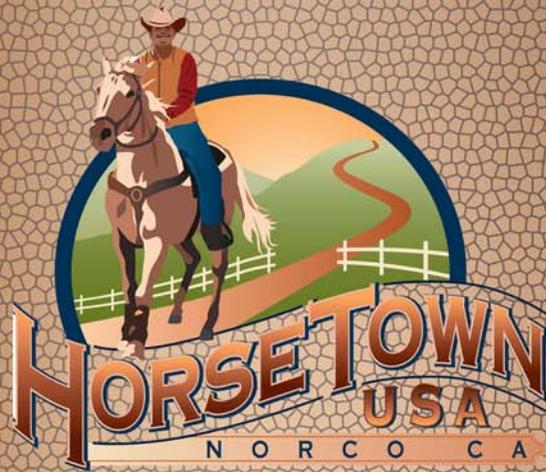


CITY OF NORCO



ADOPTED BUDGET Fiscal Year 2009



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CITY OF NORCO

Mayor's Budget Message
Fiscal Year 2009





CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

To the Citizens of Norco:

I am pleased to present to the citizens of Norco the Budget for Fiscal Year 2008-09. With this financial plan in place, the City and the Norco Redevelopment Agency will be able to continue public services and provide infrastructure improvements to maintain and enhance the high quality of life we enjoy in Horsetown USA.

Due to the effects of the economic downturn impacting our City, state and nation, balancing the City's General Fund Budget was a real challenge this year. Faced with a condition of declining revenues, it appears that it will be necessary to draw approximately \$1.5 million from the General Fund reserves.

Several actions have been taken to reduce the impacts of revenue shortfalls for Fiscal Year 2008-09 including: 1.) Personnel reorganizations and reductions; 2.) Delayed pre-funding of post-retirement healthcare costs; and 3.) Reduction of other operating cost expenditures. These actions are outlined in the Budget Message Summary at the front of the document. Looking beyond the current fiscal year into the future, it is apparent that the City will continue to be challenged to find ways to maintain essential public safety services in the face of revenue shortfalls.

On the bright side, we are encouraged by the proposed future development of the Silverlakes property by Belstarr Sports Management, Inc. into a first-class equestrian/soccer events park. The facility is proposed to host high-profile equestrian events ranging from local level contests to national level show jumping and dressage competitions. In addition, Belstarr will facilitate a variety of high quality youth soccer events on the multi-use turf facilities. This unique multi-purpose facility, being made possible through a public-private partnership, has the potential to generate significant revenues to our community through compatible hospitality-oriented businesses, such as national chain hotels and restaurants, along Norco's commercial corridors.

It is truly a privilege to serve as the Mayor of the City of Norco. Norco is a wonderful and unique community that has embraced its identity as Horsetown USA. In order to sustain our high quality of life and lifestyle, we must build on our strengths and pursue innovative solutions to the challenges that confront us. Through an ongoing process of strategic planning I believe that we have charted a correct course and that we are on the right path that will enable our community to meet challenges and accomplish our priority goals and objectives. I also commend the City Council and staff for an outstanding job and hard work in developing an effective Budget for the 2008/09 fiscal year and for identifying the challenges that lie ahead. I am confident that through our collective efforts, we will succeed in preserving the rural, animal-keeping lifestyle of Norco's residential neighborhoods.

Respectfully submitted,

Frank Hall
Mayor



CITY COUNCIL

FRANK HALL
Mayor

HAL CLARK
Mayor Pro Tem

KATHY AZEVEDO
Council Member

BERWIN HANNA
Council Member

MALCOLM MILLER
Council Member

CITY OF NORCO

City Manager's
Transmittal Letter
Fiscal Year 2009





CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

June 5, 2008

Honorable Mayor and Members of the City Council:

SUMMARY

The dramatic weakening of the national, state and local economy is having serious impacts on our City. This rapid decline in the economy, along with increasing operational costs, has widened the structural imbalance in the General Fund. Sales tax receipts, the City's largest revenue source, have declined by an estimated 16 percent in the current 2008 fiscal year. In addition, building-related revenues have decreased significantly and there is no material recovery anticipated in fiscal year 2008-09 (FY09).

The shortfall between expenditures and revenues in the General Fund for the current fiscal year ending June 30, 2008 is estimated to be \$1.3 million. Likewise, the General Fund Budget for the upcoming 2009 fiscal year reflects a revenue shortfall of at least \$1.5 million. Fortunately, these deficits can be covered by General Fund reserves ("rainy day bank account"). At the close of the current 2008 fiscal year, General Fund reserves are estimated to be \$7.1 million while that balance is projected to decrease to \$5.6 million by the end of the 2009 fiscal year. However, continued reliance on reserves beyond the 2009 fiscal year will have serious negative impacts on the City's financial well-being and its ability to provide essential services.

Over four years ago at the beginning of 2004, the City was faced with a projected \$2.2 million General Fund Budget deficit with reserves of only \$4 million. Through the implementation of various strategies to reduce costs and increase revenues, deficits were bridged and General Fund reserves increased to \$8.4 million by the end of fiscal year 2007. Actions that were taken to reduce costs included a compressed work schedule for most employees producing ongoing annual savings of approximately \$1 million. In addition, through a process of "attrition management", fifteen full-time positions were eliminated without reducing service levels to Norco citizens (see chart on Exhibit A). As a result of these prior actions and the effects of this Budget, staffing in all departments, with the exception of some public safety operations, will be at "bare bones" levels in fiscal year 2009.

In order to address the existing and projected revenue shortfalls, the City Council has adopted a *Strategic Plan* with goals designed to attract new commercial development projects to enhance the City's General Fund revenue base. These initiatives include the creation of a hospitality-based local economy that will attract brand name national chain hotels and restaurants to complement activities at the Silverlakes property. We are confident that this strategy will diversify Norco's economy and reduce the City's reliance on sales tax by increasing transient occupancy (bed) tax revenues. However, if these efforts are not productive in the near term, it will be necessary to consider initiation of a City-wide tax measure in order to maintain the minimum level of services necessary to ensure the quality of life in the community.

CITY COUNCIL

FRANK HALL
Mayor

HAL CLARK
Mayor Pro Tem

KATHY AZEVEDO
Council Member

BERWIN HANNA
Council Member

MALCOLM MILLER
Council Member

Public Safety Commitment

Since 2004, the Sheriff's Department has added six deputies including a Sergeant, as well as a Community Services Officer. The costs of two of the new deputies were fully recovered by grants. These actions have resulted in significant benefits to the community including improved emergency response times, reduced crime rates, aggressive traffic enforcement and fewer accidents on City streets. The costs for law enforcement services beginning with the FY09 will increase significantly. The grants funding the two deputies will expire. In addition, the costs for police contract services provided by Riverside County are expected to increase by an average of 6 percent annually. The cost increases to the General Fund are estimated to exceed \$500,000 in FY09.

Since 2004, the Fire Department has added two shift Battalion Chiefs and a Fire Prevention Specialist. Also, firefighter positions have been upgraded to Firefighter/Paramedic status. The Fire Department has been provided with high quality facilities and equipment. A labor contract with the Norco Firefighters Association has been negotiated to provide competitive and comparable market-rate salaries and retirement benefits at significant future costs to the City.

Sluggish Sales Tax Receipts

From a peak of \$6.2 million in fiscal year 2007 to projected receipts of \$5.2 million in fiscal year 2008, General Fund sales tax revenues have declined by more than 16 percent. This huge decline is greater than the decreases being experienced by most other cities countywide or statewide. Norco's higher than average decline in sales tax revenues is due to its heavy reliance over the years on sales tax generated by automobile dealers. With rising gasoline prices, automobile sales, especially domestic vehicles with lower gas efficiency, have decreased sharply. The impact of this rapid drop in automobile sales would be even more severe had it not been for ongoing economic development efforts which have attracted new sales tax producers such as Chicks Sporting Goods, Floor & Décor, Boot Barn, Rite Aid, Walgreens, Exxon, Arco, etc. Given that sales tax receipts made up over 37% of the General Fund revenues prior to this downturn, it is anticipated that the rate of overall General Fund revenue growth will be substantially lower than the rate of expenditure growth.

Diminishing Residential Construction and Sales

At the peak of building activities in fiscal year 2003-04, the City generated almost \$2.2 million from planning, building and engineering fees. By the end of fiscal year 2007-08, the amount is projected to have fallen to less than \$600,000. In addition, beginning with FY09, it is projected that property tax revenues and other real property related revenues such as property transfer tax will also decrease. These decreases are attributable to decreases in overall assessed valuations due to the big fall-off in real property sales and the overall decline in real estate prices that will ultimately lead to re-assessments. Therefore, until the real estate market improves, real property and construction related revenues are likely to drop in the near term, thus increasing the shortfall in the General Fund Budget.

Rising Healthcare Costs

Effective July 1, 2008, the City will be required to implement the provisions of Governmental Accounting Standards Board (GASB) Statement No. 45 dealing with Accounting and Financial Reporting by Employers for Other Post Employment Benefits (OPEB). This statement requires the City to measure and report on its financial statements the costs of providing post retirement healthcare benefits. As a practical matter, the City is not required to

immediately set aside the needed resources to pre-fund future OPEB demands. However, it is financially prudent to make good faith efforts to gradually set aside funds because of the long term cost savings, positive impact on audit opinions and credit ratings.

The City recently obtained an actuarial evaluation to determine the present value of the City's liability and the amounts that are needed to be set aside annually in order to provide funding. According to the actuarial study, the present value of benefits that have been earned but not funded is \$12.2 million and in order to make the annual required contributions under a pre-funding plan, the City would need to set aside an average of \$1.3 million annually. This amount is in addition to over \$1.1 million the City currently spends annually to pay for health insurance for active employees. Based on historical information, the costs of health insurance premiums for active employees are estimated to continue to increase by about 9 percent per year over the next few years.

Rising Costs for Parks and Landscape Area Maintenance

The existing contractor for the maintenance of City parks and landscaped areas has requested an unusually high increase in the contract rates. This increase would bring the rates to what staff believes is the going market rate on a per square foot basis. (Staff believes that the contractor's current rates are substantially below the going market rate.) However, a process has been initiated to solicit proposals for the maintenance of City parks and landscaped areas. Based on the current contractor's requested rates, an additional \$160,000 has been included in the Budget for the maintenance of City parks and landscaped areas, excluding Landscape Maintenance Districts (LMD) which are funded through property assessments.

Economic Development -- Silverlakes

The project at Silverlakes proposed by Belstarr Sports Management, Inc. has the potential of providing significant revenues to the City. Belstarr is paying the costs of a environmental impact report (EIR) as well as investing millions of dollars for improvements to the site. Direct income to the City from the project will be in the form of annual lease payments. For the first five years these payments will be equal to six percent (6%) of the assessed property value of \$6.6 million, which is \$396,480 per year.

Indirect income to the City from the project will be generated by taxes for off-site retail sales and hotel occupancy. There is every reason to expect that the economic impact of Silverlakes to our region will be as significant as the economic impact of the Belstarr-operated Oaks Blenheim facility is to the south Orange County region. To take full advantage of this economic opportunity, Norco will need to be proactive in providing the availability of restaurants and hotels. Otherwise, Norco risks the potential of lost revenues to neighboring jurisdictions.

Budget Actions to Reduce the Shortfall for Fiscal Year 2008-09

Several "budget actions", which are discussed below, have been taken to reduce the initial projected shortfall of over \$3 million to \$1.5 million.

1. **Personnel Reorganizations and Reductions.** Due to decreased development activity levels in the City and the pressing need to reduce General Fund expenditures, the City Council has recently approved a reorganization plan. In addition, other full-

time positions will be eliminated or transferred in an effort to manage the growing budget deficit caused by a significant economic downturn as follows:

- *Development Related Activities:* Due to the impending retirement of the Community Development Director and the continuing drop off in development related activities, the Proposed Budget includes the elimination of the Community Development Director position and one Building Inspector position that was deleted in March of 2008. These staff reductions will generate overall budget savings of \$240,000 in FY09 (\$162,000 in savings to the General Fund). This is in addition to the previous elimination of a Building Inspector position in November of 2007 and a Sr. Permit Technician/Building Operations Support Coordinator position in July of 2007. Through the reorganization plan, the Engineering Division and the Building & Safety Division have been merged into the Public Works Department to maximize efficiency and customer service.
- *Parks, Recreation, Community Services Department:* In February of 2008, the positions of Administrative Clerk and Secretary II were vacated due to a retirement and a departmental reorganization. The Secretary II position was replaced with an Administrative/Facilities Coordinator while a full-time position of Administrative Clerk was replaced with a part-time clerical assistant. Also, in May of 2008, a Parks Maintenance Worker position was vacated due to a retirement and the position was not refilled. These changes have been incorporated into the FY09 Budget and will provide approximately \$110,000 in savings.
- *Fire Department:* The position of Executive Secretary, which is funded 100% by the General Fund, is proposed to be transferred to the Economic Development Department and funded entirely by the Redevelopment Agency. The remaining workload will be absorbed by an existing part-time clerical assistant position and a second part-time clerical assistant. The position of Code Enforcement Officer will be eliminated from the FY09 Budget. The duties performed by this position will be assumed by existing staff members or limited contractual services. These actions will provide estimated savings to the General Fund of \$130,000.

2. **Delayed Pre-Funding of GASB 45 Post Retirement Healthcare Costs.** The Proposed Budget does not include funding from the General Fund for additional annual required contributions for retiree healthcare costs. Instead, a down payment of \$1.9 million will be made from remaining development agreement (DAG) fees. As previously discussed, an actuarial study has determined that the present value of earned post retirement healthcare benefits for the City as of January 2008 is \$12.2 million. In order to retire this liability within the period permitted by accounting rules as well as provide funding to pay for the benefits that will be accrued during FY09, the City would be need to make a \$1.3 million contribution in FY09. Approximately 80 percent of this obligation or \$1.1 million would be General Fund's share. The Proposed Budget includes \$0.4 million for retiree healthcare costs in FY09. Therefore, by using the available DAG fee revenues as "seed" money towards this liability, the General Fund can avoid making an additional \$0.7 million payment in FY09 and at the same time maintain prudent financial management that preserves the City's credit ratings.

Effective in fiscal year 2010, the City will begin making partial payments of the annual required contribution amounts with the goal of making the full annual required contribution by twelfth year. This anticipated gradual payment plan will add over \$500,000 annually to the General Fund Budget over each of the ensuing 5 years. Combined with the estimated annual growth in health insurance premiums for active employees, it is anticipated the shortfall in the General Fund will likely expand unless additional revenue sources are secured.

- 3. Reduction of Other Operating Expenditures.** Other General Fund operating expenditures including supplies, travel, conferences, training, professional services, maintenance, rentals and miscellaneous items have been reduced by \$200,000 over the amount budgeted for fiscal year 2008. These savings are being achieved through strict expenditure review and control procedures that limit expenditures for these items to the minimum necessary to provide essential city services.

FUTURE FINANCIAL PROJECTIONS

This section of the Proposed FY09 Budget (Exhibit B – G) includes five-year financial projections of revenues, expenditures and fund balance (reserves) for the General Fund. The purpose of this forecast is to show the current financial condition of the General Fund and to project future conditions based on recent revenue trends and known expenditure patterns and circumstances.

Fiscal Year 2007-2008

As of June 30, 2007, the General Fund had an ending fund balance of \$8.4 million. The FY08 Budget approved by the City Council in June 2007 was balanced. However, by mid-year, revenue estimates were revised downward due to significant declines in sales tax revenues caused by the general economic downturn and more specifically for the City due to a significant decline in automobile sales. As a result of this situation, projected sales tax revenues were reduced from \$6.3 million to a current estimate of \$5.2 million. Along with other mid-year budget adjustments and revisions in estimates, it is now estimated that FY08 will end with expenditures exceeding revenues by \$1.3 million. This will bring the fund balance down to an estimated amount of \$7.1 million by June 30, 2008.

Fiscal Year 2008-2009

As a result of the continuing economic downturn and expenditure patterns that cannot be corrected in the short-term without significant impacts on public safety, the proposed FY09 Budget includes a deficit of \$1.5 million. This deficit will bring the estimated fund balance to \$5.6 million at the end of the fiscal year (June 30, 2009). Given that the City must maintain an adequate fund balance in order to provide for emergencies and fund for self insurance reserves and projects, \$5.6 million is the minimum prudent reserve balance that should be maintained.

Future Fiscal Years

Based on known expenditure patterns, revenue trends and other projected financial impacts, the structural imbalance in the General Fund Budget will continue for the foreseeable future unless dramatic actions are taken to reverse the trend. If this trend is not reversed, all General Fund reserves will be depleted by the 2010-11 fiscal year. Therefore, the choice that the City will be confronted with to balance the Fiscal Year 2009-2010 General Fund Budget is

to: 1) implement a City-wide taxation measure (i.e., utility users tax); or, 2) make significant reductions in City services, including public safety.

The projected shortfall of \$2.7 million in FY10 is equal to 15.3% of the Proposed Budget for FY09. Excluding non-discretionary* items, the following reductions would be necessary to achieve a balanced budget in FY10:

Program	FY2009 Proposed Budget	% of Budget	FY 2010 Potential Reduction
Fire and Paramedics	\$4,995,750	31.43%	\$ 841,717
Police Protection	5,790,357	36.43%	975,598
Administrative	702,444	4.42%	118,352
Planning/Building	708,442	4.46%	119,363
Parks, Recreation, Building Maint.	2,324,280	14.62%	391,610
Animal Control	639,896	4.03%	107,814
Senior Citizens	214,048	1.35%	36,064
Public Works/Engineering	440,137	2.77%	74,157
Crossing Guard	80,954	0.51%	13,640
Total *	\$15,896,308	100.00%	\$2,678,315

* Excludes self insurance program costs such as workers compensation and general liability excess insurance premiums, claims administration, settlements, and defense expenses. Also excludes Wee People, City Attorney, City Council and retiree insurance premiums.

Potential Program Impacts

Based on current revenue projections, balancing the FY10 General Fund operating budget will require significant reductions to services currently being provided to the residents of Norco. A gap of nearly \$2.7 million has been identified and staff believes the gap cannot be prudently closed by drawing from reserves. Assuming that the reductions are to be made equally based on each program's share of the General Fund Budget, in order to close this projected gap, police services will have to be reduced by nearly \$1.0 million. This means reducing the current staffing level by an equivalent of five police deputies which will eliminate the gains that have been made over the past few years in crime reduction, response times and traffic enforcement. The budget would also require a reorganization of the Fire Department in order to reduce the budget by \$842,000. The reorganization would likely impact staffing levels as well as current shift coverage and deployment strategies. In Parks and Recreation, some facilities would have to be closed, programs eliminated or reduced, and maintenance scaled back in order to achieve nearly \$400,000 in budget reductions. Similar adjustments would be made in Animal Control, Planning, Building, Engineering/Public Works and Administrative Services. Obviously, these reductions can be avoided if the revenue picture improves due to economic recovery and/or new revenue sources are identified and implemented in a timely manner.

Unless directed otherwise by the City Council, staff will be coming back to the City Council with specific revenue enhancement proposals during the coming fiscal year. The first of these measures will be the recommendation for adjustments to the City's General Fee Schedule.

Conclusions:

While the City's General Fund will have a healthy reserve fund balance at the end of fiscal year 2008, the challenges that lie ahead, especially over the next two years, are daunting. The City will be challenged to find ways to maintain essential public safety services at the same time that revenues are declining. We believe that these challenges can be addressed by continuing the campaign to attract economic development projects that are compatible with the City's Horsetown USA identity. However, staffing levels are now at "bare bones" for all City departments, with the exception of some public safety operations. As a general rule, any further reductions in staffing levels will result in reductions in services to the citizens.

The City is already well on its way towards the development of Silverlakes into a world class equestrian and sports facility. The expected economic impacts from this project to the Norco economy will be significant. This facility is expected to help attract several brand name hotel chains as well as promote Norco as a popular destination for equestrian and sporting activities. The new hotels will generate significant bed tax to the General Fund and help attract high end sit-down restaurants. In order to facilitate the development of hotels and restaurants the City will create a "Hospitality Overlay Zone" along the Hamner Corridor. This will result in a well planned development process and assist the Redevelopment Agency with the creation of marketing materials for outreach efforts.

In addition to an intense focus on increasing economic development efforts, the City will continue to review its operations and "retool" service delivery methods as necessary to ensure that General Fund reserves are not depleted to unacceptable levels. The end result will be to continue high quality public services while preserving the rural, animal-keeping lifestyle of Norco's residential neighborhoods.

SIGNIFICANT REVENUE ASSUMPTIONS

In preparing this Budget, staff has made several assumptions and estimates. Actual results could differ from the estimates. The estimates used for this Budget are based on the best available information at the time the budget is prepared. These estimates include historical data, recent regional and state economic trends, third party information, contractual obligations and management's own plan. If information becomes available that would materially alter the budget estimates, recommendations for amendment will be brought to the Council for approval.

Overall, the impact of the constitutional amendment (Proposition 1A) approved by the voters that limits the State's ability to take away local government revenue has been favorable to the City's budget over the last two years. However, local government revenues are still at risk from potential actions of the State legislature. The State of California is currently facing a huge budget shortfall for fiscal year 2009. This State budget crisis could have a serious impact on the finances of the City. As it has done in the past, the State may tap into local government finances in order to balance its own budget. If this were to happen, the ability of the City to provide essential services may be seriously jeopardized. At this point, staff is not aware of any specific proposal by the legislature that would take away local government revenues. Therefore, the recommended Budget has not factored any revenue reductions from potential State actions.

Other revenue assumptions generally depend on the revenue type as detailed below:

General Fund Revenue Assumptions: Major General Fund revenue categories include property tax, sales tax, other taxes, franchise fees, vehicle license fees, community development fees, community services/recreation/fees, other revenues and overhead reimbursement from other funds. Overall, these revenues are estimated to increase by less than 1% over the reduced amount estimated to be received in 2008 fiscal year.

1. **Property tax:** Property tax revenues for FY09 are based on FY08 assessed values of property in the City of Norco as provided by the Riverside County Assessor/Tax Collector. While regular assessed values grew by 9% from the previous year, overall property tax receipt in FY09 is expected to decrease by 2% from FY08 due to projected significant decreases in supplemental property tax receipts. Supplemental property taxes are derived from re-assessment arising from new construction and real property sales. Both real property construction and re-sales are at historic lows in the County and the significant decrease in supplemental property tax revenues is expected to result in an overall decrease in property tax revenues. It is also likely that during the year, some existing property owners will seek re-assessment as their property values decrease below the current County assessed values.
2. **Sales Tax:** Sales tax revenues are projected to increase by 3% over the significantly reduced amount estimated to be received in FY08. Compared to the peak receipts in FY07, revenues are expected to fall by almost 14%. This dramatic drop is largely attributable to the national economic downturn that has led to a recently reported 12% decrease in national automobile sales and 17% decrease in the City of Norco. Due to the continuing slump in the housing market, no material recovery in automobile sales is expected in FY09. The projected 3% increase in sales tax from FY08 is mainly from recent new businesses in the City including Boot Barn, Chicks Sporting Goods Store, Floor and Décor, Walgreens, Arco, etc.

3. Other Taxes: Other taxes which include public safety sales tax, business license tax, transient occupancy tax and property transfer tax are projected to increase by 16% from FY08 amount due mainly to full year transient occupancy tax to be received from the Hampton Inn Hotel.
4. Franchise Fees: Cable television, electric and gas franchise revenues are based on most recent year's receipts. For FY09 the projections are based on FY08 actual receipts with no projected increase. However, refuse franchise revenues are projected to increase by an average consumer price index of 4% during FY09.
5. Vehicle License Fees: VLF receipts are allocated to local governments by the State based on the amount actually collected by the department of motor vehicles. The allocation base is assessed values of real property in the given local government. Even though secured real property valuation in the City is projected to grow by 9%, it is also assumed that new car sales will fall across the State during the year. Consequently, VLF revenues for FY09 are projected to be flat from FY08.
6. Community Development Fees: Community development fees are estimated based on projected building and related activities in the City for the upcoming year. Estimated revenues for FY09 reflect an increase of 23% over FY08 year-end estimated amount. The projected increase is largely due to expected permit fees generated from the Silverlakes development. Any impact on fees from the ongoing general fee study has not been included in the revenue estimates for FY09.
7. Community Services/Recreation Fees: Community services and recreation fees are based on currently approved fees and estimated participation levels. Contract class revenues are estimated to decrease because of the elimination of some programs. On the other hand, Adult Sports, Youths Sports and Wee People Program revenues are estimated to increase due to higher participations. As a whole, Community Service and Recreation Programs revenues are estimated to increase by 9% in FY09 excluding additional revenues that may be generated from the ongoing fee study.
8. Overhead/Transfers to the General Fund: Estimated reimbursement to the General Fund from other funds including enterprise, community facilities districts, landscape maintenance districts and capital projects funds is based on the most recent cost allocation plan. A cost allocation plan allocates certain costs such as general administrative costs, liability insurance premiums, workers compensation premiums, rents, retiree medical insurance, self-insurance professional expenses and settlements paid by the General Fund to other Funds. Reimbursements and transfers are estimated to decrease by 7% in FY09 because FY08 amount included a one-time transfer insurance claim proceeds.

Water Fund Revenue Assumptions: Water Fund revenues are estimated based on rates that have already been approved by the City Council. The variable component of the water rate is scheduled to increase by 3% effective January 1, 2009 while the fixed charge component is scheduled to increase by 5% effective July 1, 2008. Overall Water Fund revenue is projected to increase by 4% during the fiscal year.

Sewer Fund Revenue Assumptions: Sewer Fund revenues are projected to remain unchanged during the fiscal year based on existing sewer rates. The City is currently in the process of updating the sewer rates which has not changed over the last three years. Once a sewer rate adjustment is approved by the City Council, staff will adjust estimated Sewer Fund revenues accordingly.

A study conducted in early 2008 by Reiter Lowry Consultants has determined that \$360,000 is needed for a balanced Sewer Fund Budget in FY09. An additional \$320,000 is required for future infrastructure replacement needs. This study recommends adjustments to the sewer rates as detailed below.

Monthly Sewer Charges

	Residential	Commercial	Non Connect
Current	\$28.00	\$28.00	\$12.80
July 1, 2008	\$35.00	\$35.00	\$14.00
July 1, 2009	\$40.00	\$40.00	\$15.00

Efforts will be made to ameliorate the impacts on income-eligible senior citizens, to the extent that this is fiscally responsible, through adjustments to the SWAT (Sewer, Water And Trash) program subsidies provided by Redevelopment Agency Low and Moderate Income funds.

Redevelopment Agency Funds Revenue Assumptions: Redevelopment operating and Low-to-Moderate Income Housing Fund revenue estimates are based on assessed valuation from the County of Riverside. While assessed valuation is projected to increase by 8%, tax increment revenues are projected to increase by only 4% due to anticipated decrease in receipts from supplemental taxes and potential adjustments to assessed valuation during the year due to anticipated reassessments. Interest income is based on a 3% earnings rate applied to the average fund balance.

General Fund Expenditure Assumptions: Overall General Fund expenditures are projected to increase by 1% from the FY08 Amended Budget amount. This net increase includes funding for significant increases in contracted and non-discretionary items. Even with the increase in non-discretionary items, most departments have submitted a budget that is lower than the approved budget for FY08. Further analysis on key General Fund expenditure items are provided below.

1. Law Enforcement Contract: The Proposed Budget provides full funding for estimated contract cost increases and to fully fund all new positions added to the City's Sheriff force in 2005 and 2006. The Budget includes an estimated \$250,000 associated with increases in contract rates and an additional \$250,000 in FY09 due to the expiration of grant funds that funded some of the positions added in 2005 and 2006.
2. Salaries and Benefits: The 2009 fiscal year Budget also includes a provision for a market equity adjustment increases in fire safety salaries and a provision for minor increases for miscellaneous employees as well as step increases for eligible employees. The Budget also provides funding for all projected increases in benefits including pensions and active employees' health insurance premiums. Benefits are projected based on known and estimated cost increases for health insurance and retirement pension contributions. Based on information from California Public Employees Retirement System, retirement pension contribution rates for FY09 will increase by 3.4% for safety members and 4.4% for miscellaneous employees. Health insurance premiums are projected to increase by an average of 10%. Including the impact of cost of living adjustments, pension rates and health insurance premium increases, overall salaries and benefits for the General Fund are projected to remain flat in FY09 due to several staff reductions previously discussed.

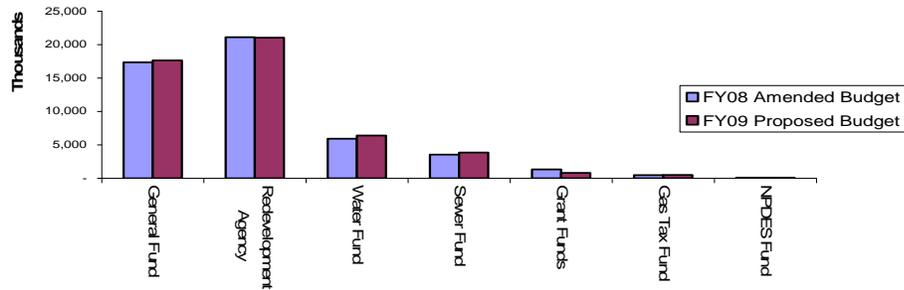
3. Contractual and Professional Services: The law enforcement patrol contract rate is projected to increase by 5.5% for FY09. Each 1% increase or decrease in the rate translates to about \$50,000 in additional costs or savings to the budget. Other significant items included in the contractual budget category is the cost for maintaining the landscape on City parks excluding landscaped areas in Landscape Maintenance Districts. The budget estimate for landscape maintenance assumes that cost will increase by 53% or \$160,000 in the coming fiscal year. This cost estimate is based on the amount of contract adjustments being requested by the current contractor. Staff is reviewing all options to hold costs down including competitively soliciting for new proposals. Overall the contractual and professional services budget is projected to increase by 7%. However, excluding the \$710,000 increase associated with law enforcement and landscape contracts, the budget would have reflected a decrease of 4.1% due to cost reductions for other contracted services.
4. Services and Supplies: Budget estimates for supplies and services are usually based on historical data with adjustments made for known program changes. For FY09, supplies and services expenditures are estimated to fall by 12% due to reductions in office supplies, claim settlements and special departmental items. Claim settlements are projected to be significantly lower than the FY08 Budget amount due to a one-time settlement to the Regional Water Quality Control Board in FY08.
5. Employee Related Expenditures: Employee related expenditures consisting of conferences, training, hiring costs, uniforms, dues, and memberships have historically averaged 4% of total salaries and benefits. In an effort to eliminate all non essential items from the budget this expenditure category has been projected to decrease by 38% or less than 2% of total budgeted salaries and benefits.
6. Internal Service Fund Charges: Internal Service Fund Charges consists mainly of computer, vehicle and equipment replacement and operations charges. Equipment replacement charges are based on the estimated replacement cost for each vehicle, computer or other equipment owned by each department. While the estimated replacement charges are projected to decrease due to equipment reductions and extension of useful lives, operating costs are projected to increase due to higher fuel, maintenance and other operating costs. The projected overall increase for this expenditure category is 1%.

TOTAL OPERATING BUDGET OVERVIEW

The total proposed Operating Budget for the City (including RDA) for FY09 is \$50.3 million compared to FY08 Amended Budget amount of \$49.8 million. The table and chart on the next page provide a quick overview of total City operating budgets and provides a comparison between the FY08 Amended Budget and the FY09 Proposed Budget by Fund.

Summary of Expenditures by Fund

Fund	FY08 Amended Budget	FY09 Proposed Budget	Change
General Fund	\$ 17,358,531	17,639,326	280,795
Redevelopment Agency	21,115,671	21,070,291	(45,380)
Water Fund	5,914,426	6,400,847	486,421
Sewer Fund	3,552,280	3,835,025	282,745
Grant Funds	1,321,873	779,983	(541,890)
Gas Tax Fund	451,207	491,919	40,712
NPDES Fund	105,043	96,413	(8,630)
Total City Operating Budget	\$ 49,819,031	50,313,804	494,773



Detailed information regarding the differences between the FY09 Proposed Budget and the FY08 Amended Budget is provided later in this analysis.

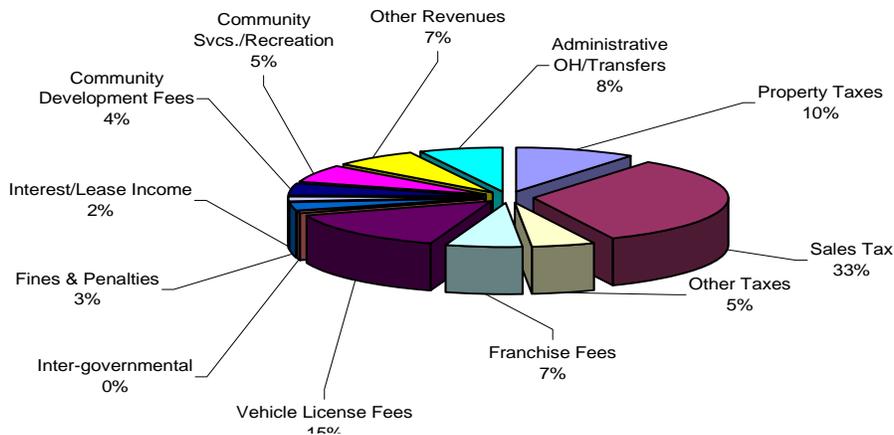
SUMMARY OF GENERAL FUND REVENUES

Total General Fund revenues are projected to remain virtually unchanged from the FY08 Amended Budget amount. The estimated FY09 total General Fund revenue is \$16 million compared to the FY08 Amended Budget amount of \$16.1 million and the estimated FY08 year end amount of \$15.9 million.

The table and chart on the next page provide a summary of General Fund revenues by source as well as a comparison to the FY08 Amended Budget and the year-end estimated amount.

GENERAL FUND REVENUES BY SOURCE

Revenue Category	FY08 Amended Budget	FY08 Year-End Estimate	FY09 Proposed Budget	Change
Property Taxes	\$ 1,650,118	1,632,598	1,594,965	-3.34%
Sales Tax	5,300,000	5,200,000	5,356,000	1.06%
Other Taxes	791,052	699,250	808,603	2.22%
Franchise Fees	1,010,726	1,038,314	1,057,827	4.66%
Vehicle License Fees	2,300,100	2,350,000	2,350,000	2.17%
Intergovernmental	112,747	74,389	113,585	0.74%
Fines & Penalties	489,193	486,175	484,065	-1.05%
Interest/Lease Income	375,855	374,912	292,513	-22.17%
Community Development Fees	764,985	557,499	688,140	-10.05%
Community Services/Recreation	995,058	942,334	1,027,929	3.30%
Other Revenues	1,041,080	1,308,343	1,097,080	5.38%
Administrative Overhead/Transfers	1,247,218	1,207,218	1,124,160	-6.88%
Total	\$ 16,078,132	15,871,032	15,994,867	-0.52%



As can be seen from the chart above, even with significant reductions to overall General Fund revenues, estimated sales tax amounts make up only 33% of total estimated General Fund revenues compared to an average of 37% over the last five fiscal years. This reflects a significant weakness in the main revenue base of the General Fund. For the upcoming year, sales tax is projected to continue to show the weakness that was first established in FY08. The slight overall increase of 1% in FY09 is projected to come from new businesses. Unfortunately, sales tax from new businesses is not expected to be sufficient to offset major decreases that have been seen due to the significant decline in automobile sales.

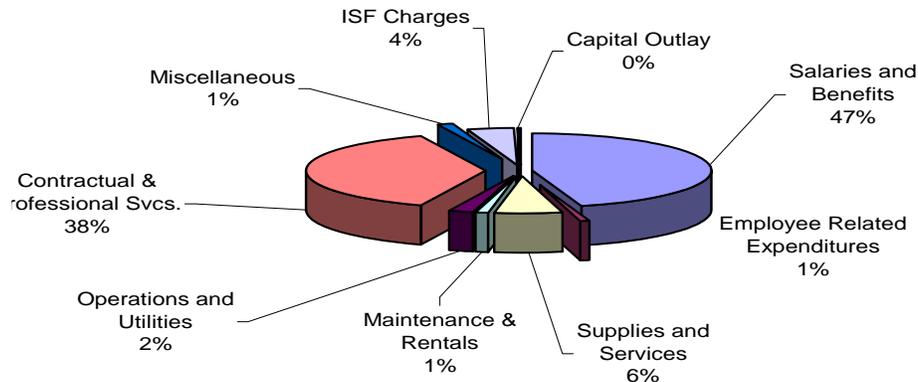
SUMMARY OF GENERAL FUND EXPENDITURES

The FY09 proposed General Fund Budget of \$17.6 million represents \$281,000 or 1.6% increase compared to FY08 Amended Budget amount of \$17.4 million. The charts on the next page provide a summary of General Fund expenditures by major expenditure type and the changes thereto from FY08.

GENERAL FUND EXPENDITURES BY CATEGORY

	FY08 Amended Budget	FY09 Proposed Budget	Change
Salaries and Benefits	\$ 7,966,705	8,049,823	83,118
Employee Related Expenditures	223,510	138,301	(85,209)
Supplies and Services	1,263,835	1,094,560	(169,275)
Maintenance & Rentals	174,226	152,550	(21,676)
Operations and Utilities	396,890	409,997	13,107
Contractual & Professional Svcs.	6,317,188	6,782,533	465,345
Miscellaneous	191,726	218,271	26,545
ISF Charges	768,551	760,491	(8,060)
Capital Outlay	55,900	32,800	(23,100)
Total	\$ 17,358,531	17,639,326	280,795

General Fund Expenditures by Major Categories FY09



As can be seen from the chart above, salaries and benefits and contractual services make up most of the General Fund expenditures. Contractual services include the law enforcement contract which makes up 79% of total contractual services. Salaries, benefits and costs of the law enforcement contract make up 77% of total General Fund expenditures.

Salaries and Benefits: Salaries and benefits consist of full time, part time and overtime salaries. Also included in this category are PERS pension retirement contributions, employee group insurance and other benefit programs. Overall salaries and benefits are projected to increase by \$83,000 over the FY08 Budget amount. Changes to key individual line items are outlined below.

- Total salaries including full-time, part-time, overtime, constant staffing and compensated absences are projected to increase by \$61,000 from FY08. This increase includes provisions for minor cost of living allowances and step increases for miscellaneous and safety employees.
- Medical Insurance premium costs include a provision for an average increase of 10%. However, total active employees group health insurance costs are projected to slightly decrease due to several retirements and employee reductions. Pension contribution costs are projected to increase by \$50,000 due to rate changes.

Employee Related Expenditures: This category consists of conferences, meetings, training, dues, memberships, subscriptions, hiring costs, mileage reimbursements and safety gear. As has been the case for the last several budget years, departments have been asked to limit or eliminate out-of-town travel. In addition, the 2009 fiscal year Proposed Budget reflects a decrease of \$85,000 from the FY08 Budget due to significant reductions in the amounts allocated for memberships, subscriptions, uniforms and safety gear.

Services and Supplies: Significant items budgeted under this category include cost of retiree health insurance premiums; charges paid under the City's self insurance liability and workers compensation programs and office supplies. The overall budget for this expenditure category is projected to decrease by \$169,000 even though retirees' health insurance premium costs are projected to increase by \$50,000 due to additional retirees and an anticipated 10% increase in premiums. The net increase is due to significant cost reductions that have been made to office supplies, claim settlements, an election, special departmental, self insured expenses and small tools purchases.

Maintenance and Rentals: This category includes costs for building and ground maintenance, trail maintenance, equipment rental and nuisance abatement. The FY09 Proposed Budget has been decreased by \$22,000 due to the elimination of FY08 one-time costs for building and ground maintenance.

Operations and Utilities: The items included in this category are electricity, telephone, gas, and other utilities excluding City-provided water. As has been the practice for the last several fiscal years, the FY09 Budget does not include the cost of water provided to City parks by the City Water Utility. This expenditure category reflects an increase of \$13,000 attributable to higher electricity costs to light City parks.

Contractual and Professional Services: Contractual and professional services are costs paid under the law enforcement contract for police protection, landscape contractor costs, recreation instructors costs, accounting and auditing costs. These items reflect a net cost increase of \$465,000. The increase associated with the City's law enforcement contract with the County of Riverside is \$500,000. Another \$160,000 increase is factored for landscape maintenance of City parks. These cost increases are partially offset by a decrease of \$195,000 in other contract services such as recreation contract classes; building maintenance charges; fire department contractual costs; reductions to accounting and auditing services; and the elimination of one-time FY08 items

Miscellaneous: Included in this expenditure category are charges by the County for property tax administration, parking citation collection charges and transfers to other funds. The budget for this category in FY09 has been increased by \$23,000 due to full recognition of County charges for property tax administration. In prior years, some of the costs were netted against revenues.

Internal Service Fund Charges: Internal Service Fund charges are for vehicle operations and maintenance, vehicle replacement contributions, computing and communications operations and equipment replacement charges. Computing and communication charges are allocated to departments based on the number of computers in their department. Vehicle operations and maintenance charges are based on FY08 estimated actual expenditures

adjusted for rising fuel costs. Overall, there are no material changes from the FY08 Amended Budget.

CAPITAL OUTLAY

The Proposed FY09 Budget includes \$33,000 for capital equipment acquisition compared to \$56,000 in FY08. Equipment purchases by departments are typically one-time items. Thus, year-to-year budget comparisons are not useful.

GENERAL FUND EXPENDITURES BY PROGRAM

The following chart provides a breakdown of the projected expenditures by program. This chart may be useful in determining where potential additional reductions may be made and the impact of such reductions on programs and City services. The chart below indicates that 71 percent of the General Fund Budget is for public safety programs and non discretionary cost items. In FY08, these items made up 69 percent of the General Fund Budget. Non discretionary items include costs that are not controllable in the short term or that are entirely self-funded. These costs include liability and workers compensation insurance premiums, retiree insurance premiums, Wee People program, City Attorney, and City Council costs. Another 25 percent of the budget is for programs that have direct impact on services to citizens while only 4 percent of the General Fund Budget is for administrative and support purposes. It is apparent from the aforementioned discussion that further material reductions to the General Fund Budget can only be accomplished with similar reductions in public safety, parks, recreation or animal control services.

Program	Budget	Percentage
Fire and Paramedics	\$ 4,995,750	28.32%
Police Protection	5,790,357	32.83%
Non Discretionary*	1,743,017	9.88%
Administrative (Finance, Clerk, Manager)	702,444	3.98%
Community Development/Bldg.	708,442	4.02%
Parks, Recreation, Bldg. Maint.	2,324,280	13.18%
Animal Control	639,896	3.63%
Senior Citizens	214,048	1.21%
Engineering/Public Works	440,137	2.50%
Crossing Guards	80,954	0.46%
Total	<u>\$ 17,639,325</u>	<u>100.00%</u>

WATER FUND

After the Proposition 218 Public Hearing in FY06, the City Council approved water rate adjustments to alleviate the worsening fiscal condition of the Water Fund caused largely by rising purchased water costs. Over the last two years, operating revenues have been sufficient to cover operating costs. However, an accumulated working capital deficit of nearly \$1 million still remained as of June 30, 2007. This accumulated deficit is projected to be further reduced to about \$65,000 by the end of FY08 and eliminated by the end of FY09 when most of the phased water rate adjustments will have been implemented.

By the end of FY09, the working capital balance is projected to be about \$650,000. This amount will still be less than the \$1.6 million (25% of FY09 Operating Budget) working capital target adopted as part of the rate adjustment in February 2006. Once this target is reached, remaining working capital funds will be transferred each year to the Water Capital Fund for future capital improvement needs of the system.

The proposed Water Fund Budget includes \$6.4 million of expenditures and \$7.1 million of revenues. This \$700,000 of revenues in excess of projected expenditures will be added to the working capital balance. Estimated total Water Fund revenues of \$7.1 million are entirely from user rates. Revenues reflect an increase of \$200,000 from FY08 and are attributable to the rate adjustments that will be implemented during the fiscal year. Total expenditures reflect an increase of \$486,000 over the FY08 Budget amount arising mainly from purchased water costs.

SEWER FUND

The City is currently in the process of a sewer rate study. It is expected that a rate adjustment will be approved on June 18, 2008 after the adoption of the FY09 Budget on June 4, 2008. The recommended rate adjustment has not been included in the projected revenue amount presented in this Proposed Budget. If the recommended rates are approved by the City Council, revenue adjustments will be presented as part of the mid-year budget amendment.

Based on the current rates, total projected operating revenues for FY09 are \$2.9 million compared to estimated expenditures (including debt service) of \$3.8 million for a net deficit of \$900,000. The FY09 estimated revenues reflect no change from FY08. On the other hand, estimated FY09 estimated expenditures exceed FY08 budgeted expenditures by \$280,000. If the proposed rate adjustments are approved, an additional \$650,000 could be generated during FY09. This will begin to bring revenues in line with expenditures. The projected increase in expenditures consists primarily of a \$70,000 increase in contractual services related to pass-through sewer maintenance and a \$180,000 increase in debt service payments. The final shortfall at the end of the fiscal year will be made up by charging a portion of debt service payments to the Sewer Capital Fund.

In future years, construction of a proposed manure-to-energy plant could have a significant positive impact on sewer rates paid by residents. The Western Riverside County Regional Wastewater Authority treatment plant currently consumes \$1 million worth of electricity and incurs \$0.6 million in sludge removal costs annually. Electricity and sludge removal costs can be reduced by such a waste-to-energy plant.

GAS TAX FUND

The Gas Tax Fund helps pay for the maintenance of over 90 miles of streets, related traffic signals and street tree trimming. The fiscal health of this fund has significantly improved over the last two years due to extra traffic congestion relief funding provided by the State in fiscal years 2006 and 2007. The estimated Fund balance as of June 30, 2008 is \$42,000. In FY09, total estimated expenditures are \$492,000 while total estimated revenues are \$584,000 for a projected addition to the fund balance of \$92,000 in FY09. It is to be noted that the use of gas tax revenues are restricted under State law to street and street related expenditures. The projected increases in expenditures by \$20,000 in FY09 are from increases in utilities and equipment purchases.

NPDES FUND

The National Pollution Discharge Elimination System (NPDES) Fund pays for the maintenance of the storm drainage intake system of the City from street sweeping. The County maintains the flood control system. In FY07, the California Regional Water Quality Control Board completed a program evaluation of the City's municipal storm water program.

The evaluation found several areas of noncompliance regarding the City's management of urban water runoff. As a result of the violations identified, the City was fined \$78,000, which was paid in FY08 from the General Fund.

Over the years, expenditures have been increasing because of program requirements while revenues from assessments to property owners have been grossly inadequate. As a result, \$25,000 has been transferred annually from the General Fund for the last four years to help close the gap. The Proposed FY09 Budget also includes an additional \$25,000 to be transferred from the RDA Operating Fund to help address some of the compliance issues raised in the program evaluation report. One of the findings includes inadequate funding of the NPDES program by the City. With this additional contribution from the RDA, projected total revenues will be sufficient to cover FY09 expenditures. However, the fund is still projected to have a deficit fund balance of \$52,000 at the end of FY09.

REDEVELOPMENT AGENCY FUND

The Redevelopment Agency Operating Fund Budget is for financial resources used in the administration of the RDA and the payment of debt service on outstanding bonds. Revenues consist primarily of tax increments, investment earnings and proceeds of loan repayments. Expenditures consist mainly of debt service, contractual services, salaries and benefits, and pass-through tax increment payments to other agencies.

Revenues: Total projected revenues for the Operating Fund in FY09 are \$15.1 million or \$329,000 above the amount projected to be received in FY08. Most of the increase is projected to come from a projected net increase of \$500,000 in tax increment receipts offset by a projected \$175,000 decrease from investment earnings.

Expenditures: The Proposed Budget includes \$14 million in expenditures. This amount is higher than the FY08 estimated expenditures by \$500,000. The proposed increase consists of the following:

- \$400,000 in additional pass-throughs estimated to be paid to other entities due to the estimated growth in tax increment receipts.
- \$50,000 projected increases in development incentives and \$50,000 increases in projected salaries, benefits and services and supplies.

The projected available fund balance by the end of FY09 is estimated \$12.7 million.

LOW-TO- MODERATE INCOME HOUSING FUND

This Fund receives 20 percent of tax increment and eligible tax allocation bond proceeds. Revenues primarily consist of the 20% tax increment set-aside, investment earnings and lien reimbursements. Over the last two and half years, significant expenditures have been made towards home improvement grants; deferred loans; senior affordable housing projects; development incentives and other miscellaneous housing assistance programs. As a result, the tax increment fund balance is estimated to be depleted by the end of FY08. Beginning in FY09, tax increment funded programs will be limited to available receipts during the year after deduction for the payment of debt service and necessary administrative expenditures. Total FY09 revenues are projected to be \$3.4 million, which is a decrease of \$100,000 million from the amount projected to be received in FY08. The decrease is due to lower projected investment earnings. Investment earnings are projected to decrease due to the significantly reduced fund balance and falling interest rates.

The proposed FY09 total expenditures of \$7 million consist of \$5.5 million for housing programs, \$1.0 million for debt service payments and \$.5 million for administrative, professional and other expenditures. The proposed housing program expenditures of \$5.5 million consist mainly of:

- \$5 million for development incentives for non-age restricted affordable housing
- \$200,000 for deferred loan program
- \$110,000 for home improvement grants
- \$178,000 for miscellaneous housing assistance programs.

With the projected revenues and expenditures for FY09, the fund balance consisting of bond proceeds is estimated to be \$3.6 million at the end of the fiscal year.

ACKNOWLEDGMENT

As the City continues to face a challenging budget environment, the efforts of City staff and Council in finding ways to enhance revenues and reduce expenditures have never been more important. The Council and staff have continued to meet this challenge by managing the budget in a way that would have the least negative impact on the quality of life and services provided to City residents. The Council and staff are to be commended for these wise decisions.

The citizens of Norco should also be recognized for their understanding and support of the City Council, staff and programs during these challenging times. Without their support, it would be impossible to continue funding the many outstanding programs that the City provides.

Respectfully submitted,



Jeff Allred
City Manager



Andy Okoro
Director, Fiscal & Support Services Department

Exhibit A

Full Time Positions Eliminated 2004 to July 2009 Through "Attrition Management" to Reduce Expenditures

April 2004	Assistant Planner resigned -- position eliminated
May 2004	Account Clerk resigned -- position eliminated
Aug. 2004	Custodian position eliminated -- work outsourced
Sept. 2004	Account Clerk position in Fire Department -- eliminated due to transfer
July 2005	City Engineer retired -- function contracted out
July 2005	Assistant City Engineer resigned -- function contracted out
July 2005	Administrative Clerk in Parks & Recreation Department resigned -- position filled part-time
Dec. 2005	Administrative Assistant promoted to Housing Manager -- position eliminated
Dec. 2005	Community Services Coordinator -- position eliminated
Mar. 2006	Custodian resigned -- work outsourced
July 2007	Sr. Permit Tech./Building Operations Support Coordinator -- position eliminated
Nov. 2007	Building Inspector retired -- position eliminated
Feb. 2008	Administrative Clerk in Park & Recreation Department -- position eliminated due to a retirement
March 2008	Building Inspector position -- eliminated due to lack of work
May 2008	Parks Maintenance Worker retired -- position eliminated
July 2008	Executive Secretary in Fire Department -- position transferred to Economic Development funded by the Norco Redevelopment Agency
July 2008	Code Enforcement Officer -- retired due to position elimination
July 2008	Community Development Director retired -- position not filled

Note: These expenditure savings have been realized without reductions to public service levels.

City of Norco, California
General Fund Five Year Summary of Projected
Revenues, Expenditures and Fund Balance

Description	Fiscal Year 2007 Actual	Fiscal Year 2008 Estimate	Fiscal Year 2009	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012
Estimated Beginning Fund Balance	\$ 7,791,835	8,431,600	7,147,115	5,636,776	2,958,460	(409,797)
Estimated Revenues	16,978,603	15,881,032	16,038,987	16,263,696	16,501,541	16,675,151
Estimated Expenditures	16,338,838	17,165,517	17,549,326	18,942,011	19,869,798	20,948,049
Estimated Current Year Surplus (Deficit)	639,765	(1,284,485)	(1,510,339)	(2,678,315)	(3,368,258)	(4,272,898)
Estimated Ending Fund Balance	\$ 8,431,600	7,147,115	5,636,776	2,958,460	(409,797)	(4,682,696)

City of Norco, California
General Fund Five Year Revenue Projection
Fiscal Years 2008-2012

<i>General Fund Revenue Category</i>	<i>Fiscal Year 2007 Actuals</i>	<i>Fiscal Year 2008 Estimate</i>	<i>Fiscal Year 2009 Budget</i>	<i>Fiscal Year 2010 Projection</i>	<i>Fiscal Year 2011 Projection</i>	<i>Fiscal Year 2012 Projection</i>
Property Tax (1)	\$ 1,714,937	1,632,598	1,594,965	1,521,166	1,457,845	1,397,691
Sales Tax (2)	6,211,719	5,200,000	5,356,000	5,516,680	5,682,180	5,852,646
Other Taxes (3)	742,946	699,250	807,603	818,031	842,162	869,453
Franchise Fees (4)	1,021,059	1,038,314	1,057,827	1,089,562	1,122,249	1,155,916
Motor Vehicle in- Lieu Fees (5)	2,193,123	2,350,000	2,350,000	2,397,000	2,444,940	2,493,839
Intergovernmental (6)	164,339	74,389	113,585	92,609	87,326	89,557
Fines & Penalties (7)	477,720	496,175	504,065	514,146	524,429	534,918
Interest Income/Lease (8)	555,150	374,912	292,513	246,512	198,457	62,433
Development/Engineering Fees (9)	739,856	557,499	688,140	691,018	684,838	683,438
Community Services/Recreation (10)	939,983	942,334	1,027,929	1,063,907	1,101,143	1,139,683
Other Revenues (11)	1,132,606	1,308,343	1,122,200	1,171,170	1,191,972	1,209,402
Operating Transfers/Overhead Charges (12)	1,085,166	1,207,218	1,124,160	1,141,895	1,163,999	1,186,176
<i>Total Revenues</i>	\$ 16,978,603	15,881,032	16,038,987	16,263,696	16,501,541	16,675,151

Exhibit C

REVENUE ASSUMPTIONS

- 1) Based on FY07/08 assessed valuation. Receipts are projected to decrease by an average of 3 percent beginning in FY2010
- 2) Future growth after FY08 projected at 3%.
- 3) Other tax revenues are projected to grow at the rate of 3% except for property transfer tax which is projected to continue to decrease.
- 4) Franchise fee revenues are estimated to grow by 3.5% annually - similar to CPI.
- 5) Motor Vehicle in lieu fees are partially allocated based on assessed values. Minimal growth of 2% is anticipated.
- 6) Intergovernmental revenues are minimal relative to the overall budget.
- 7) Major item in this category is motor vehicle code violations which spiked up in FY07 due to new officers. Subsequent growth at 2%
- 8) Major item in this category is investment earnings which is projected to decrease as a result of falling interest rates and lower cash balances.
- 9) Bldg. revenues using FY09 as the base year. As the City nears build out, no growth in revenue is projected.
- 10) Community Services/Recreation revenues are projected to increase by 3.5% CPI.
- 11) Other revenues are projected to remain flat.
- 12) Overhead charges and operating transfers are projected to be flat except for minor changes from Special Asset Revenue Fund

City of Norco, California
General Fund Five Year Expenditure Projection
Fiscal Years 2008 -2012

Expenditure Category	Fiscal Year 2007 Actuals	Fiscal Year 2008 Estimate	Fiscal Year 2009 Budget	Fiscal Year 2010 Projection	Fiscal Year 2011 Projection	Fiscal Year 2012 Projection
Salaries and Wages (1)	\$ 5,978,650	6,441,771	6,230,012	6,487,854	6,756,978	7,037,901
PERS Retirement (2)	704,002	861,929	884,022	928,223	974,634	1,120,829
Group Insurance Employees (3)	719,239	798,540	825,893	908,482	999,331	1,099,264
Group Insurance Retirees (3)	310,409	345,769	396,713	436,384	480,023	528,025
Post Retirement GASB 45 Contributions (3)	-	-	-	500,000	500,000	500,000
Other Benefits (4)	115,130	120,111	109,896	129,757	135,140	140,758
Other Employee Related Costs (5)	179,083	143,810	138,301	143,833	149,586	155,570
Supplies/Miscellaneous Services (6)	307,341	264,876	238,915	246,082	253,465	261,069
Self Insurance Programs (7)	404,816	400,425	458,932	481,879	505,973	531,271
Maintenance and Rentals (8)	155,619	150,482	152,550	157,127	161,840	166,696
Utilities (9)	397,693	383,740	409,997	422,297	434,966	448,015
Contractual & Professional Services (10)	5,994,349	6,234,201	6,692,533	7,058,184	7,444,697	7,853,291
Internal Service Fund Charges (11)	884,301	868,551	860,491	886,306	912,895	940,282
Miscellaneous (12)	188,206	151,312	151,071	155,603	160,271	165,079
Total Expenditures	\$ 16,338,838	17,165,517	17,549,326	18,942,011	19,869,798	20,948,049

Exhibit E

EXPENDITURE ASSUMPTIONS

- 1) Based on Staffing levels used for FY08/09 budget with 5% and 3% annual increase for safety and miscellaneous respectively.
- 2) Assumes 5% annual increase in PERS rates each year except in FY 2012 when additional 10% contribution is required for safety due to MOU.
- 3) Assumes 10% increase in health insurance rates each year. GASB 45 contributions shown separately
- 4) Includes FICA, Medical Savings Account, Auto Allowance, Continuous Service Bonus; calculated using 2% of salaries and wages.
- 5) Includes conferences, training, hiring costs, uniforms, dues, memberships, mileage. A 2% growth factor is projected beginning in FY2010
- 6) Includes office supplies, newsletter, special departmental, small tools, office equipment, election cost. Projected with 3% growth.
- 7) Includes excess liability & workers compensation insurance, self insurance payments & administration expenses. Projected with 5% growth.
- 8) Includes building, equipment, trail maintenance and rentals. Projected with 3% growth factor.
- 9) Consists mainly of electric service for City buildings and parks and phone service. Projected with a 3% increase.
- 10) Includes law enforcement contract and contracts for landscaping, building maintenance, contract classes, auditing, plan checking, inspections, etc.

Law enforcement contract is projected using a 6% growth factor and elimination of grant funds, other services projected with a 3.5% growth factor.
- 11) Includes vehicle operations and replacement charges, computer and communications equipment replacement and operating charges.

(includes salaries and benefits of IT staff, software maintenance contracts, related professional and contract services). Assumes 3% growth.
- 12) Includes county charges for property tax administration, parking ticket collection costs and small equipment purchases - 3% increase.

General Fund Expenditure and Revenue Trends

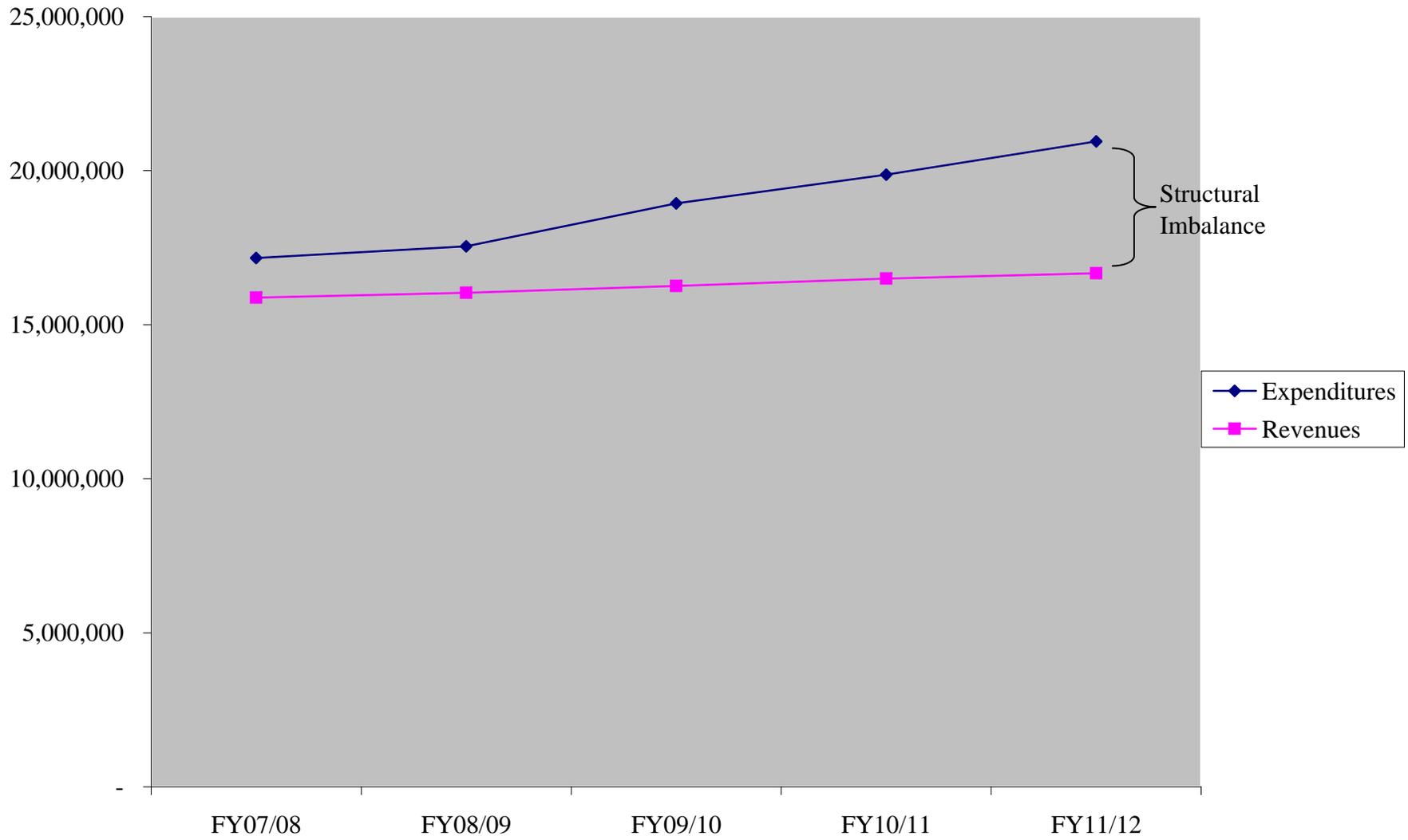


Exhibit G

CITY OF NORCO

City Council & Staff
Fiscal Year 2009



CITY OF NORCO

CITY COUNCIL MEMBERS

		<u>TERM ENDING YEAR</u>
Frank Hall	Mayor	2009
Hal Clark	Mayor Pro-Tem	2009
Kathy Azevedo	Council Member	2011
Berwin Hanna	Council Member	2011
Malcolm Miller	Council Member	2011

CITY OFFICIALS

Jeff Allred	City Manager
Debra L. McNay	City Clerk
Jack Frye	Fire Chief
Andy Okoro	Director of Fiscal & Support Services
Brian Oulman	Director of Economic Development
Brian Petree	Director of Parks, Recreation & Community Services
Bill Thompson	Director of Public Works
Lt. Ross Cooper	Riverside County Sheriff's Department

CITY OF NORCO

Beginning & Ending
Fund Balances - All Funds
Fiscal Year 2009



City of Norco
FY 2008 - 2009 Budget
Beginning and Ending Fund Balances
(Operating Funds Only)

<i>Fund #</i>	<i>Fund Name</i>	<i>Estimated Beg. Balance July 1, 2008</i>	<i>Estimated Revenues</i>	<i>Transfers In</i>	<i>Transfers Out</i>	<i>Estimated FY 2009 Expenditures</i>	<i>Estimated Ending Balance</i>
121	General	\$ 7,147,122	15,477,043	562,880	125,000	17,429,458	5,632,587
123	CDBG Funds	-	537,277	-	15,568	521,709	-
122, 160-65	Miscellaneous Grants	32,044	261,992	-	-	242,706	51,329
124	Water	(64,697)	7,130,710	-	127,223	6,279,287	659,503
126	Sewer	1,268,038	2,933,085	907,677	127,223	3,713,539	1,268,038
133	Gas Tax	42,107	584,000	-	-	491,122	134,985
139	NPDES	(66,034)	60,000	50,000	-	96,438	(52,472)
156	AQMD	37,508	31,000	-	1,500	6,000	61,008
015	Low/Mod (Programs)	626,522	3,369,556	-	-	1,838,598	2,157,480
015	Low/Mod (B Proceeds)	6,872,468	-	-	-	5,188,000	1,684,468
013 & 014	Redevelopment	11,720,484	15,069,058	-	25,000	14,019,367	12,745,175
140	General Government	-	-	-	-	-	-
142	Fire Improvement	325,000	-	-	325,000	-	-
147	Sewer Facilities	907,677 (1)	-	-	907,677	-	-
	Special Districts	290,430	-	-	291,366	-	(936)
	Subtotal	29,138,669	45,453,721	1,520,557	1,945,557	49,826,224	24,341,166
<u>Internal Service Funds</u>							
128	Vehicle Replacement	2,608,866	705,844	325,000	-	1,019,143	2,620,567
135	Data Processing	415,110	439,900	100,000	-	397,661	557,349
	Subtotal	3,023,976	1,145,744	425,000	-	1,416,804	3,177,916
	Grand Total	\$ 32,162,645	46,599,465	1,945,557	1,945,557	51,243,028	27,519,082

¹ To account for amount to be transferred from Sewer Capital to Sewer Operating Fund for debt service.

CITY OF NORCO

Budget Summary
Fiscal Year 2009



City of Norco, California
FY 2009 Operating Budget Summary

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 9,851,070	10,912,002	10,745,099	10,688,154
Employee Related Expenditures	400,094	456,017	355,535	361,223
Supplies and Services	1,238,454	1,694,114	1,441,555	1,426,084
Maintenance and Rentals	399,100	357,406	236,502	339,430
Operations and Utilities	4,372,230	4,122,190	4,377,740	4,572,897
Contractual and Professional Services	8,952,230	9,197,235	8,996,691	9,272,283
Miscellaneous	8,524,526	8,523,505	8,948,798	9,581,822
CRA Programs	891,855	6,380,000	3,027,163	5,704,800
Internal Service Fund Charges	1,011,243	1,016,159	1,016,159	1,033,444
Capital Outlay	134,418	902,000	618,111	600,761
Transfers Out	551,880	429,446	425,252	430,014
Debt Service	6,232,616	6,228,740	6,228,740	6,229,326
Total Expenditures	\$ 42,559,716	50,218,814	46,417,346	50,240,238

A

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 16,380,338	17,358,531	17,165,517	17,554,458
Water Fund	6,146,893	5,914,426	6,052,908	6,406,510
Sewer Fund	4,019,730	3,552,280	3,500,926	3,840,762
Gas Tax Fund	493,480	451,207	472,020	491,122
NPDES Storm Drainage Fund	90,739	105,043	88,911	96,438
Grants (CDBG & Miscellaneous)	450,585	1,721,656	1,091,292	779,983
Redevelopment Funds	14,977,951	21,115,671	18,045,772	21,070,965
Total Funding Sources	\$ 42,559,716	50,218,814	46,417,346	50,240,238

A

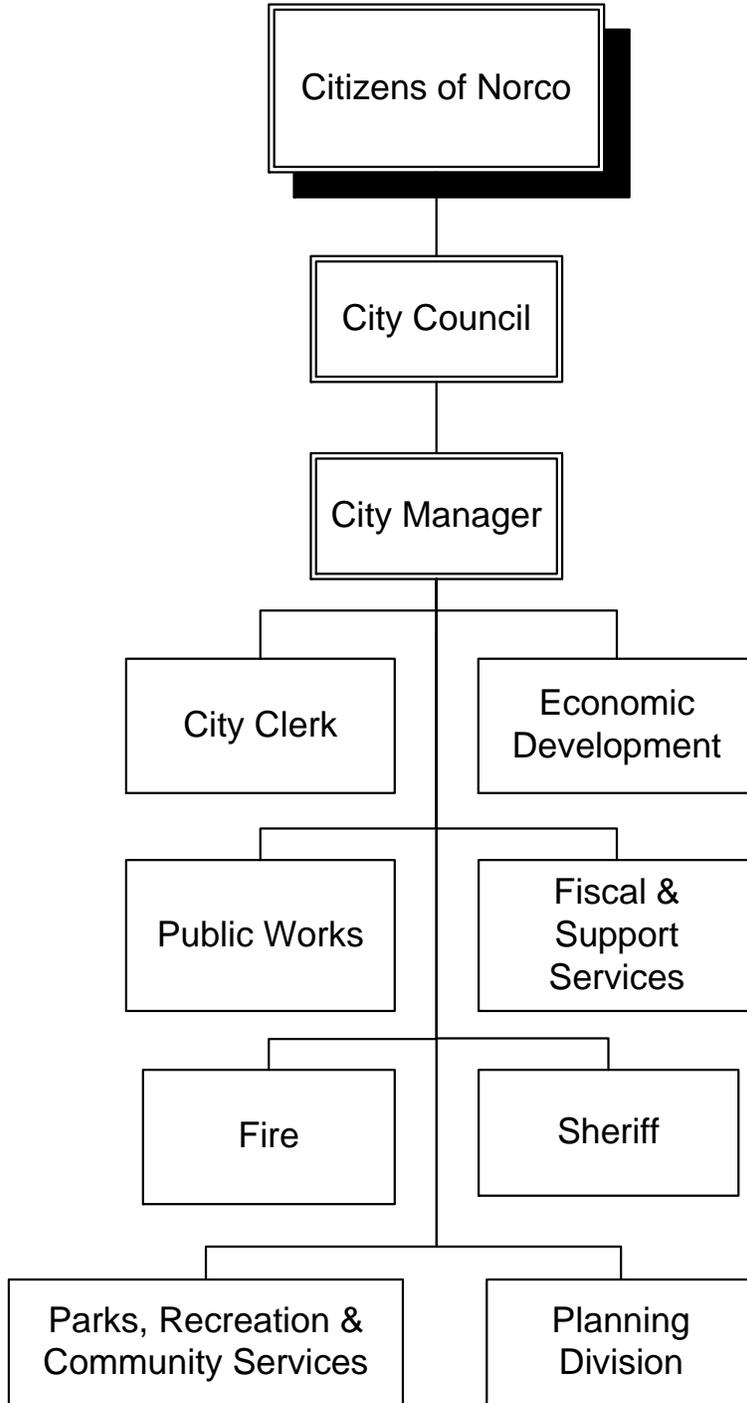
A Does not include Air Quality Management District Fund expenditures totaling \$7,500.

CITY OF NORCO

City Council
Fiscal Year 2009



CITY OF NORCO
ORGANIZATIONAL CHART
June 30, 2008



**City of Norco, California
City Council, Department 701
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	80,872	86,406	85,610	85,954
Employee Related Expenditures		4,951	7,100	4,165	5,165
Supplies and Services		2,371	1,000	1,053	1,000
Maintenance and Rentals		-	-	-	-
Operations and Utilities		2,217	2,150	2,500	2,500
Contractual and Professional Services		-	-	-	-
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	90,412	96,656	93,328	94,619

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	50,032	53,453	50,805	51,642
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		40,380	43,203	42,523	42,977
<i>Total Funding Sources</i>	\$	90,412	96,656	93,328	94,619

City of Norco, California
City Council, General Fund 121, Department 701
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 18,209	18,450	18,341	18,450
41501 PERS Retirement	2,723	3,494	3,581	3,617
41502 Employee Group Insurance	18,577	20,149	20,342	19,616
41504 Deferred Compensation	91	-	39	50
41506 FICA/Medicare Insurance	292	360	334	494
41508 Medical Savings Account	600	750	450	750
Subtotal - Salaries and Benefits	40,492	43,203	43,087	42,977
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	4,855	7,050	4,000	5,000
45253 Dues, Memberships and Subscriptions	96	50	165	165
Subtotal - Employee Related	4,951	7,100	4,165	5,165
<u>Supplies and Services</u>				
45131 Office Supplies	2,371	1,000	1,053	1,000
Subtotal - Supplies and Services	2,371	1,000	1,053	1,000
<u>Operations and Utilities</u>				
45541 Utilities	2,217	2,150	2,500	2,500
Subtotal - Operations & Utilities	2,217	2,150	2,500	2,500
Total Expenditures	\$ 50,032	53,453	50,805	51,642

City of Norco, California
City Council, RDA Fund 013, Department 701
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 18,210	18,450	18,342	18,450
41501 PERS Retirement	2,723	3,494	3,586	3,617
41502 Employee Group Insurance	18,464	20,149	19,772	19,616
41504 Deferred Compensation	91	-	39	50
41506 FICA/Medicare Insurance	292	360	334	494
41508 Medical Savings Account	600	750	450	750
Subtotal - Salaries and Benefits	\$ 40,380	43,203	42,523	42,977

CITY OF NORCO

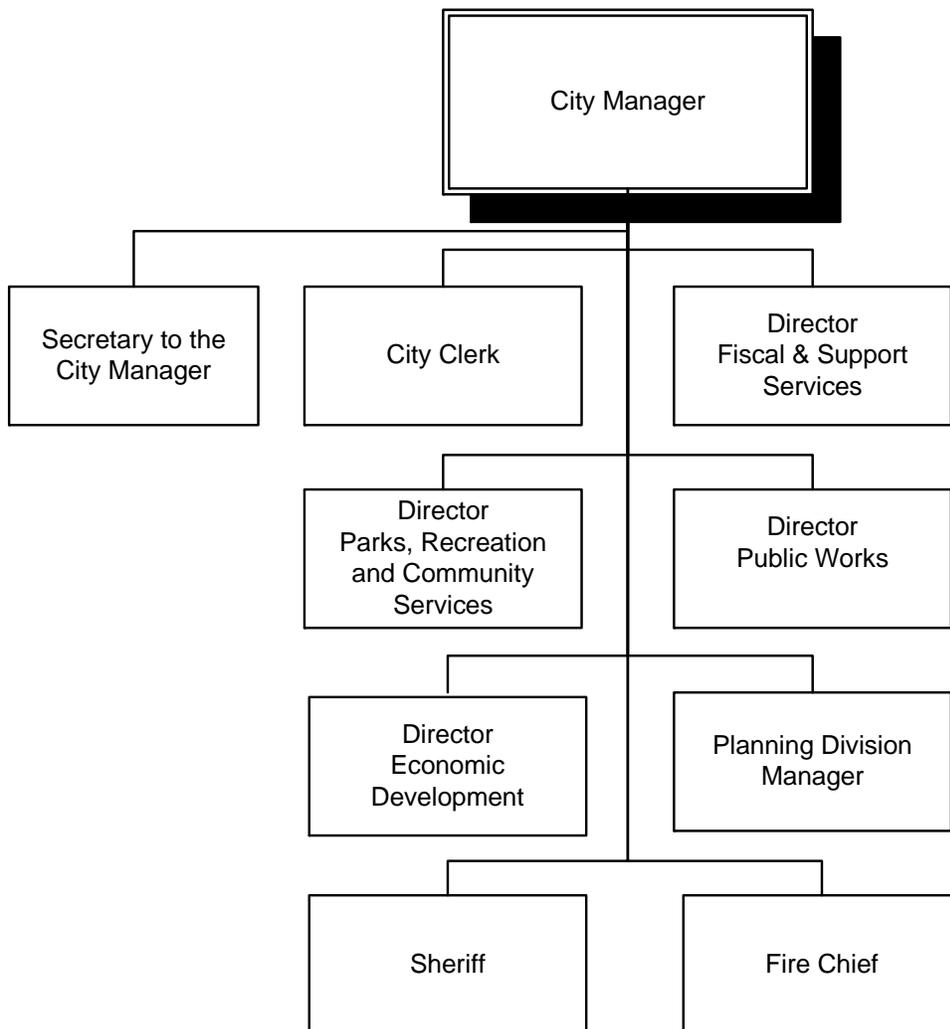
City Manager
Fiscal Year 2009



CITY MANAGER

Department 702

The City Manager is the chief executive officer of the City and is responsible for the administration of all City departments. The City Manager also recommends, plans, leads, directs, and implements City Council policy decisions. The City Manager is also the Executive Director of the Norco Redevelopment Agency. The secretary to the City Manager provides administrative support to the City Manager.



City of Norco, California
City Manager, Department 702
Budget Summary By Major Categories

<u>Expenditures:</u>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 190,765	192,667	211,685	204,065
Employee Related Expenditures	10,676	11,400	11,375	11,500
Supplies and Services	1,062	3,150	1,000	1,500
Maintenance and Rentals	-	-	-	-
Operations and Utilities	452	600	600	600
Contractual and Professional Services	800	5,000	500	2,500
Miscellaneous	2,853	7,246	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	6,800	7,300	7,300	7,700
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 213,409	227,363	232,460	227,865

<u>Funding Sources:</u>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 147,172	152,684	161,272	156,442
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Miscellaneous Grants	2,853	7,246	-	-
Redevelopment Funds	63,385	67,433	71,188	71,423
Total Funding Sources	\$ 213,409	227,363	232,460	227,865

*Budget numbers on this page do not include Planning Division

City of Norco, California
City Manager, General Fund 121, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 85,819	87,737	90,368	93,081
41102 Salaries, Part Time	9,097	-	8,000	-
41104 Sick leave buy back	1,621	1,814	1,869	1,347
41107 Vacation Pay Out	-	1,679	5,356	1,781
41501 PERS Retirement	17,770	20,769	21,394	22,812
41502 Employee Group Insurance	7,316	7,868	7,684	8,176
41504 Deferred Compensation	179	-	184	-
41506 FICA/Medicare Insurance	1,484	1,272	1,534	1,350
41507 Vehicle Allowance	3,900	3,900	3,906	3,900
41508 Medical Savings Account	195	195	202	195
Subtotal - Salaries and Benefits	127,381	125,234	140,497	132,642
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	4,358	4,000	2,500	2,500
43102 Auto Mileage	20	100	-	-
45253 Dues, Memberships and Subscriptions	6,298	7,300	8,875	9,000
Subtotal - Employee Related	10,676	11,400	11,375	11,500
<u>Supplies and Services</u>				
45121 Special Departmental	635	500	500	500
45131 Office Supplies	236	1,000	500	500
45132 Printing & Copies	192	500	-	500
45146 Postage	-	150	-	-
46139 Office Equipment (Small Tools)	-	1,000	-	-
Subtotal - Supplies and Services	1,062	3,150	1,000	1,500
<u>Operations and Utilities</u>				
45541 Utilities	452	600	600	600
Subtotal - Operations & Utilities	452	600	600	600
<u>Contractual and Professional Services</u>				
42220 Contractual Services	800	5,000	500	2,500
Subtotal - Contractual & Professional	800	5,000	500	2,500
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,000	1,300	1,300	1,200
46150 Computing and Communications Operations	5,800	6,000	6,000	6,500
Subtotal - Internal Service Charges	6,800	7,300	7,300	7,700
Total Expenditures	\$ 147,172	152,684	161,272	156,442

City of Norco, California
City Manager, Miscellaneous Grant Fund 122, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Miscellaneous</u>				
42259 Trash Round-up/Recycle/Adopt-A-Trail	\$ 2,853	7,246	-	-
Subtotal - Miscellaneous	2,853	7,246	-	-
Total Expenditures	\$ 2,853	7,246	-	-

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
53804 DOC Recycling Grant	\$ 2,853	7,246	-	-

City of Norco, California
City Manager, RDA Fund 013, Department 702
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 33,007	33,745	34,753	35,800
41104	Sick leave buy back	623	698	719	518
41107	Vacation Pay Out	-	646	2,061	685
41501	PERS Retirement	6,745	7,988	8,228	8,774
41502	Employee Group Insurance	2,814	3,026	2,956	3,145
41506	FICA/Medicare Insurance	510	489	550	519
41507	Vehicle Allowance	1,500	1,500	1,506	1,500
41508	Medical Savings Account	75	75	76	75
	Subtotal - Salaries and Benefits	\$ 45,275	48,167	50,849	51,016

City of Norco, California
City Manager, Low/Mod Fund 015, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 13,203	13,498	13,902	14,320
41104 Sick leave buy back	249	279	288	207
41107 Vacation Pay Out	-	258	824	274
41501 PERS Retirement	2,698	3,195	3,292	3,510
41502 Employee Group Insurance	1,126	1,210	1,185	1,258
41506 FICA/Medicare Insurance	204	196	220	208
41507 Vehicle Allowance	600	600	600	600
41508 Medical Savings Account	30	30	28	30
Subtotal - Salaries and Benefits	\$ 18,110	19,266	20,339	20,407

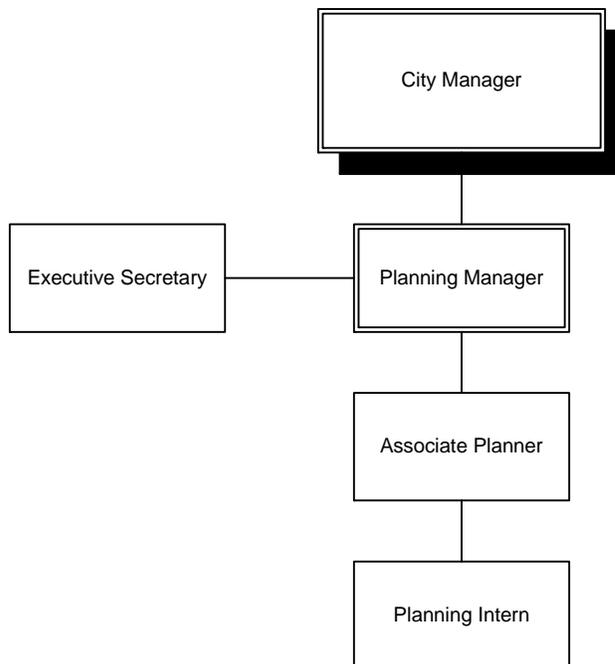
CITY OF NORCO

Planning
Fiscal Year 2009



Planning Division 750

The Planning Division is managed by the Planning Manager with three staff members, and is responsible for all current and advanced planning projects. Current planning projects include land use entitlement processes including site plans, variances, conditional use permits, subdivisions, zone changes, and specific plans. Advanced planning duties include maintaining and updating the elements of the General Plan, annexations, and interagency cooperation on regional plans such as transportation and habitat conservation. In addition to reports prepared for the City Council, the Planning Division prepares reports and provides support for the Planning Commission, and the Beautification Committee. Major projects underway include updating various elements of the General Plan and updating the California Environmental Quality Act (CEQA) guidelines.



Planning Division

Fiscal Year 2008/09 Highlights and Goals

- Complete the State Mandated Housing Element Update of the General Plan and investigate opportunities to expand the diversity of housing options in the City.
- Study the feasibility and prepare Zone Code Amendments and/or Zone Changes for consideration of:
 - Lot and pad coverage in the A-1 zones
 - Assist in development of a Historic Overlay zone
 - A hospitality district designed to promote and attract desired commercial uses (e.g. restaurants, hotels, motels, and other visitor-oriented amenities on Hamner Avenue north of Fourth Street.
 - A master-plan overlay for the Norco Ranch area of the Gateway Specific Plan.
 - Mixed-use development projects with the Planned Development (PD) overlay zone on sites identified as being appropriate for this type of development in the Strategic Plan for 2008-2009.
 - Re-zone strategic locations to commercial zoning to attract desirable commercial development.
- Assist in fast-tracking the entitlement process and construction phases of the proposed equestrian and sports park at Silverlakes.
- Investigate western streetscape infrastructure options for Sixth Street.
- Clarify the architectural standards related to western and equestrian design themes for different areas of the City.

**City of Norco, California
 Planning Division 750
 Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	413,947	434,091	436,781	324,977
Employee Related Expenditures		3,344	3,280	1,230	1,360
Supplies and Services		4,034	4,700	2,066	2,900
Maintenance and Rentals		-	-	-	-
Operations and Utilities		720	560	560	560
Contractual and Professional Services		14,208	900	810	-
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		16,900	18,400	18,400	19,100
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	453,152	461,931	459,847	348,897

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	338,068	313,861	311,409	240,683
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		115,084	148,070	148,438	108,214
<i>Total Funding Sources</i>	\$	453,152	461,931	459,847	348,897

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 203,168	185,020	187,054	135,267
41102 Salaries, Part Time	11,940	11,160	13,436	18,600
41104 Sick leave buy back	2,848	3,824	2,658	1,883
41107 Vacation Pay Out	-	3,541	5,064	3,577
41501 PERS Retirement	41,328	43,798	44,276	33,151
41502 Employee Group Insurance	33,135	32,656	29,573	20,884
41504 Deferred Compensation	299	279	267	465
41506 FICA/Medicare Insurance	3,207	2,845	2,966	2,231
41507 Vehicle Allowance	2,450	2,400	2,400	200
41508 Medical Savings Account	489	498	649	505
Subtotal - Salaries and Benefits	298,863	286,021	288,343	216,763
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	2,719	2,080	347	600
45253 Dues, Memberships and Subscriptions	625	1,200	883	760
Subtotal - Employee Related	3,344	3,280	1,230	1,360
<u>Supplies and Services</u>				
45121 Special Departmental	101	700	650	350
45131 Office Supplies	1,624	2,000	549	550
45251 Legal Advertising	2,104	2,000	867	2,000
46139 Office Equipment	205	-	-	-
Subtotal - Supplies and Services	4,034	4,700	2,066	2,900
<u>Operations and Utilities</u>				
45541 Utilities	720	560	560	560
Subtotal - Operations & Utilities	720	560	560	560
<u>Contractual and Professional Services</u>				
42220 Contractual Services	14,208	900	810	-
Subtotal - Contractual & Professional	14,208	900	810	-
<u>Miscellaneous</u>				
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,300	3,300	3,300	2,900
46150 Computing and Communications Operations	14,600	15,100	15,100	16,200
Subtotal - Internal Service Charges	16,900	18,400	18,400	19,100
Total Expenditures	\$ 338,068	313,861	311,409	240,683

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

Department-Generated Revenues	FY 2007	FY 2008	FY 2008	FY 2009
	Actual	Amended	Estimated	Budget
		Budget	Year-End	Request
			Total	
54200 Conditional Use Permit (Major/Minor)	\$ 31,790	24,869	10,402	15,109
54201 Site Plan (Major/Minor)	25,113	18,954	8,263	13,961
54203 Variance (Major/Minor)	7,001	5,522	5,542	4,422
54204 Tentative Tract Map	12,983	-	8,071	-
54205 Tentative Parcel Map	8,522	16,595	-	13,400
54206 Specific Plan Review	118	-	319	-
54207 Modifications	2,549	-	563	-
54208 Zone Change	269	2,054	2,147	2,142
54210 Sign Review	5,875	3,451	7,310	4,587
54213 Special Use Permit	-	-	166	-
54214 Special Event Permit	2,320	1,600	1,485	1,981
54215 Publications	8,002	5,000	4,587	1,500
54216 Planning Commission Informal Review	-	419	-	436
54217 Architecture Review	1,015	580	604	604
54218 Landscape Plan Check Review	888	1,184	308	1,232
54219 Appeal	618	429	1,120	-
54221 ABC Letter	-	-	93	279
54223 Large Family Day Care Permit	1,134	567	-	591
54225 Similar Use Finding	-	-	-	653
54227 Additional Large Animal Unit	64	-	64	-
54229 Information Letter	680	106	291	330
54230 Subsequent Pre-App. Review	646	323	-	672
56201 Environmental Assessment	6,344	4,683	9,522	12,503
Total Revenues	\$ 115,931	86,336	60,857	74,402

City of Norco, California
Planning Division 750, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 67,282	89,242	89,746	72,444
41102 Salaries, Part Time	5,175	-	-	-
41104 Sick leave buy back	952	1,845	1,197	989
41107 Vacation Pay Out	-	1,708	2,727	2,177
41501 PERS Retirement	13,607	21,126	21,249	17,755
41502 Employee Group Insurance	9,312	14,417	13,587	11,711
41504 Deferred Compensation	129	-	158	-
41506 FICA/Medicare Insurance	1,096	1,294	1,443	1,050
41507 Vehicle Allowance	1,960	1,920	1,920	160
41508 Medical Savings Account	116	252	208	238
Subtotal - Salaries and Benefits	\$ 99,629	131,804	132,235	106,524

City of Norco, California
Planning Division 750, Low/Mod Fund 015
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 10,986	11,027	10,894	1,033
41104 Sick leave buy back	180	228	123	-
41107 Vacation Pay Out	-	211	443	217
41501 PERS Retirement	2,227	2,610	2,612	253
41502 Employee Group Insurance	1,389	1,520	1,483	129
41506 FICA/Medicare Insurance	169	160	168	15
41507 Vehicle Allowance	490	480	480	40
41508 Medical Savings Account	14	30	-	3
Subtotal - Salaries and Benefits	\$ 15,455	16,266	16,203	1,690

CITY OF NORCO

City Clerk
Fiscal Year 2009

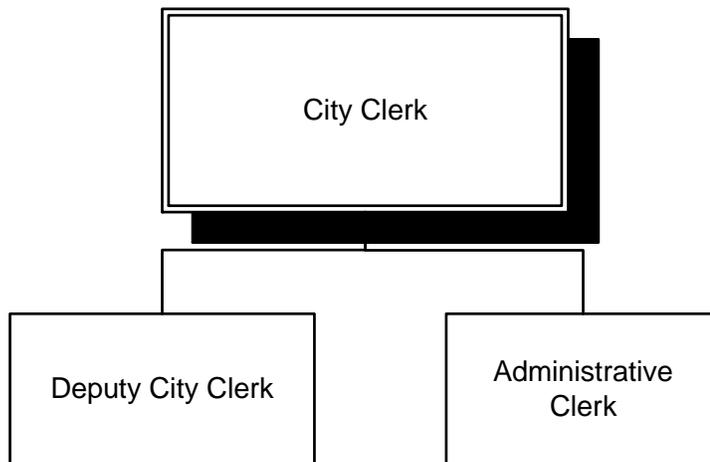


CITY CLERK

Department 704

The City Clerk's Department serves as City Legislative Administrator. Duties include preparation of agenda packets and minutes for all City Council and Redevelopment Agency meetings. The Department administers the City's records management system, maintains the City's Municipal Code and processes the legal documents (ordinances, resolutions, contracts, agreements, deeds, easements, etc.) necessary for the operation of the City. The City Clerk serves as the City's election official and is responsible for municipal elections.

The City Clerk's Department ensures that elected and appointed officials comply with filing requirements in accordance with the Political Reform Act. The Department serves as a resource center for the public and other Departments, providing information about various services and actions of the City and assisting in fulfilling Public Records Act requests. The City Clerk's Department serves as the City Council liaison and is responsible for set-up, organization and input for the City Government Channel and portions of the City's Internet site. Passports are also processed through this Department.



CITY CLERK

Fiscal Year 2008/09 Highlights and Goals

- Make information about City processes and decisions easily accessible to the public.
 - Fill all requests for public records within the time permitted by law (response required within ten days).
 - Fill all internal requests for information within one week.
- Safeguard the public records.
 - Make City Council meeting audio tapes available for two years after recording.
 - Review paper records, and if permitted by the City records retention program, purge appropriately.
- Provide information to the public about civic and community activities by maintaining City's cable government channel.
- Provide regular meeting agenda packets to City Council three days ahead of meetings.
- Provide regular meeting minutes to Department Managers two days after City Council meeting.
- Provide information to the public about municipal activities by maintaining the City Clerk's pages on the City's Internet site.
- Provide supplements to the Norco Municipal Code at least twice a year.
- Maintain a list of Council appointments to Commissions and Committees, solicit applications when vacancies occur and forward reports to the Council for appointment.

**City of Norco, California
City Clerk, Department 704
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	202,753	233,835	223,182	235,875
Employee Related Expenditures		5,314	6,630	5,475	6,320
Supplies and Services		7,992	29,500	23,127	5,000
Maintenance and Rentals		-	-	-	-
Operations and Utilities		513	410	550	550
Contractual and Professional Services		399	1,100	650	800
Miscellaneous		-	-	150	150
CRA Programs		-	-	-	-
Internal Service Fund Charges		13,600	14,600	14,600	15,500
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	<i>\$</i>	<i>230,571</i>	<i>286,075</i>	<i>267,734</i>	<i>264,195</i>

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	120,277	162,063	147,555	134,491
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		110,294	124,012	120,179	129,704
<i>Total Funding Sources</i>	<i>\$</i>	<i>230,571</i>	<i>286,075</i>	<i>267,734</i>	<i>264,195</i>

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Amended	Estimated	Budget
	Actual	Budget	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 59,608	64,521		64,556	67,804
41102 Salaries, Part Time	378	7,493		4,175	-
41103 Salaries, Overtime	113	-		183	-
41104 Sick leave buy back	803	1,334		797	981
41107 Vacation Pay Out	1,106	1,235		124	1,298
41501 PERS Retirement	12,340	15,273		15,282	16,617
41502 Employee Group Insurance	15,163	16,852		14,814	16,393
41504 Deferred Compensation	8	188		111	120
41506 FICA/Medicare Insurance	330	377		436	408
41507 Vehicle Allowance	2,460	2,400		2,400	2,400
41508 Medical Savings Account	150	150		125	150
Subtotal - Salaries and Benefits	92,459	109,823		103,003	106,171
<u>Employee Related Expenditures</u>					
43101 Training	1,555	3,630		2,500	2,380
43103 Tuition Reimbursement	101	-		800	800
45253 Dues, Memberships and Subscriptions	3,659	3,000		2,175	3,140
Subtotal - Employee Related	5,314	6,630		5,475	6,320
<u>Supplies and Services</u>					
42430 Election	638	20,000		19,077	-
45121 Special Departmental	89	-		-	-
45131 Office Supplies	4,332	6,500		2,500	3,000
45251 Legal Advertising	2,933	3,000		1,550	2,000
Subtotal - Supplies and Services	7,992	29,500		23,127	5,000
<u>Operations and Utilities</u>					
45541 Utilities	513	410		550	550
Subtotal - Operations & Utilities	513	410		550	550
<u>Contractual and Professional Services</u>					
42220 Contractual Services	399	1,100		650	800
Subtotal - Contractual & Professional	399	1,100		650	800
<u>Miscellaneous</u>					
42308 Historian	-	-		150	150
Subtotal - Miscellaneous	-	-		150	150
<u>Internal Service Fund Charges</u>					
46137 Computing and Comm. Equip Replacement	1,900	2,600		2,600	2,500
46150 Computing and Communications Operations	11,700	12,000		12,000	13,000
Subtotal - Internal Service Charges	13,600	14,600		14,600	15,500
Total Expenditures	\$ 120,277	162,063		147,555	134,491

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

<i>Department Generated Revenues</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
54400 Photocopy Charges	\$ 957	1,000	800	1,000
54404 Passport Charges	9,721	12,000	12,500	12,000
51003 Fingerprinting Charges	-	-	-	5,000
	\$ 10,678	13,000	13,300	13,000

City of Norco, California
City Clerk, RDA Fund 013, Department 704
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 48,720	52,816	52,852	55,543
41103	Salaries, Overtime	93	-	147	-
41104	Sick leave buy back	642	1,092	637	804
41107	Vacation Pay Out	885	1,011	101	1,063
41501	PERS Retirement	10,090	12,503	12,513	13,612
41502	Employee Group Insurance	12,687	14,120	12,490	13,800
41506	FICA/Medicare Insurance	271	319	320	345
41507	Vehicle Allowance	1,960	1,920	1,920	1,920
41508	Medical Savings Account	120	120	125	120
	Subtotal - Salaries and Benefits	\$ 75,468	83,901	81,105	87,207

City of Norco, California
City Clerk, Low/Mod Fund 015, Department 704
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 21,220	23,699	23,772	25,254
41103 Salaries, Overtime	47	-	37	-
41104 Sick leave buy back	161	490	159	365
41107 Vacation Pay Out	221	454	45	483
41501 PERS Retirement	4,425	5,610	5,623	6,189
41502 Employee Group Insurance	8,033	9,116	8,697	9,445
41506 FICA/Medicare Insurance	199	232	234	251
41507 Vehicle Allowance	490	480	480	480
41508 Medical Savings Account	30	30	28	30
Subtotal - Salaries and Benefits	\$ 34,826	40,111	39,075	42,497

CITY OF NORCO

City Attorney
Fiscal Year 2009



City of Norco, California
City Attorney, Department 705
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	115,494	118,059	118,619	114,817
Employee Related Expenditures		-	-	-	-
Supplies and Services		-	-	-	-
Maintenance and Rentals		-	-	-	-
Operations and Utilities		-	-	-	-
Contractual and Professional Services		13,899	73,941	73,941	29,600
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	129,393	192,000	192,560	144,417

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	60,097	121,165	121,388	75,527
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		69,296	70,835	71,172	68,890
<i>Total Funding Sources</i>	\$	129,393	192,000	192,560	144,417

City of Norco, California
City Attorney, General Fund 121, Department 705
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 40,320	40,320	40,517	36,462
41501 PERS Retirement	5,293	6,319	6,348	8,936
41506 FICA/Medicare Insurance	585	585	582	529
Subtotal - Salaries and Benefits	46,198	47,224	47,447	45,927
<u>Contractual and Professional Services</u>				
42220 Contractual Services	13,899	73,941	73,941	29,600
Subtotal - Contractual & Professional	13,899	73,941	73,941	29,600
Total Expenditures	\$ 60,097	121,165	121,388	75,527

City of Norco, California
City Attorney, RDA Fund 013, Department 705
Budget Detail By Line Item

Account			FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Budget
		Actual	Budget	Request
			FY 2008	
			Estimated	
			Year-End	
			Total	
<u>Salaries and Benefits</u>				
41101	Salaries, Full Time	\$ 40,320	40,320	36,462
41501	PERS Retirement	5,293	6,319	8,936
41506	FICA/Medicare Insurance	585	585	529
	Subtotal - Salaries and Benefits	\$ 46,197	47,224	45,927

City of Norco, California
City Attorney, Low/Mod Fund 015, Department 705
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 20,160	20,160	20,253	18,231
41501 PERS Retirement	2,646	3,159	3,180	4,468
41506 FICA/Medicare Insurance	292	292	291	264
Subtotal - Salaries and Benefits	\$ 23,099	23,612	23,724	22,963

CITY OF NORCO

Parks, Recreation, Community
Services & Animal Control
Fiscal Year 2009



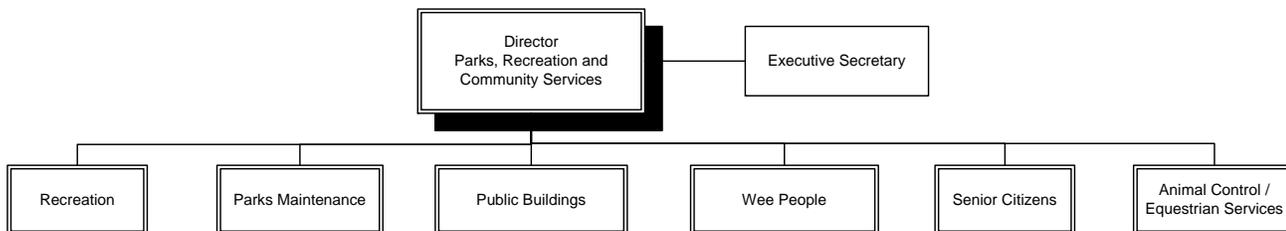
PARKS, RECREATION & COMMUNITY SERVICES

Parks, Recreation & Community Services Department consists of six divisions, Recreation, Wee People, Parks, Senior Citizens, Buildings and Animal Control/Equestrian Services.

The Department runs its operations seven days a week, and serves over several thousand patrons weekly. The Department maintains approximately 900 acres of passive and active parkland and open space as well as all City buildings. An Animal Control/Equestrian service is also operational seven days a week, servicing residents and their animals.

Vision Statement

The City of Norco Parks, Recreation & Community Services Department provides the fabric that connects our values as far as what we want our community to be. The Department works to create community in Norco through people, animals, parks and programs and is a vital part of the City's services to the community. The benefits of parks and recreation are highly valued by the community. The Department's focus is to sponsor and promote health and wellness, foster human development, strengthen safety and security, protect natural resources, support economic development, increase cultural unity establish standards for the care and health of animals, provide a safe having for animals, enforce laws to protect the well being of all animals in the community and to sponsor the adoption and placement for animals with in our care.



Parks, Recreation & Community Services

Fiscal Year 2008/09 Highlights and Goals

- Coordinate approvals and build-out of the proposed equestrian center/sports complex at the Silverlakes property.
 - Monitor completion of the environmental impact report (EIR).
 - Obtain approvals of a disposition and development agreement (DDA) and a long-term ground lease.
 - Negotiate and develop a schedule for community use of athletic facilities.
- Develop a Master Plan for Snipes Park.
 - Complete a study for development of a “concept” Master Plan for development of Snipes Park which may include a library, a play-school and after-school facility, a teen center, a skate park, a museum (with a Horsetown USA Hall of Fame), office space for community-based organizations (e.g., Friends of the Library, Norco Historical Society, Norco Regional Conservancy), supportive retail outlets, etc.
 - Evaluate the “concept” ideas and land use options with public stake holders such as Riverside County Library Services, community-based organizations and potential private partners.
 - Review the concept Master Plan funding options and resources for development with the Parks and Recreation Commission.
- Facilitate enhanced volunteer participation in local community organizations and clubs in the sponsorship, management and operation of various special events (e.g., Western Art Show, 4th of July Jamboree, Easter Egg Hunt, Horsetown Parade of Lights, Breakfast with Santa, etc.).
 - Prepare and submit written proposals to, and schedule meetings with, community organizations and clubs (e.g., Norco Horsemen’s Association, Lion’s Club, Rotary, etc.) relative to possible sponsorship, management and operation of specific special events.
- Develop a business plan for the Ingalls Equestrian Events Center.
 - Engage in a process, including potential use of a professional consulting firm, to study alternatives and make recommendations for the management, operations, marketing and maintenance of the facility in a fiscally responsible manner.
- Work with other Departments to explore the potential and feasibility of the use of alternative energy sources, alternative fuels and other energy saving strategies.
 - Investigate the feasibility of including solar energy panels in the design for the covered arena and animal shelter facilities planned at the Ingalls Equestrian Events Center.
 - Investigate the potential for retrofitting existing City-owned facilities with solar energy panels.
 - Investigate the feasibility of utilizing an energy consultant on all City facility construction projects.

City of Norco, California
Parks, Recreation & Community Services Department
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 1,707,788	1,986,122	1,909,008	1,979,720
Employee Related Expenditures	20,532	27,317	21,786	16,419
Supplies and Services	173,151	175,095	144,604	139,596
Maintenance and Rentals	110,532	117,090	105,662	102,350
Operations and Utilities	322,957	318,410	310,744	344,039
Contractual and Professional Services	681,996	730,902	683,319	764,022
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	232,689	211,842	211,842	200,759
Capital Outlay	-	51,900	26,087	32,800
Transfers Out	32	-	-	-
<i>Total Expenditures</i>	<i>\$ 3,249,678</i>	<i>3,618,678</i>	<i>3,413,052</i>	<i>3,579,705</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 3,249,678	3,545,562	3,345,972	3,518,628
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	73,116	67,080	61,077
Grant Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 3,249,678</i>	<i>3,618,678</i>	<i>3,413,052</i>	<i>3,579,705</i>

CITY OF NORCO

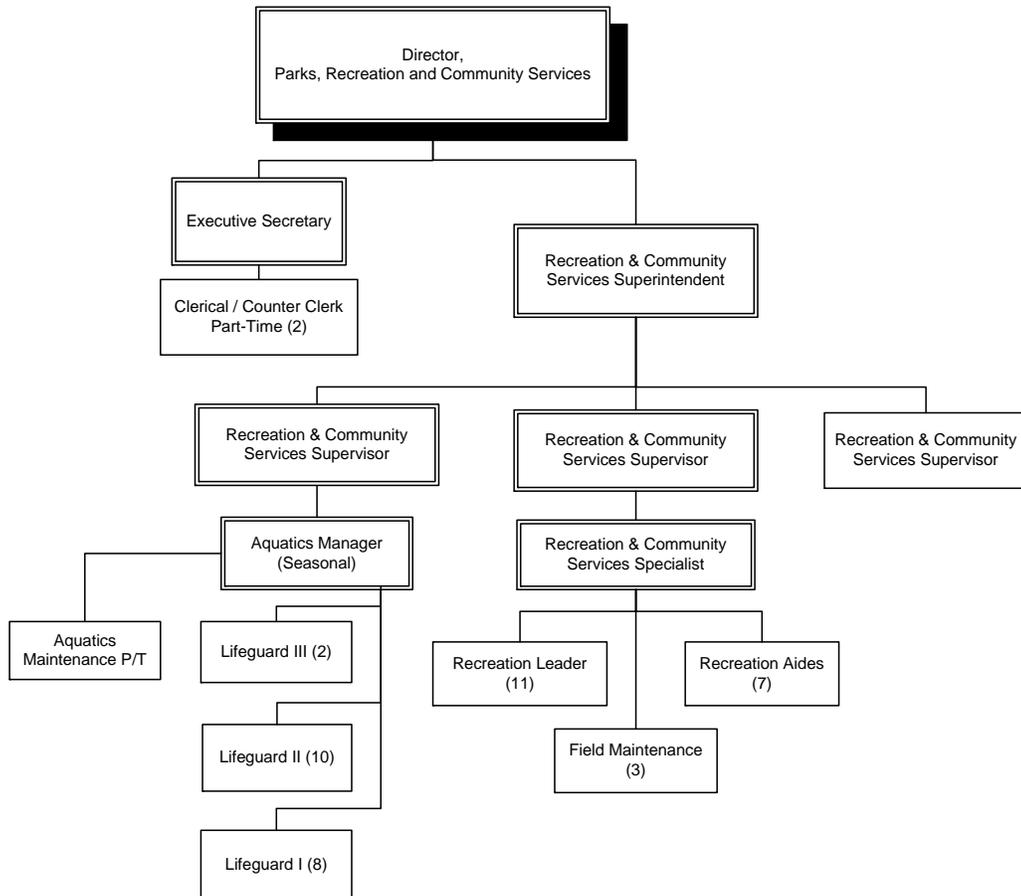
Recreation
Fiscal Year 2009



PARKS, RECREATION and COMMUNITY SERVICES

Recreation Division 730

This Division is responsible for building a strong community through its belief that, “We Create Community through People, Parks and Programs.” By providing a safe space to play and learn, the Division fosters human development, focusing on young adolescents through senior citizens. Through active participation, the Division provides recreational experiences which promote health and wellness and increase cultural unity. As dedicated professionals, the Recreation Division is responsible to plan, organize, implement and evaluate comprehensive year-round recreation programs which include but are not limited to youth and adult sports, aquatics, a variety of recreation and leisure classes. Special events such as the 4th of July Country Jamboree, the Western Art Show, Annual Easter Egg Hunt, Breakfast with Santa and Make a Difference Day bring individuals together and unite in cultural and community celebration. Strong volunteer efforts positively impact the success of the Division and are utilized for support in many endeavors throughout the Department. The Recreation Division also coordinates the efforts of various local non-profit youth sports organizations and the use and rental of City facilities.



**City of Norco, California
Recreation Division 730
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 588,399	622,652	614,029	618,279
Employee Related Expenditures	6,745	8,730	6,788	6,095
Supplies and Services	80,867	83,620	65,258	66,574
Maintenance and Rentals	4,793	10,700	11,408	11,890
Operations and Utilities	104,487	100,050	91,497	106,442
Contractual and Professional Services	152,697	203,897	162,901	182,330
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	65,521	59,592	59,592	60,301
Capital Outlay	-	15,500	10,487	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,003,509</i>	<i>1,104,741</i>	<i>1,021,960</i>	<i>1,051,911</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 1,003,509	1,104,741	1,021,960	1,051,911
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,003,509</i>	<i>1,104,741</i>	<i>1,021,960</i>	<i>1,051,911</i>

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 272,702	251,020	269,802	254,060
41102 Salaries, Part Time	185,393	225,005	195,100	233,434
41103 Salaries, Overtime	1,768	2,900	-	-
41104 Sick leave buy back	3,971	5,561	4,200	3,677
41107 Vacation Pay Out	58	5,149	6,201	4,862
41501 PERS Retirement	57,405	61,473	67,066	59,791
41502 Employee Group Insurance	47,741	53,382	53,346	43,898
41503 Workers Compensation	2,519	-	299	-
41504 Deferred Compensation	4,154	5,625	4,895	5,836
41506 FICA/Medicare Insurance	6,935	7,029	7,243	6,973
41507 Vehicle Allowance	4,900	4,800	4,800	4,800
41508 Medical Savings Account	854	708	1,077	948
Subtotal - Salaries and Benefits	588,399	622,652	614,029	618,279
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	3,025	3,700	3,650	2,645
43103 Tuition Reimbursement	294	800	-	-
45243 Uniforms& Safety Gear	2,564	3,030	1,948	2,250
45253 Dues, Memberships and Subscriptions	861	1,200	1,190	1,200
Subtotal - Employee Related	6,745	8,730	6,788	6,095
<u>Supplies and Services</u>				
42317 City Newsletter	13,720	16,400	16,400	4,440
45121 Special Departmental (inc. art show)	58,848	57,650	41,058	52,603
45131 Office Supplies	8,079	8,700	7,800	8,665
46138 Small Tools	220	870	-	866
Subtotal - Supplies and Services	80,867	83,620	65,258	66,574
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	4,793	10,700	11,408	11,890
Subtotal - Maintenance & Rentals	4,793	10,700	11,408	11,890
<u>Operations and Utilities</u>				
45541 Utilities	104,487	100,050	91,497	106,442
Subtotal - Operations & Utilities	104,487	100,050	91,497	106,442
<u>Contractual and Professional Services</u>				
42219 Recreation Instructors	81,996	92,492	76,075	88,942
42220 Contractual Services	50,661	78,371	55,692	74,779
42224 Special Events	20,040	33,034	31,134	18,609
Subtotal - Contractual & Professional	152,697	203,897	162,901	182,330
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	9,510	11,000	11,000	15,000
46136 Vehicle Replacement Charges	12,111	8,292	8,292	3,401
46137 Computing and Comm. Equip Replacement	6,000	7,200	7,200	6,300

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008	FY 2009
			Estimated Year-End Total	Budget Request
46150 Computing and Communications Operations	37,900	33,100	33,100	35,600
Subtotal - Internal Service Charges	65,521	59,592	59,592	60,301
Capital Outlay				
48062 Building Improvements	-	12,000	7,177	-
48064 Equipment	-	3,500	3,310	-
Subtotal - Capital Outlay	-	15,500	10,487	-
Total Expenditures	\$ 1,003,509	1,104,741	1,021,960	1,051,911

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008	FY 2009
			Estimated Year-End Total	Budget Request
56101 Aquatics	\$ 42,620	50,317	50,317	59,098
56102 Contract Classes	(352)	154,792	-	-
56105 Ingalls Park North	40,721	25,000	29,757	28,869
56106 Ingalls Park South	36,078	29,000	36,247	30,548
56107 Community Center	20,153	13,000	4,444	984
56108 Field Lights	2,434	1,470	2,222	3,200
56109 Picnic Shelter Rental	663	1,000	1,682	1,800
56110 Adult Sports	30,578	33,800	38,820	44,510
56111 Youth Sports	70,573	80,979	80,830	87,279
56112 Excursion Fee	532	-	-	-
56116 P & R Administrative Maintenance Fund	49,522	12,000	26,200	25,000
56120 Dance-Rainbow	44,788	-	43,504	42,000
56121 Dance-Marsha	19,169	-	14,181	15,000
56122 Adult Dance Classes	128	-	-	-
56124 Dog Obedience	4,204	-	4,888	7,900
56125 Horsemanship	2,456	-	3,292	5,250
56126 Western Art Show	41,286	43,500	35,000	30,000
56127 Swim Team	12,621	-	9,741	7,200
56128 Security Guard Services	24,980	19,000	19,031	26,680
56129 Cleaning Fee	12,859	11,000	11,000	12,325
56130 Western Dance	7,382	-	-	-
56131 Cheerleading	1,973	-	-	-
56132 Roping	9,190	-	7,380	6,150
56133 Banner Installation	1,568	1,000	1,000	952
56138 Cleaning Fee - Restrooms	3,045	1,200	1,350	1,275
56141 Art Class	60	-	-	-
56145 Taekwon-do	18,203	-	17,559	12,600
56148 Roping Cleaning	838	798	678	798
56149 Fine Arts on Fire	1,930	-	-	-
56151 Polynesian Dance	856	-	-	-
56152 Yoga	720	-	955	972

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
56155 Parade of Lights and Winter Festival	411	6,000	3,426	3,500
56156 Private Youth Sports	8,300	-	-	8,760
56157 Tri-Fytt Sports	2,527	-	2,178	-
56158 Breakfast with Santa	-	-	1,251	1,250
56159 Jamboree Donations	2,215	-	3,483	3,500
57003 Communication Lease Parks and Rec	29,445	18,000	14,374	45,000
Utilities Revenue (Youth Sports Organizations)	-	-	-	17,136
Open Rec Riding Moreno Arena	-	11,300	-	-
Total Revenues	\$ 544,676	513,156	464,790	529,536

CITY OF NORCO

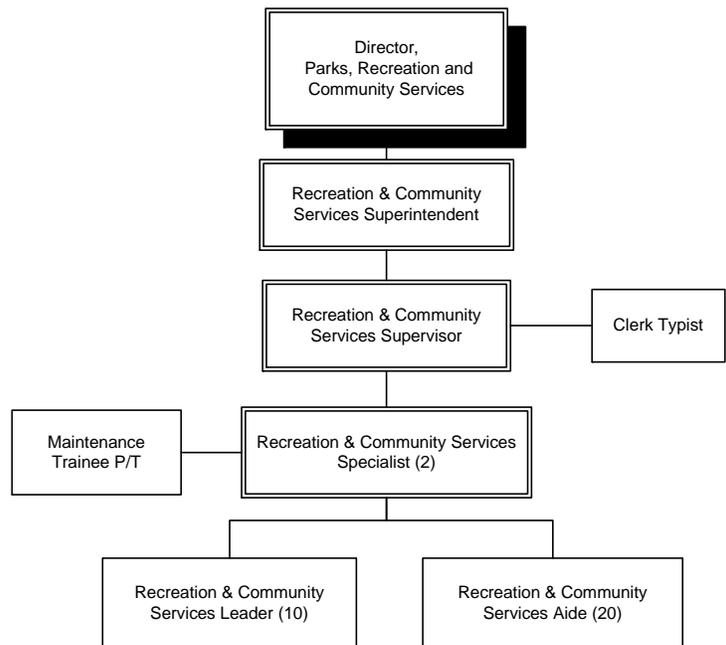
Wee People
Fiscal Year 2009



PARKS, RECREATION and COMMUNITY SERVICES

Wee People Division 731

Key trends are addressed by this Division to keep youth active and on the road to become positive members of the community which facilitates community problem solving. The Division establishes a foundation and provides clear recreational opportunities which are designed to create an environment of care and trust where children ages 2-15 can grow emotionally, intellectually, socially and physically through play. With the diversity of the community, this Division addresses and increases cultural unity. Among the recreational experiences offered that promote health and wellness and foster human development are Wee People Playschool, Wee Twos, Kidz Club, Kidz Zone, T.G.I.F. (Thank Goodness it's Fitness), Kidz Night Out and Teen Programs. The division creates partnerships with many agencies within the City and surrounding communities to promote recreational opportunities for the youth. Continuous partnerships are in existence and are a necessity to sustain programs and special events within the division. United Norconians for Life Over Alcohol and Drugs (U.N.L.O.A.D.) works closely with the Division in providing education to young people about the adverse effects of alcohol and drugs and related behaviors on their safety, quality of life and future opportunities. Increasing awareness among parents, grandparents and other caregivers of their responsibilities to help young people to avoid the negative consequences associated with alcohol and drug use is another goal between U.N.L.O.A.D and the Division. Positive energy and imagination of youth are important aspects which we promote in our community and can be proud of.



City of Norco, California
Wee People Division 731
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 263,503	326,716	327,206	351,330
Employee Related Expenditures	2,507	4,627	3,879	2,424
Supplies and Services	12,780	12,245	13,213	16,132
Maintenance and Rentals	3,860	1,300	3,033	1,750
Operations and Utilities	7,957	14,000	13,078	23,760
Contractual and Professional Services	10,137	9,000	13,375	16,339
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	19,898	18,668	18,668	18,668
Capital Outlay	-	8,400	8,400	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 320,642</i>	<i>394,956</i>	<i>400,852</i>	<i>430,403</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 320,642	394,956	400,852	430,403
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 320,642</i>	<i>394,956</i>	<i>400,852</i>	<i>430,403</i>

City of Norco, California
Wee People Division 731, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Amended	Estimated	Year-End	Budget
	Actual	Budget	Budget	Total	Total	Request
<u>Salaries and Benefits</u>						
41101 Salaries, Full Time	\$ 42,327	44,603	43,711	43,711	48,251	48,251
41102 Salaries, Part Time	188,069	244,266	244,266	244,266	262,965	262,965
41103 Salaries, Overtime	-	1,000	-	-	500	500
41104 Sick leave buy back	-	922	653	653	698	698
41107 Vacation Pay Out	-	854	85	85	924	924
41501 PERS Retirement	13,405	11,694	16,412	16,412	12,961	12,961
41502 Employee Group Insurance	11,709	12,841	12,799	12,799	13,704	13,704
41503 Workers Compensation	537	-	2,049	2,049	-	-
41504 Deferred Compensation	3,731	6,107	3,714	3,714	6,574	6,574
41506 FICA/Medicare Insurance	3,356	4,189	3,279	3,279	4,513	4,513
41508 Medical Savings Account	369	240	238	238	240	240
Subtotal - Salaries and Benefits	263,503	326,716	327,206	327,206	351,330	351,330
<u>Employee Related Expenditures</u>						
43101 Conferences and Meetings	970	2,800	2,047	2,047	1,000	1,000
45223 Employee Hiring Costs	77	-	-	-	-	-
45243 Uniforms & Safety Gear	791	977	982	982	1,004	1,004
45253 Dues, Memberships and Subscriptions	670	850	850	850	420	420
Subtotal - Employee Related	2,507	4,627	3,879	3,879	2,424	2,424
<u>Supplies and Services</u>						
45121 Special Departmental	10,548	9,500	10,568	10,568	11,907	11,907
45131 Office Supplies	2,182	1,645	1,545	1,545	2,600	2,600
45135 Wee People Special Events	50	1,000	1,000	1,000	1,225	1,225
46139 Office Equipment	-	100	100	100	400	400
Subtotal - Supplies and Services	12,780	12,245	13,213	13,213	16,132	16,132
<u>Maintenance and Rentals</u>						
45335 Building and ground maintenance	3,860	1,300	3,033	3,033	1,750	1,750
Subtotal - Maintenance & Rentals	3,860	1,300	3,033	3,033	1,750	1,750
<u>Operations and Utilities</u>						
45541 Utilities	7,957	14,000	13,078	13,078	23,760	23,760
Subtotal - Operations & Utilities	7,957	14,000	13,078	13,078	23,760	23,760
<u>Contractual and Professional Services</u>						
42220 Contractual Services	10,103	9,000	13,375	13,375	16,339	16,339
42224 Special Events	34	-	-	-	-	-
Subtotal - Contractual & Professional	10,137	9,000	13,375	13,375	16,339	16,339
<u>Internal Service Fund Charges</u>						
45333 Vehicle Operations and Maintenance	6,696	5,000	5,000	5,000	4,500	4,500
46136 Vehicle Replacement Charges	3,002	2,768	2,768	2,768	2,768	2,768
46137 Computing and Comm. Equip Replacement	1,400	1,900	1,900	1,900	1,700	1,700
46150 Computing and Communications Operations	8,800	9,000	9,000	9,000	9,700	9,700
Subtotal - Internal Service Charges	19,898	18,668	18,668	18,668	18,668	18,668

City of Norco, California
Wee People Division 731, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Year-End	Budget
	Actual	Amended	Total	Total	Request
		Budget			
<u>Capital Outlay</u>					
48062 Building Improvements	-	8,400	8,400		-
Subtotal - Capital Outlay	-	8,400	8,400		-
Total Expenditures	\$ 320,642	394,956	400,852		430,403

Department-Generated Revenues			FY 2008	FY 2009
	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
56115 Wee People Program Fees	\$ 395,736	426,552	384,504	428,829
56140 Wee People Special Events	50	1,000	1,000	1,000
56116 P & R Administrative Maintenance Fund	-	8,400	8,400	-
56154 Teen Dance	2,047	2,250	-	800
	\$ 397,834	438,202	393,904	430,629

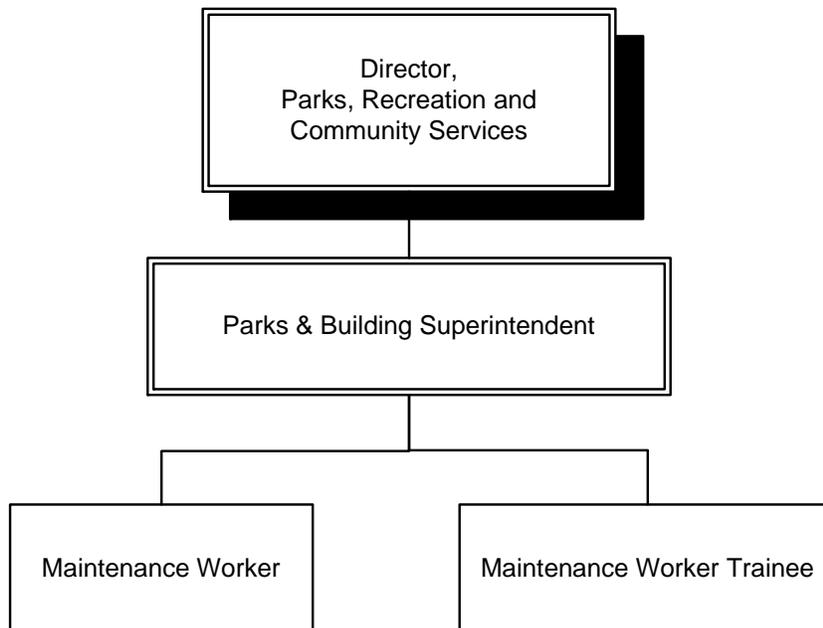
CITY OF NORCO

Park Maintenance
Fiscal Year 2009



PARKS, RECREATION and COMMUNITY SERVICES
Parks Maintenance Division 733

The Park Maintenance Division’s mission is to protect our environment and its resources while providing safe and secure spaces to recreate. The Division’s goal is to protect, expand, enhance and extend the life of the City’s active and open space assets, including 14 parks totaling more than 900 acres of active and passive park land, horse trails and various arenas. It is the Division’s goal to address the open space and active uses that are important to participants. The Division is a valuable partner and support team to the Recreation, Youth, Building and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable facilities, providing the public recreational experiences in a safe and secure environment. Along with irrigation repair, water management and shrub/tree trimming using current Society of Arboricultural standards, the Division is responsible for park lighting, fencing, walkways, horse trails, playground equipment, tennis courts, the public pool and barn areas at Ingalls Park. The Division also manages contracts that provide turf grass management as well as weed and pest control. Park Maintenance Division maintains and administers the contracts for the City-wide Landscape areas with in the Maintenance Districts.



City of Norco, California
Park Maintenance Division 733
Budget Summary By Major Categories

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 251,516	289,232	280,587	243,414
Employee Related Expenditures	4,342	5,130	4,265	3,600
Supplies and Services	1,802	2,930	2,156	2,100
Maintenance and Rentals	29,835	45,500	33,000	40,500
Operations and Utilities	62,256	65,000	65,000	65,000
Contractual and Professional Services	260,317	303,475	295,957	370,623
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	54,175	46,506	46,506	50,948
Capital Outlay	-	16,000	-	16,000
Transfers	-	-	-	-
Total Expenditures	\$ 664,243	773,773	727,471	792,185

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 664,243	773,773	727,471	792,185
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 664,243	773,773	727,471	792,185

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Amended	Estimated	Budget
	Actual	Budget	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 150,282	182,576		178,494	146,648
41102 Salaries, Part Time	26,452	-		300	-
41103 Salaries, Overtime	2,314	4,000		4,500	4,000
41104 Sick leave buy back	2,803	3,774		2,022	2,122
41107 Vacation Pay Out	-	3,494		4,341	2,807
41501 PERS Retirement	34,232	43,220		40,669	35,941
41502 Employee Group Insurance	32,463	49,281		47,238	49,530
41504 Deferred Compensation	74	-		5	-
41506 FICA/Medicare Insurance	2,656	2,647		2,780	2,126
41508 Medical Savings Account	240	240		238	240
Subtotal - Salaries and Benefits	251,516	289,232		280,587	243,414
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	1,804	2,080		2,080	1,500
43103 Tuition Reimbursement	-	900		-	-
45223 Employee Hiring Costs	30	-		-	-
45243 Uniforms & Safety Gear	2,223	1,700		1,710	1,700
45253 Dues, memberships and Subscriptions	285	450		475	400
Subtotal - Employee Related	4,342	5,130		4,265	3,600
<u>Supplies and Services</u>					
45121 Special Departmental	759	1,500		1,500	1,500
45131 Office Supplies	92	430		100	350
46138 Small Tools	951	1,000		200	250
46139 Office Equipment	-	-		356	-
Subtotal - Supplies and Services	1,802	2,930		2,156	2,100
<u>Maintenance and Rentals</u>					
45335 Building and ground maintenance	27,242	37,000		32,000	32,000
45438 Ingalls Arena Maintenance	-	5,000		-	5,000
46133 Equipment Rental	2,593	3,500		1,000	3,500
Subtotal - Maintenance & Rentals	29,835	45,500		33,000	40,500
<u>Operations and Utilities</u>					
45541 Utilities	62,256	65,000		65,000	65,000
Subtotal - Operations & Utilities	62,256	65,000		65,000	65,000
<u>Contractual and Professional Services</u>					
42220 Contractual Services	260,317	295,975		295,957	370,623
42228 Ingalls Arena Contractual	-	7,500		-	-
Subtotal - Contractual & Professional	260,317	303,475		295,957	370,623

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Amended	Budget
	Actual	Budget	Year-End	Total	Request
<u>Internal Service Fund Charges</u>					
45333 Vehicle Operations and Maintenance	27,788	28,000	28,000		40,000
46136 Vehicle Replacement Charges	19,587	11,106	11,106		3,148
46137 Computing and Comm. Equip Replacement	1,000	1,400	1,400		1,300
46150 Computing and Communications Operations	5,800	6,000	6,000		6,500
Subtotal - Internal Service Charges	54,175	46,506	46,506		50,948
<u>Capital Outlay</u>					
48062 Building Improvements	-	16,000	-		16,000
Subtotal - Capital Outlay	-	16,000	-		16,000
Total Expenditures	\$ 664,243	773,773	727,471		792,185

			FY 2008	FY 2009
Department-Generated Revenues	FY 2007	FY 2008	Estimated	Budget
	Actual	Budget	Year-End	Request
56103 Rivertrails lease	\$ 12,250	12,600	12,600	12,600
56117 Bleacher Rental	-	45,000	45,000	40,000
	\$ 12,250.0	57,600	57,600	52,600

CITY OF NORCO

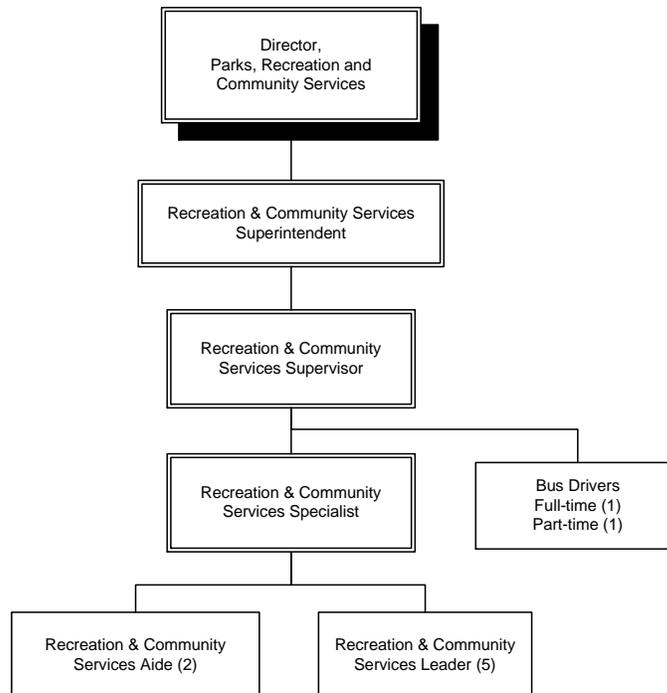
Senior Citizens
Fiscal Year 2009



PARKS, RECREATION and COMMUNITY SERVICES

Senior Citizens Division 735

The objective of the Norco Senior Center is to provide recreational experiences which facilitate the physical, mental, emotional and social health of seniors and to meet the challenges to preserve their independent living. The program strengthen the safety and security of those it serves and strives to foster the development of the older adult. Through its many programs, services and activities which promote health and wellness (including a 1.4 acre garden), senior citizens have the opportunity to increase their cultural unity and quality of life, all while creating lasting memories. Special events, a daily nutrition program, a door-to-door transportation program, counseling and referral programs also assist in achieving these important goals in a safe and wholesome environment. Through intergenerational programming, activities facilitate in community problem solving and give individuals the chance to make a positive impact on those they encounter. This Division creates partnerships with many agencies including, but not limited to, Riverside Community College, Riverside Office on Aging, Riverside County Transportation Commission and Corona Regional Medical Center to take advantage of the resources available to those in need. This Division also strengthens community image and a sense of place through the Party Pardners program by providing a therapeutic service for developmentally challenged adults. Party Pardners provides a recreational opportunity for a unique group of individuals within our city and surrounding communities. This rewarding program promotes a sense of belonging, encourages everlasting friendships and memories.



City of Norco, California
Senior Citizens Division 735
Budget Summary By Major Categories

Expenditures:		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$	65,165	206,913	180,437	200,038
Employee Related Expenditures		2,707	2,780	1,669	-
Supplies and Services		26,356	28,900	18,165	16,525
Maintenance and Rentals		6,891	5,990	5,296	4,610
Operations and Utilities		13,713	16,560	18,369	20,067
Contractual and Professional Services		14,325	14,480	12,357	12,680
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		21,393	22,305	22,305	21,205
Capital Outlay		-	-	-	-
Transfers		32	-	-	-
Total Expenditures	\$	150,582	297,928	258,598	275,125

Funding Sources:		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$	150,582	224,812	191,518	214,048
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Miscellaneous Grants		-	73,116	67,080	61,077
Redevelopment Funds		-	-	-	-
Total Funding Sources	\$	150,582	297,928	258,598	275,125

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 23,874	42,669	41,637	47,280
41102 Salaries, Part Time	21,777	29,630	17,900	17,534
41103 Salaries, Overtime	507	-	-	-
41104 Sick leave buy back	284	882	-	684
41107 Vacation Pay Out	-	817	82	905
41501 PERS Retirement	5,992	10,101	9,856	11,588
41502 Employee Group Insurance	11,292	14,245	14,328	15,428
41503 Workers Compensation	211	-	-	-
41504 Deferred Compensation	471	741	563	438
41506 FICA/Medicare Insurance	757	1,049	836	940
41508 Medical Savings Account	-	-	368	240
Subtotal - Salaries and Benefits	65,165	100,133	85,570	95,037
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	1,959	2,000	1,053	-
45243 Uniforms & Safety Gear	302	530	451	-
45253 Dues, Memberships and Subscriptions	445	250	165	-
Subtotal - Employee Related	2,707	2,780	1,669	-
<u>Supplies and Services</u>				
45121 Special Departmental	17,509	8,500	8,500	2,500
45131 Office Supplies	2,326	1,600	946	925
45134 Sr. Special Events	1,891	2,000	809	-
45136 Party Partners	4,629	6,500	4,297	3,000
46139 Office Equipment	-	200	200	-
Subtotal - Supplies and Services	26,356	18,800	14,752	6,425
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	6,573	5,490	4,686	4,610
46133 Equipment Rental	318	500	610	-
Subtotal - Maintenance & Rentals	6,891	5,990	5,296	4,610
<u>Operations and Utilities</u>				
45541 Utilities	13,713	9,513	11,369	13,020
Subtotal - Operations & Utilities	13,713	9,513	11,369	13,020
<u>Contractual and Professional Services</u>				
42220 Contractual Services	14,325	14,480	12,357	12,680
Subtotal - Contractual & Professional	14,325	14,480	12,357	12,680
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	4,800	-	-	2,000
46136 Vehicle Replacement Charges	6,293	-	-	7,705
46137 Computing and Comm. Equip Replacement	1,500	-	-	-
46150 Computing and Communications Operations	8,800	-	-	3,331
Subtotal - Internal Service Charges	21,393	-	-	13,036

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Transfers</u>				
49581 Transfers	32	-	-	-
Subtotal - Transfers	32	-	-	-
Total Expenditures	\$ 150,582	151,696	131,013	144,808

<u>Department-Generated Revenues</u>	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
50077 CDBG	\$ 14,004	15,806	15,806	15,568
50077 RCTC Grant	5,106	-	-	-
53850 City of Corona	9,602	12,000	12,000	12,000
56113 Senior Citizens Excursion Fees	19,884	19,000	6,681	12,000
56139 Senior Special Events	1,891	2,000	559	2,000
56146 Party Partners	4,629	6,500	3,000	3,000
	\$ 55,116	55,306	38,046	44,568

City of Norco, California
Senior Citizens Division - RCTC 735A, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	20,011	19,599	20,962
41102 Salaries, Part Time	-	20,675	17,520	21,084
41103 Salaries, Overtime	-	-	70	-
41104 Sick leave buy back	-	414	385	303
41107 Vacation Pay Out	-	383	38	401
41501 PERS Retirement	-	4,264	4,644	4,607
41502 Employee Group Insurance	-	6,529	3,601	3,841
41503 Workers Compensation	-	-	696	-
41504 Deferred Compensation	-	517	392	576
41506 FICA/Medicare Insurance	-	561	536	283
41508 Medical Savings Account	-	36	32	36
Subtotal - Salaries and Benefits	-	53,390	47,513	52,093
<u>Supplies and Services</u>				
45121 Special Departmental	-	8,500	2,298	8,500
45131 Office Supplies	-	1,600	1,115	1,600
Subtotal - Supplies and Services	-	10,100	3,413	10,100
<u>Operations and Utilities</u>				
45541 Utilities	-	7,047	7,000	7,047
Subtotal - Operations & Utilities	-	7,047	7,000	7,047
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	-	2,579	2,579	-
46136 Vehicle Replacement Charges	-	-	-	-
46150 Computing and Communications Operations	-	-	-	-
Subtotal - Internal Service Charges	-	2,579	2,579	-
Total Expenditures	\$ -	73,116	60,505	69,240

City of Norco, California
Senior Citizens Division 735A, Fund 122
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	20,011	19,599	20,962
41102 Salaries, Part Time	-	20,675	17,520	21,084
41104 Sick leave buy back	-	414	385	303
41107 Vacation Pay Out	-	383	38	401
41501 PERS Retirement	-	4,264	4,643	4,607
41502 Employee Group Insurance	-	6,529	3,595	3,841
41503 Workers Compensation	-	-	696	-
41504 Deferred Compensation	-	517	344	1,085
41506 FICA/Medicare Insurance	-	561	502	589
41508 Medical Savings Account	-	36	32	36
Subtotal - Salaries and Benefits	-	53,390	47,354	52,908
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	-	5,126	5,126	-
46136 Vehicle Replacement Charges	-	3,500	3,500	-
46137 Computing and Comm. Equip Replacement	-	2,100	2,100	1,800
46150 Computing and Communications Operations	-	9,000	9,000	6,369
Subtotal - Internal Service Charges	-	19,726	19,726	8,169
Total Expenditures	\$ -	73,116	67,080	61,077

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
53855 RCTC Grant	\$ 69,628	73,116	73,116	73,116

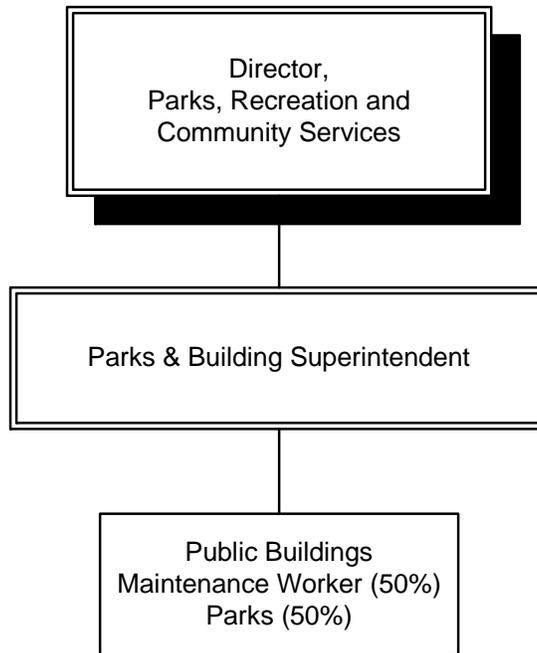
CITY OF NORCO

Public Building Maintenance
Fiscal Year 2009



PARKS, RECREATION and COMMUNITY SERVICES
Public Buildings Maintenance Division 737

This Division is the key component to strengthen community image and sense of place. It is responsible for upkeep and maintenance of all public buildings, creating safe and secure environments for the public to utilize. The monitored duties include, but are not limited to, painting, window cleaning, servicing of air conditioners and heating units, electrical, plumbing, and windows, doors and lock repairs. The Division is a partner and support team to the Recreation, Youth, Parks and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable and safe facilities in which the public can enjoy their recreational experiences. Public facilities include Norco City Hall, Norco Senior Center, Norco Library, Community Center, swimming pool, Scout House/Youth Center, Nellie Weaver Hall, park restrooms, snack bars, Riley Gym and Animal Control offices.



City of Norco, California
Building Maintenance Division 737
Budget Summary By Major Categories

<u>Expenditures:</u>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 66,426	70,877	65,100	66,012
Employee Related Expenditures	1,037	1,700	1,950	600
Supplies and Services	6,649	6,300	5,320	2,250
Maintenance and Rentals	50,003	42,400	42,400	35,400
Operations and Utilities	115,505	104,800	104,800	110,770
Contractual and Professional Services	206,767	164,050	159,750	141,050
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	15,631	17,102	17,102	17,302
Capital Outlay	-	8,000	7,200	16,800
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 462,018</i>	<i>415,229</i>	<i>403,622</i>	<i>390,184</i>

<u>Funding Sources:</u>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 462,018	415,229	403,622	390,184
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 462,018</i>	<i>415,229</i>	<i>403,622</i>	<i>390,184</i>

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 39,114	41,714	41,718	42,965
41102 Salaries, Part Time	8,140	7,000	2,640	-
41103 Salaries, Overtime	120	-	155	-
41104 Sick leave buy back	-	862	-	622
41107 Vacation Pay Out	998	798	80	822
41501 PERS Retirement	8,327	9,874	9,928	10,530
41502 Employee Group Insurance	8,859	9,747	9,758	10,450
41504 Deferred Compensation	167	175	166	-
41506 FICA/Medicare Insurance	701	707	655	623
Subtotal - Salaries and Benefits	66,426	70,877	65,100	66,012
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	150	500	500	-
45243 Uniforms & Safety Gear	887	1,200	1,450	600
Subtotal - Employee Related	1,037	1,700	1,950	600
<u>Supplies and Services</u>				
46138 Small Tools	1,480	1,000	100	250
46139 Office Equipment	5,169	5,300	5,220	2,000
Subtotal - Supplies and Services	6,649	6,300	5,320	2,250
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	49,978	42,000	42,000	35,000
46133 Equipment Rental	24	400	400	400
Subtotal - Maintenance & Rentals	50,003	42,400	42,400	35,400
<u>Operations and Utilities</u>				
45541 Utilities	115,505	104,800	104,800	110,770
Subtotal - Operations & Utilities	115,505	104,800	104,800	110,770
<u>Contractual and Professional Services</u>				
42220 Contractual Services	206,767	164,050	159,750	141,050
Subtotal - Contractual & Professional	206,767	164,050	159,750	141,050
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	2,004	1,500	1,500	1,000
46136 Vehicle Replacement Charges	3,527	1,102	1,102	1,102
46137 Computing and Comm. Equip Replacement	1,300	2,500	2,500	2,200
46150 Computing and Communications Operations	8,800	12,000	12,000	13,000
Subtotal - Internal Service Charges	15,631	17,102	17,102	17,302
<u>Capital Outlay</u>				
48062 Building Improvements	-	8,000	7,200	16,800
Subtotal - Capital Outlay	-	8,000	7,200	16,800
Total Expenditures	\$ 462,018	415,229	403,622	390,184

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

<u>Department-Generated Revenues</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2008</u>	<u>FY 2009</u>
	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
		<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
			<u>Total</u>	
56104 Library Lease	\$ 30,255	30,255	30,255	31,313
56116 P & R Administrative Maintenance Fund	-	8,000	8,000	13,000
	\$ 30,255	38,255	38,255	44,313

CITY OF NORCO

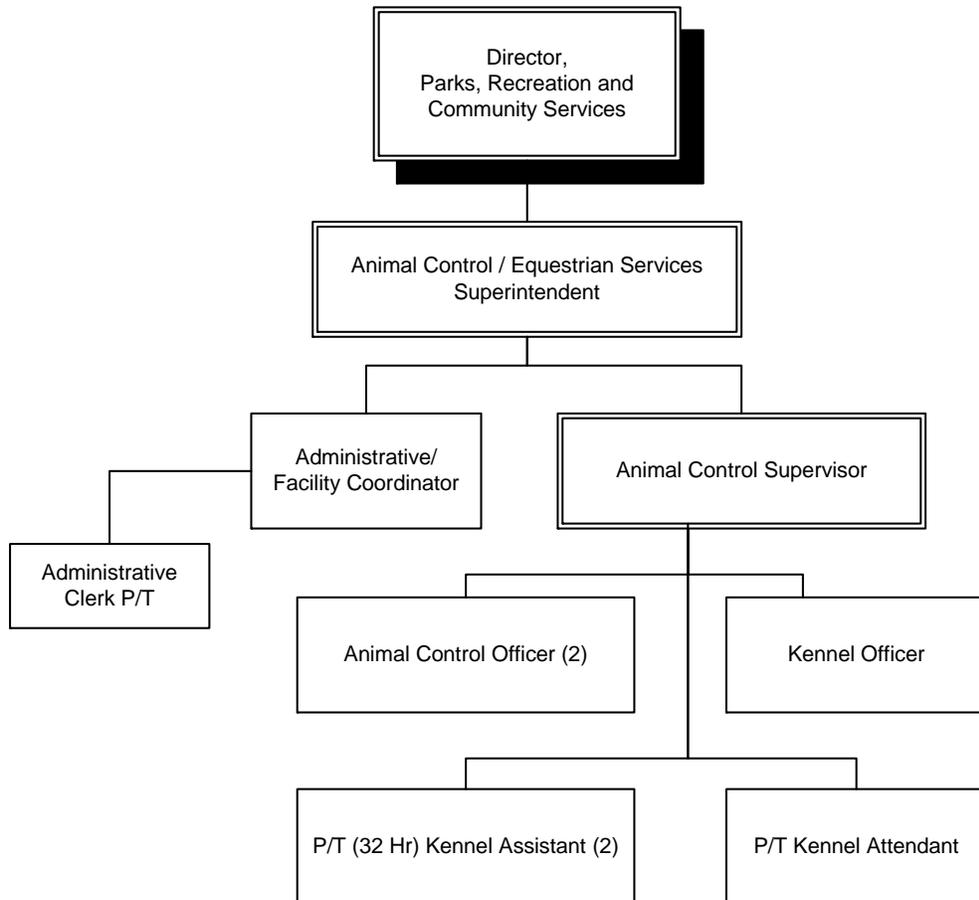
Animal Control
Fiscal Year 2009



PARKS, RECREATION and COMMUNITY SERVICES

Animal Control Division 765

Creating a responsible community which understands the care and protected treatment of animals is a vital part of the Animal Control Division in this unique animal-keeping and equestrian City. This Division is dedicated to foster the development of animals in a safe and secure environment. By abiding by State and Local ordinances and laws pertaining to animal keeping, the Division ensures the health and wellness for animals throughout the community as well as investigates and prosecutes animal abuse cases. The animal shelter cares for more than 2,000 impounded animals each year, takes pride in its success to process the adoption of dogs and cats at the highest rate for an Animal Control facility in Southern California and ultimately facilitates community problem solving. Animal Control staff assists with the rehabilitation and subsequent release of injured wild animals and birds, and provides emergency rescue assistance, all strengthening community image and sense of place.



**City of Norco, California
Animal Control Division 765
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 472,779	469,733	441,649	500,646
Employee Related Expenditures	3,194	4,350	3,235	3,700
Supplies and Services	44,698	41,100	40,492	36,015
Maintenance and Rentals	15,150	11,200	10,525	8,200
Operations and Utilities	19,040	18,000	18,000	18,000
Contractual and Professional Services	37,753	36,000	38,979	41,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	56,071	47,669	47,669	32,335
Capital Outlay	-	4,000	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 648,684</i>	<i>632,052</i>	<i>600,549</i>	<i>639,896</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 648,684	632,052	600,549	639,896
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 648,684</i>	<i>632,052</i>	<i>600,549</i>	<i>639,896</i>

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 243,663	260,477	219,041	266,612
41102 Salaries, Part Time	40,972	38,103	40,600	63,914
41103 Salaries, Overtime	48,084	40,000	32,500	20,000
41104 Sick leave buy back	3,775	5,384	3,500	3,858
41107 Vacation Pay Out	1,487	4,985	499	5,103
41501 PERS Retirement	54,245	61,660	60,637	65,341
41502 Employee Group Insurance	51,128	55,678	54,710	70,971
41503 Workers Compensation	26,515	-	27,162	-
41504 Deferred Compensation	334	193	272	1,598
41506 FICA/Medicare Insurance	2,336	2,013	2,490	3,009
41508 Medical Savings Account	240	240	238	240
42309 Continuous Service Bonus	-	1,000	-	-
Subtotal - Salaries and Benefits	472,779	469,733	441,649	500,646
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	1,011	2,000	880	1,500
45243 Uniforms & Safety Gear	1,799	2,000	2,000	2,000
45253 Dues, Memberships and Subscriptions	384	350	355	200
Subtotal - Employee Related	3,194	4,350	3,235	3,700
<u>Supplies and Services</u>				
45121 Special Departmental	32,673	30,000	29,975	25,000
45131 Office Supplies	11,819	10,900	10,517	10,815
46138 Small Tools	-	200	-	200
46139 Office Equipment	206	-	-	-
Subtotal - Supplies and Services	44,698	41,100	40,492	36,015
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	15,150	11,200	10,525	8,200
Subtotal - Maintenance & Rentals	15,150	11,200	10,525	8,200
<u>Operations and Utilities</u>				
45541 Utilities	19,040	18,000	18,000	18,000
Subtotal - Operations & Utilities	19,040	18,000	18,000	18,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	18,762	21,000	20,979	21,000
42229 Spay & Neuter	18,683	15,000	18,000	20,000
42230 A/C Special Services	308	-	-	-
Subtotal - Contractual & Professional	37,753	36,000	38,979	41,000

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	16,917	15,000	15,000	10,500
46136 Vehicle Replacement Charges	25,454	17,869	17,869	6,435
46137 Computing and Comm. Equip Replacement	2,000	2,800	2,800	2,400
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	56,071	47,669	47,669	32,335
<u>Capital Outlay</u>				
48064 Equipment	-	4,000	-	-
Subtotal - Capital Outlay	-	4,000	-	-
Total Expenditures	\$ 648,684	632,052	600,549	639,896

Department-Generated Revenues			FY 2008	FY 2009
	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
51400 Dog License	\$ 78,494	92,000	78,000	80,000
52300 Citation Fees	775	2,300	800	800
53608 Animal Adoption (State Reimbursements)	49,740	23,000	-	23,000
54900 Impound Fees	14,827	13,000	8,000	8,000
55000 Adoption Fees	11,528	11,000	11,000	11,000
55200 Miscellaneous Animal Control Fees	3,751	3,000	4,000	4,000
55201 Ranch License	275	-	65	-
56142 AC After Hr Call Reimb	514	500	1,500	1,500
56144 Spay & Neuter Services	17,549	15,000	-	-
56202 Poultry License Fee	-	-	1,000	1,000
Total Revenues	\$ 177,451	159,800	104,365	129,300

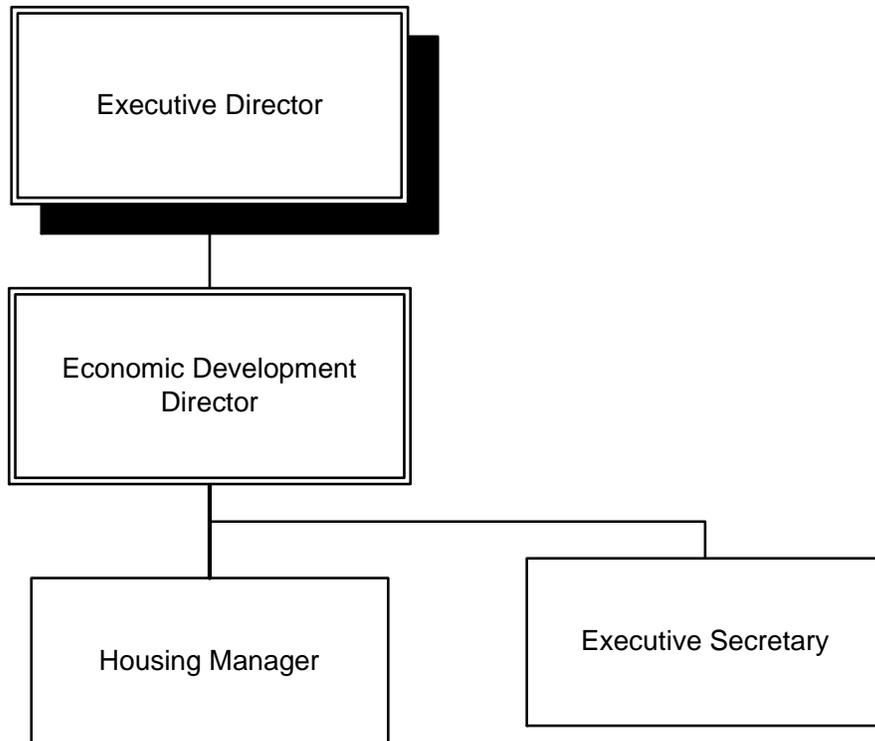
CITY OF NORCO

Economic Development
Fiscal Year 2009



Economic Development Department 5010

The Economic Development Department provides assistance to developers, real estate agents, appraisers, property owners and citizens on redevelopment and economic development matters, as well as low and moderate housing programs and Community Development Block Grant (“CDBG”) projects. The Director’s responsibilities include implementing economic development and redevelopment projects, as well as serving on a variety of committee and task forces. The Housing Manager’s responsibilities include development and case management for housing projects and programs, using CRA Low/Moderate income housing set aside funds. The housing manager also manages and implements projects funded through the CDBG program.



Economic Development

Fiscal Year 2008-09 Highlights and Goals

- Promote and facilitate commercial development along the Hamner Corridor.
- Continue to implement a “Branding Campaign” for Norco Horsetown USA including development of marketing literature, visitors’ guide, advertisements in equestrian magazines, entry monument signs, way-finding signs, etc.
- Explore and facilitate potential expansion of/and improvements to revitalize the Norco Auto Mall including re-capturing Chrysler/Jeep and securing a new car dealership in the former Chrysler/Jeep location.
- Assist Community Development with the creation of a new hospitality overlay zone to attract hotels and sit-down restaurants on Hamner Avenue between Fourth and Detroit Streets.
- Continue to study and recommend potential western streetscape infrastructure improvements (e.g., western light poles, benches, trash receptacles, directional signs, etc.) to promote Sixth Street.
- Develop a strategic plan for spending low/moderate income tax increment funds to emphasize non-age-restricted housing projects in accordance with state law.
- Assist Parks and Recreation Department to study the potential to develop a new multi-use public facility on Neil Snipes Park with potential uses including Norco Branch Library, conference and meeting rooms, teen center, wee people, wedding chapel, interactive fountain, etc. with commercial components interspersed throughout the park.
- Encourage buyer of 16.2-acre Caltrans parcel to combine site with 2.5-acre vacant parcel located on Hamner Avenue to improve likelihood of attracting retail/hospitality uses.
- Consider on a case-by-case basis, development opportunities that require land consolidation using public assistance.
- Continue to implement a business façade improvement program.

CITY OF NORCO

Redevelopment Administration
Fiscal Year 2009



City of Norco, California
Redevelopment Administration Division 5010
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	132,709	139,254	137,126	206,581
Employee Related Expenditures		39,951	38,800	30,000	25,000
Supplies and Services		128,314	97,016	96,213	134,411
Maintenance and Rentals		24,425	-	-	-
Operations and Utilities		10,373	9,000	10,800	12,000
Contractual and Professional Services		364,402	667,500	542,518	529,392
Miscellaneous		6,077,632	6,263,600	6,647,918	7,092,300
CRA Programs		150,000	200,000	151,742	201,800
Internal Service Fund Charges		7,748	7,300	7,300	7,600
Capital Outlay		-	-	-	-
Transfers		12,553	25,000	25,000	25,000
<i>Total Expenditures</i>	\$	6,948,107	7,447,470	7,648,617	8,234,084

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		6,948,107	7,447,470	7,648,617	8,234,084
<i>Total Funding Sources</i>	\$	6,948,107	7,447,470	7,648,617	8,234,084

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 93,749	92,986	92,996	142,663
41102 Salaries, Part Time	9,097	9,100	9,100	-
41104 Sick leave buy back	1,824	1,922	1,622	2,064
41107 Vacation Pay Out	-	1,780	178	2,730
41501 PERS Retirement	19,063	22,012	22,016	34,964
41502 Employee Group Insurance	3,810	6,312	6,124	18,380
41504 Deferred Compensation	179	228	184	-
41506 FICA/Medicare Insurance	1,592	1,480	1,560	2,105
41507 Vehicle Allowance	3,185	3,120	3,120	3,120
41508 Medical Savings Account	210	315	226	555
Subtotal - Salaries and Benefits	132,709	139,254	137,126	206,581
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	15,995	12,000	8,000	8,500
43103 Tuition Reimbursement	-	800	-	-
45253 Dues, Memberships and Subscriptions	23,956	26,000	22,000	16,500
Subtotal - Employee Related	39,951	38,800	30,000	25,000
<u>Supplies and Services</u>				
42317 City Newsletter	-	-	-	40,000
42352 CRA Newsletter	2,099	9,000	4,400	-
42430 Election	-	20,000	19,901	-
44102 Liability Insurance	20,807	21,416	21,416	21,511
45121 Special Departmental	800	800	800	800
45131 Office Supplies	2,078	1,500	500	500
45132 Printing & Copies	425	2,500	500	2,500
45133 Software Expense	18,424	-	-	-
45146 Postage	18	200	200	200
45251 Legal Advertising	-	3,000	200	500
45252 Advertising and Promotion	82,128	36,600	47,500	68,400
46139 Office Equipment	1,535	2,000	796	-
Subtotal - Supplies and Services	128,314	97,016	96,213	134,411
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	24,425	-	-	-
Subtotal - Maintenance & Rentals	24,425	-	-	-
<u>Operations and Utilities</u>				
45541 Utilities	10,373	9,000	10,800	12,000
Subtotal - Operations & Utilities	10,373	9,000	10,800	12,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	305,621	609,000	490,000	475,500
42227 Accounting & Auditing	8,474	13,500	8,118	8,892
42228 Other Professional Services	36,540	30,000	30,000	30,000

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
48595 Financial Services	13,767	15,000	14,400	15,000
Subtotal - Contractual & Professional	364,402	667,500	542,518	529,392
<u>Miscellaneous</u>				
42324 Chamber of Commerce	13,000	25,000	25,000	25,000
48592 Pass Through Agreement	5,965,252	6,133,600	6,518,918	6,960,000
48600 County Charge	99,380	105,000	104,000	107,300
Subtotal - Miscellaneous	6,077,632	6,263,600	6,647,918	7,092,300
<u>CRA Programs</u>				
47934 Development Incentives	150,000	200,000	150,000	200,000
47936 Disposition Costs	-	-	1,742	1,800
Subtotal - CRA Programs	150,000	200,000	151,742	201,800
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	1,048	-	-	-
46137 Computing and Comm. Equip Replacement	900	1,300	1,300	1,100
46150 Computing and Communications Operations	5,800	6,000	6,000	6,500
Subtotal - Internal Service Charges	7,748	7,300	7,300	7,600
<u>Transfers</u>				
49581 Transfers	12,553	25,000	25,000	25,000
Subtotal - Transfers	12,553	25,000	25,000	25,000
Total Expenditures	\$ 6,948,107	7,447,470	7,648,617	8,234,084

CITY OF NORCO

Community Development
Block Grant (CDBG)
Fiscal Year 2009



City of Norco, California
Community Development Block Grant Division 915
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	6,126	4,000	3,028	2,748
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	792,000	544,586	518,961
Transfers	14,004	15,000	15,806	15,568
<i>Total Expenditures</i>	<i>\$ 20,130</i>	<i>811,000</i>	<i>563,420</i>	<i>537,277</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Grants	20,130	811,000	563,420	537,277
<i>Total Funding Sources</i>	<i>\$ 20,130</i>	<i>811,000</i>	<i>563,420</i>	<i>537,277</i>

City of Norco, California
Community Development Block Grant Division 915, Fund 123
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Miscellaneous</u>				
47978 Reading Club for the Elderly (CDBG)	\$ 1,750	-	-	-
47988 Norco Crown Plus (formely Corona Reg.) (CDBG)	3,063	4,000	3,028	2,748
47989 Circle of Hope Shelter (CDBG)	1,313	-	-	-
Subtotal - Miscellaneous	6,126	4,000	3,028	2,748
<u>Capital Outlay</u>				
48062 Building Improvements	-	792,000	544,586	518,961
Subtotal - Capital Outlay	-	792,000	544,586	518,961
<u>Transfers</u>				
49581 Transfers	14,004	15,000	15,806	15,568
Subtotal - Transfers	14,004	15,000	15,806	15,568
Total Expenditures	\$ 20,130	811,000	563,420	537,277

CITY OF NORCO

Low-Mod Income Housing Program
Fiscal Year 2009



City of Norco, California
Grant Programs Division 5500, Low/Mod Fund 015
Budget Summary By Major Categories

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	727,799	6,165,000	2,870,421	5,488,000
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 727,799	6,165,000	2,870,421	5,488,000

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds (Low/Mod)	727,799	6,165,000	2,870,421	5,488,000
Total Funding Sources	\$ 727,799	6,165,000	2,870,421	5,488,000

City of Norco, California
Low/Mod Fund 015 - Grant / Loan Division 5500
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>CRA Programs</u>				
47901 Fair Housing Programs	\$ 11,223	12,500	12,500	-
47902 Senior Discount Subsidy (SWAT)	28,441	30,000	30,000	30,000
47904 Infill Housing Program	13,447	1,500,000	579,489	-
47907 Sewer Tax Rebate	20,389	17,500	17,176	18,000
47908 Deferred Loan Program	-	1,000,000	1,540,206	200,000
47909 Sewer Loan Program	-	20,000	-	15,000
47910 First Time Home Buyer	-	80,000	-	80,000
47912 Senior Housing Program	64	-	-	-
47913 Home Improvement Grant	374,793	250,000	409,550	85,000
47914 Home Improvement Emergency Grant	229,513	175,000	229,000	25,000
47915 Homeless Prevention	2,966	5,000	2,500	5,000
47916 Lead and Asbestos Abatement Grant	46,964	75,000	50,000	30,000
47934 Development Incentives	-	3,000,000	-	5,000,000
Subtotal - CRA Programs	727,799	6,165,000	2,870,421	5,488,000
Total Expenditures	\$ 727,799	6,165,000	2,870,421	5,488,000

CITY OF NORCO

Low-Mod Administration
Fiscal Year 2009



City of Norco, California
Low Mod Administration Division 5010
Budget Summary By Major Categories

Expenditures:		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$	171,573	184,625	180,333	190,851
Employee Related Expenditures		1,943	2,900	1,103	3,200
Supplies and Services		12,231	171,263	166,771	20,613
Maintenance and Rentals		-	-	-	-
Operations and Utilities		2,970	3,200	3,000	3,200
Contractual and Professional Services		112,200	69,000	72,412	88,228
Miscellaneous		24,845	26,542	25,644	27,400
CRA Programs		-	-	-	-
Internal Service Fund Charges		3,300	7,200	7,200	7,600
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	329,063	464,730	456,463	341,092

Funding Sources:		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		329,063	464,730	456,463	341,092
Total Funding Sources	\$	329,063	464,730	456,463	341,092

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 131,803	133,922	133,186	138,250
41104	Sick leave buy back	2,439	2,768	1,778	2,001
41107	Vacation Pay Out	-	2,563	256	2,646
41501	PERS Retirement	26,442	31,702	31,520	33,882
41502	Employee Group Insurance	6,793	9,583	9,499	9,886
41506	FICA/Medicare Insurance	1,973	1,942	1,994	2,041
41507	Vehicle Allowance	1,715	1,680	1,680	1,680
41508	Medical Savings Account	408	465	420	465
	Subtotal - Salaries and Benefits	171,573	184,625	180,333	190,851
<u>Employee Related Expenditures</u>					
43101	Conferences and Meetings	1,609	1,000	903	1,500
43102	Auto Mileage	334	800	200	600
43103	Tuition Reimbursement	-	800	-	800
45253	Dues, Memberships and Subscriptions	-	300	-	300
	Subtotal - Employee Related	1,943	2,900	1,103	3,200
<u>Supplies and Services</u>					
42317	City Newsletter	-	-	2,000	2,000
44102	Liability Insurance	9,208	10,663	10,663	10,213
45121	Special Departmental	1,274	151,000	151,000	1,500
45131	Office Supplies	1,380	2,000	1,200	2,000
45132	Printing & Copies	46	2,000	-	2,000
45146	Postage	60	500	500	500
45251	Legal Advertising	154	500	408	500
45252	Advertising and Promotion	110	4,000	1,000	1,000
46139	Office Equipment	-	600	-	900
	Subtotal - Supplies and Services	12,231	171,263	166,771	20,613
<u>Operations and Utilities</u>					
45541	Utilities	2,970	3,200	3,000	3,200
	Subtotal - Operations & Utilities	2,970	3,200	3,000	3,200
<u>Contractual and Professional Services</u>					
42220	Contractual Services	96,310	60,000	60,000	74,800
42227	Accounting & Auditing	5,416	9,000	5,412	5,928
42228	Other Professional Services	2,300	-	-	-
48595	Financial Services	8,175	-	7,000	7,500
	Subtotal - Contractual & Professional	112,200	69,000	72,412	88,228
<u>Miscellaneous</u>					
48600	County Charge	24,845	26,542	25,644	27,400
	Subtotal - Miscellaneous	24,845	26,542	25,644	27,400

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	400	1,200	1,200	1,100
46150 Computing and Communications Operations	2,900	6,000	6,000	6,500
Subtotal - Internal Service Charges	3,300	7,200	7,200	7,600
Total Expenditures	\$ 329,063	464,730	456,463	341,092

CITY OF NORCO

Debt Service
Fiscal Year 2009



City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2008 - 2009

Account #	Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-end Total	FY 2009 Budget Request
014-5100-48512	2001 School Pass-through Interest	\$ 241,715	237,715	237,715	233,410
014-5100-48513	2001 School Pass-through Principal	100,000	105,000	105,000	110,000
014-5101-48512	2004 Refunding Notes (Pass-through) Interest	506,325	501,035	501,035	495,160
014-5101-48513	2004 Refunding Notes (Pass-through) Principal	230,000	235,000	235,000	240,000
014-5107-48512	2003 Refunding Tax Allocation Bonds Interest	695,674	687,274	687,274	678,370
015-5107-48512	2003 Refunding Tax Allocation Bonds Interest	173,919	171,819	171,819	169,593
014-5107-48513	2003 Refunding Tax Allocation Bonds Principal	420,000	424,000	424,000	432,000
015-5107-48513	2003 Refunding Tax Allocation Bonds Principal	105,000	106,000	106,000	108,000
014-5104-48512	2001 Refunding Tax Allocation Bonds Interest	1,274,355	1,242,099	1,242,099	1,206,835
015-5104-48512	2001 Refunding Tax Allocation Bonds Interest	318,589	310,524	310,524	301,709
014-5104-48513	2001 Refunding Tax Allocation Bonds Principal	896,000	928,000	928,000	968,000
015-5104-48513	2001 Refunding Tax Allocation Bonds Principal	224,000	232,000	232,000	242,000
014-5102-48512	2000 Tax Allocation Bonds Interest	95,621	93,929	93,929	92,029
015-5102-48512	2000 Tax Allocation Bonds Interest	23,905	23,482	23,482	23,007
014-5102-48513	2000 Tax Allocation Bonds Principal	36,000	40,000	40,000	40,000
015-5102-48513	2000 Tax Allocation Bonds Principal	9,000	10,000	10,000	10,000
014-5106-48512	1997 Refunding Tax Allocation Bonds Interest	-	-	-	-
015-5106-48512	1997 Refunding Tax Allocation Bonds Interest	-	-	-	-
014-5106-48513	1997 Refunding Tax Allocation Bonds Principal	-	-	-	-
015-5106-48513	1997 Refunding Tax Allocation Bonds Principal	-	-	-	-
014-5105-48512	1996 Refunding Tax Allocation Bonds Interest	662,010	660,690	660,690	659,370
015-5105-48512	1996 Refunding Tax Allocation Bonds Interest	165,503	165,173	165,173	164,843
014-5105-48513	1996 Refunding Tax Allocation Bonds Principal	44,000	44,000	44,000	44,000
015-5105-48513	1996 Refunding Tax Allocation Bonds Principal	11,000	11,000	11,000	11,000
Total CRA Debt Service		\$ 6,232,616	6,228,740	6,228,740	6,229,326
Debt Service Fund		\$ 5,201,700	5,198,742	5,198,742	5,199,174
Low-Mod Fund		1,030,916	1,029,998	1,029,998	1,030,152
		\$ 6,232,616	6,228,740	6,228,740	6,229,326

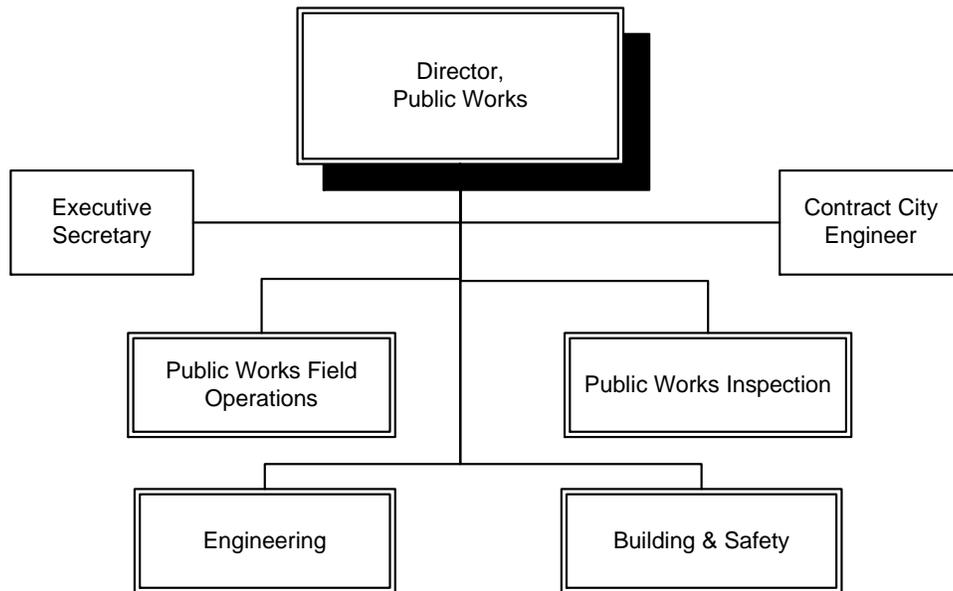
CITY OF NORCO

Public Works
Fiscal Year 2009



PUBLIC WORKS DEPARTMENT

The Public Works Department is managed by the Director of Public Works, who supervises the Water, Sewer, Storm Drain, Parkway Maintenance and Building & Safety Divisions. The Department is responsible for all improvement/maintenance activities within the public right-of-way and transportation corridors, production and distribution of potable water supply, collection/transmission of wastewater to the regional treatment plant, construction/maintenance of storm drain pipelines connecting to larger backbone facilities and the installation/maintenance of equestrian trail fencing in the City.



PUBLIC WORKS

Fiscal Year 2008/09 Highlights and Goals

- Continue to provide a high quality of water that meets and exceeds California Department of Health Services standards. Produce sufficient water to meet all fire, and consumption demands within the distribution system. Manage critical infrastructure and facility improvement projects to ensure a balanced water operating fund.
- Facilitate conveyance of the 13 acre property located on Bluff Street and River Road for the expansion of our treatment facility and the construction of a water storage reservoir
- Complete design and acquisition of right-of-way for TUMF funded Hamner Avenue improvements
- Complete and implement additional City-wide Traffic Calming measures
- Complete City-wide Trail Master Plan identifying improvement standards, circulation elements, signage, drainage and funding sources to preserve equestrian trail system
- Continue to construct city-wide minor storm drain improvements
- Design, construct, and manage the Public Works Capital Improvement Programs
- Continue City-wide trail and street encroachment removals
- Develop MOU between the City of Norco, CRC, and the Navel Weapons Center, to establish water and sewer facilities
- Complete recycled/reclaim water ordinance and specialized in-house training to manage distribution
- Establish NPDES compliance measures
- Develop Manure Management BMP's
- Improve customer service levels

**City of Norco, California
Public Works Department
Budget Summary By Major Categories**

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 1,210,638	1,256,510	1,244,478	1,303,454
Employee Related Expenditures	15,742	23,850	13,902	22,400
Supplies and Services	173,638	151,900	178,200	175,800
Maintenance and Rentals	231,127	209,500	95,800	212,200
Operations and Utilities	3,976,869	3,739,000	3,990,500	4,169,000
Contractual and Professional Services	2,119,907	1,713,600	1,730,600	1,823,600
Miscellaneous	2,210,226	2,055,391	2,045,983	2,236,103
CRA Programs	14,056	15,000	5,000	15,000
Internal Service Fund Charges	198,280	199,182	193,582	225,784
Capital Outlay	11,113	62,500	52,438	45,000
Transfers Out	254,446	254,446	254,446	254,446
Total Expenditures	\$ 10,416,043	9,680,879	9,804,929	10,482,787

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 177,497	195,605	185,414	195,865
Water Fund	5,885,753	5,639,423	5,801,816	6,125,832
Sewer Fund	3,758,416	3,278,977	3,246,165	3,561,794
Gas Tax Fund	493,480	451,207	472,020	491,122
NPDES Storm Drainage Fund	90,739	105,043	88,911	96,438
Internal Service Fund	-	-	-	-
Redevelopment Funds	10,159	10,624	10,603	11,736
Total Funding Sources	\$ 10,416,043	9,680,879	9,804,929	10,482,787

*Budget numbers on this page do not include Building Safety and Engineering

CITY OF NORCO

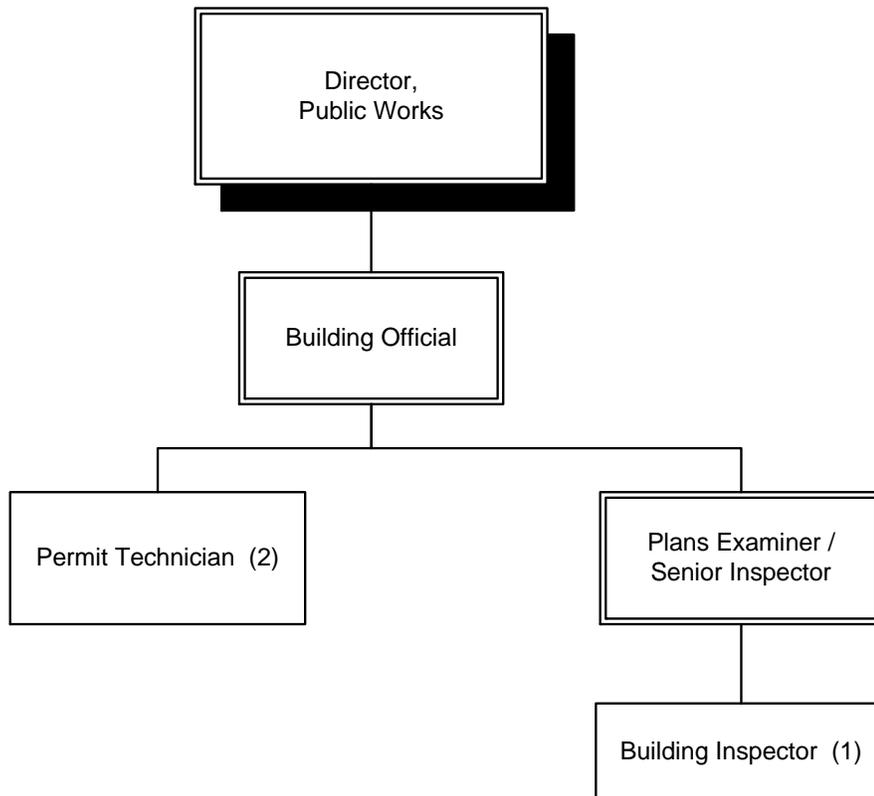
Building & Safety
Fiscal Year 2009



PUBLIC WORKS DEPARTMENT

Building & Safety Division 752

The Building and Safety Division operates under the direction of the Director of Public Works with five staff supervised by the Building Official and is responsible for the administration of the health and safety related codes from the International Building Code (IBC). The primary purpose of the Building and Safety Division is to insure the safety of citizens in the built environment. To insure this safety, the Building Division monitors new and remodel construction providing plan check services, permitting services, construction inspections, final building inspections, and occupancy inspections. The Building Division coordinates the review of building plans with the Fire and Sheriffs Departments, and with the City Engineering and Planning Divisions, as well as with county and state agencies as necessary when a project needs to be in compliance with requirements related to those respective agencies.



PUBLIC WORKS DEPARTMENT
Building and Safety Division
Fiscal Year 2008/2009 Highlights and Goals

- Complete construction of public counter area to better serve public and comply with the requirements of the Americans with Disabilities Act, allowing all divisions be represented at the front counter (fire, building, engineering, and planning).
- Continue implementing the Workflow Process in Accela Permits Plus to improve the processing of Project/Activity and Development along with plan reviews and permit issuance.
- Update Accela Permits Plus program to allow all divisions to issue their own respective permits.
- Continue to update and enhance the Division's Policy and Procedure Manual.
- Continue cross training of Permit Technician (Building & Engineering) to allow for short wait times in lobby.
- Continue cross training of Building Inspectors to assist with minor plan checking and NPDES inspections.
- Reduce dependency on outside plan check agencies for both Building and Safety and Fire Department reviews.
- Create handouts that explain the permit processing system to the applicant in laypersons language.
- Improve customer service levels

Create technical "how to" hand-outs for construction of simple structures (patio covers, retaining walls, decks, fences, carports, etc.)

City of Norco, California
Building & Safety Division 752
Budget Summary By Major Categories

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 605,326	542,537	582,937	450,126
Employee Related Expenditures	4,767	11,910	8,277	5,990
Supplies and Services	3,783	7,500	5,550	3,500
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,814	1,800	2,800	2,900
Contractual and Professional Services	56,302	55,000	94,455	45,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	49,607	52,088	52,088	30,400
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 722,600	670,835	746,107	537,916

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 637,680	607,034	641,480	473,943
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	84,919	63,801	104,627	63,973
Total Funding Sources	\$ 722,600	670,835	746,107	537,916

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 344,830	315,288	319,194	249,149
41103	Salaries, Overtime	3,867	-	-	-
41104	Sick leave buy back	2,176	7,249	898	3,605
41107	Vacation Pay Out	-	6,712	671	4,768
41501	PERS Retirement	70,506	74,635	70,566	61,061
41502	Employee Group Insurance	59,800	69,920	52,154	63,525
41503	Workers Compensation	34,108	-	29,960	-
41506	FICA/Medicare Insurance	5,090	4,572	4,707	3,685
41508	Medical Savings Account	30	360	160	360
	Subtotal - Salaries and Benefits	520,407	478,736	478,310	386,153
<u>Employee Related Expenditures</u>					
43101	Conferences and Meetings	1,299	8,450	5,134	4,200
43103	Tuition Reimbursement	247	375	186	-
45243	Uniforms & Safety Gear	1,715	1,660	654	375
45253	Dues, Memberships and Subscriptions	1,506	1,425	2,303	1,415
	Subtotal - Employee Related	4,767	11,910	8,277	5,990
<u>Supplies and Services</u>					
45121	Special Departmental	6	3,000	2,600	2,000
45131	Office Supplies	3,562	3,000	2,600	1,000
45132	Printing & Copies	-	1,000	350	500
46138	Small Tools	-	-	-	-
46139	Office Equipment	215	500	-	-
	Subtotal - Supplies and Services	3,783	7,500	5,550	3,500
<u>Operations and Utilities</u>					
45541	Utilities	2,814	1,800	2,800	2,900
	Subtotal - Operations & Utilities	2,814	1,800	2,800	2,900
<u>Contractual and Professional Services</u>					
42220	Contractual Services	56,302	55,000	94,455	45,000
	Subtotal - Contractual & Professional	56,302	55,000	94,455	45,000
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	3,804	3,800	3,800	3,500
46136	Vehicle Replacement Charges	11,803	11,788	11,788	4,000
46137	Computing and Comm. Equip Replacement	4,800	6,400	6,400	3,500
46150	Computing and Communications Operations	29,200	30,100	30,100	19,400
	Subtotal - Internal Service Charges	49,607	52,088	52,088	30,400
	Total Expenditures	\$ 637,680	607,034	641,480	473,943

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
51600 Building Permits	\$ 7,735	10,750	15,495	14,946
51601 Building Permit Fees	221,399	285,645	196,590	213,267
51602 Plan Check Fees	138,474	176,245	135,866	137,177
51603 Electrical Permit Fees	33,885	56,480	35,078	33,300
51604 Plumbing Permit Fees	28,583	28,140	15,214	15,123
51605 Mechanical Permit Fees	9,167	12,560	9,537	9,013
51606 Sewer Permit Fees	5,400	5,685	2,200	8,980
51607 Special Inspection Fees	7,551	4,525	8,842	7,516
54232 Microfilm and Imaging	-	-	22,000	-
Total Revenues	\$ 452,195	580,030	440,822	439,322

City of Norco, California
Building & Safety Division 752, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 28,837	34,445	43,720	35,776
41104 Sick leave buy back	-	712	718	518
41107 Vacation Pay Out	-	659	66	685
41501 PERS Retirement	6,114	8,154	8,283	8,768
41502 Employee Group Insurance	5,256	6,476	4,611	4,817
41503 Workers Compensation	27,286	-	23,968	-
41506 FICA/Medicare Insurance	418	499	641	519
41508 Medical Savings Account	24	96	128	96
Subtotal - Salaries and Benefits	\$ 67,935	51,041	82,135	51,179

City of Norco, California
Building & Safety Division 752, Low/Mod Fund 015
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,209	8,611	12,883	8,944
41104 Sick leave buy back	-	178	180	129
41107 Vacation Pay Out	-	165	17	171
41501 PERS Retirement	1,528	2,038	2,074	2,192
41502 Employee Group Insurance	1,314	1,619	1,150	1,204
41503 Workers Compensation	6,822	-	5,992	-
41506 FICA/Medicare Insurance	105	125	164	130
41508 Medical Savings Account	6	24	32	24
Subtotal - Salaries and Benefits	\$ 16,984	12,760	22,492	12,794

CITY OF NORCO

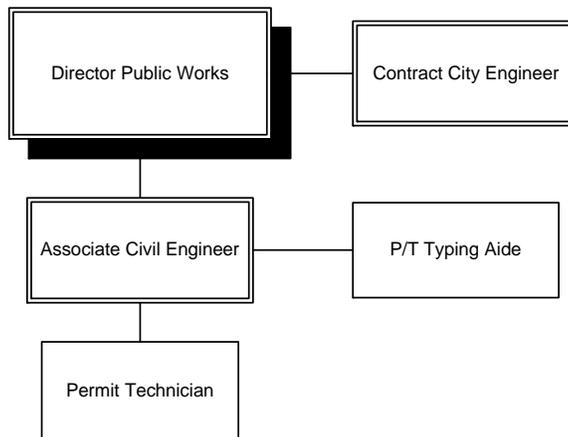
Engineering
Fiscal Year 2009



PUBLIC WORKS DEPARTMENT

Engineering Division 800

The Engineering Division is responsible for the design, plan checking, issuing of encroachment permits and construction inspection of all improvements within the public right-of-way (i.e. water, sewer, streets, storm drains, equestrian trails and fencing) throughout the city, whether constructed by private developer or through Capital Improvement Funding. Engineering staff is also responsible for plan checking tract and parcel maps, including processing through recordation; plan checking and permitting of grading and drainage improvements; review and implementation of NPDES regulations; issuing overload, stockpile and self-haul refuse permits including “will serve letters. Engineering staff is responsible for creating and updating City Standard Drawings and City Maps.



GOALS

- Continue to improve electronic map of City and include all Municipal infrastructure
- Confirm dedication and acceptance of City street right-of-way and parcels
- Create and implement electronic data base as required under the NPDES permit for all construction sites and businesses
- Continue to train engineering, public works and building staff in NPDES policies and procedures
- Continue to seek grant funding opportunities to fund improvements
- Improve customer service levels

**City of Norco, California
Engineering Division 800
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 179,269	189,819	185,936	205,784
Employee Related Expenditures	425	1,300	625	850
Supplies and Services	3,445	3,700	2,500	3,200
Maintenance and Rentals	-	-	-	-
Operations and Utilities	547	-	-	-
Contractual and Professional Services	54,198	70,000	40,000	30,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	14,000	14,500	14,500	15,200
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 251,883</i>	<i>279,319</i>	<i>243,561</i>	<i>255,034</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 251,883	279,319	243,561	243,220
Water Fund	-	-	-	5,907
Sewer Fund	-	-	-	5,907
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 251,883</i>	<i>279,319</i>	<i>243,561</i>	<i>255,034</i>

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

Account			FY 2008	
Number Account Description	FY 2007	FY 2008	Estimated	FY 2009
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 114,550	116,254	115,952	118,997
41102 Salaries, Part Time	14,002	12,830	12,829	12,830
41104 Sick leave buy back	804	2,403	1,081	1,722
41107 Vacation Pay Out	-	2,225	223	2,277
41501 PERS Retirement	23,654	27,520	27,444	29,164
41502 Employee Group Insurance	23,464	26,154	25,880	26,532
41504 Deferred Compensation	341	321	377	321
41506 FICA/Medicare Insurance	1,878	1,872	1,912	1,911
41508 Medical Savings Account	240	240	238	216
Subtotal - Salaries and Benefits	179,269	189,819	185,936	193,970
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	425	750	375	500
43102 Auto Mileage	-	200	-	-
45243 Uniforms & Safety Gear	-	100	-	100
45253 Dues, Memberships and Subscriptions	-	250	250	250
Subtotal - Employee Related	425	1,300	625	850
<u>Supplies and Services</u>				
45121 Special Departmental	2,987	3,000	2,000	2,500
45131 Office Supplies	458	500	500	500
46138 Small Tools	-	200	-	200
Subtotal - Supplies and Services	3,445	3,700	2,500	3,200
<u>Operations and Utilities</u>				
45541 Utilities	547	-	-	-
Subtotal - Operations & Utilities	547	-	-	-
<u>Contractual and Professional Services</u>				
42220 Contractual Services	50,183	50,000	40,000	20,000
42228 Other Professional Services	4,015	20,000	-	10,000
Subtotal - Contractual & Professional	54,198	70,000	40,000	30,000
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,300	2,500	2,500	2,200
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	14,000	14,500	14,500	15,200
Total Expenditures	\$ 251,883	279,319	243,561	243,220

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

<i>Department-Generated Revenues</i>	<i>FY 2007</i>	<i>FY 2008</i>	<i>FY 2008</i>	<i>FY 2009</i>
	<i>Actual</i>	<i>Budget</i>	<i>Estimated</i>	<i>Budget</i>
			<i>Year-End</i>	<i>Request</i>
			<i>Total</i>	
54800 Encroachment Fees	\$ 85,821	53,375	53,000	87,850
54801 Grading Permit	7,793	9,984	4,350	5,216
54802 Grading Plan Check Fees (inc. WQMP)	14,869	20,740	15,800	28,024
54803 Overload Moving Permit	2,382	1,500	1,500	1,200
54804 Final Map Check	14,965	-	4,708	2,696
54805 Improvement Plan Check	44,479	7,875	3,500	53,100
54806 Lot Merger/Adjustment/PAKA	1,261	5,145	2,845	3,846
	\$ 171,569	98,619	85,703	181,932

City of Norco, California
Engineering, Water Fund 124, Division 800
Budget Detail By Line Item

Account			FY 2008	FY 2009	
Number	Account Description	FY 2007	Amended	Estimated	
		Actual	Budget	Year-End	
				Total	
				Budget	
				Request	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ -	-	-	4,100
41104	Sick leave buy back	-	-	-	59
41107	Vacation Pay Out	-	-	-	78
41501	PERS Retirement	-	-	-	1,005
41502	Employee Group Insurance	-	-	-	594
41506	FICA/Medicare Insurance	-	-	-	59
41508	Medical Savings Account	-	-	-	12
	Subtotal - Salaries and Benefits	\$ -	-	-	5,907

City of Norco, California
Engineering, Sewer Fund 126, Division 800
Budget Detail By Line Item

Account				FY 2008	
Number	Account Description	FY 2007	FY 2008	Estimated	FY 2009
		Actual	Amended	Year-End	Budget
			Budget	Total	Request
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ -	-	-	4,100
41104	Sick leave buy back	-	-	-	59
41107	Vacation Pay Out	-	-	-	78
41501	PERS Retirement	-	-	-	1,005
41502	Employee Group Insurance	-	-	-	594
41506	FICA/Medicare Insurance	-	-	-	59
41508	Medical Savings Account	-	-	-	12
	Subtotal - Salaries and Benefits	\$ -	-	-	5,907

CITY OF NORCO

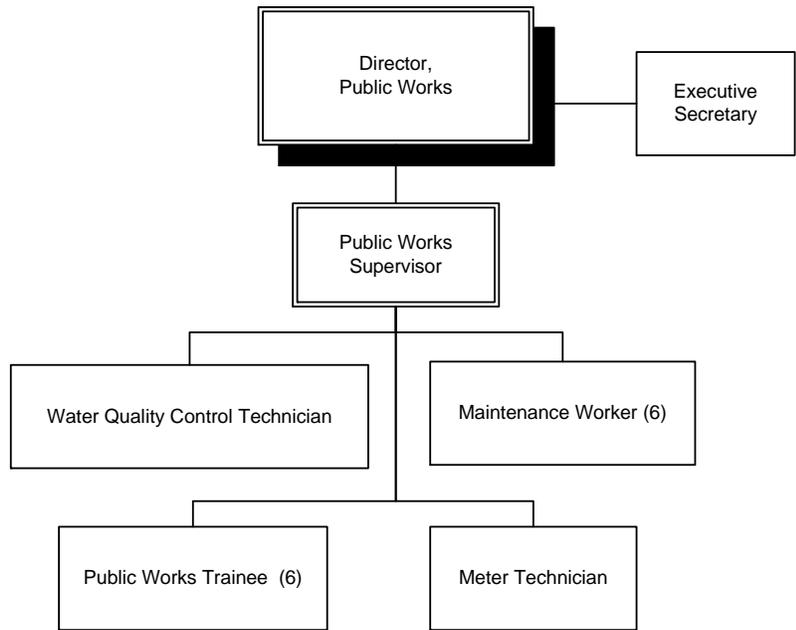
Water Operations
Fiscal Year 2009



PUBLIC WORKS

Water Division 804

The Water Division is responsible for the production, acquisition and delivery of potable water to City residents. City staff maintains and repairs service laterals, water mains and treatment and storage facilities. They also are responsible for testing of water to assure that safe drinking water standards are met. Staff serves on the Chino Basin Desalter and the Arlington Desalter technical advisory committee.



**City of Norco, California
Water Operations Division 804
Budget By Major Categories**

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 586,459	611,715	597,611	626,513
Employee Related Expenditures	10,568	14,900	7,100	13,400
Supplies and Services	93,849	87,500	107,000	105,500
Maintenance and Rentals	138,161	121,500	25,800	121,200
Operations and Utilities	3,870,550	3,638,000	3,905,000	4,068,500
Contractual and Professional Services	104,323	75,000	75,000	87,000
Miscellaneous	829,686	817,771	818,341	818,858
CRA Programs	-	-	-	-
Internal Service Fund Charges	111,129	108,649	108,649	121,990
Capital Outlay	-	23,000	15,951	20,000
Transfers	127,223	127,223	127,223	127,223
<i>Total Expenditures</i>	<i>\$ 5,871,947</i>	<i>5,625,258</i>	<i>5,787,675</i>	<i>6,110,184</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	-	-	-	-
Water Fund	\$ 5,871,947	5,625,258	5,787,675	6,110,184
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 5,871,947</i>	<i>5,625,258</i>	<i>5,787,675</i>	<i>6,110,184</i>

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account		FY 2008	FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	Amended	Estimated	Year-End	Budget
	Actual	Budget	Total		Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 370,581	371,481	356,571		378,248
41103 Salaries, Overtime	48,297	40,000	51,000		40,000
41104 Sick leave buy back	4,435	7,674	4,541		5,469
41107 Vacation Pay Out	-	7,106	6,749		7,233
41501 PERS Retirement	73,984	87,937	84,642		92,701
41502 Employee Group Insurance	83,852	92,815	87,048		97,883
41503 Workers Compensation	207	-	1,721		-
41506 FICA/Medicare Insurance	4,830	4,537	5,014		4,610
41508 Medical Savings Account	273	165	325		369
Subtotal - Salaries and Benefits	586,459	611,715	597,611		626,513
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	3,534	6,500	1,000		5,000
45223 Employee Hiring Costs	60	200	100		200
45243 Uniforms & Safety Gear	5,762	6,200	5,600		6,200
45253 Dues, Memberships and Subscriptions	1,212	2,000	400		2,000
Subtotal - Employee Related	10,568	14,900	7,100		13,400
<u>Supplies and Services</u>					
45121 Special Departmental	88,155	80,000	100,000		98,000
45131 Office Supplies	2,843	3,500	3,000		3,500
46138 Small Tools	2,851	4,000	4,000		4,000
Subtotal - Supplies and Services	93,849	87,500	107,000		105,500
<u>Maintenance and Rentals</u>					
45334 Well & Pump Maintenance	118,490	110,000	20,000		110,000
45335 Building and ground maintenance	18,657	6,500	4,800		6,200
46133 Equipment Rental	1,015	5,000	1,000		5,000
Subtotal - Maintenance & Rentals	138,161	121,500	25,800		121,200
<u>Operations and Utilities</u>					
45125 Purchased water	3,463,283	3,100,000	3,480,000		3,530,500
45126 Chino Pump Tax	8,211	30,000	15,000		30,000
45541 Utilities	399,056	508,000	410,000		508,000
Subtotal - Operations & Utilities	3,870,550	3,638,000	3,905,000		4,068,500
<u>Contractual and Professional Services</u>					
42220 Contractual Services	104,323	75,000	75,000		87,000
Subtotal - Contractual & Professional	104,323	75,000	75,000		87,000
<u>Miscellaneous</u>					
45375 Property Taxes	543	-	570		600
48512 Interest Payments	286,712	269,537	269,537		261,128
48513 Principal Payments	180,214	186,018	186,018		194,914
48601 Administrative Overhead	362,216	362,216	362,216		362,216
Subtotal - Miscellaneous	829,686	817,771	818,341		818,858

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account		FY 2007	FY 2008	FY 2008	FY 2009
Number Account Description		Actual	Amended	Estimated	Budget
				Year-End	Request
				Total	
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	50,008	50,000	50,000	57,000
46136	Vehicle Replacement Charges	47,621	44,149	44,149	49,790
46137	Computing and Comm. Equip Replacement	1,800	2,500	2,500	2,200
46150	Computing and Communications Operations	11,700	12,000	12,000	13,000
	Subtotal - Internal Service Charges	111,129	108,649	108,649	121,990
<u>Capital Outlay</u>					
48062	Building Improvements	-	8,000	6,000	5,000
48064	Equipment	-	15,000	9,951	15,000
	Subtotal - Capital Outlay	-	23,000	15,951	20,000
<u>Transfers</u>					
49581	Transfers	127,223	127,223	127,223	127,223
	Subtotal - Transfers	127,223	127,223	127,223	127,223
	Total Expenditures	\$ 5,871,947	5,625,258	5,787,675	6,110,184

Department-Generated Revenues		FY 2007	FY 2008	FY 2008	FY 2009
		Actual	Amended	Estimated	Budget
				Year-End	Request
				Total	
61100	Water Tolls Domestic	\$ 6,428,923	6,499,091	6,577,752	6,840,862
61200	Water Tolls Irrigation	225,490	307,607	134,869	137,566
61201	Energy Pass Thru	104,274	97,995	88,134	88,134
61300	Bulk Water	34,702	15,000	44,148	44,148
61301	Sale of Water	6,408	-	11,322	-
61500	Reconnection Fee	4,745	6,000	10,000	10,000
69000	Damage Claims	260	-	-	-
69100	Miscellaneous	876	1,000	20,820	10,000
	Total Revenues	\$ 6,805,678	6,926,693	6,887,045	7,130,710

CITY OF NORCO

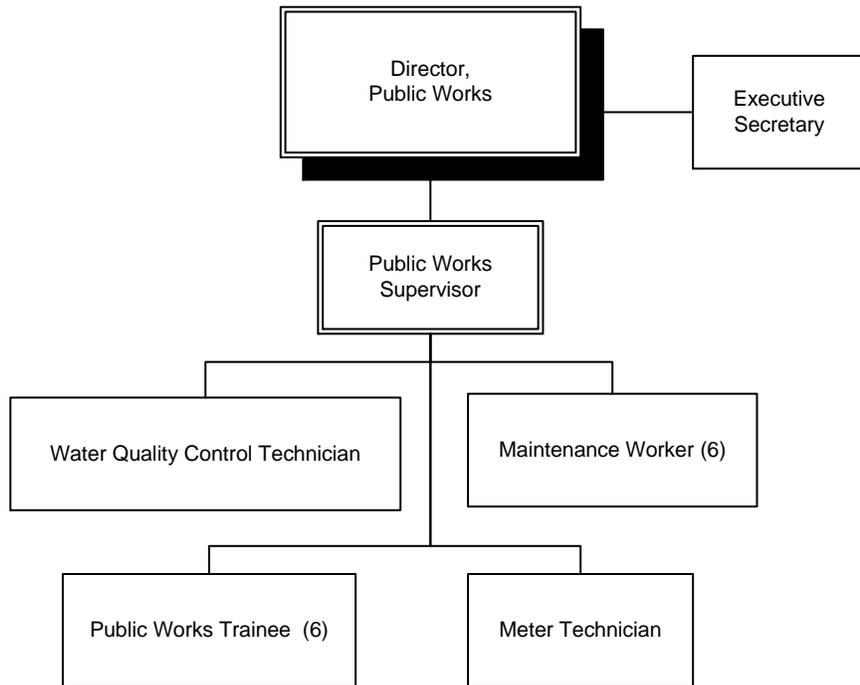
Sewer Operations
Fiscal Year 2009



PUBLIC WORKS

Sewer Division 809

The Sewer Division is responsible for the maintenance of the sewer collection system and various lift stations located throughout the City. Staff oversees the annual cleaning of the collection system and monitors the industrial and commercial users connected to the system. Staff samples the one significant industrial user for compliance. Staff also serves on the Western Riverside County Regional Wastewater Authority technical advisory committee.



City of Norco, California
Sewer Operations Division 809
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 244,686	251,555	251,384	263,760
Employee Related Expenditures	1,097	3,000	1,200	3,000
Supplies and Services	10,683	10,500	8,700	12,500
Maintenance and Rentals	12,312	13,000	1,000	13,000
Operations and Utilities	23,985	26,500	24,000	27,000
Contractual and Professional Services	1,844,721	1,480,000	1,480,000	1,548,000
Miscellaneous	1,380,540	1,237,620	1,227,642	1,417,245
CRA Programs	14,056	15,000	5,000	15,000
Internal Service Fund Charges	77,364	75,333	75,333	96,594
Capital Outlay	941	18,000	23,487	15,000
Transfers	127,223	127,223	127,223	127,223
<i>Total Expenditures</i>	<i>\$ 3,737,609</i>	<i>3,257,731</i>	<i>3,224,969</i>	<i>3,538,322</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	3,737,609	3,257,731	3,224,969	3,538,322
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 3,737,609</i>	<i>3,257,731</i>	<i>3,224,969</i>	<i>3,538,322</i>

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 155,608	155,590	152,322	161,063
41103 Salaries, Overtime	16,412	9,000	16,000	12,000
41104 Sick leave buy back	1,768	3,212	1,813	2,327
41107 Vacation Pay Out	-	2,974	3,217	3,077
41501 PERS Retirement	30,792	36,831	36,160	39,473
41502 Employee Group Insurance	37,835	41,996	39,487	43,608
41503 Workers Compensation	129	-	97	-
41506 FICA/Medicare Insurance	1,977	1,883	2,071	1,951
41508 Medical Savings Account	165	69	217	261
Subtotal - Salaries and Benefits	244,686	251,555	251,384	263,760
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	285	1,000	450	1,000
43103 Tuition Reimbursement	-	600	-	600
45223 Employee Hiring Costs	-	100	50	100
45243 Uniforms & Safety Gear	812	1,300	700	1,300
Subtotal - Employee Related	1,097	3,000	1,200	3,000
<u>Supplies and Services</u>				
45121 Special Departmental	8,987	8,000	8,000	10,000
45131 Office Supplies	960	1,000	700	1,000
46138 Small Tools	736	1,500	-	1,500
Subtotal - Supplies and Services	10,683	10,500	8,700	12,500
<u>Maintenance and Rentals</u>				
45334 Well & Pump Maintenance	6,909	10,000	1,000	10,000
45335 Building and ground maintenance	5,170	-	-	-
46133 Equipment Rental	232	3,000	-	3,000
Subtotal - Maintenance & Rentals	12,312	13,000	1,000	13,000
<u>Operations and Utilities</u>				
45541 Utilities	23,985	26,500	24,000	27,000
Subtotal - Operations & Utilities	23,985	26,500	24,000	27,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	1,844,721	1,480,000	1,480,000	1,548,000
Subtotal - Contractual & Professional	1,844,721	1,480,000	1,480,000	1,548,000
<u>Miscellaneous</u>				
48512 Interest Payments	654,549	579,515	589,537	692,723
48513 Principal Payments	502,386	428,105	428,105	514,522
48591 Bond Service	23,606	30,000	10,000	10,000
48601 Administrative Overhead	200,000	200,000	200,000	200,000
Subtotal - Miscellaneous	1,380,540	1,237,620	1,227,642	1,417,245

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>CRA Programs</u>				
47902 Sewer Service Assistance	14,056	15,000	5,000	15,000
Subtotal - CRA Programs	14,056	15,000	5,000	15,000
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	35,517	35,000	35,000	52,000
46136 Vehicle Replacement Charges	31,747	29,433	29,433	33,194
46137 Computing and Comm. Equip Replacement	1,300	1,900	1,900	1,700
46150 Computing and Communications Operations	8,800	9,000	9,000	9,700
Subtotal - Internal Service Charges	77,364	75,333	75,333	96,594
<u>Capital Outlay</u>				
48062 Building Improvements	298	8,000	13,487	5,000
48064 Equipment	643	10,000	10,000	10,000
Subtotal - Capital Outlay	941	18,000	23,487	15,000
<u>Transfers</u>				
49581 Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 3,737,609	3,257,731	3,224,969	3,538,322

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
50074 Transfers from Sewer Capital Projects	\$ 1,017,016	597,382	548,808	907,677
52400 Interest Income	43,886	25,000	50,000	30,000
55400 Sewer Service Charge	2,917,946	2,929,898	2,901,085	2,901,085
57000 Miscellaneous Revenue	3,578	-	1,033	2,000
Total Revenues	\$ 3,982,425	3,552,280	3,500,926	3,840,762

CITY OF NORCO

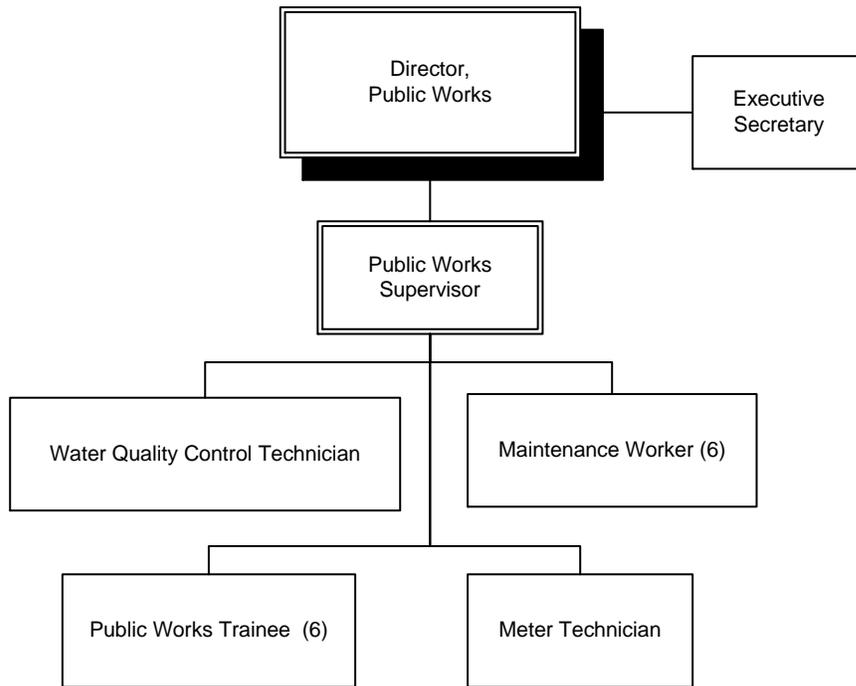
Parkway Maintenance
Fiscal Year 2009



PUBLIC WORKS

Parkway Maintenance Division 850

The Parkway Maintenance Division is responsible for the maintenance of the equestrian trails located within the public right-of-way replacing wooden rails and posts as well as replacing decomposed granite trail material. Staff also prunes street trees to maintain proper clearance for equestrians.



City of Norco, California
Parkway Maintenance Division 850
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	24,358	24,585	26,512	26,911
Employee Related Expenditures		6	1,050	100	1,000
Supplies and Services		5,621	9,700	6,600	9,600
Maintenance and Rentals		14,772	27,000	18,000	27,000
Operations and Utilities		176	2,500	500	1,500
Contractual and Professional Services		10,733	3,600	3,600	3,600
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		719	4,000	4,000	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	<i>\$</i>	<i>56,385</i>	<i>72,435</i>	<i>59,312</i>	<i>69,611</i>

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	56,385	72,435	59,312	69,611
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
<i>Total Funding Sources</i>	<i>\$</i>	<i>56,385</i>	<i>72,435</i>	<i>59,312</i>	<i>69,611</i>

City of Norco, California
Parkway Maintenance Division 850, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	Amended	Estimated	Year-End	Budget
	Actual	Budget	Total	Total	Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 13,506	14,229	14,306	15,556	
41103 Salaries, Overtime	3,451	1,500	3,800	2,000	
41104 Sick leave buy back	126	294	66	225	
41107 Vacation Pay Out	-	272	115	298	
41501 PERS Retirement	2,799	3,368	3,402	3,813	
41502 Employee Group Insurance	4,210	4,716	4,557	4,781	
41503 Workers Compensation	18	-	-	-	
41506 FICA/Medicare Insurance	248	206	254	226	
41508 Medical Savings Account	-	-	12	12	
Subtotal - Salaries and Benefits	24,358	24,585	26,512	26,911	
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	-	400	-	400	
45243 Uniforms & Safety Gear	6	650	100	600	
Subtotal - Employee Related	6	1,050	100	1,000	
<u>Supplies and Services</u>					
45121 Special Departmental	4,069	8,100	5,000	8,000	
46138 Small Tools	1,552	1,600	1,600	1,600	
Subtotal - Supplies and Services	5,621	9,700	6,600	9,600	
<u>Maintenance and Rentals</u>					
45438 Trail Maintenance	14,772	27,000	18,000	27,000	
Subtotal - Maintenance & Rentals	14,772	27,000	18,000	27,000	
<u>Operations and Utilities</u>					
45541 Utilities	176	2,500	500	1,500	
Subtotal - Operations & Utilities	176	2,500	500	1,500	
<u>Contractual and Professional Services</u>					
42220 Contractual Services	10,733	3,600	3,600	3,600	
Subtotal - Contractual & Professional	10,733	3,600	3,600	3,600	
<u>Capital Outlay</u>					
48064 Equipment	719	4,000	4,000	-	
Subtotal - Capital Outlay	719	4,000	4,000	-	
Total Expenditures	\$ 56,385	72,435	59,312	69,611	

CITY OF NORCO

Street Maintenance
Fiscal Year 2009



**City of Norco, California
Street Maintenance Division 801
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$	161,497	169,707	167,970	177,122
Employee Related Expenditures		4,071	3,700	3,150	3,800
Supplies and Services		62,547	42,200	53,900	47,200
Maintenance and Rentals		65,882	48,000	51,000	51,000
Operations and Utilities		82,158	72,000	61,000	72,000
Contractual and Professional Services		107,871	100,000	130,000	130,000
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	5,600	-	-
Capital Outlay		9,453	10,000	5,000	10,000
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	493,480	451,207	472,020	491,122

<i>Funding Sources:</i>		<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		493,480	451,207	472,020	491,122
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
<i>Total Funding Sources</i>	\$	493,480	451,207	472,020	491,122

City of Norco, California
Street Maintenance Division 801, Gas Tax Fund 133
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 100,186	103,707	101,636	107,620
41103 Salaries, Overtime	11,946	7,000	10,000	8,000
41104 Sick leave buy back	1,166	2,141	1,113	1,555
41107 Vacation Pay Out	-	1,983	2,014	2,057
41501 PERS Retirement	20,572	24,549	24,143	26,375
41502 Employee Group Insurance	26,177	29,024	27,567	30,103
41503 Workers Compensation	71	-	55	-
41506 FICA/Medicare Insurance	1,291	1,252	1,344	1,301
41508 Medical Savings Account	87	51	98	111
Subtotal - Salaries and Benefits	161,497	169,707	167,970	177,122
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	225	500	150	400
45223 Employee Hiring Costs	-	200	-	200
45243 Uniforms & Safety Gear	3,846	3,000	3,000	3,200
Subtotal - Employee Related	4,071	3,700	3,150	3,800
<u>Supplies and Services</u>				
45121 Special Departmental	61,295	40,000	52,000	45,000
45131 Office Supplies	-	-	200	300
46138 Small Tools	656	1,600	1,500	1,600
46139 Office Equipment (Small Tools)	596	600	200	300
Subtotal - Supplies and Services	62,547	42,200	53,900	47,200
<u>Maintenance and Rentals</u>				
45336 Traffic Signal Maintenance	65,882	48,000	51,000	51,000
Subtotal - Maintenance & Rentals	65,882	48,000	51,000	51,000
<u>Operations and Utilities</u>				
45541 Utilities	82,158	72,000	61,000	72,000
Subtotal - Operations & Utilities	82,158	72,000	61,000	72,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	107,871	100,000	130,000	130,000
Subtotal - Contractual & Professional	107,871	100,000	130,000	130,000
<u>Internal Service Fund Charges</u>				
46136 Vehicle Replacement Charges	-	5,600	-	-
Subtotal - Internal Service Charges	-	5,600	-	-
<u>Capital Outlay</u>				
48064 Equipment	9,453	10,000	5,000	10,000
Subtotal - Capital Outlay	9,453	10,000	5,000	10,000
Total Expenditures	\$ 493,480	451,207	472,020	491,122

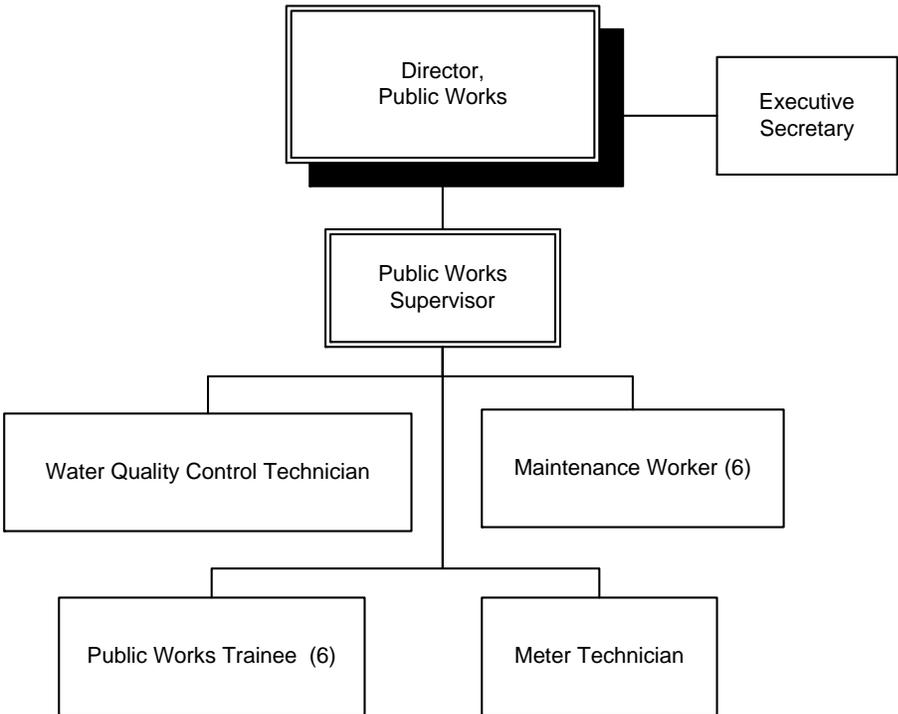
CITY OF NORCO

Storm Drain Operations
Fiscal Year 2009



PUBLIC WORKS
Storm Drain Division 802

The Storm Drain Division is responsible for maintaining certain drainage facilities within the community that are less than 36 inches diameter. Staff coordinates with Riverside Flood Control & Water Conservation District for maintenance of all channels, improved and unimproved and larger diameter pipelines. Staff is responsible for taking actions to comply with NPDES requirements such as street sweeping and testing of run-off for pollutants.



City of Norco, California
Storm Drain Operations Division 802
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 30,784	32,262	31,504	31,415
Employee Related Expenditures	-	1,200	2,352	1,200
Supplies and Services	923	2,000	2,000	1,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	52,259	55,000	42,000	55,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	7,500	4,000	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 83,966</i>	<i>97,962</i>	<i>81,856</i>	<i>88,615</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	83,966	97,962	81,856	88,615
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 83,966</i>	<i>97,962</i>	<i>81,856</i>	<i>88,615</i>

City of Norco, California
Storm Drain Operations Division 802, NPDES Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 18,805	19,644	18,788	20,077
41103 Salaries, Overtime	2,831	1,600	2,600	-
41104 Sick leave buy back	216	405	200	290
41107 Vacation Pay Out	-	375	338	383
41501 PERS Retirement	3,864	4,650	4,454	4,921
41502 Employee Group Insurance	4,713	5,268	4,752	5,426
41503 Workers Compensation	22	-	21	-
41506 FICA/Medicare Insurance	317	285	330	291
41508 Medical Savings Account	15	35	21	27
Subtotal - Salaries and Benefits	30,784	32,262	31,504	31,415
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	-	1,200	2,352	1,200
Subtotal - Employee Related	-	1,200	2,352	1,200
<u>Supplies and Services</u>				
45121 Special Departmental	-	-	-	500
45131 Office Supplies	923	2,000	2,000	500
Subtotal - Supplies and Services	923	2,000	2,000	1,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	52,259	55,000	42,000	55,000
Subtotal - Contractual & Professional	52,259	55,000	42,000	55,000
<u>Capital Outlay</u>				
48064 Equipment	-	7,500	4,000	-
Subtotal - Capital Outlay	-	7,500	4,000	-
Total Expenditures	\$ 83,966	97,962	81,856	88,615

CITY OF NORCO

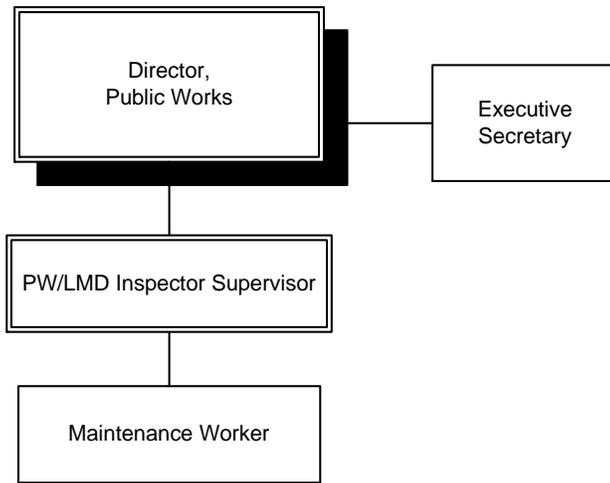
Public Works Inspection
Fiscal Year 2009



PUBLIC WORKS DEPARTMENT

Inspection Division 740

The Public Works Department Inspection Division is responsible for the inspection of all improvement and maintenance activities pertaining to the potable water supply, sewage collection and transmission to the regional treatment plant, storm drains, parkways, streets and public right-of-ways within the City.



City of Norco, California
Public Works Inspection Division 740
Budget Summary By Major Categories

<i>Expenditures:</i>		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$	162,854	166,686	169,497	177,733
Employee Related Expenditures		-	-	-	-
Supplies and Services		15	-	-	-
Maintenance and Rentals		-	-	-	-
Operations and Utilities		-	-	-	-
Contractual and Professional Services		-	-	-	-
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		9,787	9,600	9,600	7,200
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	172,656	176,286	179,097	184,933

<i>Funding Sources:</i>		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$	121,112	123,170	126,102	126,254
Water Fund		13,806	14,165	14,141	15,648
Sewer Fund		20,806	21,246	21,196	23,472
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		6,772	7,081	7,055	7,823
Internal Service Fund		-	-	-	-
Redevelopment Funds		10,159	10,624	10,603	11,736
Total Funding Sources	\$	172,655.65	176,286	179,097	184,933

City of Norco, California
Public Works Inspection Division 740, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 76,491.41	74,539	77,720	77,644
41103 Salaries, Overtime	575	-	-	-
41104 Sick leave buy back	1,503	1,541	1,607	1,124
41107 Vacation Pay Out	-	1,427	143	1,486
41501 PERS Retirement	15,839	17,645	18,467	19,029
41502 Employee Group Insurance	16,370	18,019	18,045	19,355
41503 Workers Compensation	-	-	121	-
41506 FICA/Medicare Insurance	163	159	161	176
41508 Medical Savings Account	369	240	238	240
Subtotal - Salaries and Benefits	111,310	113,570	116,502	119,054
<u>Supplies and Services</u>				
45121 Special Departmental	15	-	-	-
Subtotal - Supplies and Services	15	-	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	4,194	6,000	6,000	3,500
46136 Vehicle Replacement Charges	2,293	-	-	-
46137 Computing and Comm. Equip Replacement	400	600	600	500
46150 Computing and Communications Operations	2,900	3,000	3,000	3,200
Subtotal - Internal Service Charges	9,787	9,600	9,600	7,200
Total Expenditures	\$ 121,112	123,170	126,102	126,254

City of Norco, California
Public Works Inspection Division 740, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 6,602.63	6,561	6,559	7,279
41103 Salaries, Overtime	76	-	-	-
41104 Sick leave buy back	73	136	136	105
41107 Vacation Pay Out	-	126	13	139
41501 PERS Retirement	1,354	1,553	1,564	1,784
41502 Employee Group Insurance	1,956	2,153	2,156	2,323
41503 Workers Compensation	-	-	73	-
41506 FICA/Medicare Insurance	98	95	102	106
Subtotal - Salaries and Benefits	\$ 10,159	10,624	10,603	11,736

City of Norco, California
Public Works Inspection Division 740, Water Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 9,064.51	8,748	8,750	9,705
41103 Salaries, Overtime	101	-	-	-
41104 Sick leave buy back	97	181	181	140
41107 Vacation Pay Out	-	167	17	186
41501 PERS Retirement	1,805	2,071	2,085	2,379
41502 Employee Group Insurance	2,607	2,871	2,879	3,097
41503 Workers Compensation	-	-	97	-
41506 FICA/Medicare Insurance	131	127	132	141
Subtotal - Salaries and Benefits	\$ 13,806	14,165	14,141	15,648

City of Norco, California
Public Works Inspection Division 740, Sewer Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 13,694.29	13,122	13,119	14,558
41103 Salaries, Overtime	152	-	-	-
41104 Sick leave buy back	146	271	271	211
41107 Vacation Pay Out	-	251	25	279
41501 PERS Retirement	2,708	3,106	3,128	3,568
41502 Employee Group Insurance	3,911	4,306	4,317	4,645
41503 Workers Compensation	-	-	145	-
41506 FICA/Medicare Insurance	196	190	191	211
Subtotal - Salaries and Benefits	\$ 20,806	21,246	21,196	23,472

City of Norco, California
Public Works Inspection Division 740, NPDES Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 4,402	4,374	4,369	4,853
41103 Salaries, Overtime	51	-	-	-
41104 Sick leave buy back	49	90	90	70
41107 Vacation Pay Out	-	84	9	93
41501 PERS Retirement	902	1,035	1,042	1,189
41502 Employee Group Insurance	1,304	1,435	1,437	1,548
41503 Workers Compensation	-	-	48	-
41506 FICA/Medicare Insurance	65	63	60	70
Subtotal - Salaries and Benefits	\$ 6,772	7,081	7,055	7,823

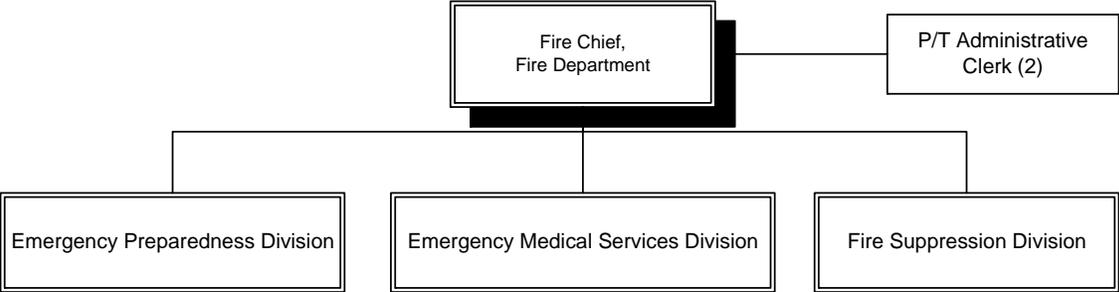
CITY OF NORCO

Fire
Fiscal Year 2009



FIRE DEPARTMENT

The City of Norco Fire Department provides all fire prevention, fire suppression, emergency medical services, hazmat response, emergency preparedness, and public education and awareness via three operation divisions. The Fire Chief is also responsible for all Code Compliance activities within the City.



FIRE DEPARTMENT

Fiscal Year 2008/09 Highlights and Goals

- Develop a strategic plan to provide improved fire and emergency medical service to all areas of the City.
- Continue training programs to ensure compliance with the National Incident Management System.
- Research new aerial-capable equipment to meet needs of multi-level buildings now being constructed and proposed within the City.
- Continue improving environment throughout the City by reducing vegetation hazards through the weed abatement and fire prevention programs.
- Improve public education in the area of the dangers of fireworks through a public awareness campaign and stepped up enforcement activities and stricter administrative penalties.
- Continue providing the highest level of emergency medical service throughout the community.
- Continue exploring all avenues to improve response times through the elimination of blocked and barricaded streets.
- Continue exploring facilities usage ideas with other City departments to improve service in all areas of city government.

**City of Norco, California
Fire Department
Budget Summary By Major Categories**

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 3,872,531	4,228,486	4,518,571	4,455,849
Employee Related Expenditures	91,791	102,807	47,126	41,183
Supplies and Services	45,829	61,976	33,462	33,630
Maintenance and Rentals	23,284	23,620	24,520	19,900
Operations and Utilities	55,448	58,400	52,250	48,100
Contractual and Professional Services	198,312	176,745	162,778	171,990
Miscellaneous	1,875	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	267,015	246,798	246,798	266,420
Capital Outlay	104,562	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 4,660,648	4,898,832	5,085,505	5,037,072

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 4,615,571	4,847,601	5,036,378	4,995,750
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	45,077	51,231	49,127	41,322
Grant Funds	-	-	-	-
Total Funding Sources	\$ 4,660,648	4,898,832	5,085,505	5,037,072

CITY OF NORCO

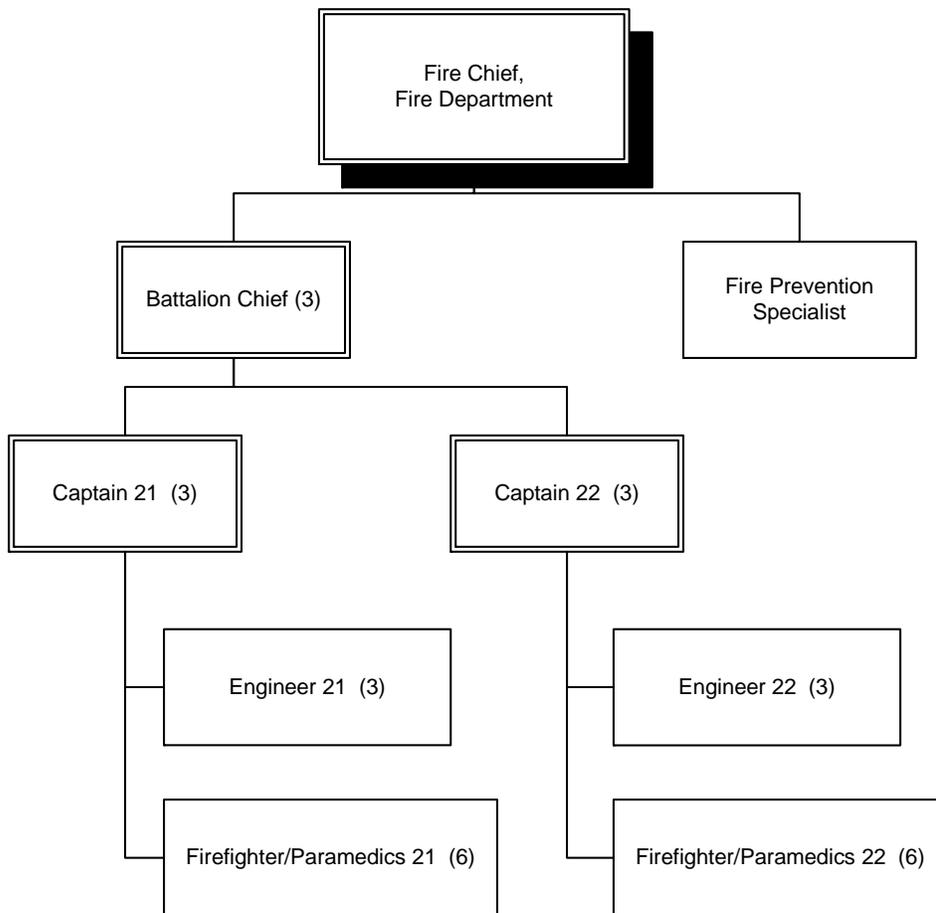
Fire Suppression
Fiscal Year 2009



FIRE DEPARTMENT

Suppression Division

The Norco Fire Department Suppression Division provides all hazard fire prevention and suppression services to the City. The Department and the City are rated a Class 3 by the Insurance Services Office. The City is currently served by three stations. Dispatching and vehicle repair and maintenance are provided under contract with the City of Corona. The Department has automatic aid agreements with Riverside County Fire Department and Corona Fire Department. Daily staffing of two Type 1 engines is provided by constant staffing of four personnel on each engine. In addition, the department has two Type 1 reserve engines, a medium rescue, a large Animal Rescue Trailer equipped with two off-road vehicles and a utility truck. The Department also operates three command cars, an inspection vehicle and one staff car in reserve. The Department responded to over 2100 requests for service in calendar year 2005.



**City of Norco, California
Fire Suppression Division 761
Budget Summary By Major Categories**

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 2,304,757	2,571,778	2,823,281	2,810,087
Employee Related Expenditures	85,010	90,697	43,000	38,188
Supplies and Services	32,768	36,450	18,825	18,150
Maintenance and Rentals	23,284	23,620	24,520	19,900
Operations and Utilities	54,585	57,500	52,000	48,000
Contractual and Professional Services	194,752	174,945	162,000	171,190
Miscellaneous	1,875	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	248,886	232,453	232,453	251,175
Capital Outlay	76,255	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 3,022,172	3,187,443	3,356,079	3,356,690

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 2,985,341	3,147,008	3,317,351	3,315,368
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	36,832	40,435	38,728	41,322
Grant Funds	-	-	-	-
Total Funding Sources	\$ 3,022,172	3,187,443	3,356,079	3,356,690

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 1,409,705	1,602,804	1,694,919	1,731,110
41102 Salaries, Part Time	-	-	-	29,700
41103 Salaries, Overtime	51,550	55,000	131,791	65,000
41104 Sick leave buy back	13,135	29,894	13,786	22,507
41105 Constant Staffing	314,258	306,546	353,193	339,071
41106 FLSA	26,765	30,512	32,265	22,507
41107 Vacation Pay Out	-	31,498	2,500	34,047
41501 PERS Retirement	176,230	220,364	241,719	266,092
41502 Employee Group Insurance	193,651	234,748	234,869	236,185
41503 Workers Compensation	59,382	-	50,865	-
41504 Deferred Compensation	-	-	-	743
41506 FICA/Medicare Insurance	22,846	19,272	27,720	21,099
41508 Medical Savings Account	404	705	926	705
Subtotal - Salaries and Benefits	2,267,925	2,531,343	2,784,553	2,768,765
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	13,215	16,030	12,000	4,400
43102 Auto Mileage	161	200	500	500
43103 Tuition Reimbursement	3,347	5,000	1,000	1,000
45223 Employee Hiring Costs	13,810	16,825	2,000	18,243
45243 Uniforms & Safety Gear	50,662	46,252	24,000	11,470
45253 Dues, Memberships and Subscriptions	3,814	6,390	3,500	2,575
Subtotal - Employee Related	85,010	90,697	43,000	38,188
<u>Supplies and Services</u>				
43132 Training Supplies	1,126	1,000	725	500
45121 Special Departmental	9,330	9,000	4,000	3,650
45131 Office Supplies	12,782	10,950	5,500	9,000
46138 Small Tools	9,045	12,500	6,900	4,000
46139 Office Equipment (Small Tools)	486	3,000	1,700	1,000
Subtotal - Supplies and Services	32,768	36,450	18,825	18,150
<u>Maintenance and Rentals</u>				
42225 Weed Abatement	2,404	5,420	4,650	4,900
45335 Building and ground maintenance	20,881	18,200	19,870	15,000
Subtotal - Maintenance & Rentals	23,284	23,620	24,520	19,900
<u>Operations and Utilities</u>				
45541 Utilities	54,585	57,500	52,000	48,000
Subtotal - Operations & Utilities	54,585	57,500	52,000	48,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	194,335	174,945	162,000	171,190
42223 Public Education & Promotion	417	-	-	-
Subtotal - Contractual & Professional	194,752	174,945	162,000	171,190

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Miscellaneous</u>				
48512 Interest Payments	822	-	-	-
48513 Principal Payments	1,053	-	-	-
Subtotal - Miscellaneous	1,875	-	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	54,992	65,000	65,000	75,000
46136 Vehicle Replacement Charges	146,194	115,653	115,653	122,375
46137 Computing and Comm. Equip Replacement	6,900	9,600	9,600	8,500
46150 Computing and Communications Operations	40,800	42,200	42,200	45,300
Subtotal - Internal Service Charges	248,886	232,453	232,453	251,175
<u>Capital Outlay</u>				
48064 Equipment	76,255	-	-	-
Subtotal - Capital Outlay	76,255	-	-	-
Total Expenditures	\$ 2,985,341	3,147,008	3,317,351	3,315,368

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
54600 Fire Fees	\$ 7,015	5,700	5,700	5,700
54603 Cost Recovery Fees	137	-	-	-
54605 Fire Permit	-	-	7,200	6,000
54606 Fire Plan Check Fees	27,975	25,000	42,000	30,000
54608 Strike Team	97,010	5,000	225,000	95,000
54609 Fire Inspection Fee	69,134	75,000	35,000	75,000
54611 USAR Reimbursement	31,987	50,000	16,000	25,000
54612 Parking Citations-Fire	-	1,000	-	-
55300 Weed and Lot Cleaning	6,131	5,900	2,400	2,500
Total Revenues	\$ 239,388	167,600	333,300	239,200

City of Norco, California
Fire Suppression Division 761, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 30,575	31,433	30,226	31,735
41104 Sick leave buy back	-	650	611	459
41107 Vacation Pay Out	-	602	60	607
41501 PERS Retirement	5,658	6,019	6,144	6,728
41502 Employee Group Insurance	118	1,200	1,224	1,240
41506 FICA/Medicare Insurance	446	456	463	478
41508 Medical Savings Account	35	75	-	75
Subtotal - Salaries and Benefits	\$ 36,832	40,435	38,728	41,322

CITY OF NORCO

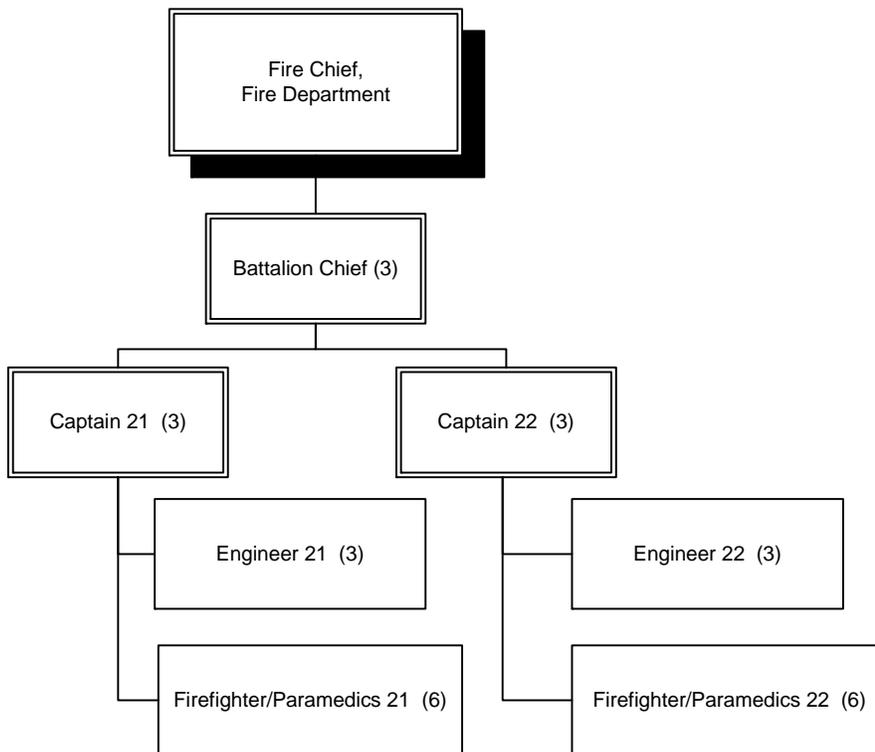
Paramedic Division
Fiscal Year 2009



FIRE DEPARTMENT

EMS Division

The Norco Fire Department provides basic and advanced life support first responder services to the citizens, residents and visitors of the City. The Department staffs two Paramedic Engines (two paramedics minimum). Emergency medical transportation is provided by American Medical Response (AMR) for ground transport and Mercy Air for air transport. The Department standard for EMS response is to arrive on scene of a reported medical emergency within six minutes of being dispatched 90% of the time.



**City of Norco, California
Paramedics Division 762
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 1,486,376	1,545,475	1,578,907	1,618,502
Employee Related Expenditures	5,715	10,210	3,100	2,125
Supplies and Services	5,708	11,526	5,481	7,740
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,497,799</i>	<i>1,567,211</i>	<i>1,587,488</i>	<i>1,628,367</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 1,497,799	1,567,211	1,587,488	1,628,367
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,497,799</i>	<i>1,567,211</i>	<i>1,587,488</i>	<i>1,628,367</i>

City of Norco, California
Paramedics Division 762, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Year-End	Budget
	Actual	Amended	Total		Request
		Budget			
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 854,170	958,384	937,493		1,048,275
41103 Salaries, Overtime	41,748	11,260	81,000		37,000
41104 Sick leave buy back	6,949	17,609	3,826		-
41105 Constant Staffing	305,017	220,195	247,895		192,084
41106 FLSA	19,311	21,886	20,963		23,778
41107 Vacation Pay Out	-	18,868	1,887		2,000
41501 PERS Retirement	97,964	122,109	122,139		148,044
41502 Employee Group Insurance	128,113	160,710	140,385		151,536
41503 Workers Compensation	15,026	-	4,736		-
41506 FICA/Medicare Insurance	17,837	14,214	18,345		15,545
41508 Medical Savings Account	240	240	238		240
Subtotal - Salaries and Benefits	1,486,376	1,545,475	1,578,907		1,618,502
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	3,075	7,100	1,200		1,825
43102 Auto Mileage	-	-	-		150
45243 Uniforms & Safety Gear	2,640	1,500	1,800		-
45253 Dues, memberships and Subscriptions	-	1,610	100		150
Subtotal - Employee Related	5,715	10,210	3,100		2,125
<u>Supplies and Services</u>					
43132 Training Supplies	975	2,570	-		-
45121 Special Departmental	3,542	5,956	3,081		4,275
46138 Small Tools	1,190	3,000	2,400		3,465
Subtotal - Supplies and Services	5,708	11,526	5,481		7,740
Total Expenditures	\$ 1,497,799	1,567,211	1,587,488		1,628,367

Department Generated Revenues			FY 2008	FY 2009
	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
54601 Ambulance Fines (Restricted)	\$ 3,706	6,000	6,000	6,000
54608 Strike Team	-	40,000	-	-
54610 Emergency Medical Services	345,336	336,000	336,000	336,000
54611 USAR Reimbursement	-	40,000	50,000	50,000
Total	\$ 349,042	422,000	392,000	392,000

CITY OF NORCO

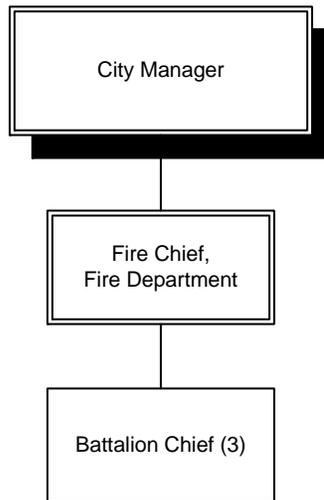
Emergency Services
Fiscal Year 2009



FIRE DEPARTMENT

Emergency Services Division

The City Manager serves as the Emergency Services Director for the City. The Fire Department is charged with maintaining the City Emergency Plan, maintaining the Emergency Operations Center (EOC), facilitating training and drills for the City and providing public education to schools, businesses and residents. The EOC is currently located in the Community Room at Station 22.



City of Norco, California
Emergency Services Division 763
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 361	-	22	-
Employee Related Expenditures	-	350	26	20
Supplies and Services	2,073	500	806	40
Maintenance and Rentals	-	-	-	-
Operations and Utilities	387	400	250	100
Contractual and Professional Services	1,106	1,800	778	800
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	(417)	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 3,510</i>	<i>3,050</i>	<i>1,882</i>	<i>960</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 3,510	3,050	1,882	960
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 3,510</i>	<i>3,050</i>	<i>1,882</i>	<i>960</i>

City of Norco, California
Emergency Services Division 763, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41503 Workers Compensation	\$ 361	-	-	-
41508 Medical Savings Account	-	-	22	-
Subtotal - Salaries and Benefits	361	-	22	-
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	-	150	26	20
45243 Uniforms & Safety Gear	-	50	-	-
45253 Dues, memberships and Subscriptions	-	150	-	-
Subtotal - Employee Related	-	350	26	20
<u>Supplies and Services</u>				
43132 Training Supplies	-	300	269	20
45121 Special Departmental	1,970	-	-	-
45131 Office Supplies	103	200	537	20
Subtotal - Supplies and Services	2,073	500	806	40
<u>Operations and Utilities</u>				
45541 Utilities	387	400	250	100
Subtotal - Operations & Utilities	387	400	250	100
<u>Contractual and Professional Services</u>				
42223 Public Education & Promotion	1,106	1,800	778	800
Subtotal - Contractual & Professional	1,106	1,800	778	800
<u>Capital Outlay</u>				
48064 Equipment	(417)	-	-	-
Subtotal - Capital Outlay	(417)	-	-	-
Total Expenditures	\$ 3,510	3,050	1,882	960

CITY OF NORCO

Code Compliance
Fiscal Year 2009



City of Norco, California
Code Compliance Division 751
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 81,037	111,233	116,361	27,260
Employee Related Expenditures	206	1,550	1,000	850
Supplies and Services	4,554	13,500	8,350	7,700
Maintenance and Rentals	-	-	-	-
Operations and Utilities	476	500	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	16,321	14,345	14,345	15,245
Capital Outlay	10,340	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 112,934</i>	<i>141,128</i>	<i>140,056</i>	<i>51,055</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 104,688	130,332	129,657	51,055
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	8,246	10,796	10,399	-
<i>Total Funding Sources</i>	<i>\$ 112,934</i>	<i>141,128</i>	<i>140,056</i>	<i>51,055</i>

City of Norco, California
Code Compliance Division 751, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 31,153	43,675	43,213	-
41102 Salaries, Part Time	29,092	37,577	45,300	26,224
41104 Sick leave buy back	-	903	-	-
41107 Vacation Pay Out	-	836	84	-
41501 PERS Retirement	6,582	10,339	10,232	-
41502 Employee Group Insurance	4,360	4,790	4,775	-
41504 Deferred Compensation	727	1,139	1,092	656
41506 FICA/Medicare Insurance	877	1,178	1,266	380
Subtotal - Salaries and Benefits	72,792	100,437	105,962	27,260
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	-	1,000	600	600
45243 Uniforms & Safety Gear	-	300	200	100
45253 Dues, Memberships and Subscriptions	206	250	200	150
Subtotal - Employee Related	206	1,550	1,000	850
<u>Supplies and Services</u>				
45121 Special Departmental	2,622	12,000	7,650	7,000
45131 Office Supplies	1,932	1,000	700	700
45146 Postage	-	500	-	-
Subtotal - Supplies and Services	4,554	13,500	8,350	7,700
<u>Operations and Utilities</u>				
45541 Utilities	476	500	-	-
Subtotal - Operations & Utilities	476	500	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	2,492	1,600	1,600	2,000
46136 Vehicle Replacement Charges	4,179	1,845	1,845	1,845
46137 Computing and Comm. Equip Replacement	1,350	1,900	1,900	1,700
46150 Computing and Communications Operations	8,300	9,000	9,000	9,700
Subtotal - Internal Service Charges	16,321	14,345	14,345	15,245
<u>Capital Outlay</u>				
48061 Automotive Equipment	10,340	-	-	-
Subtotal - Capital Outlay	10,340	-	-	-
Total Expenditures	\$ 104,688	130,332	129,657	51,055

Department-Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
52300 Municipal Code Violations	\$ 775	1,000	5,275	1,000
53300 Abandon Vehicle Abatement	18,137	25,000	30,502	30,000
53852 Riverside County Sharing Code Enforcement	-	7,500	8,108	8,108
Total Revenues	\$ 18,912	33,500	35,777	39,108

City of Norco, California
Code Compliance Division 751, RDA Fund 013
Budget Detail By Line Item

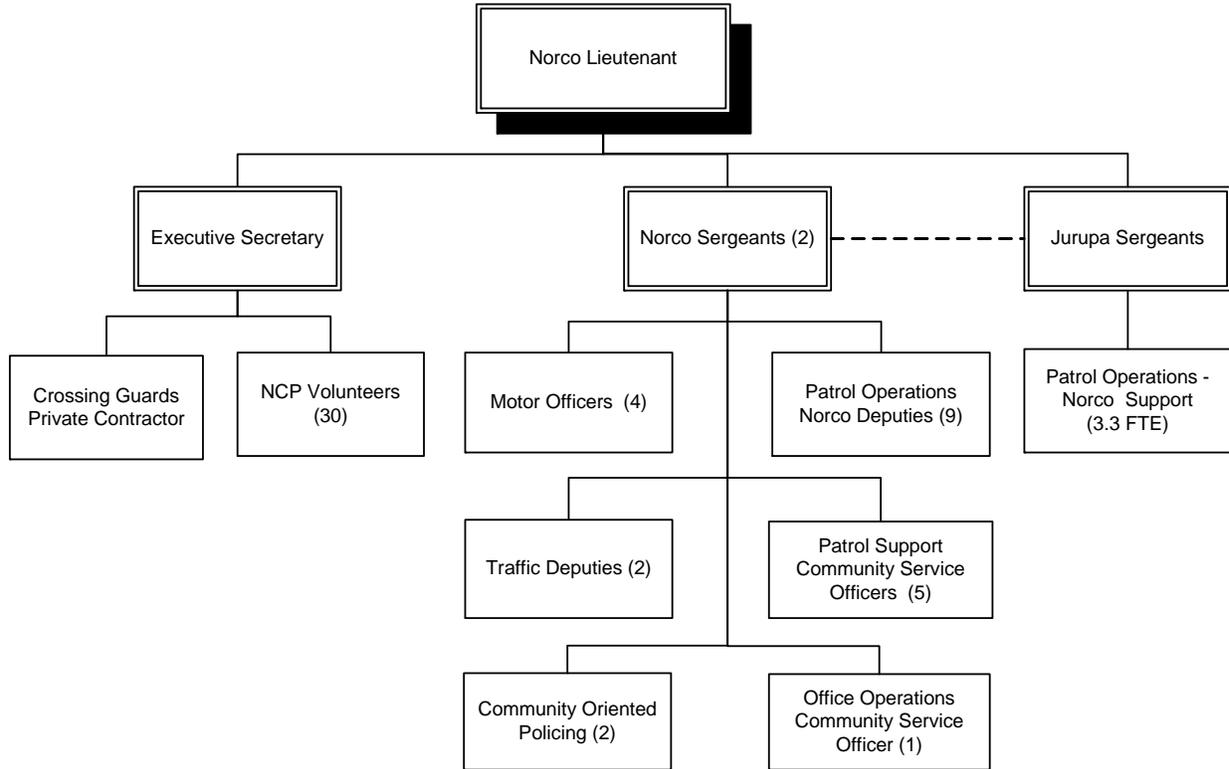
Account			FY 2008	FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 5,498	7,707	7,625	-
41102	Salaries, Part Time	709	-	-	-
41104	Sick leave buy back	-	159	-	-
41107	Vacation Pay Out	-	148	15	-
41501	PERS Retirement	1,162	1,825	1,807	-
41502	Employee Group Insurance	769	845	844	-
41504	Deferred Compensation	18	-	-	-
41506	FICA/Medicare Insurance	91	112	108	-
	Subtotal - Salaries and Benefits	\$ 8,246	10,796	10,399	-

CITY OF NORCO

Police Protection
Fiscal Year 2009



SHERIFF Department 772



The Norco Sheriff's Office located in City Hall is a substation of the Riverside County Sheriff Department's Jurupa Valley Station. A Sheriff's lieutenant is assigned as the Police Chief and two Sheriff's sergeants supervise the operation. 12.3 full-time equivalent deputy sheriffs are assigned to patrol resulting in a minimum staffing of at least two deputies on-duty on each of the 3 shifts. Patrol deputies receive assistance from:

- four motor officers so that most days there are two motor officers on-duty,
- two traffic cars so that most evenings there is a traffic car on-duty,
- two Community Oriented Policing Deputies who work to prevent crime by addressing some of the underlying causes of longer term problems,
- a School Resource Officer assigned to Norco High School, and
- six Community Service Officers (CSO's) so that there is one or more CSO's on-duty most days and evenings to assist the patrol deputies, and so that the front office at City Hall remains open during City business hours.

Cases needing more follow-up investigative work than a patrol deputy can provide are referred to Detectives who are assigned to the Jurupa Valley Station. Clerical support, crime analysis, forensics and property needs are met through the Jurupa Valley Station which also provides 24-hour-a-day supervision of patrol staff.

Norco Sheriff's staff respond to over 1,000 calls for service every month. They are also assisted by the Norco Citizen's Patrol which is comprised of 30 local area residents. These volunteers help keep costs down. NCP volunteers work at least one 4-hour patrol shift per week, direct traffic at collision scenes, handle security at crime scenes, conduct vacation and business checks, all of which frees up deputy time for investigating serious crime and arresting violators.

Norco Sheriff's staff attempt to increase traffic safety by reducing average vehicular speeds and arresting impaired and other dangerous drivers. Motorists are educated about speed limits through posting signs, using the radar trailers and enforcement. Grant funding is used to help meet this mission.

Fiscal Year 2008/2009 Highlights and Goals

- Crime was reduced by 10%. The Uniform Crime Index total fell from 1,171 crimes in 2005 to 1,040 crimes in 2007.
- Response times improved by 23%. Priority 1 calls for service were reduced from 6.9 minutes in 2003 to 5.1 minutes in 2007 and should remain around 5 minutes in 2008.
- Traffic safety significantly increased. Two motor officers were added in FY2007 through the use of grant funding. The number of citations issued almost tripled to 9,278 in calendar year 2007; as a result traffic collisions were reduced by 27% over the last two years.
- Staff applied for \$257,054 in grant funding from the California OTS to further increase traffic safety. The City has received grants to fund two traffic officers, conduct DUI checkpoints, and to increase seatbelt enforcement.
- Offer Neighborhood Watch Programs at 10 locations in the City.
- Add 6 new members to NCP.

**City of Norco, California
Sheriff's Department
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 100,203	68,134	113,047	70,932
Employee Related Expenditures	12,838	14,839	14,117	12,030
Supplies and Services	52,080	28,842	29,189	20,134
Maintenance and Rentals	7,279	6,466	2,300	3,300
Operations and Utilities	11,311	11,460	11,361	8,648
Contractual and Professional Services	5,283,189	5,501,497	5,517,596	5,744,416
Miscellaneous	6,101	5,860	10,165	3,800
CRA Programs	-	-	-	-
Internal Service Fund Charges	144,255	183,549	183,549	175,681
Capital Outlay	28,196	-	-	14,000
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 5,645,452</i>	<i>5,820,647</i>	<i>5,881,324</i>	<i>6,052,941</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 5,217,850	5,389,970	5,420,532	5,871,311
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Grant Funds	427,602	430,677	460,792	181,630
<i>Total Funding Sources</i>	<i>\$ 5,645,452</i>	<i>5,820,647</i>	<i>5,881,324</i>	<i>6,052,941</i>

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 44,348	43,629	46,166	44,938
41103 Salaries, Overtime	626	-	-	-
41104 Sick leave buy back	487	902	785	650
41107 Vacation Pay Out	-	835	1,852	860
41501 PERS Retirement	8,956	10,328	10,925	11,013
41502 Employee Group Insurance	10,959	11,807	11,770	12,579
41506 FICA/Medicare Insurance	659	633	698	652
41507 Vehicle Allowance	-	-	368	-
41508 Medical Savings Account	-	-	-	240
Subtotal - Salaries and Benefits	66,036	68,134	72,564	70,932
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	603	1,229	1,587	1,500
45243 Uniforms & Safety Gear	1,062	5,000	5,000	5,000
45253 Dues, memberships and Subscriptions	860	1,000	480	480
Subtotal - Employee Related	2,526	7,229	7,067	6,980
<u>Supplies and Services</u>				
45121 Special Departmental	11,862	12,642	13,750	5,750
45131 Office Supplies	6,994	6,000	5,687	5,687
45132 Printing & Copies	1,655	2,135	1,000	700
45146 Postage	59	300	300	300
46138 Small Tools	2,951	2,775	2,775	2,775
Subtotal - Supplies and Services	23,521	23,852	23,512	15,212
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	3,617	2,804	1,100	1,100
45337 Office Equipment Maintenance	3,078	3,400	1,200	2,200
46133 Equipment Rental	584	262	-	-
Subtotal - Maintenance & Rentals	7,279	6,466	2,300	3,300
<u>Operations and Utilities</u>				
45541 Utilities	9,499	9,494	9,494	6,781
Subtotal - Operations & Utilities	9,499	9,494	9,494	6,781
<u>Contractual and Professional Services</u>				
42220 Contractual Services	233,057	175,259	126,131	134,345
42222 Law Enforcement Contract	4,606,647	4,820,076	4,855,188	5,361,487
Subtotal - Contractual & Professional	4,839,704	4,995,335	4,981,319	5,495,832
<u>Miscellaneous</u>				
42311 Highway Patrol DUI Testing	1,365	1,260	5,565	2,800
Subtotal - Miscellaneous	1,365	1,260	5,565	2,800

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	24,996	45,605	45,605	42,000
46136 Vehicle Replacement Charges	35,362	44,779	44,779	46,058
46137 Computing and Comm. Equip Replacement	5,000	8,800	8,800	7,100
46150 Computing and Communications Operations	46,700	57,200	57,200	61,500
Subtotal - Internal Service Charges	112,058	156,384	156,384	156,658
<u>Capital Outlay</u>				
48064 Equipment	4,453	-	-	-
Subtotal - Capital Outlay	4,453	-	-	-
Total Expenditures	\$ 5,066,439	5,268,154	5,258,205	5,758,495

Department Generated Revenues			FY 2008	FY 2009
	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
50601 Public Safety Sales Tax	\$ 267,897	274,829	-	274,829
52101 Vehicle Code Fines	280,293	265,043	315,043	335,000
52102 Booking Fee Reimbursement	45,154	-	-	-
52103 Parking Fines	97,508	83,375	80,465	80,465
53201 Sheriff Donations	3,650	3,500	3,000	-
53608 State Mandated Cost	8,545	5,500	-	-
54101 Emergency Response Cost Recovery	10,152	12,000	12,000	12,000
54502 Vehicle Impound Fees	93,457	85,675	85,065	65,000
Total Revenues	\$ 806,657	729,922	495,573	767,294

City of Norco, California
Citizens on Patrol Division 774, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41503 Workers Compensation	\$ 33,638	-	40,483	-
Subtotal - Salaries and Benefits	33,638	-	40,483	-
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	3,896	3,560	2,000	2,000
45243 Uniforms & Safety Gear	4,418	2,000	3,000	3,000
45253 Dues, memberships and Subscriptions	50	50	50	50
Subtotal - Employee Related	8,364	5,610	5,050	5,050
<u>Supplies and Services</u>				
45121 Special Departmental	852	900	1,955	1,200
45131 Office Supplies	575	900	280	280
45137 NCP Special Events	756	2,000	1,500	1,500
45146 Postage	39	100	187	187
46138 Small Tools	888	1,090	1,755	1,755
Subtotal - Supplies and Services	3,111	4,990	5,677	4,922
<u>Operations and Utilities</u>				
45541 Utilities	1,813	1,966	1,867	1,867
Subtotal - Operations & Utilities	1,813	1,966	1,867	1,867
<u>Miscellaneous</u>				
42310 Volunteer Recognition	4,736	4,600	4,600	1,000
Subtotal - Miscellaneous	4,736	4,600	4,600	1,000
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	13,014	12,000	12,000	11,000
46136 Vehicle Replacement Charges	19,183	15,165	15,165	8,023
Subtotal - Internal Service Charges	32,197	27,165	27,165	19,023
Total Expenditures	\$ 83,859	44,331	84,842	31,862

Department Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
54102 NCP Donations	\$ 2,356	1,600	2,167	1,000

City of Norco, California
Sheriff's Department Division 772, Local Law Enforcement Block Grant
Budget Detail By Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Contractual and Professional Services</u>					
42222	Law Enforcement Contract	\$ 10,667	12,274	12,274	15,000
Subtotal - Contractual & Professional		10,667	12,274	12,274	15,000
Total Expenditures		\$ 10,667	12,274	12,274	15,000

City of Norco, California
Sheriff's Department Division 772, Supplemental Law Enforcement
Budget Detail By Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Contractual and Professional Services</u>					
42222	Law Enforcement Contract	\$ 107,469	200,000	200,000	100,000
Subtotal - Contractual & Professional		107,469	200,000	200,000	100,000
Total Expenditures		\$ 107,469	200,000	200,000	100,000

City of Norco, California
Sheriff's Department Division 772, Office of Traffic Safety
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	\$ 1,948	2,000	2,000	-
Subtotal - Employee Related	1,948	2,000	2,000	-
<u>Supplies and Services</u>				
45121 Special Departmental	25,449	-	-	-
Subtotal - Supplies and Services	25,449	-	-	-
<u>Contractual and Professional Services</u>				
42222 Law Enforcement Contract	258,327	216,403	246,518	52,630
Subtotal - Contractual & Professional	258,327	216,403	246,518	52,630
<u>Capital Outlay</u>				
48061 Automotive Equipment	23,743	-	-	-
Subtotal - Capital Outlay	23,743	-	-	14,000
Total Expenditures	\$ 309,466	218,403	248,518	66,630

City of Norco, California
Crossing Guards Division 773, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41102 Salaries, Part Time	\$ 509	-	-	-
41504 Deferred Compensation	13	-	-	-
41506 FICA/Medicare Insurance	7	-	-	-
Subtotal - Salaries and Benefits	529	-	-	-
<u>Contractual and Professional Services</u>				
42220 Contractual Services	67,023	77,485	77,485	80,954
Subtotal - Contractual & Professional	67,023	77,485	77,485	80,954
Total Expenditures	\$ 67,552	77,485	77,485	80,954

Department Generated Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
53808 CNUSD Crossing Guards Reimbursement	\$ 33,161	38,743	38,743	40,477

CITY OF NORCO

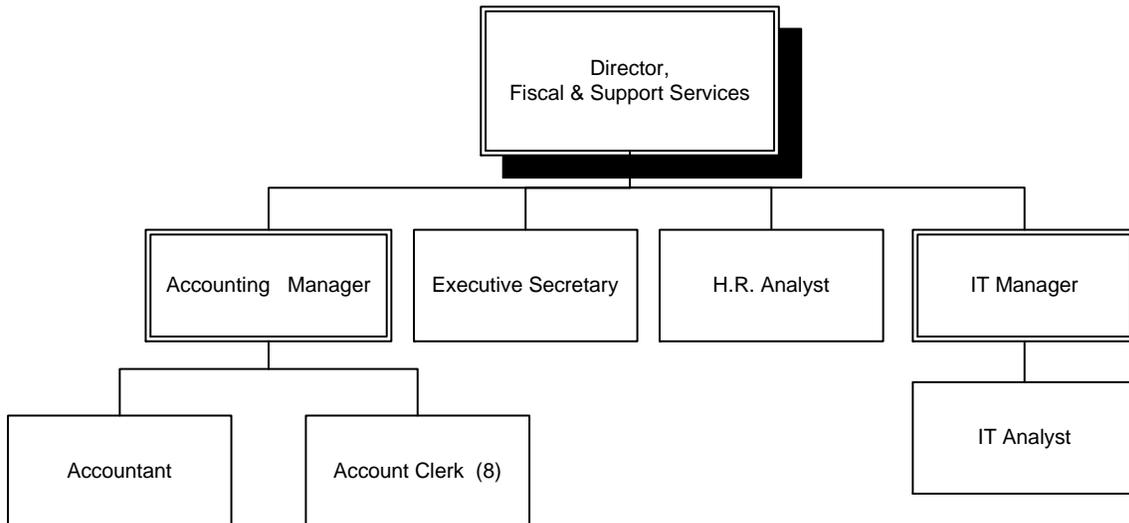
Fiscal & Support Services
Fiscal Year 2009



FISCAL & SUPPORT SERVICES

The Fiscal and Support Services Department is responsible for the following functions: Accounting and Financial Reporting, Budget Administration, Human Resources Administration, Information Technology, Risk Management, Utility Billing and Cash/ Investments Management.

The accounting and financial reporting function provides financial management and reporting, payroll, accounts payable, accounts receivable, business licensing, cashiering and general accounting services to the City consistent with professional standards and legal requirements. Through budget administration, we provide financial support, direction, and oversight to the annual operating and capital budgets. This function also monitors the budgets to ensure compliance to the approved amounts. Human Resources provides support to the City departments in recruiting, benefits administration, labor negotiations, classification and compensation, training and compliance with federal, state and local requirements. Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. Utility Billing performs billing and collections for water, sewer and refuse services. The Department is also responsible for overseeing the City's worker's compensation and general liability insurance programs. The treasury function oversees the investment portfolio, cash flow monitoring, and technical assistance to special assessment and community facilities districts, debt administration and preparation of required reports.



Fiscal and Support Services Department

Fiscal Year 2009 Highlights and Goals

- Provide leadership in the development and of Fiscal Year 2009-10 operating and capital improvement program budgets. Prepare award winning Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2008.
- Perform complete analysis to determine potential cost savings from consolidating outstanding enterprise fund (sewer and water) debt. Complete refunding and issue new debt as necessary to realize savings and for capital projects.
- Oversee the issuance of new tax allocation bonds for Redevelopment Agency and Corona Norco Unified School District projects.
- Implementing the financial reporting requirements for GASB 45, identify and setup appropriate pre-funding trust agreement with a qualified provider.
- Improve financial condition of the Sewer Fund by completing Proposition 218 Protest Hearing and implementing approved rate adjustments.
- Ensure successful completion of all FY08 external audits and that resulting audit reports contain no instances of material internal control weaknesses or other audit exceptions or findings.
- Complete review of options available for upgrading the City's financial management system and begin implementation process. Continue to review financial and operating controls for opportunity to improve efficiencies and internal controls and where necessary, document administrative procedures to achieve desired efficiency and internal controls. Provide hardware and software support for City computing and communication systems.
- Ensure that all legally required Special District (Assessment and Community Facilities Districts) financial and other compliance reports; assessments, disclosures are completed timely and in accordance with applicable laws and bond indentures. Adequately manage CFD delinquencies.
- Continue to provide timely management reports to management and Council to ensure that budgets are adequately monitored and that expenditures are within authorized amounts.
- Continue to develop strategies and procedures necessary to implement recommendations from review of City's risk management and loss control practices.
- Assist with analysis of economic development plans, contracting and out sourcing options, and lease agreement with Belstarr Company.

CITY OF NORCO

Finance & Human Resources
Fiscal Year 2009



City of Norco, California
Fiscal and Support Services Department
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
Salaries and Benefits	\$ 955,247	983,947	923,257	998,387
Employee Related Expenditures	4,740	8,920	6,960	10,210
Supplies and Services	61,852	67,875	50,077	60,155
Maintenance and Rentals	5,787	6,530	5,320	5,480
Operations and Utilities	1,315	1,200	2,075	1,800
Contractual and Professional Services	51,137	71,150	59,012	61,835
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	54,700	59,000	59,000	61,700
Capital Outlay	-	-	-	-
Transfers	24,262	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,159,039</i>	<i>1,198,622</i>	<i>1,105,701</i>	<i>1,199,567</i>

<i>Funding Sources:</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Amended Budget</i>	<i>FY 2008 Estimated Year-End Total</i>	<i>FY 2009 Budget Request</i>
General Fund	\$ 434,812	419,795	376,174	411,511
Water Fund	261,140	275,003	251,092	274,771
Sewer Fund	261,315	273,303	254,761	273,061
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	201,773	230,521	223,674	240,224
<i>Total Funding Sources</i>	<i>\$ 1,159,039</i>	<i>1,198,622</i>	<i>1,105,701</i>	<i>1,199,567</i>

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Amended	Estimated	Budget
	Actual	Budget	Year-End	Total	Request
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 238,876	223,243	209,499	228,273	228,273
41102 Salaries, Part Time	31,866	-	-	-	-
41103 Salaries, Overtime	1	-	-	-	-
41104 Sick leave buy back	2,521	4,614	1,590	3,305	3,305
41107 Vacation Pay Out	-	4,273	2,623	4,371	4,371
41501 PERS Retirement	44,850	52,846	49,588	55,945	55,945
41502 Employee Group Insurance	40,929	43,559	37,912	37,320	37,320
41503 Workers Compensation	-	-	28	-	-
41504 Deferred Compensation	-	-	108	-	-
41506 FICA/Medicare Insurance	2,755	2,670	3,207	3,372	3,372
41507 Vehicle Allowance	1,225	1,200	1,200	1,200	1,200
41508 Medical Savings Account	376	365	315	425	425
Subtotal - Salaries and Benefits	363,398	332,770	306,070	334,211	334,211
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	3,147	6,260	4,350	7,460	7,460
43102 Auto Mileage	291	500	450	500	500
45253 Dues, Memberships and Subscriptions	1,302	2,160	2,160	2,250	2,250
Subtotal - Employee Related	4,740	8,920	6,960	10,210	10,210
<u>Supplies and Services</u>					
44152 Performance Bonds	4,448	3,575	1,050	2,225	2,225
45121 Special Departmental	32	-	150	-	-
45131 Office Supplies	3,448	5,000	2,500	3,000	3,000
45132 Printing & Copies	1,000	900	600	1,100	1,100
45146 Postage	127	100	125	130	130
Subtotal - Supplies and Services	9,055	9,575	4,425	6,455	6,455
<u>Maintenance and Rentals</u>					
45337 Office Equipment Maintenance	-	50	-	-	-
Subtotal - Maintenance & Rentals	-	50	-	-	-
<u>Operations and Utilities</u>					
45541 Utilities	537	600	875	600	600
Subtotal - Operations & Utilities	537	600	875	600	600
<u>Contractual and Professional Services</u>					
42220 Contractual Services	15,326	12,030	12,458	12,045	12,045
42227 Accounting & Auditing	14,455	26,250	15,786	17,290	17,290
Subtotal - Contractual & Professional	29,781	38,280	28,244	29,335	29,335

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

Account			FY 2008	
Number Account Description	FY 2007	FY 2008	Estimated	FY 2009
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	4,000	5,500	5,500	4,800
46150 Computing and Communications Operations	23,300	24,100	24,100	25,900
Subtotal - Internal Service Charges	27,300	29,600	29,600	30,700
Total Expenditures	\$ 434,812	419,795	376,174	411,511

Department Generated Revenues			FY 2008	
	FY 2007	FY 2008	Estimated	FY 2009
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
50079 Overhead to CFDS	\$ 118,711	118,711	118,711	118,711
50080 Overhead to ASD	18,650	18,650	18,650	18,650
51000 Business License	256,605	272,774	267,426	272,774
51003 Finger Printing	-	-	5,600	6,000
51300 Transient Occupancy Taxes	82,074	113,449	84,000	200,000
52004 Yard Sale permits	1,809	2,500	1,500	2,500
52005 Truck Parking Permit	945	500	500	500
52400 Investment Earnings	477,700	315,000	300,000	210,000
54700 License Processing Fee	8,907	11,000	11,000	11,000
54701 Business License Penalty	14,870	20,000	15,000	15,000
54702 Business License Renewal Fee	12,630	4,500	6,500	6,500
55901 Refuse Billing Collection	57,504	33,880	42,000	33,880
61400 Penalties	232,201	215,000	250,000	250,000
Totals	\$ 1,282,606	1,125,964	1,120,887	1,145,515

City of Norco, California
Fiscal and Support Services Division 706, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 101,747	111,631	110,524	117,020
41104 Sick leave buy back	1,576	2,307	1,492	1,694
41107 Vacation Pay Out	-	2,137	-	2,241
41501 PERS Retirement	19,917	26,425	26,159	28,679
41502 Employee Group Insurance	13,976	20,128	19,169	19,640
41503 Workers Compensation	-	-	14	-
41506 FICA/Medicare Insurance	1,402	1,526	1,651	1,715
41507 Vehicle Allowance	1,960	1,920	1,920	1,920
41508 Medical Savings Account	221	216	340	312
Subtotal - Salaries and Benefits	\$ 140,800	166,290	161,269	173,221

City of Norco, California
Fiscal and Support Services Division 706, Low/Mod Fund 015
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 44,374	43,044	42,302	45,022
41104 Sick leave buy back	667	890	521	652
41107 Vacation Pay Out	-	824	596	863
41501 PERS Retirement	8,609	10,189	10,018	11,034
41502 Employee Group Insurance	6,141	8,136	7,720	8,174
41503 Workers Compensation	-	-	14	-
41506 FICA/Medicare Insurance	598	578	637	664
41507 Vehicle Allowance	490	480	480	480
41508 Medical Savings Account	93	90	117	114
Subtotal - Salaries and Benefits	\$ 60,973	64,231	62,405	67,003

City of Norco, California
Fiscal and Support Services Division 706, Water Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 139,381	136,393	133,321	142,708
41103 Salaries, Overtime	6	-	-	-
41104 Sick leave buy back	1,392	2,819	1,246	2,073
41107 Vacation Pay Out	-	2,610	979	2,741
41501 PERS Retirement	26,309	32,287	31,557	34,975
41502 Employee Group Insurance	24,814	33,579	26,722	26,543
41503 Workers Compensation	-	-	113	-
41506 FICA/Medicare Insurance	1,844	1,866	2,030	2,132
41507 Vehicle Allowance	613	600	600	600
41508 Medical Savings Account	180	174	195	204
Subtotal - Salaries and Benefits	194,539	210,328	196,763	211,976
<u>Supplies and Services</u>				
45131 Office Supplies	3,594	4,000	2,722	3,200
45132 Printing	4,750	5,600	5,554	6,100
45146 Postage	18,035	20,000	15,000	18,000
Subtotal - Supplies and Services	26,379	29,600	23,276	27,300
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	2,656	3,000	2,420	2,500
46133 Equipment Rental	237	240	240	240
Subtotal - Maintenance & Rentals	2,893	3,240	2,660	2,740
<u>Operations and Utilities</u>				
45541 Utilities	389	300	600	600
Subtotal - Operations & Utilities	389	300	600	600
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,598	13,125	7,893	8,645
48595 Financial Services	3,411	3,610	5,100	7,810
Subtotal - Contractual & Professional	11,009	16,735	12,993	16,455
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,100	2,800	2,800	2,700
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	13,800	14,800	14,800	15,700
<u>Transfers</u>				
49581 Transfers	12,131	-	-	-
Subtotal - Transfers	12,131	-	-	-
Total Expenditures	\$ 261,140	275,003	251,092	274,771

City of Norco, California
Fiscal and Support Services Division 706, Sewer Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 140,382	136,393	133,321	142,708
41103 Salaries, Overtime	6	-	-	-
41104 Sick leave buy back	1,392	2,819	1,246	2,073
41107 Vacation Pay Out	-	2,610	979	2,741
41501 PERS Retirement	26,308	32,287	31,557	34,975
41502 Employee Group Insurance	24,813	33,579	26,721	26,543
41503 Workers Compensation	-	-	113	-
41506 FICA/Medicare Insurance	1,843	1,866	2,018	2,132
41507 Vehicle Allowance	613	600	600	600
41508 Medical Savings Account	181	174	195	204
Subtotal - Salaries and Benefits	195,537	210,328	196,750	211,976
<u>Supplies and Services</u>				
45131 Office Supplies	3,634	4,000	2,722	3,200
45132 Printing	4,750	4,700	4,654	5,200
45146 Postage	18,035	20,000	15,000	18,000
Subtotal - Supplies and Services	26,418	28,700	22,376	26,400
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	2,656	3,000	2,420	2,500
46133 Equipment Rental	237	240	240	240
Subtotal - Maintenance & Rentals	2,893	3,240	2,660	2,740
<u>Operations and Utilities</u>				
45541 Utilities	389	300	600	600
Subtotal - Operations & Utilities	389	300	600	600
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,357	13,125	13,125	8,645
48595 Financial Services	2,989	3,010	4,650	7,400
Subtotal - Contractual & Professional	10,346	16,135	17,775	16,045
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,900	2,600	2,600	2,300
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	13,600	14,600	14,600	15,300
<u>Transfers</u>				
49581 Transfers	12,131	-	-	-
Subtotal - Transfers	12,131	-	-	-
Total Expenditures	\$ 261,315	273,303	254,761	273,061

CITY OF NORCO

Non-Departmental
Fiscal Year 2009



City of Norco, California
Non-Departmental Division 724
Budget Summary By Major Categories

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 73,452	37,600	42,499	37,905
Employee Related Expenditures	25,653	28,957	24,574	26,274
Supplies and Services	627,148	929,097	758,494	868,045
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	26,993	88,900	87,100	38,900
Miscellaneous	86,996	60,866	85,910	89,321
CRA Programs	-	-	-	-
Internal Service Fund Charges	2,348	-	-	-
Capital Outlay	-	-	-	-
Transfers	237,131	125,000	125,000	125,000
Total Expenditures	\$ 1,079,721	1,270,420	1,123,577	1,185,445

Funding Sources:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
General Fund	\$ 1,079,721	1,270,420	1,123,577	1,185,445
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 1,079,721	1,270,420	1,123,577	1,185,445

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41501 PERS Retirement	\$ 3,565	3,300	7,354	4,000
41503 Workers Compensation	64,404	30,000	30,000	30,000
42309 Continuous Service Bonus	5,483	4,300	5,145	3,905
Subtotal - Salaries and Benefits	73,452	37,600	42,499	37,905
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	5,967	7,700	4,000	4,500
45223 Employee Hiring Costs	7,888	5,000	5,500	6,700
45253 Dues, Memberships and Subscriptions	11,798	16,257	15,074	15,074
Subtotal - Employee Related	25,653	28,957	24,574	26,274
<u>Supplies and Services</u>				
44102 Liability Insurance	125,902	192,410	113,995	194,232
44103 Self-Insurance Administration	60,553	72,750	72,750	75,524
44104 Self Insured Expenses	19,522	80,000	30,000	60,000
44105 Self Insured Settlements	17,809	143,494	113,162	65,000
44111 Excess Workers Comp	81,032	71,518	71,518	64,176
44116 Medical Insurance Administration	5,662	7,156	4,200	4,800
44120 Medical Insurance – Retirees	310,410	345,769	345,769	396,713
45121 Special Departmental	1,220	5,000	3,600	3,600
45131 Office Supplies	3,780	9,000	2,500	3,000
45252 Advertising and Promotion	1,259	2,000	1,000	1,000
Subtotal - Supplies and Services	627,148	929,097	758,494	868,045
<u>Contractual and Professional Services</u>				
42220 Contractual Services	16,921	18,900	18,900	20,600
42228 Other Professional Services	8,045	67,500	65,000	15,000
48595 Financial Services	2,028	2,500	3,200	3,300
Subtotal - Contractual & Professional	26,993	88,900	87,100	38,900
<u>Miscellaneous</u>				
42200 Administration Fees-Property Taxes	41,500	15,000	43,624	45,000
42218 Parking Fines	28,964	27,500	27,500	27,500
42306 Community Promotion	4,345	3,000	2,500	2,500
42307 Employee Recognition	5,803	6,500	5,327	6,500
42313 We-Tip	-	886	886	889
42319 Beautification Committee	1,785	2,000	1,284	2,000
45375 Property Taxes	4,599	5,980	4,789	4,932
Subtotal - Miscellaneous	86,996	60,866	85,910	89,321
<u>Internal Service Fund Charges</u>				
46150 Computing and Communications Operations	2,348	-	-	-
Subtotal - Internal Service Charges	2,348	-	-	-

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Transfers</u>					
49581	Transfers	237,131	125,000	125,000	125,000
	Subtotal - Transfers	237,131	125,000	125,000	125,000
	Total Expenditures	\$ 1,079,721	1,270,420	1,123,577	1,185,445

CITY OF NORCO

Special Events - memo only
Fiscal Year 2009



**City of Norco, California
Special Events
Budget Detail By Major Categories**

Event	City Manager	Parks & Recreation	Public Works	Building/ Planning	Sheriff	Fire	Economic Development	Amount of City Support
<u>Norco Valley Fair</u>								
Salaries & Employee Related Expenditures	\$ -	\$ 3,500	2,371	95	22,320	2,886		31,172
Contractual and Professional Services		300		-				300
Other Expenditures		50	2,128	-		635		2,813
Total Event Expenditures:	-	3,850	4,499	95	22,320	3,521	-	34,285
Total Event Revenues:								-
Net City Support:								<u>34,285</u>
<u>Norco Mounted Posse Rodeo</u>								
Salaries & Employee Related Expenditures		3,500		95				3,595
Contractual and Professional Services		300		-	6,920			7,220
Other Expenditures		50	250	-				300
Total Event Expenditures:	-	3,850	250	95	6,920	-	-	11,115
Total Event Revenues:								-
Net City Support:								<u>11,115</u>
<u>Horseweek</u>								
Salaries & Employee Related Expenditures		5,000	1,790	54				6,844
Contractual and Professional Services		-		-	10,320			10,320
Other Expenditures		350	2,128	-				2,478
Total Event Expenditures:	-	5,350	3,918	54	10,320	-	-	19,642
Total Event Revenues:								-
Net City Support:								<u>19,642</u>
<u>Art Show</u>								
Salaries & Employee Related Expenditures		5,879		-			11,618	17,497
Other Expenditures		27,211		-				27,211
Total Event Expenditures:	-	33,090	-	-	-	-	11,618	44,708
Total Event Revenues:		30,000						-
Net City Support:		3,090						<u>44,708</u>
<u>4th of July Jamboree</u>								
Salaries & Employee Related Expenditures		3,998	341	-		345		4,684
Contractual and Professional Services		32		-	3,620			3,652
Other Expenditures		15,970	90	-				16,060
Total Event Expenditures:	-	20,000	431	-	3,620	345	-	24,396
Total Event Revenues:		3,500				-		-
Net City Support:		16,500						<u>24,396</u>
<u>CA Circuit Finals</u>								
Salaries & Employee Related Expenditures		3,500		-	4,720			8,220
Contractual and Professional Services		-		-				-
Other Expenditures		-	250	-				250
Total Event Expenditures:	-	3,500	250	-	4,720	-	-	8,470
Total Event Revenues:								-
Net City Support:								<u>8,470</u>
<u>Make a Difference Day</u>								
Salaries & Employee Related Expenditures		336	1,865	-				2,201
Other Expenditures		150	1,239	-				1,389
Total Event Expenditures:	-	486	3,104	-	-	-	-	3,590
Total Event Revenues:								-
Net City Support:		486						<u>3,590</u>

**City of Norco, California
Special Events
Budget Detail By Major Categories**

Event	City Manager	Parks & Recreation	Public Works	Building/ Planning	Sheriff	Fire	Economic Development	Amount of City Support
<u>Volunteer Recognition Dinner</u>								
Salaries & Employee Related Expenditures		531		-				531
Other Expenditures		6,500		-				6,500
Total Event Expenditures:	-	7,031	-	-	-	-	-	7,031
Total Event Revenues:		-						-
Net City Support:		7,031						7,031
<u>Breakfast with Santa</u>								
Salaries & Employee Related Expenditures		751		-				751
Other Expenditures		1,550		-				1,550
Total Event Expenditures:	-	2,301	-	-	-	-	-	2,301
Total Event Revenues:		1,250						-
Net City Support:		1,051						2,301
<u>Trash Round-Up</u>								
Salaries & Employee Related Expenditures		160		-				160
Other Expenditures		-		-				-
Total Event Expenditures:	-	160	-	-	-	-	-	160
Total Event Revenues:		-						-
Net City Support:		160						160
<u>Parade of Lights</u>								
Salaries & Employee Related Expenditures		1,444	2,371	2,894				6,709
Contractual and Professional Services		6,155		-				6,155
Other Expenditures		23,025	3,728	-				26,753
Total Event Expenditures:	-	30,624	6,099	2,894	-	-	-	39,617
Total Event Revenues:		3,500						-
Net City Support:		27,124						39,617
<u>Egg Hunt</u>								
Salaries & Employee Related Expenditures		200		-				200
Contractual and Professional Services		-		-				-
Other Expenditures		1,000		-				1,000
Total Event Expenditures:	-	1,200	-	-	-	-	-	1,200
Total Event Revenues:		-						-
Net City Support:		1,200						1,200
<u>Norco Pride Beautification Committee</u>								
Salaries & Employee Related Expenditures				3,014				3,014
Contractual and Professional Services				-				-
Other Expenditures				-				-
Total Event Expenditures:	-	-	-	3,014	-	-	-	3,014
Total Event Revenues:								-
Net City Support:								3,014
Total Expenditures:	\$ -	111,442	18,551	6,152	47,900	3,866	11,618	199,529
Total Revenues:								-
Total City Support:								199,529

CITY OF NORCO

Budget By Funds
Fiscal Year 2009



CITY OF NORCO

General Fund
Fiscal Year 2009



City of Norco, California
Projected General Fund Revenue

Account Number		FY 2008 Amended Budget	FY 2008 Estimated Year-End	FY 2009 Projection
Property Taxes				
121-000-50100	Current Secured Taxes	\$ 1,253,217	1,257,608	1,333,064
121-000-50200	Current Unsecured	48,551	58,000	48,551
121-000-50201	Homeowner's exemption	9,382	9,382	9,382
121-000-50300	Prior Years Sec'd & Unsec'd	31,360	75,000	31,360
121-000-50400	Supplemental Taxes	295,000	220,000	160,000
121-000-50500	Tax Penalty	12,608	12,608	12,608
	Total	1,650,118	1,632,598	1,594,965
Sales Taxes				
121-000-50600	Sales Tax	4,174,262	4,074,262	4,017,000
121-000-50602	In-lieu Sales Tax	1,125,738	1,125,738	1,339,000
	Total	5,300,000	5,200,000	5,356,000
Other Taxes				
121-000-50601	Public Safety Sales Tax	274,829	266,824	274,829
121-000-51000	Business Licenses	272,774	267,426	272,774
121-000-51100	Property Transfer Tax	130,000	70,000	60,000
121-000-51300	Transient Occupancy Tax	113,449	95,000	200,000
121-000-56202	Poultry License Fees	-	-	-
	Total	791,052	699,250	807,603
Franchise Fees				
121-000-50900	Cable TV Franchise	138,373	138,373	138,373
121-000-50901	Electric Franchise	287,000	275,087	275,000
121-000-50902	Gas Franchise	133,493	134,854	134,854
121-000-55900	Refuse Franchise	451,860	490,000	549,600
	Total	1,010,726	1,038,314	1,097,827
Motor Vehicle in- Lieu Fees				
121-000-52900	Motor Vehicle In-Lieu	2,300,100	2,350,000	2,350,000
	Total	2,300,100	2,350,000	2,350,000
Intergovernmental				
121-000-53300	Abandoned Vehicle Abatement	25,000	20,000	30,000
121-000-53602	Off-Highway Motor Vehicle Lic Fees	1,004	-	-
121-000-53608	State Reimbursement	28,500	3,646	23,000
121-000-53808	CNUSD - Crossing Guards Reimb	38,743	38,743	40,477
121-000-53850	City of Corona	12,000	12,000	12,000
121-000-53852	County Contributions	7,500	-	8,108
	Total	112,747	74,389	113,585

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2008 Amended Budget	FY 2008 Estimated Year-End	FY 2009 Projection
<i>Fines and Penalties</i>				
121-000-52101	Vehicle Code Fines	315,043	335,000	335,000
121-000-52103	Parking Citations	83,375	83,375	80,465
121-000-52300	Municipal Code Violations	3,300	1,000	1,800
121-000-52301	Municipal Code Admin Citations	1,800	1,800	1,800
121-000-54502	Vehicle Impound Fees	85,675	75,000	85,000
	Total	489,193	496,175	504,065
<i>Interest Income/Lease</i>				
121-000-52400	Interest Income	315,000	300,000	210,000
121-000-56103	River Trails Lease	12,600	12,600	12,600
121-000-56104	Library Lease	30,255	31,312	31,313
121-000-57003	Communication Site Leases	18,000	31,000	38,600
	Total	375,855	374,912	292,513
<i>Community Development Fees</i>				
<i>Planning:</i>				
121-000-54200	Planning Fees	24,869	10,000	15,109
121-000-54201	Site Plan (Major/Minor)	18,954	8,000	13,961
121-000-54203	Variance (Major/Minor)	5,522	5,522	4,422
121-000-54204	Tentative Track Map	-	8,071	-
121-000-54205	Tentative Parcel Map	16,595	-	13,400
121-000-54207	Modifications	-	563	-
121-000-54208	Zone Change	2,054	2,147	2,142
121-000-54210	Sign Review	3,451	6,141	4,587
121-000-54213	Special Use Permit	-	166	-
121-000-54214	Special Event Permit	1,600	1,600	1,981
121-000-54215	Publications	5,000	5,000	1,500
121-000-54216	Planning Commission Informal Review	419	-	436
121-000-54217	Architecture Review	580	604	604
121-000-54218	Landscape Plan Check Review	1,184	-	1,232
121-000-54219	Appeal	429	560	-
121-000-54221	ABC Letter	-	-	279
121-000-54223	Large Family Day Care Permit	567	567	591
121-000-54225	Similar Use Findings	-	-	653
121-000-54227	Additional Large Animal Unit	-	64	-
121-000-54229	Planning Information Letter	106	291	330
121-000-54230	Subsequent Pre-Approve Review	323	-	672
121-000-56201	Environmental Impact Reports	4,683	6,000	12,503
<i>Building & Safety:</i>				
121-000-51600	Building Permits	10,750	15,000	14,946
121-000-51601	Building Permit Fees	285,645	200,000	213,267
121-000-51602	Plan Check Fees	176,245	130,000	137,177
121-000-51603	Electrical Permit Fees	56,480	35,000	33,300
121-000-51604	Plumbing Permit Fees	28,140	15,000	15,123

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2008 Amended Budget	FY 2008 Estimated Year-End	FY 2009 Projection
Community Development Fees (Continued)				
Building & Safety: (Continued)				
121-000-51605	Mechanical Permit Fees	12,560	10,000	9,013
121-000-51606	Sewer Permit Fees	5,685	3,500	8,980
121-000-51607	Special Inspection Fees	4,525	8,000	-
Engineering:				
121-000-54800	Encroachment Fees	53,375	53,000	87,850
121-000-54801	Grading Permit	9,984	4,350	5,216
121-000-54802	Grading Plan Check Fees	20,740	15,800	28,024
121-000-54803	Overload Moving Permit	1,500	1,500	1,200
121-000-54804	Final Map Check	-	4,708	2,696
121-000-54805	Improvement Plan Check	7,875	3,500	53,100
121-000-54806	Lot Merger Adjustment	5,145	2,845	3,846
	Total	764,985	557,499	688,140
Community Services/Recreation				
121-000-56101	Swimming Pool	50,317	50,212	59,098
121-000-56102	P&R Contract Course Revenue	154,792	125,000	-
121-000-56105	Ingalls Park/North	25,000	30,000	28,869
121-000-56106	Ingalls Park/South	29,000	30,000	30,548
121-000-56107	Community Center	13,000	5,000	984
121-000-56108	Field Lighting	1,470	800	3,200
121-000-56109	Shelter Rental	1,000	2,000	1,800
121-000-56110	Adult Sports	33,800	33,800	44,510
121-000-56111	Youth Sports	80,979	80,979	87,279
121-000-56113	Senior Citizen Excursion Fees	19,000	10,000	12,000
121-000-56115	Wee People/Day Camp	426,552	375,000	428,829
121-000-56116	Parks & Rec Misc Revenue	20,400	30,000	25,000
121-000-56117	Bleacher Rentals	45,000	45,000	40,000
121-000-56119	Equestrian Safety	-	575	-
121-000-56120	Dance-Rainbow	-	-	42,000
121-000-56121	Dance-Marsha	-	-	15,000
121-000-56124	Dog Obedience	-	-	7,900
121-000-56125	Horsemanship	-	-	5,250
121-000-56126	Western Art Show	43,500	43,500	30,000
121-000-56127	Swim Team	-	6,501	7,200
121-000-56128	Security Guards	19,000	20,000	26,680
121-000-56129	Cleaning Fees	11,000	12,000	12,325
121-000-56131	Cheerleading	-	34	-
121-000-56132	Roping	-	1,800	6,150
121-000-56133	Banner Installation	1,000	800	952
121-000-56138	Cleaning Fees - Restrooms	1,200	1,700	1,275
121-000-56139	Senior Special Events	2,000	1,000	2,000
121-000-56140	Wee People Special Events	1,000	-	1,000
121-000-56142	AC After Hr Call Reimb	500	2,000	1,500

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2008 Amended Budget	FY 2008 Estimated Year-End	FY 2009 Projection
Community Services/Recreation (Continued)				
121-000-56145	Taekwon-do	-	15,700	12,600
121-000-56146	Party Pardners Donations	6,500	6,500	3,000
121-000-56148	Pen Cleaning	798	300	798
121-000-56152	Yoga	-	345	972
121-000-56153	Acting	-	75	-
121-000-56154	Teen Dance	2,250	1,375	800
121-000-56155	Horse Parade	6,000	3,426	3,500
121-000-56156	Private Youth Sports	-	-	8,760
121-000-56157	Trifytt Sports	-	2,178	1,250
121-000-56158	Breakfast with Santa	-	1,251	1,250
121-000-56159	Jamboree Donations	-	3,483	3,500
	Total	995,058	942,334	957,779
Other Revenues				
121-000-53201	Sheriff Donations	3,500	-	-
121-000-54101	Emergency Response Recovery	12,000	12,000	12,000
121-000-54600	Fire Fees	5,700	8,000	5,700
121-000-54601	Ambulance Fines (Restricted)	6,000	6,000	6,000
121-000-54605	Fire Permit	-	7,000	-
121-000-54606	Fire Plan Check Fees	25,000	50,000	30,000
121-000-54607	Fire Misc.	-	1,029	-
121-000-54608	Strike Team,	45,000	225,000	95,000
121-000-54609	Fire Inspection Fee	75,000	75,000	75,000
121-000-54610	Emergency Medical Subscription	336,000	336,000	336,000
121-000-54611	USAR Reimbursement	90,000	50,000	75,000
121-000-54612	Parking Citations-Fire	1,000	1,000	-
121-000-54613	NART	-	1,850	-
121-000-55300	Weed & Lot Clearing	5,900	4,000	2,500
121-000-56118	CPR/Disast	-	324	-
121-000-55901	Refuse Billing & Collection	33,880	42,000	64,030
121-000-51400	Dog Licenses	92,000	92,000	80,000
121-000-54900	Impound Fees	13,000	8,000	8,000
121-000-55000	Adoption Fees	11,000	11,000	11,000
121-000-55200	Misc. Animal Control Fees	3,000	4,200	4,000
121-000-56144	Spay & Neuter Services	15,000	15,000	-
121-000-52004	Yard Sale Permits	2,500	1,500	2,500
121-000-52005	Truck Parking Permits	500	500	500
121-000-53806	Reimbursements	-	30,000	-
121-000-54102	NCP Donations	1,600	3,300	1,000
121-000-54400	Public Record Sales	1,000	1,000	1,000
121-000-54404	Passport	12,000	12,000	12,000
121-000-51003	Finger Printing	-	5,600	6,000
121-000-54700	License Processing Fees	11,000	11,000	11,000
121-000-54701	Business License Penalty	20,000	15,000	15,000

City of Norco, California
Projected General Fund Revenue

Account Number	FY 2008 Amended Budget	FY 2008 Estimated Year-End	FY 2009 Projection
Other Revenues (Continued)			
121-000-54702 Business License Renewal	4,500	6,500	6,500
121-000-51402 Animal Shelter Donation	-	10,000	7,500
121-000-56602 Contribution	-	40	-
121-000-56700 Damage Claims	-	2,500	-
121-000-57000 Miscellaneous	-	10,000	35,120
121-000-61400 Penalties	215,000	250,000	250,000
Total	1,041,080	1,308,343	1,152,350
Overhead/Transfers			
121-000-50077 Miscellaneous Grants	15,000	15,000	15,568
121-000-50076 Overhead to LMDS	38,695	38,695	59,005
121-000-50075 Overhead to CIPS	53,000	53,000	53,000
121-000-50080 Overhead to ASD	18,650	18,650	18,650
121-000-50079 Overhead to CFDS	118,711	118,711	118,711
121-000-50081 Transfer - Air Quality	1,500	1,500	1,500
121-000-50082 Transfer in Miscellaneous	185,000	145,000	42,000
121-000-50073 Transfer for Street Damage - Water	127,223	127,223	127,223
121-000-50073 Transfer for Street Damage - Sewer	127,223	127,223	127,223
121-000-56502 Overhead Charge Water	362,216	362,216	362,216
121-000-56502 Overhead Charge Sewer	200,000	200,000	200,000
Total	1,247,218	1,207,218	1,125,096
Revenue Summary			
Property Taxes	1,650,118	1,632,598	1,594,965
Sales Taxes	5,300,000	5,200,000	5,356,000
Other Taxes	791,052	699,250	807,603
Franchise Fees	1,010,726	1,038,314	1,097,827
Motor Vehicle in- Lieu Fees	2,300,100	2,350,000	2,350,000
Intergovernmental	112,747	74,389	113,585
Fines & Penalties	489,193	496,175	504,065
Interest Income/Lease	375,855	374,912	292,513
Community Development Fees	764,985	557,499	688,140
Community Services/Recreation	995,058	942,334	957,779
Other Revenues	1,041,080	1,308,343	1,152,350
Overhead/Transfers	1,247,218	1,207,218	1,125,096
Total	\$ 16,078,132	15,881,032	16,039,923

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City of Norco, California
General Fund Expenditures by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 4,306,714	4,631,163	4,673,300	4,691,784
41102 Salaries, Part Time	567,686	633,739	602,066	686,286
41103 Salaries, Overtime	154,726	115,660	253,999	128,500
41104 Sick leave buy back	43,806	90,180	39,723	49,313
41105 Constant Staffing	619,275	526,741	601,088	531,155
41106 FLSA	46,076	52,398	53,228	46,285
41107 Vacation Pay Out	3,649	89,881	31,968	72,587
41501 PERS Retirement	704,002	834,393	861,929	884,053
41502 Employee Group Insurance	719,239	853,651	798,540	824,704
41503 Workers Compensation	236,721	30,000	186,399	30,000
41504 Deferred Compensation	10,587	15,285	12,185	17,376
41505 Unemployment	335	-	-	-
41506 FICA/Medicare Insurance	74,999	68,408	81,941	70,525
41507 Vehicle Allowance	14,935	14,700	15,074	12,500
41508 Medical Savings Account	4,796	5,207	5,766	5,982
42309 Continuous Service Bonus	5,483	5,300	5,145	3,905
Subtotal - Salaries and Benefits	7,513,031	7,966,705	8,222,351	8,054,955
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	54,033	82,469	50,829	44,530
43102 Auto Mileage	472	1,000	950	1,150
43103 Tuition Reimbursement	3,990	7,075	1,986	1,800
45223 Employee Hiring Costs	21,804	21,825	7,500	24,943
45243 Uniforms & Safety Gear	69,931	66,949	43,295	28,199
45253 Dues, Memberships and Subscriptions	32,860	44,192	39,250	37,679
Subtotal - Employee Related	183,090	223,510	143,810	138,301
<u>Supplies and Services</u>				
42317 City Newsletter	13,720	16,400	16,400	4,440
42430 Election	638	20,000	19,077	-
43132 Training Supplies	2,146	3,870	994	520
44102 Liability Insurance	125,902	192,410	113,995	194,232
44103 Self-Insurance Administration	60,553	72,750	72,750	75,524
44104 Self Insured Expenses	19,522	80,000	30,000	60,000
44105 Self Insured Settlements	17,809	143,494	113,162	65,000
44111 Excess Workers Comp	81,032	71,518	71,518	64,176
44116 Medical Insurance Administration	5,662	7,156	4,200	4,800
44120 Medical Insurance – Retirees	310,410	345,769	345,769	396,713
44152 Performance Bonds	4,448	3,575	1,050	2,225
45121 Special Departmental	159,668	176,448	138,835	140,835
45131 Office Supplies	67,270	71,925	47,429	53,192
45132 Printing & Copies	2,954	4,535	1,950	2,800
45134 Sr. Special Events	1,891	2,000	809	-
45135 Wee People Special Events	50	1,000	1,000	1,225
45136 Party Partners	4,629	6,500	4,297	3,000
45137 NCP Special Events	756	2,000	1,500	1,500

City of Norco, California
General Fund Expenditures by Line Item

Account		FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Year-End	Request
			Total	
45146 Postage	225	1,150	612	617
45251 Legal Advertising	5,037	5,000	2,417	4,000
45252 Advertising and Promotion	1,259	2,000	1,000	1,000
46138 Small Tools	18,278	24,235	15,730	15,361
46139 Office Equipment (Small Tools)	6,281	10,100	7,576	3,400
Subtotal - Supplies and Services	910,137	1,263,835	1,012,070	1,094,560
<u>Maintenance and Rentals</u>				
42225 Refuse/ Nuisance Abatement	2,404	5,420	4,650	4,900
45335 Building and ground maintenance	132,094	128,694	124,622	109,550
45337 Office Equipment Maintenance	3,078	3,450	1,200	2,200
45438 Trail Maintenance	14,772	32,000	18,000	32,000
46133 Equipment Rental	3,519	4,662	2,010	3,900
Subtotal - Maintenance & Rentals	155,868	174,226	150,482	152,550
<u>Operations and Utilities</u>				
45541 Utilities	397,692	396,890	382,740	409,997
Subtotal - Operations & Utilities	397,692	396,890	382,740	409,997
<u>Contractual and Professional Services</u>				
42219 Recreation Instructors	81,996	92,492	76,075	88,942
42220 Contractual Services	1,234,121	1,231,036	1,169,040	1,157,105
42222 Law Enforcement Contract	4,606,647	4,820,076	4,855,188	5,361,487
42223 Public Education & Promotion	2,666	1,800	778	800
42224 Special Events	21,385	33,034	31,134	18,609
42227 Accounting & Auditing	14,455	26,250	15,786	17,290
42228 Other Professional Services	12,060	95,000	65,000	25,000
42229 Spay & Neuter	18,683	15,000	18,000	20,000
42230 A/C Special Services	308	-	-	-
48595 Financial Services	2,028	2,500	3,200	3,300
Subtotal - Contractual & Professional	5,994,348	6,317,188	6,234,201	6,692,533
<u>Miscellaneous</u>				
42200 Administration Fees-Property Taxes	41,500	15,000	43,624	45,000
42218 Parking Fines Collection Costs	28,964	27,500	27,500	27,500
42306 Community Promotion	4,345	3,000	2,500	2,500
42307 Employee Recognition	5,803	6,500	5,327	6,500
42308 Historian	-	-	150	150
42310 Volunteer Recognition	4,736	4,600	4,600	1,000
42311 Highway Patrol DUI Testing	1,365	1,260	5,565	2,800
42313 We-Tip	-	886	886	889
42319 Beautification Committee	1,785	2,000	1,284	2,000
45375 Property Taxes	4,599	5,980	4,789	4,932
48512 Interest Payments	822	-	-	-
48513 Principal Payments	1,053	-	-	-
Subtotal - Miscellaneous	94,972	66,726	96,225	93,271

City of Norco, California
General Fund Expenditures by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	173,015	197,084	197,084	210,000
46136 Vehicle Replacement Charges	288,988	230,367	230,367	206,860
46137 Computing and Comm. Equip Replacement	43,150	58,300	58,300	48,800
46150 Computing and Communications Operations	279,148	282,800	282,800	294,831
Subtotal - Internal Service Charges	784,302	768,551	768,551	760,491
-				
<u>Capital Outlay</u>				
48061 Automotive Equipment	10,340	-	-	-
48062 Building Improvements	-	44,400	22,777	32,800
48064 Equipment	99,394	11,500	7,310	-
Subtotal - Capital Outlay	109,734	55,900	30,087	32,800
<u>Transfers</u>				
49581 Transfers	237,163	125,000	125,000	125,000
Subtotal - Transfers	237,163	125,000	125,000	125,000
Total Expenditures	\$ 16,380,338	17,358,531	17,165,517	17,554,458

City of Norco, California
General Fund Expenditures by Division
Fiscal Year 2008 - 2009

Department	Department Number	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request	Budget to Budget Change
City Council	701	\$ 50,032	53,453	50,805	51,642	-3.39%
City Manager	702	147,172	152,684	161,272	156,442	2.46%
City Clerk	704	120,277	162,063	147,555	134,491	-17.01%
City Attorney	705	60,097	121,165	121,388	75,527	-37.67%
Fiscal and Support Services	706	434,812	419,795	376,174	411,511	-1.97%
Non Departmental	724	1,079,721	1,270,420	1,123,577	1,185,445	-6.69%
Recreation Services	730	1,003,509	1,104,741	1,021,960	1,051,911	-4.78%
Wee People	731	320,642	394,956	400,852	430,403	8.98%
Park Maintenance	733	664,243	773,773	727,471	792,185	2.38%
Senior Citizens	735	150,582	224,812	191,518	214,048	-4.79%
Building Maintenance	737	462,018	415,229	403,622	390,184	-6.03%
Public Works Inspection	740	121,112	123,170	126,102	126,254	2.50%
Community Development	750	338,068	313,861	311,409	240,683	-23.32%
Code Enforcement	751	104,688	130,332	129,657	51,055	-60.83%
Building & Safety	752	637,680	607,034	641,480	473,943	-21.92%
Fire	761	2,985,341	3,147,008	3,317,351	3,315,368	5.35%
Paramedics	762	1,497,799	1,567,211	1,587,488	1,628,367	3.90%
Emergency Services	763	3,510	3,050	1,882	960	-68.52%
Norco Animal Rescue Team	764	24,234	-	-	-	0.00%
Animal Control	765	648,684	632,052	600,549	639,896	1.24%
Police Protection	772	5,066,439	5,268,154	5,258,205	5,758,495	9.31%
Crossing Guards	773	67,552	77,485	77,485	80,954	4.48%
Citizens Patrol	774	83,859	44,331	84,842	31,862	-28.13%
Engineering	800	251,883	279,319	243,561	243,220	-12.92%
Parkway Maintenance	850	56,385	72,435	59,312	69,611	-3.90%
Totals		\$ 16,380,338	17,358,531	17,165,517	17,554,458	1.13%

City of Norco, California
Projected General Fund Balance
As of June 30, 2009

Audited Fund Balance June 30, 2007	\$ 8,431,607
FY 2008 Estimated Revenues/Transfers	15,881,032
FY 2008 Estimated Expenditures/Transfers	<u>17,165,517</u>
Estimated Fund Balance July 1, 2008	7,147,122
FY 2009 Estimated Revenues/Transfers	16,039,923
FY 2009 Estimated Expenditures/Transfers	<u>17,554,458</u>
Estimated Fund Balance June 30, 2009	<u><u>\$ 5,632,587</u></u>
Reserve for Future Projects	\$ 850,000
Reserve for Rate Stabilization	36,500
Reserve for Lease Payments	75,087
Reserve for Emergencies - 25% of budget	4,388,614
Reserve for Self Insurance	500,000
Estimated Undesignated Fund Balance	<u>(217,614)</u>
Total Reserves	<u><u>\$ 5,632,587</u></u>

CITY OF NORCO

Water Fund
Fiscal Year 2009



City of Norco, California
Water Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2008 - 2009

Account #	Description - Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
124-000-61100	Water Tolls Domestic	\$ 6,428,923	6,499,091	6,577,752	6,840,862
124-000-61200	Water Tolls Irrigation	225,490	307,607	134,869	137,566
124-000-61201	Energy Pass Thru	104,274	97,995	88,134	88,134
124-000-61300	Bulk Water	34,702	15,000	44,148	44,148
124-000-61301	Sale of Water	6,408	-	11,322	-
124-000-61500	Reconnection Fee	4,745	6,000	10,000	10,000
124-000-69000	Damage Claims	260	-	-	-
124-000-69100	Miscellaneous	876	1,000	20,820	10,000
Total Revenues		\$ 6,805,678	6,926,693	6,887,045	7,130,710

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 794,804	836,208	808,515	860,044
Employee Related Expenditures	10,568	14,900	7,100	13,400
Supplies and Services	120,227	117,100	130,276	132,800
Maintenance and Rentals	141,055	124,740	28,460	123,940
Operations and Utilities	3,870,939	3,638,300	3,905,600	4,069,100
Contractual and Professional Services	115,332	91,735	87,993	103,455
Miscellaneous	829,686	817,771	818,341	818,858
Internal Service Fund Charges	124,929	123,449	123,449	137,690
Capital Outlay	-	23,000	15,951	20,000
Transfers Out	139,354	127,223	127,223	127,223
Total Expenditures	\$ 6,146,893	5,914,426	6,052,908	6,406,510

Revenues Over (Under) Expenditures	\$ 724,200
Estimated Working Capital June 30, 2008	(64,697)
Estimated Working Capital June 30, 2009	<u>\$ 659,503</u>

**City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 370,581	371,481	356,571	378,248
41103 Salaries, Overtime	48,297	40,000	51,000	40,000
41104 Sick leave buy back	4,435	7,674	4,541	5,469
41107 Vacation Pay Out	-	7,106	6,749	7,233
41501 PERS Retirement	73,984	87,937	84,642	92,701
41502 Employee Group Insurance	83,852	92,815	87,048	97,883
41503 Workers Compensation	207	-	1,721	-
41506 FICA/Medicare Insurance	4,830	4,537	5,014	4,610
41508 Medical Savings Account	273	165	325	369
Subtotal - Salaries and Benefits	586,459	611,715	597,611	626,513
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	3,534	6,500	1,000	5,000
45223 Employee Hiring Costs	60	200	100	200
45243 Uniforms & Safety Gear	5,762	6,200	5,600	6,200
45253 Dues, Memberships and Subscriptions	1,212	2,000	400	2,000
Subtotal - Employee Related	10,568	14,900	7,100	13,400
<u>Supplies and Services</u>				
45121 Special Departmental	88,155	80,000	100,000	98,000
45131 Office Supplies	2,843	3,500	3,000	3,500
46138 Small Tools	2,851	4,000	4,000	4,000
Subtotal - Supplies and Services	93,849	87,500	107,000	105,500
<u>Maintenance and Rentals</u>				
45334 Well & Pump Maintenance	118,490	110,000	20,000	110,000
45335 Building and ground maintenance	18,657	6,500	4,800	6,200
46133 Equipment Rental	1,015	5,000	1,000	5,000
Subtotal - Maintenance & Rentals	138,161	121,500	25,800	121,200
<u>Operations and Utilities</u>				
45125 Purchased water	3,463,283	3,100,000	3,480,000	3,530,500
45126 Chino Pump Tax	8,211	30,000	15,000	30,000
45541 Utilities	399,056	508,000	410,000	508,000
Subtotal - Operations & Utilities	3,870,550	3,638,000	3,905,000	4,068,500
<u>Contractual and Professional Services</u>				
42220 Contractual Services	104,323	75,000	75,000	87,000
Subtotal - Contractual & Professional	104,323	75,000	75,000	87,000

**City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Miscellaneous</u>				
45375 Property Taxes	543	-	570	600
48512 Interest Payments	286,712	269,537	269,537	261,128
48513 Principal Payments	180,214	186,018	186,018	194,914
48601 Administrative Overhead	362,216	362,216	362,216	362,216
Subtotal - Miscellaneous	829,686	817,771	818,341	818,858
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	50,008	50,000	50,000	57,000
46136 Vehicle Replacement Charges	47,621	44,149	44,149	49,790
46137 Computing and Comm. Equip Replacement	1,800	2,500	2,500	2,200
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	111,129	108,649	108,649	121,990
<u>Capital Outlay</u>				
48062 Building Improvements	-	8,000	6,000	5,000
48064 Equipment	-	15,000	9,951	15,000
Subtotal - Capital Outlay	-	23,000	15,951	20,000
<u>Transfers</u>				
49581 Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 5,871,947	5,625,258	5,787,675	6,110,184

City of Norco, California
Water Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 139,381	136,393	133,321	142,708
41104 Sick leave buy back	1,392	2,819	1,246	2,073
41107 Vacation Pay Out	-	2,610	979	2,741
41501 PERS Retirement	26,309	32,287	31,557	34,975
41502 Employee Group Insurance	24,814	33,579	26,722	26,543
41503 Workers Compensation	-	-	113	-
41506 FICA/Medicare Insurance	1,844	1,866	2,030	2,132
41507 Vehicle Allowance	613	600	600	600
41508 Medical Savings Account	180	174	195	204
Subtotal - Salaries and Benefits	194,539	210,328	196,763	211,976
<u>Supplies and Services</u>				
45131 Office Supplies	3,594	4,000	2,722	3,200
45132 Printing	4,750	5,600	5,554	6,100
45146 Postage	18,035	20,000	15,000	18,000
Subtotal - Supplies and Services	26,379	29,600	23,276	27,300
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	2,656	3,000	2,420	2,500
46133 Equipment Rental	237	240	240	240
Subtotal - Maintenance & Rentals	2,893	3,240	2,660	2,740
<u>Operations and Utilities</u>				
45541 Utilities	389	300	600	600
Subtotal - Operations & Utilities	389	300	600	600
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,598	13,125	7,893	8,645
48595 Financial Services	3,411	3,610	5,100	7,810
Subtotal - Contractual & Professional	11,009	16,735	12,993	16,455
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	2,100	2,800	2,800	2,700
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	13,800	14,800	14,800	15,700
<u>Transfers</u>				
49581 Transfers	12,131	-	-	-
Subtotal - Transfers	12,131	-	-	-
Total Expenditures	\$ 261,140	275,003	251,092	274,771

**City of Norco, California
Water Fund, Engineering Department
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	-	-	4,100
41104 Sick leave buy back	-	-	-	59
41107 Vacation Pay Out	-	-	-	78
41501 PERS Retirement	-	-	-	1,005
41502 Employee Group Insurance	-	-	-	594
41506 FICA/Medicare Insurance	-	-	-	59
41508 Medical Savings Account	-	-	-	12
Subtotal - Salaries and Benefits	\$ -	-	-	5,907

City of Norco, California
Water Fund, Public Works Inspection
Budget Detail by Line Item

Account			FY 2008	FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 9,065	8,748	8,750	9,705
41103	Salaries, Overtime	101	-	-	-
41104	Sick leave buy back	97	181	181	140
41107	Vacation Pay Out	-	167	17	186
41501	PERS Retirement	1,805	2,071	2,085	2,379
41502	Employee Group Insurance	2,607	2,871	2,879	3,097
41506	FICA/Medicare Insurance	131	127	132	141
	Subtotal - Salaries and Benefits	\$ 13,806	14,165	14,141	15,648

CITY OF NORCO

Sewer Fund
Fiscal Year 2009



City of Norco, California
Sewer Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2008 - 2009

Account #	Description- Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
126-000-50074	Transfers from Sewer Capital Projects	\$ 1,017,016	597,382	548,808	907,677
126-000-52400	Interest Income	43,886	25,000	50,000	30,000
126-000-55400	Sewer Service Charge	2,917,946	2,929,898	2,901,085	2,901,085
126-000-57000	Miscellaneous Revenue	3,578	-	1,033	2,000
Total Revenues		\$ 3,982,425	3,552,280	3,500,926	3,840,762

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 461,029	483,129	469,330	505,115
Employee Related Expenditures	1,097	3,000	1,200	3,000
Supplies and Services	37,101	39,200	31,076	38,900
Maintenance and Rentals	15,205	16,240	3,660	15,740
Operations and Utilities	24,375	26,800	24,600	27,600
Contractual and Professional Services	1,855,067	1,496,135	1,497,775	1,564,045
Miscellaneous	1,380,540	1,237,620	1,227,642	1,417,245
CRA Programs	14,056	15,000	5,000	15,000
Internal Service Fund Charges	90,964	89,933	89,933	111,894
Capital Outlay	941	18,000	23,487	15,000
Transfers Out	139,354	127,223	127,223	127,223
Total Expenditures	\$ 4,019,730	3,552,280	3,500,926	3,840,762

Revenues Over (Under) Expenditures	\$ 0
Estimated Working Capital June 30, 2008	1,268,038
Estimated Working Capital June 30, 2009	<u>\$ 1,268,038</u>

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

Account			FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Year-End	Budget
Number Account Description	Actual	Amended Budget	Total	Request	
<u>Salaries and Benefits</u>					
41101 Salaries, Full Time	\$ 155,608	155,590	152,322	161,063	
41103 Salaries, Overtime	16,412	9,000	16,000	12,000	
41104 Sick leave buy back	1,768	3,212	1,813	2,327	
41107 Vacation Pay Out	-	2,974	3,217	3,077	
41501 PERS Retirement	30,792	36,831	36,160	39,473	
41502 Employee Group Insurance	37,835	41,996	39,487	43,608	
41503 Workers Compensation	129	-	97	-	
41506 FICA/Medicare Insurance	1,977	1,883	2,071	1,951	
41508 Medical Savings Account	165	69	217	261	
Subtotal - Salaries and Benefits	244,686	251,555	251,384	263,760	
<u>Employee Related Expenditures</u>					
43101 Conferences and Meetings	285	1,000	450	1,000	
43103 Tuition Reimbursement	-	600	-	600	
45223 Employee Hiring Costs	-	100	50	100	
45243 Uniforms & Safety Gear	812	1,300	700	1,300	
Subtotal - Employee Related	1,097	3,000	1,200	3,000	
<u>Supplies and Services</u>					
45121 Special Departmental	8,987	8,000	8,000	10,000	
45131 Office Supplies	960	1,000	700	1,000	
46138 Small Tools	736	1,500	-	1,500	
Subtotal - Supplies and Services	10,683	10,500	8,700	12,500	
<u>Maintenance and Rentals</u>					
45334 Well & Pump Maintenance	6,909	10,000	1,000	10,000	
46133 Equipment Rental	232	3,000	-	3,000	
Subtotal - Maintenance & Rentals	12,312	13,000	1,000	13,000	
<u>Operations and Utilities</u>					
45541 Utilities	23,985	26,500	24,000	27,000	
Subtotal - Operations & Utilities	23,985	26,500	24,000	27,000	
<u>Contractual and Professional Services</u>					
42220 Contractual Services	1,844,721	1,480,000	1,480,000	1,548,000	
Subtotal - Contractual & Professional	1,844,721	1,480,000	1,480,000	1,548,000	
<u>Miscellaneous</u>					
48512 Interest Payments	654,549	579,515	589,537	692,723	
48513 Principal Payments	502,386	428,105	428,105	514,522	
48591 Bond Service	23,606	30,000	10,000	10,000	
48601 Administrative Overhead	200,000	200,000	200,000	200,000	
Subtotal - Miscellaneous	1,380,540	1,237,620	1,227,642	1,417,245	

CRA Programs

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

Account		FY 2008			FY 2009
		FY 2007	FY 2008	Estimated	
Number	Account Description	Actual	Amended	Year-End	Request
		Budget	Total		
47902	Sewer Service Assistance	14,056	15,000	5,000	15,000
Subtotal - CRA Programs		14,056	15,000	5,000	15,000
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	35,517	35,000	35,000	52,000
46136	Vehicle Replacement Charges	31,747	29,433	29,433	33,194
46137	Computing and Comm. Equip Replacement	1,300	1,900	1,900	1,700
46150	Computing and Communications Operations	8,800	9,000	9,000	9,700
Subtotal - Internal Service Charges		77,364	75,333	75,333	96,594
<u>Capital Outlay</u>					
48062	Building Improvements	298	8,000	13,487	5,000
48064	Equipment	643	10,000	10,000	10,000
Subtotal - Capital Outlay		941	18,000	23,487	15,000
<u>Transfers</u>					
49581	Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers		127,223	127,223	127,223	127,223
Total Expenditures		\$ 3,737,609	3,257,731	3,224,969	3,538,322

City of Norco, California
Sewer Fund, Fiscal & Support Services
Budget Detail by Line Item

Account			FY 2008	
Number Account Description	FY 2007	FY 2008	Estimated	FY 2009
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 140,382	136,393	133,321	142,708
41104 Sick leave buy back	1,392	2,819	1,246	2,073
41107 Vacation Pay Out	-	2,610	979	2,741
41501 PERS Retirement	26,308	32,287	31,557	34,975
41502 Employee Group Insurance	24,813	33,579	26,721	26,543
41503 Workers Compensation	-	-	113	-
41506 FICA/Medicare Insurance	1,843	1,866	2,018	2,132
41507 Vehicle Allowance	613	600	600	600
41508 Medical Savings Account	181	174	195	204
Subtotal - Salaries and Benefits	195,537	210,328	196,750	211,976
<u>Supplies and Services</u>				
45131 Office Supplies	3,634	4,000	2,722	3,200
45132 Printing	4,750	4,700	4,654	5,200
45146 Postage	18,035	20,000	15,000	18,000
Subtotal - Supplies and Services	26,418	28,700	22,376	26,400
<u>Maintenance and Rentals</u>				
45337 Office Equipment Maintenance	2,656	3,000	2,420	2,500
46133 Equipment Rental	237	240	240	240
Subtotal - Maintenance & Rentals	2,893	3,240	2,660	2,740
<u>Operations and Utilities</u>				
45541 Utilities	389	300	600	600
Subtotal - Operations & Utilities	389	300	600	600
<u>Contractual and Professional Services</u>				
42227 Accounting & Auditing	7,357	13,125	13,125	8,645
48595 Financial Services	2,989	3,010	4,650	7,400
Subtotal - Contractual & Professional	10,346	16,135	17,775	16,045
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	1,900	2,600	2,600	2,300
46150 Computing and Communications Operations	11,700	12,000	12,000	13,000
Subtotal - Internal Service Charges	13,600	14,600	14,600	15,300
<u>Transfers</u>				
49581 Transfers	12,131	-	-	-
Subtotal - Transfers	12,131	-	-	-
Total Expenditures	\$ 261,315	273,303	254,761	273,061

City of Norco, California
Sewer Fund, Engineering Department
Budget Detail by Line Item

Account				FY 2008	
Number	Account Description	FY 2007	FY 2008	Estimated	FY 2009
		Actual	Amended	Year-End	Budget
			Budget	Total	Request
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ -	-	-	4,100
41104	Sick leave buy back	-	-	-	59
41107	Vacation Pay Out	-	-	-	78
41501	PERS Retirement	-	-	-	1,005
41502	Employee Group Insurance	-	-	-	594
41506	FICA/Medicare Insurance	-	-	-	59
41508	Medical Savings Account	-	-	-	12
	Subtotal - Salaries and Benefits	-	-	-	5,907

City of Norco, California
Sewer Fund, Public Works Inspection
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 13,694	13,122	13,119	14,558
41103 Salaries, Overtime	152	-	-	-
41104 Sick leave buy back	146	271	271	211
41107 Vacation Pay Out	-	251	25	279
41501 PERS Retirement	2,708	3,106	3,128	3,568
41502 Employee Group Insurance	3,911	4,306	4,317	4,645
41506 FICA/Medicare Insurance	196	190	191	211
Subtotal - Salaries and Benefits	\$ 20,806	21,246	21,196	23,472

CITY OF NORCO

Gas Tax Fund
Fiscal Year 2009



City of Norco, California
Gas Tax Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2008 - 2009

Account #	Description- Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
133-000-52201	2107 Apportionment	\$ 221,123	223,000	223,200	225,000
133-000-52202	2107.5 Apportionment	6,000	6,000	6,000	6,000
133-000-52203	2106 Apportionment	117,899	120,000	113,000	115,000
133-000-52204	2105 Apportionment	165,419	167,000	165,770	167,000
133-000-50802	AB2928 Traffic Congestion	187,827	111,600	-	-
133-000-53829	Proposition 1B	-	-	-	70,000
133-000-57000	Miscellaneous Revenue	528	1,000	-	1,000
Total Revenues		\$ 698,796	628,600	507,970	584,000

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 161,497	169,707	167,970	177,122
Employee Related Expenditures	4,071	3,700	3,150	3,800
Supplies and Services	62,547	42,200	53,900	47,200
Maintenance and Rentals	65,882	48,000	51,000	51,000
Operations and Utilities	82,158	72,000	61,000	72,000
Contractual and Professional Services	107,871	100,000	130,000	130,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	5,600	-	-
Capital Outlay	9,453	10,000	5,000	10,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 493,480	451,207	472,020	491,122

Revenues Over (Under) Expenditures	\$ 92,878
Estimated Fund Balance June 30, 2008	42,107
Estimated Fund Balance June 30, 2009	\$ 134,985

City of Norco, California
Gas Tax Fund, Gas Tax Operations
Budget Detail by Line Item

Account		FY 2008	FY 2008	FY 2009
Number Account Description	FY 2007	Amended	Estimated	Budget
	Actual	Budget	Year-End	Request
			Total	
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 100,186	103,707	101,636	107,620
41103 Salaries, Overtime	11,946	7,000	10,000	8,000
41104 Sick leave buy back	1,166	2,141	1,113	1,555
41107 Vacation Pay Out	-	1,983	2,014	2,057
41501 PERS Retirement	20,572	24,549	24,143	26,375
41502 Employee Group Insurance	26,177	29,024	27,567	30,103
41503 Workers Compensation	71	-	55	-
41506 FICA/Medicare Insurance	1,291	1,252	1,344	1,301
41508 Medical Savings Account	87	51	98	111
Subtotal - Salaries and Benefits	161,497	169,707	167,970	177,122
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	225	500	150	400
45223 Employee Hiring Costs	-	200	-	200
45243 Uniforms & Safety Gear	3,846	3,000	3,000	3,200
Subtotal - Employee Related	4,071	3,700	3,150	3,800
<u>Supplies and Services</u>				
45121 Special Departmental	61,295	40,000	52,000	45,000
46138 Small Tools	656	1,600	1,500	1,600
46139 Office Equipment	596	600	200	300
Subtotal - Supplies and Services	62,547	42,200	53,900	47,200
<u>Maintenance and Rentals</u>				
45336 Traffic Signal Maintenance	65,882	48,000	51,000	51,000
Subtotal - Maintenance & Rentals	65,882	48,000	51,000	51,000
<u>Operations and Utilities</u>				
45541 Utilities	82,158	72,000	61,000	72,000
Subtotal - Operations & Utilities	82,158	72,000	61,000	72,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	107,871	100,000	130,000	130,000
Subtotal - Contractual & Professional	107,871	100,000	130,000	130,000
<u>Internal Service Fund Charges</u>				
46136 Vehicle Replacement Charges	-	5,600	-	-
Subtotal - Internal Service Charges	-	5,600	-	-
<u>Capital Outlay</u>				
48064 Equipment	9,453	10,000	5,000	10,000
Subtotal - Capital Outlay	9,453	10,000	5,000	10,000
Total Expenditures	\$ 493,480	451,207	472,020	491,122

CITY OF NORCO

NPDES Storm Drainage Fund
Fiscal Year 2009



City of Norco, California
NPDES Storm Drain Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2008 - 2009

Account #	Description-Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
139-000-50401	Tax Assessments	\$ 59,768	57,000	65,600	60,000
139-000-50070	Transfers In	25,000	50,000	50,000	50,000
Total Revenues		\$ 84,768	107,000	115,600	110,000

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 37,556	39,343	38,559	39,238
Employee Related Expenditures	-	1,200	2,352	1,200
Supplies and Services	923	2,000	2,000	1,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	52,259	55,000	42,000	55,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	7,500	4,000	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 90,739	105,043	88,911	96,438

Revenues Over (Under) Expenditures	\$ 13,562
Estimated Fund Balance June 30, 2008	(66,034)
Estimated Fund Balance June 30, 2009	<u>\$ (52,472)</u>

City of Norco, California
NPDES Fund, Storm Drain Operations
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 18,805	19,644	18,788	20,077
41103 Salaries, Overtime	2,831	1,600	2,600	-
41104 Sick leave buy back	216	405	200	290
41107 Vacation Pay Out	-	375	338	383
41501 PERS Retirement	3,864	4,650	4,454	4,921
41502 Employee Group Insurance	4,713	5,268	4,752	5,426
41503 Workers Compensation	22	-	21	-
41506 FICA/Medicare Insurance	317	285	330	291
41508 Medical Savings Account	15	35	21	27
Subtotal - Salaries and Benefits	30,784	32,262	31,504	31,415
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	-	1,200	2,352	1,200
Subtotal - Employee Related	-	1,200	2,352	1,200
<u>Supplies and Services</u>				
45131 Office Supplies	923	2,000	2,000	500
Subtotal - Supplies and Services	923	2,000	2,000	1,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	52,259	55,000	42,000	55,000
Subtotal - Contractual & Professional	52,259	55,000	42,000	55,000
<u>Capital Outlay</u>				
48064 Equipment	-	7,500	4,000	-
Subtotal - Capital Outlay	-	7,500	4,000	-
Total Expenditures	\$ 83,966	97,962	81,856	88,615

City of Norco, California
NPDES Fund, Public Works Inspection
Budget Detail by Line Item

Account			FY 2008	FY 2008	FY 2009
Number	Account Description	FY 2007	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 4,402	4,374	4,369	4,853
41103	Salaries, Overtime	51	-	-	-
41104	Sick leave buy back	49	90	90	70
41107	Vacation Pay Out	-	84	9	93
41501	PERS Retirement	902	1,035	1,042	1,189
41502	Employee Group Insurance	1,304	1,435	1,437	1,548
41506	FICA/Medicare Insurance	65	63	60	70
	Subtotal - Salaries and Benefits	\$ 6,772	7,081	7,055	7,823

CITY OF NORCO

Miscellaneous Grants
Fiscal Year 2009



City of Norco, California
Miscellaneous Grant Funds - Revenues, Expenditures & Fund Balance
Fiscal Year 2008- 2009

Description- Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
FEMA & OES Grants	\$ -	-	-	-
Trash Round-up/Recycle	2,853	7,246	7,246	7,246
Terrorism Grant	38,048	-	-	-
Riverside County Transp Commission	69,628	73,116	73,116	73,116
Local Law Enforcement Block Grant	10,327	12,274	12,274	15,000
Supplemental Law Enforcement	100,000	100,000	100,000	100,000
Office of Traffic Safety	7,750	160,924	183,115	47,470
DUI Checkpoint	39,620	57,479	65,403	19,160
Total Revenues	\$ 268,226	411,039	441,154	261,992

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ -	453,007	47,354	52,908
Employee Related Expenditures	1,948	2,000	2,000	-
Supplies and Services	25,449	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	376,463	428,677	458,792	167,630
Miscellaneous	2,853	7,246	-	-
Internal Service Charges	-	19,726	19,726	8,169
Capital Outlay	23,743	-	-	14,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 430,455	910,656	527,872	242,706

Revenues Over (Under) Expenditures	\$ 19,285
Estimated Fund Balance June 30, 2008	32,044
Estimated Fund Balance June 30, 2009	\$ 51,329

**City of Norco, California
Miscellaneous Grant Funds
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ -	20,011	19,599	20,962
41102 Salaries, Part Time	-	20,675	17,520	21,084
41104 Sick leave buy back	-	414	385	303
41107 Vacation Pay Out	-	383	38	401
41501 PERS Retirement	-	4,264	4,643	4,607
41502 Employee Group Insurance	-	6,529	3,595	3,841
41504 Deferred Compensation	-	517	344	1,085
41506 FICA/Medicare Insurance	-	561	502	589
41508 Medical Savings Account	-	36	32	36
Subtotal - Salaries and Benefits	-	53,390	47,354	52,908
<u>Miscellaneous</u>				
42259 Trash Round-up/Recycle/Adopt-A-Trail	2,853	7,246	-	-
Subtotal - Miscellaneous	2,853	7,246	-	-
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	-	5,126	5,126	-
46136 Vehicle Replacement Charges	-	3,500	3,500	-
46137 Computing and Comm. Equip Replacement	-	2,100	2,100	1,800
46150 Computing and Communications Operations	-	9,000	9,000	6,369
Subtotal - Internal Service Charges	-	19,726	19,726	8,169
Total Expenditures	\$ 2,853	80,362	67,080	61,077

City of Norco, California
Miscellaneous Grant Funds, Local Law Enforcement Block Grant
Budget Detail by Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Contractual and Professional Services</u>					
42222	Law Enforcement Contract	\$ 10,667	12,274	12,274	15,000
Subtotal - Contractual & Professional		<u>10,667</u>	<u>12,274</u>	<u>12,274</u>	<u>15,000</u>
Total Expenditures		<u>\$ 10,667</u>	<u>12,274</u>	<u>12,274</u>	<u>15,000</u>

City of Norco, California
Miscellaneous Grant Funds, Supplemental Law Enforcement
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Contractual and Professional Services</u>				
42222 Law Enforcement Contract	\$ 107,469	200,000	200,000	100,000
Subtotal - Contractual & Professional	107,469	200,000	200,000	100,000
Total Expenditures	\$ 107,469	200,000	200,000	100,000

City of Norco, California
Miscellaneous Grant, Office of Traffic Safety
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	\$ 1,948	2,000	2,000	-
Subtotal - Employee Related	1,948	2,000	2,000	-
<u>Supplies and Services</u>				
45121 Special Departmental	25,449	-	-	-
Subtotal - Supplies and Services	25,449	-	-	-
<u>Contractual and Professional Services</u>				
42222 Law Enforcement Contract	258,327	216,403	246,518	52,630
Subtotal - Contractual & Professional	258,327	216,403	246,518	52,630
<u>Capital Outlay</u>				
48061 Automotive Equipment	23,743	-	-	-
Subtotal - Capital Outlay	23,743	-	-	14,000
Total Expenditures	\$ 309,466	218,403	248,518	66,630

CITY OF NORCO

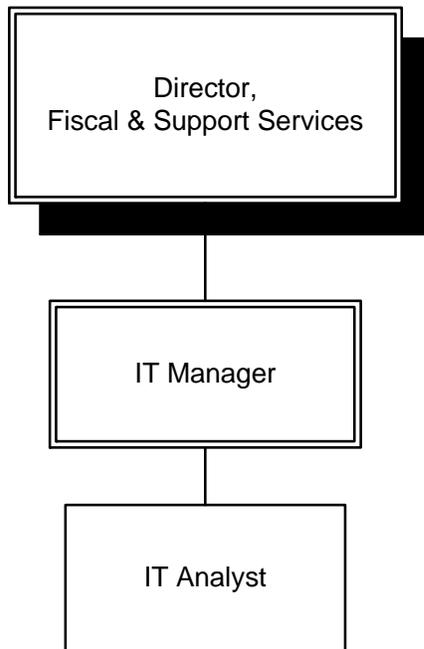
Information Technology
- memo only
Fiscal Year 2009



FISCAL & SUPPORT SERVICES

Information Technology Division 135-901

The Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. The IT help desk assists all users at the City with computer related problems. The staff is also responsible for the maintenance and support of the telephone system.



City of Norco, California
Data Processing Fund - Revenues, Expenditures & Working Capital - Memo Only
Fiscal Year 2008 - 2009

Description - Revenues		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
135-000-57100	Charges for Equipment Replacement	\$ 51,550	72,700	72,700	61,700
135-000-57101	Charges for Operations	331,748	348,800	348,800	362,900
135-000-52400	Interest	12,699	11,250	13,600	15,000
135-000-56300	Property Sale	31	150	290	300
135-000-56602	Contributions	-	-	-	-
135-000-57000	Miscellaneous	-	-	5,278	-
135-000-50070	Transfers In-General Fund	62,131	100,000	100,000	100,000
135-000-50073	Transfers In-Utilities	24,262	-	-	-
135-000-50078	Transfers In-Redevelopment Agency	12,553	-	-	-
Total Revenues		\$ 494,974	532,900	540,668	539,900

Expenditures		FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
	Salaries and Benefits	\$ 179,154	204,360	199,221	215,021
	Employee Related	2,357	4,150	2,040	3,350
	Supplies and Services	67,441	37,670	37,170	37,420
	Maintenance and Rentals	22,781	44,650	42,500	43,970
	Operations and Utilities	324	500	500	500
	Contractual and Professional Services	51,670	68,492	63,492	62,100
	Internal Service Fund Charges	229	300	300	300
	Miscellaneous	48,945	-	-	-
	Capital Outlay	-	42,000	40,000	35,000
	Transfers Out	-	-	-	-
Total Expenditures		\$ 372,901	402,122	385,223	397,661

Revenues Over (Under) Expenditures	\$ 142,239
Estimated Working Capital June 30, 2008	415,110
Estimated Working Capital June 30, 2009	<u>\$ 557,349</u>

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>					
41101	Salaries, Full Time	\$ 126,211	137,952	136,565	144,898
41104	Sick leave buy back	1,791	2,852	1,833	2,097
41107	Vacation Pay Out	-	2,640	264	2,774
41501	PERS Retirement	25,526	32,656	32,334	35,512
41502	Employee Group Insurance	23,562	25,780	25,731	27,159
41506	FICA/Medicare Insurance	1,824	2,000	2,014	2,101
41508	Medical Savings Account	240	480	480	480
	Subtotal - Salaries and Benefits	179,154	204,360	199,221	215,021
<u>Employee Related Expenditures</u>					
43101	Conferences and Meetings	875	1,500	200	1,500
43102	Auto Mileage	434	800	800	800
43103	Tuition Reimbursement	800	1,600	800	800
45253	Dues, memberships and Subscriptions	248	250	240	250
	Subtotal - Employee Related	2,357	4,150	2,040	3,350
<u>Supplies and Services</u>					
45131	Office Supplies	665	1,000	500	100
45133	Software Expense	13,909	16,170	16,170	17,070
45146	Postage	18,441	20,000	20,000	20,000
46138	Small Tools	465	500	500	250
46139	Office Equipment	33,962	-	-	-
	Subtotal - Supplies and Services	67,441	37,670	37,170	37,420
<u>Maintenance and Rentals</u>					
45337	Office Equipment Maintenance	7,875	8,650	6,500	6,770
46133	Equipment Rental	14,906	36,000	36,000	37,200
	Subtotal - Maintenance & Rentals	22,781	44,650	42,500	43,970
<u>Operations and Utilities</u>					
45541	Utilities	324	500	500	500
	Subtotal - Operations & Utilities	324	500	500	500
<u>Contractual and Professional Services</u>					
42220	Contractual Services	49,298	58,492	58,492	57,100
42228	Other Professional Services	2,373	10,000	5,000	5,000
	Subtotal - Contractual & Professional	51,670	68,492	63,492	62,100
<u>Miscellaneous</u>					
48512	Interest Payments	965	-	-	-
48513	Principal Payments	47,980	-	-	-
	Subtotal - Miscellaneous	48,945	-	-	-

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

Account Number	Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Internal Service Fund Charges</u>					
45333	Vehicle Operations and Maintenance	229	300	300	300
	Subtotal - Internal Service Charges	229	300	300	300
<u>Capital Outlay</u>					
48064	Equipment	-	42,000	40,000	35,000
	Subtotal - Capital Outlay	-	42,000	40,000	35,000
	Total Expenditures	\$ 372,901	402,122	385,223	397,661

CITY OF NORCO

Vehicle Replacement Fund
- memo only
Fiscal Year 2009



City of Norco, California
Vehicle Replacement Internal Service Fund
Estimated Revenues, Expenditures, and Working Capital
Budget Summary by Major Objects

Account#	Description - Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
128-000-57100	Charges for Vehicle Replacement	\$ 367,362	310,242	307,449	289,844
128-000-57101	Charges for Operations	254,855	293,651	287,210	319,000
128-000-52400	Interest	122,599	108,000	90,000	92,000
128-000-56300	Sale of Property	178	5,000	12,035	5,000
128-000-56700	Damage Claim	64,676	-	24,334	-
128-000-50063	Transfers In-Fire Improvement	32	-	-	325,000
Total Revenues		\$ 809,701	716,893	721,028	1,030,844

Expenditures	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ -	-	-	-
Employee Related	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	252,255	281,607	314,980	319,000
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
Internal Service Charges	-	-	-	-
Capital Outlay	142,486	-	114,745	700,143
Transfers Out	-	125,000	125,000	-
Total Expenditures	\$ 394,741	406,607	554,725	1,019,143

Revenues Over (Under) Expenditures	\$ 11,701
Estimated Working Capital June 30, 2008	2,608,866
Estimated Working Capital June 30, 2009	<u>\$ 2,620,567</u>

CITY OF NORCO

Redevelopment Agency Fund
Fiscal Year 2009



City of Norco, California
Redevelopment Agency Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2008 - 2009

Account #	Description - Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
013-000-58102	Tax Increment	\$ 11,683,843	12,559,323	12,621,928	13,126,805
013-000-52400	Interest Income	441,580	440,000	525,000	350,000
013-000-52401	Lease Income	-	12,000	12,000	12,000
014-000-58100	CNUSD Loan/Bond Repayment	1,040,107	1,106,568	1,106,568	1,078,570
013-000-58106	Agency Share of Excess-CNUSD	247,560	268,972	313,421	340,000
013-000-56602	Ingalls Park Arena Cover Loan	22,015	161,683	161,683	161,683
014-000-50078	Transfers In-Redevelopment Agency	-	-	-	-
Total Revenues		\$ 13,435,105	14,548,546	14,740,600	15,069,058

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 703,629	772,739	794,420	817,690
Employee Related Expenditures	39,951	38,800	30,000	25,000
Supplies and Services	128,314	97,016	96,213	134,411
Maintenance and Rentals	24,425	-	-	-
Operations and Utilities	10,373	9,000	10,800	12,000
Contractual and Professional Services	364,402	667,500	542,518	529,392
Miscellaneous	6,077,632	6,263,600	6,647,918	7,092,300
CRA Programs	150,000	200,000	151,742	201,800
Internal Service Fund Charges	7,748	7,300	7,300	7,600
Capital Outlay	-	-	-	-
Transfers Out	12,553	25,000	25,000	25,000
Debt Service	5,201,700	5,198,742	5,198,742	5,199,174
Total Expenditures	\$ 12,720,727	13,279,697	13,504,652	14,044,367

Revenues Over (Under) Expenditures	\$ 1,024,691
Estimated Fund Balance June 30, 2008	<u>11,720,484</u>
Estimated Fund Balance June 30, 2009	<u>\$ 12,745,175</u>

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 93,749	92,986	92,996	142,663
41102 Salaries, Part Time	9,097	9,100	9,100	-
41104 Sick leave buy back	1,824	1,922	1,622	2,064
41107 Vacation Pay Out	-	1,780	178	2,730
41501 PERS Retirement	19,063	22,012	22,016	34,964
41502 Employee Group Insurance	3,810	6,312	6,124	18,380
41504 Deferred Compensation	179	228	184	-
41506 FICA/Medicare Insurance	1,592	1,480	1,560	2,105
41507 Vehicle Allowance	3,185	3,120	3,120	3,120
41508 Medical Savings Account	210	315	226	555
Subtotal - Salaries and Benefits	132,709	139,254	137,126	206,581
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	15,995	12,000	8,000	8,500
43103 Tuition Reimbursement	-	800	-	-
45253 Dues, memberships and Subscriptions	23,956	26,000	22,000	16,500
Subtotal - Employee Related	39,951	38,800	30,000	25,000
<u>Supplies and Services</u>				
42352 CRA Newsletter	2,099	9,000	4,400	-
42430 Election	-	20,000	19,901	-
44102 Liability Insurance	20,807	21,416	21,416	21,511
45121 Special Departmental	800	800	800	800
45131 Office Supplies	2,078	1,500	500	500
45132 Printing	425	2,500	500	2,500
45133 Software Expense	18,424	-	-	-
45146 Postage	18	200	200	200
45251 Legal Advertising	-	3,000	200	500
45252 Advertising and Promotion	82,128	36,600	47,500	68,400
46139 Office Equipment	1,535	2,000	796	-
Subtotal - Supplies and Services	128,314	97,016	96,213	134,411
<u>Maintenance and Rentals</u>				
45335 Building and ground maintenance	24,425	-	-	-
Subtotal - Maintenance & Rentals	24,425	-	-	-
<u>Operations and Utilities</u>				
45541 Utilities	10,373	9,000	10,800	12,000
Subtotal - Operations & Utilities	10,373	9,000	10,800	12,000
<u>Contractual and Professional Services</u>				
42220 Contractual Services	305,621	609,000	490,000	475,500
42227 Accounting & Auditing	8,474	13,500	8,118	8,892
42228 Other Professional Services	36,540	30,000	30,000	30,000
48595 Financial Services	13,767	15,000	14,400	15,000
Subtotal - Contractual & Professional	364,402	667,500	542,518	529,392

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2008	FY 2009
Number Account Description	FY 2007	FY 2008	Estimated	Budget
	Actual	Amended	Year-End	Request
		Budget	Total	
<u>Miscellaneous</u>				
42324 Chamber of Commerce	13,000	25,000	25,000	25,000
48592 Pass Through Agreement	5,965,252	6,133,600	6,518,918	6,960,000
48600 County Charge	99,380	105,000	104,000	107,300
Subtotal - Miscellaneous	6,077,632	6,263,600	6,647,918	7,092,300
<u>CRA Programs</u>				
47934 Development Incentives	150,000	200,000	150,000	200,000
Subtotal - CRA Programs	150,000	200,000	151,742	201,800
<u>Internal Service Fund Charges</u>				
45333 Vehicle Operations and Maintenance	1,048	-	-	-
46137 Computing and Comm. Equip Replacement	900	1,300	1,300	1,100
46150 Computing and Communications Operations	5,800	6,000	6,000	6,500
Subtotal - Internal Service Charges	7,748	7,300	7,300	7,600
<u>Transfers</u>				
49581 Transfers	12,553	25,000	25,000	25,000
Subtotal - Transfers	12,553	25,000	25,000	25,000
Total Expenditures	\$ 6,948,107	7,447,470	7,648,617	8,234,084

**City of Norco, California
RDA Fund, City Council
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<i>Salaries and Benefits</i>				
41101 Salaries, Full Time	\$ 18,210	18,450	18,342	18,450
41501 PERS Retirement	2,723	3,494	3,586	3,617
41502 Employee Group Insurance	18,464	20,149	19,772	19,616
41504 Deferred Compensation	91	-	39	50
41506 FICA/Medicare Insurance	292	360	334	494
41508 Medical Savings Account	600	750	450	750
Subtotal - Salaries and Benefits	\$ 40,380	43,203	42,523	42,977

**City of Norco, California
RDA Fund, City Manager
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 33,007	33,745	34,753	35,800
41104 Sick leave buy back	623	698	719	518
41107 Vacation Pay Out	-	646	2,061	685
41501 PERS Retirement	6,745	7,988	8,228	8,774
41502 Employee Group Insurance	2,814	3,026	2,956	3,145
41506 FICA/Medicare Insurance	510	489	550	519
41507 Vehicle Allowance	1,500	1,500	1,506	1,500
41508 Medical Savings Account	75	75	76	75
Subtotal - Salaries and Benefits	\$ 45,275	48,167	50,849	51,016

**City of Norco, California
RDA Fund, City Clerk
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 48,720	52,816	52,852	55,543
41104 Sick leave buy back	642	1,092	637	804
41107 Vacation Pay Out	885	1,011	101	1,063
41501 PERS Retirement	10,090	12,503	12,513	13,612
41502 Employee Group Insurance	12,687	14,120	12,490	13,800
41506 FICA/Medicare Insurance	271	319	320	345
41507 Vehicle Allowance	1,960	1,920	1,920	1,920
41508 Medical Savings Account	120	120	125	120
Subtotal - Salaries and Benefits	\$ 75,468	83,901	81,105	87,207

**City of Norco, California
RDA Fund, City Attorney
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 40,320	40,320	40,517	36,462
41501 PERS Retirement	5,293	6,319	6,349	8,936
41506 FICA/Medicare Insurance	585	585	582	529
Subtotal - Salaries and Benefits	\$ 46,197	47,224	47,448	45,927

City of Norco, California
RDA Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 101,747	111,631	110,524	117,020
41104 Sick leave buy back	1,576	2,307	1,492	1,694
41107 Vacation Pay Out	-	2,137	-	2,241
41501 PERS Retirement	19,917	26,425	26,159	28,679
41502 Employee Group Insurance	13,976	20,128	19,169	19,640
41506 FICA/Medicare Insurance	1,402	1,526	1,651	1,715
41507 Vehicle Allowance	1,960	1,920	1,920	1,920
41508 Medical Savings Account	221	216	340	312
Subtotal - Salaries and Benefits	\$ 140,800	166,290	161,269	173,221

**City of Norco, California
RDA Fund, Planning Division
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 67,282	89,242	89,746	72,444
41102 Salaries, Part Time	5,175	-	-	-
41104 Sick leave buy back	952	1,845	1,197	989
41107 Vacation Pay Out	-	1,708	2,727	2,177
41501 PERS Retirement	13,607	21,126	21,249	17,755
41502 Employee Group Insurance	9,312	14,417	13,587	11,711
41504 Deferred Compensation	129	-	158	-
41506 FICA/Medicare Insurance	1,096	1,294	1,443	1,050
41507 Vehicle Allowance	1,960	1,920	1,920	160
41508 Medical Savings Account	116	252	208	238
Subtotal - Salaries and Benefits	\$ 99,629	131,804	132,235	106,524

**City of Norco, California
RDA Fund, Code Enforcement
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 5,498	7,707	7,625	-
41104 Sick leave buy back	-	159	-	-
41107 Vacation Pay Out	-	148	15	-
41501 PERS Retirement	1,162	1,825	1,807	-
41502 Employee Group Insurance	769	845	844	-
41504 Deferred Compensation	18	-	-	-
41506 FICA/Medicare Insurance	91	112	108	-
Subtotal - Salaries and Benefits	\$ 8,246	10,796	10,399	-

**City of Norco, California
RDA Fund, Building Safety
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 28,837	34,445	43,720	35,776
41104 Sick leave buy back	-	712	718	518
41107 Vacation Pay Out	-	659	66	685
41501 PERS Retirement	6,114	8,154	8,283	8,768
41502 Employee Group Insurance	5,256	6,476	4,611	4,817
41503 Workers Compensation	27,286	-	23,968	-
41506 FICA/Medicare Insurance	418	499	641	519
41508 Medical Savings Account	24	96	128	96
Subtotal - Salaries and Benefits	\$ 67,935	51,041	82,135	51,179

**City of Norco, California
RDA Fund, Fire Suppression
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 30,575	31,433	30,226	31,735
41104 Sick leave buy back	-	650	611	459
41107 Vacation Pay Out	-	602	60	607
41501 PERS Retirement	5,658	6,019	6,144	6,728
41502 Employee Group Insurance	118	1,200	1,224	1,240
41506 FICA/Medicare Insurance	446	456	463	478
41508 Medical Savings Account	35	75	-	75
Subtotal - Salaries and Benefits	\$ 36,832	40,435	38,728	41,322

City of Norco, California
RDA Fund, Public Works Inspection
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 6,603	6,561	6,559	7,279
41103 Salaries, Overtime	76	-	-	-
41104 Sick leave buy back	73	136	136	105
41107 Vacation Pay Out	-	126	13	139
41501 PERS Retirement	1,354	1,553	1,564	1,784
41502 Employee Group Insurance	1,956	2,153	2,156	2,323
41506 FICA/Medicare Insurance	98	95	102	106
Subtotal - Salaries and Benefits	\$ 10,159	10,624	10,603	11,736

City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2008 - 2009

Account #	Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-end Total	FY 2009 Budget Request
014-5100-48512	2001 School Pass-through Interest	\$ 241,715	237,715	237,715	233,410
014-5100-48513	2001 School Pass-through Principal	100,000	105,000	105,000	110,000
014-5101-48512	2004 Refunding Notes (Pass-through) Interest	506,325	501,035	501,035	495,160
014-5101-48513	2004 Refunding Notes (Pass-through) Principal	230,000	235,000	235,000	240,000
014-5107-48512	2003 Refunding Tax Allocation Bonds Interest	695,674	687,274	687,274	678,370
015-5107-48512	2003 Refunding Tax Allocation Bonds Interest	173,919	171,819	171,819	169,593
014-5107-48513	2003 Refunding Tax Allocation Bonds Principal	420,000	424,000	424,000	432,000
015-5107-48513	2003 Refunding Tax Allocation Bonds Principal	105,000	106,000	106,000	108,000
014-5104-48512	2001 Refunding Tax Allocation Bonds Interest	1,274,355	1,242,099	1,242,099	1,206,835
015-5104-48512	2001 Refunding Tax Allocation Bonds Interest	318,589	310,524	310,524	301,709
014-5104-48513	2001 Refunding Tax Allocation Bonds Principal	896,000	928,000	928,000	968,000
015-5104-48513	2001 Refunding Tax Allocation Bonds Principal	224,000	232,000	232,000	242,000
014-5102-48512	2000 Tax Allocation Bonds Interest	95,621	93,929	93,929	92,029
015-5102-48512	2000 Tax Allocation Bonds Interest	23,905	23,482	23,482	23,007
014-5102-48513	2000 Tax Allocation Bonds Principal	36,000	40,000	40,000	40,000
015-5102-48513	2000 Tax Allocation Bonds Principal	9,000	10,000	10,000	10,000
014-5106-48512	1997 Refunding Tax Allocation Bonds Interest	-	-	-	-
015-5106-48512	1997 Refunding Tax Allocation Bonds Interest	-	-	-	-
014-5106-48513	1997 Refunding Tax Allocation Bonds Principal	-	-	-	-
014-5105-48512	2005 Refunding Tax Allocation Bonds Interest	662,010	660,690	660,690	659,370
015-5105-48512	2005 Refunding Tax Allocation Bonds Interest	165,503	165,173	165,173	164,843
014-5105-48513	2005 Refunding Tax Allocation Bonds Principal	44,000	44,000	44,000	44,000
015-5105-48513	2005 Refunding Tax Allocation Bonds Principal	11,000	11,000	11,000	11,000
Total CRA Debt Service		\$ 6,232,616	6,228,740	6,228,740	6,229,326
Debt Service Fund		\$ 5,201,700	5,198,742	5,198,742	5,199,174
Low-Mod Fund		1,030,916	1,029,998	1,029,998	1,030,152
		\$ 6,232,616	6,228,740	6,228,740	6,229,326

CITY OF NORCO

Low-Mod Fund
Fiscal Year 2009



City of Norco, California
Low-Moderate Income Housing Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2008 - 2009

Account #	Description- Revenues	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
015-000-58102	Tax Increment 20% Set-aside	\$ 2,920,961	3,139,830	3,110,150	3,234,556
015-000-52400	Interest Income	616,779	400,000	200,000	90,000
015-000-56300	Sale of Property	106,723	-	89,183	-
015-000-57000	Miscellaneous	-	-	-	-
015-000-58104	Lien Reimbursement	14,166	45,000	70,300	45,000
015-000-59300	Bonds Proceeds	-	-	-	-
Total Revenues		\$ 3,658,629	3,584,830	3,469,633	3,369,556

Expenditures:	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
Salaries and Benefits	\$ 341,020	360,871	364,571	358,205
Employee Related Expenditures	1,943	2,900	1,103	3,200
Supplies and Services	12,231	171,263	166,771	20,613
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,970	3,200	3,000	3,200
Contractual and Professional Services	112,200	69,000	72,412	88,228
Miscellaneous	24,845	26,542	25,644	27,400
CRA Programs	727,799	6,165,000	2,870,421	5,488,000
Internal Service Fund Charges	3,300	7,200	7,200	7,600
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Debt Service	1,030,916	1,029,998	1,029,998	1,030,152
Total Expenditures	\$ 2,257,224	7,835,974	4,541,120	7,026,598

Revenues Over (Under) Expenditures	\$ (3,657,042)
Estimated Fund Balance June 30, 2008	7,498,990
Estimated Fund Balance June 30, 2009	<u>\$ 3,841,948</u>

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 131,803	133,922	133,186	138,250
41104 Sick leave buy back	2,439	2,768	1,778	2,001
41107 Vacation Pay Out	-	2,563	256	2,646
41501 PERS Retirement	26,442	31,702	31,520	33,882
41502 Employee Group Insurance	6,793	9,583	9,499	9,886
41506 FICA/Medicare Insurance	1,973	1,942	1,994	2,041
41507 Vehicle Allowance	1,715	1,680	1,680	1,680
41508 Medical Savings Account	408	465	420	465
Subtotal - Salaries and Benefits	171,573	184,625	180,333	190,851
<u>Employee Related Expenditures</u>				
43101 Conferences and Meetings	1,609	1,000	903	1,500
43102 Auto Mileage	334	800	200	600
43103 Tuition Reimbursement	-	800	-	800
45253 Dues, memberships and Subscriptions	-	300	-	300
Subtotal - Employee Related	1,943	2,900	1,103	3,200
<u>Supplies and Services</u>				
44102 Liability Insurance	9,208	10,663	10,663	10,213
45121 Special Departmental	1,274	151,000	151,000	1,500
45131 Office Supplies	1,380	2,000	1,200	2,000
45132 Printing & Copies	46	2,000	-	2,000
45146 Postage	60	500	500	500
45251 Legal Advertising	154	500	408	500
45252 Advertising and Promotion	110	4,000	1,000	1,000
46139 Office Equipment	-	600	-	900
Subtotal - Supplies and Services	12,231	171,263	166,771	20,613
<u>Operations and Utilities</u>				
45541 Utilities	2,970	3,200	3,000	3,200
Subtotal - Operations & Utilities	2,970	3,200	3,000	3,200
<u>Contractual and Professional Services</u>				
42220 Contractual Services	96,310	60,000	60,000	74,800
42227 Accounting & Auditing	5,416	9,000	5,412	5,928
48595 Financial Services	8,175	-	7,000	7,500
Subtotal - Contractual & Professional	112,200	69,000	72,412	88,228
<u>Miscellaneous</u>				
48600 County Charge	24,845	26,542	25,644	27,400
Subtotal - Miscellaneous	24,845	26,542	25,644	27,400

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Internal Service Fund Charges</u>				
46137 Computing and Comm. Equip Replacement	400	1,200	1,200	1,100
46150 Computing and Communications Operations	2,900	6,000	6,000	6,500
Subtotal - Internal Service Charges	3,300	7,200	7,200	7,600
Total Expenditures	\$ 329,063	464,730	456,463	341,092

**City of Norco, California
Low Mod Fund, City Manager
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 13,203	13,498	13,902	14,320
41104 Sick leave buy back	249	279	288	207
41107 Vacation Pay Out	-	258	824	274
41501 PERS Retirement	2,698	3,195	3,292	3,510
41502 Employee Group Insurance	1,126	1,210	1,185	1,258
41506 FICA/Medicare Insurance	204	196	220	208
41507 Vehicle Allowance	600	600	600	600
41508 Medical Savings Account	30	30	28	30
Subtotal - Salaries and Benefits	\$ 18,110	19,266	20,339	20,407

**City of Norco, California
Low Mod Fund, City Clerk
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 21,220	23,699	23,772	25,254
41104 Sick leave buy back	161	490	159	365
41107 Vacation Pay Out	221	454	45	483
41501 PERS Retirement	4,425	5,610	5,623	6,189
41502 Employee Group Insurance	8,033	9,116	8,697	9,445
41506 FICA/Medicare Insurance	199	232	234	251
41507 Vehicle Allowance	490	480	480	480
41508 Medical Savings Account	30	30	28	30
Subtotal - Salaries and Benefits	\$ 34,826	40,111	39,075	42,497

**City of Norco, California
Low Mod Fund, City Attorney
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<i>Salaries and Benefits</i>				
41101 Salaries, Full Time	\$ 20,160	20,160	20,253	18,231
41501 PERS Retirement	2,646	3,159	3,180	4,468
41506 FICA/Medicare Insurance	292	292	291	264
Subtotal - Salaries and Benefits	\$ 23,099	23,612	23,724	22,963

City of Norco, California
Low Mod Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 44,374	43,044	42,302	45,022
41104 Sick leave buy back	667	890	521	652
41107 Vacation Pay Out	-	824	596	863
41501 PERS Retirement	8,609	10,189	10,018	11,034
41502 Employee Group Insurance	6,141	8,136	7,720	8,174
41506 FICA/Medicare Insurance	598	578	637	664
41507 Vehicle Allowance	490	480	480	480
41508 Medical Savings Account	93	90	117	114
Subtotal - Salaries and Benefits	\$ 60,973	64,231	62,405	67,003

**City of Norco, California
Low Mod Fund, Planning
Budget Detail by Line Item**

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 10,986	11,027	10,894	1,033
41104 Sick leave buy back	180	228	123	-
41107 Vacation Pay Out	-	211	443	217
41501 PERS Retirement	2,227	2,610	2,612	253
41502 Employee Group Insurance	1,389	1,520	1,483	129
41506 FICA/Medicare Insurance	169	160	168	15
41507 Vehicle Allowance	490	480	480	40
41508 Medical Savings Account	14	30	-	3
Subtotal - Salaries and Benefits	\$ 15,455	16,266	16,203	1,690

City of Norco, California
Low Mod Fund, Building Safety
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>Salaries and Benefits</u>				
41101 Salaries, Full Time	\$ 7,209	8,611	12,883	8,944
41104 Sick leave buy back	-	178	180	129
41107 Vacation Pay Out	-	165	17	171
41501 PERS Retirement	1,528	2,038	2,074	2,192
41502 Employee Group Insurance	1,314	1,619	1,150	1,204
41503 Workers Compensation	6,822	-	5,992	-
41506 FICA/Medicare Insurance	105	125	164	130
41508 Medical Savings Account	6	24	32	24
Subtotal - Salaries and Benefits	\$ 16,984	12,760	22,492	12,794

City of Norco, California
Low Mod Fund, Grant Programs
Budget Detail by Line Item

Account Number Account Description	FY 2007 Actual	FY 2008 Amended Budget	FY 2008 Estimated Year-End Total	FY 2009 Budget Request
<u>CRA Programs</u>				
47901 Fair Housing Programs	\$ 11,223	12,500	12,500	-
47902 Senior Discount Subsidy (SWAT)	28,441	30,000	30,000	30,000
47904 Infill Housing Program	13,447	1,500,000	579,489	-
47907 Sewer Tax Rebate	20,389	17,500	17,176	18,000
47908 Deferred Loan Program	-	1,000,000	1,540,206	200,000
47909 Sewer Loan Program	-	20,000	-	15,000
47910 First Time Home Buyer	-	80,000	-	80,000
47912 Senior Housing Program	64	-	-	-
47913 Home Improvement Grant	374,793	250,000	409,550	85,000
47914 Home Improvement Emergency Grant	229,513	175,000	229,000	25,000
47915 Homeless Prevention	2,966	5,000	2,500	5,000
47916 Lead and Asbestos Abatement Grant	46,964	75,000	50,000	30,000
47934 Development Incentives	-	3,000,000	-	5,000,000
Subtotal - CRA Programs	727,799	6,165,000	2,870,421	5,488,000
Total Expenditures	\$ 727,799	6,165,000	2,870,421	5,488,000

CITY OF NORCO

Personnel Authorization
Fiscal Year 2009



**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2008-2009**

	2004 -	2005 -	2006 -	2007 -	2008 -
	2005	2006	2007	2008	2009

CITY COUNCIL & COMMISSIONS

<u>CITY COUNCIL</u>	5	5	5	5	5
<u>COMMUNITY SERVICES COMMISSION</u>	5	5	5	5	0
<u>PLANNING COMMISSION</u>	5	5	5	5	5
<u>PARKS & RECREATION COMMISSION</u>	5	5	5	5	5
<u>STREETS & TRAILS COMMISSION</u>	5	5	5	5	0
<u>STREETS, TRAILS & UTILITIES COMMISSION</u>	0	0	0	0	7

FULL-TIME POSITIONS

ADMINISTRATION

City Manager	1	1	1	1	1
Executive Secretary	1	0	0	0	0
Secretary to the City Manager	0	1	1	1	1
Administrative Assistant	1	1	0	0	0
Total	3	3	2	2	2

CITY CLERK

City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	0	1
Secretary II	0	0	0	1	0
Administrative Clerk	1	1	1	1	1
Total	3	3	3	3	3

ECONOMIC DEVELOPMENT

Director of Economic Development	1	1	1	1	1
Executive Secretary	1	0	0	0	1
Housing Manager	1	1	1	1	1
Total	3	2	2	2	3

FIRE DEPARTMENT

Fire Chief	1	1	1	1	1
Executive Secretary	1	1	1	1	0
Account Clerk I	1	0	0	0	0
Code Enforcement Officer	0	1	1	1	0
Fire Prevention Specialist	1	1	1	1	1
Battalion Chief	3	3	3	3	3
Fire Captain	6	6	6	6	6
Fire Engineer	6	6	6	6	6
Firefighter Paramedic	6	10	11	11	11
Firefighter	6	2	1	1	1
Total	31	31	31	31	29

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2008-2009**

	2004 -	2005 -	2006 -	2007 -	2008 -
	2005	2006	2007	2008	2009
<u>FISCAL & SUPPORT SERVICES</u>					
Director of Fiscal & Support Services	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Human Resource Analyst	1	1	1	1	1
Network Administrator	1	1	0	0	0
I.T. Manager	0	0	1	1	1
Accountant	1	1	1	1	1
Computer Information Systems Technician	1	1	1	0	0
I.T. Analyst	0	0	0	1	1
Account Clerks	7	7	8	8	8
Office Assistant	1	1	0	0	0
Total	15	15	15	15	15
<u>PARKS & RECREATION</u>					
Director of Parks, Recreation & Community Services	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Administrative Clerk	1	1	1	1	0
Recreation & Community Services Superintendent	1	1	1	1	1
Parks & Building Superintendent	1	1	1	1	1
Recreation & Community Services Supervisor	2	2	2	3	3
Recreation & Community Services Coordinator	2	2	1	0	0
Maintenance Workers	3	3	3	3	2
Maintenance Worker Trainee	0	0	0	1	1
Bus Driver	0	0	1	1	1
Custodian	1	1	0	0	0
Animal Control/Equestrian Services Superintendent	1	1	1	1	1
Animal Control Supervisor	1	1	1	1	1
Secretary II	1	1	1	1	0
Administrative/Facilities Coordinator	0	0	0	0	1
Kennel Officer	1	1	1	1	1
Animal Control Officer	1	1	2	2	2
Total	18	18	18	19	17

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2008-2009**

	2004 -	2005 -	2006 -	2007 -	2008 -
	2005	2006	2007	2008	2009
<u>PLANNING DIVISION</u>					
Director of Community Development	1	1	1	1	0
Planning Manager	0	0	0	0	1
Executive Secretary	1	1	1	1	1
Senior Planner	1	1	1	1	1
Associate Planner	1	1	1	1	0
Total	4	4	4	4	3
<u>PUBLIC WORKS</u>					
Director of Public Works	0	1	1	1	1
City Engineer/Director of Public Works	1	0	0	0	0
Executive Secretary	1	1	1	1	1
Public Works Superintendent	1	0	0	0	0
Public Works Supervisor	1	1	1	1	1
Public Works Inspector	2	2	1	0	0
PW/LMD Inspector Supervisor	0	0	0	1	1
Maintenance Workers	5	4	4	6	6
Water Quality Control Technician	2	2	1	1	1
Meter Technician I	1	1	1	1	1
Public Works Trainee	4	5	8	6	6
Deputy City Engineer	1	0	0	0	0
Senior Engineer	0	0	0	0	1
Assistant Civil Engineer	1	1	0	0	0
Associate Civil Engineer	0	0	1	1	0
Building Official	1	1	1	1	1
Permit Technician	2	3	3	3	3
Plans Examiner Senior Building Inspector	1	1	1	1	1
Building Inspector	2	3	3	3	1
Bldg Ops Support Coord/Senior Permit Tech	1	1	1	0	0
Total	27	27	28	27	25
<u>SHERIFF</u>					
Executive Secretary	1	1	1	1	1
Total	1	1	1	1	1
TOTAL FULL TIME POSITIONS	105	104	104	104	98

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2008-2009**

	2004 -	2005 -	2006 -	2007 -	2008 -
	2005	2006	2007	2008	2009

PART-TIME POSITIONS

32-HOUR PART-TIME EMPLOYEES

Parks & Recreation

Recreation&Community Services Specialist	3	3	4	3	3
Maintenance Workers	1	1	1	0	0
Volunteer Coordinator	1	1	0	0	0
Aquatic Manager	0	0	0	1	1
Adult & Youth Sport Specialist	0	0	0	1	1
Kennel Assistant	1	1	2	2	2

Planning Division

Assistant Planner	0	0	1	0	0
Animal Control Officer	1	1	1	0	0

Total 32-Hour Employees	1	1	2	0	0
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20-HOUR OR LESS PART-TIME

City Clerk

Facilities Maintenance Assistant	0	0	1	1	0
Customer Service Specialist	0	0	0	1	1

Crossing Guards

Crossing Guard	9	9	10	0	0
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Economic Development

Part-Time Administrative Intern	0	0	1	1	0
Part-Time Housing Specialist	1	0	0	0	0

Fire Department

Part-Time Code Compliance Officer	0	0	0	1	0
Part-Time Administrative Clerk	0	1	1	1	2

Parks & Recreation

Facility Booking Specialist	0	0	2	0	0
Clerical/Counter Clerk	0	0	0	2	2
Recreation&Community Services Leader	20	20	38	32	32
Recreation&Community Services Aide	10	10	21	31	31
Aquatics Manager	1	1	1	0	0
Life Guard III	3	3	3	2	2
Life Guard II	8	8	8	12	12
Life Guard I	8	8	5	6	6
Field Maintenance Worker	5	5	5	5	5
Bus Driver	3	3	3	3	3
Maintenance Worker	0	0	0	1	1
Part-Time Administrative Clerk	0	0	0	0	1
Kennel Attendant	2	2	0	1	2

Planning Division

Minutes Clerk	1	1	1	1	0
Part-Time Typing Aide/Admin Clerk	1	0	1	1	1
Planning Intern	1	0	1	1	1

Total 20-Hour or Less Employees	73	71	102	103	102
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CITY OF NORCO

Budget Account Descriptions
Fiscal Year 2009



Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Salaries and Benefits		
41101	Salaries, Full Time	Full time employees salaries including holiday pay, but excluding overtime
41102	Part Time Salaries	Part time employees salaries
41103	Overtime	Payment of overtime
41104	Sick leave buy back	Eligible unused sick leave earned during the year that is paid to employees
41105	Holiday Pay	Cost of salaries paid to employees during a holiday
41501	PERS Retirement	Used for retirement contribution payments to CalPERS (employer and employee share paid by city)
41502	Employee Group Insurance	Medical and life insurance premiums paid by the City for employee benefit
41503	Workers' Compensation	Cost of workers' compensation paid to injured employees
41504	Deferred Compensation	Contractual fringe benefits paid into deferred compensation account for employee
41505	Unemployment	Cost of unemployment insurance
41506	FICA/Medicare Insurance	City's share of 1.45% Medicare and FICA tax
41507	Vehicle Allowance	Monthly car allowance to executive employees for use of personal car for city business
41508	Medical Savings Account	Payment by the city into a flexible spending account for eligible employees
42309	Continuous Service Bonus	Payment to employees for continuous service after 5, 10, 15, and 20 years of service
43103	Tuition Reimbursement	Reimbursement of tuition and/or book expense incurred by employee
49587	Compensated Absences Adjustment	Calculation made yearly reflecting the increase in the accumulated leave bank of all employees by Fund/Department

Employee Related Expenditures		
43101	Conferences and meetings	Work related training, seminars, and meetings
43102	Auto Mileage	Mileage reimbursement to employees for use of their personal autos for City business
45223	Employee Hiring Costs	Costs associated with recruiting and hiring new employees (for Human Resources use only)
45243	Uniforms and Safety Gear	Cost of uniforms and safety gear paid by the City
45253	Dues, Memberships and Subscriptions	Cost of dues to organizations, associations, and subscriptions as authorized.

Supplies and Services		
42317	City Newsletter	All costs associated with publishing and distribution of City Newsletter
42352	CRA Newsletter	All costs associated with publication and distribution of CRA Newsletter (excluding postage)
42430	Elections	Incurred costs for election
43132	Training Supplies	Cost of supplies associated with training in the Fire Department
45121	Special Departmental	Cost of services incurred by a department that are unique to a department
45131	Office Supplies	Cost of consumable office supplies
45132	Printing & Copies	Cost of printing, photocopy machine usage, outside printing, and reprographics
45133	Software Expense	Cost of software for the network, personal computers, and other technological equipment
45146	Postage	Metered and non-metered postal delivery costs, including express and courier services.

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Supplies and Services (Continued)		
45251	Legal Advertising	Cost of newspaper publishing of required legal notices
45252	Advertising and promotion	Cost of advertising and promotion not included elsewhere
46138	Small Tools	Cost of hand tools costing less than \$5,000
46139	Office Equipment	Cost of office equipment including furniture costing less than \$5,000
44102	Liability Insurance	Liability insurance premium for the primary and excess liability insurance
44103	Self-Insurance Admin.	Cost of administering the city's self insurance programs (PERMA & SCRMA)
44104	Self Insured Expenses	Expenses related to the self-insurance program including attorney fees, witness fees, investigator fees, and other costs
44105	Self-Insurance Settlements	Cost of liability insurance settlements up to \$125,000 per claim
44111	Excess Workers Comp	Cost of workers' compensation insurance coverage above the City's self insured amount of \$250,000 per case limit.
44116	Medical Insurance Administration	Cost paid to CalPERS to administer retiree and employee medical insurance programs
44120	Medical Insurance – Retirees	Cost of retirees' medical insurance as per MOU
44152	Performance Bonds	Cost of bonding City employees

Maintenance and Rentals		
42225	Weed Abatement	Cost of Weed Abatement services
45334	Well & Pump Maintenance	Cost of repairs and maintenance of water wells and pump
45335	Building and Ground Maintenance	Cost of maintaining city buildings and grounds
45336	Traffic Signal Maintenance	Cost of maintaining city traffic lights
45337	Office Equipment Maintenance	Cost of maintaining office equipment such as typewriters and fax machines
45438	Trail Maintenance	Cost of fence posts, rails, and other trail materials
46133	Equipment Rental	Cost of equipment rented on as needed basis

Operations and Utilities		
45125	Purchased water	Water purchases to supplement city well water
45126	Chino Pump Tax	Tax on the Chino Basin for water replenishment
45541	Utilities	Cost of electricity, telephone, and gas
45542	Bluff Rental Utilities	Cost of electricity, telephone, and gas for the Bluff rental in order to track it separately

Contractual and Professional Services		
42219	Recreation Program Instructors	Cost of services provided by Recreation Program Instructors (Recreation Dept. only)
42220	Contractual Services	Professional services where a contract is negotiated
42222	Law Enforcement Contract	Cost of Riverside County law enforcement contract including overtime
42223	Public Education & Promotion	Cost of spay/neuter and related expenses
42224	Special Events	Contracted services associated with special events.
42227	Accounting & Auditing	Accounting and auditing services provided to the City, usually through Finance Department oversight

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Contractual and Professional Services (Continued)		
42228	Other Professional Services	Cost of professional services that do not require a contract, or are not included elsewhere
42271	Engineering Services	Contracted engineering services.
48595	Financial Services	Financial advisory; analytical and processing fees, including bank and investment charges
48596	CFD/AD Administration	Includes all costs associated with administering the Community Facilities Districts and Assessment Districts

Miscellaneous		
45375	Property Taxes	Payment for property taxes
46159	Lease/Purchase Payments	Payment for the lease of equipment or property
48512	Interest Payments	Interest payment on outstanding debt
48513	Principal Payments	Principal payments on outstanding debt
48592	Pass Through Agreement	Amount deducted as pass through from tax increments receipts
48597	Cost of Issuance	Costs related to the issuance of bonds.
48598	Bond Discount	Underwriters discount on bond issues
48599	Developer Reimbursement Agreement	To record the contribution by developers of infrastructure assets
48600	County Charge	Charges by County for processing, collection, or administration
48601	Administrative Overhead	Administrative costs allocated to other funds from the general fund
42259	Trash Round-up/Recycle (Non-Departmental)	Payments for trash recycle and round-up program
42306	Community Promotion (Non-Departmental)	Cost of promoting the City of Norco
42307	Employee Recognition Program (Non-Departmental)	Provides for the annual employee recognition banquet, annual picnic, service pin and suggestion awards
42308	City Historian	Payments to the City Historian (Non-Departmental)
42310	Volunteer Recognition	Cost associated with coordinating a function to recognize volunteers
42311	Highway Patrol DUI Testing	Cost associated with the testing of individuals driving under the influence by the Highway Patrol
42313	We-Tip (Non-Departmental)	Cost of administering the local We-Tip Program
42319	Beautification Committee (Non-Departmental)	Expenses related to the Beautification Committee
42324	Chamber of Commerce (Non-Departmental)	City support to Norco Chamber of Commerce
42326	Adopt-a-Trail	Citizens are provided the opportunity to adopt a trail and keep it litter free
47976	Senior Recreation /Community Services Leader	Program provides a part-time staff person at the Norco Senior Center to coordinate senior activities and special events for seniors
47977	Norco Party Partners	Program provides planned recreational and social activities for developmentally challenged adults twice each month
47978	Reading Club for the Elderly	Program provides extended hours at the County Library, Norco, Branch, for senior citizens
47988	Corona Regional Mobile Medical Program	Program provides medical services and community health outreach by providing free health screenings, nutritional counseling, etc. to seniors.
48071	Loss on Sale of Fixed Assets	Represents loss on sale of an asset
48078	Loss on Sale of Land	Represents loss on sale of land

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Miscellaneous (Continued)		
48079	Decline in Land Value	Records the decline in land value in the Redevelopment Agency
49588	Depreciation Expense	To record the yearly depreciation amount for all assets

Community Redevelopment Agency Programs		
47901	Fair Housing Programs	Cost of providing Fair Housing services, tenant/landlord mediation services
47902	Sewer Service Assistance	Cost of offering qualified seniors a subsidy on their monthly sewer fees
47903	Senior Home Repair	Cost of offering seniors an annual grant to do repairs in their homes
47904	Infill Housing Program (Land)	Cost of developing substandard lot(s) for the infill housing program
47905	Housing Accessibility	Cost of offering qualified seniors one time grant to make their homes handicapped accessible
47906	Property Preservation Program	Cost of enforcing city building codes and maintaining health and safety in the City.
47907	Sewer Grant Program	Cost of providing assistance to qualified homeowners with their annual property sewer tax
47908	Deferred Loan Program	Cost of rehabilitating homes for City of Norco residents
47909	Sewer Loan Program	Cost of lateral hook up to City sewer system
47910	First-Time Home Buyer	Cost of assisting qualified applicants to own their first home
47911	Distressed Property Program	Cost of enforcing City building codes and maintaining health and safety in the City.
47912	Senior Housing Program	Assisting developers with funding assistance to develop low/moderate senior housing
47933	Relocation Costs	Financial assistance to businesses for relocating
47934	Development Incentives	Assisting private developers with financial incentives for new development
47935	Auto Mall Incentives	Assisting auto dealers with financial incentive for expanding auto mall
47936	Disposition Costs	Incidental costs related to agreements with private developers

Internal Service Fund Charges		
45333	Vehicle Operations & Maintenance	Rental charge by Equipment Maintenance Fund 128 to all departments for maintaining all city vehicles; also, cost of all vehicle maintenance during the year directly charged to Fund 128.
46136	Vehicle Replacement Charges	Fee by Equipment Maintenance Fund used for accumulating a replacement amount for all vehicles
46137	Computing and Comm Replacement	Fee by the Data Processing Fund used for accumulating a replacement amount for all equipment
46150	Computing and Communicatns Operations	Rental charge to departments for maintaining computers, printers, the network, and other data processing equipment

Capital Outlay		
46140	Streets, Curb, Gutters, Sidewalks	Capital project cost of streets, curb, gutters, and sidewalks
46141	Traffic Signals	Capital project cost for traffic signals
46142	Sanitary Sewer Lines	Capital project cost for sewer lines and mains
46143	Storm Sewer Lines	Capital project cost for storm lines and mains
46144	Water Lines & Mains	Capital project cost for water lines and mains

Budget Account Descriptions
Fiscal year 2004/2005

Object Code	Description	Purpose
Capital Outlay (Continued)		
46145	Land	Cost of purchase of land
46146	Land Improvements	Capital project cost for land improvements as fences, walls, trails, etc.
46147	Water Meters	Cost of purchasing water meters for City use and for use by developers
46148	Fire Hydrants	Capital project cost of purchasing fire hydrants
46149	Parks	Capital project cost of building a park
46151	Wells, Pumps & Boosters	Capital project cost of constructing well, pumps, and boosters
46152	Water Reservoir	Capital project cost of constructing a reservoir
46153	Water Supply Facilities	Capital project cost of constructing water supply facilities
46154	Sewer Supply Facilities	Capital project cost of constructing sewer supply facilities
46155	Park Structures/Enhancements	Capital project cost of park structures
47401	Paramedic Equipment	Cost of any paramedic equipment
47945	Public Projects	Capital project cost for public projects in the Redevelopment Agency
48061	Automotive Equipment	Cost of purchasing automobiles
48062	Building/Improvements	Capital project cost of buildings, building additions, roof repair, painting, or any other modification that improves the building
48064	Equipment	Cost of the purchase of any equipment greater than or equal to \$5,000
48065	Improvements Other than Buildings	Capital project costs for any improvement other than to buildings