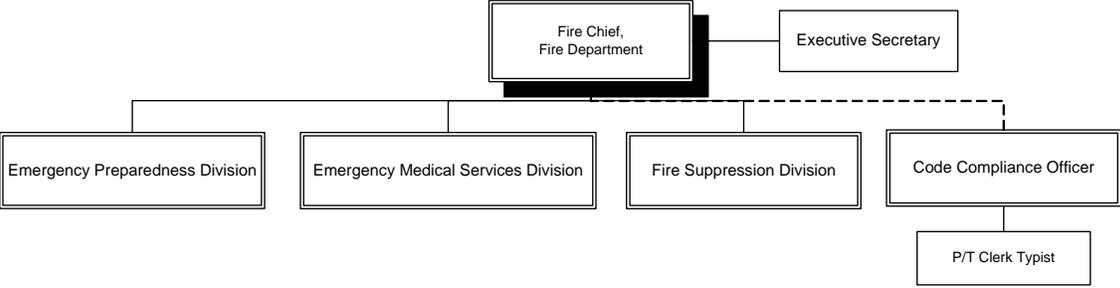
Fiscal Year 2008



Fire

FIRE DEPARTMENT

The City of Norco Fire Department provides all fire prevention, fire suppression, emergency medical services, hazmat response, emergency preparedness, and public education and awareness via three operation divisions. The Fire Chief is also responsible for all Code Compliance activities within the City.



FIRE DEPARTMENT

Fiscal Year 2007/08 Highlights and Goals

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**City of Norco, California
Fire Department
Budget Summary By Major Categories**

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 3,661,278	3,872,504	3,860,628	4,228,486
Employee Related Expenditures	103,981	134,122	99,421	102,807
Supplies and Services	44,639	61,120	39,412	61,976
Maintenance and Rentals	23,119	24,000	22,500	23,620
Operations and Utilities	62,442	59,187	58,900	58,400
Contractual and Professional Services	172,865	179,100	174,502	176,745
Miscellaneous	313	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	301,986	266,623	266,623	246,798
Capital Outlay	8,365	93,480	86,326	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 4,378,987	4,690,136	4,608,312	4,898,832

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 4,334,746	4,642,960	4,562,594	4,847,601
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	44,242	47,176	45,718	51,231
Grant Funds	-	-	-	-
Total Funding Sources	\$ 4,378,987	4,690,136	4,608,312	4,898,832

CITY OF NORCO

Fiscal Year 2008

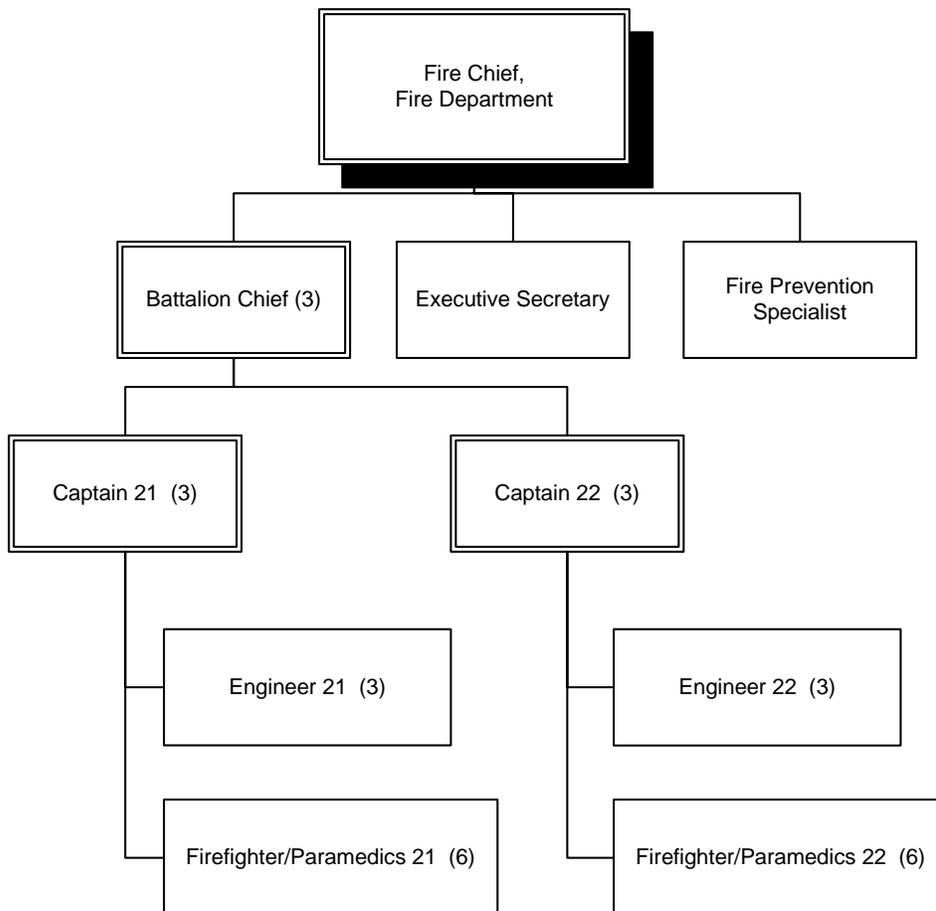


Fire Suppression

FIRE DEPARTMENT

Suppression Division

The Norco Fire Department Suppression Division provides all hazard fire prevention and suppression services to the City. The Department and the City are rated a Class 3 by the Insurance Services Office. The City is currently served by three stations. Dispatching and vehicle repair and maintenance are provided under contract with the City of Corona. The Department has automatic aid agreements with Riverside County Fire Department and Corona Fire Department. Daily staffing of two Type 1 engines is provided by constant staffing of four personnel on each engine. In addition, the department has two Type 1 reserve engines, a medium rescue, a large Animal Rescue Trailer equipped with two off-road vehicles and a utility truck. The Department also operates three command cars, an inspection vehicle and one staff car in reserve. The Department responded to over 2100 requests for service in calendar year 2005.



City of Norco, California
Fire Suppression Division 761
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 2,255,176	2,338,679	2,289,834	2,571,778
Employee Related Expenditures	98,013	123,822	91,200	90,697
Supplies and Services	31,417	36,420	29,206	36,450
Maintenance and Rentals	23,119	24,000	22,500	23,620
Operations and Utilities	61,584	58,287	58,000	57,500
Contractual and Professional Services	171,679	173,000	173,000	174,945
Miscellaneous	313	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	289,994	248,894	248,894	232,453
Capital Outlay	8,365	77,480	77,480	-
Transfers	-	-	-	-
Total Expenditures	\$ 2,939,659	3,080,582	2,990,114	3,187,443

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 2,905,240	3,043,906	2,952,680	3,147,008
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	34,418	36,676	37,434	40,435
Grant Funds	-	-	-	-
Total Funding Sources	\$ 2,939,659	3,080,582	2,990,114	3,187,443

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 1,339,291	1,501,641	1,419,291	1,602,804
41103 Salaries, Overtime	88,408	55,713	55,000	55,000
41104 Sick leave buy back	14,210	27,643	13,135	29,894
41105 Constant Staffing	376,470	263,000	317,000	306,546
41106 FLSA	26,705	26,467	26,765	30,512
41107 Vacation Pay Out	-	29,530	2,960	31,498
41501 PERS Retirement	148,262	184,344	178,066	220,364
41502 Employee Group Insurance	170,143	199,722	193,649	234,748
41503 Workers Compensation	34,316	-	22,940	-
41506 FICA/Medicare Insurance	22,591	13,238	23,251	19,272
41508 Medical Savings Account	361	705	344	705
Subtotal - Salaries and Benefits	2,220,757	2,302,003	2,252,400	2,531,343
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	11,198	16,350	10,000	16,030
43102 Auto Mileage	187	300	200	200
43103 Tuition Reimbursement	3,936	10,000	5,000	5,000
45223 Employee Hiring Costs	16,376	25,350	20,000	16,825
45243 Uniforms & Safety Gear	58,581	63,557	50,000	46,252
45253 Dues, Memberships and Subscriptions	7,735	8,265	6,000	6,390
Subtotal - Employee Related	98,013	123,822	91,200	90,697
<u>Supplies and Services</u>				
43132 Training Supplies	987	1,720	1,720	1,000
45121 Special Departmental	9,205	10,000	8,000	9,000
45131 Office Supplies	11,865	15,000	11,000	10,950
46138 Small Tools	8,952	9,300	8,000	12,500
46139 Office Equipment (Small Tools)	409	400	486	3,000
Subtotal - Supplies and Services	31,417	36,420	29,206	36,450
<u>Maintenance and Rentals</u>				
42225 Weed Abatement	5,844	6,000	5,500	5,420
45335 Building and ground maintenance	17,275	18,000	17,000	18,200
Subtotal - Maintenance & Rentals	23,119	24,000	22,500	23,620
<u>Operations and Utilities</u>				
45541 Utilities	61,584	58,287	58,000	57,500
Subtotal - Operations & Utilities	61,584	58,287	58,000	57,500
<u>Contractual and Professional Services</u>				
42220 Contractual Services	171,679	173,000	173,000	174,945
Subtotal - Contractual & Professional	171,679	173,000	173,000	174,945

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Miscellaneous</u>				
48512 Interest Payments	151	-	-	-
48513 Principal Payments	161	-	-	-
Subtotal - Miscellaneous	313	-	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	99,800	55,000	55,000	65,000
46136 Vehicle Replacement Charges	146,194	146,194	146,194	115,653
46137 Computing and Comm. Equip Replacement	5,400	6,900	6,900	9,600
46150 Computing and Communications Operations	38,600	40,800	40,800	42,200
Subtotal - Internal Service Charges	289,994	248,894	248,894	232,453
<u>Capital Outlay</u>				
48064 Equipment	8,365	77,480	77,480	-
Subtotal - Capital Outlay	8,365	77,480	77,480	-
Total Expenditures	\$ 2,905,240	3,043,906	2,952,680	3,147,008

Department-Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
54600 Fire Fees	\$ 8,491	5,600	5,600	5,700
54603 Cost Recovery Fees	180	-	137	-
54605 Fire Permit	137	-	-	-
54606 Fire Plan Check Fees	33,935	30,000	25,000	25,000
54608 Strike Team	-	5,000	5,000	5,000
54609 Fire Inspection Fee	81,969	75,000	65,000	65,000
54611 USAR Reimbursement	63,231	75,000	56,653	50,000
54612 Parking Citations-Fire	-	1,000	-	1,000
55300 Weed and Lot Cleaning	5,794	10,000	6,000	5,900
Total Revenues	\$ 193,737	201,600	163,390	157,600

City of Norco, California
Fire Suppression Division 761, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 28,747.23	29,259	30,989	31,433
41104 Sick leave buy back	-	601	-	650
41107 Vacation Pay Out	-	556	56	602
41501 PERS Retirement	5,095	5,618	5,791	6,019
41502 Employee Group Insurance	117	143	118	1,200
41506 FICA/Medicare Insurance	419	424	446	456
41508 Medical Savings Account	40	75	35	75
Subtotal - Salaries and Benefits	\$ 34,418	36,676	37,434	40,435

CITY OF NORCO

Fiscal Year 2008

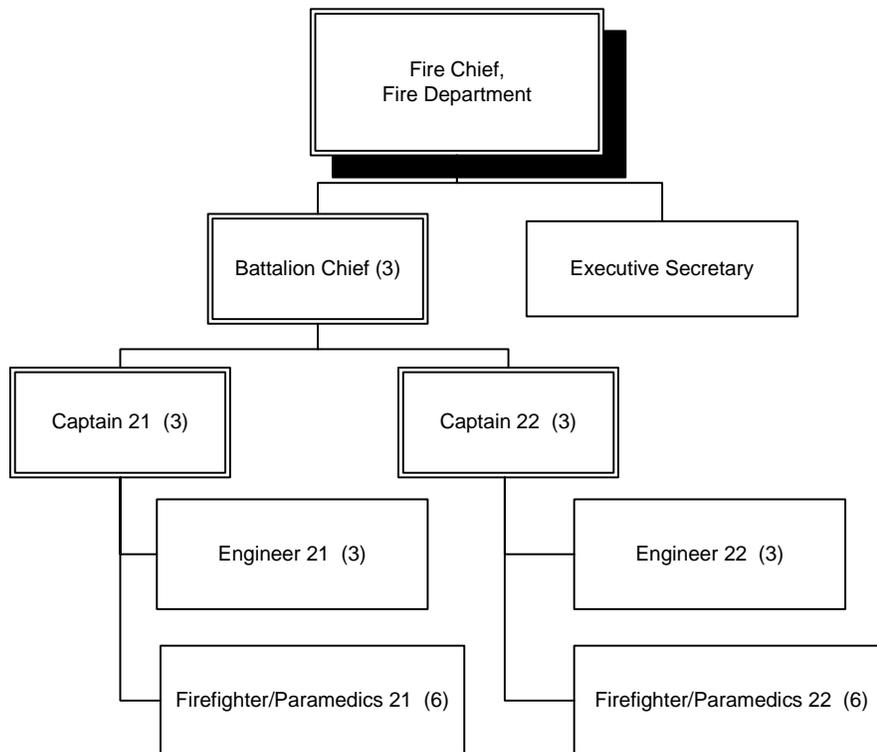


Paramedic Division

FIRE DEPARTMENT

EMS Division

The Norco Fire Department provides basic and advanced life support first responder services to the citizens, residents and visitors of the City. The Department staffs two Paramedic Engines (two paramedics minimum). Emergency medical transportation is provided by American Medical Response (AMR) for ground transport and Mercy Air for air transport. The Department standard for EMS response is to arrive on scene of a reported medical emergency within six minutes of being dispatched 90% of the time.



**City of Norco, California
Paramedics Division 762
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 1,325,002	1,441,765	1,493,861	1,545,475
Employee Related Expenditures	5,186	5,200	5,671	10,210
Supplies and Services	7,488	7,000	7,500	11,526
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,337,677</i>	<i>1,453,965</i>	<i>1,507,032</i>	<i>1,567,211</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 1,337,677	1,453,965	1,507,032	1,567,211
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,337,677</i>	<i>1,453,965</i>	<i>1,507,032</i>	<i>1,567,211</i>

City of Norco, California
Paramedics Division 762, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 837,323	892,598	901,427	958,384
41103 Salaries, Overtime	15,765	18,900	44,000	11,260
41104 Sick leave buy back	5,441	16,224	6,949	17,609
41105 Constant Staffing	208,449	230,415	262,000	220,195
41106 FLSA	18,876	20,383	20,462	21,886
41107 Vacation Pay Out	-	17,745	1,775	18,868
41501 PERS Retirement	88,036	101,924	103,500	122,109
41502 Employee Group Insurance	121,321	130,098	132,915	160,710
41503 Workers Compensation	13,898	-	3,318	-
41506 FICA/Medicare Insurance	15,654	13,238	17,276	14,214
41508 Medical Savings Account	240	240	240	240
Subtotal - Salaries and Benefits	1,325,002	1,441,765	1,493,861	1,545,475
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,306	2,500	2,971	7,100
43102 Auto Mileage	-	1,000	1,000	-
45243 Uniforms & Safety Gear	2,880	1,500	1,500	1,500
45253 Dues, memberships and Subscriptions	-	200	200	1,610
Subtotal - Employee Related	5,186	5,200	5,671	10,210
<u>Supplies and Services</u>				
43132 Training Supplies	1,307	1,500	1,500	2,570
45121 Special Departmental	3,463	3,500	4,000	5,956
46138 Small Tools	2,719	2,000	2,000	3,000
Subtotal - Supplies and Services	7,488	7,000	7,500	11,526
Total Expenditures	\$ 1,337,677	1,453,965	1,507,032	1,567,211

Department Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
54601 Ambulance Fines (Restricted)	\$ 8,444	6,000	6,000	6,000
54604 ALS AMR 1st Responder Fee	569	50,000	-	-
54608 Strike Team	-	-	-	40,000
54610 Emergency Medical Services	327,020	336,000	316,320	320,000
54611 USAR Reimbursement	27,099	-	45,000	40,000
Total	\$ 363,132	392,000	367,320	406,000

CITY OF NORCO

Fiscal Year 2008

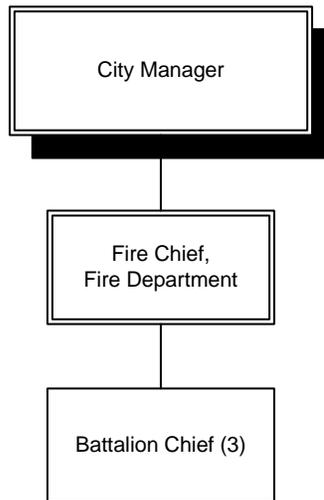


Emergency Services

FIRE DEPARTMENT

Emergency Services Division

The City Manager serves as the Emergency Services Director for the City. The Fire Department is charged with maintaining the City Emergency Plan, maintaining the Emergency Operations Center (EOC), facilitating training and drills for the City and providing public education to schools, businesses and residents. The EOC is currently located in the Community Room at Station 22.



City of Norco, California
Emergency Services Division 763
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 3,177	-	383	-
Employee Related Expenditures	-	1,200	750	350
Supplies and Services	1,782	2,700	500	500
Maintenance and Rentals	-	-	-	-
Operations and Utilities	342	400	400	400
Contractual and Professional Services	1,187	2,500	1,000	1,800
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	5,000	5,000	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 6,487</i>	<i>11,800</i>	<i>8,033</i>	<i>3,050</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 6,487	11,800	8,033	3,050
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 6,487</i>	<i>11,800</i>	<i>8,033</i>	<i>3,050</i>

City of Norco, California
Emergency Services Division 763, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Amended	Budget
	Actual	Budget	Year-End	Budget	Request
			Total		
<u>Salaries and Benefits</u>					
41503 Workers Compensation	\$ 3,177	-	361		-
41508 Medical Savings Account	-	-	22		-
Subtotal - Salaries and Benefits	3,177	-	383		-
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	-	750	750		150
43103 Tuition Reimbursement	-	400	-		-
45243 Uniforms & Safety Gear	-	50	-		50
45253 Dues, memberships and Subscriptions	-	-	-		150
Subtotal - Employee Related	-	1,200	750		350
<u>Supplies and Services</u>					
43132 Training Supplies	248	300	200		300
45121 Special Departmental	1,534	2,000	100		-
45131 Office Supplies	-	400	200		200
Subtotal - Supplies and Services	1,782	2,700	500		500
<u>Operations and Utilities</u>					
45541 Utilities	342	400	400		400
Subtotal - Operations & Utilities	342	400	400		400
<u>Contractual and Professional Services</u>					
42220 Contractual Services	-	500	-		-
42223 Public Education & Promotion	1,187	2,000	1,000		1,800
Subtotal - Contractual & Professional	1,187	2,500	1,000		1,800
<u>Capital Outlay</u>					
48064 Equipment	-	5,000	5,000		-
Subtotal - Capital Outlay	-	5,000	5,000		-
Total Expenditures	\$ 6,487	11,800	8,033		3,050

CITY OF NORCO

Fiscal Year 2008

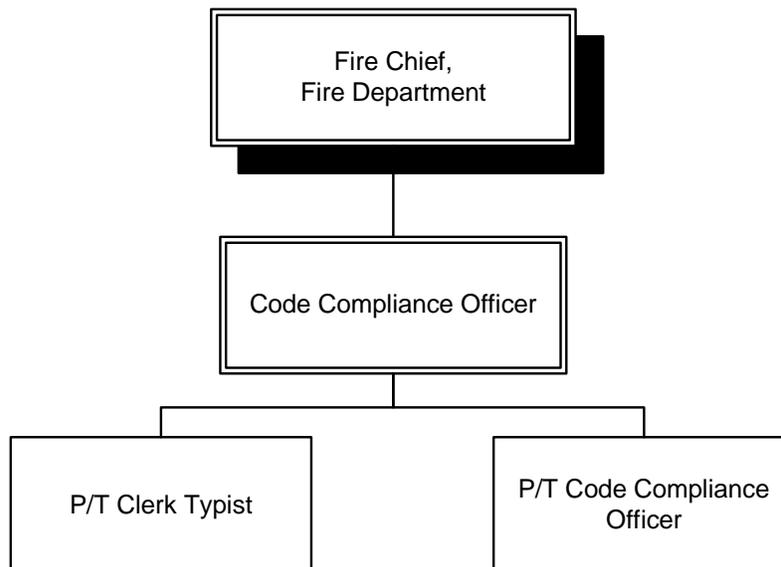


Code Compliance

FIRE DEPARTMENT

Code Compliance Division 751

The Code Compliance Division is managed by the Fire Chief with two staff members who have the responsibility of enforcing the City's adopted ordinances and regulations. The primary goal of the Division is to correct existing violations to abate public nuisances before they become health and safety issues, or negatively affect the living and animal-keeping environment for the City's citizens and businesses. The Code Compliance Division investigates all formal complaints, interpreting the Municipal Code and conditions of approval, performing site investigations, issuing violation and penalty notices, and representing the City's interest in court proceedings. The Code Compliance Division works in conjunction with the Sheriff's Department and the Fire Department as necessary when immediate public safety is threatened. The Code Compliance Division also works with the Building, Planning, and Engineering Divisions on the proper interpretation of City Codes and appropriate plan for action to correct situations.



City of Norco, California
Code Compliance Division 751
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
Salaries and Benefits	\$ 77,923	92,060	76,549	111,233
Employee Related Expenditures	781	1,500	1,150	1,550
Supplies and Services	3,952	8,500	2,100	13,500
Maintenance and Rentals	-	-	-	-
Operations and Utilities	516	500	500	500
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	11,992	16,229	16,229	14,345
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 95,164</i>	<i>118,789</i>	<i>96,528</i>	<i>141,128</i>

<i>Funding Sources:</i>	<i>FY 2006 Actual</i>	<i>FY 2007 Amended Budget</i>	<i>FY 2007 Estimated Year-End Total</i>	<i>FY 2008 Budget Request</i>
General Fund	\$ 85,341	108,289	88,244	130,332
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	9,823	10,500	8,284	10,796
<i>Total Funding Sources</i>	<i>\$ 95,164</i>	<i>118,789</i>	<i>96,528</i>	<i>141,128</i>

City of Norco, California
Code Compliance Division 751, General Fund
Budget Detail By Line Item

Account			FY 2007	
Number Account Description	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 43,466	44,770	34,052	43,675
41102 Salaries, Part Time	11,962	21,284	21,284	37,577
41104 Sick leave buy back	-	930	-	903
41107 Vacation Pay Out	-	861	-	836
41501 PERS Retirement	7,652	7,970	7,262	10,339
41502 Employee Group Insurance	3,917	4,310	4,360	4,790
41504 Deferred Compensation	299	605	605	1,139
41506 FICA/Medicare Insurance	804	830	703	1,178
Subtotal - Salaries and Benefits	68,100	81,560	68,265	100,437
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	706	1,200	1,000	1,000
45243 Uniforms & Safety Gear	-	150	150	300
45253 Dues, Memberships and Subscriptions	75	150	-	250
Subtotal - Employee Related	781	1,500	1,150	1,550
<u>Supplies and Services</u>				
45121 Special Departmental	2,464	6,000	1,000	12,000
45131 Office Supplies	1,488	1,500	600	1,000
45146 Postage	-	1,000	500	500
Subtotal - Supplies and Services	3,952	8,500	2,100	13,500
<u>Operations and Utilities</u>				
45541 Utilities	516	500	500	500
Subtotal - Operations & Utilities	516	500	500	500
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	1,713	2,400	2,400	1,600
46136 Vehicle Replacement Charges	4,179	4,179	4,179	1,845
46137 Computing and Comm. Equip Replacement	600	1,350	1,350	1,900
46150 Computing and Communications Operations	5,500	8,300	8,300	9,000
Subtotal - Internal Service Charges	11,992	16,229	16,229	14,345
Total Expenditures	\$ 85,341	108,289	88,244	130,332

Department-Generated Revenues			FY 2007	
	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
52300 Municipal Code Violations	\$ 1,150	1,813	600	1,000
53300 Abandon Vehicle Abatement	34,963	28,000	10,000	25,000
53852 Riverside County Sharing Code Enforcement	-	7,500	7,500	7,500
Total Revenues	\$ 36,113	37,313	10,600	33,500

City of Norco, California
Code Compliance Division 751, RDA Fund 013
Budget Detail By Line Item

Account			FY 2007	
Number Account Description	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,671	7,901	6,009	7,707
41104 Sick leave buy back	-	164	-	159
41107 Vacation Pay Out	-	152	15	148
41501 PERS Retirement	1,350	1,407	1,291	1,825
41502 Employee Group Insurance	691	761	769	845
41504 Deferred Compensation	-	-	66	-
41506 FICA/Medicare Insurance	111	115	133	112
Subtotal - Salaries and Benefits	\$ 9,823	10,500	8,284	10,796

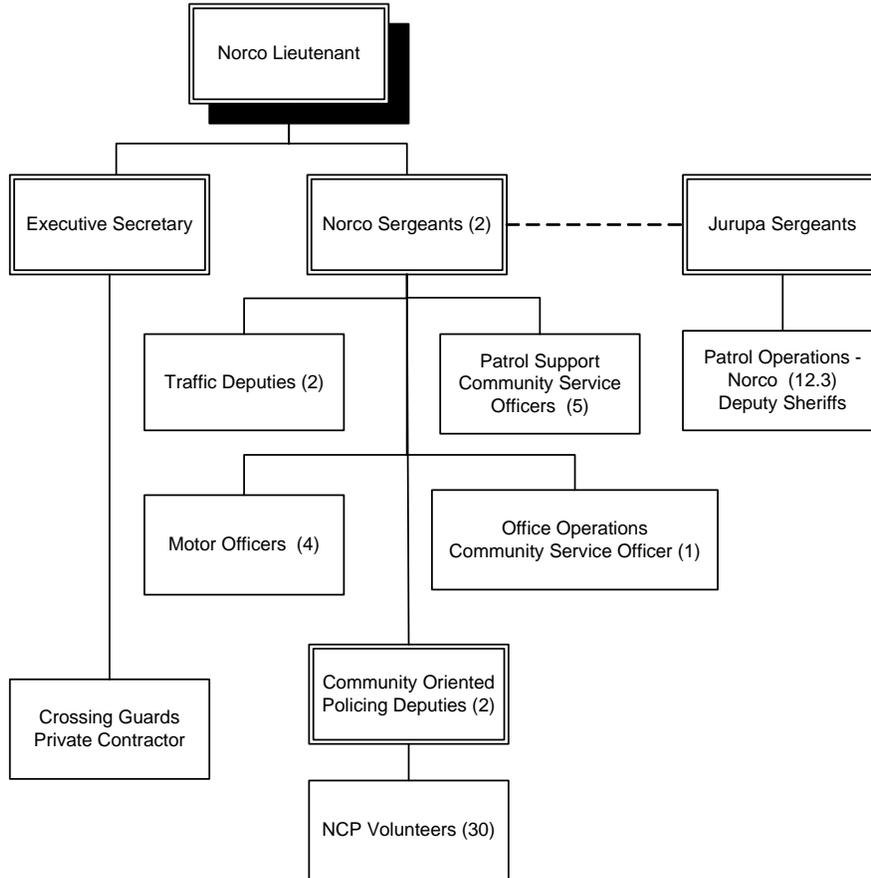
CITY OF NORCO

Fiscal Year 2008



Police Protection

SHERIFF Department 772



The Norco Sheriff's Office located in City Hall is a substation of the Riverside County Sheriff Department's Jurupa Valley Station. A Sheriff's lieutenant is assigned as the Police Chief and two Sheriff's sergeants supervise the operation. 12.3 full-time equivalent deputy sheriffs are assigned to patrol resulting in a minimum staffing of at least two deputies on-duty on each of the 3 shifts. Patrol deputies receive assistance from:

- four motor officers so that most days there are two motor officers on-duty,
- two traffic cars so that most evenings there is a traffic car on-duty,
- two Community Oriented Policing Deputies who work to prevent crime by addressing some of the underlying causes of longer term problems,
- two School Resource Officers, one assigned to Norco High School and one assigned to the Youth Accountability Team at Norco Intermediate School, and
- six Community Service Officers (CSO's) so that there is one or more CSO's on-duty most days and evenings to assist the patrol deputies, and so that the front office at City Hall remains open during City business hours.

Cases needing more follow-up investigative work than a patrol deputy can provide are referred to Detectives who are assigned to the Jurupa Valley Station. Clerical support, crime analysis, forensics and property needs are met through the Jurupa Valley Station which also provides 24-hour-a-day supervision of patrol staff.

Norco Sheriff's staff respond to over 1,000 calls for service every month. They are also assisted by the Norco Citizen's Patrol which is composed of 30 local area residents. These volunteers help keep costs down. NCP volunteers work at least one 4-hour patrol shift per week, direct traffic at collision scenes, handle security at crime scenes, conduct vacation and business checks, all of which frees up deputy time for investigating serious crime and arresting violators.

Norco Sheriff's staff attempt to increase traffic safety by reducing average vehicular speeds and arresting impaired and other dangerous drivers. Motorists are educated about speed limits through posting signs, using the radar trailers and enforcement. Grant funding is used to help meet this mission.

SHERIFF

Fiscal Year 2007/08 Highlights and Goals

- Crime was reduced by 13%. The Uniform Crime Index total fell from 1,171 crimes in 2005 to 1,014 crimes in 2006.
- Response times improved by 23%. Priority 1 calls for service were reduced from 6.9 minutes to 5.3 minutes and should remain around 5 minutes in 2007.
- Traffic safety significantly increased. Two motor officers were added in FY2007 through the use of grant funding. The number of citations issued doubled to 7,046 in calendar year 2006; more than 8,000 citations should be issued in 2007.
- Staff applied for \$182,263 in grant funding from the California OTS to further increase traffic safety. The City has received grants to fund two traffic officers, conduct DUI checkpoints, and to increase seatbelt enforcement.
- Offer Neighborhood Watch Programs at 10 locations in the City.
- Add 6 new members to NCP.

**City of Norco, California
Sheriff's Department
Budget Summary By Major Categories**

<u>Expenditures:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 139,326	66,771	70,403	68,134
Employee Related Expenditures	12,610	15,787	13,339	14,839
Supplies and Services	28,908	50,860	54,154	28,842
Maintenance and Rentals	3,961	3,615	6,466	6,466
Operations and Utilities	9,832	9,353	11,460	11,460
Contractual and Professional Services	4,661,361	5,496,208	5,320,875	5,431,744
Miscellaneous	7,519	8,098	5,860	5,860
CRA Programs	-	-	-	-
Internal Service Fund Charges	130,178	144,245	163,817	183,549
Capital Outlay	26,215	27,194	23,743	-
Transfers	-	-	-	-
Total Expenditures	\$ 5,019,910	5,822,131	5,670,117	5,750,894

<u>Funding Sources:</u>	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 4,860,210	5,211,245	5,255,725	5,389,970
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Grant Funds	159,700	610,886	414,392	360,924
Total Funding Sources	\$ 5,019,910	5,822,131	5,670,117	5,750,894

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 44,267	44,723	43,420	43,629
41103 Salaries, Overtime	670	-	-	-
41104 Sick leave buy back	835	929	487	902
41107 Vacation Pay Out	-	860	86	835
41501 PERS Retirement	7,643	7,962	8,956	10,328
41502 Employee Group Insurance	10,393	11,119	10,959	11,807
41503 Workers Compensation	7,196	-	2,335	-
41506 FICA/Medicare Insurance	665	648	637	633
Subtotal - Salaries and Benefits	71,669	66,241	66,880	68,134
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	1,229	1,229	1,229	1,229
45243 Uniforms & Safety Gear	1,423	1,500	1,500	5,000
45253 Dues, memberships and Subscriptions	1,007	1,000	1,000	1,000
Subtotal - Employee Related	3,659	3,729	3,729	7,229
<u>Supplies and Services</u>				
45121 Special Departmental	8,518	9,245	12,642	12,642
45131 Office Supplies	7,516	6,000	6,000	6,000
45132 Printing & Copies	2,436	1,690	2,135	2,135
45146 Postage	140	300	300	300
46138 Small Tools	3,932	2,775	2,775	2,775
Subtotal - Supplies and Services	22,543	20,010	23,852	23,852
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	2,683	2,000	2,804	2,804
45337 Office Equipment Maintenance	1,278	1,500	3,400	3,400
46133 Equipment Rental	-	115	262	262
Subtotal - Maintenance & Rentals	3,961	3,615	6,466	6,466
<u>Operations and Utilities</u>				
45541 Utilities	8,083	7,621	9,494	9,494
Subtotal - Operations & Utilities	8,083	7,621	9,494	9,494
<u>Contractual and Professional Services</u>				
42220 Contractual Services	145,217	216,350	237,730	175,259
42222 Law Enforcement Contract	4,383,301	4,649,946	4,649,021	4,820,076
Subtotal - Contractual & Professional	4,528,518	4,866,296	4,886,751	4,995,335
<u>Miscellaneous</u>				
42311 Highway Patrol DUI Testing	2,975	3,498	1,260	1,260
Subtotal - Miscellaneous	2,975	3,498	1,260	1,260

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number	Account Description	FY 2006	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	21,900	25,000	45,605	45,605
46136	Vehicle Replacement Charges	25,770	35,362	35,362	44,779
46137	Computing and Comm. Equip Replacement	4,100	5,000	5,000	8,800
46150	Computing and Communications Operations	46,900	46,700	46,700	57,200
	Subtotal - Internal Service Charges	98,670	112,062	132,667	156,384
<u>Capital Outlay</u>					
48064	Equipment	4,286	3,894	-	-
	Subtotal - Capital Outlay	4,286	3,894	-	-
	Total Expenditures	\$ 4,744,364	5,086,966	5,131,099	5,268,154

Department Generated Revenues			FY 2007	FY 2007	FY 2008
		FY 2006	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
50601	Public Safety Sales Tax	\$ 250,560	254,833	254,833	254,833
52101	Vehicle Code Fines	150,417	64,702	175,000	240,000
52102	Booking Fee Reimbursement	-	39,965	45,154	-
52103	Parking Fines	75,277	64,185	83,375	83,375
53201	Sheriff Donations	-	-	3,650	3,500
53608	State Mandated Cost	5,677	-	5,460	5,500
54101	Emergency Response Cost Recovery	30,603	12,000	12,000	12,000
54502	Vehicle Impound Fees	51,375	73,008	85,675	85,675
	Total Revenues	\$ 563,909	508,693	665,147	684,883

City of Norco, California
Citizens on Patrol Division 774, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41503 Workers Compensation	\$ 627	-	3,503	-
Subtotal - Salaries and Benefits	627	-	3,503	-
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,768	4,400	3,560	3,560
45243 Uniforms & Safety Gear	3,624	4,600	4,000	2,000
45253 Dues, memberships and Subscriptions	58	58	50	50
Subtotal - Employee Related	6,451	9,058	7,610	5,610
<u>Supplies and Services</u>				
45121 Special Departmental	805	1,200	900	900
45131 Office Supplies	173	600	900	900
45137 NCP Special Events	2,406	2,500	2,000	2,000
45146 Postage	243	139	100	100
46138 Small Tools	310	950	1,090	1,090
Subtotal - Supplies and Services	3,937	5,389	4,990	4,990
<u>Operations and Utilities</u>				
45541 Utilities	1,749	1,732	1,966	1,966
Subtotal - Operations & Utilities	1,749	1,732	1,966	1,966
<u>Miscellaneous</u>				
42310 Volunteer Recognition	4,544	4,600	4,600	4,600
Subtotal - Miscellaneous	4,544	4,600	4,600	4,600
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	12,325	13,000	11,967	12,000
46136 Vehicle Replacement Charges	19,183	19,183	19,183	15,165
Subtotal - Internal Service Charges	31,508	32,183	31,150	27,165
Total Expenditures	\$ 48,815	52,962	53,819	44,331

Department Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
54102 NCP Donations	\$ 3,296	3,300	1,600	1,600

City of Norco, California
Sheriff's Department Division 772, Local Law Enforcement Block Grant
Budget Detail By Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Contractual and Professional Services</u>					
42222	Law Enforcement Contract	\$ -	10,327	10,327	-
	Subtotal - Contractual & Professional	-	10,327	10,327	-
	Total Expenditures	\$ -	10,327	10,327	-

City of Norco, California
Sheriff's Department Division 772, Supplemental Law Enforcement
Budget Detail By Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Contractual and Professional Services</u>					
42222	Law Enforcement Contract	\$ -	200,000	104,965	200,000
	Subtotal - Contractual & Professional	-	200,000	104,965	200,000
<u>Capital Outlay</u>					
48061	Automotive Equipment	3,997	-	-	-
	Subtotal - Capital Outlay	3,997	-	-	-
	Total Expenditures	\$ 3,997	200,000	104,965	200,000

City of Norco, California
Sheriff's Department Division 772, Office of Traffic Safety
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	\$ 2,500	3,000	2,000	2,000
Subtotal - Employee Related	2,500	3,000	2,000	2,000
<u>Supplies and Services</u>				
45121 Special Departmental	-	25,461	25,312	-
46139 Office Equipment	2,375	-	-	-
Subtotal - Supplies and Services	2,375	25,461	25,312	-
<u>Contractual and Professional Services</u>				
42222 Law Enforcement Contract	132,843	348,798	248,045	158,924
Subtotal - Contractual & Professional	132,843	348,798	248,045	158,924
<u>Capital Outlay</u>				
48061 Automotive Equipment	17,932	23,300	23,743	-
Subtotal - Capital Outlay	17,932	23,300	23,743	-
Total Expenditures	\$ 155,650	400,559	299,100	160,924

City of Norco, California
Crossing Guards Division 773, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41102 Salaries, Part Time	\$ 64,391	509	-	-
41504 Deferred Compensation	1,609	13	13	-
41505 Unemployment	95	-	-	-
41506 FICA/Medicare Insurance	937	8	7	-
Subtotal - Salaries and Benefits	67,031	530	20	-
<u>Contractual and Professional Services</u>				
42220 Contractual Services	-	70,787	70,787	77,485
Subtotal - Contractual & Professional	-	70,787	70,787	77,485
Total Expenditures	\$ 67,031	71,317	70,807	77,485

Department Generated Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
53808 CNUSD Crossing Guards Reimbursement	\$ 40,291	35,659	35,659	38,743

CITY OF NORCO

Fiscal Year 2008

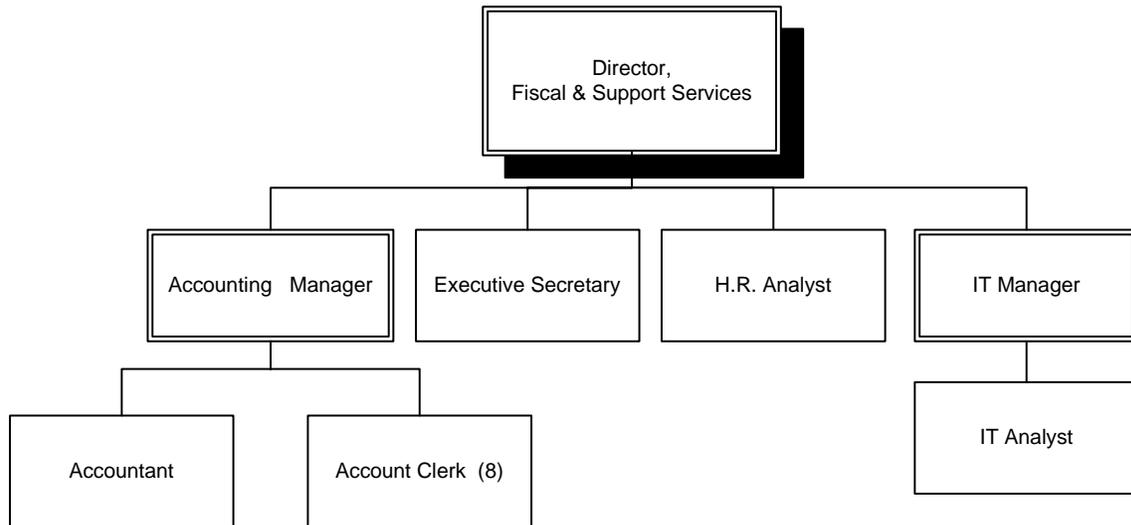


Fiscal & Support Services

FISCAL & SUPPORT SERVICES

The Fiscal and Support Services Department is responsible for the following functions: Accounting and Financial Reporting, Budget Administration, Human Resources Administration, Information Technology, Risk Management, Utility Billing and Cash/ Investments Management.

The accounting and financial reporting function provides financial management and reporting, payroll, accounts payable, accounts receivable, business licensing, cashiering and general accounting services to the City consistent with professional standards and legal requirements. Through budget administration, we provide financial support, direction, and oversight to the annual operating and capital budgets. This function also monitors the budgets to ensure compliance to the approved amounts. Human Resources provides support to the City departments in recruiting, benefits administration, labor negotiations, classification and compensation, training and compliance with federal, state and local requirements. Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. Utility Billing performs billing and collections for water, sewer and refuse services. The Department is also responsible for overseeing the City's worker's compensation and general liability insurance programs. The treasury function oversees the investment portfolio, cash flow monitoring, and technical assistance to special assessment and community facilities districts, debt administration and preparation of required reports.



Fiscal and Support Services Department

Fiscal Year 2007/08 Highlights and Goals

- Provide leadership in the development and of Fiscal Year 2008-09 operating and capital improvement program budgets. Prepare award winning Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2007.
- Complete selection process for independent auditors for the audit of the City's financial statements for the next five years. Train new auditors as necessary.
- Update the five year financial plan and continue to monitor the fiscal health of the RDA, General, Sewer and Water Funds.
- Conduct an updated sewer rate study, Proposition 218 Public Hearing and implement approved rates as necessary to improve fiscal condition of the Sewer Fund.
- Identify and recommend funding sources for financing necessary Water Fund Capital Improvements. Work with consultants to raise RDA debt and tax increment limits and issue any necessary Tax Allocation Bonds.
- Ensure successful completion of all external audits and that resulting audit reports contain no instances of material internal control weaknesses or other audit exceptions or findings.
- Continue to review financial and operating controls for opportunity to improve efficiencies and internal controls and where necessary, document administrative procedures to achieve desired efficiency and internal controls.
- Ensure that all legally required Special District (Assessment and Community Facilities Districts) financial and other compliance reports; assessments, disclosures are completed timely and in accordance with applicable laws and bond indentures.
- Continue to provide timely management reports to management and Council to ensure that budgets are adequately monitored and that expenditures are within authorized amounts.
- Conduct GASB 45 actuarial study and recommend most cost effective ways for pre-funding Other Post-employment Benefits (OPEB). Conduct a review of current City loss control and risk management practices and implement procedures for improvement.
- Recruit and train a human resources professional to replace the retiring Human Resources Analyst.

CITY OF NORCO

Fiscal Year 2008



**Finance &
Human Resources**

City of Norco, California
Fiscal and Support Services Department
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 840,178	925,935	917,813	983,947
Employee Related Expenditures	7,445	10,420	5,630	8,920
Supplies and Services	52,214	71,925	60,324	67,875
Maintenance and Rentals	2,020	7,480	5,480	6,530
Operations and Utilities	1,290	1,200	1,200	1,200
Contractual and Professional Services	45,024	51,660	47,410	71,150
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	53,900	54,700	54,700	59,000
Capital Outlay	-	-	-	-
Transfers	24,262	24,262	24,262	-
Total Expenditures	\$ 1,026,332	1,147,582	1,116,819	1,198,622

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 368,107	409,242	409,432	419,795
Water Fund	244,225	271,371	254,801	275,003
Sewer Fund	231,483	269,781	253,418	273,303
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	182,517	197,188	199,168	230,521
Total Funding Sources	\$ 1,026,332	1,147,582	1,116,819	1,198,622

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Year-End	Total	Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 212,620	234,653	219,807	223,243	
41102 Salaries, Part Time	11,441	5,000	30,000	-	
41104 Sick leave buy back	2,313	4,832	2,521	4,614	
41107 Vacation Pay Out	-	4,474	447	4,273	
41501 PERS Retirement	37,168	41,848	44,827	52,846	
41502 Employee Group Insurance	35,650	39,520	41,061	43,559	
41503 Workers Compensation	822	-	-	-	
41505 Unemployment	1,827	-	-	-	
41506 FICA/Medicare Insurance	2,612	2,874	2,818	2,670	
41507 Vehicle Allowance	600	1,200	1,225	1,200	
41508 Medical Savings Account	305	366	382	365	
Subtotal - Salaries and Benefits	305,358	334,767	343,088	332,770	
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	5,778	8,220	3,500	6,260	
43102 Auto Mileage	324	700	500	500	
45223 Employee Hiring Costs	194	-	-	-	
45253 Dues, Memberships and Subscriptions	1,150	1,500	1,630	2,160	
Subtotal - Employee Related	7,445	10,420	5,630	8,920	
<u>Supplies and Services</u>					
44152 Performance Bonds	2,224	2,525	2,224	3,575	
45121 Special Departmental	18	-	-	-	
45131 Office Supplies	3,314	5,000	3,700	5,000	
45132 Printing & Copies	658	2,800	877	900	
45146 Postage	66	200	58	100	
46139 Office Equipment	775	-	-	-	
Subtotal - Supplies and Services	7,055	10,525	6,859	9,575	
<u>Maintenance and Rentals</u>					
45337 Office Equipment Maintenance	-	100	-	50	
Subtotal - Maintenance & Rentals	-	100	-	50	
<u>Operations and Utilities</u>					
45541 Utilities	695	600	600	600	
Subtotal - Operations & Utilities	695	600	600	600	
<u>Contractual and Professional Services</u>					
42220 Contractual Services	8,421	11,530	11,500	12,030	
42227 Accounting & Auditing	14,033	14,000	14,455	26,250	
Subtotal - Contractual & Professional	22,454	25,530	25,955	38,280	

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

Account			FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	3,000	4,000	4,000	5,500
46150 Computing and Communications Operations	22,100	23,300	23,300	24,100
Subtotal - Internal Service Charges	25,100	27,300	27,300	29,600
Total Expenditures	\$ 368,107	409,242	409,432	419,795

Department Generated Revenues			FY 2007	FY 2008
	FY 2006	FY 2007	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
50079 Overhead to CFDS	\$ 120,033	118,711	118,711	118,711
50080 Overhead to ASD	12,650	18,650	18,650	18,650
51000 Business License	262,182	253,641	267,426	272,774
51300 Transient Occupancy Taxes	87,307	73,449	73,449	113,449
52004 Yard Sale permits	1,849	2,500	2,500	2,500
52005 Truck Parking Permit	4,923	500	500	500
52400 Investment Earnings	266,450	180,000	331,200	315,000
54700 License Processing Fee	11,188	11,000	11,000	11,000
54701 Business License Penalty	24,605	-	20,000	20,000
54702 Business License Renewal Fee	11,456	4,500	4,500	4,500
55901 Refuse Billing Collection	35,458	33,880	33,880	33,880
61400 Penalties	197,353	180,000	215,000	215,000
Totals	\$ 1,035,455	876,831	1,096,816	1,125,964

City of Norco, California
Fiscal and Support Services Division 706, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 93,372	100,460	99,767	111,631
41102 Salaries, Part Time	2,074	-	-	-
41104 Sick leave buy back	1,476	2,056	1,576	2,307
41107 Vacation Pay Out	-	-	-	2,137
41501 PERS Retirement	16,317	17,938	20,242	26,425
41502 Employee Group Insurance	11,948	13,190	13,968	20,128
41506 FICA/Medicare Insurance	1,306	1,371	1,421	1,526
41507 Vehicle Allowance	960	1,920	1,960	1,920
41508 Medical Savings Account	193	216	222	216
Subtotal - Salaries and Benefits	\$ 127,646	137,151	139,156	166,290

City of Norco, California
Fiscal and Support Services Division 706, Low/Mod Fund 015
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 39,991	43,658	43,176	43,044
41102 Salaries, Part Time	1,383	-	-	-
41104 Sick leave buy back	568	892	667	890
41107 Vacation Pay Out	-	826	83	824
41501 PERS Retirement	6,964	7,792	8,748	10,189
41502 Employee Group Insurance	5,101	5,710	6,145	8,136
41506 FICA/Medicare Insurance	550	589	610	578
41507 Vehicle Allowance	240	480	490	480
41508 Medical Savings Account	75	90	94	90
Subtotal - Salaries and Benefits	\$ 54,871	60,037	60,012	64,231

City of Norco, California
Fiscal and Support Services Division 706, Water Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 124,678	137,958	132,136	136,393
41102 Salaries, Part Time	2,419	-	-	-
41104 Sick leave buy back	1,443	2,831	1,392	2,819
41107 Vacation Pay Out	-	2,621	262	2,610
41501 PERS Retirement	22,123	24,595	26,479	32,287
41502 Employee Group Insurance	23,890	26,315	24,839	33,579
41503 Workers Compensation	192	-	-	-
41506 FICA/Medicare Insurance	1,770	1,896	1,865	1,866
41507 Vehicle Allowance	300	600	613	600
41508 Medical Savings Account	148	174	182	174
Subtotal - Salaries and Benefits	176,963	196,990	187,767	210,328
<u>Supplies and Services</u>				
45131 Office Supplies	3,271	4,000	3,765	4,000
45132 Printing	3,968	6,900	5,000	5,600
45146 Postage	15,080	20,000	18,200	20,000
46139 Office Equipment	215	-	-	-
Subtotal - Supplies and Services	22,534	30,900	26,965	29,600
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	776	3,450	2,500	3,000
46133 Equipment Rental	234	240	240	240
Subtotal - Maintenance & Rentals	1,010	3,690	2,740	3,240
<u>Operations and Utilities</u>				
45541 Utilities	595	360	300	300
Subtotal - Operations & Utilities	595	360	300	300
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,019	7,000	7,598	13,125
48595 Financial Services	4,574	6,500	3,500	3,610
Subtotal - Contractual & Professional	11,592	13,500	11,098	16,735
<u>Miscellaneous</u>				
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,800	2,100	2,100	2,800
46150 Computing and Communications Operations	16,600	11,700	11,700	12,000
Subtotal - Internal Service Charges	19,400	13,800	13,800	14,800
<u>Transfers</u>				

City of Norco, California
Fiscal and Support Services Division 706, Water Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
49581	Transfers	12,131	12,131	12,131	-
	Subtotal - Transfers	12,131	12,131	12,131	-
	Total Expenditures	\$ 244,225	271,371	254,801	275,003

City of Norco, California
Fiscal and Support Services Division 706, Sewer Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 123,060	137,957	132,135	136,393
41102 Salaries, Part Time	2,419	-	-	-
41104 Sick leave buy back	1,443	2,831	1,392	2,819
41107 Vacation Pay Out	-	2,621	262	2,610
41501 PERS Retirement	22,121	24,596	26,480	32,287
41502 Employee Group Insurance	23,888	26,315	24,838	33,579
41503 Workers Compensation	192	-	-	-
41506 FICA/Medicare Insurance	1,769	1,896	1,889	1,866
41507 Vehicle Allowance	300	600	613	600
41508 Medical Savings Account	148	174	182	174
Subtotal - Salaries and Benefits	175,340	196,990	187,790	210,328
<u>Supplies and Services</u>				
45131 Office Supplies	3,362	4,000	3,800	4,000
45132 Printing	3,968	6,500	4,500	4,700
45146 Postage	15,080	20,000	18,200	20,000
46139 Office Equipment	215	-	-	-
Subtotal - Supplies and Services	22,625	30,500	26,500	28,700
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	776	3,450	2,500	3,000
46133 Equipment Rental	234	240	240	240
Subtotal - Maintenance & Rentals	1,010	3,690	2,740	3,240
<u>Operations and Utilities</u>				
45541 Utilities	-	240	300	300
Subtotal - Operations & Utilities	-	240	300	300
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,019	7,000	7,357	13,125
48595 Financial Services	3,959	5,630	3,000	3,010
Subtotal - Contractual & Professional	10,977	12,630	10,357	16,135
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,100	1,900	1,900	2,600
46150 Computing and Communications Operations	8,300	11,700	11,700	12,000
Subtotal - Internal Service Charges	9,400	13,600	13,600	14,600
<u>Transfers</u>				
49581 Transfers	12,131	12,131	12,131	-
Subtotal - Transfers	12,131	12,131	12,131	-
Total Expenditures	\$ 231,483	269,781	253,418	273,303

CITY OF NORCO

Fiscal Year 2008



Non-Departmental

City of Norco, California
Non-Departmental Division 724
Budget Summary By Major Categories

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 20,973	17,700	37,700	37,600
Employee Related Expenditures	27,806	26,760	25,798	28,957
Supplies and Services	710,992	809,708	660,250	850,603
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	28,291	29,400	29,000	43,900
Miscellaneous	42,688	44,957	58,029	60,866
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	2,348	-	-
Capital Outlay	-	-	-	-
Transfers	139,940	137,131	137,131	125,000
Total Expenditures	\$ 970,690	1,068,004	947,908	1,146,926

Funding Sources:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
General Fund	\$ 970,690	1,068,004	947,908	1,146,926
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 970,690	1,068,004	947,908	1,146,926

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41501 PERS Retirement	\$ 2,539	3,300	3,300	3,300
41503 Workers Compensation	10,034	10,000	30,000	30,000
42309 Continuous Service Bonus	8,400	4,400	4,400	4,300
Subtotal - Salaries and Benefits	20,973	17,700	37,700	37,600
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,229	7,400	6,938	7,700
45223 Employee Hiring Costs	6,736	5,000	4,500	5,000
45253 Dues, Memberships and Subscriptions	18,841	14,360	14,360	16,257
Subtotal - Employee Related	27,806	26,760	25,798	28,957
<u>Supplies and Services</u>				
44102 Liability Insurance	145,830	189,232	125,902	192,410
44103 Self-Insurance Administration	69,417	68,803	68,803	72,750
44104 Self Insured Expenses	57,405	80,000	25,000	80,000
44105 Self Insured Settlements	64,325	65,000	30,000	65,000
44111 Excess Workers Comp	82,962	81,032	81,032	71,518
44116 Medical Insurance Administration	3,499	6,200	5,521	7,156
44120 Medical Insurance – Retirees	284,191	307,941	310,584	345,769
45121 Special Departmental	893	5,000	3,080	5,000
45131 Office Supplies	1,519	4,500	8,828	9,000
45252 Advertising and Promotion	951	2,000	1,500	2,000
Subtotal - Supplies and Services	710,992	809,708	660,250	850,603
<u>Contractual and Professional Services</u>				
42220 Contractual Services	11,275	14,400	14,400	18,900
42228 Other Professional Services	15,313	12,500	12,500	22,500
48595 Financial Services	1,704	2,500	2,100	2,500
Subtotal - Contractual & Professional	28,291	29,400	29,000	43,900
<u>Miscellaneous</u>				
42200 Administration Fees-Property Taxes	8,477	15,000	15,000	15,000
42218 Parking Fines	20,769	14,900	25,000	27,500
42306 Community Promotion	2,689	3,000	2,200	3,000
42307 Employee Recognition	6,008	6,500	8,577	6,500
42308 Historian	-	150	-	-
42313 We-Tip	-	868	868	886
42319 Beautification Committee	1,206	1,000	1,785	2,000
45375 Property Taxes	3,539	3,539	4,599	5,980
Subtotal - Miscellaneous	42,688	44,957	58,029	60,866
<u>Internal Service Fund Charges</u>				
46150 Computing and Communications Operations	-	2,348	-	-
Subtotal - Internal Service Charges	-	2,348	-	-

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Transfers</u>					
49581	Transfers	139,940	137,131	137,131	125,000
	Subtotal - Transfers	139,940	137,131	137,131	125,000
	Total Expenditures	\$ 970,690	1,068,004	947,908	1,146,926

CITY OF NORCO

Fiscal Year 2008



**Special Events
(memo only)**

**City of Norco, California
Special Events
Budget Detail By Major Categories**

Event	City Manager	Parks & Recreation	Public Works	Building/ Planning	Sheriff	Fire	Economic Development	Amount of City Support
<u>Norco Valley Fair</u>								
Salaries & Employee Related Expenditures	\$ -	11,932	2,752	95	-	5,840	-	20,619
Contractual and Professional Services	-	300	-	-	22,320	-	-	22,620
Other Expenditures	-	50	1,462	-	-	-	-	1,512
Total Event Expenditures:	-	12,282	4,214	95	22,320	5,840	-	44,751
Total Event Revenues:								-
Net City Support:								<u>44,751</u>
<u>Norco Mounted Posse Rodeo</u>								
Salaries & Employee Related Expenditures	-	4,484	88	95	-	1,752	-	6,419
Contractual and Professional Services	-	300	-	-	6,920	-	-	7,220
Other Expenditures	-	50	355	-	-	-	-	405
Total Event Expenditures:	-	4,834	443	95	6,920	1,752	-	14,044
Total Event Revenues:								-
Net City Support:								<u>14,044</u>
<u>Horseweek</u>								
Salaries & Employee Related Expenditures	-	6,799	2,533	54	-	2,920	-	12,306
Contractual and Professional Services	-	-	-	-	10,320	-	-	10,320
Other Expenditures	-	350	1,259	-	-	-	-	1,609
Total Event Expenditures:	-	7,149	3,792	54	10,320	2,920	-	24,235
Total Event Revenues:								-
Net City Support:								<u>24,235</u>
<u>Art Show</u>								
Salaries & Employee Related Expenditures	-	5,264	45	-	-	-	-	5,309
Other Expenditures	-	24,564	115	-	-	-	-	24,679
Total Event Expenditures:	-	29,828	160	-	-	-	-	29,988
Total Event Revenues:								40,000
Net City Support:								<u>(10,012)</u>
<u>4th of July Jamboree</u>								
Salaries & Employee Related Expenditures	-	8,254	864	-	-	1,460	-	10,578
Contractual and Professional Services	-	-	-	-	3,620	-	-	3,620
Other Expenditures	-	17,805	500	-	-	-	-	18,305
Total Event Expenditures:	-	26,059	1,364	-	3,620	1,460	-	32,503
Total Event Revenues:								5,441
Net City Support:								<u>27,062</u>
<u>CA Circuit Finals</u>								
Salaries & Employee Related Expenditures	-	6,028	101	-	-	1,752	-	7,881
Contractual and Professional Services	-	-	-	-	4,720	-	-	4,720
Other Expenditures	-	-	289	-	-	-	-	289
Total Event Expenditures:	-	6,028	390	-	4,720	1,752	-	12,890
Total Event Revenues:								-
Net City Support:								<u>12,890</u>
<u>Make a Difference Day</u>								
Salaries & Employee Related Expenditures	-	336	2,084	-	-	-	-	2,420
Other Expenditures	-	150	2,054	-	-	-	-	2,204
Total Event Expenditures:	-	486	4,138	-	-	-	-	4,624
Total Event Revenues:								-
Net City Support:								<u>4,624</u>

**City of Norco, California
Special Events
Budget Detail By Major Categories**

Event	City Manager	Parks & Recreation	Public Works	Building/ Planning	Sheriff	Fire	Economic Development	Amount of City Support
<u>Volunteer Recognition Dinner</u>								
Salaries & Employee Related Expenditures	-	336	-	-	-	-	-	336
Other Expenditures	-	6,500	-	-	-	-	-	6,500
Total Event Expenditures:	-	6,836	-	-	-	-	-	6,836
Total Event Revenues:								-
Net City Support:								<u>6,836</u>
<u>Breakfast with Santa</u>								
Salaries & Employee Related Expenditures	-	650	-	-	-	-	-	650
Other Expenditures	-	1,550	-	-	-	-	-	1,550
Total Event Expenditures:	-	2,200	-	-	-	-	-	2,200
Total Event Revenues:								813
Net City Support:								<u>1,387</u>
<u>Trash Round-Up</u>								
Salaries & Employee Related Expenditures	-	160	432	-	-	-	-	592
Other Expenditures	-	-	43	-	-	-	-	43
Total Event Expenditures:	-	160	475	-	-	-	-	635
Total Event Revenues:								-
Net City Support:								<u>635</u>
<u>Horsetown Parade</u>								
Salaries & Employee Related Expenditures	-	1,164	2,958	2,894	-	-	-	7,016
Contractual and Professional Services	-	500	-	-	720	-	-	1,220
Other Expenditures	-	8,457	3,166	-	-	-	-	11,623
Total Event Expenditures:	-	10,121	6,124	2,894	720	-	-	19,859
Total Event Revenues:								5,780
Net City Support:								<u>14,079</u>
<u>Egg Hunt</u>								
Salaries & Employee Related Expenditures	-	300	-	-	-	-	-	300
Contractual and Professional Services	-	-	-	-	-	-	-	-
Other Expenditures	-	1,000	-	-	-	-	-	1,000
Total Event Expenditures:	-	1,300	-	-	-	-	-	1,300
Total Event Revenues:								-
Net City Support:								<u>1,300</u>
<u>Norco Pride Beautification Committee</u>								
Salaries & Employee Related Expenditures	3,014	-	-	-	-	-	-	-
Contractual and Professional Services	-	-	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-	-	-
Total Event Expenditures:	3,014	-	-	-	-	-	-	-
Total Event Revenues:								-
Net City Support:								<u>-</u>
Total Expenditures:	\$ 3,014	107,283	21,100	3,138	48,620	13,724	-	193,865
Total Revenues:								52,034
Total City Support:								<u>141,831</u>

CITY OF NORCO

Fiscal Year 2008



Budget by Funds

CITY OF NORCO

Fiscal Year 2008



General Fund

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Projection
Property Taxes				
121-000-50100	Current Secured Taxes	\$ 1,308,222	938,164	1,063,217
121-000-50200	Current Unsecured	44,197	48,551	48,551
121-000-50201	Homeowner's exemption	8,634	9,382	9,382
121-000-50300	Prior Years Sec'd & Unsec'd	26,949	31,360	31,360
121-000-50400	Supplemental Taxes	162,396	400,000	368,000
121-000-50500	Tax Penalty	4,817	12,608	12,608
	Total	1,555,215	1,440,065	1,533,118
Sales Taxes				
121-000-50600	Sales Tax	4,607,971	4,337,549	4,467,675
121-000-50602	In-lieu Sales Tax	1,535,989	1,798,602	1,852,560
	Total	6,143,960	6,136,151	6,320,236
Other Taxes				
121-000-50601	Public Safety Sales Tax	254,833	266,824	274,829
121-000-51000	Business Licenses	253,641	267,426	272,774
121-000-51100	Property Transfer Tax	140,500	140,500	130,000
121-000-51300	Transient Occupancy Tax	73,449	84,000	113,449
	Total	722,423	758,750	791,052
Franchise Fees				
121-000-50900	Cable TV Franchise	135,660	138,373	138,373
121-000-50901	Electric Franchise	213,820	287,435	287,000
121-000-50902	Gas Franchise	118,000	133,493	133,493
121-000-55900	Refuse Franchise	400,000	443,000	451,860
	Total	867,480	1,002,301	1,010,726
Motor Vehicle in- Lieu Fees				
121-000-52900	Motor Vehicle In-Lieu	2,211,635	2,211,635	2,300,100
	Total	2,211,635	2,211,635	2,300,100

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Projection
<i>Intergovernmental</i>				
121-000-52102	AB 1662, Booking Fees	39,965	45,154	-
121-000-53300	Abandoned Vehicle Abatement	28,000	28,000	25,000
121-000-53602	Off-Highway Motor Vehicle Lic Fees	1,004	1,004	1,004
121-000-53608	State Reimbursement	11,771	30,000	28,500
121-000-53808	CNUSD - Crossing Guards Reimb	35,659	35,659	38,743
121-000-53850	City of Corona	12,000	12,000	12,000
121-000-53852	County Contributions	7,500	7,500	7,500
121-000-57002	Miscellaneous State Grants	700	700	-
	Total	136,599	160,017	112,747
<i>Fines and Penalties</i>				
121-000-52101	Vehicle Code Fines	146,930	259,846	265,043
121-000-52103	Parking Citations	64,185	64,185	83,375
121-000-52300	Municipal Code Violations	3,625	3,625	3,300
121-000-52301	Municipal Code Admin Citations	1,800	1,800	1,800
121-000-54502	Vehicle Impound Fees	73,008	73,008	85,675
	Total	289,548	402,464	439,193
<i>Interest Income/Lease</i>				
121-000-52400	Interest Income	180,000	331,200	315,000
121-000-56103	River Trails Lease	-	-	12,600
121-000-56104	Library Lease	29,994	29,994	30,255
121-000-57003	Communication Site Leases	18,000	18,000	18,000
121-000-66110	Residential Rental	6,000	6,000	-
	Total	233,994	385,194	375,855
<i>Community Development Fees</i>				
<i>Planning:</i>				
121-000-54200	Planning Fees	27,738	31,628	24,869
121-000-54201	Site Plan (Major/Minor)	28,798	21,204	18,954
121-000-54203	Variance (Major/Minor)	7,634	7,001	5,522
121-000-54204	Tentative Track Map	-	5,337	-
121-000-54205	Tentative Parcel Map	8,010	9,295	16,595
121-000-54206	Specific Plan Review	-	118	-
121-000-54207	Modifications	-	2,544	-
121-000-54208	Zone Change	1,966	269	2,054
121-000-54209	General Plan Amendment	3,933	-	-
121-000-54210	Sign Review	4,756	5,000	3,451
121-000-54211	Entertainment Permit	1,666	-	-
121-000-54214	Special Event Permit	1,742	1,520	1,600
121-000-54215	Publications	1,500	7,141	5,000

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Projection
Community Development Fees (Continued)				
Planning: (Continued)				
121-000-54216	Planning Commission Informal Review	918	-	419
121-000-54217	Architecture Review	5,008	725	580
121-000-54218	Landscape Plan Check Review	5,008	888	1,184
121-000-54219	Appeal	154	349	429
121-000-54221	ABC Letter	348	-	-
121-000-54223	Large Family Day Care Permit	-	567	567
121-000-54225	Similar Use Findings	1,200	-	-
121-000-54229	Planning Information Letter	306	265	106
121-000-54230	Subsequent Pre-Approve Review	1,550	-	323
121-000-54300	Miscellaneous Permits & Fees	620	-	-
121-000-56201	Environmental Impact Reports	640	5,649	4,683
Building & Safety:				
121-000-51600	Building Permits	12,220	5,170	10,750
121-000-51601	Building Permit Fees	315,121	242,835	285,645
121-000-51602	Plan Check Fees	205,226	140,177	176,245
121-000-51603	Electrical Permit Fees	63,708	31,005	56,480
121-000-51604	Plumbing Permit Fees	37,525	36,423	28,140
121-000-51605	Mechanical Permit Fees	17,890	9,585	12,560
121-000-51606	Sewer Permit Fees	5,772	6,600	5,685
121-000-51607	Special Inspection Fees	5,550	4,457	4,525
Engineering:				
121-000-54800	Encroachment Fees	77,000	59,000	53,375
121-000-54801	Grading Permit	4,944	5,871	9,984
121-000-54802	Grading Plan Check Fees	19,440	8,000	20,740
121-000-54803	Overload Moving Permit	1,500	2,000	1,500
121-000-54804	Final Map Check	6,285	12,440	-
121-000-54805	Improvement Plan Check	40,500	24,000	7,875
121-000-54806	Lot Merger Adjustment	3,864	1,261	5,145
	Total	920,040	688,324	764,985
Community Services/Recreation				
121-000-56101	Swimming Pool	51,010	50,212	50,317
121-000-56102	P&R Contract Course Revenue	131,198	133,403	154,792
121.000-56105	Ingalls Park/North	29,000	27,515	25,000
121-000-56106	Ingalls Park/South	25,522	31,095	29,000
121-000-56107	Community Center	13,000	13,002	13,000
121-000-56108	Field Lighting	1,400	1,470	1,470
121-000-56109	Shelter Rental	500	539	1,000
121-000-56110	Adult Sports	50,900	28,205	33,800
121-000-56111	Youth Sports	74,020	78,475	80,979
121-000-56113	Senior Citizen Excursion Fees	16,608	18,512	19,000
121-000-56115	Wee People/Day Camp	393,935	377,685	426,552

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Projection
Community Services/Recreation (Continued)				
121-000-56116	Parks & Rec Misc Revenue	30,000	38,000	20,400
121-000-56117	Bleacher Rentals	-	-	45,000
121-000-56126	Western Art Show	40,000	39,806	43,500
121-000-56128	Security Guards	13,000	13,269	19,000
121-000-56129	Cleaning Fees	12,000	12,009	11,000
121-000-56133	Banner Installation	1,100	1,190	1,000
121-000-56138	Cleaning Fees - Restrooms	-	1,783	1,200
121-000-56139	Senior Special Events	2,500	1,668	2,000
121-000-56140	Wee People Special Events	1,000	1,000	1,000
121-000-56142	AC After Hr Call Reimb	800	800	500
121-000-56146	Party Partners Donations	4,000	2,701	6,500
121-000-56148	Pen Cleaning	600	600	798
121-000-56154	Teen Dance	1,900	1,375	2,250
121-000-56155	Horse Parade	4,000	5,780	6,000
	Total	897,993	880,094	995,058
Other Revenues				
121-000-53201	Sheriff Donations	-	3,650	3,500
121-000-54101	Emergency Response Recovery	12,000	12,000	12,000
121-000-54600	Fire Fees	5,600	5,600	5,700
121-000-54601	Ambulance Fines (Restricted)	6,000	6,000	6,000
121-000-54604	ALS AMR 1st Responder Fees	50,000	50,000	-
121-000-54606	Fire Plan Check Fees	30,000	30,000	25,000
121-000-54608	Strike Team,	5,000	5,000	45,000
121-000-54609	Fire Inspection Fee	75,000	75,000	75,000
121-000-54610	Emergency Medical Subscription	336,000	336,000	336,000
121-000-54611	USAR Reimbursement	75,000	75,000	90,000
121-000-54612	Parking Citations-Fire	1,000	1,000	1,000
121-000-55300	Weed & Lot Clearing	10,000	10,000	5,900
121-000-55901	Refuse Billing & Collection	33,880	33,880	33,880
121-000-51400	Dog Licenses	92,000	89,121	92,000
121-000-54900	Impound Fees	13,000	13,111	13,000
121-000-55000	Adoption Fees	13,000	11,000	11,000
121-000-55200	Misc. Animal Control Fees	6,000	2,826	3,000
121-000-56144	Spay & Neuter Services	15,000	15,000	15,000
121-000-52004	Yard Sale Permits	2,500	2,500	2,500
121-000-52005	Truck Parking Permits	500	500	500
121-000-54102	NCP Donations	3,300	3,300	1,600
121-000-54400	Public Record Sales	2,000	2,000	1,000
121-000-54404	Passport	8,000	8,000	12,000
121-000-54700	License Processing Fees	11,000	11,000	11,000

City of Norco, California
Projected General Fund Revenue

Account Number	FY 2007 Amended Budget	FY 2007 Estimated Year-End	FY 2008 Projection
Other Revenues (Continued)			
121-000-54701 Business License Penalty	-	20,000	20,000
121-000-54702 Business License Renewal	4,500	4,500	4,500
121-000-56602 Contributions - Animal Control	-	4,500	-
121-000-56604 Fund Raising	1,000	4,500	-
121-000-56700 Damage Claims	-	4,500	-
121-000-57000 Miscellaneous	10,000	4,500	-
121-000-61400 Penalties	180,000	215,000	215,000
Total	1,001,280	1,058,988	1,041,080
Overhead/Transfers			
121-000-50077 Miscellaneous Grants	66,563	14,004	15,000
121-000-50076 Overhead to LMDS	38,695	38,695	38,695
121-000-50075 Overhead to CIPS	53,000	53,000	53,000
121-000-50080 Overhead to ASD	18,650	18,650	18,650
121-000-50079 Overhead to CFDS	118,711	118,711	118,711
121-000-50081 Transfer - Air Quality	1,500	1,500	1,500
121-000-50082 Transfer in Miscellaneous	-	-	185,000
121-000-50073 Transfer for Street Damage - Water	127,223	127,223	127,223
121-000-50073 Transfer for Street Damage - Sewer	127,223	127,223	127,223
121-000-56502 Overhead Charge Water	362,216	362,216	362,216
121-000-56502 Overhead Charge Sewer	200,000	200,000	200,000
Total	1,113,781	1,061,222	1,247,218
Revenue Summary			
Property Taxes	\$ 1,555,215	1,440,065	1,533,118
Sales Taxes	6,143,960	6,136,151	6,320,236
Other Taxes	722,423	758,750	791,052
Franchise Fees	867,480	1,002,301	1,010,726
Motor Vehicle in- Lieu Fees	2,211,635	2,211,635	2,300,100
Intergovernmental	136,599	160,017	112,747
Fines & Penalties	289,548	402,464	439,193
Interest Income/Lease	233,994	385,194	375,855
Community Development Fees	920,040	688,324	764,985
Community Services/Recreation	897,993	880,094	995,058
Other Revenues	1,001,280	1,058,988	1,041,080
Overhead/Transfers	1,113,781	1,061,222	1,247,218
Total	\$ 16,093,948	16,185,205	16,931,368

City of Norco, California
General Fund Expenditures by Line Item

Account		FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	Amended	Estimated	Budget
	Actual	Budget	Year-End	Request
			Total	
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 4,299,443	4,539,607	4,349,472	4,649,163
41102 Salaries, Part Time	626,209	635,708	635,154	633,739
41103 Salaries, Overtime	179,839	123,953	147,163	115,660
41104 Sick leave buy back	44,824	86,245	43,806	90,180
41105 Constant Staffing	584,919	493,415	579,000	526,741
41106 FLSA	45,581	46,850	47,227	52,398
41107 Vacation Pay Out	-	88,106	8,732	89,881
41501 PERS Retirement	609,489	689,701	713,594	834,393
41502 Employee Group Insurance	681,518	735,964	724,395	853,651
41503 Workers Compensation	116,764	10,000	71,134	30,000
41504 Deferred Compensation	11,573	15,223	10,763	15,285
41505 Unemployment	5,908	-	-	-
41506 FICA/Medicare Insurance	74,557	61,451	75,625	68,408
41507 Vehicle Allowance	9,300	14,700	14,935	14,700
41508 Medical Savings Account	3,626	4,116	4,785	5,207
42309 Continuous Service Bonus	8,400	4,400	4,400	5,300
Subtotal - Salaries and Benefits	7,301,949	7,549,439	7,430,185	7,984,705
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	44,980	73,194	54,376	82,469
43102 Auto Mileage	526	2,100	1,700	1,000
43103 Tuition Reimbursement	4,294	11,575	6,150	7,075
45223 Employee Hiring Costs	23,435	30,350	24,500	21,825
45243 Uniforms & Safety Gear	76,879	84,828	68,195	66,949
45253 Dues, Memberships and Subscriptions	39,803	40,674	41,496	44,192
Subtotal - Employee Related	189,917	242,721	196,417	223,510
<u>Supplies and Services</u>				
42317 City Newsletter	12,700	15,200	15,800	16,400
42430 Election	17,411	-	-	20,000
43132 Training Supplies	2,541	4,520	3,420	3,870
44102 Liability Insurance	145,830	189,232	125,902	192,410
44103 Self-Insurance Administration	69,417	68,803	68,803	72,750
44104 Self Insured Expenses	57,405	80,000	25,000	80,000
44105 Self Insured Settlements	64,325	65,000	30,000	65,000
44111 Excess Workers Comp	82,962	81,032	81,032	71,518
44116 Medical Insurance Administration	3,499	6,200	5,521	7,156
44120 Medical Insurance – Retirees	284,191	307,941	310,584	345,769
44152 Performance Bonds	2,224	2,525	2,224	3,575
45121 Special Departmental	168,000	166,252	159,272	176,448
45131 Office Supplies	64,810	75,812	65,670	71,925
45132 Printing & Copies	6,260	8,990	4,118	4,535
45134 Sr. Special Events	3,945	2,500	2,500	2,000
45135 Wee People Special Events	799	1,000	1,000	1,000
45136 Party Partners	4,306	6,433	6,433	6,500
45137 NCP Special Events	2,406	2,500	2,000	2,000

City of Norco, California
General Fund Expenditures by Line Item

Account			FY 2007	
Number Account Description	FY 2006	FY 2007	Estimated	FY 2008
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
45146 Postage	1,469	1,789	958	1,150
45251 Legal Advertising	6,222	5,000	5,000	5,000
45252 Advertising and Promotion	951	2,000	1,500	2,000
46138 Small Tools	17,959	21,095	18,635	24,235
46139 Office Equipment (Small Tools)	3,229	7,750	6,086	10,100
Subtotal - Supplies and Services	1,022,862	1,121,574	941,458	1,185,341
<u>Maintenance and Rentals</u>				
42225 Refuse/ Nuisance Abatement	5,844	6,000	5,500	5,420
45335 Building and ground maintenance	121,976	107,700	114,898	128,694
45337 Office Equipment Maintenance	1,278	1,700	3,400	3,450
45438 Trail Maintenance	19,895	27,000	19,000	32,000
46133 Equipment Rental	3,992	4,215	3,962	4,662
Subtotal - Maintenance & Rentals	152,986	146,615	146,760	174,226
<u>Operations and Utilities</u>				
45541 Utilities	351,720	365,340	382,133	396,890
Subtotal - Operations & Utilities	351,720	365,340	382,133	396,890
<u>Contractual and Professional Services</u>				
42219 Recreation Instructors	91,214	85,279	86,712	92,492
42220 Contractual Services	1,085,190	1,247,984	1,245,815	1,189,036
42222 Law Enforcement Contract	4,383,301	4,649,946	4,649,021	4,820,076
42223 Public Education & Promotion	1,187	3,600	1,502	1,800
42224 Special Events	16,119	22,300	21,988	33,034
42227 Accounting & Auditing	14,033	14,000	14,455	26,250
42228 Other Professional Services	15,313	32,500	32,500	50,000
42229 Spay & Neuter	23,877	15,000	15,000	15,000
42230 A/C Special Services	-	-	308	-
48595 Financial Services	1,704	2,500	2,100	2,500
Subtotal - Contractual & Professional	5,631,937	6,073,109	6,069,401	6,230,188
<u>Miscellaneous</u>				
42200 Administration Fees-Property Taxes	8,477	15,000	15,000	15,000
42218 Parking Fines Collection Costs	20,769	14,900	25,000	27,500
42306 Community Promotion	2,689	3,000	2,200	3,000
42307 Employee Recognition	6,008	6,500	8,577	6,500
42308 Historian	151	300	-	-
42310 Volunteer Recognition	4,544	4,600	4,600	4,600
42311 Highway Patrol DUI Testing	2,975	3,498	1,260	1,260
42313 We-Tip	-	868	868	886
42319 Beautification Committee	1,206	1,000	1,785	2,000
45375 Property Taxes	3,539	3,539	4,599	5,980
48512 Interest Payments	151	-	-	-
48513 Principal Payments	161	-	-	-

City of Norco, California
General Fund Expenditures by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
48601 Administrative Overhead	-	-	-	-
Subtotal - Miscellaneous	50,670	53,205	63,889	66,726
 <u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	204,793	167,150	193,668	197,084
46136 Vehicle Replacement Charges	267,982	287,994	287,994	230,367
46137 Computing and Comm. Equip Replacement	33,200	42,891	43,150	58,300
46150 Computing and Communications Operations	262,100	279,148	276,800	282,800
Subtotal - Internal Service Charges	768,075	777,183	801,612	768,551
 <u>Capital Outlay</u>				
48061 Automotive Equipment	19,659	2,500	-	-
48062 Building Improvements	-	-	-	44,400
48064 Equipment	14,143	103,874	90,326	11,500
48065 Improvements Other than Buildings	-	-	-	-
Subtotal - Capital Outlay	33,802	106,374	90,326	55,900
 <u>Transfers</u>				
49581 Transfers	139,940	137,131	137,131	125,000
Subtotal - Transfers	139,940	137,131	137,131	125,000
 <u>Total Expenditures</u>				
	15,643,857	16,572,691	16,259,312	17,211,037

City of Norco, California
General Fund Expenditures by Division
Fiscal Year 2007 - 2008

Department	Department Number	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request	Budget to Budget Change
City Council	701	\$ 45,223	51,849	49,786	53,453	3.09%
City Manager	702	157,038	150,417	154,412	152,684	1.51%
City Clerk	704	192,929	146,917	119,674	162,063	10.31%
City Attorney	705	57,065	65,260	66,198	91,165	39.69%
Fiscal and Support Services	706	368,107	409,242	409,432	419,795	2.58%
Non Departmental	724	970,690	1,068,004	947,908	1,146,926	7.39%
Recreation Services	730	1,032,606	1,071,803	1,049,088	1,122,741	4.75%
Wee People	731	306,310	378,700	371,577	394,956	4.29%
Park Maintenance	733	597,636	667,406	693,882	773,773	15.94%
Senior Citizens	735	200,101	159,421	161,655	224,812	41.02%
Building Maintenance	737	430,077	438,744	433,460	403,229	-8.09%
Public Works Inspection	740	121,304	122,826	120,556	123,170	0.28%
Community Development	750	313,676	363,375	335,251	313,861	-13.63%
Code Enforcement	751	85,341	108,289	88,244	130,332	20.36%
Building & Safety	752	667,036	670,412	601,088	607,034	-9.45%
Fire	761	2,905,240	3,043,906	2,952,680	3,147,008	3.39%
Paramedics	762	1,337,677	1,453,965	1,507,032	1,567,211	7.79%
Emergency Services	763	6,487	11,800	8,033	3,050	-74.15%
Norco Animal Rescue Team	764	-	25,000	6,604	-	-100.00%
Animal Control	765	609,461	606,877	600,764	632,052	4.15%
Police Protection	772	4,744,364	5,086,966	5,131,099	5,268,154	3.56%
Crossing Guards	773	67,031	71,317	70,807	77,485	8.65%
Citizens Patrol	774	48,815	52,962	53,819	44,331	-16.30%
Engineering	800	325,778	269,585	264,566	279,319	3.61%
Parkway Maintenance	850	53,864	77,648	61,695	72,435	-6.71%
Totals		\$ 15,643,857	16,572,691	16,259,312	17,211,037	3.85%

City of Norco, California
Projected General Fund Balance
As of June 30, 2008

Audited Fund Balance June 30, 2006	\$ 7,791,835
FY 2007 Estimated Revenues/Transfers	16,185,205
FY 2007 Estimated Expenditures/Transfers	16,259,312
Estimated Fund Balance July 1, 2007	<u>7,717,728</u>
FY 2008 Estimated Revenues/Transfers	16,931,368
FY 2008 Estimated Expenditures/Transfers	17,211,037
Estimated Fund Balance June 30, 2008	<u><u>\$ 7,438,058</u></u>
Reserve for Future Projects	\$ 850,000
Reserve for Rate Stabilization	36,500
Reserve for Lease Payments	75,087
Reserve for Facilities Replacement	150,000
Reserve for Emergencies - 25% of budget	4,302,759
Reserve for Self Insurance	500,000
Undesignated Fund Balance	<u>1,523,712</u>
Total Reserves	<u><u>\$ 7,438,058</u></u>

CITY OF NORCO

Fiscal Year 2008



Water Fund

City of Norco, California
Water Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2007 - 2008

Account #	Description - Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
124-000-61100	Water Tolls Domestic	\$ 5,031,594	5,521,943	6,218,341	6,499,091
124-000-61200	Water Tolls Irrigation	199,300	149,013	295,345	307,607
124-000-61201	Energy Pass Thru	91,281	103,060	97,995	97,995
124-000-61300	Bulk Water	27,771	15,000	15,000	15,000
124-000-61301	Sale of Water	1,262,804	1,000,000	27,029	-
124-000-61500	Reconnection Fee	5,136	6,000	6,000	6,000
124-000-69100	Miscellaneous	3,096	1,000	1,000	1,000
124-000-69200	Sale of Property	491,369	-	-	-
Total Revenues		\$ 7,063,448	6,796,016	6,660,710	6,926,693

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 710,292	779,407	766,988	836,208
Employee Related Expenditures	12,242	14,800	9,700	14,900
Supplies and Services	145,298	143,400	108,965	117,100
Maintenance and Rentals	59,969	117,190	111,940	124,740
Operations and Utilities	4,413,117	4,431,710	3,584,300	3,638,300
Contractual and Professional Services	63,982	78,500	86,098	91,735
Miscellaneous	829,060	820,829	819,979	817,771
Internal Service Fund Charges	121,139	124,921	124,921	123,449
Capital Outlay	-	37,500	36,000	23,000
Transfers Out	139,354	139,354	139,354	127,223
Total Expenditures	\$ 6,494,455	6,687,611	5,788,245	5,914,426

Revenues Over (Under) Expenditures	\$ 1,012,267
Estimated Working Capital June 30, 2007	(893,665)
Estimated Working Capital June 30, 2008	<u>\$ 118,603</u>

**City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 337,886	363,201	361,293	371,481
41103 Salaries, Overtime	42,521	40,000	34,000	40,000
41104 Sick leave buy back	3,998	7,520	4,435	7,674
41107 Vacation Pay Out	-	6,963	696	7,106
41501 PERS Retirement	60,024	64,673	74,498	87,937
41502 Employee Group Insurance	75,387	82,166	85,875	92,815
41503 Workers Compensation	1,369	-	-	-
41506 FICA/Medicare Insurance	4,570	4,449	4,805	4,537
41508 Medical Savings Account	273	273	273	165
Subtotal - Salaries and Benefits	526,027	569,245	565,876	611,715
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	4,280	6,500	3,500	6,500
43102 Auto Mileage	82	-	-	-
43103 Tuition Reimbursement	120	-	-	-
45223 Employee Hiring Costs	120	100	200	200
45243 Uniforms & Safety Gear	6,265	6,200	5,000	6,200
45253 Dues, Memberships and Subscriptions	1,375	2,000	1,000	2,000
Subtotal - Employee Related	12,242	14,800	9,700	14,900
<u>Supplies and Services</u>				
44104 Self Insured Expenses	2,889	-	-	-
44105 Self Insured Settlements	-	25,000	-	-
45121 Special Departmental	112,294	80,000	75,000	80,000
45131 Office Supplies	4,591	3,500	3,500	3,500
46138 Small Tools	2,990	4,000	3,500	4,000
Subtotal - Supplies and Services	122,764	112,500	82,000	87,500
<u>Maintenance and Rentals</u>				
45334 Well & Pump Maintenance	50,732	102,000	102,000	110,000
45335 Building and ground maintenance	6,096	6,500	5,200	6,500
46133 Equipment Rental	2,131	5,000	2,000	5,000
Subtotal - Maintenance & Rentals	58,959	113,500	109,200	121,500
<u>Operations and Utilities</u>				
45125 Purchased water	2,803,405	2,925,350	3,150,000	3,100,000
45126 Chino Pump Tax	6,866	45,000	8,000	30,000
45127 Purchased water-Other Agencies	1,262,804	1,000,000	-	-
45541 Utilities	339,447	461,000	426,000	508,000
Subtotal - Operations & Utilities	4,412,522	4,431,350	3,584,000	3,638,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	52,390	65,000	75,000	75,000
Subtotal - Contractual & Professional	52,390	65,000	75,000	75,000

**City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Miscellaneous</u>				
45375 Property Taxes	773	850	-	-
48512 Interest Payments	294,476	277,548	277,548	269,537
48513 Principal Payments	171,596	180,215	180,215	186,018
48601 Administrative Overhead	362,216	362,216	362,216	362,216
Subtotal - Miscellaneous	829,060	820,829	819,979	817,771
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	40,000	50,000	50,000	50,000
46136 Vehicle Replacement Charges	46,239	47,621	47,621	44,149
46137 Computing and Comm. Equip Replacement	1,700	1,800	1,800	2,500
46150 Computing and Communications Operations	13,800	11,700	11,700	12,000
Subtotal - Internal Service Charges	101,739	111,121	111,121	108,649
<u>Capital Outlay</u>				
48062 Building Improvements	-	22,500	22,500	8,000
48064 Equipment	-	15,000	13,500	15,000
Subtotal - Capital Outlay	-	37,500	36,000	23,000
<u>Transfers</u>				
49581 Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 6,242,927	6,403,068	5,520,099	5,625,258

City of Norco, California
Water Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 124,678	137,958	132,136	136,393
41102 Salaries, Part Time	2,419	-	-	-
41104 Sick leave buy back	1,443	2,831	1,392	2,819
41107 Vacation Pay Out	-	2,621	262	2,610
41501 PERS Retirement	22,123	24,595	26,479	32,287
41502 Employee Group Insurance	23,890	26,315	24,839	33,579
41503 Workers Compensation	192	-	-	-
41506 FICA/Medicare Insurance	1,770	1,896	1,865	1,866
41507 Vehicle Allowance	300	600	613	600
41508 Medical Savings Account	148	174	182	174
Subtotal - Salaries and Benefits	176,963	196,990	187,767	210,328
<u>Supplies and Services</u>				
45131 Office Supplies	3,271	4,000	3,765	4,000
45132 Printing	3,968	6,900	5,000	5,600
45146 Postage	15,080	20,000	18,200	20,000
46139 Office Equipment	215	-	-	-
Subtotal - Supplies and Services	22,534	30,900	26,965	29,600
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	776	3,450	2,500	3,000
46133 Equipment Rental	234	240	240	240
Subtotal - Maintenance & Rentals	1,010	3,690	2,740	3,240
<u>Operations and Utilities</u>				
45541 Utilities	595	360	300	300
Subtotal - Operations & Utilities	595	360	300	300
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,019	7,000	7,598	13,125
48595 Financial Services	4,574	6,500	3,500	3,610
Subtotal - Contractual & Professional	11,592	13,500	11,098	16,735
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,800	2,100	2,100	2,800
46150 Computing and Communications Operations	16,600	11,700	11,700	12,000
Subtotal - Internal Service Charges	19,400	13,800	13,800	14,800

City of Norco, California
Water Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Transfers</u>					
49581	Transfers	12,131	12,131	12,131	-
	Subtotal - Transfers	12,131	12,131	12,131	-
	Total Expenditures	\$ 244,225	271,371	254,801	275,003

City of Norco, California
Water Fund, Public Works Inspection
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 4,802	8,748	8,706	8,748
41103 Salaries, Overtime	143	-	-	-
41104 Sick leave buy back	-	182	97	181
41107 Vacation Pay Out	-	-	-	167
41501 PERS Retirement	867	1,557	1,805	2,071
41502 Employee Group Insurance	1,416	2,558	2,607	2,871
41506 FICA/Medicare Insurance	74	127	129	127
Subtotal - Salaries and Benefits	\$ 7,302	13,172	13,345	14,165

CITY OF NORCO

Fiscal Year 2008



Sewer Fund

City of Norco, California
Sewer Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2007 - 2008

Account #	Description- Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
126-000-50074	Transfers from Sewer Capital Projects	\$ 742,457	383,315	491,454	597,382
126-000-52400	Interest Income	33,572	40,000	30,000	25,000
126-000-55400	Sewer Service Charge	2,855,330	2,996,663	2,911,707	2,929,898
126-000-57000	Miscellaneous Revenue	242	10,000	-	-
Total Revenues		\$ 3,631,601	3,429,978	3,433,161	3,552,280

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 387,073	450,967	442,455	483,129
Employee Related Expenditures	1,333	3,050	1,650	3,000
Supplies and Services	33,739	39,000	33,500	39,200
Maintenance and Rentals	2,694	17,690	11,940	16,240
Operations and Utilities	27,579	26,640	22,800	26,800
Contractual and Professional Services	1,598,614	1,472,630	1,460,357	1,496,135
Miscellaneous	930,308	1,182,158	1,195,158	1,237,620
CRA Programs	-	-	14,000	15,000
Internal Service Fund Charges	73,802	90,447	90,447	89,933
Capital Outlay	-	22,500	21,500	18,000
Transfers Out	139,354	139,354	139,354	127,223
Total Expenditures	\$ 3,194,496	3,444,436	3,433,161	3,552,280

Revenues Over (Under) Expenditures	\$ -
Estimated Working Capital June 30, 2007	746,388
Estimated Working Capital June 30, 2008	<u>\$ 746,388</u>

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Estimated	Year-End	Budget
	Actual	Amended	Total		Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 132,496	152,742	151,055		155,590
41103 Salaries, Overtime	9,168	9,000	9,000		9,000
41104 Sick leave buy back	1,454	3,158	1,768		3,212
41107 Vacation Pay Out	-	2,924	292		2,974
41501 PERS Retirement	23,958	27,201	30,843		36,831
41502 Employee Group Insurance	31,559	36,907	39,494		41,996
41503 Workers Compensation	358	-	-		-
41506 FICA/Medicare Insurance	1,714	1,869	1,994		1,883
41508 Medical Savings Account	165	165	165		69
Subtotal - Salaries and Benefits	200,872	233,966	234,611		251,555
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	480	1,000	350		1,000
43103 Tuition Reimbursement	-	500	-		600
45223 Employee Hiring Costs	-	-	-		100
45243 Uniforms & Safety Gear	853	1,300	1,300		1,300
45253 Dues, memberships and Subscriptions	-	250	-		-
Subtotal - Employee Related	1,333	3,050	1,650		3,000
<u>Supplies and Services</u>					
45121 Special Departmental	5,769	6,000	5,800		8,000
45131 Office Supplies	781	1,000	-		1,000
46138 Small Tools	4,564	1,500	1,200		1,500
Subtotal - Supplies and Services	11,113	8,500	7,000		10,500
<u>Maintenance and Rentals</u>					
45334 Well & Pump Maintenance	1,224	10,000	8,000		10,000
46133 Equipment Rental	461	4,000	1,200		3,000
Subtotal - Maintenance & Rentals	1,684	14,000	9,200		13,000
<u>Operations and Utilities</u>					
45541 Utilities	27,579	26,400	22,500		26,500
Subtotal - Operations & Utilities	27,579	26,400	22,500		26,500
<u>Contractual and Professional Services</u>					
42220 Contractual Services	1,587,637	1,460,000	1,450,000		1,480,000
Subtotal - Contractual & Professional	1,587,637	1,460,000	1,450,000		1,480,000
<u>Miscellaneous</u>					
48512 Interest Payments	592,425	544,048	544,048		579,515
48513 Principal Payments	-	423,110	423,110		428,105
48591 Bond Service	59,791	15,000	28,000		30,000
48601 Administrative Overhead	278,092	200,000	200,000		200,000
Subtotal - Miscellaneous	930,308	1,182,158	1,195,158		1,237,620

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

Account			FY 2007	FY 2007	FY 2008
Number	Account Description	FY 2006	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>CRA Programs</u>					
47902	Sewer Service Assistance	-	-	14,000	15,000
	Subtotal - CRA Programs	-	-	14,000	15,000
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	26,400	35,000	35,000	35,000
46136	Vehicle Replacement Charges	31,802	31,747	31,747	29,433
46137	Computing and Comm. Equip Replacement	700	1,300	1,300	1,900
46150	Computing and Communications Operations	5,500	8,800	8,800	9,000
	Subtotal - Internal Service Charges	64,402	76,847	76,847	75,333
<u>Capital Outlay</u>					
48062	Building Improvements	-	12,500	12,500	8,000
48064	Equipment	-	10,000	9,000	10,000
	Subtotal - Capital Outlay	-	22,500	21,500	18,000
<u>Transfers</u>					
49581	Transfers	127,223	127,223	127,223	127,223
	Subtotal - Transfers	127,223	127,223	127,223	127,223
	Total Expenditures	\$ 2,952,151	3,154,644	3,159,689	3,257,731

City of Norco, California
Sewer Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 123,060	137,957	132,135	136,393
41102 Salaries, Part Time	2,419	-	-	-
41104 Sick leave buy back	1,443	2,831	1,392	2,819
41107 Vacation Pay Out	-	2,621	262	2,610
41501 PERS Retirement	22,121	24,596	26,480	32,287
41502 Employee Group Insurance	23,888	26,315	24,838	33,579
41503 Workers Compensation	192	-	-	-
41506 FICA/Medicare Insurance	1,769	1,896	1,889	1,866
41507 Vehicle Allowance	300	600	613	600
41508 Medical Savings Account	148	174	182	174
Subtotal - Salaries and Benefits	175,340	196,990	187,790	210,328
<u>Supplies and Services</u>				
45131 Office Supplies	3,362	4,000	3,800	4,000
45132 Printing	3,968	6,500	4,500	4,700
45146 Postage	15,080	20,000	18,200	20,000
46139 Office Equipment	215	-	-	-
Subtotal - Supplies and Services	22,625	30,500	26,500	28,700
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	776	3,450	2,500	3,000
46133 Equipment Rental	234	240	240	240
Subtotal - Maintenance & Rentals	1,010	3,690	2,740	3,240
<u>Operations and Utilities</u>				
45541 Utilities	-	240	300	300
Subtotal - Operations & Utilities	-	240	300	300
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,019	7,000	7,357	13,125
48595 Financial Services	3,959	5,630	3,000	3,010
Subtotal - Contractual & Professional	10,977	12,630	10,357	16,135
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,100	1,900	1,900	2,600
46150 Computing and Communications Operations	8,300	11,700	11,700	12,000
Subtotal - Internal Service Charges	9,400	13,600	13,600	14,600
<u>Transfers</u>				
49581 Transfers	12,131	12,131	12,131	-
49951 Inter-Fund	-	-	-	-
Subtotal - Transfers	12,131	12,131	12,131	-
Total Expenditures	\$ 231,483	269,781	253,418	273,303

City of Norco, California
Sewer Fund, Public Works Inspection
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,111	13,123	13,059	13,122
41103 Salaries, Overtime	214	-	-	-
41104 Sick leave buy back	-	273	146	271
41107 Vacation Pay Out	-	252	25	251
41501 PERS Retirement	1,301	2,336	2,715	3,106
41502 Employee Group Insurance	2,124	3,837	3,916	4,306
41506 FICA/Medicare Insurance	111	190	194	190
Subtotal - Salaries and Benefits	\$ 10,862	20,011	20,054	21,246

CITY OF NORCO

Fiscal Year 2008



Gas Tax Fund

City of Norco, California
Gas Tax Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2007 - 2008

Account #	Description- Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
133-000-52201	2107 Apportionment	\$ 217,661	225,000	220,500	223,000
133-000-52202	2107.5 Apportionment	6,000	6,000	6,000	6,000
133-000-52203	2106 Apportionment	116,082	120,000	118,100	120,000
133-000-52204	2105 Apportionment	163,194	170,000	165,100	167,000
133-000-50802	AB2928 Traffic Congestion	119,753	187,827	111,593	111,600
133-000-57000	Miscellaneous Revenue	1,310	4,000	157	1,000
Total Revenues		\$ 624,000	712,827	621,450	628,600
Expenditures:		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
	Salaries and Benefits	\$ 141,368	156,001	157,776	169,707
	Employee Related Expenditures	3,496	3,600	3,250	3,700
	Supplies and Services	51,020	37,850	41,596	42,200
	Maintenance and Rentals	40,452	44,000	42,000	48,000
	Operations and Utilities	73,497	60,000	70,000	72,000
	Contractual and Professional Services	89,353	110,000	95,000	100,000
	Miscellaneous	-	-	-	-
	CRA Programs	-	-	-	-
	Internal Service Fund Charges	-	-	-	5,600
	Capital Outlay	19,511	15,000	12,000	10,000
	Transfers Out	-	-	-	-
	Total Expenditures	\$ 418,698	426,451	421,622	451,207
Revenues Over (Under) Expenditures				\$	177,393
Estimated Fund Balance June 30, 2007					223,768
Estimated Fund Balance June 30, 2008				\$	401,161

**City of Norco, California
Gas Tax Fund, Gas Tax Operations
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 93,364	101,917	100,365	103,707
41103 Salaries, Overtime	6,699	5,000	7,000	7,000
41104 Sick leave buy back	905	2,109	1,166	2,141
41107 Vacation Pay Out	-	1,953	195	1,983
41501 PERS Retirement	16,319	18,136	20,572	24,549
41502 Employee Group Insurance	22,270	25,563	27,094	29,024
41503 Workers Compensation	597	-	-	-
41506 FICA/Medicare Insurance	1,128	1,236	1,296	1,252
41508 Medical Savings Account	87	87	87	51
Subtotal - Salaries and Benefits	141,368	156,001	157,776	169,707
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	100	500	350	500
45223 Employee Hiring Costs	-	100	-	200
45243 Uniforms & Safety Gear	3,396	3,000	2,900	3,000
Subtotal - Employee Related	3,496	3,600	3,250	3,700
<u>Supplies and Services</u>				
45121 Special Departmental	50,087	36,000	40,000	40,000
46138 Small Tools	933	1,600	1,000	1,600
46139 Office Equipment	-	250	596	600
Subtotal - Supplies and Services	51,020	37,850	41,596	42,200
<u>Maintenance and Rentals</u>				
45336 Traffic Signal Maintenance	40,452	44,000	42,000	48,000
Subtotal - Maintenance & Rentals	40,452	44,000	42,000	48,000
<u>Operations and Utilities</u>				
45541 Utilities	73,497	60,000	70,000	72,000
Subtotal - Operations & Utilities	73,497	60,000	70,000	72,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	89,353	110,000	95,000	100,000
Subtotal - Contractual & Professional	89,353	110,000	95,000	100,000
<u>Internal Service Fund Charges</u>				
46136 Vehicle Replacement Charges	-	-	-	5,600
Subtotal - Internal Service Charges	-	-	-	5,600
<u>Capital Outlay</u>				
48064 Equipment	19,511	15,000	12,000	10,000
48065 Improvements Other than Buildings	-	-	-	-
Subtotal - Capital Outlay	19,511	15,000	12,000	10,000
Total Expenditures	\$ 418,698	426,451	421,622	451,207

CITY OF NORCO

Fiscal Year 2008



NPDES
Storm Drain Fund

**NPDES Storm Drain Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2007 - 2008**

Account #	Description-Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
139-000-50401	Tax Assessments	\$ 113,880	56,000	57,200	57,000
139-000-50070	Transfers In	25,000	25,000	25,000	50,000
	Total Revenues	\$ 138,880	81,000	82,200	107,000

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 29,477	36,286	36,428	39,343
Employee Related Expenditures	190	1,200	300	1,200
Supplies and Services	872	2,000	1,800	2,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	35,916	57,000	42,000	55,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	1,248	7,500	7,500	7,500
Transfers Out	-	-	-	-
Total Expenditures	\$ 67,703	103,986	88,028	105,043

Revenues Over (Under) Expenditures	\$ 1,957
Estimated Fund Balance June 30, 2007	(92,580)
Estimated Fund Balance June 30, 2008	<u><u>\$ (90,623)</u></u>

City of Norco, California
NPDES Fund, Storm Drain Operations
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 16,630	19,182	18,837	19,644
41103 Salaries, Overtime	1,895	1,400	1,500	1,600
41104 Sick leave buy back	167	398	216	405
41107 Vacation Pay Out	-	369	37	375
41501 PERS Retirement	2,913	3,408	3,857	4,650
41502 Employee Group Insurance	3,766	4,565	4,969	5,268
41503 Workers Compensation	119	-	-	-
41506 FICA/Medicare Insurance	272	278	317	285
41508 Medical Savings Account	15	15	15	35
Subtotal - Salaries and Benefits	25,777	29,615	29,748	32,262
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	190	1,200	300	1,200
Subtotal - Employee Related	190	1,200	300	1,200
<u>Supplies and Services</u>				
45131 Office Supplies	872	2,000	1,800	2,000
Subtotal - Supplies and Services	872	2,000	1,800	2,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	35,916	57,000	42,000	55,000
Subtotal - Contractual & Professional	35,916	57,000	42,000	55,000
<u>Capital Outlay</u>				
48064 Equipment	1,248	7,500	7,500	7,500
Subtotal - Capital Outlay	1,248	7,500	7,500	7,500
Total Expenditures	\$ 64,003	97,315	81,348	97,962

City of Norco, California
NPDES Fund, Public Works Inspection
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 2,450	4,374	4,353	4,374
41103 Salaries, Overtime	71	-	-	-
41104 Sick leave buy back	-	91	49	90
41107 Vacation Pay Out	-	84	8	84
41501 PERS Retirement	434	779	902	1,035
41502 Employee Group Insurance	708	1,279	1,304	1,435
41506 FICA/Medicare Insurance	37	64	65	63
Subtotal - Salaries and Benefits	\$ 3,700	6,671	6,681	7,081

CITY OF NORCO

Fiscal Year 2008



Miscellaneous Grants

City of Norco, California
Miscellaneous Grant Funds - Revenues, Expenditures & Fund Balance
Fiscal Year 2007- 2008

Description- Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
FEMA & OES Grants	\$ 7,109.00	-	-	-
Trash Round-up/Recycle	3,249	7,000	7,165	7,246
Terrorism Grant	2,359	-	-	-
Riverside County Transp Commission	17,843	72,330	69,628	73,116
Local Law Enforcement Block Grant	-	10,327	10,327	-
Supplemental Law Enforcement	100,000	100,000	104,965	200,000
Office of Traffic Safety	115,457	124,623	299,100	160,924
Total Revenues	\$ 246,017	314,280	491,185	441,286

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ -	50,950	69,033	53,390
Employee Related Expenditures	2,500	3,202	2,302	2,000
Supplies and Services	2,428	28,162	25,605	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	8,370	-	-
Contractual and Professional Services	132,843	559,325	363,337	358,924
Miscellaneous	3,249	7,000	6,500	7,246
Internal Service Charges	-	7,205	-	19,726
Capital Outlay	21,929	23,300	23,743	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 162,949	687,514	490,520	441,286

Revenues Over (Under) Expenditures	\$ 0
Estimated Fund Balance June 30, 2005	110,960
Estimated Fund Balance June 30, 2006	<u>\$ 110,961</u>

**City of Norco, California
Miscellaneous Grant Funds
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	12,104	26,247	20,011
41102 Salaries, Part Time	-	32,810	30,000	20,675
41104 Sick leave buy back	-	122	141	414
41107 Vacation Pay Out	-	-	-	383
41501 PERS Retirement	-	3,097	6,418	4,264
41502 Employee Group Insurance	-	2,263	5,227	6,529
41504 Deferred Compensation	-	175	316	517
41506 FICA/Medicare Insurance	-	379	628	561
41508 Medical Savings Account	-	-	55	36
Subtotal - Salaries and Benefits	-	50,950	69,033	53,390
<u>Employee Related Expenditures</u>				
45243 Uniforms & Safety Gear	-	139	302	-
45253 Dues, Memberships and Subscriptions	-	63	-	-
Subtotal - Employee Related	-	202	302	-
<u>Supplies and Services</u>				
45121 Special Departmental	-	1,638	293	-
45131 Office Supplies	-	1,063	-	-
Subtotal - Supplies and Services	-	2,701	293	-
<u>Operations and Utilities</u>				
45541 Utilities	-	8,370	-	-
Subtotal - Operations & Utilities	-	8,370	-	-
<u>Contractual and Professional Services</u>				
42220 Contractual Services	-	200	-	-
Subtotal - Contractual & Professional	-	200	-	-
<u>Miscellaneous</u>				
42259 Trash Round-up/Recycle/Adopt-A-Trail	3,249	7,000	6,500	7,246
Subtotal - Miscellaneous	3,249	7,000	6,500	7,246
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	-	6,946	-	5,126
46136 Vehicle Replacement Charges	-	-	-	3,500
46137 Computing and Comm. Equip Replacement	-	259	-	2,100
46150 Computing and Communications Operations	-	-	-	9,000
Subtotal - Internal Service Charges	-	7,205	-	19,726
Total Expenditures	\$ 3,249	76,628	76,128	80,362

City of Norco, California
Miscellaneous Grant Funds, Local Law Enforcement Block Grant
Budget Detail by Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Contractual and Professional Services</u>					
42222	Law Enforcement Contract	\$ -	10,327	10,327	-
Subtotal - Contractual & Professional		-	10,327	10,327	-
Total Expenditures		\$ -	10,327	10,327	-

City of Norco, California
Miscellaneous Grant Funds, Supplemental Law Enforcement
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Contractual and Professional Services</u>				
42222 Law Enforcement Contract	\$ -	200,000	104,965	200,000
Subtotal - Contractual & Professional	-	200,000	104,965	200,000
<u>Capital Outlay</u>				
48061 Automotive Equipment	3,997	-	-	-
Subtotal - Capital Outlay	3,997	-	-	-
Total Expenditures	\$ 3,997	200,000	104,965	200,000

City of Norco, California
Miscellaneous Grant, Office of Traffic Safety
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	\$ 2,500	3,000	2,000	2,000
Subtotal - Employee Related	2,500	3,000	2,000	2,000
<u>Supplies and Services</u>				
45121 Special Departmental	-	25,461	25,312	-
46139 Office Equipment	2,375	-	-	-
Subtotal - Supplies and Services	2,375	25,461	25,312	-
<u>Contractual and Professional Services</u>				
42222 Law Enforcement Contract	132,843	348,798	248,045	158,924
Subtotal - Contractual & Professional	132,843	348,798	248,045	158,924
<u>Capital Outlay</u>				
48061 Automotive Equipment	17,932	23,300	23,743	-
Subtotal - Capital Outlay	17,932	23,300	23,743	-
Total Expenditures	\$ 155,650	400,559	299,100	160,924

CITY OF NORCO

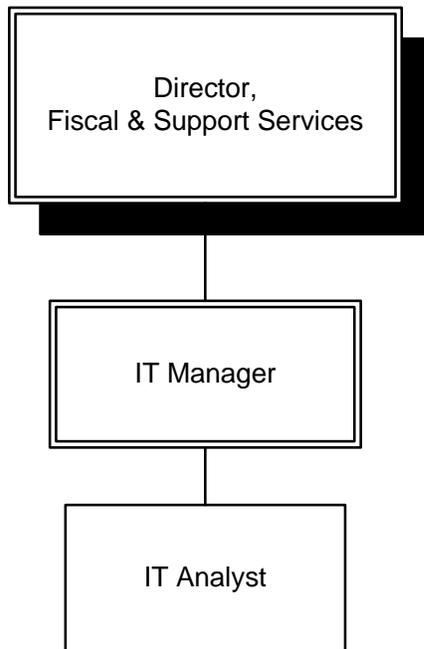
Fiscal Year 2008



**Information Technology
(memo only)**

FISCAL & SUPPORT SERVICES
Information Technology Division 135-901

The Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. The IT help desk assists all users at the City with computer related problems. The staff is also responsible for the maintenance and support of the telephone system.



City of Norco, California
Data Processing Fund - Revenues, Expenditures & Working Capital - Memo Only
Fiscal Year 2007 - 2008

Description - Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
135-000-57100 Charges for Equipment Replacement	\$ 40,500	51,550	50,650	72,700
135-000-57101 Charges for Operations	314,600	331,748	323,600	348,800
135-000-52400 Interest	3,947	4,460	9,800	11,250
135-000-56300 Property Sale	792	150	31	150
135-000-56602 Contributions	-	-	-	-
135-000-50070 Transfers In-General Fund	112,131	62,131	137,131	100,000
135-000-50073 Transfers In-Utilities	24,262	24,262	24,262	-
135-000-50078 Transfers In-Redevelopment Agency	12,553	12,553	12,553	-
Total Revenues	\$ 508,784	486,854	558,027	532,900

Expenditures	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 170,132	180,222	179,265	204,360
Employee Related	2,359	3,550	2,550	4,150
Supplies and Services	71,649	37,570	37,370	37,670
Maintenance and Rentals	16,121	43,130	43,000	44,650
Operations and Utilities	375	500	400	500
Contractual and Professional Services	50,309	66,654	61,654	68,492
Internal Service Fund Charges	383	300	300	300
Miscellaneous	75,221	48,945	48,945	-
Capital Outlay	-	40,000	40,000	42,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 386,550	420,871	413,484	402,122

Revenues Over (Under) Expenditures	\$ 130,778
Estimated Working Capital June 30, 2007	299,674
Estimated Working Capital June 30, 2008	<u>\$ 430,452</u>

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 123,183	127,092	125,531	137,952
41103 Salaries, Overtime	39	-	-	-
41104 Sick leave buy back	1,521	2,601	1,791	2,852
41107 Vacation Pay Out	-	2,408	241	2,640
41501 PERS Retirement	21,398	22,735	26,040	32,656
41502 Employee Group Insurance	21,966	23,303	23,561	25,780
41506 FICA/Medicare Insurance	1,786	1,843	1,861	2,000
41508 Medical Savings Account	240	240	240	480
Subtotal - Salaries and Benefits	170,132	180,222	179,265	204,360
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	1,000	1,500	1,000	1,500
43102 Auto Mileage	159	200	500	800
43103 Tuition Reimbursement	1,200	1,600	800	1,600
45253 Dues, memberships and Subscriptions	-	250	250	250
Subtotal - Employee Related	2,359	3,550	2,550	4,150
<u>Supplies and Services</u>				
45131 Office Supplies	570	1,000	800	1,000
45133 Software Expense	27,320	16,070	16,070	16,170
45146 Postage	13,644	20,000	20,000	20,000
46138 Small Tools	140	500	500	500
46139 Office Equipment	29,975	-	-	-
Subtotal - Supplies and Services	71,649	37,570	37,370	37,670
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	8,238	8,450	7,000	8,650
46133 Equipment Rental	7,883	34,680	36,000	36,000
Subtotal - Maintenance & Rentals	16,121	43,130	43,000	44,650
<u>Operations and Utilities</u>				
45541 Utilities	375	500	400	500
Subtotal - Operations & Utilities	375	500	400	500
<u>Contractual and Professional Services</u>				
42220 Contractual Services	47,397	56,654	56,654	58,492
42228 Other Professional Services	2,913	10,000	5,000	10,000
Subtotal - Contractual & Professional	50,309	66,654	61,654	68,492
<u>Miscellaneous</u>				
48512 Interest Payments	13,216	965	965	-
48513 Principal Payments	-	47,980	47,980	-
49588 Depreciation Expense	62,005	-	-	-
Subtotal - Miscellaneous	75,221	48,945	48,945	-

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

Account Number	Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	383	300	300	300
	Subtotal - Internal Service Charges	383	300	300	300
<u>Capital Outlay</u>					
48064	Equipment	-	40,000	40,000	42,000
	Subtotal - Capital Outlay	-	40,000	40,000	42,000
	Total Expenditures	\$ 386,550	420,871	413,484	402,122

CITY OF NORCO

Fiscal Year 2008



**Vehicle Replacement Fund
(memo only)**

City of Norco, California
Vehicle Replacement Internal Service Fund
Estimated Revenues, Expenditures, and Working Capital
Budget Summary by Major Objects

Account#	Description - Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
128-000-57100	Charges for Vehicle Replacement	\$ 346,023	366,416	367,362	310,242
128-000-57101	Charges for Operations	271,050	252,400	278,668	293,651
128-000-52400	Interest	67,194	55,000	95,000	108,000
128-000-56300	Sale of Property	1,154	5,000	177	5,000
128-000-56700	Damage Claim	10,359	-	175,000	-
128-000-50070	Transfers In-General Fund	2,809	-	-	-
Total Revenues		\$ 698,588	678,816	916,207	716,893
Expenditures		FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
	Salaries and Benefits	\$ -	-	-	-
	Employee Related	-	-	-	-
	Supplies and Services	-	-	-	-
	Maintenance and Rentals	254,617	252,255	303,831	270,400
	Operations and Utilities	-	-	-	-
	Contractual and Professional Services	-	-	-	-
	Miscellaneous	-	-	-	-
	Internal Service Charges	-	-	-	-
	Capital Outlay	202,842	134,300	288,222	-
	Transfers Out	16,667	-	-	125,000
Total Expenditures		\$ 474,126	386,555	592,053	395,400
Revenues Over (Under) Expenditures				\$ 321,493	
Estimated Working Capital June 30, 2007				2,324,356	
Estimated Working Capital June 30, 2008				<u>\$ 2,645,849</u>	

CITY OF NORCO

Fiscal Year 2008



Redevelopment Agency
Fund

City of Norco, California
Redevelopment Agency Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2007 - 2008

Account #	Description - Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
013-000-58102	Tax Increment	\$ 10,069,744	10,027,769	11,575,413	12,559,323
013-000-52400	Interest Income	294,220	150,000	400,000	440,000
013-000-52401	Lease Income	-	12,000	12,000	12,000
014-000-58100	CNUSD Loan/Bond Repayment	1,043,232	1,106,568	1,106,568	1,106,568
013-000-58106	Agency Share of Excess-CNUSD	161,098	170,615	247,900	268,972
013-000-56602	Computer Loan Repayment	-	-	48,945	-
013-000-56602	Ingalls Park Arena Cover Loan	74,122	210,628	161,683	161,683
014-000-50078	Transfers In-Redevelopment Agency	-	-	-	-
Total Revenues		\$ 11,642,417	11,677,580	13,552,509	14,548,546

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 674,735	741,887	671,755	772,739
Employee Related Expenditures	16,553	29,594	37,000	38,800
Supplies and Services	724,145	41,807	89,607	97,016
Maintenance and Rentals	161,538	-	-	-
Operations and Utilities	8,965	9,000	9,000	9,000
Contractual and Professional Services	212,051	342,300	235,974	570,500
Miscellaneous	5,505,922	5,455,500	5,763,952	6,263,600
CRA Programs	250,000	350,000	350,000	200,000
Internal Service Fund Charges	6,764	6,700	7,416	7,300
Capital Outlay	-	-	-	-
Transfers Out	12,553	12,553	12,553	25,000
Debt Service	6,372,406	5,201,700	5,201,700	5,198,742
Total Expenditures	\$ 13,945,631	12,191,041	12,378,957	13,182,697

Revenues Over (Under) Expenditures	\$ 1,365,849
Estimated Fund Balance June 30, 2007	10,711,580
Estimated Fund Balance June 30, 2008	<u>\$ 12,077,429</u>

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 92,490	95,672		94,698	92,986
41102 Salaries, Part Time	1,974	6,300		-	9,100
41104 Sick leave buy back	1,631	1,934		1,824	1,922
41107 Vacation Pay Out	-	1,791		179	1,780
41501 PERS Retirement	15,647	17,073		19,094	22,012
41502 Employee Group Insurance	3,409	3,941		3,810	6,312
41503 Workers Compensation	180	-		-	-
41504 Deferred Compensation	49	2,400		235	228
41506 FICA/Medicare Insurance	1,422	1,387		1,578	1,480
41507 Vehicle Allowance	1,560	3,120		3,185	3,120
41508 Medical Savings Account	315	315		210	315
Subtotal - Salaries and Benefits	118,677	133,933		124,813	139,254
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	4,278	6,000		12,000	12,000
43103 Tuition Reimbursement	-	800		-	800
45253 Dues, memberships and Subscriptions	12,275	22,794		25,000	26,000
Subtotal - Employee Related	16,553	29,594		37,000	38,800
<u>Supplies and Services</u>					
42352 CRA Newsletter	6,293	4,000		4,500	9,000
42430 Election	16,500	-		-	20,000
44102 Liability Insurance	19,121	20,807		20,807	21,416
45121 Special Departmental	666,698	800		800	800
45131 Office Supplies	2,108	1,500		1,500	1,500
45132 Printing	2,332	2,500		-	2,500
45133 Software Expense	2,100	-		-	-
45146 Postage	40	200		-	200
45251 Legal Advertising	555	3,000		-	3,000
45252 Advertising and Promotion	7,897	7,000		60,000	36,600
46139 Office Equipment	500	2,000		2,000	2,000
Subtotal - Supplies and Services	724,145	41,807		89,607	97,016
<u>Maintenance and Rentals</u>					
45335 Building and ground maintenance	161,538	-		-	-
Subtotal - Maintenance & Rentals	161,538	-		-	-
<u>Operations and Utilities</u>					
45541 Utilities	8,965	9,000		9,000	9,000
Subtotal - Operations & Utilities	8,965	9,000		9,000	9,000
<u>Contractual and Professional Services</u>					
42220 Contractual Services	141,961	277,000		174,500	512,000
42227 Accounting & Auditing	7,218	7,300		8,474	13,500
42228 Other Professional Services	45,429	38,000		38,000	30,000
48595 Financial Services	17,444	20,000		15,000	15,000
Subtotal - Contractual & Professional	212,051	342,300		235,974	570,500

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2007	FY 2007	FY 2008
Number Account Description	FY 2006	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Budget	Year-End	Request
				Total	
<u>Miscellaneous</u>					
42324 Chamber of Commerce	13,000	13,000		13,000	25,000
48592 Pass Through Agreement	5,405,502	5,337,500		5,653,100	6,133,600
48600 County Charge	87,420	105,000		97,852	105,000
Subtotal - Miscellaneous	5,505,922	5,455,500		5,763,952	6,263,600
<u>CRA Programs</u>					
47934 Development Incentives	250,000	350,000		350,000	200,000
Subtotal - CRA Programs	250,000	350,000		350,000	200,000
<u>Internal Service Fund Charges</u>					
45333 Vehicle Operations and Maintenance	564	-		716	-
46137 Computing and Comm. Equip Replacement	700	900		900	1,300
46150 Computing and Communications Operations	5,500	5,800		5,800	6,000
Subtotal - Internal Service Charges	6,764	6,700		7,416	7,300
<u>Transfers</u>					
49581 Transfers	12,553	12,553		12,553	25,000
49951 Inter-Fund	-	-		-	-
Subtotal - Transfers	12,553	12,553		12,553	25,000
Total Expenditures	\$ 7,017,168	6,381,387		6,630,315	7,350,470

**City of Norco, California
RDA Fund, City Council
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<i>Salaries and Benefits</i>				
41101 Salaries, Full Time	\$ 18,240	18,450	18,575	18,450
41501 PERS Retirement	2,324	2,628	2,981	3,494
41502 Employee Group Insurance	17,081	18,531	18,464	20,149
41504 Deferred Compensation	91	-	97	-
41506 FICA/Medicare Insurance	294	360	309	360
41508 Medical Savings Account	600	750	650	750
Subtotal - Salaries and Benefits	\$ 38,630	40,719	41,075	43,203

**City of Norco, California
RDA Fund, City Manager
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 36,390	31,009	33,419	33,745
41104 Sick leave buy back	853	642	623	698
41107 Vacation Pay Out	-	594	59	646
41501 PERS Retirement	6,255	5,527	6,882	7,988
41502 Employee Group Insurance	3,173	2,866	2,814	3,026
41506 FICA/Medicare Insurance	562	450	524	489
41507 Vehicle Allowance	1,500	1,500	1,500	1,500
41508 Medical Savings Account	98	75	75	75
Subtotal - Salaries and Benefits	\$ 48,832	42,663	45,897	48,167

**City of Norco, California
RDA Fund, City Clerk
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 46,404	55,388	49,267	52,816
41104 Sick leave buy back	619	1,040	642	1,092
41107 Vacation Pay Out	-	963	96	1,011
41501 PERS Retirement	8,044	9,880	10,251	12,503
41502 Employee Group Insurance	10,313	12,964	12,686	14,120
41506 FICA/Medicare Insurance	233	403	288	319
41507 Vehicle Allowance	960	1,920	1,960	1,920
41508 Medical Savings Account	120	213	120	120
Subtotal - Salaries and Benefits	\$ 66,692	82,771	75,310	83,901

**City of Norco, California
 RDA Fund, City Attorney
 Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 40,320	40,320	40,320	40,320
41501 PERS Retirement	4,275	4,355	5,293	6,319
41506 FICA/Medicare Insurance	585	585	585	585
Subtotal - Salaries and Benefits	\$ 45,180	45,260	46,197	47,224

City of Norco, California
RDA Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 93,372	100,460	99,767	111,631
41102 Salaries, Part Time	2,074	-	-	-
41104 Sick leave buy back	1,476	2,056	1,576	2,307
41107 Vacation Pay Out	-	-	-	2,137
41501 PERS Retirement	16,317	17,938	20,242	26,425
41502 Employee Group Insurance	11,948	13,190	13,968	20,128
41506 FICA/Medicare Insurance	1,306	1,371	1,421	1,526
41507 Vehicle Allowance	960	1,920	1,960	1,920
41508 Medical Savings Account	193	216	222	216
Subtotal - Salaries and Benefits	\$ 127,646	137,151	139,156	166,290

**City of Norco, California
RDA Fund, Planning Division
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 66,979	82,225	68,045	89,242
41102 Salaries, Part Time	11,788	12,000	-	-
41104 Sick leave buy back	1,197	1,395	952	1,845
41107 Vacation Pay Out	-	1,292	-	1,708
41501 PERS Retirement	12,722	14,675	13,865	21,126
41502 Employee Group Insurance	8,500	9,370	9,363	14,417
41504 Deferred Compensation	-	-	153	-
41506 FICA/Medicare Insurance	1,175	1,192	1,110	1,294
41507 Vehicle Allowance	960	1,920	1,960	1,920
41508 Medical Savings Account	180	180	116	252
Subtotal - Salaries and Benefits	\$ 103,500	124,249	95,564	131,804

**City of Norco, California
RDA Fund, Code Enforcement
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,671	7,901	6,009	7,707
41104 Sick leave buy back	-	164	-	159
41107 Vacation Pay Out	-	152	15	148
41501 PERS Retirement	1,350	1,407	1,291	1,825
41502 Employee Group Insurance	691	761	769	845
41504 Deferred Compensation	-	-	66	-
41506 FICA/Medicare Insurance	111	115	133	112
Subtotal - Salaries and Benefits	\$ 9,823	10,500	8,284	10,796

**City of Norco, California
RDA Fund, Building Safety
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 42,505	57,498	29,659	34,445
41104 Sick leave buy back	452	1,194	-	712
41107 Vacation Pay Out	-	1,106	111	659
41501 PERS Retirement	6,822	10,236	6,446	8,154
41502 Employee Group Insurance	5,941	6,996	5,256	6,476
41503 Workers Compensation	19,356	-	6,106	-
41506 FICA/Medicare Insurance	623	834	425	499
41508 Medical Savings Account	85	96	-	96
Subtotal - Salaries and Benefits	\$ 75,785	77,960	48,003	51,041

**City of Norco, California
RDA Fund, Fire Suppression
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<i>Salaries and Benefits</i>				
41101 Salaries, Full Time	\$ 28,747	29,259	30,989	31,433
41104 Sick leave buy back	-	601	-	650
41107 Vacation Pay Out	-	556	56	602
41501 PERS Retirement	5,095	5,618	5,791	6,019
41502 Employee Group Insurance	117	143	118	1,200
41506 FICA/Medicare Insurance	419	424	446	456
41508 Medical Savings Account	40	75	35	75
Subtotal - Salaries and Benefits	\$ 34,418	36,676	37,434	40,435

City of Norco, California
RDA Fund, Public Works Inspection
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 3,675	6,561	6,529	6,561
41103 Salaries, Overtime	107	-	-	-
41104 Sick leave buy back	-	136	73	136
41107 Vacation Pay Out	-	126	13	126
41501 PERS Retirement	650	1,168	1,354	1,553
41502 Employee Group Insurance	1,062	1,919	1,956	2,153
41506 FICA/Medicare Insurance	55	95	97	95
Subtotal - Salaries and Benefits	\$ 5,550	10,005	10,021	10,624

City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2007 - 2008

Account #	Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-end Total	FY 2008 Budget Request
014-5100-48512	2001 School Pass-through Interest	\$ 245,415	241,715	241,715	237,715
014-5100-48513	2001 School Pass-through Principal	100,000	100,000	100,000	105,000
014-5101-48512	2004 Refunding Notes (Pass-through) Interest	510,825	506,325	506,325	501,035
014-5101-48513	2004 Refunding Notes (Pass-through) Principal	225,000	230,000	230,000	235,000
014-5107-48512	2003 Refunding Tax Allocation Bonds Interest	703,834	695,674	695,674	687,274
015-5107-48512	2003 Refunding Tax Allocation Bonds Interest	175,959	173,919	173,919	171,819
014-5107-48513	2003 Refunding Tax Allocation Bonds Principal	408,000	420,000	420,000	424,000
015-5107-48513	2003 Refunding Tax Allocation Bonds Principal	102,000	105,000	105,000	106,000
014-5104-48512	2001 Refunding Tax Allocation Bonds Interest	1,301,679	1,274,355	1,274,355	1,242,099
015-5104-48512	2001 Refunding Tax Allocation Bonds Interest	325,420	318,589	318,589	310,524
014-5104-48513	2001 Refunding Tax Allocation Bonds Principal	828,000	896,000	896,000	928,000
015-5104-48513	2001 Refunding Tax Allocation Bonds Principal	207,000	224,000	224,000	232,000
014-5102-48512	2000 Tax Allocation Bonds Interest	97,277	95,621	95,621	93,929
015-5102-48512	2000 Tax Allocation Bonds Interest	24,319	23,905	23,905	23,482
014-5102-48513	2000 Tax Allocation Bonds Principal	36,000	36,000	36,000	40,000
015-5102-48513	2000 Tax Allocation Bonds Principal	9,000	9,000	9,000	10,000
014-5106-48512	1997 Refunding Tax Allocation Bonds Interest	2,025	-	-	-
015-5106-48512	1997 Refunding Tax Allocation Bonds Interest	225	-	-	-
014-5106-48513	1997 Refunding Tax Allocation Bonds Principal	50,000	-	-	-
014-5105-48512	2005 Refunding Tax Allocation Bonds Interest	529,768	662,010	662,010	660,690
015-5105-48512	2005 Refunding Tax Allocation Bonds Interest	132,442	165,503	165,503	165,173
014-5105-48513	2005 Refunding Tax Allocation Bonds Principal	1,334,583	44,000	44,000	44,000
015-5105-48513	2005 Refunding Tax Allocation Bonds Principal	333,646	11,000	11,000	11,000
Total CRA Debt Service		\$ 7,682,416	6,232,616	6,232,616	6,228,740
Debt Service Fund		\$ 6,372,406	5,201,700	5,201,700	5,198,742
Low-Mod Fund		1,310,010	1,030,916	1,030,916	1,029,998
		\$ 7,682,416	6,232,616	6,232,616	6,228,740

CITY OF NORCO

Fiscal Year 2008



Low-Mod Fund

City of Norco, California
Low-Moderate Income Housing Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2007 - 2008

Account #	Description- Revenues	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
015-000-58102	Tax Increment 20% Set-aside	\$ 2,517,436	2,387,880	2,893,853	3,139,830
015-000-52400	Interest Income	224,678	185,400	550,000	400,000
015-000-58104	Lien Reimbursement	47,588	75,000	15,000	45,000
015-000-59300	Bonds Proceeds	3,449,000	-	-	-
Total Revenues		\$ 6,238,702	2,648,280	3,458,853	3,584,830

Expenditures:	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
Salaries and Benefits	\$ 267,033	348,166	340,074	360,871
Employee Related Expenditures	576	3,300	500	2,900
Supplies and Services	8,550	20,708	14,208	171,263
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,457	3,200	3,200	3,200
Contractual and Professional Services	94,004	73,000	80,416	69,000
Miscellaneous	21,855	27,000	24,463	26,542
CRA Programs	360,100	2,890,000	1,743,400	11,265,000
Internal Service Fund Charges	3,100	3,300	3,300	7,200
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Debt Service	1,310,010	1,030,916	1,030,916	1,029,998
Total Expenditures	\$ 2,067,686	4,399,590	3,240,477	12,935,974
Revenues Over (Under) Expenditures				\$ (9,351,144)
Estimated Fund Balance June 30, 2007				13,967,227
Estimated Fund Balance June 30, 2008				<u>\$ 4,616,083</u>

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 96,221	132,181	133,833	133,922
41104 Sick leave buy back	1,036	2,673	2,439	2,768
41107 Vacation Pay Out	-	2,475	248	2,563
41501 PERS Retirement	16,401	23,628	26,935	31,702
41502 Employee Group Insurance	4,080	6,876	6,787	9,583
41506 FICA/Medicare Insurance	1,433	1,917	2,002	1,942
41507 Vehicle Allowance	840	1,680	1,715	1,680
41508 Medical Savings Account	354	465	408	465
Subtotal - Salaries and Benefits	120,365	171,895	174,367	184,625
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	335	1,000	200	1,000
43102 Auto Mileage	176	1,000	300	800
43103 Tuition Reimbursement	-	800	-	800
45253 Dues, memberships and Subscriptions	65	500	-	300
Subtotal - Employee Related	576	3,300	500	2,900
<u>Supplies and Services</u>				
44102 Liability Insurance	6,636	9,208	9,208	10,663
45121 Special Departmental	-	500	500	151,000
45131 Office Supplies	1,043	1,500	1,000	2,000
45132 Printing & Copies	112	2,000	2,000	2,000
45146 Postage	-	500	500	500
45251 Legal Advertising	130	2,000	500	500
45252 Advertising and Promotion	-	5,000	500	4,000
46139 Office Equipment	431	-	-	600
Subtotal - Supplies and Services	8,352	20,708	14,208	171,263
<u>Operations and Utilities</u>				
45541 Utilities	2,457	3,200	3,200	3,200
Subtotal - Operations & Utilities	2,457	3,200	3,200	3,200
<u>Contractual and Professional Services</u>				
42220 Contractual Services	84,378	60,000	75,000	60,000
42227 Accounting & Auditing	4,812	5,000	5,416	9,000
48595 Financial Services	4,814	8,000	-	-
Subtotal - Contractual & Professional	94,004	73,000	80,416	69,000
<u>Miscellaneous</u>				
48600 County Charge	21,855	27,000	24,463	26,542
Subtotal - Miscellaneous	21,855	27,000	24,463	26,542

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2007	
Number	Account Description	FY 2006	FY 2007	FY 2008
		Actual	Amended	Budget
			Year-End	Request
			Total	
<u>Internal Service Fund Charges</u>				
46137	Computing and Comm. Equip Replacement	300	400	1,200
46150	Computing and Communications Operations	2,800	2,900	6,000
	Subtotal - Internal Service Charges	3,100	3,300	7,200
	Total Expenditures	\$ 250,709	302,403	300,454
			464,730	

**City of Norco, California
Low Mod Fund, City Manager
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 19,139	12,469	13,433	13,498
41104 Sick leave buy back	341	257	249	279
41107 Vacation Pay Out	-	238	24	258
41501 PERS Retirement	3,309	2,226	2,733	3,195
41502 Employee Group Insurance	1,269	1,146	1,126	1,210
41506 FICA/Medicare Insurance	292	181	204	196
41507 Vehicle Allowance	600	600	600	600
41508 Medical Savings Account	58	30	30	30
Subtotal - Salaries and Benefits	\$ 25,007	17,147	18,399	19,266

**City of Norco, California
Low Mod Fund, City Clerk
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,588	21,175	21,393	23,699
41104 Sick leave buy back	155	159	161	490
41107 Vacation Pay Out	-	148	15	454
41501 PERS Retirement	1,310	3,774	4,478	5,610
41502 Employee Group Insurance	1,199	15,493	8,032	9,116
41506 FICA/Medicare Insurance	-	78	197	232
41507 Vehicle Allowance	240	480	490	480
41508 Medical Savings Account	30	92	30	30
Subtotal - Salaries and Benefits	\$ 10,521	41,399	34,795	40,111

**City of Norco, California
Low Mod Fund, City Attorney
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 20,160	20,160	20,167	20,160
41501 PERS Retirement	2,137	2,178	2,646	3,159
41506 FICA/Medicare Insurance	292	292	301	292
Subtotal - Salaries and Benefits	\$ 22,590	22,630	23,114	23,612

City of Norco, California
Low Mod Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 39,991	43,658	43,176	43,044
41102 Salaries, Part Time	1,383	-	-	-
41104 Sick leave buy back	568	892	667	890
41107 Vacation Pay Out	-	826	83	824
41501 PERS Retirement	6,964	7,792	8,748	10,189
41502 Employee Group Insurance	5,101	5,710	6,145	8,136
41506 FICA/Medicare Insurance	550	589	610	578
41507 Vehicle Allowance	240	480	490	480
41508 Medical Savings Account	75	90	94	90
Subtotal - Salaries and Benefits	\$ 54,871	60,037	60,012	64,231

**City of Norco, California
Low Mod Fund, Planning
Budget Detail by Line Item**

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 11,065	11,098	10,985	11,027
41104 Sick leave buy back	221	228	180	228
41107 Vacation Pay Out	-	211	21	211
41501 PERS Retirement	1,876	1,983	2,274	2,610
41502 Employee Group Insurance	1,260	1,376	1,389	1,520
41506 FICA/Medicare Insurance	168	161	170	160
41507 Vehicle Allowance	240	480	490	480
41508 Medical Savings Account	30	30	14	30
Subtotal - Salaries and Benefits	\$ 14,859	15,567	15,523	16,266

City of Norco, California
Low Mod Fund, Building Safety
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 10,626	14,375	9,335	8,611
41104 Sick leave buy back	113	299	-	178
41107 Vacation Pay Out	-	276	28	165
41501 PERS Retirement	1,706	2,559	1,554	2,038
41502 Employee Group Insurance	1,485	1,749	1,314	1,619
41503 Workers Compensation	4,712	-	1,527	-
41506 FICA/Medicare Insurance	156	209	106	125
41508 Medical Savings Account	21	24	-	24
Subtotal - Salaries and Benefits	\$ 18,819	19,491	13,863	12,760

City of Norco, California
Low Mod Fund, Grant Programs
Budget Detail by Line Item

Account Number Account Description	FY 2006 Actual	FY 2007 Amended Budget	FY 2007 Estimated Year-End Total	FY 2008 Budget Request
<u>Supplies and Services</u>				
45252 Advertising and Promotion	\$ 198	-	-	-
Subtotal - Supplies and Services	198	-	-	-
<u>CRA Programs</u>				
47901 Fair Housing Programs	12,613	12,000	12,000	12,500
47902 Senior Discount Subsidy (SWAT)	-	15,000	27,000	30,000
47904 Infill Housing Program	12,424	920,000	32,500	1,500,000
47907 Sewer Tax Rebate	16,157	15,000	17,000	17,500
47908 Deferred Loan Program	41,510	750,000	1,200,000	1,000,000
47909 Sewer Loan Program	-	2,000	4,900	20,000
47910 First Time Home Buyer	2	240,000	-	80,000
47912 Senior Housing Program	-	-	-	5,100,000
47913 Home Improvement Grant	151,788	250,000	250,000	250,000
47914 Home Improvement Emergency Grant	86,367	75,000	150,000	175,000
47915 Homeless Prevention	5,420	6,000	-	5,000
47916 Lead and Asbestos Abatement Grant	-	100,000	50,000	75,000
47933 Relocation Costs	33,819	5,000	-	-
47934 Development Incentives	-	500,000	-	3,000,000
Subtotal - CRA Programs	360,100	2,890,000	1,743,400	11,265,000
Total Expenditures	\$ 360,298	2,890,000	1,743,400	11,265,000

CITY OF NORCO

Fiscal Year 2008



Personnel Authorization

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2007-2008**

	2004 -	2005 -	2006 -	2007 -
Position Title	2005	2006	2007	2008

CITY COUNCIL & COMMISSIONS

<u>CITY COUNCIL</u>	5	5	5	5
<u>COMMUNITY SERVICES COMMISSION</u>	5	5	5	5
<u>PLANNING COMMISSION</u>	5	5	5	5
<u>PARKS & RECREATION COMMISSION</u>	5	5	5	5
<u>STREETS & TRAILS COMMISSION</u>	5	5	5	5

FULL-TIME POSITIONS

ADMINISTRATION

City Manager	1	1	1	1
Executive Secretary	1	0	0	0
Secretary to the City Manager	0	1	1	1
Administrative Assistant	1	1	0	0
Total	3	3	2	2

CITY CLERK

City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	0
Secretary II	0	0	0	1
Clerk Typist	1	1	1	0
Administrative Clerk	0	0	0	1
Total	3	3	3	3

FISCAL & SUPPORT SERVICES

Director of Fiscal & Support Services	1	1	1	1
Accounting Supervisor	0	0	0	0
Accounting Manager	1	1	1	1
Human Resource Analyst	1	1	1	1
Network Administrator	1	1	0	0
I.T. Manager	0	0	1	1

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2007-2008**

	2004 -	2005 -	2006 -	2007 -
Position Title	2005	2006	2007	2008

FISCAL & SUPPORT SERVICES

Accountant	1	1	1	1
Computer Information Systems Technician	1	1	1	0
I.T. Analyst	0	0	0	1
Account Clerks	0	0	8	8
Account Clerk II	4	4	0	0
Account Clerk I	3	3	0	0
Office Assistant	1	1	0	0
Executive Secretary	1	1	1	1
Total	15	15	15	15

PARKS & RECREATION

Director of Parks, Recreation & Community Services	1	1	1	1
Executive Secretary	1	1	1	1
Administrative Clerk	1	1	1	1
Recreation & Community Services Superintendent	1	1	1	1
Parks & Building Superintendent	1	1	1	1
Recreation & Community Services Supervisor	2	2	2	3
Recreation & Community Services Coordinator	2	2	1	0
Maintenance Workers	3	3	3	3
Maintenance Worker Trainee	0	0	0	1
Bus Driver	0	0	1	1
Custodian	1	1	0	0
Total	13	13	12	13

COMMUNITY DEVELOPMENT

Director of Community Development	1	1	1	1
Director of Economic Development	1	1	1	1
Executive Secretary	1	1	1	1
Senior Planner	1	1	1	1
Assistant Planner	0	0	0	0
Associate Planner	1	1	1	1
Executive Secretary	0	0	0	0
Community Development & Housing Specialist	0	0	0	0
Housing Manager	0	0	1	1
Code Enforcement Officer	1	0	0	0
City Engineer/Director of Public Works	1	0	0	0

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2007-2008**

	2004 -	2005 -	2006 -	2007 -
Position Title	2005	2006	2007	2008

COMMUNITY DEVELOPMENT

Deputy City Engineer	1	0	0	0
Executive Secretary	1	1	0	0
Assistant Civil Engineer	1	1	0	0
Associate Civil Engineer	0	0	1	1
Civil Engineering Assistant	0	0	0	0
Building Official	1	1	1	1
Bldg Ops Support Coord/Senior Permit Tech	1	1	1	0
Permit Technician	2	3	3	3
Plans Examiner Senior Building Inspector	1	1	1	1
Building Inspector **	2	3	3	3
Total	17	16	16	15

** Effective 11/1/2007 there will 2 Bldg. Inspectors

FIRE DEPARTMENT

Fire Chief	1	1	1	1
Executive Secretary	1	1	1	1
Account Clerk I	1	0	0	0
Code Enforcement Officer	0	1	1	1
Fire Prevention Specialist	1	1	1	1
Battalion Chief	3	3	3	3
Fire Captain	6	6	6	6
Fire Engineer	6	6	6	6
Firefighter Paramedic	6	10	11	11
Firefighter	6	2	1	1
Total	31	31	31	31

ANIMAL CONTROL

Animal Control/Equestrian Services Superintendent	1	1	1	1
Animal Control Supervisor	1	1	1	1
Secretary II	1	1	1	1
Kennel Officer	1	1	1	1
Animal Control Officer	1	1	2	2
Total	5	5	6	6

SHERIFF

Executive Secretary	1	1	1	1
Total	1	1	1	1

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2007-2008**

	2004 -	2005 -	2006 -	2007 -
Position Title	2005	2006	2007	2008
<u>PUBLIC WORKS</u>				
Director of Public Works	0	1	1	1
Executive Secretary	1	1	1	1
Public Works Superintendent	1	0	0	0
Public Works Supervisor	1	1	1	1
Public Works Inspector	2	2	1	0
PW/LMD Inspector Supervisor	0	0	0	1
Maintenance Workers	5	4	4	6
Water Quality Control Technician	2	2	1	1
Meter Technician I	1	1	1	1
Public Works Trainee	4	5	8	6
Total	17	17	18	18
TOTAL FULL TIME POSITIONS	105	104	104	104

PART-TIME POSITIONS

TEMPORARY EMPLOYEES

Fire

Fire Prevention Intern	0	0	0	0
Total Temporary Employees	0	0	0	0

32-HOUR PART-TIME EMPLOYEES

Community Development

Assistant Planner	0	0	1	0
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Parks & Recreation

Recreation&Community Services Specialist	3	3	4	3
Maintenance Workers	1	1	1	0
Volunteer Coordinator	1	1	0	0
Aquatic Manager	0	0	0	1
Adult & Youth Sport Specialist	0	0	0	1

Animal Control

Kennel Assistant	1	1	2	2
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**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2007-2008**

	2004 -	2005 -	2006 -	2007 -
Position Title	2005	2006	2007	2008
<u>Animal Control</u>				
Animal Control Officer	1	1	1	0
Total 32-Hour Employees	7	7	9	7
<u>20-HOUR OR LESS PART-TIME</u>				
<u>City Clerk</u>				
Facilities Maintenance Assistant	0	0	1	1
Customer Service Specialist	0	0	0	1
<u>Crossing Guards</u>				
Crossing Guard	9	9	10	0
<u>Parks & Recreation</u>				
Facility Booking Specialist	0	0	2	0
Clerical/Counter Clerk	0	0	0	2
Recreation&Community Services Leader	20	20	38	32
Recreation&Community Services Aide	10	10	21	31
Aquatics Manager	1	1	1	0
Life Guard III	3	3	3	2
Life Guard II	8	8	8	12
Life Guard I	8	8	5	6
Field Maintenance Worker	5	5	5	5
Bus Driver	3	3	3	3
Maintenance Worker	0	0	0	1
<u>Code Enforcement</u>				
Part-Time Code Compliance Officer	0	0	0	1
Part-Time Administrative Clerk	0	1	1	1
<u>Community Development</u>				
Minutes Clerk	1	1	1	1
Part-Time Typing Aide	1	0	1	1
Planning Intern	1	0	1	1
<u>CRA</u>				
Part-Time Administrative Intern	0	0	1	1
Part-Time Housing Specialist	1	0	0	0
<u>Animal Control</u>				
Kennel Attendant	2	2	0	1
Total 20-Hour or Less Employees	73	71	102	103
(07/08 includes Wee People)				

CITY OF NORCO

Fiscal Year 2008



Budget Account Descriptions

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Salaries and Benefits		
41101	Salaries, Full Time	Full time employees salaries including holiday pay, but excluding overtime
41102	Part Time Salaries	Part time employees salaries
41103	Overtime	Payment of overtime
41104	Sick leave buy back	Eligible unused sick leave earned during the year that is paid to employees
41105	Holiday Pay	Cost of salaries paid to employees during a holiday
41501	PERS Retirement	Used for retirement contribution payments to CalPERS (employer and employee share paid by city)
41502	Employee Group Insurance	Medical and life insurance premiums paid by the City for employee benefit
41503	Workers' Compensation	Cost of workers' compensation paid to injured employees
41504	Deferred Compensation	Contractual fringe benefits paid into deferred compensation account for employee
41505	Unemployment	Cost of unemployment insurance
41506	FICA/Medicare Insurance	City's share of 1.45% Medicare and FICA tax
41507	Vehicle Allowance	Monthly car allowance to executive employees for use of personal car for city business
41508	Medical Savings Account	Payment by the city into a flexible spending account for eligible employees
42309	Continuous Service Bonus	Payment to employees for continuous service after 5, 10, 15, and 20 years of service
43103	Tuition Reimbursement	Reimbursement of tuition and/or book expense incurred by employee
49587	Compensated Absences Adjustment	Calculation made yearly reflecting the increase in the accumulated leave bank of all employees by Fund/Department

Employee Related Expenditures		
43101	Conferences and meetings	Work related training, seminars, and meetings
43102	Auto Mileage	Mileage reimbursement to employees for use of their personal autos for City business
45223	Employee Hiring Costs	Costs associated with recruiting and hiring new employees (for Human Resources use only)
45243	Uniforms and Safety Gear	Cost of uniforms and safety gear paid by the City
45253	Dues, Memberships and Subscriptions	Cost of dues to organizations, associations, and subscriptions as authorized.

Supplies and Services		
42317	City Newsletter	All costs associated with publishing and distribution of City Newsletter
42352	CRA Newsletter	All costs associated with publication and distribution of CRA Newsletter (excluding postage)
42430	Elections	Incurred costs for election
43132	Training Supplies	Cost of supplies associated with training in the Fire Department
45121	Special Departmental	Cost of services incurred by a department that are unique to a department
45131	Office Supplies	Cost of consumable office supplies
45132	Printing & Copies	Cost of printing, photocopy machine usage, outside printing, and reprographics
45133	Software Expense	Cost of software for the network, personal computers, and other technological equipment
45146	Postage	Metered and non-metered postal delivery costs, including express and courier services.

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Supplies and Services (Continued)		
45251	Legal Advertising	Cost of newspaper publishing of required legal notices
45252	Advertising and promotion	Cost of advertising and promotion not included elsewhere
46138	Small Tools	Cost of hand tools costing less than \$5,000
46139	Office Equipment	Cost of office equipment including furniture costing less than \$5,000
44102	Liability Insurance	Liability insurance premium for the primary and excess liability insurance
44103	Self-Insurance Admin.	Cost of administering the city's self insurance programs (PERMA & SCRMA)
44104	Self Insured Expenses	Expenses related to the self-insurance program including attorney fees, witness fees, investigator fees, and other costs
44105	Self-Insurance Settlements	Cost of liability insurance settlements up to \$125,000 per claim
44111	Excess Workers Comp	Cost of workers' compensation insurance coverage above the City's self insured amount of \$250,000 per case limit.
44116	Medical Insurance Administration	Cost paid to CalPERS to administer retiree and employee medical insurance programs
44120	Medical Insurance – Retirees	Cost of retirees' medical insurance as per MOU
44152	Performance Bonds	Cost of bonding City employees

Maintenance and Rentals		
42225	Weed Abatement	Cost of Weed Abatement services
45334	Well & Pump Maintenance	Cost of repairs and maintenance of water wells and pump
45335	Building and Ground Maintenance	Cost of maintaining city buildings and grounds
45336	Traffic Signal Maintenance	Cost of maintaining city traffic lights
45337	Office Equipment Maintenance	Cost of maintaining office equipment such as typewriters and fax machines
45438	Trail Maintenance	Cost of fence posts, rails, and other trail materials
46133	Equipment Rental	Cost of equipment rented on as needed basis

Operations and Utilities		
45125	Purchased water	Water purchases to supplement city well water
45126	Chino Pump Tax	Tax on the Chino Basin for water replenishment
45541	Utilities	Cost of electricity, telephone, and gas
45542	Bluff Rental Utilities	Cost of electricity, telephone, and gas for the Bluff rental in order to track it separately

Contractual and Professional Services		
42219	Recreation Program Instructors	Cost of services provided by Recreation Program Instructors (Recreation Dept. only)
42220	Contractual Services	Professional services where a contract is negotiated
42222	Law Enforcement Contract	Cost of Riverside County law enforcement contract including overtime
42223	Public Education & Promotion	Cost of spay/neuter and related expenses
42224	Special Events	Contracted services associated with special events.
42227	Accounting & Auditing	Accounting and auditing services provided to the City, usually through Finance Department oversight

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Contractual and Professional Services (Continued)		
42228	Other Professional Services	Cost of professional services that do not require a contract, or are not included elsewhere
42271	Engineering Services	Contracted engineering services.
48595	Financial Services	Financial advisory; analytical and processing fees, including bank and investment charges
48596	CFD/AD Administration	Includes all costs associated with administering the Community Facilities Districts and Assessment Districts

Miscellaneous		
45375	Property Taxes	Payment for property taxes
46159	Lease/Purchase Payments	Payment for the lease of equipment or property
48512	Interest Payments	Interest payment on outstanding debt
48513	Principal Payments	Principal payments on outstanding debt
48592	Pass Through Agreement	Amount deducted as pass through from tax increments receipts
48597	Cost of Issuance	Costs related to the issuance of bonds.
48598	Bond Discount	Underwriters discount on bond issues
48599	Developer Reimbursement Agreement	To record the contribution by developers of infrastructure assets
48600	County Charge	Charges by County for processing, collection, or administration
48601	Administrative Overhead	Administrative costs allocated to other funds from the general fund
42259	Trash Round-up/Recycle (Non-Departmental)	Payments for trash recycle and round-up program
42306	Community Promotion (Non-Departmental)	Cost of promoting the City of Norco
42307	Employee Recognition Program (Non-Departmental)	Provides for the annual employee recognition banquet, annual picnic, service pin and suggestion awards
42308	City Historian	Payments to the City Historian (Non-Departmental)
42310	Volunteer Recognition	Cost associated with coordinating a function to recognize volunteers
42311	Highway Patrol DUI Testing	Cost associated with the testing of individuals driving under the influence by the Highway Patrol
42313	We-Tip (Non-Departmental)	Cost of administering the local We-Tip Program
42319	Beautification Committee (Non-Departmental)	Expenses related to the Beautification Committee
42324	Chamber of Commerce (Non-Departmental)	City support to Norco Chamber of Commerce
42326	Adopt-a-Trail	Citizens are provided the opportunity to adopt a trail and keep it litter free
47976	Senior Recreation /Community Services Leader	Program provides a part-time staff person at the Norco Senior Center to coordinate senior activities and special events for seniors
47977	Norco Party Partners	Program provides planned recreational and social activities for developmentally challenged adults twice each month
47978	Reading Club for the Elderly	Program provides extended hours at the County Library, Norco, Branch, for senior citizens
47988	Corona Regional Mobile Medical Program	Program provides medical services and community health outreach by providing free health screenings, nutritional counseling, etc. to seniors.
48071	Loss on Sale of Fixed Assets	Represents loss on sale of an asset
48078	Loss on Sale of Land	Represents loss on sale of land

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Miscellaneous (Continued)		
48079	Decline in Land Value	Records the decline in land value in the Redevelopment Agency
49588	Depreciation Expense	To record the yearly depreciation amount for all assets

Community Redevelopment Agency Programs		
47901	Fair Housing Programs	Cost of providing Fair Housing services, tenant/landlord mediation services
47902	Sewer Service Assistance	Cost of offering qualified seniors a subsidy on their monthly sewer fees
47903	Senior Home Repair	Cost of offering seniors an annual grant to do repairs in their homes
47904	Infill Housing Program (Land)	Cost of developing substandard lot(s) for the infill housing program
47905	Housing Accessibility	Cost of offering qualified seniors one time grant to make their homes handicapped accessible
47906	Property Preservation Program	Cost of enforcing city building codes and maintaining health and safety in the City.
47907	Sewer Grant Program	Cost of providing assistance to qualified homeowners with their annual property sewer tax
47908	Deferred Loan Program	Cost of rehabilitating homes for City of Norco residents
47909	Sewer Loan Program	Cost of lateral hook up to City sewer system
47910	First-Time Home Buyer	Cost of assisting qualified applicants to own their first home
47911	Distressed Property Program	Cost of enforcing City building codes and maintaining health and safety in the City.
47912	Senior Housing Program	Assisting developers with funding assistance to develop low/moderate senior housing
47933	Relocation Costs	Financial assistance to businesses for relocating
47934	Development Incentives	Assisting private developers with financial incentives for new development
47935	Auto Mall Incentives	Assisting auto dealers with financial incentive for expanding auto mall
47936	Disposition Costs	Incidental costs related to agreements with private developers

Internal Service Fund Charges		
45333	Vehicle Operations & Maintenance	Rental charge by Equipment Maintenance Fund 128 to all departments for maintaining all city vehicles; also, cost of all vehicle maintenance during the year directly charged to Fund 128.
46136	Vehicle Replacement Charges	Fee by Equipment Maintenance Fund used for accumulating a replacement amount for all vehicles
46137	Computing and Comm Replacement	Fee by the Data Processing Fund used for accumulating a replacement amount for all equipment
46150	Computing and Communicatns Operations	Rental charge to departments for maintaining computers, printers, the network, and other data processing equipment

Capital Outlay		
46140	Streets, Curb, Gutters, Sidewalks	Capital project cost of streets, curb, gutters, and sidewalks
46141	Traffic Signals	Capital project cost for traffic signals
46142	Sanitary Sewer Lines	Capital project cost for sewer lines and mains
46143	Storm Sewer Lines	Capital project cost for storm lines and mains
46144	Water Lines & Mains	Capital project cost for water lines and mains

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Capital Outlay (Continued)		
46145	Land	Cost of purchase of land
46146	Land Improvements	Capital project cost for land improvements as fences, walls, trails, etc.
46147	Water Meters	Cost of purchasing water meters for City use and for use by developers
46148	Fire Hydrants	Capital project cost of purchasing fire hydrants
46149	Parks	Capital project cost of building a park
46151	Wells, Pumps & Boosters	Capital project cost of constructing well, pumps, and boosters
46152	Water Reservoir	Capital project cost of constructing a reservoir
46153	Water Supply Facilities	Capital project cost of constructing water supply facilities
46154	Sewer Supply Facilities	Capital project cost of constructing sewer supply facilities
46155	Park Structures/Enhancements	Capital project cost of park structures
47401	Paramedic Equipment	Cost of any paramedic equipment
47945	Public Projects	Capital project cost for public projects in the Redevelopment Agency
48061	Automotive Equipment	Cost of purchasing automobiles
48062	Building/Improvements	Capital project cost of buildings, building additions, roof repair, painting, or any other modification that improves the building
48064	Equipment	Cost of the purchase of any equipment greater than or equal to \$5,000
48065	Improvements Other than Buildings	Capital project costs for any improvement other than to buildings