



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
MARCH 9, 2009

1. CALL TO ORDER: 6:34 PM by Chair Hallam
2. ROLL CALL
Chair Hallam, Commissioners Adams, Boyle, Holder and Wagner.
Staff: Director Petree, Superintendents Anglin, Wyrick, Supervisor, Executive Secretary Jo Ann Dickson

Chair Hallam welcomed the new Commissioner Adams to the Commission and wished her well from all the Commissioners.

3. PLEDGE OF ALLEGIANCE Commissioner Holder
4. PRESENTATION/S

A. Allison Zillgitt Gold Award – Scout House Renovation

Superintendent Anglin introduced Allison Zillgitt to the Commission and showed a Power Point that represents the project that Allison completed for the Scout House. Allison is a Senior at Norco High School, and this represented her “Gold” award project. The project is part of the REFRESH program which stands for “Remodel and Express for Reasons Every Scout Honors.” Allison had 40 volunteers from various organizations that helped on the project which entailed working on the Scout House from August 4, 2008 – December 21, 2008. It took 126.5 man work hours to complete the project which included repainting the walls and doorways, built display cabinets for Scouts, replace ceiling tiles, and installed bulletin boards for youth programs. The Commission presented Allison with a plaque showing their appreciation for her project and praised her efforts.

Chair Hallam noted that volunteers are very important to this community especially during the economic hard times. Commissioner Wagner noted that this “Gold” project is equivalent to the Boy Scouts “Eagle” project.

5. PUBLIC COMMENTS

6. **ACTION ITEMS**

- A. None

COMMITTEE REPORTS

7. A. UNLOAD Update: Adoption of Social Host Ordinance – Superintendent Anglin, Sub-Committee Member Hallam

Superintendent Anglin provided to the Commission the adopted Social Ordinance which relates to help in preventing home parties for underage youth. The City-Initiated Proposal was added to Chapter 9.10 entitled "Social Host-Underage Drinking and Consumption Accountability" to the Norco Municipal Code to protect and promote the health, safety, and general welfare of the youth and other residents of the City of Norco. The Ordinance was adopted by Council at the February 4, 2009 City Council meeting and became effective March 6, 2009.

This Ordinance, which was endorsed by the United Norconians for Life Over Alcohol and Drugs (UNLOAD) Committee, prohibits gatherings where alcohol is served to, consumed by or in the possession of underage persons, sends a clear message that parents and others have a responsibility to manage their private property in a way that does not allow underage drinking.

UNLOAD recommended adoption of the Ordinance because, although current California State law prohibits furnishing alcoholic beverages to underage persons, the powerful legal and normative message underlying this law is clouded because State law also allows youth possession on private property or with the consent of a parent, relative, or legal age spouse. This Ordinance educates the public, clarifies the responsibilities of those who host parties, and can be enforced which will reduce youth access to alcoholic beverages at parties. This Ordinance sends a clear message that parents, and others, have a responsibility to manage their private property in a way that prevents underage drinking parties.

Chair Hallam noted that this Ordinance is a tool and helps the Sheriff's Department with their efforts to stop this kinds of activity held in private homes. Chair Hallam also noted that cold medicines use is also on a rise, according to the local newspaper article he read.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – February 9, 2009
9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.17

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS
 - A. None

END OF CONSENT CALENDAR

M/S WAGNER/BOYLE to approve the Consent Calendar

AYES: BOYLE, HALLAM, HOLDER WAGNER

NOES: NONE

ABSENT: NONE

ABSTAIN: ADAMS

11. COMMISSION ONGOING BUSINESS

- A. Ingalls Park – 60% Complete on Crestview. The trail is now coming into play on Crestview.
- B. Animal Shelter Expansion – 1st plan check due April 1, 2009
- C. Silverlakes/Belstarr – EIR was certified at Council/next is ground lease approval. Belstarr would like to do a grubbing of the property. Flood-way; flood plain will be discussed between the Engineers.
- D. Ridge Ranch Park – 85% plans completed.
- E. Cultural and Fine Arts Programming – “Spring Concerts in the Park”, Superintendent Anglin – Staff worked with the Blue Diamond Brigade to host a “Concert in the Park” for free – May 2, 2009 – 4:00 p.m. The Band Director is looking for local organizations to help host booths, games geared toward families. The Director noted that staff is trying to do a few activities for the community that will not cost prohibited due to the economy of the city and state. It’s important to provide something for families that will not cost them, or little cost to the City. Discussion followed.
- F. Teen Programming and Teen Center – Teen Volunteer Fundraiser, Superintendent Anglin – Staff noted that a car wash fundraiser was held last weekend by the teens. They raised \$250 towards t-shirts for the teens.
- G. U.N.L.O.A.D. Program
- H. Norco Hills Conservancy – Commissioner Adams informed the Commission that the water on the roof of the old hotel is to be cleaned and leaves to be cleaned out of the gutters. Apparently, the warden has noted that the water is to be turned on, and the roof project of cleaning gets done. Chair Hallam asked the Director about the communication between the Navy and the prison. The Director noted it is most likely about the water. The City has potable water and reclaimed water that the prison is interested in. The Director discussed the River Road bridge rebuild/repair/renovation, and the water aspect of potable and reclaimed water. This has been an ongoing discussion according to the Director.
- I. Veterans Memorial

12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.

13. OTHER MATTERS

- A. Hal Clark Community Youth Facilities – Superintendent Anglin – There will be an unveiling of the signs for the snack bars, along with a pancake breakfast at the NGSL opening day. The following weekend is opening weekend for NLL. Anglin asked if the Commission will be in attendance – all confirmed.
Chair Hallam noted that Norco Horseweek has made Hal Clark the Grand Marshall for the upcoming Horseweek festivities and there will be rider less horse representing Hal’s absence from the event and our lives.
- B. Opening Day Ceremonies for NGSL and NLL – This upcoming weekend for NGSL, the following weekend for NLL.
- C. Directors Committee Assignments – Discussed Committee assignments for the Commission and noted if they have questions regarding their appointments, to contact him.

- D. Budget Outlook FY 2010 – Director Petree informed the Commission some of the details regarding the condition of the City budget. He noted that the City will be in the red by approximately 2.8 million dollars. He informed the Commission that the 09/10 Budget is a zero based budget.

The Director spoke about a “pull-in” fee for Ingalls Park. He noted that the City Council directed staff to bring back a “per horse” grounds fee for their consideration. He noted that Council directed that this fee must be for both resident and non-resident. Director Petree also informed the Commission that the survey staff has produced shows that most facilities charge anywhere between a \$10 – 40 grounds fee based on a “per horse” basis.

The Director also informed the Commission that the Council will be looking at a Concession venue for the George Ingalls Equestrian Event Center. An RFP is being completed to present to the City Council for the Concession of Ingalls Park.

Another item to discuss is to meet with the youth organizations to implement a light fee for youth sports. He continued to discuss these issues with the Commission. The Director noted that staff knows that these decisions will not be popular, but due to the budget constraints, staff has no other alternatives to try to recapture some funds for the FY 2009/10 budget. This is a challenge for every department in the City.

The Director also noted that 25% of City full time staff has been eliminated. He then spoke about the possibility of doing an RFP for Animal Control Shelter and Services. Staff noted that the turn around for the economy isn't seen until 2012. The Director doesn't like to advise of doom and gloom, but this is reality for the City at this point. That is why the department wants to bring programs at no or little cost to the citizens that may brighten their spirits. The Director continued to speak to the Commission regarding various budget issues and every way to generate revenues for the City.

Director Petree noted that the TOT tax is one of the lowest taxes in Southern California. Commissioner Wagner stated she has spoken to Director Oulman regarding increasing this tax for approximately six years. The Director informed the Commission that the City Council will be looking at this tax in November.

The Director noted he would like to bring back the Strategic Planning Workshop to revisit what was accomplished last year. As he stated, during the tough times, we need to see how we can approach the community in a positive way.

Commissioner Wagner discussed the AC RFP; and stated that we need to compare apples to apples, because we do not just deal with cats and dogs. We have very unique situations in the City of Norco. The Director agreed with the Commissioner. The Director stated Commissioner Wagner has

very valid points and he and Superintendent Power are looking at every aspect of this RFP.

Commissioner Boyle stated that all contracts need to look at all possibilities to the contract. The Director is not so sure this will become a reality, and that it may be impossible to achieve.

Chair Hallam feels that he doesn't feel this can viably happen, that Animal Control is understaffed now.

Commissioner Boyle stated he feels the youth organizations need to be charged a light fee, but needs to be done in increments. He feels this is something we definitely need to look at.

Commissioner Adams asked if doing a concession at Ingalls will be financially beneficial. The Director noted the City spends about \$500,000 annually to maintain the facility. The revenues that are received for Ingalls is approximately \$95,000. This shows quite a shortfall to the budget.

She also notes that there is no other Renee Power, and wonders if there is someone who can be groomed to replace her when she leaves. The Director noted that a very large recruitment would need to be done to replace Renee. There are other staff members that will be retiring within the next few years, and will not be able to move up to Renee's position. This is the reason to do an RFP, to see if it is feasible to contract the shelter out or remain to be under the City of Norco as a division of the department.

Commissioner Boyle asked for an update for River Trails Stables. The Director noted that there was an RFP for the complex. There was several groups/citizens that attended the walkthrough and pulled RFP's for the stables. Starr Ranch, Belstarr, Slim and Donna Hart, the Price family, and one other family that currently work at the stables. The site plan for Silverlakes was also presented to the applicants. Discussion continued.

Chair Hallam asked the time schedule for Hamner bridge. The Director noted it approximately is 4 – 10 years away from completion.

ADJOURNMENT

M/S HOLDER/WAGNER to adjourn at 7:55 p.m. to the Commission meeting on Monday, April 13, 2009 at 6:30 p.m.

AYES: ADAMS, BOYLE, HALLAM, HOLDER WAGNER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE