



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
FEBRUARY 11, 2008

1. CALL TO ORDER: 6:30 PM
2. ROLL CALL: Commissioners Bash, Boyle, Hallam, Holder, Wagner
Director Petree, Superintendent Anglin, Supervisors
Kennedy, Potter, Ridge - Executive Secretary Jo Ann
Dickson

3. PLEDGE OF ALLEGIANCE: Superintendent Anglin

4. PRESENTATION/S
A. None

5. PUBLIC COMMENTS
A. None

6. **ACTION ITEMS**

- A. Wayne Makin Concession Stand Agreements Approval
Supervisor Potter advised the Commission that staff has reviewed and revised the specifications and regulations for the Concession Agreements for Norco Girls Softball and Norco Little League. The Supervisor also stated the Agreements were discussed and has the support of NGS and NLL and was finalized with the assistance of Commissioner Boyle. The documents clearly identify the responsibilities of both the City of Norco and the users as it pertains to the renovated facility and the usage.

Commissioner Hallam commented that the Agreements were done very well. Commissioner Boyle agreed and noted that the organizations were helpful in developing the Agreements and was very cooperative.

M/S Bash/Boyle move to approve Agreements
AYES: Bash, Boyle, Hallam, Holder, Wagner

COMMITTEE REPORTS

7. A. Therapeutic Riding Program Update
Supervisor Kennedy stated that in 2005, staff was given the task to collect data and learn about therapeutic riding with the intention to possibly offer such a program for Norco residents. She noted that with the help of North American Riding for Handicapped Association, staff compiled valuable information to assist in the understanding this therapeutic opportunity

The Supervisor informed the Commission that surveys were distributed through water bills, at Party Partner events and in the City brochure. A total of 74 surveys were returned, with a range of responses from benefiting from the program, receptive but do not want to pay for the services, and others willing to volunteer their services. Since no funding is allocated for this type of program, staff feels it needs to be self-sufficient. Supervisor Kennedy stated that she, along with Sub Committee members Boyle and Holder, and Council Member Hanna, feel the best way to approach this recreational opportunity is through contract services. This option does not rely on general fund money to support it, yet may generate minimal revenue and would still benefit citizens of the community.

Supervisor Kennedy informed the Commission that staff will be drafting terms and conditions as well as a facility cost analysis of the program. Once reviewed, staff will move forward and approach existing therapeutic programs such as the "Queen of Hearts" therapeutic riding program and "Manely Friends Therapeutic Ranch" to hopefully gain an interest in becoming a contractor to provide therapeutic services for interested clients.

Staff will continue to update the Parks and Recreation Commission with any new details and progress pertaining to therapeutic riding services for the City of Norco.

The Director asked if the hours of operation were discussed. Supervisor noted that they are most typically done during the daytime hours. Commissioner Bash asked if staff had anyone in mind to do this program. Supervisor Kennedy noted the two existing programs noted in the report would be interested in providing these services to the City.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – January 14, 2008
9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.7.

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS
 - A. Amend the Service Agreement between the Redevelopment Agency, City of Norco and JCP/Pete Corirossi Blasting and Drilling, Inc. of Fallbrook, California in the Amount of \$492,000 for Drilling and Blasting Projects in the City of Norco: **Approved the Amendment and Authorized the Executive Director to Execute It.**

END OF CONSENT CALENDAR

Commissioner Bash removed the JCP Drilling and Blasting Project at Ingalls Park.

M/S Boyle/Holder to approve the Consent Calendar

AYES: Bash, Boyle, Hallam, Holder, Wagner

11. **COMMISSION ONGOING BUSINESS**

- A. Ingalls Park: Commissioner Holder asked how the design process is going along for the Ingalls Park project. The Director noted that location of fencing has been noted and needs to be decided. The Director feels that this topic should be brought to Commission for input. Director Petree also informed the Commission that the second arena may be completed possibly by September of 2009. Commissioner Bash asked the cost of the second arena. The Director noted it is estimated at 2 million dollars.
- B. Animal Shelter Expansion
- C. 122-Acre Development: The Director noted the EIR consultant has been selected and approved by the City Council. The EIR process should be starting very soon and be in full gear. The process can take up to a year to complete the EIR report. The EIR does not include the public process. Commissioner Hallam asked about the sewage plan for the camping element of the park. The Director noted this will all be addressed in the EIR process.
- D. Lot "H"
- E. Cultural and Fine Arts Programming
- F. Teen Programming and Teen Center
- G. U.N.L.O.A.D. Program
- H. Norco Hills Conservancy: Commissioner Bash noted that the Conservancy will host and sponsor events on May 10, 11, 2008. More information to follow.

12. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**

Commissioner Bash commented on the blasting project and noted they are doing a great job at Ingalls Park.

13. **OTHER MATTERS:** Discussion /Power Point presentation regarding City Council Strategic Workshop

Director Petree reviewed with Commission and staff the power point presentation that was presented to the City Council at their Strategic Workshop. He noted that the City Council holds these workshops every two years, trying to establish goals and objectives. He complimented staff and the Commission for working on the Department goals and objectives for the past six months.

The Council would like the Commission to have input on the Council's Strategic Plan. Commissioner Boyle noted that the shortfall of funds for George Ingalls Equestrian Center is enormous. Commissioner Bash stated he feels that the second arena may help to have the opportunity to collect more funds from the rental of Moreno Arena. He feels that the facility needs to be concessioned out. Commissioner Bash also stated that the department does not have the staff to be devoted to one specific facility and again noted that the facility needs to be concessioned.

Commissioner Holder noted that this has been discussed at the Marketing Sub-Committee. The second arena should be used for locals. The main arena needs to bring in revenues to support both arenas. She noted that the City cannot keep subsidizing everyone for their use of the arenas for next to nothing. Commissioner Bash noted that the first arena was meant to bring in revenue, but the local

organizations all wanted it for low cost fees. The City Council gave in to the locals and has been supporting and subsidizing locals for the use of the arena. Commissioner Wagner stated that she feels going with a concessionaire is the best way to go for the arenas.

Commissioner Bash noted he has concerns regarding building the second arena. He stated that Commission many times has talked about the second arena is for the locals. Discussion from the Commission followed.

The Director noted that we need to create a business plan, and an enterprise plan that runs the facility that generates revenues, covers expenditures, etc. The Director asked the Commission again what their points are for a solution/action for Ingalls Park.

1. Conduct a fee study of service delivery to cost. – Commission Consensus – Needs to be done.
2. Solicit organization involvement with shared maintenance cost. – Commission Consensus - Doesn't work.
3. Solicit volunteerism for operation and service delivery – Commission Consensus - Doesn't work.
4. Study concession of facility programming – Commission Consensus – A study doesn't need to be done, it needs to be implemented.

The Commission stated that it all comes down to marketing Ingalls Park, and noted the Commission's bottom line is to create a concession/business plan to lease out the facility, and noted that the facility needs to be run efficiently and as a business. Commissioner Bash noted that the public have been led to believe that the second arena is for the local organizations.

Commissioner Hallam asked how many times the facility could be rented out if it wasn't being used by locals, and asked if there is interest in various dates. The Director stated there are many times the facility could be rented to interested parties, but it is booked out every weekend.

The Director then spoke about the Snipes Park Master Plan and reviewed the information presented on the power point. Discussions by Commission followed. Director Petree noted that Snipes Park was discussed with the City Council a the workshop. The Commission and the Director envisioned a linear park that has amenities that are complimentary on the land uses ie: band shell, library, skatepark, passive walking area, businesses that compliment the area.

Director Petree stated that alternative sites for the new library needs to be studied along with the uses of the lower area of Snipes Park and noted the Council's interest in this among other land needs. The Director informed the Commission that the land above Snipes is owned by Mr. Gregory and he has interest in developing various businesses, but this is something for future development with no concrete plans.

Commissioner Hallam stated that the City in his opinion needs to move quickly on the library issue as he feels the corridor from Clark Field to Silverlakes will be gone

before several years are over. He stated that the City needs to make a commitment and get the County to commit to building the new library in Norco.

The Commission decided that they like the linear concept and agreed with the Director that there needs to be further study on the Snipes Park issues.

Hillside Open Space and Preservation: Commission and staff discussed the importance of preserving open space for generations to come, and discussed the possibility of obtaining the Navy land for recreational opportunities. More discussion followed. More discussion followed regarding the preservation of open space, and trails that helps to promote health and wellness for the citizens of the community. Discussions continued with Commission and staff.

The Director stated to the Commission that Lake Norconian and the land around it is an asset to the City and noted that the Conservancy is working very hard to preserve this land and have the land and lake be turned over to the City. Commissioner Bash informed staff and the Commission that this will become a reality, maybe sooner than we think.

Silverlakes Property: The Commission and the Director began to discuss the opportunities that will be available with Belstarr moving forward on the property. The EIR as noted earlier in the meeting, will take about one year to complete. Discussions with the developer and the proposed plan have the ability to be started and use of the facility could start as early as 2009.

Enhance Volunteer Participation: The Director discussed the possibilities of having partnerships with community organizations to enhance community events such as the Jamboree, Western Art Show, etc. The challenge of it is that partnerships are very time consuming and the local organizations are so involved in many activities in the City.

Commissioner Hallam noted that the Jamboree is not all about fireworks and feels we are putting too much focus on the fireworks. He feels the Jamboree needs to get back to the grass roots as it was before the shell size of the fireworks was an issue. Commissioner Holder noted that in her opinion, we would not be able to charge the attendees for admission. She feels that the residents are able to view the fireworks from their own homes.

Commissioner Hallam stated that there used to be more entertainment at the Jamboree which brought the spectators out during the day and that we have too many raffles. The Director informed the Commission that the lack of entertainment is due to a small budget and the cost of securing entertainment and fireworks.

Commissioner Wagner spoke about the possibility of charging the attendees for certain events at the Jamboree. She noted that some activities warrant a cost, and that the people will normally pay for something for their children to do. She also noted that a horseshoe tournament could be done at the pits, for a higher cost. Staff

informed the Commission that there is a horseshoe tournament that takes place annually at the Jamboree. Commissioner Wagner also stated she does not agree to charge a parking fee for the event.

Commissioner Bash stated that volunteerism is down nationwide. Commission as a whole agreed noting that volunteers are few and far between. Commissioner Holder stated there may be 1,000 members to an organization, but there may be only 40 working volunteers. Discussions followed.

Alternative Energy Sources and Fuels "Going Green" – The Director noted that the City Council has asked all departments to study going green and study conservation. ie: hybrid vehicles, zero scape, smart irrigation systems, which the City has been doing for the past five years. The Director informed the Commission that this years CPRS Conference is focusing on "Going Green". The Director stated that the City is looking at the engineering of the roofs at Nellie Weaver Hall and Riley Gym. He noted that in the past years, we have been bandaging the repairs, and now we will be studying the possibility of solar panel roofs on these facilities. The Director stated that the City Council has asked each department to look in to conservation possibilities. Discussion continued.

Horsetown U.S.A. Hall of Fame: The Director spoke to Commission about the subject of developing a Hall of Fame for the horse community for those who have succeeded in equestrian venues and events. Discussions followed. The Director informed the Commission that there will most likely be a study done on developing this Hall of Fame, and developing a criteria for induction.

Commissioner Hallam stated that the backyard horseshoe club approached him on the costs for the use of the pits at Pikes Peak Park on five Fridays from May until September. Supervisor Potter will be looking in to this and will be getting back to Commissioner Hallam.

Commissioner Boyle noted that AYSO is looking into financing a large portion of a snack bar/restroom facility on the Shearer side of the facility.

Superintendent Anglin noted that the grand opening of the Wayne Makin Snack Bars and Restroom facilities on March 8, 2008. She stated that she will be sending invitations to the Commission with the needed information

ADJOURNMENT

M/S Hallam/Holder to adjourn at 9:00 p.m. to the March 10, 2008 PRC meeting.

AYES: Bash, Boyle, Hallam, Holder and Wagner

Jo Ann Dickson, Executive Secretary