



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
MAY 12, 2008

1. CALL TO ORDER: 6:30 PM
2. ROLL CALL Commissioners Bash, Boyle, Holder, Wagner, Hallam, Director Petree, Superintendent Anglin, Supervisors Kennedy, Ridge - Executive Secretary Jo Ann Dickson
3. PLEDGE OF ALLEGIANCE Reka Szamosi

4. PRESENTATION

Amanda Wiebert a Wee People staff member, introduced Wee People Participant Reka Szamosi was presented to the Commission. Reka was presented a Certificate and a letter of congratulations for teaching her mother the Pledge of Allegiance so her mother could obtain her United States Citizenship. The Commission and Staff congratulated this young girl on her achievement and knowledge. Commissioner Boyle read a letter from the Commission. Commissioner Holder read from a certificate presented to Reka, and gave her a gift from staff.

5. PUBLIC COMMENTS

A. Andy Robles, Assistant Professor of Mathematics, Advisor Green Club, RCC Norco Campus. Mr. Robles addressed the Commission regarding the formation of a Trail Advisory Committee (TAC) that was formed this past year. This Committee is exploring ideas to create a multi-use trail on the RCC Campus. He noted that as early as 2003, high school cross country events was being held at the Norco RCC Campus. He noted that there is a 3 ½ mile trail that is on the campus. In 2006, he and his students were investigating trails on the RCC Campus. He and the students also visited the botanical gardens in Riverside to see what type of plants was indigenous to the area. He has been in touch with the Norco Chamber of Commerce, Saddle Sore, NHA and Commissioner Kevin Bash, and learned from Kevin that the trail is part of a historical trail that connected to the Norconian Hotel. He has seen photos that are dated from the 1920's that denotes the trail. He is envisioning that within the next five years he and the Green Club hope to incorporate a multi use trail on the RCC Campus, along with a botanical garden, trail markers to denote various interest points. The Green Club on April 16th had a trail clean-up day and cleared approximately one mile of trail on the campus. He asked if any of the Commission was interested in joining the TAC committee. Commissioner Wagner stated she will be willing to be a part of the Committee. Commissioner Holder asked if between the soccer fields and the RCC campus, who owns the

property in that area. Mr. Robles shared additional information with the Commission regarding the property issues and the dream of what the Green Club and TAC Committee envision for the development of the trail and noted that RCC owns the property the Commissioner inquired about.

Commissioner Bash informed the Commission regarding some of the history of the property and the golf course that was at the Norconian Hotel. The geologist presented Commissioner Bash with a multitude of information regarding the golf course and history of the land. Commissioner Holder also noted she would like to be a part of the TAC Committee.

Mr. Robles noted that he would like to incorporate a farmers market on the RCC Campus. Additional discussion by Commission took place. The Parks and Recreation Commission is very interested in this venture and asked that Mr. Robles come back to the Commission for updates as he is able.

6. **ACTION ITEMS**

A. Youth Sports Facility Agreement for Norco Junior All-American Football

Superintendent Anglin reported Staff is requesting that the Commission approve the Youth Sports Agreement for Norco Junior All-American Football (NJAAF) for the upcoming 2008 season, beginning July 28, 2008.

After approval from Commission, staff will meet with NJAAF and obtain their President's signature on the Agreements which will bind them to the guidelines, terms and conditions in which they must fulfill and comply with in exchange for use of Wayne Makin/Shearer Sports Complex.

Although the details to the Agreement are specific to this organization and its purpose is that of a working tool, staff will be evaluating the content and value of the Agreement each year as it pertains to NJAAF and their use at the above mentioned facilities.

M/S Bash/Holder - Approve to approve the Youth Sports Agreement for JAAF

AYES: Bash, Boyle, Hallam, Holder, Wagner

B. Concession Agreement for Norco Junior All-American Football

Superintendent Anglin stated that staff has reviewed and revised the specifications and regulations in the Concession Agreement for JAAF's upcoming season. The document identified specifications, regulations, and conditions for use of both the City and the users. Superintendent recommended the Commission approve the Agreements for the 2008 season permitted use of the snack bars at Wayne Makin/Shearer Sports Complex.

M/S Bash/Hallam - Approve the Concession Agreement for JAAF

AYES: Bash, Boyle, Hallam, Holder, Wagner

COMMITTEE REPORTS

7. A. None

CONSENT CALENDAR

8. APPROVAL OF MINUTES – April 14, 2008
9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.18

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS
A. **Direction Requested for the Country Jamboree Fireworks Display**
Council directed Staff to have the Jamboree at the Community Center Park on a limited schedule with no charge for admission.
AYES: Azevedo, Hall, Miller
NOES: Clark, Hanna
ABSTAIN: None

END OF CONSENT CALENDAR

M/S Wagner/Boyle to approve the Consent Calendar

AYES: Bash, Boyle, Hallam, Holder, Wagner

11. COMMISSION ONGOING BUSINESS
A. Ingalls Park – Director Petree advised the Commission that we have possibly downsized the expansion for the upcoming Fiscal Year 08/09. The Director also noted that a portion of the project is going to be pushed back several years, due to the economic situation of the nation and the local economy. Commissioner Holder asked the Director if the Animal Control Expansion will be affected due to the downsizing of the Ingalls Park Project. The Director noted that the shelter project will continue and will be started in FY 08/09. Commissioner Boyle asked what part the Commission will have in the fee structure for the Department of Parks and Recreation, if the Commission will have any input. The Director noted that at this time, the fees are being studied by the analysis being done by Rick Kermer, from Revenue and Cost Specialists. The fees are being studied by City Council and the Cost Specialist Mr. Kermer, with the fees then coming to the Commission as an informational item to be discussed.
B. Animal Shelter Expansion
C. Pikes Peak Park – Commissioner Hallam noted he feels there is a safety issue at Pikes Peak Park horseshoe pits. The backboards need to be built up to at least four feet in height so the shoe doesn't bounce off the backboard and hurt someone. The Commissioner asked that staff take a look at fixing this problem.
D. 122 Acre Development
E. Walking Horse Estates / SunCal / Norco Ridge Ranch-Park Improvements
F. Cultural and Fine Arts Programming
G. Teen Programming and Teen Center

- H. U.N.L.O.A.D. Program
- I. Norco Hills Conservancy – Commissioner Wagner thanked Commissioner Bash for a wonderful event for the Founders Day weekend. She also suggested that the historical items that the City has, could possibly be incorporated into the Snipes Park Master Plan. Commissioner Wagner stated she feels a room Snipes Park could be designated as a historical room, including a hands on area. Having a historical center, along with the equestrian centers, could help Norco become a destination point, which would draw tourists from all areas.

Commissioner Bash informed the Commission on interesting facts regarding the Norconian Hotel and artifacts.

12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.

13. OTHER MATTERS

- A. 4th of July Country Jamboree Update

Superintendent Anglin informed the Commission that at the April 16, 2008 City Council meeting, City Council suggested staff look into assistance from local service organizations for a joint partnership to help defray costs associated with the 4th of July Country Jamboree.

The Superintendent noted that the Lions have been a long time participant at the Fourth of July Program. Because of this relationship, staff proposed the potential partnership and met with the Norco Lions Club on April 24, 2008 to discuss details, logistics and costs for the event.

Superintendent Anglin noted that the Lions have agreed to this joint venture and will be taking the reins on this event and providing funding for some operational costs for this event. The City will be a support mechanism for the Jamboree and will continue to support this event through funding for pyrotechnics and its associated permit fees as well as the audio service fee. Staff is relying on all volunteer workers from the Norco Lions Club along with mid-management which will not incur salary expenditures to the General Fund.

She informed the Commission that the event will become a partial day event, starting around 5 p.m. and will include light entertainment, food and refreshments, culminating with the traditional firework display. The swimming pool will be open for swimming from 12 p.m.-3:30 p.m. and will cost \$1 per person. No BBQ, no pets and no alcohol will be permitted onto the premises. Admission to the park is free. Preferred parking will be available.

As more details are verified during planning meetings between the City and the Norco Lions, staff will update Commission on the status of the event.

Commissioner Hallam asked the time frame for the event. Superintendent Anglin stated that the event will start approximately 4 p.m. Commissioner Hallam also asked if the Lions would be hosting the beer garden. The Director informed the Commission that yes, and it would be held in the old tennis courts as it was at last year's Jamboree. The

Commission was presented with the advertising for the Jamboree. The Director gave Brian Oulman credit for coming up with the names on the donation request flyer.

Commissioner Bash thanked all the organizations and volunteers for helping him organize the Founders Day event held the past weekend and described all of the events that took place. Commissioner Bash stated that amazing people helped put all of this major event together. He stated there is so much to be thankful for, and people to be thankful for. He sincerely thanks everyone involved and wants others to realize that he was not the only one that planned and participated in this event. It took an army of local organizations and citizens to put on this event, wants to try to make this an annual historical event. He also noted that the Navy wants to continue to reach out to the community and make it an annual event. The Conservancy raised approximately \$24,000 during the functions of the event.

Commissioner Hallam stated to the Commission that he doesn't want Commissioner Bash not to take credit for what took place during the weekend. He congratulated Commissioner Bash on the event.

ADJOURNMENT

M/S Hallam/Bash to adjourn at 7:37 p.m. to the June 9, 2008 PRC meeting.

AYES: Bash, Boyle, Hallam, Holder and Wagner

Jo Ann Dickson, Executive Secretary

69101