



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
JULY 9, 2007

1. CALL TO ORDER: 6:32 PM

AGENDAS ARE LOCATED AT THE BACK OF COUNCIL CHAMBERS. ANYONE WISHING TO SPEAK ON ANY AGENDA ITEM MAY DO SO BY FILLING OUT A REQUEST CARD IN THE BACK OF THE ROOM AND PRESENTING IT TO THE COMMISSION SECRETARY.

2. ROLL CALL

Chair Bash, Commissioners, Boyle, Hallam, Holder, Staff Members: Director Petree, Superintendents Anglin, Wyrick, Supervisors Kennedy, Potter, Ridge and Executive Secretary Dickson
Absent: Commissioner Wagner

3. PLEDGE OF ALLEGIANCE

Commissioner Holder

4. PRESENTATION/S

A. None

5. PUBLIC COMMENTS

THIS IS THE TIME WHEN PERSON/S IN THE AUDIENCE WISHING TO ADDRESS THE PARKS AND RECREATION COMMISSION REGARDING ITEMS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE A CARD LOCATED IN THE BACK OF THE ROOM AND PRESENT IT TO THE COMMISSION SECRETARY.

6. **ACTION ITEMS**

A. Review of the Conceptual Department of Parks, Recreation, and Community Services Vision and Mission Statement

Director Petree stated that in an effort to understand the role of whom and what the Department of Parks, Recreation and Community Services is, that staff and Commission collaborated in a Strategic Plan Workshop to identify its values and goals for the future. The Director also noted that the paves the way to create a clearer vision and mission of the Department which can be shared with the community.

Director Petree noted that a recommendation came from Commissioner Wagner regarding several words or changes for the Vision and Mission Statements. The Director then reviewed the power point presentation with the Commission that had the

Vision and Mission Statement as prepared by staff, as well as the recommendations of wording from Commissioner Wagner.

After reviewing the presentation, the Commission discussed various aspects of both the Vision and Mission statements. Commissioner Boyle noted that the Vision and Mission Statement as presented by staff is a well rounded statement, but does like the "Horsetown USA" statement as provided by Commissioner Wagner.

Commissioner Holder also noted she did like some of the verbiage that was recommended by Commissioner Wagner, then reviewed the Mission Statement and noted some changes that she would like to see to both statements.

At this time, the Director reviewed the recommendation from Commissioner Holder, so the statements could be edited during the meeting to complete both Vision and Mission Statements.

Commission continued to review and revise both statements, and came to a conclusion and consensus for the Vision and Mission Statement

M/S Hallam – Bash to approve the Vision and Mission Statements for the Parks, Recreation and Community Services Department.

Motion was carried:

Ayes: Bash, Boyle, Hallam, Holder

Noes:

Absent: Commissioner Wagner

Abstain

COMMITTEE REPORTS

7. A. None

CONSENT CALENDAR

ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND MAY BE ENACTED BY ONE MOTION. ANY PUBLIC COMMENTS ON THE CONSENT ITEMS WILL BE HEARD PRIOR TO THE MOTION TO CONSIDER ACTION BY COMMISSION. THERE WILL BE NO SEPARATE ACTION UNLESS MEMBERS OF THE COMMISSION REQUEST SPECIFIC ITEMS BE REMOVED FROM THE CONSENT CALENDAR.

8. APPROVAL OF MINUTES – June 11, 2007

9. SUPERINTENDENTS ANGLIN / WYRICK REPORT – ITEMS 9.1. – 9.12

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS

- A. Approval of Professional Services Agreement with the PM Group of Lake Forest, California for Publishing Services of Quarterly Recreation Guide/City Newsletter
- B. Rejection of Bids for Wayne Makin Snack Bars and Restrooms Storage Facilities – The Director informed the Commission that City Council approved the construction and awarded contract to GC Builders at 1.2 million dollars and to move forward. Commissioner Boyle asked if staff feels that we may be backed into the one choice for the project. Director Petree noted that GC Builders is the company that is building Pikes Peak Park.
- C. Approval of Award of Concession Agreement for Grading and Selling of Materials for Ingalls Park Grading Project. Chair Bash asked what this item actually meant. The Director informed Commission that the former contractor that had the grading project, no longer runs the project. The City solicited companies through and RFQ/P for the Grading Project at Ingalls Park. So Cal Sandbags, Inc., Corona, CA was awarded the contract to provide the services for the City. So Cal Sandbags, Inc. will be when said and done, buying the equipment for \$300,000, along with 450,000 tons of product at \$1 per ton which equals \$450,000 to the City. The company will also provide dg at a discount rate to the residents of the City.

END OF CONSENT CALENDAR

M/S: Hallam – Bash to approve the Consent Calendar

Motion was carried:

Ayes: Bash, Boyle, Hallam, Holder,

Noes:

Absent: Commissioner Wagner

Abstain

11. **COMMISSION ONGOING BUSINESS**

- A. Ingalls Park
- B. Animal Shelter Expansion
- C. Pikes Peak Park
- D. 122 - Acre Development – Recipient Results to the RFQ/P- Director Petree noted that there are two proposals that will be screened according to the RFQ/P for the Silverlakes Project. He also noted that both proposals are viable. Commissioner Holder asked is the Commission will be involved in the process or have a workshop to discuss. The Director informed the Commission that it will most likely be a City Council Workshops. Chair Bash asked if it is normal for the project to be pulled and given to the RDA, yet then the project be given to the Director of Parks and Recreation to

take the project over. The Director stated that it is a park, and is normal for the Director to be a part of the process. Commissioner Hallam stated that if it is going to be a park, the Commission has to be a part of the process. The Director stated when you come to the design of the project and the Developer, he feels the Commission will be involved. Commissioner Hallam noted that it was probably a good thing the Commission was not involved at this time because he feels it's an embarrassment on how the land looks to date. Chair Bash stated that the Commission should have been involved in the process and resents that the Commission has to be kept in the dark on the project while the Director is deeply involved in the project. The Director asked the Chair to define "out of the loop", as far as the project. The Chair stated that what the Director knows, the Commission should know. Further discussion was held by the Director and Commission Members with the Director defining what an RFQ/P process entails.

- E. Walking Horse Estates / SunCal / Norco Ridge Ranch-Park Improvements
- F. Cultural and Fine Arts Programming
- G. Teen Programming and Teen Center
- H. U.N.L.O.A.D. Program
- I. Snipes Park Skate Park
- J. Norco Hills Conservancy

Commissioner Hallam asked how the cell sites are coming along. The Director informed the Commission this item will be coming back at a future meeting, and will be then going to the Planning Commission for approval.

Commissioner Holder asked what the next step for Ingalls Park is. The Director stated that the Ingalls Park Master Plan has been approved, and that a detailed grading plan will be the next issue to be dealt with. The Director also noted that within the 45-60 days, the site development plan will be looked at. Further discussion by the Commission and the Director was held on the project.

Chair Bash asked about the Crestview connection. The Director updated the Commission on the information that was provided at the City Council meeting.

Chair Bash wanted the Commission and staff his opinion of a teen center may not work and is concerned that the "teens" at the high school level may not want to use a center, and that we need to look into alternative programs for the high school level. The Director agreed that high school aged youth is a challenging age group to program for, but it can be done with innovative ideas.

Supervisor Anglin advised the Commission that the UNLOAD Committee will be showing a film at the next City Council meeting to be held on July 18, 2007.

12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS - None

13. OTHER MATTERS

A. Horsetown Parade of Lights and Winter Festival Update

Superintendent Anglin updated the Commission on the Horsetown Parade of Lights and Winter Festival and described the events that are scheduled for the event on Saturday, December 1, 2007. She noted that the Sub-Committee Members have met monthly to organize the details for the event and described the upcoming schedule of events and advised the Commission of the Grand Marshal Eva La Rue and the Honorary Marshal – Maude Ingalls.

B. River Road Wetland Project Update

Director Petree updated the Commission on the River Road Wetland Project. The project is a 337-acre parallel treatment wetland proposed on the floodplain of the Santa Ana River. The wetland project would be located south of the Santa Ana River and would extend east from the River Road Bridge to an area north of the terminus of Alhambra Street in the City of Norco. The River Road Wetland would divert and treat 50% of the base-flow of the Santa Ana River for the removal of nitrate and return the treated water back to the river. The other 50% of the river bypassing the River Road Wetland would be diverted to the Prado Wetlands for treatment. Thereby, allowing 100% of the base-flow of the Santa Ana River to be treated by wetlands.

The Director noted that a total of 10.5 miles of public trails would be provided at the River Road Wetlands. A primary trail system would be provided along the southern edge of the project and along the perimeter berm, and a series of secondary lateral trails would be provided along the interior berms.

Director Petree informed the Commission that presently, Orange County Water District (OCWD) is coordinating with the Army Corps of Engineers on the preparation of the Draft Environmental Impact Report/Environmental Impact Statement for the River Road Wetland. We are anticipating the draft document would be circulated for public review in early fall of 2007. The document would be then circulated to all responsible agencies, County officials, adjacent cities, interested groups and interested members of the public.

The Director suggested the Commission be given a formal presentation of the project at a later date, and then that a Resolution be created and then be submitted to the City Council for their commitment.

The Director reiterated that this is a Receive and File for the Commission.

Commissioner Holder asked if there was any idea on how the beer booth was accepted at the Jamboree. Superintendent Anglin noted that according to the Lions Club, they felt they did well, but no final tally has been given. She also noted that the Sheriff Department also stated it was the calmest Jamboree they have been involved with.

Commissioner Boyle stated that driving around Norco recently, he has noticed adult soccer and other organizations using the school fields. The Commissioner asked if there is a way to impact the position of the City being able to further the process for the

City and youth organizations use the fields, instead of outside adult organizations using the school facilities. The Director stated that the City has a Joint Use Agreement, and if it is being misused, this will be discussed with the District. The Director discussed "joint use agreements" in general with the Commission.

Chair Bash stated that he enjoyed the fireworks at the Jamboree. Chair Bash informed the Commission that recently there was an episode at one of the fields where they were flooded for a tournament. Chair Bash stated that the organizations need to be prepared for items to happen at any facility, and should be understanding, and be at their event early to walk and look for problems and be able to adjust and fix the problem rather than calling the City to resolve the problem. Chair Bash stated that the Parks and Recreation Department does an outstanding job with the fields and organizations, and the organizations need to take care of an unexpected event that happens.

ADJOURNMENT

M/S Hallam - Holder to adjourn the Parks and Recreation Commission meeting at 8:30 p.m. to Monday, August 13, 2007.

Motion was carried:

Ayes: Bash, Boyle, Hallam, Holder

Noes:

Absent: Commissioner Wagner

Abstain

Jo Ann Dickson, Executive Secretary

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