

City of Norco



Adopted Budget Fiscal Year 2010

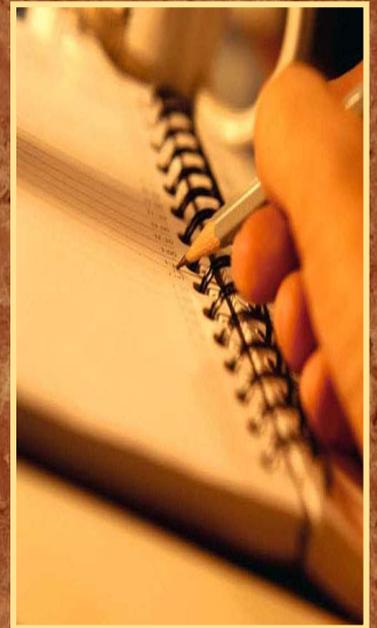


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Mayor's Budget Message

City of Norco
Fiscal Year 2010





CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

To the Citizens of Norco:

It is truly a privilege to serve as the Mayor of the City of Norco and represent such a unique community that has embraced its identity as Horsetown USA. I would like to present the Operating Budgets for the City and the Norco Redevelopment Agency for Fiscal Year 2009-10 and remind the Citizens of Norco that as a part of this Budget, the City Council is committed to continue to provide public services and infrastructure improvements to maintain and enhance the high quality of life we enjoy in Horsetown USA.



This year has brought economic challenges to our town just as it has to our surrounding cities, the state and the nation. However, working together as a team, the City Council and city staff have delivered a balanced budget that is a combination of expenditure cuts and the use of one-time reserves.

Despite these current challenges, I believe that Norco's future is very bright. I am especially encouraged by the future development of a first class equestrian and sports park by Belstarr Sports Management on the Silverlakes property. This is an outstanding example of an economic development opportunity that complements and promotes our Horsetown USA lifestyle. When complete, the facility will host high profile equestrian shows and national soccer competitions. The development will be unique in that it will be mostly green fields that are set up for each event and then taken down and returned to a beautiful open green space between events. With its location along the "coast to crest" trail, the development will also provide a campground and staging area for riders.

In order to sustain our high quality of life and lifestyle, we must work together to face the challenges that come before us. As we enter into this new fiscal year, I challenge each one of us to reevaluate our priorities and set goals and objectives that will enable us to work together for the better of Horsetown USA. I commend the City Council and staff for an outstanding job and hard work they have done in negotiating and identifying solutions to the challenges that face the City.

I am confident that through our collective efforts, we will succeed in preserving the rural, animal-keeping, sports and recreation lifestyles enjoyed by our residents.

Respectfully submitted,

Kathy Azevedo
Mayor

CITY COUNCIL

KATHY AZEVEDO
Mayor

MALCOLM MILLER
Mayor Pro Tem

FRANK HALL
Council Member

BERWIN HANNA
Council Member

RICHARD L. MacGREGOR
Council Member

City Manager's Transmittal Letter

City of Norco
Fiscal Year 2010





CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

June 23, 2009

Honorable Mayor and Members of the City Council:

SUMMARY

For many years, the City has experienced a General Fund “structural budget imbalance”, which occurs when ongoing operating expenditures exceed recurring operating revenues during normal economic cycles. This structural imbalance has been overcome in recent years through expenditure reductions, the use of one-time revenues and draws from reserves. Five years ago, in FY 2003-04, General Fund expenditures began to show serious indications of future expenditures outpacing revenues under normal economic conditions. As a result, in FY 2004-05, the City implemented a “work furlough” program by going to a four day work week for all non-public safety employees. This modified work schedule which is now being adopted by many municipalities continues to provide savings of \$1 million annually to the City’s overall budget. In addition, the practice of not automatically filling vacant positions, known as attrition management, was also instituted. This practice has continued and has resulted in significant reductions to the complement of full time positions paid for by the General Fund. (Refer to Exhibit A: Full-time Positions Eliminated Through Attrition Management.)

The dramatic weakening of the economy in Fiscal Year 2008-09 which is expected to continue in Fiscal Year 2009-10 and beyond has resulted in an additional “cyclical budget imbalance” in the General Fund. The worsening economic conditions have already resulted in a drastic reduction to the City’s sales tax receipts, especially revenues generated by new automobile dealers. Sales tax receipts, which were \$6.2 million in FY 2006-07, are now projected to be at \$4.4 million for FY 2008-09 and \$4.1 million in FY 2009-10. This represents a drastic decrease of nearly 34% in the City’s main General Fund revenue source! In addition to the rapid decrease in sales tax receipts, other revenues are projected to decrease in FY 2009-10, including property tax and building related fees due to the “bursting of the housing bubble” that began in FY 2007-08.

Due to the combined effects of the ongoing “structural budget imbalance” and the current “cyclical budget imbalance”, the shortfall between expenditures and revenues in the General Fund for the current FY 2008-09 is estimated to be \$1.8 million. This significant shortfall exists despite aggressive mid-year actions taken by the City Council in January of 2009 to reduce expenditures. The current FY 2008-09 estimated shortfall will be funded from “rainy day” General Fund reserves. Unfortunately, this large draw from reserves has reduced “available reserve” amounts to minimum acceptable levels needed as a cushion for emergencies and to provide funding for other mandated set asides.

CITY COUNCIL

KATHY AZEVEDO
Mayor

MALCOLM MILLER
Mayor Pro Tem

FRANK HALL
Council Member

BERWIN HANNA
Council Member

RICHARD L. MacGREGOR
Council Member

At the close of the current FY 2008-09, General Fund reserves are estimated to be \$5.6 million. Of this amount, \$1.4 million is set aside for future projects and as reserve for outstanding general liability and workers compensation pending claims. This leaves a balance of \$4.2 million for emergency reserves. With a projected additional draw of \$1.6 million in FY 2009-10, the emergency reserve will likely fall below the minimum level of required by the end of FY 2009-10.

Given that the General Fund's current budget challenges are caused by both structural and cyclical budget conditions, reducing the budget gap required a combination of one-time and ongoing budget measures. These measures consist of ongoing expenditure reductions, one-time expenditure avoidance and continued use of one-time revenues. In the short-term, one time solutions should address the cyclical budget deficit. These temporary stop-gap fixes combined with ongoing expenditure reductions and a draw from reserves will enable the City to cover General Fund expenditures for the upcoming 2009-10 Fiscal Year. However, in the long run, in order for the City to avoid significant reductions to critical public safety and other vital services, new ongoing revenues sources must be developed to address a continuing structural budget deficit and the negative impact of the recession on critical City revenues.

Actions to Balance FY 2009-10 General fund Budget

The following budget actions are necessary in order to reduce FY 2009-10 General Fund budget gap and minimize the amount required to be drawn from fund balance to balance the budget.

1. **Personnel Reorganizations and Reductions.** Through negotiations with Safety Employee Associations, the City was able to eliminate a Battalion Chief's position in the Fire Department. This change resulted in savings of \$218,000. Additionally, in the Sheriff's Department, one (1) of the four (4) existing Motor Officer positions (which was previously funded by grants) is being eliminated. This action will generate estimated net savings of \$150,000 after accounting for reduction in traffic violation revenues.
2. **Continue January 2009 Negotiated Fire Safety Labor Concessions:** In January 2009, the Fire Fighters Association agreed to several concessions as part of the efforts to reduce the Fire Department's operating budget. The concessions include reduction to the amount the City pays each fire safety employee in lieu of holidays; elimination of uniform maintenance allowance, pay reduction to the position of Fire Prevention Specialist; elimination of sick buyback program and a freeze in the usage of compensatory time off. Continuation of these actions into FY 2009-10 will result in estimated net savings of \$170,000
3. **Suspend General Fund's Contribution to Information Technology Fund:** Over the last four fiscal years, the General Fund has made annual contributions of \$100,000 to the Information Technology Fund as a reserve to replace big ticket items such the City's financial management and telephone systems. Currently, the Information Technology Fund has accumulated sufficient funds to replace the financial management system. While there is still a need to accumulate funds for the replacement of the City's telephone systems, it is proposed that the annual contribution be suspended for one year given the current demand on General Fund's financial resources. This action will reduce projected General Fund expenditures by \$100,000

4. **Utilize One-time Savings from School Resource Officer Program:** The General Fund currently has \$110,000 set aside to fund prior costs associated with the School Resource Officer Program. The City is no longer paying for a portion of the costs for this program and there are no other plans to use these funds for that intended purpose. Consequently, it is proposed that the set-aside be used in FY 2009-10 as one-time General Fund revenue.
5. **Suspend FY 2009-10 General Fund Contributions to Equipment Replacement Fund:** The General Fund contributes annual calculated rental amounts to the Equipment Replacement Fund for future replacement of automobile and related equipment. To help cover the shortfall in the General Fund, it is proposed that the payment of annual rent by the General Fund be suspended. To ensure that resources are continuing to be accumulated for equipment replacement, the FY 2009-10 annual contribution will be made from interest earnings that have accumulated in the equipment replacement fund over the last four fiscal years. The estimated savings to the general Fund related to this transaction is \$194,000.
6. **Transfer Assembly Bill 1389 Revenues to the General Fund:** AB 1389 was enacted into law as part of the state's FY 2008-09 budget bill mandating recalculation of statutory pass through payments required to be paid to other taxing entities by redevelopment agencies in the state. AB 1389 was enacted based on a report by the State Controller's Office issued in 2007, which determined that pass through payments required to be paid to taxing entities pursuant to the California Redevelopment Law were incorrectly calculated by the county auditors between July 1, 2003 through June 30, 2008. As a result of the calculation error, the Redevelopment Agency received more tax increment than it should have received. The taxing entities, except for the City of Norco, that were underpaid as a result of the error by the county have been made whole by the RDA. The underpayment to the City of Norco has been calculated by the RDA financial advisor and verified by the county to be \$662,706. It is proposed that this amount be transferred from the RDA to the General Fund in FY 2009-10.
7. **Other revisions to the Preliminary Budget:** Preliminary revenues estimates were adjusted downwards by a net amount of \$255,000 due largely from further reductions to estimated sales tax revenues by \$346,000. Other revenues including property tax and interest earnings were revised upward by nearly \$91,000.

New Funds Established

In order to adequately segregate financial resources that are earmarked for specific purposes, the following Funds are being established as part of the FY 2009-10 Budget:

1. **Benefits and Insurance Fund:** This fund is being established to account for resources previously accounted in the General Fund that are earmarked for the payment of accumulated compensated absences as well as outstanding claims including workers compensation and general liability. The current General Fund's fund balance includes \$500,000 set aside under the City's self-insurance program to represent the value of outstanding workers compensation and general liability cases within the self-insurance retention levels. As the General Fund's fund balance begins to be depleted, it is important that this necessary set aside be accounted in a separate Fund. To accomplish this objective, \$500,000 will be transferred from the General Fund to the Benefits and Insurance Fund. This Fund will also be used to accumulate

any resources that are set aside to pay for accumulated vacation, sick leave and other compensated absences for which the General Fund is obligated to employees. Currently, no financial resources are set aside in the General Fund for future payments of accrued and eligible compensated absences.

2. **Non-Enterprise Irrigation Water Fund:** This Fund is recommended to be established to account for revenues and expenditures related to the production, delivery and sale of Non-Enterprise Fund irrigation water to large public and private users. All revenues derived from the sale of irrigation water will be deposited into the Non-Enterprise Irrigation Water Fund. All related expenditures will be charged to this Fund. After payment of expenditures, residual amounts may be transferred to the City's General Fund to be used for payment of any legal General Fund expenditure.

Conclusions and Future Outlook

As a result of the rapid decline in the City's sales tax receipts, limited development opportunities, and the crash of the housing market, it is anticipated that the City's General Fund budget challenges will continue well after the current economic cycle has improved.

The draw down of General Fund Reserves has increased from \$900,000 in FY 2007-08 to estimated draw of \$1.8 million in FY 2008-09. For FY 2009-10, the estimated amount required to be drawn from reserves to balance the budget is nearly \$1.6 million. This is happening despite the fact that significant restructuring to the organization has taken place over the last five years through furloughs, lay-offs and attrition management. A draw down of reserves is likely to continue beyond FY 2009-10 unless significant measures that are likely to have negative impact on service levels are taken to balance both the structural and cyclical budget deficits. Several of the actions that are included to balance the FY 2009-10 Budget are mainly temporary stop-gap measures. They are not intended to be long term budget solutions to the challenges that must be addressed. In order to avoid future severe reductions to service levels, new permanent revenue sources must be developed and the current structure of service delivery will have to be re-examined in order to make the organization more cost efficient.

While the focus of this Budget is on the Operating Funds of the City, it is to be noted that the City also faces significant challenges in its ability to provide funding for future general infrastructure capital projects such roads, bridges, storm drains, parks and facilities replacement. Over the several past years, funding for capital projects have been made available through Redevelopment Agency tax increment financing and impact fees collected during recent construction boom years. As opportunities for tax increment financing and development activities diminish, due to expected stagnant tax increment receipts and severely limited impact fees, the General Fund must become the new source of financing for capital projects. This will undoubtedly compound the fiscal challenges facing the City's General Fund and underscore the need to develop new sources of revenue.

OPERATING BUDGET ASSUMPTIONS/ANALYSIS

Except for the General Fund, the recommended FY 2009-10 Budget for the City and the Redevelopment Agency provides for balance of revenues and expenditures in each Fund. The proposed General Fund budget essentially maintains the City's commitment for healthy funding of public safety services (fire and police). The recommended reduction in traffic enforcement is not expected to have adverse impact on the Sheriff department's ability to

respond to priority one calls. Likewise, the scheduled changes in the Fire Department are not expected to negatively affect response because fire engine staffing will not be affected.

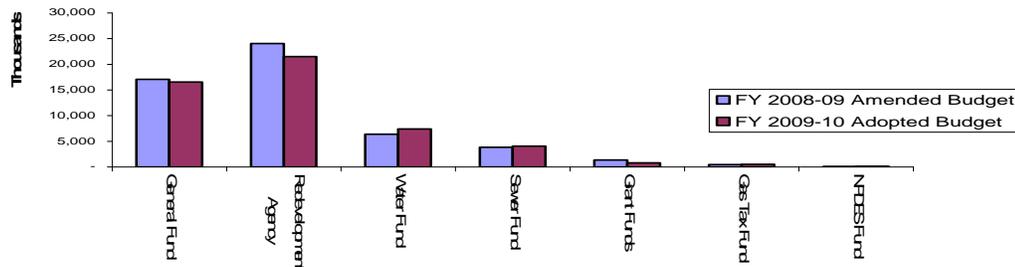
In preparing this budget, staff has made several assumptions and estimates. Actual results could differ from the estimates. The estimates used for this budget are based on the best available information at the time the budget is prepared. These estimates include historical data, recent regional and state economic trends, third party information, contractual obligations and management's own plan. If information becomes available that would materially alter the budget estimates, recommendations for amendment will be brought to the Council for approval. It is to be noted that operating in California means having to constantly worry about the uncertainty of whether state government will seize, borrow or shift local government revenues or resources to cover the state's chronic budget problems. The current budget does not include any provision for potential future revenue shifts or take-away from the City or RDA by the State of California.

TOTAL OPERATING BUDGET OVERVIEW

The total adopted operating budget for the City (including RDA) for FY 2009-10 is \$50.9 million compared to FY 2008-09 amended budget amount of \$53.3 million. The changes in the budget are mostly due to one-time items which are discussed in details for each Fund later in this budget analysis. The table and chart on the next page provides a quick overview of total City operating budget and provides a comparison between the FY 2008-09 amended budget and FY 2009-10 Adopted Budget by Fund.

Summary of Expenditures by Fund

<i>Fund</i>	<i>FY 2008-09 Amended Budget</i>	<i>FY 2009-10 Adopted Budget</i>	<i>Change</i>
General Fund	\$ 17,048,328	16,565,323	(483,005)
Redevelopment Agency	24,035,908	21,488,271	(2,547,637)
Water Fund	6,401,441	7,410,184	1,008,743
Sewer Fund	3,835,693	4,030,265	194,572
Grant Funds	1,343,074	774,943	(568,131)
Gas Tax Fund	491,122	503,368	12,246
NPDES Fund	96,438	105,984	9,546
Total City Operating Budget	\$ 53,252,004	50,878,338	(2,373,666)



General Fund Revenue Analysis/Assumptions: Major General Fund revenue categories include property tax, sales tax, other taxes, franchise fees, vehicle license fees, community development fees, community services/recreation/fees, other revenues and overhead reimbursement from other funds. Overall, these revenues are estimated to increase by less than 1% over the reduced amount estimated to be received in 2007-08 fiscal year.

1. Property tax: Property tax revenues for FY 2009-10 are based on information provided by the Riverside County Assessor/Tax Collector. The County Assessor/Tax Collector has informed the City that expected property tax receipts for FY 2009-10 will likely be 10% below the amount to be received in FY 2008-09. Consequently, total projected property tax receipts for the General Fund are based on FY 2008-09 year end estimate reduced by 10%. The projected decrease is due to lower property values caused by the housing market meltdown. Traditionally, unlike most cities, property tax has represented only about 10% of total General Fund revenues. The General Fund currently receives less than 10 cents on each dollar of property tax collected in the City of Norco.
2. Sales Tax: As discussed in the introductory section, sales tax revenue has declined at a very rapid rate over the last two fiscal years. In Fiscal Year ended June 30, 2007, the City received \$6.2 million in sales tax revenues. For the fiscal year ending June 30, 2009, sales tax receipt is projected to be \$4.4 million, a decrease of 29%. Part of the decrease has been from the downturn in the economy. However, the City's decline has been more severe than the state and county averages due to the fact that significant portion of the City's sales tax was derived from automobile sales. Automobile sales in the City have fallen off the cliff due to the economic downturn, mix of dealerships and the closure of a major dealership in the City. Two years ago, when the City received \$6.2 million from sales tax, more than 37% or \$2.3 million came from autos and transportation related sales. For fiscal year ending June 30, 2009, with projected sales tax receipt of \$4.1 million, sales tax from autos and transportation is estimated to be \$1.2 million, a nearly 50% decrease from two years before. The decrease in autos and transportation related sales tax accounts for 67% of the overall projected decrease in sales tax. The projected FY 2009-10 sales tax revenue assumes a further decrease from estimated FY 2008-09 year end amount. This is because, in general, economic conditions are not expected to significantly improve and auto sales in particular are likely to be lower than FY 2008-09 sales due to known issues with existing dealerships.
3. Other Taxes: Other taxes which include public safety sales tax, business license tax, transient occupancy tax and property transfer tax are projected to increase by 6% from FY 2008-09 year end amount due mainly to anticipated increase in transient occupancy tax rate from 8% to 11% for the second half of the FY 2009-10. Public safety sales tax receipts are allocated to cities based on sales tax allocated to the county for public safety purposes. With declining sales tax receipts, the City does not project any increase from the FY 2008-09 reduced estimated receipts. Similarly, property transfer tax is a function of real property sales transaction in the City. With continuing weakness in the housing market, property transfer tax is projected to remain near the low levels of FY 2008-09.
4. Franchise Fees: Cable television, electric and gas franchise revenues are based on most recent year's receipts. For FY 2009-10 the projections are based on FY 2008-09 actual receipts with no projected increase. However, refuse franchise revenues are projected to increase slightly during FY 2009-10 due to anticipated increase in county tipping fees. The overall projected increase for franchise fee revenues is 1% for FY 2009-10.

5. Vehicle License Fees: The bulk of VLF receipts are allocated to local governments by state based on assessed value of real property in each local jurisdiction. An immaterial amount is allocated based on population. Since the new allocation formula went into effect in 2003-04 as part of the "triple flip" arrangement by the state, the city's annual receipt has not changed materially from year to year. The allocation base is assessed values of real property in the given local government. While the City's assessed values may decline for FY 2009-10 assessments, it is also expected that other jurisdictions are likely to be in the same situation. As result, FY 2009-10 projection is the same as the estimated year end amount for FY 2008-09.
6. Community Development Fees: Community development revenues which include engineering, planning and building fees have been declining each year for the last five years. These fees are estimated based on projected building and related activities in the city for the upcoming year. Estimated revenues for FY 2009-10 reflect an increase of 15% over FY 2008-09 year-end estimated amount. The projected increase is largely due to expected permit fees to be generated from the Silverlakes development.
7. Community Services/Recreation Fees: Community services and recreation fees are based on currently approved fees and estimated participation levels. Projected revenues for FY 2009-10 are essentially the same as FY 2008-09 estimated year-end amount as fees and participation levels are expected to remain unchanged.
8. Overhead/Transfers to the General Fund: Overhead and transfers to the General Fund from other Funds represent each transferring Funds share of overhead costs which are paid by the General Fund. The reimbursement to the General Fund from other funds including enterprise, community facilities districts, landscape maintenance districts and capital projects funds is based on the most recent cost allocation plan. Examples of costs paid by the General Fund and proportionately reimbursed by other benefiting Funds are general administrative costs, liability insurance premiums, workers compensation premiums, rents, retiree medical insurance, self-insurance expenses, etc. Reimbursements and transfers are estimated to increase by 2% due to a slight increase in LMD reimbursements.
9. Fines and Penalties: Fines and penalties consist primarily of receipts from vehicle code violations; parking citations and vehicle impound charges. Revenue receipts from this category are projected to decrease by 7% mainly as result of expected decrease in parking citations. Parking citations are expected to decrease as a result of the loss of two Community Service Officers who were involved in issuing citations.
10. Other Revenues: This revenue category includes strike team reimbursements, voluntary emergency medical service subscription fees, late payment utilities fees, dog license fees, refuse billing fees, fire inspection fees, business license renewal fees and other miscellaneous revenues. Revenue projection for these items is based on most recent history. Except for strike team reimbursement which is projected to decrease due to FY 2008-09 being unusually high, other revenue items are projected based on FY 2008-09 estimated year end amount. Total revenues for this category are projected to decrease by 16% due to the expected decrease in strike team reimbursements.
11. Interest and Lease Income: This category includes income earned on investments and receipts for the lease of the library and communication cell sites. Interest income is projected based on anticipated cash balance and interest rates while lease income is projected based on lease amounts for the coming year. Interest earnings for FY 2009-

10 are expected to be below FY 2008-09 year end amount due to lower projected average cash balance and lower investment earnings rate.

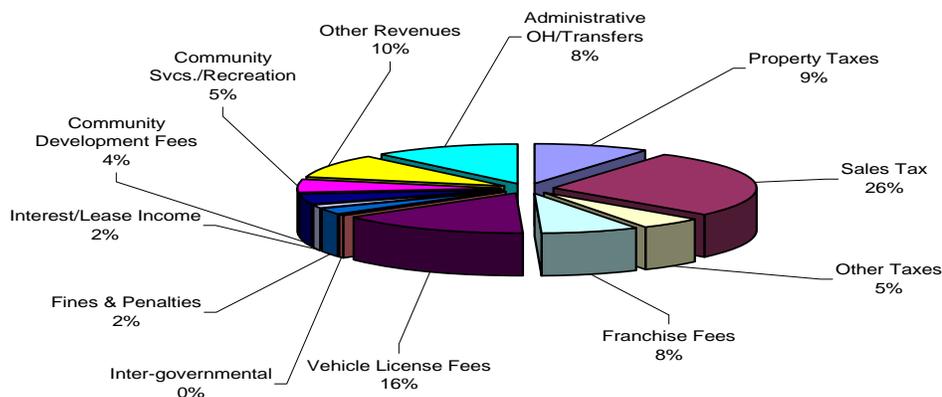
SUMMARY OF GENERAL FUND REVENUES

Total General Fund revenues in FY 2009-10 are projected to fall by 2.2% from FY 2008-09 estimated year end. The estimated FY 2009-10 total General Fund revenue is \$14.5 million compared to FY 2008-09 amended budget amount of \$15.7 million. On a budget to budget basis, revenues are expected to decline by 7.6% in FY 2009-10.

The table and chart on the next page provides a summary of General Fund revenues by source as well as a comparison to FY 2008-09 amended budget and year-end estimated amount.

GENERAL FUND REVENUES BY SOURCE

Revenue Category	FY 2008-09 Amended Budget	FY 2008-09 Year-End Estimate	FY 2009-10 PAdopted Budget	Change
Property Taxes	\$ 1,594,965	1,481,102	1,395,191	-5.80%
Sales Tax	5,356,000	4,445,802	4,100,000	-7.78%
Other Taxes	727,603	709,482	755,409	6.47%
Franchise Fees	1,097,827	1,129,879	1,146,079	1.43%
Vehicle License Fees	2,300,100	2,329,000	2,329,000	0.00%
Intergovernmental	113,585	85,477	82,295	-3.72%
Fines & Penalties	504,065	445,916	345,890	-22.43%
Interest/Lease Income	292,513	285,006	234,513	-17.72%
Community Development Fees	525,013	519,665	597,034	14.89%
Community Services/Recreation	957,779	782,303	795,171	1.64%
Other Revenues	1,152,350	1,593,264	1,451,300	-8.91%
Administrative Overhead/Transfers	1,125,096	1,089,534	1,768,776	62.34%
Total	\$ 15,746,896	14,896,430	15,000,658	0.70%



As can be seen from the chart above, even with significant projected reduction, estimated sales tax amount still makes up 26% of total estimated General Fund revenues. This speaks to the fact that other traditional tax revenues which pay for General Fund operations are either non-existent or contributing small percentage of total revenues. As an example, property tax revenues represent only 9% of total General Fund revenues compared to state average of 22%. The City derives less than 2% of General Fund revenues from business license tax compared to state average of 5.5%. Furthermore, the City currently does not have utility users tax which on the average provides 8.6% of General Fund revenues to California cities. Based on the most recent California State Controllers report of Cities Annual Report, California cities on the average generate 88% of general revenues through taxes. The City's

total tax revenues as a total of general revenues are 64% including vehicle license fees. When vehicle license fees are excluded, tax revenues as a percentage of total General Fund revenues drop to 48%. This weakness in General Fund tax base is primary reason for the General Fund's structural budget deficit which is likely to continue even after general economic conditions improve.

General Fund Expenditure Analysis/Assumptions: Overall General Fund expenditures are projected to decrease by 1% from FY 2008-09 amended budget amount. This net decrease is largely due to net gain from organizational changes and one-time suspension of certain expenditures described throughout this budget message. It is to be noted that this decrease in estimated expenditures is achieved despite \$400,000 included in the budget for GASB 45 retiree healthcare costs funding and another \$100,000 that is set-aside to fund for liabilities related to compensated absences.

1. Law Enforcement Contract: The Proposed Budget assumes a 5% increase in the contract rates for police protection with Riverside County. A 5% cost increase translates to about \$250,000. However, there is an overall cost increase of only \$122,000 to the law enforcement contract line item due to additional savings of \$128,000 from the elimination of three (3) civilian Community Service Officers and overtime reductions achieved by restructuring schedules and shifting overtime to grants. Schedules have been restructured by the Lieutenant to avoid deputies having to go to court appointments on paid overtime. With the savings in overtime and the elimination of three (3) civilian positions, the FY 2009-10 law enforcement contract budget is projected to increase by \$122,000 from FY 2008-09 estimated year-end amount.
2. Salaries and Benefits: The 2009-10 fiscal year adopted budget does not include any provision for market equity adjustment increase in fire safety salaries or cost of living adjustments for miscellaneous employees. The budget provides funding for all projected increases in negotiated benefits including pensions and employees' health insurance premiums. Benefits are projected based on known and estimated cost increases for health insurance and retirement pension contributions. Based on information from California Public Employees Retirement System, retirement pension contribution rates for FY 2009-10 will increase by 3.2% for safety members and 1.2% for miscellaneous employees. Health insurance premium is projected to increase by an average of 5%. Including the impacts of pension rate and health insurance premium increases, overall salaries and benefits for the General Fund is projected to decrease by \$238,000 compared to FY 2008-09 estimated year-end. The projected decrease would have been higher had it not been for the inclusion of \$99,000 requested funding for compensated absences. In other words, reductions to salaries and related benefits total nearly \$340,000 compared to the amount estimated to be spent in FY 2008-10. This decrease is mainly from staff reduction and wage concessions. It is also to be noted that the FY 2008-09 estimated year-end amount already includes staff reductions made during FY 2008-09.
3. Contractual and Professional Services: This expenditure category includes the cost for the law enforcement contract with Riverside County. Other significant items included in the contractual budget category are; landscape maintenance; recreation instructors; accounting and auditing; contract engineering; crossing guards; attorney costs and other professional services. Estimates for this budget category are based on anticipated staffing and contract rates with Riverside County. Overall, contractual and

professional services budget is projected to decrease by \$62,000 from FY 2008-09 estimated year-end amount for this budget category. This decrease is achieved as a result of the elimination of a traffic motor officer and three civilian Community Service Officers from the law enforcement contract. The savings associated with the elimination of these positions from the law enforcement contract is mostly offset by estimated contract cost increases of \$250,000 in the law enforcement contract with the Riverside County Sheriff's Department.

4. Services and Supplies: Budget estimates for supplies and services which consist mainly of self-insurance general liability and workers compensation program expenditures, retiree medical (includes GASB 45 payment) and office supplies are usually based on historical data with adjustments made for known program changes. For FY 2009-10, supplies and services expenditures are estimated to increase by a net of \$500,000 over FY 2008-09 estimated year-end amount. The net increase consists of GASB 45 funding for \$380,000 and increase of \$120,000 in general liability and workers compensation premium and programs costs. It is to be noted that \$63,000 of the projected increase in general liability is due to the fact that FY 2008-09 amount includes a premium refund of \$77,000. Excluding the effect of this refund, FY 2009-10 amount for general liability and workers compensation insurance premium and program costs would have increased by only \$43,000.
5. Employee Related Expenditures: Employee related expenditures consisting of conferences, training, hiring costs, uniforms dues, and memberships historically have averaged 4% of total salaries and benefits. In a continuing effort to eliminate all non essential items from the budget this expenditure category has been projected to decrease to less than 1.3% of total budgeted salaries and benefits.
6. Internal Service Fund Charges: Internal Service Fund Charges consists mainly of computer, vehicle and equipment replacement and operations charges. Equipment replacement charges are based on the estimated replacement cost for each vehicle, computer or other equipment owned by each department. For FY 2009-10 equipment replacement and maintenance charges are projected to decrease by \$236,000 due to \$194,000 savings from the suspension of contribution to Equipment Replacement Fund, and \$42,000 savings from the elimination of surplus equipment and declining cost of gasoline.
7. Maintenance and Rentals: Maintenance and rentals budget largely consist of costs for building, grounds, trails maintenance and equipment rentals. This budget category is projected to decrease by \$36,000 from FY 2008-09 estimated year end amount due to the elimination of one-time building and grounds maintenance costs.
8. Utilities: Utilities budget primarily represent the cost of electricity on City buildings and facilities and the cost of portable and land-line telephone services. The projected increase of \$6,000 represents anticipated cost of living rate increase.
9. Miscellaneous/Transfers: The budgeted transfer amount of \$525,000 includes \$500,000 to be transferred from fund balance to Benefits and Insurance Fund for self-insured general liability and workers compensation reserve; \$100,000; and \$25,000 contribution to NPDES Fund. It is to be noted that for FY 2009-10, the \$100,000 annual contribution to Information Technology Fund for future funding of vital computer (other than personal computers) and communications equipment will be suspended.

The recommended transfer to Benefits and Insurance Fund from fund balance is a one-time transfer.

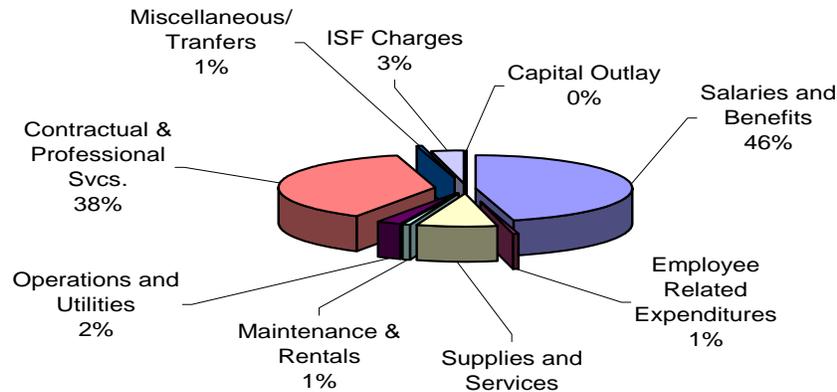
SUMMARY OF GENERAL FUND EXPENDITURES

The FY 2009-10 proposed General Fund budget amount of \$16.6 million represents \$168,000 or 1% increase compared to FY 2008-09 estimated year-end amount of \$16.7 million. However, it is to be noted that \$380,000 of the net increase pertain to new GASB 45 retiree healthcare cost funding.

GENERAL FUND EXPENDITURES BY CATEGORY

	FY 2008-09 Estimated Year -End	FY 2009-10 Adopted Budget	Change
Salaries and Benefits	\$ 7,860,096	7,622,158	(237,938)
Employee Related Expenditures	98,950	95,291	(3,659)
Supplies and Services	900,115	1,399,199	499,084
Maintenance & Rentals	164,963	129,011	(35,952)
Operations and Utilities	389,112	395,340	6,228
Contractual & Professional Svcs.	6,321,009	6,259,638	(61,371)
Miscellaneous/Tranfers	227,413	132,626	(94,787)
ISF Charges	752,659	524,960	(227,699)
Capital Outlay	17,317	5,200	(12,117)
Total	\$ 16,731,634	16,563,423	(168,211)

General Fund Expenditures by Major Categories FY 2009-10



As can be seen from the chart above, salaries and benefits and contractual services make up most of General Fund expenditures. Contractual services include law enforcement contract which makes up 80% of total contractual services. Salaries, benefits and cost of the law enforcement contract make up 76% of total General Fund expenditures.

GENERAL FUND EXPENDITURES BY PROGRAM

The chart on the next page provides a breakdown of the projected expenditures by program. These expenditures exclude non discretionary items totaling \$2,029,417 for City Council, City Attorney, Non-departmental and Wee People. This chart may be useful in determining where potential future reductions may be made and the impact of such reductions on programs and

City services. The chart below indicates that nearly 69 percent of the total General Fund discretionary budget of \$14.5 million is for public safety. Fire and paramedics budget make up 46.1% of public safety budget while police makes up the remaining 53.9%. Non-discretionary budget items totaling \$2 million as previously described include liability and workers compensation insurance premiums and program costs, retiree insurance premiums, Wee People program, City Attorney, and City Council costs. Another 27% of the budget is for programs that have direct impact on services to citizens while only 4% of the General Fund budget is for administrative and support purposes. Given that 96% of the discretionary budget is for public safety and direct program costs, it is apparent that in order to further reduce the budget in the future, additional program cuts to vital programs including public safety would have to be implemented.

Program	Budget	Percentage
Fire and Paramedics	\$ 4,594,897	31.61%
Police Protection	5,366,236	36.92%
Administrative (Finance, Clerk, Manager)	671,892	4.62%
Community Development/Bldg.	527,748	3.63%
Parks, Recreation, Bldg. Maint.	2,049,890	14.10%
Animal Control	651,376	4.48%
Senior Citizens	162,914	1.12%
Engineering/Public Works	444,464	3.06%
Crossing Guards	64,589	0.44%
Total	<u>\$ 14,534,006</u>	<u>100.00%</u>

Redevelopment Agency Funds Revenue Assumptions: Redevelopment operating and Low-to-Moderate Income Housing Fund revenue estimates are based on assessed valuation and information from the County Assessor. While initial assessed valuation is projected to remain flat, the Assessor has informed the City that property tax increment revenues would likely decrease by 10% over estimated FY 2008-09 receipts due to continuing foreclosures and re-assessments. Interest income which is a significant source of income is projected based on estimated average monthly available cash balance and expected investment earnings rate. Due to declining cash balance and investment earnings rate, projected FY 2009-10 investment earnings represents a 30% decrease from FY 2008-09 estimated year-end amount.

REDEVELOPMENT AGENCY FUND

The Redevelopment Agency Operating Fund budget is for financial resources used in the administration of the RDA and the payment of debt service on outstanding bonds. Revenues consist primarily of tax increments, investment earnings and proceeds of loan repayments. Expenditures consist mainly of debt service, contractual services, salaries and benefits, and pass-through tax increment payments to other agencies.

Revenues: Total projected revenues for the Operating Fund in FY 2009-10 is \$13.9 million or \$1.9 million below the amount projected to be received in FY 2008-09. Most of the decrease will come from a projected decrease of \$1.8 million in tax increment receipts due to declining property values. Investment earnings are projected to decrease by \$158,000.

Expenditures: The Proposed Budget includes \$14.1 million in expenditures. This amount is lower than the FY 2008-09 estimated expenditures by \$3 million. The anticipated decrease in the budget consists mainly of the following:

- The FY 2008-09 projected year-end estimates includes \$1 million for the payment of Education Revenue Augmentation Fund (ERAF) as mandated by the state. The FY 2009-10 at this time, does not include any shift to ERAF
- In FY 2008-09, the Agency made a loan of \$1 million to the two automobile dealers in the City to assist them with cash flow needs.
- Pass-through payments to other taxing agencies are made on the basis of tax increment receipts. Due to anticipated decline in tax increment receipts, pass-through payments to other taxing entities are projected to decrease by \$1.6 million in FY 2009-10.
- On the other hand, FY 2009-10 expenditures include nearly \$.7 million to be transferred to the General Fund under AB 1389 representing pass-through under payments to the City between FY 2003-04 to FY 2007-08.

Projected available fund balance by the end of FY 2009-10 is estimated to be \$10.6 million.

LOW-TO- MODERATE INCOME HOUSING FUND

This Fund receives 20% of tax increment and eligible tax allocation bond proceeds. Revenues primarily consist of the 20% tax increment set-aside, investment earnings and lien reimbursements. Over the last two and half years, significant expenditures have been made towards home improvement grant; deferred loan; senior affordable housing; development incentives and other miscellaneous housing assistance programs. As a result, tax increment fund balance was depleted by the end of FY 2007-08. Beginning in FY 2008-09, tax increment funded programs were limited to available receipts during the year after deduction for the payment of debt service and necessary administrative expenditures. This practice will continue in FY 2009-10.

Total FY 2009-10 revenues (excluding grants) are projected to be \$3.1 million, a decrease of \$0.4 million over the amount projected to be received in FY 2008-09. The decrease is due to lower projected tax increment receipts.

Proposed FY 2009-10 total expenditures of \$5.8 million (excluding grant funded) consist of \$4.3 million for housing programs, \$1.0 million for debt service payments and \$.5 million of administrative, professional and other expenditures. Proposed housing program expenditures of \$4.3 million consist mainly of:

- \$3.2 million for development incentives for non-age restricted affordable housing
- \$300,000 for deferred loan program
- \$300,000 for home improvement grants
- \$140,000 for first time home buyer program
- \$200,000 for infill housing (excludes grant fund expenditures)
- \$140,000 for miscellaneous housing assistance programs.

With the projected revenues and expenditures for FY 2008-09, fund balance including bond proceeds component is estimated to be \$1.6 million at the end of the fiscal year.

WATER FUND

Water Fund Budget Analysis/Assumptions: Water Fund revenues are estimated based on rate schedule approved by the City Council. The variable water rate component increased by 3% effective January 1, 2009 and the fixed rate component is scheduled to increase by 3% on July 1, 2009. Water consumption is expected to remain unchanged during the fiscal year. Consequently, overall Water Fund revenue is projected to increase by 3% during the fiscal year. Water fund expenditures are projected based on estimated consumption of purchased water; salaries and benefits assumes no pay increase or changes in benefits; and other operating expenses are projected to remain flat from FY 2008-09 levels.

For FY 2009-10, total expenses for the Water Fund are projected to be \$7.4 million which represents increase of \$0.7 million from FY 2008-09 estimated year-end amount. Most of the increase in expenses is due to an additional \$0.6 million in debt service payments arising from the issuance of the 2008-09 Enterprise Revenue Bonds. The remaining cost increase of \$0.1 million is from GASB 45 post retirement healthcare cost funding and provision for higher maintenance cost for pumps and wells.

Total estimated Water Fund expenses and revenues are equal. Consequently, working capital balance is projected to remain unchanged. In the short term, it is expected that the additional debt service payments associated with the new issue will result in expenditures exceeding revenues until rates are adjusted and/or additional cost savings are realized from projects that are currently under construction.

SEWER FUND

Sewer Fund Budget Analysis/Assumptions: Sewer Fund revenues are also projected based on rate schedule approved by the City Council. In June 2008, the City Council approved a two-phase sewer rate increase. The first phase was implemented at the beginning of FY 2008-09. The second phase of the rate increase is scheduled to go into effect July 1, 2009. Like water, sewer usage which is tied to water usage is expected to remain unchanged in FY 2009-10. Therefore, overall sewer revenues are expected to increase by the amount of sewer rate increase in FY 2009-10.

Based on the FY 2009-10 rates, total projected operating revenues is \$4.3 million compared to estimated expenditures of \$4 million resulting in \$0.3 million addition to working capital. FY 2009-10 estimated revenues reflect an increase of \$0.5 million from FY 2008-09 estimated year-end amount. On the other hand, estimated FY 2009-10 projected expenditures exceeds FY 2008-09 estimated year-end expenditures by \$0.5 million. Of the \$0.5 million estimated increase in expenditures during the fiscal year, \$0.3 million is for net increase in debt service costs from the issuance of 2009 Enterprise Fund Revenue Bonds. Pass-through costs associated with the operations of the sewer treatment plant are also projected to increase by \$0.1 million.

GAS TAX FUND

The Gas Tax Fund helps pay for the maintenance of over 90 miles of streets, related traffic signal and street tree trimming. In addition to gas tax allocation, the City's allocation for traffic congestion relief is budgeted in this Fund. The allocation for traffic congestion relief is restricted for use on eligible streets and road projects. The fiscal health of this Fund has significantly improved over the last two years due to extra traffic congestion relief funding provided by the state. For FY 2009-10, total estimated revenues are \$704,000 while total estimated expenditures are \$504,000 for an estimated increase of \$200,000 to fund balance. Estimated Fund balance as of June 30, 2010 is \$249,000.

NPDES FUND

The National Pollution Discharge Elimination System (NPDES) Fund pays for the maintenance of the storm drainage intake system of the City from street sweeping. The County maintains the flood control system. In FY 2006-07, the California Regional Water Quality Control Board completed a program evaluation of the City's municipal storm water program. The evaluation found several areas of non compliance regarding the City's management of urban water runoff. In an effort to address the compliance issues raised in the evaluation report, program expenditures continue to exceed the grossly inadequate assessment to property owners. As a result, \$25,000 has been transferred annually from the General Fund for the last five years to help close the gap. The adopted FY 2009-10 budget also includes the second annual transfer of \$25,000 from the RDA Operating Fund to help address some of the compliance issues addressed in the program evaluation report. With the transfers from the General and RDA Operating Funds, total projected revenues will be sufficient to cover FY 2009-10 projected expenditures. However, the Fund is still projected to have a deficit fund balance of \$48,000 at the end of the fiscal year.

ACKNOWLEDGMENT

As the City continues to face a challenging budget environment, the efforts of City staff and Council in finding ways to enhance revenues and reduce expenditures has never been more important. Council and staff have continued to meet this challenge by managing the budget in a way that would have the least negative impact on the quality of life and services provided to City residents. Council and staff are to be commended for these wise decisions.

The citizens of Norco should also be recognized for their understanding, sacrifice and support of Council, staff and programs during these challenging times. Without their support, it would be impossible to continue funding the many outstanding programs that the City provides.

Respectfully submitted,



Beth Groves
Interim City Manager



Andy Okoro
Deputy City Manager/Director of Finance

**Full Time Positions Eliminated
Through “Attrition Management”**

1. April 2004	Assistant Planner resigned – position eliminated
2. May 2004	Account Clerk in Finance resigned – position eliminated
3. Aug. 2004	Custodian transferred to Public Works Dept. – work outsourced
4. Sept. 2004	Account Clerk position in Finance Dept. – position eliminated following transfer/promotion
5. July 2005	City Engineer retired – work outsourced
6. July 2005	Assistant City Engineer resigned – work outsourced
7. July 2005	Administrative Clerk in Parks & Rec. Dept. resigned – duties filled part-time
8. Dec. 2005	Admin. Assistant in City Mgr’s office promoted to Housing Manager – position eliminated
9. Dec. 2005	Community Services Coordinator – position eliminated in reorganization due to retirement of Parks & Community Services Superintendent
10. March 2006	Custodian resigned – work outsourced
11. July 2007	Sr. Permit Tech./Building Operations Support Coordinator laid off – position eliminated
12. Nov. 2007	Building Inspector retired – position eliminated
13. Feb. 2008	Admin. Clerk in Park & Recreation Dept. – position eliminated due to transfer to Animal Control following retirement of Secretary II
14. March 2008	Building Inspector laid off – position eliminated
15. May 2008	Parks Maintenance Worker retired – position eliminated
16. July 2008	Executive Secretary in Fire Dept. – transferred to Economic Development funded by the Redevelopment Agency and former position was eliminated
17. July 2008	Code Enforcement Officer retired - position elimination
18. July 2008	Community Development Director retired – position eliminated
19. Aug. 2008	Recreation & Community Services Supervisor resigned – position eliminated
20. Oct. 2008	Account Clerk in Finance retired – position eliminated
21. Nov. 2008	Secretary to the City Manager – position eliminated as duties combined with City Clerk position
22. Dec. 2008	Recreation & Community Services Supervisor – transferred to Wee People and former position was eliminated
23. Jan. 2009	Building Official laid off – position eliminated
24. Jan. 2009	Permit Technician laid off – position eliminated
25. April 2009	Account Clerk in Finance retired – position to be filled with p/t employees
26. June 2009	Battalion Chief laid off – position eliminated

City Council & Staff

City of Norco
Fiscal Year 2010



CITY OF NORCO

CITY COUNCIL MEMBERS

		<u>TERM ENDING YEAR</u>
Kathy Azevedo	Mayor	2011
Malcolm Miller	Mayor Pro-Tem	2011
Frank Hall	Council Member	2009
Berwin Hanna	Council Member	2011
Richard L MacGregor	Council Member	2009

CITY OFFICIALS

Beth Groves	Interim City Manager
Brenda Jacobs	City Clerk
Jack Frye	Fire Chief
Andy Okoro	Deputy City Manager/Director of Finance
Brian Oulman	Director of Economic Development
Brian Petree	Director of Parks, Recreation & Community Services
Bill Thompson	Director of Public Works
Lt. Ross Cooper	Riverside County Sheriff's Department

Beginning & Ending Fund Balances – All Funds

City of Norco
Fiscal Year 2010



City of Norco
FY 2009 - 2010 Budget
Beginning and Ending Fund Balances
(Operating Funds Only)

<i>Fund #</i>	<i>Fund Name</i>	<i>Beg. Balance July 1, 2009</i>	<i>Estimated Revenues</i>	<i>Transfers In</i>	<i>Transfers Out</i>	<i>Estimated FY 2010 Expenditures</i>	<i>Estimated Ending Balance</i>
121	General	\$ 5,635,974	13,794,097	1,206,560	525,000	16,538,423	3,573,209
123	CDBG Funds	-	491,795	-	20,000	471,795	-
122, 160-65	Miscellaneous Grants	75,177	285,055	-	-	283,148	77,084
124	Water	390,664	7,447,687	-	127,223	7,282,961	428,167
126	Sewer	1,653,022	4,295,606	-	127,223	3,903,042	1,918,363
133	Gas Tax	48,098	704,151	-	-	503,368	248,881
139	NPDES	(51,694)	60,000	50,000	-	105,984	(47,678)
156	AQMD	62,931	31,000	-	1,500	6,000	86,431
015	Low/Mod (Programs)	1,033,396	4,719,600	-	-	4,176,437	1,576,559
015	Low/Mod (B Proceeds)	3,247,822	-	-	-	3,247,822	-
013 & 014	Redevelopment	10,634,959	13,891,340	-	688,000	13,376,637	10,461,662
142	Fire Improvement	361,229	-	-	361,229	-	-
153	Special Asset Fund	24,000	-	-	24,000	-	-
	Special Districts	249,366	-	-	243,614	-	5,752
	Subtotal	23,364,944	45,720,331	1,256,560	2,117,789	49,895,616	18,328,430
<i>Internal Service Funds</i>							
128	Vehicle Replacement	3,110,177	483,145	361,229	-	1,076,200	2,878,351
134	Benefits & Insurance	-	551,368	500,000	-	551,368	500,000
135	Data Processing	445,982	427,500	-	-	637,831	235,651
	Subtotal	3,556,159	1,462,013	861,229	-	2,265,399	3,614,002
	Grand Total	\$ 26,921,103	47,182,344	2,117,789	2,117,789	52,161,015	21,942,432

¹ To account for amount to be transferred from Sewer Capital to Sewer Operating Fund for debt service.

Budget Summary

**City of Norco
Fiscal Year 2010**



City of Norco, California
FY 2010 Operating Budget Summary

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 10,982,946	10,568,424	10,582,158	10,366,378
Employee Related Expenditures	212,487	179,501	141,627	153,896
Supplies and Services	1,426,031	4,308,188	4,171,410	1,914,238
Maintenance and Rentals	268,028	343,230	324,559	319,833
Operations and Utilities	4,353,608	4,593,897	4,969,924	4,962,740
Contractual and Professional Services	8,889,055	9,402,355	9,080,745	8,899,647
Miscellaneous	9,156,995	10,004,068	10,506,207	9,756,691
CRA Programs	864,963	7,063,877	2,206,900	5,971,822
Internal Service Fund Charges	1,016,383	1,033,444	1,026,505	798,345
Capital Outlay	47,557	610,761	552,194	516,995
Transfers Out	667,666	814,933	447,712	1,487,446
Debt Service	6,228,740	6,229,326	6,229,326	6,229,031
Total Expenditures	\$ 44,114,460	55,152,004	50,239,268	51,377,062

A

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 17,090,413	18,948,328	18,631,634	17,063,423
Water Fund	5,914,527	6,401,441	6,749,756	7,410,184
Sewer Fund	3,334,728	3,835,693	3,558,859	4,030,265
Gas Tax Fund	500,225	491,122	483,714	503,368
NPDES Storm Drainage Fund	87,832	96,438	95,242	105,984
Grants (CDBG & Miscellaneous)	802,939	1,343,074	1,148,635	774,943
Redevelopment Funds	16,383,795	24,035,908	19,571,427	21,488,896
Total Funding Sources	\$ 44,114,460	55,152,004	50,239,268	51,377,062

A

A Does not include Air Quality Management District Fund expenditures totaling \$7,500.

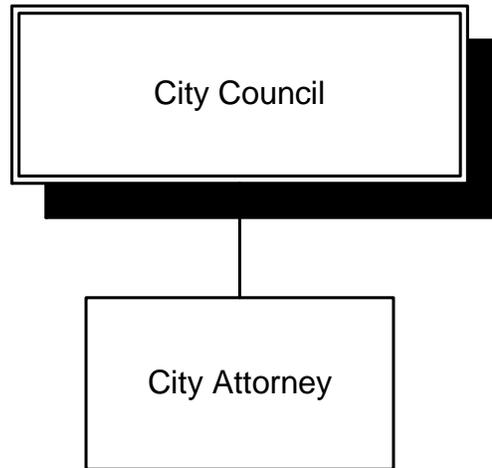
Legislative

City of Norco Fiscal Year 2010



LEGISLATIVE

The municipal government established for the City of Norco is a “Council-Manager” form of government. Except as expressly stated in the City’s Charter and Charter Amendment, the general laws set forth in the constitution of the State of California and the laws of the State of California govern the City of Norco.



**City of Norco, California
Legislative Department
Budget Summary By Major Categories**

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 203,952	200,771	203,659	203,189
Employee Related Expenditures	5,962	5,165	3,800	5,000
Supplies and Services	1,053	1,000	1,000	1,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,770	2,500	2,000	2,000
Contractual and Professional Services	44,552	74,000	77,500	74,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 258,288	283,436	287,959	285,189

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 144,520	127,169	127,485	127,695
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	113,768	156,267	160,474	157,494
Grant Funds	-	-	-	-
Total Funding Sources	\$ 258,288	283,436	287,959	285,189

City Council

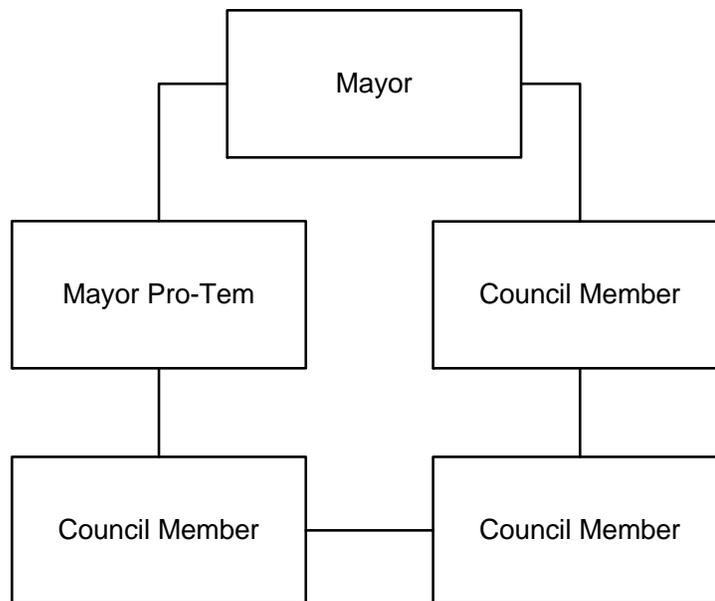
City of Norco Fiscal Year 2010



CITY COUNCIL

The Mayor and City Council serve as the political head of the City. The five member Mayor-Council form of government, utilizing an appointed City Manager, affords the unification of authority and political responsibility in experienced professional management. This system fosters democracy and efficiency in local government that is highly responsive to the needs of the citizens of Norco.

The City Council is responsible for setting policy, approving the budget and formulating broad, long-term policies that outline the City's public function.



**City of Norco, California
City Council, Department 701
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$	85,325	85,954	84,194	88,192
Employee Related Expenditures		5,962	5,165	3,800	5,000
Supplies and Services		1,053	1,000	1,000	1,000
Maintenance and Rentals		-	-	-	-
Operations and Utilities		2,770	2,500	2,000	2,000
Contractual and Professional Services		-	-	-	-
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	95,109	94,619	90,994	96,192

<i>Funding Sources:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$	52,517	51,642	48,697	52,096
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		42,592	42,977	42,297	44,096
<i>Total Funding Sources</i>	\$	95,109	94,619	90,994	96,192

City of Norco, California
City Council, General Fund 121, Department 701
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 19,562	18,450	17,770	18,450
30200	41501	PERS Retirement	3,583	3,617	3,976	3,646
30205	41502	Employee Group Insurance	18,765	19,616	19,172	20,982
30235	41504	Deferred Compensation	39	50	-	-
30220	41506	FICA/Medicare Insurance	334	494	379	268
30215	41508	Medical Savings Account	450	750	600	750
Subtotal - Salaries and Benefits			42,733	42,977	41,897	44,096
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	5,796	5,000	3,800	5,000
30320	45253	Dues, Memberships and Subscriptions	165	165	-	-
Subtotal - Employee Related			5,962	5,165	3,800	5,000
<u>Supplies and Services</u>						
30400	45131	Office Supplies	1,053	1,000	1,000	1,000
Subtotal - Supplies and Services			1,053	1,000	1,000	1,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	2,770	2,500	2,000	2,000
Subtotal - Operations & Utilities			2,770	2,500	2,000	2,000
Total Expenditures			\$ 52,517	51,642	48,697	52,096

**City of Norco, California
City Council, RDA Fund 013, Department 701
Budget Detail By Line Item**

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 19,562	18,450	17,770	18,450
30200	41501	PERS Retirement	3,583	3,617	3,977	3,646
30205	41502	Employee Group Insurance	18,623	19,616	19,571	20,982
30235	41504	Deferred Compensation	39	50	-	-
30220	41506	FICA/Medicare Insurance	334	494	379	268
30215	41508	Medical Savings Account	450	750	600	750
Subtotal - Salaries and Benefits			\$ 42,592	42,977	42,297	44,096

City Attorney

City of Norco
Fiscal Year 2010



**City of Norco, California
City Attorney, Department 705
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$	118,627	114,817	119,465	114,997
Employee Related Expenditures		-	-	-	-
Supplies and Services		-	-	-	-
Maintenance and Rentals		-	-	-	-
Operations and Utilities		-	-	-	-
Contractual and Professional Services		44,552	74,000	77,500	74,000
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers -		-	-	-	-
<i>Total Expenditures</i>	<i>\$</i>	<i>163,179</i>	<i>188,817</i>	<i>196,965</i>	<i>188,997</i>

<i>Funding Sources:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$	92,003	75,527	78,788	75,599
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		71,176	113,290	118,177	113,398
<i>Total Funding Sources</i>	<i>\$</i>	<i>163,179</i>	<i>188,817</i>	<i>196,965</i>	<i>188,997</i>

City of Norco, California
City Attorney, General Fund 121, Department 705
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 40,514	36,462	40,516	36,462
30200	41501	PERS Retirement	6,349	8,936	6,690	9,008
30220	41506	FICA/Medicare Insurance	588	529	582	529
Subtotal - Salaries and Benefits			47,451	45,927	47,788	45,999
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	44,552	29,600	31,000	29,600
Subtotal - Contractual & Professional			44,552	29,600	31,000	29,600
Total Expenditures			\$ 92,003	75,527	78,788	75,599

City of Norco, California
City Attorney, RDA Fund 013, Department 705
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 40,514	36,462	40,516	36,462
30200	41501	PERS Retirement	6,349	8,936	6,690	9,008
30220	41506	FICA/Medicare Insurance	588	529	582	529
Subtotal - Salaries and Benefits			47,451	45,927	47,788	45,999
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	-	29,600	31,000	29,600
Subtotal - Contractual & Professional			-	29,600	31,000	29,600
Total Expenditures			\$ 47,451	75,527	78,788	75,599

City of Norco, California
City Attorney, Low/Mod Fund 015, Department 705
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u>	<u>FY 2010</u> <u>Budget</u>
<u>New</u>	<u>Old</u>				<u>Year-End</u> <u>Total</u>	<u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 20,257	18,231	20,253	18,231
30200	41501	PERS Retirement	3,175	4,468	3,345	4,504
30220	41506	FICA/Medicare Insurance	294	264	291	264
Subtotal - Salaries and Benefits			<u>23,725</u>	<u>22,963</u>	<u>23,889</u>	<u>22,999</u>
34100	42220	Contractual Services	-	14,800	15,500	14,800
Subtotal - Contractual & Professional			<u>-</u>	<u>14,800</u>	<u>15,500</u>	<u>14,800</u>
Total Expenditures			<u>\$ 23,725</u>	<u>37,763</u>	<u>39,389</u>	<u>37,799</u>

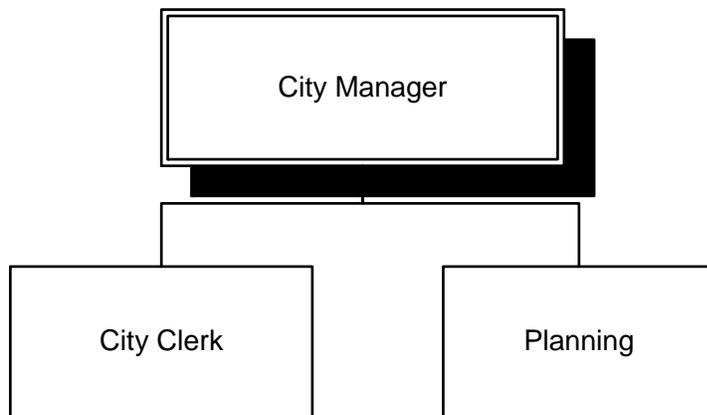
Administrative

City of Norco Fiscal Year 2010



ADMINISTRATIVE

The City Manager serves as the administrative head of the City government under the direction and control of the City Council. The City Manager is responsible to the City Council for the efficient administration of all the affairs of the City, which are under his or her control.



**City of Norco, California
Administration Department
Budget Summary By Major Categories**

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 875,283	764,917	826,757	743,641
Employee Related Expenditures	20,235	17,180	12,240	13,365
Supplies and Services	29,866	15,900	6,361	28,100
Maintenance and Rentals	-	-	-	-
Operations and Utilities	1,634	1,710	1,410	1,060
Contractual and Professional Services	1,132	5,300	2,500	2,800
Miscellaneous	150	7,396	-	7,200
CRA Programs	-	-	-	-
Internal Service Fund Charges	40,300	42,300	42,300	37,400
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 968,600	854,703	891,568	833,566

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 623,409	538,116	551,483	473,491
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	345,191	309,341	340,085	352,875
Grant Funds	-	7,246	-	7,200
Total Funding Sources	\$ 968,600	854,703	891,568	833,566

City Manager

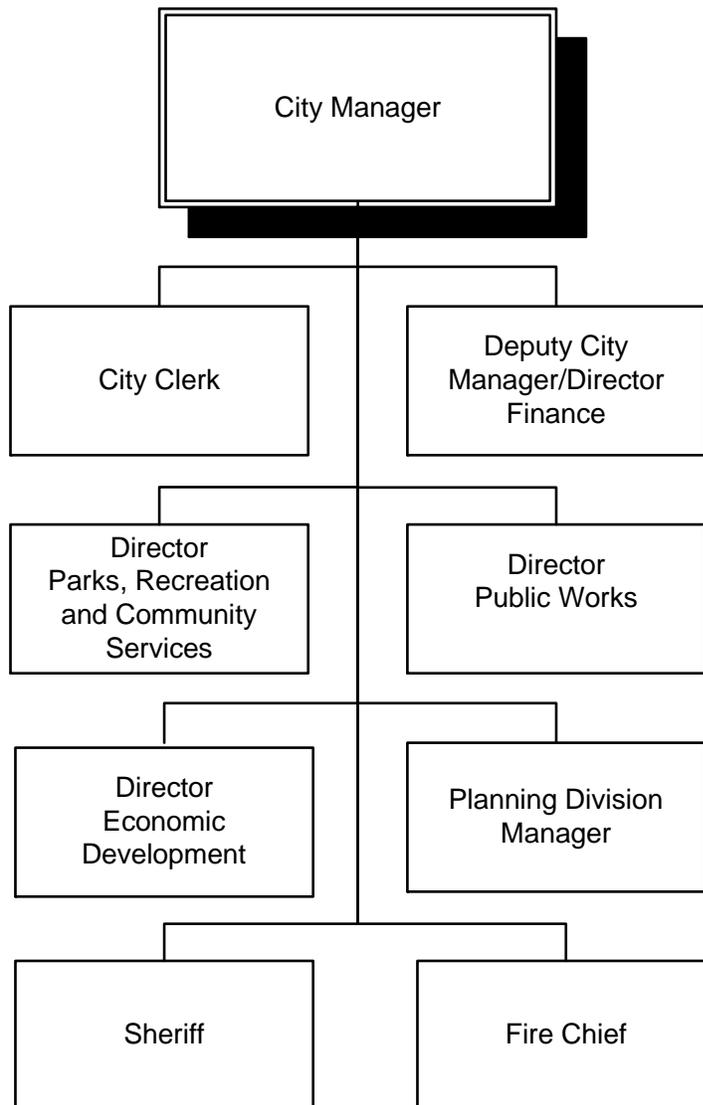
City of Norco
Fiscal Year 2010



CITY MANAGER

Department 702

The City Manager is the chief executive officer of the City and is responsible for the administration of all City departments. The City Manager also recommends, plans, leads, directs, and implements City Council policy decisions. The City Manager is also the Executive Director of the Norco Redevelopment Agency. The City Clerk provides administrative support to the City Manager.



City of Norco, California
City Manager, Department 702
Budget Summary By Major Categories

<u>Expenditures:</u>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 206,525	204,065	206,161	207,579
Employee Related Expenditures	12,099	11,500	7,300	8,000
Supplies and Services	1,331	8,000	650	1,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	567	600	600	600
Contractual and Professional Services	302	2,500	-	-
Miscellaneous	-	7,246	-	7,200
CRA Programs	-	-	-	-
Internal Service Fund Charges	7,300	7,700	7,700	8,300
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 228,123</i>	<i>241,611</i>	<i>222,411</i>	<i>232,679</i>

<u>Funding Sources:</u>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 158,423	162,942	150,250	121,690
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Miscellaneous Grants	-	7,246	-	7,200
Redevelopment Funds	69,700	71,423	72,161	103,789
<i>Total Funding Sources</i>	<i>\$ 228,123</i>	<i>241,611</i>	<i>222,411</i>	<i>232,679</i>

City of Norco, California
City Manager, General Fund 121, Department 702
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 90,370	93,081	92,893	71,525
30105	41102	Salaries, Part Time	7,102	-	-	-
30225	41104	Sick leave buy back	1,869	1,347	1,923	1,027
30230	41107	Vacation Pay Out	2,594	1,781	2,594	1,711
30200	41501	PERS Retirement	21,392	22,812	22,767	17,670
30205	41502	Employee Group Insurance	7,686	8,176	8,265	7,670
30235	41504	Deferred Compensation	178	-	-	-
30220	41506	FICA/Medicare Insurance	1,537	1,350	1,458	1,037
30210	41507	Vehicle Allowance	3,900	3,900	3,906	3,000
30215	41508	Medical Savings Account	196	195	194	150
Subtotal - Salaries and Benefits			136,825	132,642	134,000	103,790
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	3,085	2,500	1,000	1,500
30320	45253	Dues, Memberships and Subscriptions	9,014	9,000	6,300	6,500
Subtotal - Employee Related			12,099	11,500	7,300	8,000
<u>Supplies and Services</u>						
30415	45121	Special Departmental	528	500	300	500
30400	45131	Office Supplies	783	500	350	350
30405	45132	Printing & Copies	-	500	-	-
30410	45146	Postage	21	-	-	150
30430	46139	Office Equipment (Small Tools)	-	6,500	-	-
Subtotal - Supplies and Services			1,331	8,000	650	1,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	567	600	600	600
Subtotal - Operations & Utilities			567	600	600	600
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	302	2,500	-	-
Subtotal - Contractual & Professional			302	2,500	-	-
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	1,300	1,200	1,200	1,200
42115	46150	Computing and Communications Operations	6,000	6,500	6,500	7,100
Subtotal - Internal Service Charges			7,300	7,700	7,700	8,300
Total Expenditures			\$ 158,423	162,942	150,250	121,690

City of Norco, California
City Manager, RDA Fund 013, Department 702
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 34,758	35,800	35,730	57,220
30225	41104	Sick leave buy back	719	518	740	821
30230	41107	Vacation Pay Out	998	685	998	1,369
30200	41501	PERS Retirement	8,228	8,774	8,752	14,136
30205	41502	Employee Group Insurance	2,956	3,145	3,180	6,136
30220	41506	FICA/Medicare Insurance	552	519	568	830
30210	41507	Vehicle Allowance	1,500	1,500	1,506	2,400
30215	41508	Medical Savings Account	76	75	74	120
Subtotal - Salaries and Benefits			\$ 49,786	51,016	51,548	83,032

City of Norco, California
City Manager, Low/Mod Fund 015, Department 702
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 13,903	14,320	14,296	14,305
30225	41104	Sick leave buy back	288	207	296	205
30230	41107	Vacation Pay Out	399	274	399	342
30200	41501	PERS Retirement	3,291	3,510	3,501	3,534
30205	41502	Employee Group Insurance	1,183	1,258	1,271	1,534
30220	41506	FICA/Medicare Insurance	221	208	223	207
30210	41507	Vehicle Allowance	600	600	600	600
30215	41508	Medical Savings Account	30	30	27	30
Subtotal - Salaries and Benefits			\$ 19,914	20,407	20,613	20,757

City of Norco, California
City Manager, Miscellaneous Grant Fund 122, Department 702
Budget Detail By Line Item

<u>Account Number</u>			FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
New	Old	Account Description			Estimated Year-End Total	Budget Request
Miscellaneous						
35305	42259	Trash Round-up/Recycle/Adopt-A-Trail	\$ -	7,246		7,200
Subtotal - Miscellaneous			-	7,246	-	7,200
Total Expenditures			\$ -	7,246	-	7,200

<u>Account Number</u>			FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
New	Old	Department-Generated Revenues			Estimated Year-End Total	Budget Request
53310	53804	DOC Recycling Grant	\$ 7,246	7,246	-	-

City Clerk

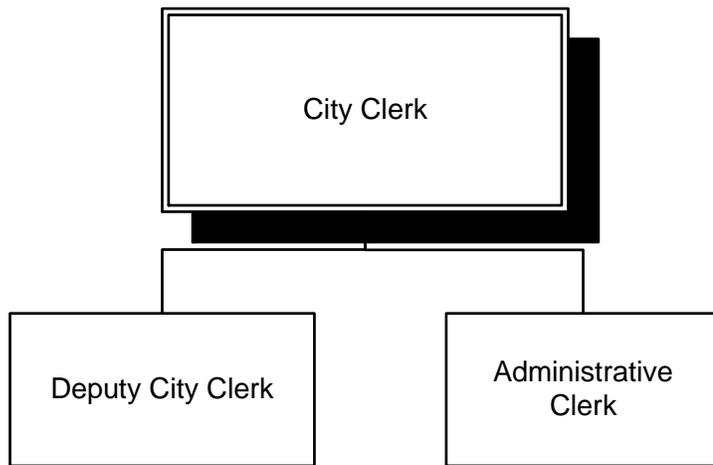
City of Norco Fiscal Year 2010



CITY CLERK

Department 704

The City Clerk serves as the City's legislative administrator, the City's election official, and also provides administrative support to the City Manager. The City Clerk prepares agenda packets and minutes for all City Council and Norco Redevelopment Agency meetings. The City Clerk's office administers the City's records management system, maintains the Norco Municipal Code, processes legal documents, ensures that elected and appointed officials comply with filing requirements in accordance with the Political Reform Act, and fills internal and external records and research requests for information through public records requests. The City Clerk's office is committed to provide prompt, unbiased and courteous service to the Community.



City Clerk

Fiscal Year 2009/2010 Highlights and Goals

- Keep the City Manager abreast of all matters affecting the Administrative offices of the City
- Provide updated information to the community on the City's web site and the cable government channel
- Examine the City's records system to enable quick response to public records requests
- Continue to work with Code Publishing on the publishing of the Norco Municipal Code and provide supplements to the City staff members at least twice a year
- Work with City staff to develop a more user-friendly archiving process for records using the technology already secured
- Deliver more public records and documents electronically rather than via paper copies

**City of Norco, California
City Clerk, Department 704
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$	228,737	235,875	278,280	232,518
Employee Related Expenditures		5,954	4,320	4,130	4,590
Supplies and Services		25,141	5,000	3,143	24,500
Maintenance and Rentals		-	-	-	-
Operations and Utilities		553	550	350	-
Contractual and Professional Services		-	2,800	2,500	2,800
Miscellaneous		150	150	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		14,600	15,500	15,500	12,600
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	275,136	264,195	303,903	277,008

<i>Funding Sources:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$	152,846	134,491	153,221	149,457
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		122,290	129,704	150,682	127,551
<i>Total Funding Sources</i>	\$	275,136	264,195	303,903	277,008

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 65,166	67,804	94,018	68,704
30105	41102	Salaries, Part Time	5,685	-	250	2,634
30110	41103	Salaries, Overtime	284	-	43	-
30225	41104	Sick leave buy back	797	981	344	986
30230	41107	Vacation Pay Out	1,106	1,298	505	511
30200	41501	PERS Retirement	15,426	16,617	16,265	16,973
30205	41502	Employee Group Insurance	14,817	16,393	12,840	11,643
30235	41504	Deferred Compensation	143	120	13	-
30220	41506	FICA/Medicare Insurance	473	408	813	996
30210	41507	Vehicle Allowance	2,400	2,400	2,363	2,400
30215	41508	Medical Savings Account	151	150	144	120
Subtotal - Salaries and Benefits			106,448	106,171	127,598	104,967
<u>Employee Related Expenditures</u>						
30300	43101	Training	1,917	2,380	2,380	2,000
30255	43103	Tuition Reimbursement	777	800	800	1,600
30320	45253	Dues, Memberships and Subscriptions	3,260	1,140	950	990
Subtotal - Employee Related			5,954	4,320	4,130	4,590
<u>Supplies and Services</u>						
30455	42430	Election	19,403	-	143	21,500
30400	45131	Office Supplies	2,769	3,000	1,000	1,000
30445	45251	Legal Advertising	2,969	2,000	2,000	2,000
Subtotal - Supplies and Services			25,141	5,000	3,143	24,500
<u>Operations and Utilities</u>						
33100	45541	Utilities	553	550	350	-
Subtotal - Operations & Utilities			553	550	350	-
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	-	2,800	2,500	2,800
Subtotal - Contractual & Professional			-	2,800	2,500	2,800
<u>Miscellaneous</u>						
35265	42308	Historian	150	150	-	-
Subtotal - Miscellaneous			150	150	-	-
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	2,600	2,500	2,500	2,000
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	10,600
Subtotal - Internal Service Charges			14,600	15,500	15,500	12,600
Total Expenditures			\$ 152,846	134,491	153,221	149,457

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
57825	54400	Photocopy Charges	\$ 903	1,000	320	500
57820	54404	Passport Charges	12,614	12,000	4,500	6,000
			<u>\$ 13,517</u>	<u>\$ 13,000</u>	<u>\$ 4,820</u>	<u>\$ 6,500</u>

City of Norco, California
City Clerk, RDA Fund 013, Department 704
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 53,362	55,543	76,514	56,362
30110	41103	Salaries, Overtime	227	-	-	-
30225	41104	Sick leave buy back	637	804	275	809
30230	41107	Vacation Pay Out	885	1,063	413	419
30200	41501	PERS Retirement	12,632	13,612	13,336	13,924
30205	41502	Employee Group Insurance	12,491	13,800	10,958	10,041
30220	41506	FICA/Medicare Insurance	330	345	669	817
30210	41507	Vehicle Allowance	1,920	1,920	1,890	1,920
30215	41508	Medical Savings Account	121	120	118	96
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 82,605</u>	<u>87,207</u>	<u>104,173</u>	<u>84,388</u>

City of Norco, California
City Clerk, Low/Mod Fund 015, Department 704
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 24,095	25,254	30,534	26,328
30110	41103	Salaries, Overtime	57	365	-	-
30225	41104	Sick leave buy back	159	-	69	378
30230	41107	Vacation Pay Out	221	483	188	196
30200	41501	PERS Retirement	5,704	6,189	6,131	6,504
30205	41502	Employee Group Insurance	8,699	9,445	8,758	8,871
30220	41506	FICA/Medicare Insurance	239	251	329	382
30210	41507	Vehicle Allowance	480	480	473	480
30215	41508	Medical Savings Account	30	30	27	24
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 39,684</u>	<u>42,497</u>	<u>46,509</u>	<u>43,163</u>

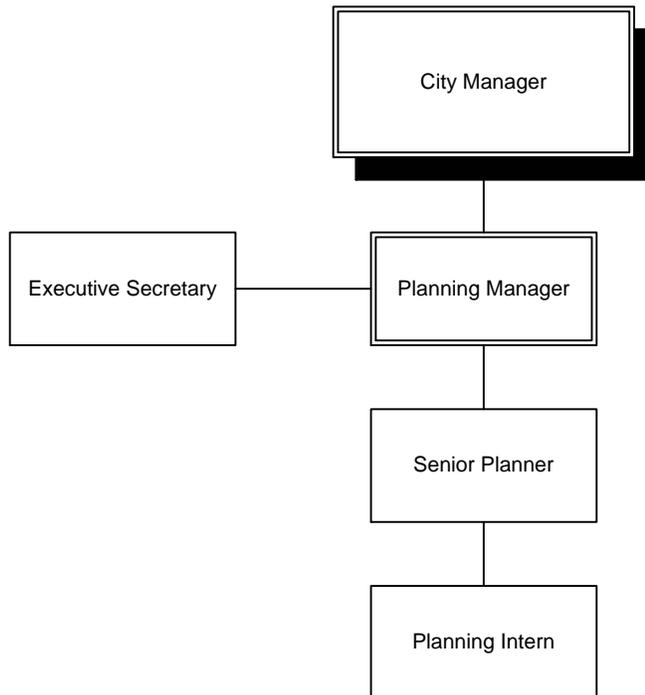
Planning Division

**City of Norco
Fiscal Year 2010**



Planning Division 750

The Planning Division is managed by the Planning Manager with three staff members, and is responsible for all current and advanced planning projects. Current planning projects include land use entitlement processes including site plans, variances, conditional use permits, subdivisions, zone changes, and specific plans. Advanced planning duties include maintaining and updating the elements of the General Plan, annexations, and interagency cooperation on regional plans such as transportation and habitat conservation. In addition to reports prepared for the City Council, the Planning Division prepares reports and provides support for the Planning Commission, and the Beautification Committee. Major projects underway include updating various elements of the General Plan and updating the California Environmental Quality Act (CEQA) guidelines.



Planning Division

Highlights and Goals for Fiscal Year 2009-2010

- Oversee the revision of the Draft Housing Element Update to incorporate the comments from the Department of Housing and Community Development (HCD) with regards to obtaining certification of Norco's Housing Element.
- Process the needed zone changes, zone code amendments, and specific plan amendments that will be needed (and required) to implement the Certified Housing Element.
 - Apply the Planned Development Overlay zone, including drafting the related development standards that go with it, on those properties already identified in the Strategic Plan as potential locations for multi-family/mixed-use developments.
 - Amend the Gateway Specific Plan to accommodate the City's regional housing needs assessment (RHNA) numbers that include this year's assessment, along with the roll-over units from the last assessment that were not accommodated in the previous Housing Element update since it was never certified by HCD. The roll-over of the previous units is mandated by the state before the current update can be certified by HCD.
 - Amend the Gateway Specific Plan changing some of the Industrial District to a Mixed-use Village Residential/Commercial land use.
 - Investigate a density bonus, or relaxing of standards, option that would provide animal-keeping/equestrian amenities for the entire community in exchange for more intensive development.
 - Amend the zoning code to accommodate transitional and emergency housing opportunities which is a state requirement.
- Finish code amendments that will restrict the size of accessory structures toward the goal of protecting animal-keeping and protecting homes and neighborhoods from aggressively-sized accessory buildings.
- Strategize and propose interim zoning and land use controls to protect the Wyle Labs property from development that would be incompatible to adjoining properties and neighborhoods under the current zoning (Heavy Industrial) once the site has been cleaned satisfactorily.
- Investigate the potential for zone code amendments that would allow non-freeway fronting businesses to advertise along the freeway on electronic readerboard signs, and allow the City to receive revenue from the program at the same time.
- Investigate the zoning and processing options that the City can offer to expedite and encourage tourist-oriented commercial uses.
- Clarify the City's architectural standards and procedures establishing priorities for western design as they apply differently for different uses and different areas of the City.
- Update the City's environmental guidelines.
- Update the Circulation Element of the General Plan.
- As time permits, update other Elements of the City's General Plan.

City of Norco, California
Planning Division 750
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 440,021	324,977	342,316	303,544
Employee Related Expenditures	2,183	1,360	810	775
Supplies and Services	3,393	2,900	2,568	2,600
Maintenance and Rentals	-	-	-	-
Operations and Utilities	514	560	460	460
Contractual and Professional Services	831	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	18,400	19,100	19,100	16,500
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 465,342</i>	<i>348,897</i>	<i>365,254</i>	<i>323,879</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 312,140	240,683	248,012	202,344
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	153,202	108,214	117,242	121,535
<i>Total Funding Sources</i>	<i>\$ 465,342</i>	<i>348,897</i>	<i>365,254</i>	<i>323,879</i>

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 187,052	135,267	145,310	118,278
30105	41102	Salaries, Part Time	11,368	18,600	18,600	12,300
30225	41104	Sick leave buy back	2,658	1,883	2,188	1,698
30230	41107	Vacation Pay Out	3,062	3,577	2,047	880
30200	41501	PERS Retirement	44,279	33,151	32,111	29,221
30205	41502	Employee Group Insurance	29,572	20,884	20,750	17,170
30235	41504	Deferred Compensation	285	465	211	150
30250	41505	Unemployment	2,499	-	933	-
30220	41506	FICA/Medicare Insurance	2,999	2,231	2,298	1,985
30210	41507	Vehicle Allowance	2,400	200	150	-
30215	41508	Medical Savings Account	646	505	476	328
Subtotal - Salaries and Benefits			286,819	216,763	225,074	182,009
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	870	600	35	-
30320	45253	Dues, Memberships and Subscriptions	1,313	760	775	775
Subtotal - Employee Related			2,183	1,360	810	775
<u>Supplies and Services</u>						
30415	45121	Special Departmental	636	350	206	300
30400	45131	Office Supplies	817	550	162	300
30445	45251	Legal Advertising	1,940	2,000	2,200	2,000
Subtotal - Supplies and Services			3,393	2,900	2,568	2,600
<u>Operations and Utilities</u>						
33100	45541	Utilities	514	560	460	460
Subtotal - Operations & Utilities			514	560	460	460
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	831	-	-	-
Subtotal - Contractual & Professional			831	-	-	-
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	3,300	2,900	2,900	2,400
42115	46150	Computing and Communications Operations	15,100	16,200	16,200	14,100
Subtotal - Internal Service Charges			18,400	19,100	19,100	16,500
Total Expenditures			\$ 312,140	240,683	248,012	202,344

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department-Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
55100	54200	Conditional Use Permit (Major/Minor)	\$ 17,059	15,109	30,899	15,685
55105	54201	Site Plan (Major/Minor)	8,263	13,961	7,323	7,305
55110	54203	Variance (Major/Minor)	1,336	4,422	-	2,125
55120	54204	Tentative Tract Map	8,071	-	-	-
55125	54205	Tentative Parcel Map	9,391	13,400	695	11,330
55130	54206	Specific Plan Review	4,500	-	-	-
55140	54207	Modifications	563	-	-	-
55145	54208	Zone Change	4,625	2,142	-	-
55155	54210	Sign Review	9,147	4,587	9,646	10,839
55160	54211	Entertainment Permit	-	-	-	2,155
55165	54213	Special Use Permit	166	-	-	-
55170	54214	Special Event Permit	2,250	1,981	1,170	1,494
55195	54215	Publications	6,379	1,500	5,041	50
55245	54216	Planning Commission Informal Review	-	436	-	-
55210	54217	Architecture Review	906	604	906	1,200
55235	54218	Landscape Plan Check Review	924	1,232	1,867	1,624
55265	54219	Appeal	1,763	-	1,105	2,580
55200	54221	ABC Letter	186	279	-	540
55180	54223	Large Family Day Care Permit	24	591	591	1,135
55255	54225	Similar Use Finding	-	653	-	-
55260	54227	Additional Large Animal Unit	64	-	132	-
55205	54229	Information Letter	494	330	693	550
55250	54230	Subsequent Pre-App. Review	336	672	-	-
55220	56201	Environmental Assessment	2,738	12,503	13,179	1,540
Total Revenues			\$ 79,185	74,402	73,247	60,152

City of Norco, California
Planning Division 750, RDA Fund 013
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 89,750	72,444	80,663	82,970
30105	41102	Salaries, Part Time	6,118	-	-	-
30225	41104	Sick leave buy back	1,197	989	1,111	1,191
30230	41107	Vacation Pay Out	1,454	2,177	846	618
30200	41501	PERS Retirement	21,246	17,755	16,965	20,498
30205	41502	Employee Group Insurance	13,588	11,711	11,633	14,505
30235	41504	Deferred Compensation	153	-	106	158
30220	41506	FICA/Medicare Insurance	1,459	1,050	1,259	1,295
30210	41507	Vehicle Allowance	1,920	160	120	-
30215	41508	Medical Savings Account	207	238	223	300
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 137,093</u>	<u>106,524</u>	<u>112,926</u>	<u>121,535</u>

City of Norco, California
Planning Division 750, Low/Mod Fund 015
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 11,027	1,033	3,865	-
30225	41104	Sick leave buy back	123	-	-	-
30230	41107	Vacation Pay Out	211	217	-	-
30200	41501	PERS Retirement	2,610	253	246	-
30205	41502	Employee Group Insurance	1,485	129	117	-
30220	41506	FICA/Medicare Insurance	172	15	58	-
30210	41507	Vehicle Allowance	480	40	30	-
30215	41508	Medical Savings Account	-	3	-	-
Subtotal - Salaries and Benefits			\$ 16,109	1,690	4,316	-

Parks, Recreation, Community Services & Animal Control

City of Norco
Fiscal Year 2010



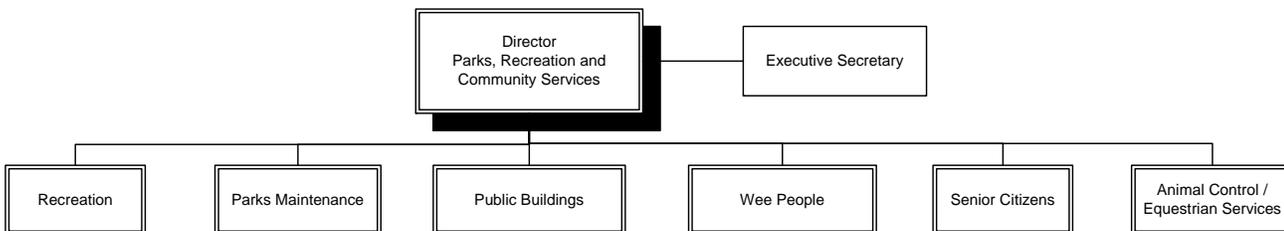
PARKS, RECREATION & COMMUNITY SERVICES

Parks, Recreation & Community Services Department consists of six divisions, Recreation, Wee People, Parks, Senior Citizens, Buildings and Animal Control/Equestrian Services.

The Department runs its operations seven days a week, and serves over several thousand patrons weekly. The Department maintains approximately 900 acres of passive and active parkland and open space as well as all City buildings. An Animal Control/Equestrian service is also operational seven days a week, servicing residents and their animals.

Vision Statement

The City of Norco Parks, Recreation & Community Services Department provides the fabric that connects our values as far as what we want our community to be. The Department works to create community in Norco through people, animals, parks and programs and is a vital part of the City's services to the community. The benefits of parks and recreation are highly valued by the community. The Department's focus is to sponsor and promote health and wellness, foster human development, strengthen safety and security, protect natural resources, support economic development, increase cultural unity establish standards for the care and health of animals, provide a safe having for animals, enforce laws to protect the well being of all animals in the community and to sponsor the adoption and placement for animals with in our care.



PARKS, RECREATION & COMMUNITY SERVICES

Fiscal Year 2009/2010 Highlights and Goals

Coordinate approvals and build-out of the proposed equestrian center/sports complex at the Silverlakes property.

- Obtain approvals of a disposition and development agreement (DDA) and a long-term ground lease.
- Negotiate and develop a schedule for community use of athletic facilities.

Develop a Master Plan for Snipes Park.

- Complete a study for development of a “concept” Master Plan for development of Snipes Park which may include a library, a play-school and after-school facility, a teen center, a skate park, a museum (with a Horsetown USA Hall of Fame), office space for community-based organizations (e.g., Friends of the Library, Norco Historical Society, Norco Regional Conservancy), supportive retail outlets, etc.
- Evaluate the “concept” ideas and land use options with public stake holders such as Riverside County Library Services, community-based organizations and potential private partners.
- Review the concept Master Plan funding options and resources for development with the Parks and Recreation Commission.

Facilitate enhanced volunteer participation in local community organizations and clubs in the sponsorship, management and operation of various special events (e.g., Western Art Show, 4th of July Jamboree, Easter Egg Hunt, Horsetown Parade of Lights, Breakfast with Santa, etc.).

- Prepare and submit written proposals to, and schedule meetings with, community organizations and clubs (e.g., Norco Horsemen’s Association, Lion’s Club, Rotary, etc.) relative to possible sponsorship, management and operation of specific special events.

Develop a business plan for the Ingalls Equestrian Events Center.

- Engage in a process, including potential use of a professional consulting firm, to study alternatives and make recommendations for the management, operations, marketing and maintenance of the facility in a fiscally responsible manner.

Work with other Departments to explore the potential and feasibility of the use of alternative energy sources, alternative fuels and other energy saving strategies.

- Investigate the feasibility of including solar energy panels in the design for the covered arena and animal shelter facilities planned at the Ingalls Equestrian Events Center.
 - Investigate the potential for retrofitting existing City-owned facilities with solar energy panels.
- Investigate the feasibility of utilizing an energy consultant on all City facility construction projects.

City of Norco, California
Parks, Recreation & Community Services Department
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 1,980,957	1,916,601	1,798,773	1,842,570
Employee Related Expenditures	18,815	16,419	13,518	14,095
Supplies and Services	130,063	139,596	87,359	100,637
Maintenance and Rentals	105,847	102,350	102,901	79,311
Operations and Utilities	296,170	344,039	326,795	332,451
Contractual and Professional Services	674,323	764,022	708,946	732,404
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	211,882	200,759	200,723	183,705
Capital Outlay	16,229	32,800	16,800	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 3,434,285	3,516,586	3,255,815	3,285,173

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 3,361,169	3,455,509	3,182,699	3,210,359
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Grant Funds	73,116	61,077	73,116	74,814
Total Funding Sources	\$ 3,434,285	3,516,586	3,255,815	3,285,173

Recreation

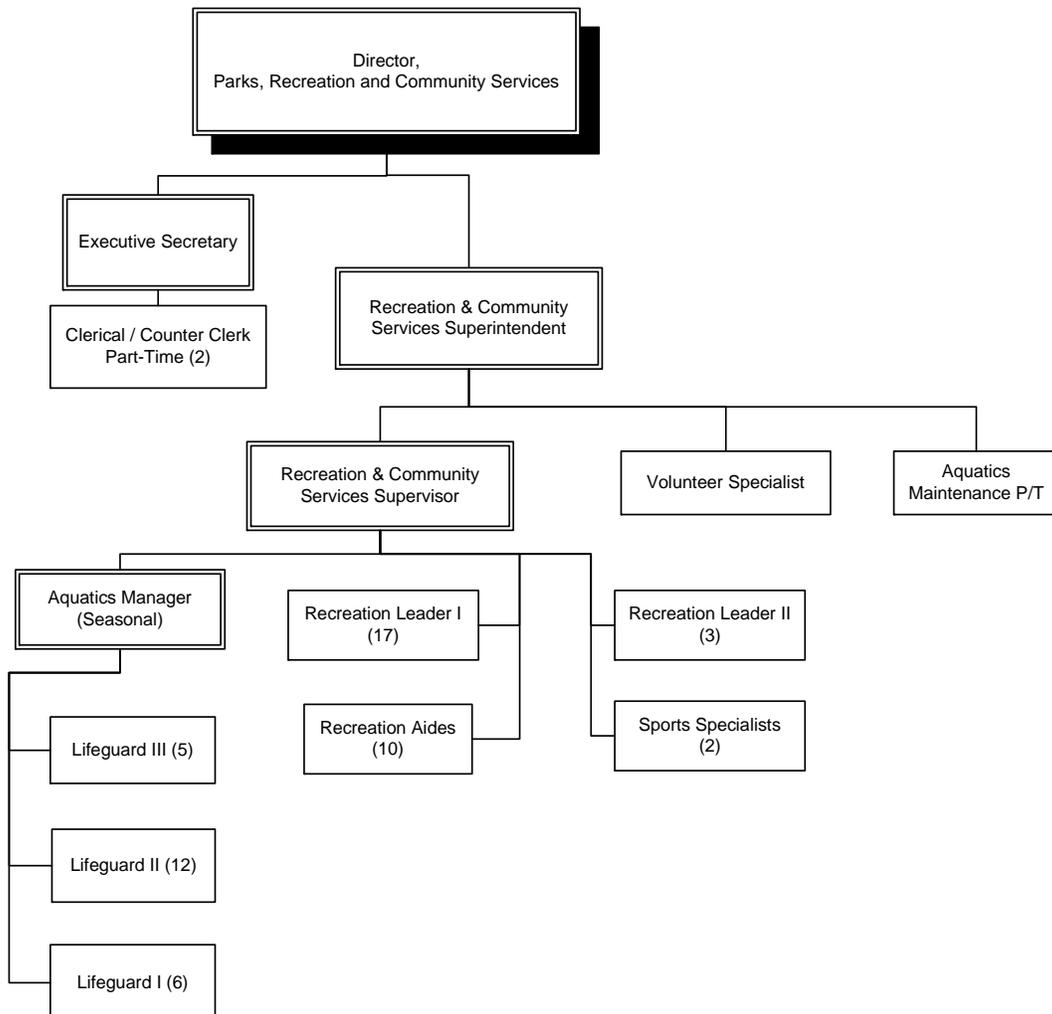
City of Norco
Fiscal Year 2010



PARKS, RECREATION and COMMUNITY SERVICES

Recreation Division 730

This Division is responsible for building a strong community through its belief that, “We Create Community through People, Parks and Programs.” By providing a safe space to play and learn, the Division fosters human development, focusing on young adolescents through senior citizens. Through active participation, the Division provides recreational experiences which promote health and wellness and increase cultural unity. As dedicated professionals, the Recreation Division is responsible to plan, organize, implement and evaluate comprehensive year-round recreation programs which include but are not limited to youth and adult sports, aquatics, a variety of recreation and leisure classes. Special events such as the 4th of July Country Jamboree, the Western Art Show, Annual Easter Egg Hunt, Breakfast with Santa and Make a Difference Day bring individuals together and unite in cultural and community celebration. Strong volunteer efforts positively impact the success of the Division and are utilized for support in many endeavors throughout the Department. The Recreation Division also coordinates the efforts of various local non-profit youth sports organizations and the use and rental of City facilities.



**City of Norco, California
Recreation Division 730
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 606,714	555,161	552,615	577,191
Employee Related Expenditures	5,781	6,095	5,040	4,540
Supplies and Services	63,760	66,574	33,794	32,450
Maintenance and Rentals	13,900	11,890	11,394	12,000
Operations and Utilities	104,238	106,442	108,086	110,880
Contractual and Professional Services	164,673	182,330	152,705	136,699
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	59,592	60,301	60,301	56,400
Capital Outlay	5,212	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,023,871</i>	<i>988,793</i>	<i>923,935</i>	<i>930,160</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 1,023,871	988,793	923,935	930,160
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,023,871</i>	<i>988,793</i>	<i>923,935</i>	<i>930,160</i>

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 260,872	190,942	227,054	218,273
30105	41102	Salaries, Part Time	206,388	233,434	207,049	240,588
30225	41104	Sick leave buy back	4,200	3,677	3,540	3,133
30230	41107	Vacation Pay Out	4,818	4,862	1,890	1,625
30200	41501	PERS Retirement	64,454	59,791	55,968	53,924
30205	41502	Employee Group Insurance	48,072	43,898	40,936	41,400
30245	41503	Workers Compensation	299	-	6	-
30235	41504	Deferred Compensation	4,676	5,836	4,412	6,015
30250	41505	Unemployment	-	-	37	-
30220	41506	FICA/Medicare Insurance	7,054	6,973	6,132	6,653
30210	41507	Vehicle Allowance	4,800	4,800	4,800	4,800
30215	41508	Medical Savings Account	1,082	948	791	780
Subtotal - Salaries and Benefits			606,714	555,161	552,615	577,191
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	3,047	2,645	1,875	2,000
30310	45243	Uniforms& Safety Gear	2,289	2,250	2,125	1,540
30320	45253	Dues, Memberships and Subscriptions	445	1,200	1,040	1,000
Subtotal - Employee Related			5,781	6,095	5,040	4,540
<u>Supplies /ies and Services</u>						
30450	42317	City Newsletter	10,849	4,440	4,530	4,500
30415	45121	Special Departmental	44,187	52,603	22,444	20,000
30400	45131	Office Supplies	8,323	8,665	6,441	7,750
30425	46138	Small Tools	402	866	379	200
Subtotal - Supplies and Services			63,760	66,574	33,794	32,450
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	13,900	11,890	11,394	12,000
Subtotal - Maintenance & Rentals			13,900	11,890	11,394	12,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	104,238	106,442	108,086	110,880
Subtotal - Operations & Utilities			104,238	106,442	108,086	110,880
<u>Contractual and Professional Services</u>						
34145	42219	Recreation Instructors	67,998	88,942	65,033	59,097
34100	42220	Contractual Services	62,283	74,779	67,960	56,702
34150	42224	Special Events	34,392	18,609	19,712	20,900
Subtotal - Contractual & Professional			164,673	182,330	152,705	136,699
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	11,000	15,000	15,000	15,000
42105	46136	Vehicle Replacement Charges	8,292	3,401	3,401	-
42110	46137	Computing and Comm. Equip Replacement	7,200	6,300	6,300	6,000
42115	46150	Computing and Communications Operations	33,100	35,600	35,600	35,400
Subtotal - Internal Service Charges			59,592	60,301	60,301	56,400
<u>Capital Outlay</u>						

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
43115	48062	Building Improvements	1,911	-	-	-
43100	48064	Equipment	3,302	-	-	-
Subtotal - Capital Outlay			5,212	-	-	-
Total Expenditures			\$ 1,023,871	988,793	923,935	930,160

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
55500	56101	Aquatics	\$ 53,883	59,098	37,901	39,092
59902	56102	Contract Classes	(225)	-	-	-
56400	56105	Ingalls Park North	40,610	28,869	20,967	22,736
56405	56106	Ingalls Park South	35,464	30,548	32,592	32,000
56425	56107	Community Center	5,749	984	25,087	20,000
56430	56108	Field Lights	1,783	3,200	3,297	3,200
56435	56109	Picnic Shelter Rental	3,066	1,800	1,870	1,500
55515	56110	Adult Sports	37,599	44,510	25,328	26,200
55600	56111	Youth Sports	60,654	87,279	77,350	92,739
55630	56112	Excursion Fee	326	-	80	-
56910	56116	P & R Administrative Maintenance Fund	33,416	25,000	26,000	25,000
55525	56120	Dance-Rainbow	42,400	42,000	53,295	52,680
55530	56121	Dance-Marsha	12,881	15,000	1,040	-
55520	56122	Adult Dance Classes	476	-	-	-
56205	56123	Karate	2,016	-	7,158	6,000
56250	56124	Dog Obedience	5,253	7,900	3,028	1,296
56255	56125	Horsemanship	1,500	5,250	373	960
56615	56126	Western Art Show	32,158	30,000	-	-
55510	56127	Swim Team	13,431	7,200	16,268	12,600
56445	56128	Security Guard Services	23,667	26,680	8,393	15,700
56450	56129	Cleaning Fee	14,293	12,325	4,950	9,200
55805	56131	Cheerleading	34	-	-	-
56265	56132	Roping 2,464	-	6,150	232	-
56905	56133	Banner Installation	1,235	952	980	490
56455	56138	Cleaning Fee - Restrooms	2,070	1,275	837	400
56210	56145	Taekwon-do	15,386	12,600	12,526	10,800
56460	56148	Roping Cleaning	182	798	26	-
55815	56152	Yoga	415	972	840	378
56605	56155	Parade of Lights and Winter Festival	3,426	3,500	3,426	3,000
55605	56156	Private Youth Sports	-	8,760	8,760	8,760
55610	56157	Tri-Fytt Sports	2,122	1,250	-	-
56600	56158	Breakfast with Santa	1,251	1,250	929	1,200
56610	56159	Jamboree Donations	5,633	3,500	3,500	3,000
54220	57003	Communication Lease Parks and Rec	29,611	38,600	38,600	38,600
Total Revenues			\$ 484,227	507,250	415,633	427,531

Youth & Teen Division

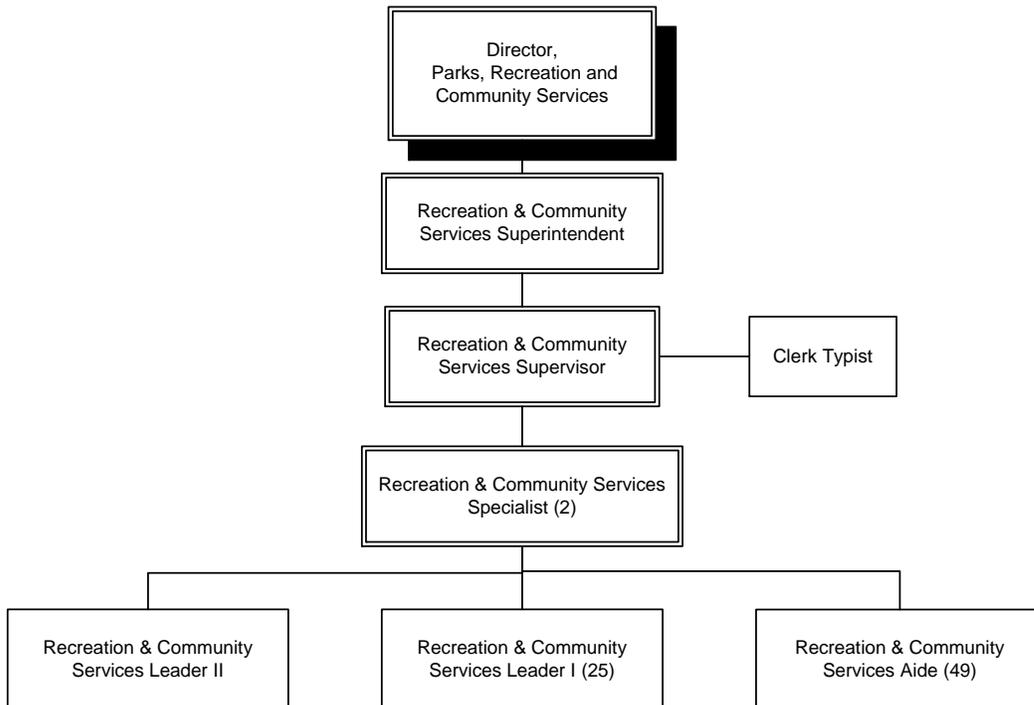
City of Norco
Fiscal Year 2010



PARKS, RECREATION and COMMUNITY SERVICES

Youth and Teen Division 731

Key trends are addressed by this Division to keep youth active and on the road to become positive members of the community which facilitates community problem solving. The Division establishes a foundation and provides clear recreational opportunities which are designed to create an environment of care and trust where children ages 2-15 can grow emotionally, intellectually, socially and physically through play. With the diversity of the community, this Division addresses and increases cultural unity. Among the recreational experiences offered that promote health and wellness and foster human development are Wee People Playschool, Wee Twos, Kidz Club, Kidz Zone, T.G.I.F. (Thank Goodness it's Fitness), Kidz Night Out and Teen Programs. The division creates partnerships with many agencies within the City and surrounding communities to promote recreational opportunities for the youth. Continuous partnerships are in existence and are a necessity to sustain programs and special events within the division. United Norconians for Life Over Alcohol and Drugs (U.N.L.O.A.D.) works closely with the Division in providing education to young people about the adverse effects of alcohol and drugs and related behaviors on their safety, quality of life and future opportunities. Increasing awareness among parents, grandparents and other caregivers of their responsibilities to help young people to avoid the negative consequences associated with alcohol and drug use is another goal between U.N.L.O.A.D and the Division. Positive energy and imagination of youth are important aspects which we promote in our community and can be proud of.



**City of Norco, California
Youth and Teen Division 731
Budget Summary By Major Categories**

<u>Expenditures:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 274,295	351,330	277,498	289,008
Employee Related Expenditures	2,297	2,424	1,826	2,920
Supplies and Services	10,091	16,132	8,768	10,562
Maintenance and Rentals	2,546	1,750	1,697	1,750
Operations and Utilities	8,354	23,760	9,000	9,000
Contractual and Professional Services	8,327	16,339	11,500	16,339
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	18,668	18,668	18,668	16,600
Capital Outlay	3,817	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 328,394	430,403	328,957	346,179

<u>Funding Sources:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 328,394	430,403	328,957	346,179
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 328,394	430,403	328,957	346,179

City of Norco, California
Youth and Teen Division 731, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u>	<u>FY 2010</u> <u>Budget</u>
<u>New</u>	<u>Old</u>				<u>Year-End</u> <u>Total</u>	<u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 44,550	48,251	41,105	22,117
30105	41102	Salaries, Part Time	185,852	262,965	208,887	247,801
30110	41103	Salaries, Overtime	-	500	-	-
30225	41104	Sick leave buy back	653	698	-	317
30230	41107	Vacation Pay Out	-	924	-	165
30200	41501	PERS Retirement	16,594	12,961	14,518	5,464
30205	41502	Employee Group Insurance	12,800	13,704	7,216	2,916
30245	41503	Workers Compensation	6,519	-	-	-
30235	41504	Deferred Compensation	3,708	6,574	3,448	6,195
30250	41505	Unemployment	-	-	65	-
30220	41506	FICA/Medicare Insurance	3,377	4,513	2,076	3,914
30215	41508	Medical Savings Account	241	240	183	120
Subtotal - Salaries and Benefits			274,295	351,330	277,498	289,008
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	1,278	1,000	780	1,500
30310	45243	Uniforms & Safety Gear	724	1,004	646	1,000
30320	45253	Dues, Memberships and Subscriptions	295	420	400	420
Subtotal - Employee Related			2,297	2,424	1,826	2,920
<u>Supplies and Services</u>						
30415	45121	Special Departmental	8,019	11,907	5,393	6,000
30400	45131	Office Supplies	1,670	2,600	2,025	2,962
30485	45135	Wee People Special Events	103	1,225	950	1,200
30430	46139	Office Equipment	300	400	400	400
Subtotal - Supplies and Services			10,091	16,132	8,768	10,562
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	2,546	1,750	1,697	1,750
Subtotal - Maintenance & Rentals			2,546	1,750	1,697	1,750
<u>Operations and Utilities</u>						
33100	45541	Utilities	8,354	23,760	9,000	9,000
Subtotal - Operations & Utilities			8,354	23,760	9,000	9,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	8,327	16,339	11,500	16,339
Subtotal - Contractual & Professional			8,327	16,339	11,500	16,339
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	5,000	4,500	4,500	4,200
42105	46136	Vehicle Replacement Charges	2,768	2,768	2,768	-
42110	46137	Computing and Comm. Equip Replacement	1,900	1,700	1,700	1,800
42115	46150	Computing and Communications Operations	9,000	9,700	9,700	10,600
Subtotal - Internal Service Charges			18,668	18,668	18,668	16,600

City of Norco, California
Youth and Teen Division 731, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Account Description</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
Capital Outlay						
43115	48062	Building Improvements	3,817	-	-	-
Subtotal - Capital Outlay			3,817	-	-	-
Total Expenditures			\$ 328,394	430,403	328,957	346,179

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department-Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
55615	56115	Wee People Program Fees	\$ 385,895	428,829	354,570	376,906
56815	56140	Wee People Special Events	103	1,000	1,000	1,000
55540	56154	Teen Dance	1,157	800	800	800
			\$ 387,154	430,629	356,370	378,706

Park Maintenance

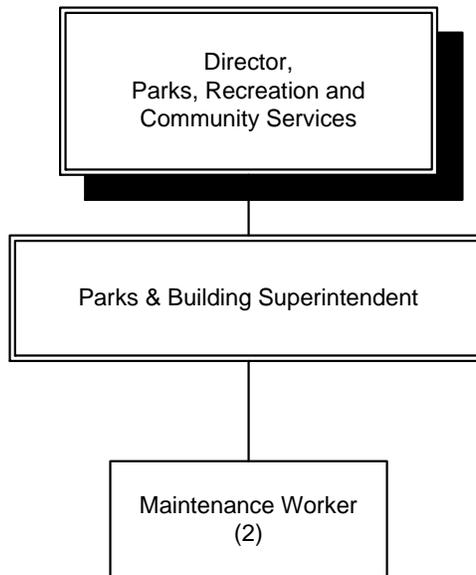
City of Norco
Fiscal Year 2010



PARKS, RECREATION and COMMUNITY SERVICES

Parks Maintenance Division 733

The Park Maintenance Division's mission is to protect our environment and its resources while providing safe and secure spaces to recreate. The Division's goal is to protect, expand, enhance and extend the life of the City's active and open space assets, including 14 parks totaling more than 900 acres of active and passive park land, horse trails and various arenas. It is the Division's goal to address the open space and active uses that are important to participants. The Division is a valuable partner and support team to the Recreation, Youth, Building and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable facilities, providing the public recreational experiences in a safe and secure environment. Along with irrigation repair, water management and shrub/tree trimming using current Society of Arboricultural standards, the Division is responsible for park lighting, fencing, walkways, horse trails, playground equipment, tennis courts, the public pool and barn areas at Ingalls Park. The Division also manages contracts that provide turf grass management as well as weed and pest control. Park Maintenance Division maintains and administers the contracts for the City-wide Landscape areas with in the Maintenance Districts.



City of Norco, California
Park Maintenance Division 733
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 289,587	243,414	206,413	230,953
Employee Related Expenditures	4,065	3,600	2,950	3,030
Supplies and Services	1,138	2,100	985	1,350
Maintenance and Rentals	20,813	40,500	25,000	26,800
Operations and Utilities	56,398	65,000	65,000	65,000
Contractual and Professional Services	286,049	370,623	365,500	378,052
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	46,506	50,948	50,948	43,400
Capital Outlay	-	16,000	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 704,556	792,185	716,796	748,585

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 704,556	792,185	716,796	748,585
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 704,556	792,185	716,796	748,585

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 190,955	146,648	127,678	148,305
30105	41102	Salaries, Part Time	260	-	-	-
30110	41103	Salaries, Overtime	4,388	4,000	5,100	1,750
30225	41104	Sick leave buy back	2,022	2,122	310	2,129
30230	41107	Vacation Pay Out	1,996	2,807	2,014	1,104
30200	41501	PERS Retirement	40,606	35,941	31,411	36,639
30205	41502	Employee Group Insurance	46,191	49,530	37,419	38,636
30235	41504	Deferred Compensation	5	-	-	-
30220	41506	FICA/Medicare Insurance	2,923	2,126	2,252	2,150
30215	41508	Medical Savings Account	241	240	229	240
Subtotal - Salaries and Benefits			289,587	243,414	206,413	230,953
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	1,137	1,500	950	780
30255	43103	Tuition Reimbursement	-	-	-	400
30310	45243	Uniforms & Safety Gear	2,453	1,700	1,700	1,400
30320	45253	Dues, memberships and Subscriptions	475	400	300	450
Subtotal - Employee Related			4,065	3,600	2,950	3,030
<u>Supplies and Services</u>						
30415	45121	Special Departmental	688	1,500	600	900
30400	45131	Office Supplies	-	350	135	200
30425	46138	Small Tools	95	250	250	250
30430	46139	Office Equipment	356	-	-	-
Subtotal - Supplies and Services			1,138	2,100	985	1,350
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	20,278	32,000	20,000	21,300
32400	45438	Ingalls Arena Maintenance	-	5,000	3,000	3,500
32105	46133	Equipment Rental	535	3,500	2,000	2,000
Subtotal - Maintenance & Rentals			20,813	40,500	25,000	26,800
<u>Operations and Utilities</u>						
33100	45541	Utilities	56,398	65,000	65,000	65,000
Subtotal - Operations & Utilities			56,398	65,000	65,000	65,000
<u>Contractual and Professional Services</u>						
34145	42219	Recreation Instructors				
34100	42220	Contractual Services	286,049	370,623	365,000	378,052
34105	42228	Ingalls Arena Contractual	-	-	500	-
Subtotal - Contractual & Professional			286,049	370,623	365,500	378,052
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	28,000	40,000	40,000	35,000
42105	46136	Vehicle Replacement Charges	11,106	3,148	3,148	-
42110	46137	Computing and Comm. Equip Replacement	1,400	1,300	1,300	1,300
42115	46150	Computing and Communications Operations	6,000	6,500	6,500	7,100
Subtotal - Internal Service Charges			46,506	50,948	50,948	43,400

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	
Capital Outlay						
43115	48062	Building Improvements	-	16,000	-	
Subtotal - Capital Outlay			-	16,000	-	-
Total Expenditures			\$ 704,556	792,185	716,796	748,585

<u>Account Number</u>		<u>Department-Generated Revenues</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	
54210	56103	Rivertrails lease	\$ 12,600	12,600	12,600	12,600
56420	56117	Bleacher Rental	45,000	40,000	40,000	12,000
			\$ 57,600.0	52,600	52,600	24,600

Senior Citizens

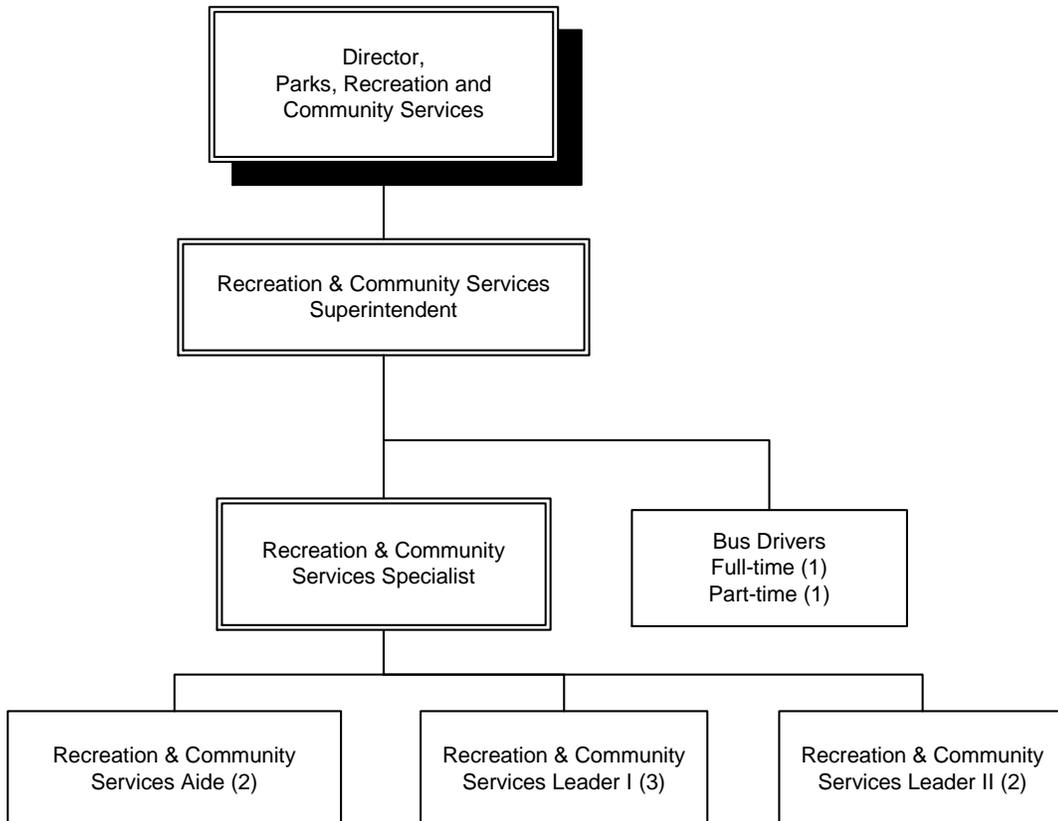
City of Norco
Fiscal Year 2010



PARKS, RECREATION and COMMUNITY SERVICES

Senior Citizens Division 735

The objective of the Norco Senior Center is to provide recreational experiences which facilitate the physical, mental, emotional and social health of seniors and to meet the challenges to preserve their independent living. The program strengthen the safety and security of those it serves and strives to foster the development of the older adult. Through its many programs, services and activities which promote health and wellness (including a 1.4 acre garden), senior citizens have the opportunity to increase their cultural unity and quality of life, all while creating lasting memories. Special events, a daily nutrition program, a door-to-door transportation program, counseling and referral programs also assist in achieving these important goals in a safe and wholesome environment. Through intergenerational programming, activities facilitate in community problem solving and give individuals the chance to make a positive impact on those they encounter. This Division creates partnerships with many agencies including, but not limited to, Riverside Community College, Riverside Office on Aging, Riverside County Transportation Commission and Corona Regional Medical Center to take advantage of the resources available to those in need. This Division also strengthens community image and a sense of place through the Party Pardners program by providing a therapeutic service for developmentally challenged adults. Party Pardners provides a recreational opportunity for a unique group of individuals within our city and surrounding communities. This rewarding program promotes a sense of belonging, encourages everlasting friendships and memories.



**City of Norco, California
Senior Citizens Division 735
Budget Summary By Major Categories**

<i>Expenditures:</i>		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$	194,763	200,038	140,691	164,942
Employee Related Expenditures		1,376	-	-	-
Supplies and Services		16,666	16,525	9,074	16,525
Maintenance and Rentals		5,651	4,610	4,610	4,841
Operations and Utilities		16,961	20,067	16,680	18,801
Contractual and Professional Services		16,373	12,680	12,680	13,314
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		22,345	21,205	21,205	19,305
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	274,133	275,125	204,940	237,728

<i>Funding Sources:</i>		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$	201,017	214,048	131,824	162,914
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Miscellaneous Grants		73,116	61,077	73,116	74,814
Redevelopment Funds		-	-	-	-
Total Funding Sources	\$	274,133	275,125	204,940	237,728

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 41,632	47,280	13,239	-
30105	41102	Salaries, Part Time	6,459	17,534	16,934	74,921
30110	41103	Salaries, Overtime	-	-	51	-
30225	41104	Sick leave buy back	-	684	-	-
30230	41107	Vacation Pay Out	-	905	352	-
30200	41501	PERS Retirement	9,859	11,588	5,780	-
30205	41502	Employee Group Insurance	14,329	15,428	2,403	-
30245	41503	Workers Compensation	6,943	-	-	-
30235	41504	Deferred Compensation	216	438	219	1,873
30250	41505	Unemployment	-	-	1,728	-
30220	41506	FICA/Medicare Insurance	729	940	323	1,086
30215	41508	Medical Savings Account	370	240	36	-
Subtotal - Salaries and Benefits			80,538	95,037	41,065	77,880
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	1,210	-	-	-
30320	45253	Dues, Memberships and Subscriptions	165	-	-	-
Subtotal - Employee Related			1,376	-	-	-
<u>Supplies and Services</u>						
30415	45121	Special Departmental	5,053	2,500	2,500	11,000
30400	45131	Office Supplies	1,250	925	925	2,525
30480	45134	Sr. Special Events	1,274	-	1,613	-
30490	45136	Party Partners	4,545	3,000	3,000	3,000
30430	46139	Office Equipment	734	-	43	-
Subtotal - Supplies and Services			12,856	6,425	8,081	16,525
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	5,041	4,610	4,610	4,841
32105	46133	Equipment Rental	610	-	-	-
Subtotal - Maintenance & Rentals			5,651	4,610	4,610	4,841
<u>Operations and Utilities</u>						
33100	45541	Utilities	9,668	13,020	10,000	10,500
Subtotal - Operations & Utilities			9,668	13,020	10,000	10,500
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	16,373	12,680	12,680	13,314
Subtotal - Contractual & Professional			16,373	12,680	12,680	13,314
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	-	2,000	-	-
42105	46136	Vehicle Replacement Charges	-	7,705	7,705	-
42115	46150	Computing and Communications Operations	-	3,331	-	-
Subtotal - Internal Service Charges			-	13,036	7,705	-
Total Expenditures			\$ 126,460	144,808	84,141	123,060

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department-Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
59225	50077	CDBG	\$ 15,806	15,568	18,316	20,000
53535	53850	City of Corona	15,923	12,000	12,000	12,000
55625	56113	Senior Citizens Excursion Fees	8,536	12,000	12,000	12,000
56810	56139	Senior Special Events	1,247	2,000	2,000	2,000
56800	56146	Party Partdners	4,545	3,000	1,034	1,034
			<u>\$ 46,057</u>	<u>44,568</u>	<u>45,350</u>	<u>47,034</u>

City of Norco, California
Senior Citizens Division - RCTC 735A, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 22,913	20,962	12,557	8,847
30105	41102	Salaries, Part Time	28,082	21,084	16,209	11,760
30110	41103	Salaries, Overtime	70	-	-	-
30225	41104	Sick leave buy back	398	303	232	127
30230	41107	Vacation Pay Out	-	401	156	66
30200	41501	PERS Retirement	5,971	4,607	3,162	2,186
30205	41502	Employee Group Insurance	2,717	3,841	1,907	1,166
30235	41504	Deferred Compensation	551	576	541	294
30220	41506	FICA/Medicare Insurance	721	283	511	299
30215	41508	Medical Savings Account	36	36	30	48
Subtotal - Salaries and Benefits			61,459	52,093	35,305	24,793
<u>Supplies and Services</u>						
30415	45121	Special Departmental	2,065	8,500	346	-
30400	45131	Office Supplies	1,121	1,600	647	-
Subtotal - Supplies and Services			3,186	10,100	993	-
<u>Operations and Utilities</u>						
33110	45127	Purchased water-Other Agencies				
33100	45541	Utilities	7,293	7,047	6,680	8,301
Subtotal - Operations & Utilities			7,293	7,047	6,680	8,301
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	2,619	-	2,000	-
42110	46137	Computing and Comm. Equip Replacement	-	-	-	-
42115	46150	Computing and Communications Operations	-	-	2,705	6,760
Subtotal - Internal Service Charges			2,619	-	4,705	6,760
Total Expenditures			\$ 74,557	69,240	47,683	39,854

City of Norco, California
Senior Citizens Division 735A, Fund 122
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 23,516	20,962	41,835	42,341
30105	41102	Salaries, Part Time	17,876	21,084	8,474	-
30110	41103	Salaries, Overtime	70	-	-	-
30225	41104	Sick leave buy back	398	303	232	608
30230	41107	Vacation Pay Out	-	401	156	315
30200	41501	PERS Retirement	6,209	4,607	7,167	10,460
30205	41502	Employee Group Insurance	3,721	3,841	4,982	7,859
30235	41504	Deferred Compensation	328	1,085	492	-
30220	41506	FICA/Medicare Insurance	612	589	952	614
30215	41508	Medical Savings Account	36	36	31	72
Subtotal - Salaries and Benefits			52,766	52,908	64,321	62,269
<u>Supplies and Services</u>						
30415	45121	Special Departmental	624	-	-	-
Subtotal - Supplies and Services			624	-	-	-
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	5,126	-	-	1,000
42105	46136	Vehicle Replacement Charges	3,500	-	-	7,705
42110	46137	Computing and Comm. Equip Replacement	2,100	1,800	1,800	-
42115	46150	Computing and Communications Operations	9,000	6,369	6,995	3,840
Subtotal - Internal Service Charges			19,726	8,169	8,795	12,545
Total Expenditures			\$ 73,116	61,077	73,116	74,814

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
53500	53855	RCTC Grant	\$ 73,116	73,116	73,116	74,851

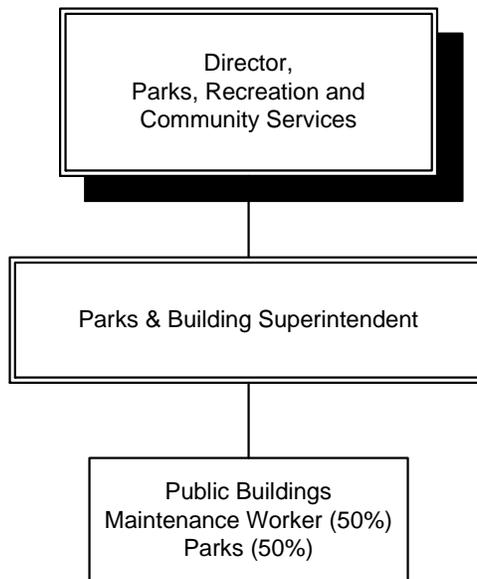
Public Building Maintenance

City of Norco
Fiscal Year 2010



PARKS, RECREATION and COMMUNITY SERVICES
Public Buildings Maintenance Division 737

This Division is the key component to strengthen community image and sense of place. It is responsible for upkeep and maintenance of all public buildings, creating safe and secure environments for the public to utilize. The monitored duties include, but are not limited to, painting, window cleaning, servicing of air conditioners and heating units, electrical, plumbing, and windows, doors and lock repairs. The Division is a partner and support team to the Recreation, Youth, Parks and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable and safe facilities in which the public can enjoy their recreational experiences. Public facilities include Norco City Hall, Norco Senior Center, Norco Library, Community Center, swimming pool, Scout House/Youth Center, Nellie Weaver Hall, park restrooms, snack bars, Riley Gym and Animal Control offices.



City of Norco, California
Building Maintenance Division 737
Budget Summary By Major Categories

<u>Expenditures:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 64,904	66,012	65,002	65,225
Employee Related Expenditures	2,101	600	830	600
Supplies and Services	92	2,250	250	3,750
Maintenance and Rentals	52,009	35,400	47,200	25,400
Operations and Utilities	93,237	110,770	110,770	110,770
Contractual and Professional Services	157,342	141,050	120,000	148,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	17,102	17,302	17,302	17,400
Capital Outlay	7,200	16,800	16,800	-
Transfers	-	-	-	-
Total Expenditures	\$ 393,987	390,184	378,154	371,145

<u>Funding Sources:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 393,987	390,184	378,154	371,145
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 393,987	390,184	378,154	371,145

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 41,714	42,965	42,526	42,552
30105	41102	Salaries, Part Time	2,640	-	-	-
30110	41103	Salaries, Overtime	155	-	255	-
30225	41104	Sick leave buy back	-	622	391	611
30230	41107	Vacation Pay Out	-	822	320	317
30200	41501	PERS Retirement	9,928	10,530	10,476	10,512
30205	41502	Employee Group Insurance	9,755	10,450	10,394	10,616
30235	41504	Deferred Compensation	66	-	-	-
30220	41506	FICA/Medicare Insurance	645	623	640	617
Subtotal - Salaries and Benefits			64,904	66,012	65,002	65,225
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	140	-	-	-
30310	45243	Uniforms & Safety Gear	1,961	600	830	600
Subtotal - Employee Related			2,101	600	830	600
<u>Supplies and Services</u>						
30425	46138	Small Tools	12	250	250	250
30430	46139	Office Equipment	80	2,000	-	3,500
Subtotal - Supplies and Services			92	2,250	250	3,750
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	51,669	35,000	46,800	25,000
32105	46133	Equipment Rental	340	400	400	400
Subtotal - Maintenance & Rentals			52,009	35,400	47,200	25,400
<u>Operations and Utilities</u>						
33100	45541	Utilities	93,237	110,770	110,770	110,770
Subtotal - Operations & Utilities			93,237	110,770	110,770	110,770
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	157,342	141,050	120,000	148,000
Subtotal - Contractual & Professional			157,342	141,050	120,000	148,000
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	1,500	1,000	1,000	1,000
42105	46136	Vehicle Replacement Charges	1,102	1,102	1,102	-
42110	46137	Computing and Comm. Equip Replacement	2,500	2,200	2,200	2,300
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			17,102	17,302	17,302	17,400
<u>Capital Outlay</u>						
43115	48062	Building Improvements	7,200	16,800	16,800	-
Subtotal - Capital Outlay			7,200	16,800	16,800	-
Total Expenditures			\$ 393,987	390,184	378,154	371,145

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department-Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
57110	53809	Metropolitan Water Rebate	\$ -	-	11,308	-
54215	56104	Library Lease	31,314	31,313	33,313	33,313
			<u>\$ 31,314</u>	<u>31,313</u>	<u>44,621</u>	<u>33,313</u>

Animal Control

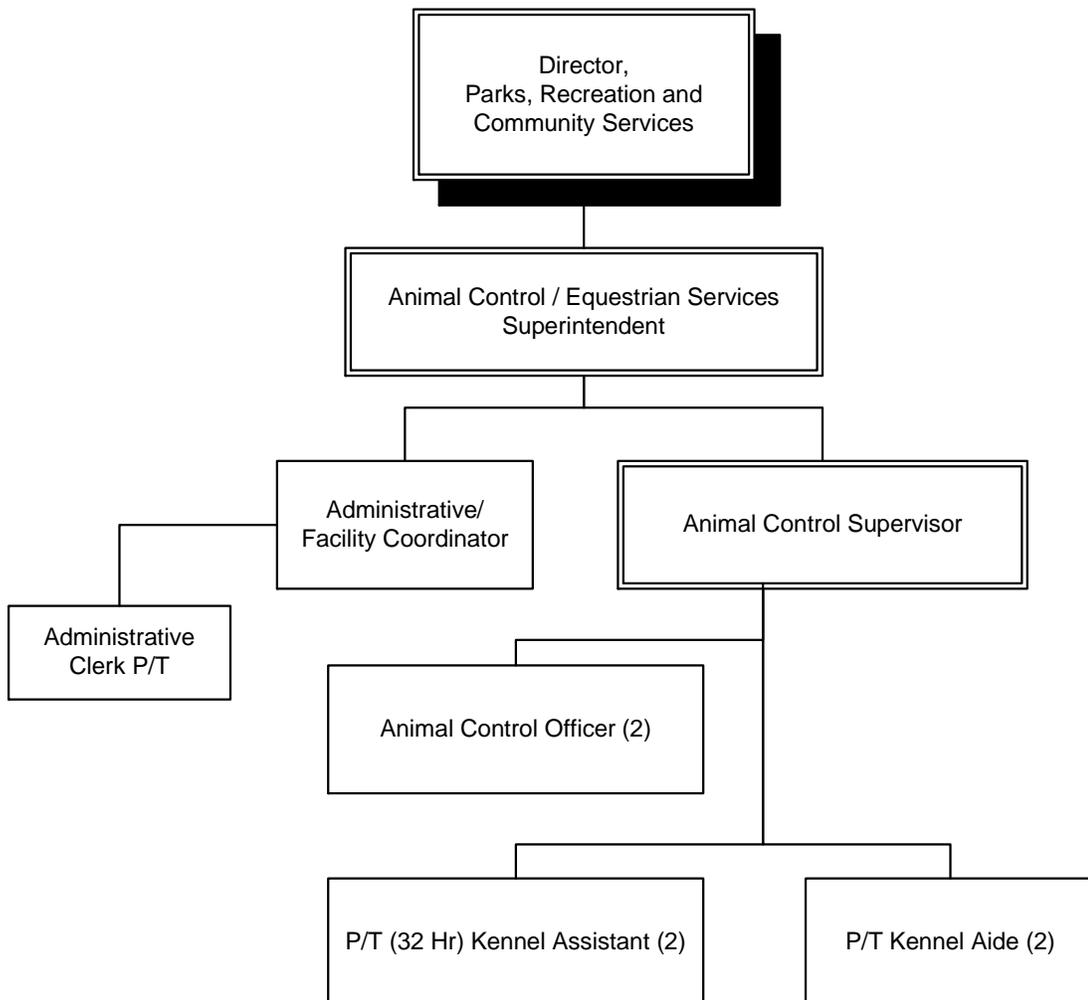
City of Norco
Fiscal Year 2010



PARKS, RECREATION and COMMUNITY SERVICES

Animal Control Division 765

Creating a responsible community which understands the care and protected treatment of animals is a vital part of the Animal Control Division in this unique animal-keeping and equestrian City. This Division is dedicated to foster the development of animals in a safe and secure environment. By abiding by State and Local ordinances and laws pertaining to animal keeping, the Division ensures the health and wellness for animals throughout the community as well as investigates and prosecutes animal abuse cases. The animal shelter cares for more than 2,000 impounded animals each year, takes pride in its success to process the adoption of dogs and cats at the highest rate for an Animal Control facility in Southern California and ultimately facilitates community problem solving. Animal Control staff assists with the rehabilitation and subsequent release of injured wild animals and birds, and provides emergency rescue assistance, all strengthening community image and sense of place.



**City of Norco, California
Animal Control Division 765
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 550,694	500,646	556,554	515,251
Employee Related Expenditures	3,196	3,700	2,872	3,005
Supplies and Services	38,316	36,015	34,488	36,000
Maintenance and Rentals	10,928	8,200	13,000	8,520
Operations and Utilities	16,982	18,000	17,259	18,000
Contractual and Professional Services	41,558	41,000	46,561	40,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	47,669	32,335	32,299	30,600
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 709,343</i>	<i>639,896</i>	<i>703,033</i>	<i>651,376</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 709,343	639,896	703,033	651,376
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 709,343</i>	<i>639,896</i>	<i>703,033</i>	<i>651,376</i>

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 271,353	266,612	263,265	267,552
30105	41102	Salaries, Part Time	48,103	63,914	63,546	67,372
30110	41103	Salaries, Overtime	35,993	20,000	30,000	30,000
30225	41104	Sick leave buy back	3,500	3,858	2,896	3,840
30230	41107	Vacation Pay Out	-	5,103	1,984	1,991
30200	41501	PERS Retirement	62,303	65,341	69,708	66,099
30205	41502	Employee Group Insurance	58,178	70,971	70,748	73,382
30245	41503	Workers Compensation	67,908	-	50,000	-
30235	41504	Deferred Compensation	405	1,598	777	1,684
30220	41506	FICA/Medicare Insurance	2,710	3,009	3,281	3,091
30215	41508	Medical Savings Account	241	240	349	240
Subtotal - Salaries and Benefits			550,694	500,646	556,554	515,251
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	1,125	1,500	1,500	1,000
30310	45243	Uniforms & Safety Gear	1,715	2,000	1,372	1,700
30320	45253	Dues, Memberships and Subscriptions	355	200	-	305
Subtotal - Employee Related			3,196	3,700	2,872	3,005
<u>Supplies and Services</u>						
30415	45121	Special Departmental	30,181	25,000	24,006	25,000
30400	45131	Office Supplies	8,135	10,815	10,282	10,800
30425	46138	Small Tools	-	200	200	200
Subtotal - Supplies and Services			38,316	36,015	34,488	36,000
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	10,928	8,200	13,000	8,520
Subtotal - Maintenance & Rentals			10,928	8,200	13,000	8,520
<u>Operations and Utilities</u>						
33100	45541	Utilities	16,982	18,000	17,259	18,000
Subtotal - Operations & Utilities			16,982	18,000	17,259	18,000
<u>Contract and Professional Services</u>						
34100	42220	Contractual Services	23,767	21,000	24,561	18,000
34160	42229	Spay & Neuter	17,791	20,000	22,000	22,000
Subtotal - Contractual & Professional			41,558	41,000	46,561	40,000
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	15,000	10,500	10,464	14,000
42105	46136	Vehicle Replacement Charges	17,869	6,435	6,435	-
42110	46137	Computing and Comm. Equip Replacement	2,800	2,400	2,400	2,500
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			47,669	32,335	32,299	30,600
Total Expenditures			\$ 709,343	639,896	703,033	651,376

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

<u>Account Number</u>			FY 2008	FY 2009	FY 2009	FY 2010
New	Old	Department-Generated Revenues	Actual	Amended Budget	Estimated Year-End Total	Budget Request
57325	51400	Dog License	\$ 71,923	80,000	80,000	80,000
57320	51402	Animal Donation(water bill)	-	-	-	7,500
54110	52300	Citation Fees	3,200	800	800	800
57620	53608	Animal Adoption (State Reimbursements)	-	23,000	22,000	22,000
57110	53809	Metropolitan Water Rebate	-	-	1,784	-
57305	54900	Impound Fees	10,269	8,000	8,000	8,000
57310	55000	Adoption Fees	13,109	11,000	9,000	11,000
57340	55200	Miscellaneous Animal Control Fees	3,770	4,000	4,000	4,000
57330	55201	Ranch License	130	-	148	75
56900	56142	AC After Hr Call Reimb	1,560	1,500	600	500
57315	56144	Spay & Neuter Services	17,791	-	-	-
57335	56202	Poultry License Fee	84	-	1,000	1,000
Total Revenues			\$ 121,835	128,300	127,332	134,875

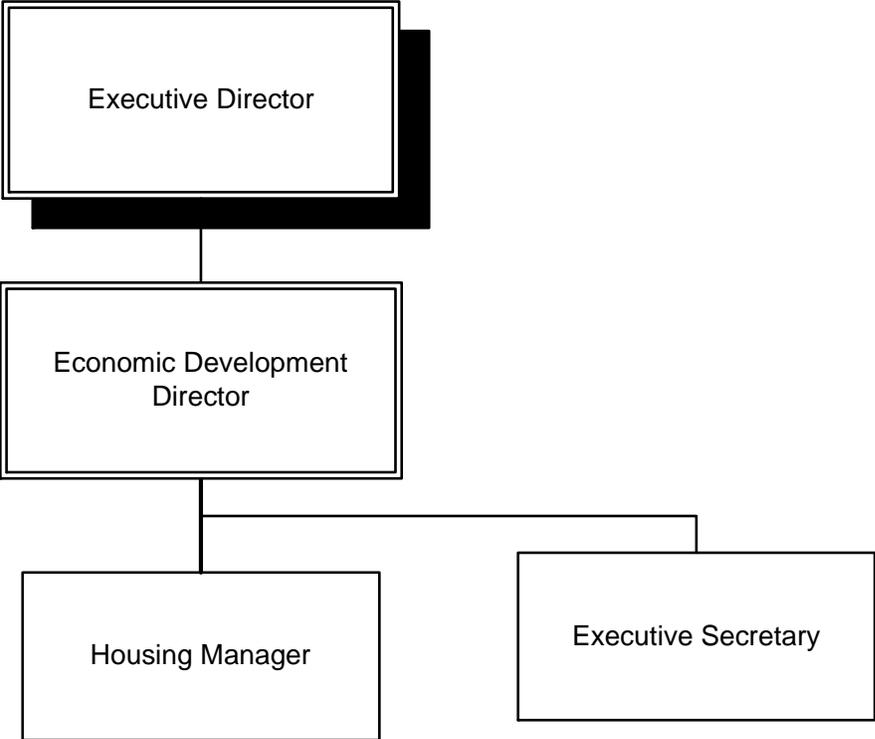
Economic Development

City of Norco
Fiscal Year 2010



Economic Development Department 5010

The Economic Development Department provides assistance to developers, real estate agents, appraisers, property owners and citizens on redevelopment and economic development matters, as well as low and moderate housing programs and Community Development Block Grant (“CDBG”) projects. The Director’s responsibilities include implementing economic development and redevelopment projects, as well as serving on a variety of committee and task forces. The Housing Manager’s responsibilities include development and case management for housing projects and programs, using CRA Low/Moderate income housing set aside funds. The Housing Manager also manages and implements projects funded through the CDBG program.



Economic Development

Fiscal Year 2009-10 Highlights and Goals

- Promote and facilitate commercial development along the Hamner Corridor.
- Continue to implement a “Branding Campaign” for Norco Horsetown USA including development of marketing literature, visitors’ guide, advertisements in equestrian magazines, entry monument signs, way-finding signs, etc.
- Explore and facilitate potential expansion of/and improvements to revitalize the Norco Auto Mall including securing a new car dealership in the former Chrysler/Jeep location and coordinating with the dealers to develop special events.
- Assist Community Development with the creation and promotion of a new hospitality district to attract hotels and sit-down restaurants on Hamner Avenue and Sixth Street to generate additional customers.
- Continue to study and recommend potential western streetscape infrastructure improvements (e.g., western light poles, benches, trash receptacles, directional signs, etc.) to promote Sixth Street.
- Develop a strategic plan for spending low/moderate income tax increment funds to emphasize non-age-restricted housing projects in connection with the adoption of an updated Housing Element of the General Plan and State law.
- Supplement low-mod fund by seeking and applying for additional sources of funding to leverage existing housing programs and implement new programs.
- Assist Parks and Recreation Department to study the potential to develop a new multi-use public facility on Neil Snipes Park with potential uses including Norco Branch Library, conference and meeting rooms, teen center, wee people, wedding chapel, interactive fountain, etc. with commercial components interspersed throughout the park.
- Encourage buyer of 16.2-acre Caltrans parcel to combine site with 2.5-acre vacant parcel located on Hamner Avenue to improve likelihood of attracting retail/hospitality uses.
- Consider on a case-by-case basis, development opportunities that require land consolidation using public assistance.
- Continue to implement a business façade improvement program.
- Assist Finance Department in process for new Redevelopment Agency tax allocation bonds to fund additional capital improvement projects.
- Coordinate with the Norco Historic Preservation Commission to attain Certified Local Government status to strengthen funding opportunities for preservation and restoration of the Norconian Club Hotel.

Redevelopment Administration

City of Norco
Fiscal Year 2010



City of Norco, California
Redevelopment Administration Division 5010
Budget Summary By Major Categories

<i>Expenditures:</i>		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$	134,939	206,581	177,499	188,670
Employee Related Expenditures		31,039	25,000	25,855	36,405
Supplies and Services		114,870	1,143,274	1,141,657	188,313
Maintenance and Rentals		75	-	-	-
Operations and Utilities		10,564	12,000	10,500	11,000
Contractual and Professional Services		585,818	514,942	466,892	345,950
Miscellaneous		7,130,938	7,592,300	8,341,023	6,697,406
CRA Programs		5,449	1,201,800	1,040,000	47,500
Internal Service Fund Charges		7,478	7,600	7,867	8,300
Capital Outlay		16,549	-	-	-
Transfers		25,000	49,950	49,950	688,000
Total Expenditures	\$	8,062,719	10,753,447	11,261,243	8,211,544

<i>Funding Sources:</i>		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		8,062,719	10,753,447	11,261,243	8,211,544
Total Funding Sources	\$	8,062,719	10,753,447	11,261,243	8,211,544

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

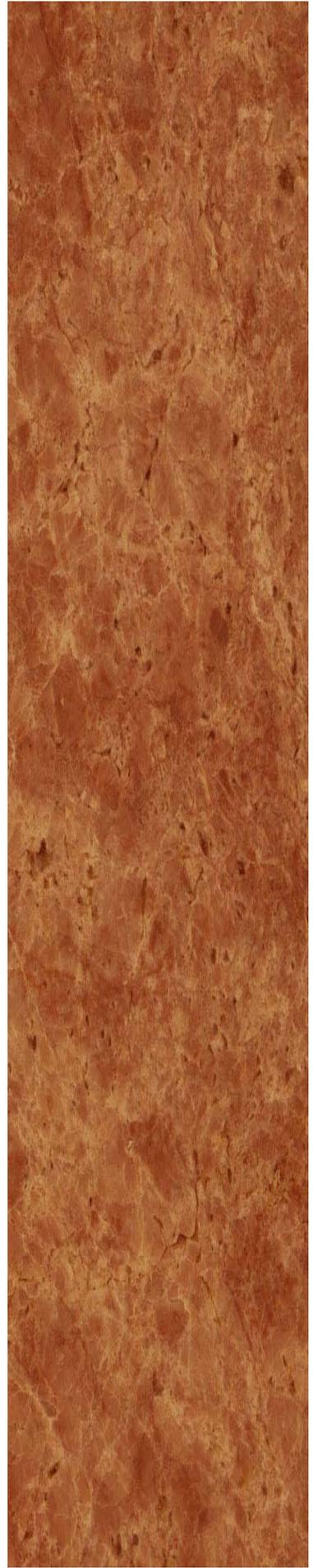
<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 94,438	142,663	122,676	122,637
30105	41102	Salaries, Part Time	7,102	-	-	-
30225	41104	Sick leave buy back	1,622	2,064	1,929	1,760
30230	41107	Vacation Pay Out	-	2,730	1,061	2,347
30200	41501	PERS Retirement	22,012	34,964	30,069	30,298
30205	41502	Employee Group Insurance	4,683	18,380	16,238	15,745
30235	41504	Deferred Compensation	178	-	-	-
30220	41506	FICA/Medicare Insurance	1,556	2,105	1,940	1,778
30210	41507	Vehicle Allowance	3,120	3,120	3,120	3,600
30215	41508	Medical Savings Account	227	555	466	465
42235	49587	Compensated Absences	-	-	-	10,040
Subtotal - Salaries and Benefits			134,939	206,581	177,499	188,670
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	8,485	8,500	6,000	10,300
30320	45253	Dues, Memberships and Subscriptions	22,532	16,500	19,855	26,105
Subtotal - Employee Related			31,039	25,000	25,855	36,405
<u>Supplies and Services</u>						
30450	42317	City Newsletter	-	40,000	40,000	40,000
30450	42352	CRA Newsletter	1,408	-	-	-
30455	42430	Election	19,901	-	-	20,500
42200	44102	Liability Insurance	21,416	21,511	21,511	16,232
30465	44120	Medical Insurance – Retirees	-	-	-	40,502
30470	44121	Post Employment Benefits-GASB45	-	-	-	37,287
30415	45121	Special Departmental	800	1,009,663	1,009,663	1,000
30400	45131	Office Supplies	484	500	500	500
30405	45132	Printing & Copies	797	2,500	1,083	1,250
30435	45133	Software Expense	6,913	-	-	-
30410	45146	Postage	152	200	200	200
30445	45251	Legal Advertising	2,055	500	300	500
30440	45252	Advertising and Promotion	60,149	68,400	68,400	30,342
30430	46139	Office Equipment	796	-	-	-
Subtotal - Supplies and Services			114,870	1,143,274	1,141,657	188,313
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	75	-	-	-
Subtotal - Maintenance & Rentals			75	-	-	-
<u>Operations and Utilities</u>						
33100	45541	Utilities	10,564	12,000	10,500	11,000
Subtotal - Operations & Utilities			10,564	12,000	10,500	11,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	515,403	461,050	425,000	291,550
34125	42227	Accounting & Auditing	9,648	8,892	8,892	9,400
34105	42228	Other Professional Services	43,746	30,000	15,000	30,000
34130	48595	Financial Services	17,021	15,000	18,000	15,000
Subtotal - Contractual & Professional			585,818	514,942	466,892	345,950

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Miscellaneous</u>						
35250	42319	Beautification Committee	-	-	-	2,000
35255	42324	Chamber of Commerce	25,000	25,000	25,000	25,000
35205	45375	Property Taxes	-	-	37,137	-
35125	48592	Pass Through Agreement	7,000,593	7,460,000	8,137,187	6,528,406
35155	48600	County Charge	105,345	107,300	141,699	142,000
Subtotal - Miscellaneous			7,130,938	7,592,300	8,341,023	6,697,406
<u>CRA Programs</u>						
41200	47934	Development Incentives	3,500	200,000	40,000	40,000
N/A	47935	Auto Mall Incentives	-	1,000,000	1,000,000	7,500
N/A	47936	Disposition Costs	1,949	1,800	-	-
Subtotal - CRA Programs			5,449	1,201,800	1,040,000	47,500
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	178	-	267	-
42110	46137	Computing and Comm. Equip Replacement	1,300	1,100	1,100	1,200
42115	46150	Computing and Communications Operations	6,000	6,500	6,500	7,100
Subtotal - Internal Service Charges			7,478	7,600	7,867	8,300
<u>Capital Outlay</u>						
43100	48064	Equipment	16,549	-	-	-
Subtotal - Capital Outlay			16,549	-	-	-
<u>Transfers</u>						
44100	49581	Transfers	25,000	49,950	49,950	688,000
Subtotal - Transfers			25,000	49,950	49,950	688,000
Total Expenditures			\$ 8,062,719	10,753,447	11,261,243	8,211,544

Community
Development
Block Grant
(CDBG)

City of Norco
Fiscal Year 2010



City of Norco, California
Community Development Block Grant Division 915
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	1,090	2,748	-	-
CRA Programs	-	-	223,000	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	518,961	500,490	471,795
Transfers	263,220	385,537	18,316	20,000
<i>Total Expenditures</i>	<i>\$ 264,310</i>	<i>907,246</i>	<i>741,806</i>	<i>491,795</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Grants	264,310	907,246	741,806	491,795
<i>Total Funding Sources</i>	<i>\$ 264,310</i>	<i>907,246</i>	<i>741,806</i>	<i>491,795</i>

City of Norco, California
Community Development Block Grant Division 915, Fund 123
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Miscellaneous</u>						
35405	47988	Norco Crown Plus (formely Corona Reg.) (CDBG)	\$ 1,090	2,748	-	-
Subtotal - Miscellaneous			1,090	2,748	-	-
<u>CRA Programs</u>						
41235	47908	Deferred Loan Program	-	-	223,000	-
Subtotal - CRA Programs			-	-	223,000	-
<u>Capital Outlay</u>						
43115	48062	Building Improvements	-	518,961	500,490	471,795
Subtotal - Capital Outlay			-	518,961	500,490	471,795
<u>Transfers</u>						
44100	49581	Transfers	263,220	385,537	18,316	20,000
44105	49951	Inter-Fund	-	-	-	-
Subtotal - Transfers			263,220	385,537	18,316	20,000
Total Expenditures			\$ 264,310	907,246	741,806	491,795

Low-Mod Income Housing Program

City of Norco
Fiscal Year 2010



City of Norco, California
Grant Programs Division 5500, Low/Mod Fund 015
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	38	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	30,000	-	-
CRA Programs	859,514	5,862,077	943,900	5,924,322
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 859,552	5,892,077	943,900	5,924,322

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds (Low/Mod)	859,552	5,892,077	943,900	5,924,322
Total Funding Sources	\$ 859,552	5,892,077	943,900	5,924,322

City of Norco, California
Low/Mod Fund 015 - Grant / Loan Division 5500
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Supplies and Services</u>						
30115	45121	Special Departmental	\$ 38	-	-	-
Subtotal - Supplies and Services			38	-	-	-
<u>Miscellaneous</u>						
41255	47902	Sewer Service Assistance	-	30,000	-	-
Subtotal - Miscellaneous			-	30,000	-	-
<u>CRA Programs</u>						
41215	47901	Fair Housing Programs	12,107	-	-	-
41255	47902	Senior Discount Subsidy (SWAT)	1,813	-	80,000	85,000
41220	47904	Infill Housing Program	8,132	66,077	100,000	1,799,500
41265	47907	Sewer Tax Rebate	19,048	18,000	18,000	-
41235	47908	Deferred Loan Program	124,529	470,000	469,900	300,000
41260	47909	Sewer Loan Program	-	15,000	-	9,000
41230	47910	First Time Home Buyer	-	80,000	65,000	140,000
41270	47912	Senior Housing Program	-	-	-	-
41240	47913	Home Improvement Grant	429,536	112,000	112,000	200,000
41245	47914	Home Improvement Emergency Grant	219,680	66,000	66,000	100,000
41225	47915	Homeless Prevention	1,330	5,000	3,000	3,000
41250	47916	Lead and Asbestos Abatement Grant	43,339	30,000	30,000	40,000
41200	47934	Development Incentives	-	5,000,000	-	3,247,822
Subtotal - CRA Programs			859,514	5,862,077	943,900	5,924,322
Total Expenditures			\$ 859,552	5,892,077	943,900	5,924,322

Low-Mod Administration

City of Norco
Fiscal Year 2010



City of Norco, California
Low Mod Administration Division 5010
Budget Summary By Major Categories

Expenditures:		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$	182,175	190,851	163,581	139,680
Employee Related Expenditures		1,150	3,200	802	1,500
Supplies and Services		69,347	20,613	18,338	31,406
Maintenance and Rentals		-	-	-	-
Operations and Utilities		3,056	3,200	3,056	3,400
Contractual and Professional Services		95,372	88,228	85,428	76,725
Miscellaneous		26,336	27,400	35,425	37,200
CRA Programs		-	-	-	-
Internal Service Fund Charges		7,200	7,600	7,600	8,200
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	384,636	341,092	314,230	298,111

Funding Sources:		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		384,636	341,092	314,230	298,111
Total Funding Sources	\$	384,636	341,092	314,230	298,111

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 134,626	138,250	117,781	97,816
30225	41104	Sick leave buy back	1,778	2,001	1,890	1,404
30230	41107	Vacation Pay Out	2,044	2,646	2,912	1,872
30200	41501	PERS Retirement	31,525	33,882	28,869	24,165
30205	41502	Employee Group Insurance	8,057	9,886	8,196	6,661
30220	41506	FICA/Medicare Insurance	2,046	2,041	1,882	1,418
30210	41507	Vehicle Allowance	1,680	1,680	1,680	1,200
30215	41508	Medical Savings Account	419	465	371	315
42235	49587	Compensated Absences	-	-	-	4,829
Subtotal - Salaries and Benefits			182,175	190,851	163,581	139,680
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	903	1,500	500	1,000
30305	43102	Auto Mileage	247	600	250	400
30255	43103	Tuition Reimbursement	-	800	-	-
30320	45253	Dues, Memberships and Subscriptions	-	300	52	100
Subtotal - Employee Related			1,150	3,200	802	1,500
<u>Supplies and Services</u>						
30450	42317	City Newsletter	-	2,000	2,000	1,500
42200	44102	Liability Insurance	10,663	10,213	10,213	4,187
30465	44120	Medical Insurance – Retirees	-	-	-	10,160
30470	44121	Post Employment Benefits-GASB45	-	-	-	9,334
30415	45121	Special Departmental	57,372	1,500	2,400	2,000
30400	45131	Office Supplies	989	2,000	1,900	2,000
30405	45132	Printing & Copies	-	2,000	125	200
30410	45146	Postage	76	500	50	125
30445	45251	Legal Advertising	247	500	500	500
30440	45252	Advertising and Promotion	-	1,000	750	1,000
30430	46139	Office Equipment	-	900	400	400
Subtotal - Supplies and Services			69,347	20,613	18,338	31,406
<u>Operations and Utilities</u>						
33100	45541	Utilities	3,056	3,200	3,056	3,400
Subtotal - Operations & Utilities			3,056	3,200	3,056	3,400
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	82,078	74,800	72,000	66,000
34125	42227	Accounting & Auditing	6,432	5,928	5,928	6,225
34105	42228	Other Professional Services	-	-	-	-
34130	48595	Financial Services	6,862	7,500	7,500	4,500
Subtotal - Contractual & Professional			95,372	88,228	85,428	76,725
<u>Miscellaneous</u>						
35155	48600	County Charge	26,336	27,400	35,425	37,200
Subtotal - Miscellaneous			26,336	27,400	35,425	37,200

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	1,200	1,100	1,100	1,100
42115	46150	Computing and Communications Operations	6,000	6,500	6,500	7,100
		Subtotal - Internal Service Charges	7,200	7,600	7,600	8,200
		Total Expenditures	\$ 384,636	341,092	314,230	298,111

Debt Service

City of Norco
Fiscal Year 2010



City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2009 - 2010

Account Number	New	Description	FY 2008	FY 2009	FY 2009	FY 2010
Old			Actual	Amended	Estimated	Budget
					Year-end	Request
					Total	
014-5100-35100	014-5100-48512	2001 School Pass-through Interest	\$ 237,715	233,410	233,410	228,735
014-5100-35105	014-5100-48513	2001 School Pass-through Principal	105,000	110,000	110,000	115,000
014-5101-35100	014-5101-48512	2004 Refunding Notes (Pass-through) Interest	501,035	495,160	495,160	488,260
014-5101-35105	014-5101-48513	2004 Refunding Notes (Pass-through) Principal	235,000	240,000	240,000	245,000
014-5107-35100	014-5107-48512	2003 Refunding Tax Allocation Bonds Interest	687,274	678,370	678,370	665,410
015-5107-35100	015-5107-48512	2003 Refunding Tax Allocation Bonds Interest	171,819	169,593	169,593	166,353
014-5107-35105	014-5107-48513	2003 Refunding Tax Allocation Bonds Principal	424,000	432,000	432,000	448,000
015-5107-35105	015-5107-48513	2003 Refunding Tax Allocation Bonds Principal	106,000	108,000	108,000	112,000
014-5104-35100	014-5104-48512	2001 Refunding Tax Allocation Bonds Interest	1,242,099	1,206,835	1,206,835	1,168,115
015-5104-35100	015-5104-48512	2001 Refunding Tax Allocation Bonds Interest	310,525	301,709	301,709	292,029
014-5104-35105	014-5104-48513	2001 Refunding Tax Allocation Bonds Principal	928,000	968,000	968,000	1,004,000
015-5104-35105	015-5104-48513	2001 Refunding Tax Allocation Bonds Principal	232,000	242,000	242,000	251,000
014-5102-35100	014-5102-48512	2000 Tax Allocation Bonds Interest	93,929	92,029	92,029	90,109
015-5102-35100	015-5102-48512	2000 Tax Allocation Bonds Interest	23,482	23,007	23,007	22,527
014-5102-35105	014-5102-48513	2000 Tax Allocation Bonds Principal	40,000	40,000	40,000	44,000
015-5102-35105	015-5102-48513	2000 Tax Allocation Bonds Principal	10,000	10,000	10,000	11,000
014-5105-35100	014-5105-48512	2005 Refunding Tax Allocation Bonds Interest	660,690	659,370	659,370	657,995
015-5105-35100	015-5105-48512	2005 Refunding Tax Allocation Bonds Interest	165,173	164,843	164,843	164,499
014-5105-35105	014-5105-48513	2005 Refunding Tax Allocation Bonds Principal	44,000	44,000	44,000	44,000
015-5105-35105	015-5105-48513	2005 Refunding Tax Allocation Bonds Principal	11,000	11,000	11,000	11,000
Total CRA Debt Service			\$ 6,228,740	6,229,326	6,229,326	6,229,031
Debt Service Fund			\$ 5,198,742	5,199,174	5,199,174	5,198,624
Low-Mod Fund			1,029,998	1,030,152	1,030,152	1,030,407
			\$ 6,228,740	6,229,326	6,229,326	6,229,031

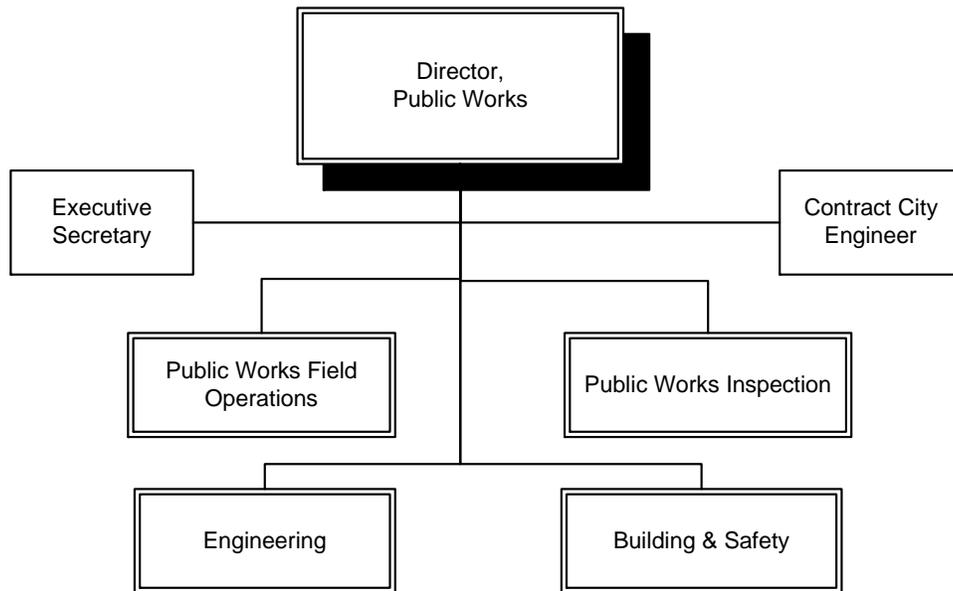
Public Works

City of Norco
Fiscal Year 2010



PUBLIC WORKS DEPARTMENT

The Public Works Department is managed by the Director of Public Works, who supervises the Water, Sewer, Storm Drain, Parkway Maintenance and Building & Safety Divisions. The Department is responsible for all improvement/maintenance activities within the public right-of-way and transportation corridors, production and distribution of potable water supply, collection/transmission of wastewater to the regional treatment plant, construction/maintenance of storm drain pipelines connecting to larger backbone facilities and the installation/maintenance of equestrian trail fencing in the City.



PUBLIC WORKS

Fiscal Year 2009/10 Highlights and Goals

- Continue to provide a high quality of water that meets and exceeds California Department of Health Services standards. Produce sufficient water to meet all fire, and consumption demands within the distribution system. Manage critical infrastructure and facility improvement projects to ensure a balanced water operating fund.
- Facilitate conveyance of the 13 acre property located on Bluff Street and River Road for the expansion of our treatment facility and the construction of a water storage reservoir
- Complete design and acquisition of right-of-way for TUMF funded Hamner Avenue improvements
- Complete and implement additional City-wide Traffic Calming measures
- Complete City-wide Trail Master Plan identifying improvement standards, circulation elements, signage, drainage and funding sources to preserve equestrian trail system
- Continue to construct city-wide minor storm drain improvements
- Design, construct, and manage the Public Works Capital Improvement Programs
- Continue City-wide trail and street encroachment removals
- Complete recycled/reclaim water ordinance and specialized in-house training to manage distribution
- Establish NPDES compliance measures
- Develop Manure Management BMP's
- Improve customer service levels, Web site improvements

**City of Norco, California
Public Works Department
Budget Summary By Major Categories**

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 2,013,928	1,880,221	1,880,578	1,766,744
Employee Related Expenditures	23,780	29,240	17,220	23,875
Supplies and Services	264,633	182,500	173,378	260,520
Maintenance and Rentals	120,016	212,200	186,272	212,200
Operations and Utilities	3,971,681	4,171,900	4,567,781	4,555,400
Contractual and Professional Services	1,664,988	1,898,600	1,860,800	2,024,900
Miscellaneous	1,896,059	2,251,103	2,027,346	2,907,259
CRA Programs	-	-	-	-
Internal Service Fund Charges	260,170	271,384	264,184	250,540
Capital Outlay	14,779	45,000	21,617	43,000
Transfers Out	254,446	254,446	254,446	254,446
Total Expenditures	\$ 10,484,480	11,196,594	11,253,622	12,298,884

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 1,035,018	833,885	831,246	769,868
Water Fund	5,663,595	6,131,739	6,490,736	7,143,381
Sewer Fund	3,084,058	3,567,701	3,301,316	3,764,672
Gas Tax Fund	500,225	491,122	483,714	503,368
NPDES Storm Drainage Fund	87,832	96,438	95,242	105,984
Internal Service Fund	-	-	-	-
Redevelopment Funds	113,752	75,709	51,368	11,611
Total Funding Sources	\$ 10,484,480	11,196,594	11,253,622	12,298,884

Building & Safety

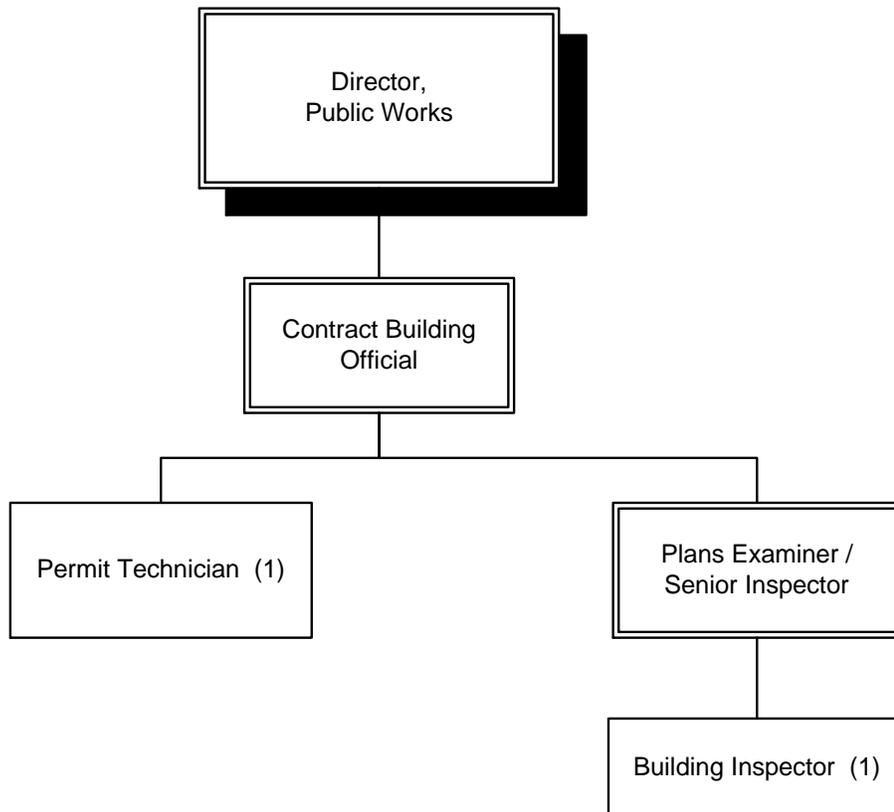
City of Norco
Fiscal Year 2010



PUBLIC WORKS DEPARTMENT

Building & Safety Division 752

The Building and Safety Division operates under the direction of the Director of Public Works with three staff and a contracted Building Official responsible for the administration of the health and safety related codes from the International Building Code (“IBC”). The primary purpose of the Building and Safety Division is to insure the safety of citizens in the built environment. To insure this safety, the Building Division monitors new and remodel construction providing plan check services, permitting services, construction inspections, final building inspections, and certificate of occupancy inspections. The Building Division coordinates the review of building plans with the Fire and Sheriffs Departments, and with the City Engineering and Planning Divisions, as well as with county and state agencies as necessary when a project needs to be in compliance with requirements related to those respective agencies.



PUBLIC WORKS DEPARTMENT

Building and Safety Division

Fiscal Year 2009/2010 Goals

- Complete construction of public counter area to better serve public and comply with the requirements of the Americans with Disabilities Act, allowing all divisions be represented at the front counter (fire, building, engineering, and planning).
- Continue implementing the Workflow Process in Accela Permits Plus to improve the processing of Project/Activity and Development along with plan reviews and permit issuance. Update Accela Permits Plus program to allow all divisions to issue their own respective permits.
- Update Department web page
- Continue to update and enhance the Division's Policy and Procedure Manual.
- Continue cross training of Permit Technician (Building & Engineering) to allow for short wait times in lobby.
- Continue cross training of Building Inspectors to assist with minor plan checking and NPDES inspections.
- Reduce dependency on outside plan check agencies for both Building and Safety and Fire Department reviews.
- Create handouts that explain the permit processing system to the applicant in laypersons language.
- Improve customer service levels Create technical "how to" hand-outs for construction of simple structures (patio covers, retaining walls, decks, fences, carports)

Fiscal Year 2008/2009 Highlights

- Completed Certificate of Occupancy ("C of O") policy
- Established building fee matrix
- Cross training building and engineering counter technicians under way

City of Norco, California
Building & Safety Division 752
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 579,123	370,983	381,697	240,429
Employee Related Expenditures	9,596	5,990	2,225	2,075
Supplies and Services	4,697	3,500	1,800	2,500
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,249	2,900	1,200	1,400
Contractual and Professional Services	73,297	45,000	25,000	63,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	52,088	30,400	30,400	16,000
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 721,050	458,773	442,322	325,404

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 617,966	394,800	401,949	325,404
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	103,084	63,973	40,373	-
Total Funding Sources	\$ 721,050	458,773	442,322	325,404

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 316,595	170,006	215,927	162,827
30225	41104	Sick leave buy back	898	3,605	2,182	2,337
30230	41107	Vacation Pay Out	-	4,768	1,854	1,212
30200	41501	PERS Retirement	67,730	61,061	51,353	40,226
30205	41502	Employee Group Insurance	55,554	63,525	41,376	31,466
30245	41503	Workers Compensation	30,470	-	15,000	-
30250	41505	Unemployment	-	-	10,350	-
30220	41506	FICA/Medicare Insurance	4,636	3,685	3,218	2,361
30215	41508	Medical Savings Account	155	360	64	-
Subtotal - Salaries and Benefits			476,038	307,010	341,324	240,429
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	6,341	4,200	1,500	1,200
30255	43103	Tuition Reimbursement	186	-	-	-
30310	45243	Uniforms & Safety Gear	656	375	125	375
30320	45253	Dues, Memberships and Subscriptions	2,413	1,415	600	500
Subtotal - Employee Related			9,596	5,990	2,225	2,075
<u>Supplies and Services</u>						
30415	45121	Special Departmental	3,123	2,000	1,000	1,000
30400	45131	Office Supplies	1,574	1,000	700	1,000
30405	45132	Printing & Copies	-	500	100	500
Subtotal - Supplies and Services			4,697	3,500	1,800	2,500
<u>Operations and Utilities</u>						
33100	45541	Utilities	2,249	2,900	1,200	1,400
Subtotal - Operations & Utilities			2,249	2,900	1,200	1,400
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	73,297	45,000	25,000	63,000
Subtotal - Contractual & Professional			73,297	45,000	25,000	63,000
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	3,800	3,500	3,500	3,500
42105	46136	Vehicle Replacement Charges	11,788	4,000	4,000	-
42110	46137	Computing and Comm. Equip Replacement	6,400	3,500	3,500	1,900
42115	46150	Computing and Communications Operations	30,100	19,400	19,400	10,600
Subtotal - Internal Service Charges			52,088	30,400	30,400	16,000
Total Expenditures			\$ 617,966	394,800	401,949	325,404

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department-Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
55300	51600	Building Permits	\$ 13,806	14,946	11,000	7,500
55305	51601	Building Permit Fees	175,532	153,267	106,000	154,758
55310	51602	Plan Check Fees	116,308	87,177	60,000	82,081
55315	51603	Electrical Permit Fees	36,390	33,300	20,000	23,533
55320	51604	Plumbing Permit Fees	14,578	15,123	10,000	19,329
55325	51605	Mechanical Permit Fees	9,302	9,013	9,000	7,259
55330	51606	Sewer Permit Fees	3,000	8,980	19,233	1,800
55335	51607	Special Inspection Fees	8,281	-	10,000	2,400
55340	54232	Microfilm and Imaging	27,668	-	-	27,000
Total Revenues			\$ 404,865	321,806	245,233	325,660

City of Norco, California
Building & Safety Division 752, RDA Fund 013
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 43,715	35,776	23,697	-
30225	41104	Sick leave buy back	718	518	589	-
30230	41107	Vacation Pay Out	-	685	-	-
30200	41501	PERS Retirement	8,280	8,768	4,898	-
30205	41502	Employee Group Insurance	4,609	4,817	2,711	-
30245	41503	Workers Compensation	24,376	-	-	-
30220	41506	FICA/Medicare Insurance	645	519	353	-
30215	41508	Medical Savings Account	124	96	51	-
Subtotal - Salaries and Benefits			\$ 82,467	51,179	32,299	-

City of Norco, California
Building & Safety Division 752, Low/Mod Fund 015
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 10,929	8,944	5,924	-
30225	41104	Sick leave buy back	180	129	147	-
30230	41107	Vacation Pay Out	-	171	-	-
30200	41501	PERS Retirement	2,070	2,192	1,224	-
30205	41502	Employee Group Insurance	1,152	1,204	678	-
30245	41503	Workers Compensation	6,094	-	-	-
30220	41506	FICA/Medicare Insurance	161	130	88	-
30215	41508	Medical Savings Account	31	24	13	-
Subtotal - Salaries and Benefits			\$ 20,617	12,794	8,074	-

Engineering

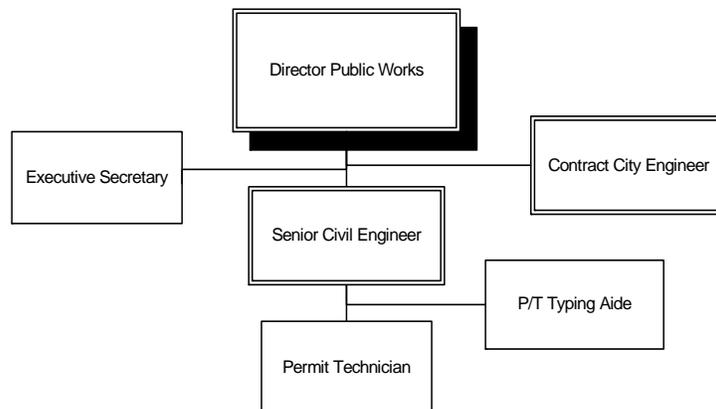
City of Norco
Fiscal Year 2010



PUBLIC WORKS DEPARTMENT

Engineering Division 800

The Engineering Division is responsible for the design, plan checking, issuing of encroachment permits and construction inspection of all improvements within the public right-of-way (i.e. water, sewer, streets, storm drains, equestrian trails and fencing) throughout the city, whether constructed by private developer or through Capital Improvement Funding. Engineering staff is also responsible for plan checking tract and parcel maps and processing through recordation; plan checking and permitting of grading and drainage improvements; review and implementation of National Pollutant Discharge Elimination System (“NPDES”) regulations; issuing overload traffic permits, stockpile and self-haul refuse permits including “will serve” water and sewer letters. Engineering staff is responsible for creating and updating City Standard Drawings and City Maps.



PUBLIC WORKS DEPARTMENT
Engineering Division

Fiscal Year 2009/2010 Goals

- Improve electronic map of City including all Municipal infrastructure
- Confirm dedication and acceptance of City street right-of-way and parcels
- Create and implement electronic data base as required under the NPDES permit for all construction sites and businesses
- Continue to train engineering, public works and building staff in NPDES and counter technician policies and procedures
- Continue to seek grant funding opportunities to fund improvements
- Improve customer service levels

Fiscal Year 2008/2009 Highlights

- Assisted with Silver Lakes project environmental impact report (“EIR”)
- Manure Ordinance adopted
- Crestview Drive extension/realignment roadway project completed
- Sixth Street widening project Crestview Drive to California Avenue completed
- Sixth Street protected left turn traffic signal project completed
- Riding Ring (and various streets)roadway reconstruction project (including curbs) completed
- Sierra Avenue, Fourth Street to Third Street reconstruction project design completed
- Third Street, Reservoir Drive to Valley View reconstruction project design complete

**City of Norco, California
Engineering Division 800
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 189,370	205,784	200,410	208,927
Employee Related Expenditures	425	850	375	500
Supplies and Services	1,854	3,200	3,178	3,200
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	38,089	30,000	27,200	30,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	14,500	15,200	15,200	16,500
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 244,237</i>	<i>255,034</i>	<i>246,363</i>	<i>259,127</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 244,237	243,220	234,831	247,039
Water Fund	-	5,907	5,766	6,044
Sewer Fund	-	5,907	5,766	6,044
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 244,237</i>	<i>255,034</i>	<i>246,363</i>	<i>259,127</i>

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 115,951	118,997	116,972	121,168
30105	41102	Salaries, Part Time	16,427	12,830	12,830	14,700
30225	41104	Sick leave buy back	1,081	1,722	1,118	1,739
30230	41107	Vacation Pay Out	-	2,277	885	902
30200	41501	PERS Retirement	27,448	29,164	28,677	29,934
30205	41502	Employee Group Insurance	25,881	26,532	25,794	25,842
30235	41504	Deferred Compensation	402	321	379	368
30250	41505	Unemployment	-	-	45	-
30220	41506	FICA/Medicare Insurance	1,938	1,911	1,973	1,970
30215	41508	Medical Savings Account	241	216	205	216
Subtotal - Salaries and Benefits			189,370	193,970	188,878	196,839
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	375	500	250	200
30310	45243	Uniforms & Safety Gear	-	100	100	100
30320	45253	Dues, Memberships and Subscriptions	50	250	25	200
Subtotal - Employee Related			425	850	375	500
<u>Supplies and Services</u>						
30415	45121	Special Departmental	1,750	2,500	2,628	2,500
30400	45131	Office Supplies	104	500	450	500
30425	46138	Small Tools	-	200	100	200
Subtotal - Supplies and Services			1,854	3,200	3,178	3,200
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	35,079	20,000	27,000	20,000
34105	42228	Other Professional Services	3,010	10,000	200	10,000
Subtotal - Contractual & Professional			38,089	30,000	27,200	30,000
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	2,500	2,200	2,200	2,400
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			14,500	15,200	15,200	16,500
Total Expenditures			\$ 244,237	243,220	234,831	247,039

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
55400	54800	Encroachment Fees	\$ 60,713	57,850	47,993	85,048
55405	54801	Grading Permit	3,900	5,216	7,357	11,480
55410	54802	Grading Plan Check Fees (inc. WQMP)	14,654	28,024	15,260	19,510
55415	54803	Overload Moving Permit	1,974	1,200	1,920	1,760
55420	54804	Final Map Check	7,404	2,696	7,852	-
55425	54805	Improvement Plan Check	8,957	23,100	5,385	108,120
55430	54806	Lot Merger/Adjustment/PAKA	2,056	3,846	3,890	5,120
			<u>\$ 99,659</u>	<u>121,932</u>	<u>89,657</u>	<u>231,038</u>

City of Norco, California
Engineering, Water Fund 124, Division 800
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ -	4,100	4,035	4,244
30225	41104	Sick leave buy back	-	59	62	61
30230	41107	Vacation Pay Out	-	78	30	32
30200	41501	PERS Retirement	-	1,005	989	1,049
30205	41502	Employee Group Insurance	-	594	587	584
30220	41506	FICA/Medicare Insurance	-	59	57	62
30215	41508	Medical Savings Account	-	12	6	12
<u>Subtotal - Salaries and Benefits</u>			<u>\$ -</u>	<u>5,907</u>	<u>5,766</u>	<u>6,044</u>

City of Norco, California
Engineering, Sewer Fund 126, Division 800
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ -	4,100	4,035	4,244
30225	41104	Sick leave buy back	-	59	62	61
30230	41107	Vacation Pay Out	-	78	30	32
30200	41501	PERS Retirement	-	1,005	989	1,049
30205	41502	Employee Group Insurance	-	594	587	584
30220	41506	FICA/Medicare Insurance	-	59	57	62
30215	41508	Medical Savings Account	-	12	6	12
Subtotal - Salaries and Benefits			\$ -	5,907	5,766	6,044

Water Operations

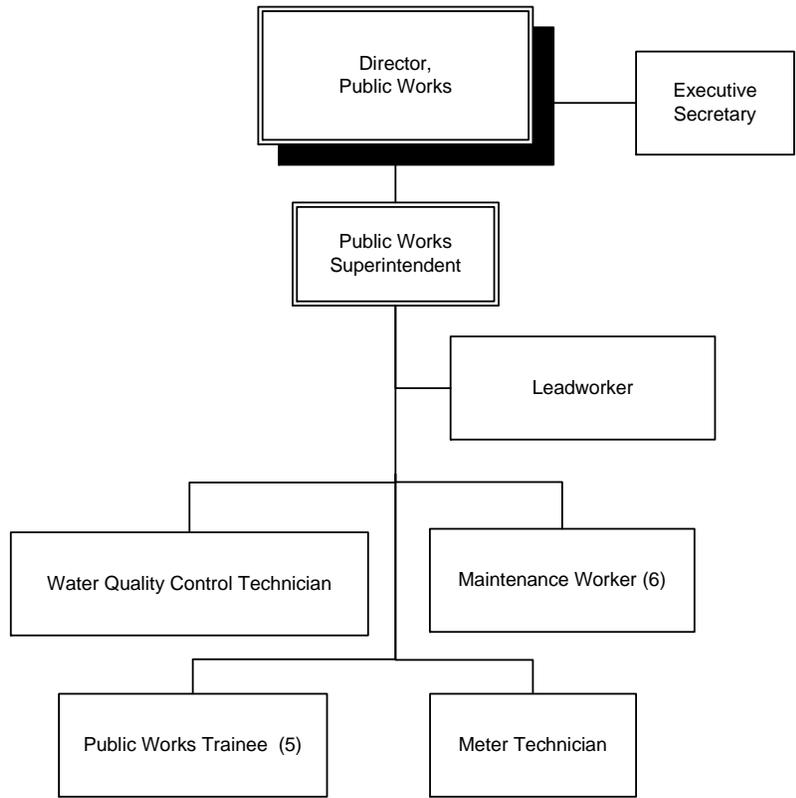
City of Norco
Fiscal Year 2010



PUBLIC WORKS

Water Division 804

The Water Division is responsible for the production, acquisition and delivery of potable water to City residents. City staff maintains and repairs service laterals, water mains and treatment and storage facilities. They also are responsible for testing of water to assure that safe drinking water standards are met. Staff serves on the Chino Basin Desalter and the Arlington Desalter technical advisory committee.



PUBLIC WORKS DEPARTMENT
Water Division

Fiscal Year 2009/2010 Goals

- Complete Reservoir No. 5; a 1.2 million gallon water storage reservoir on Valley Way
- Enhance iron and manganese treatment plant to remove arsenic
- Complete Reservoir No. 4 booster pump station
- Complete 12" water transmission pipeline from Reservoir No. 4 to Reservoir No. 5
- Rehabilitate CRC well field to produce irrigation water
- Complete installation of Automated Meter Reading System

Fiscal Year 2008/2009 Highlights

- Completed rehabilitation of Pedley water booster station
- Installed new bowls (pump) Well No. 13
- Initiated Automated Meter Reading ("AMR") system
- Completed audit of Cross Connection (backflow) Program

**City of Norco, California
Water Operations Division 804
Budget By Major Categories**

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 596,411	626,513	637,368	631,532
Employee Related Expenditures	8,028	13,400	9,550	13,200
Supplies and Services	172,766	105,500	100,300	152,118
Maintenance and Rentals	32,856	121,200	98,762	121,200
Operations and Utilities	3,854,411	4,068,500	4,465,331	4,448,000
Contractual and Professional Services	107,454	87,000	80,000	90,000
Miscellaneous	641,723	818,858	818,793	1,400,841
CRA Programs	-	-	-	-
Internal Service Fund Charges	108,649	121,990	121,990	117,744
Capital Outlay	-	20,000	11,000	20,000
Transfers	127,223	127,223	127,223	127,223
<i>Total Expenditures</i>	<i>\$ 5,649,520</i>	<i>6,110,184</i>	<i>6,470,317</i>	<i>7,121,858</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	-	-	-	-
Water Fund	\$ 5,649,520	6,110,184	6,470,317	7,121,858
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 5,649,520</i>	<i>6,110,184</i>	<i>6,470,317</i>	<i>7,121,858</i>

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 350,700	378,248	370,714	386,387
30110	41103	Salaries, Overtime	57,275	40,000	57,275	40,000
30225	41104	Sick leave buy back	4,541	5,469	4,677	5,547
30230	41107	Vacation Pay Out	4,404	7,233	3,171	2,876
30200	41501	PERS Retirement	84,636	92,701	91,271	95,457
30205	41502	Employee Group Insurance	87,444	97,883	93,265	96,240
30245	41503	Workers Compensation	2,129	-	-	-
30250	41505	Unemployment	-	-	11,476	-
30220	41506	FICA/Medicare Insurance	4,955	4,610	5,165	4,656
30215	41508	Medical Savings Account	326	369	354	369
Subtotal - Salaries and Benefits			596,411	626,513	637,368	631,532
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	879	5,000	2,500	5,000
30315	45223	Employee Hiring Costs	512	200	50	200
30310	45243	Uniforms & Safety Gear	6,083	6,200	5,200	6,000
30320	45253	Dues, Memberships and Subscriptions	553	2,000	1,800	2,000
Subtotal - Employee Related			8,028	13,400	9,550	13,200
<u>Supplies and Services</u>						
30470	44121	Post Employment Benefits-GASB45	-	-	-	47,118
30415	45121	Special Departmental	154,412	98,000	95,000	98,000
30400	45131	Office Supplies	3,448	3,500	1,800	3,500
30425	46138	Small Tools	6,027	4,000	3,500	3,500
Subtotal - Supplies and Services			172,766	105,500	100,300	152,118
<u>Maintenance and Rentals</u>						
32450	45334	Well & Pump Maintenance	23,880	110,000	75,000	110,000
32200	45335	Building and ground maintenance	8,925	6,200	4,000	6,200
32105	46133	Equipment Rental	52	5,000	19,762	5,000
Subtotal - Maintenance & Rentals			32,856	121,200	98,762	121,200
<u>Operations and Utilities</u>						
33105	45125	Purchased water	3,531,432	3,530,500	4,073,831	3,910,000
33115	45126	Chino Pump Tax	8,048	30,000	16,500	30,000
33100	45541	Utilities	314,930	508,000	375,000	508,000
Subtotal - Operations & Utilities			3,854,411	4,068,500	4,465,331	4,448,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	107,454	87,000	80,000	90,000
Subtotal - Contractual & Professional			107,454	87,000	80,000	90,000
<u>Miscellaneous</u>						
35205	45375	Property Taxes	520	600	535	600
35100	48512	Interest Payments	278,987	261,128	261,128	781,264
35105	48513	Principal Payments	-	194,914	194,914	256,761
35150	48601	Administrative Overhead	362,216	362,216	362,216	362,216
Subtotal - Miscellaneous			641,723	818,858	818,793	1,400,841

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	50,000	57,000	57,000	55,000
42105	46136	Vehicle Replacement Charges	44,149	49,790	49,790	46,344
42110	46137	Computing and Comm. Equip Replacement	2,500	2,200	2,200	2,300
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			108,649	121,990	121,990	117,744
<u>Capital Outlay</u>						
43115	48062	Building Improvements	-	5,000	1,000	5,000
43100	48064	Equipment	-	15,000	10,000	15,000
Subtotal - Capital Outlay			-	20,000	11,000	20,000
<u>Transfers</u>						
44100	49581	Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers			127,223	127,223	127,223	127,223
Total Expenditures			\$ 5,649,520	6,110,184	6,470,317	7,121,858

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
54200	52400	Interest Income	-	-	4,367	10,000
57100	61100	Water Tolls Domestic	\$ 6,604,883	6,840,862	6,942,262	7,150,529
57105	61200	Water Tolls Irrigation	176,156	137,566	115,449	118,913
57115	61201	Energy Pass Thru	93,185	88,134	83,451	85,955
57125	61300	Bulk Water	45,117	44,148	57,000	57,000
57120	61301	Sale of Water	11,322	-	-	-
57130	61500	Reconnection Fee	14,912	10,000	20,290	20,290
57915	69100	Miscellaneous	25,864	10,000	5,000	5,000
Total Revenues			\$ 6,971,439	7,130,710	7,227,819	7,447,687

Sewer Operations

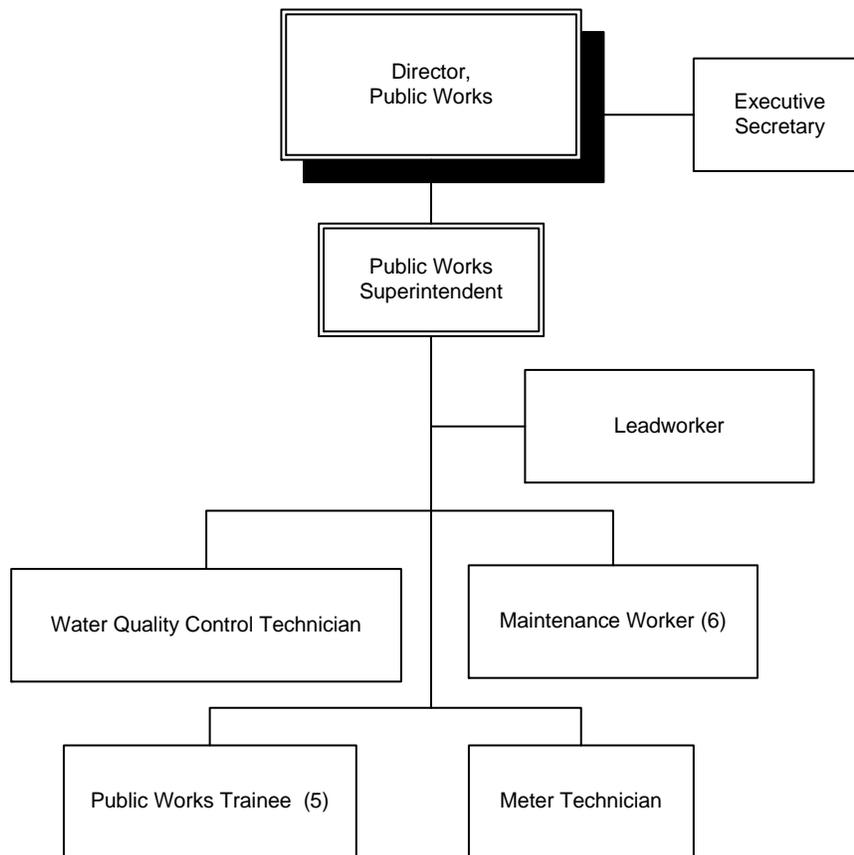
City of Norco
Fiscal Year 2010



PUBLIC WORKS

Sewer Division 809

The Sewer Division is responsible for the maintenance of the sewer collection system and various lift stations located throughout the City. Staff oversees the annual cleaning of the collection system and monitors the industrial and commercial users connected to the system (Sewer Pretreatment Program). Staff samples the one significant industrial user for compliance. Staff also serves on the Western Riverside County Regional Wastewater Authority technical advisory committee.



PUBLIC WORKS DEPARTMENT
Sewer Division

Fiscal Year 2009/2010 Goals

- Complete State Water Control Board General Order No. 2006-0003-DWQ, waste discharge requirements for sewer collection system Management Plan
- Complete Recycled water permit requirements
- Rehabilitate collection system sewer siphons
- Coordinate sewer connections to CRC and Navy
- Study the potential for additional sewer treatment capacity at the Western Riverside County Regional Wastewater Authority (“WRCRWA”)

Fiscal Year 2008/2009 Highlights

- Rehabilitated Norco Drive Lift Station
- Rehabilitated Shawnee Lift Station
- Rehabilitated Corral Lift Station
- Completed Recycled water backbone system

City of Norco, California
Sewer Operations Division 809
Budget Summary By Major Categories

<u>Expenditures:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 250,354	263,760	254,998	269,170
Employee Related Expenditures	166	3,000	810	3,000
Supplies and Services	23,030	12,500	6,300	40,102
Maintenance and Rentals	6,859	13,000	7,000	16,000
Operations and Utilities	29,621	27,000	27,000	30,000
Contractual and Professional Services	1,295,982	1,548,000	1,540,000	1,635,300
Miscellaneous	1,254,336	1,432,245	1,208,553	1,506,418
CRA Programs	-	-	-	-
Internal Service Fund Charges	75,333	96,594	96,594	93,196
Capital Outlay	-	15,000	5,100	15,000
Transfers	127,223	127,223	127,223	127,223
Total Expenditures	\$ 3,062,905	3,538,322	3,273,578	3,735,409

<u>Funding Sources:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	3,062,905	3,538,322	3,273,578	3,735,409
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 3,062,905	3,538,322	3,273,578	3,735,409

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 149,796	161,063	155,945	165,938
30110	41103	Salaries, Overtime	19,130	12,000	12,000	12,000
30225	41104	Sick leave buy back	1,813	2,327	2,006	2,383
30230	41107	Vacation Pay Out	1,460	3,077	1,561	1,235
30200	41501	PERS Retirement	36,036	39,473	38,387	40,995
30205	41502	Employee Group Insurance	39,760	43,608	42,743	44,395
30245	41503	Workers Compensation	97	-	-	-
30220	41506	FICA/Medicare Insurance	2,043	1,951	2,104	1,963
30215	41508	Medical Savings Account	218	261	252	261
Subtotal - Salaries and Benefits			250,354	263,760	254,998	269,170
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	-	1,000	300	1,000
30255	43103	Tuition Reimbursement	-	600	100	600
30315	45223	Employee Hiring Costs	-	100	10	100
30310	45243	Uniforms & Safety Gear	166	1,300	400	1,300
Subtotal - Employee Related			166	3,000	810	3,000
<u>Supplies and Services</u>						
30470	44121	Post Employment Benefits-GASB45	-	-	-	28,102
30415	45121	Special Departmental	19,197	10,000	5,000	10,000
30400	45131	Office Supplies	922	1,000	300	1,000
30425	46138	Small Tools	2,912	1,500	1,000	1,000
Subtotal - Supplies and Services			23,030	12,500	6,300	40,102
<u>Maintenance and Rentals</u>						
32450	45334	Well & Pump Maintenance	7,693	10,000	6,000	10,000
32105	46133	Equipment Rental	(834)	3,000	1,000	6,000
Subtotal - Maintenance & Rentals			6,859	13,000	7,000	16,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	29,621	27,000	27,000	30,000
Subtotal - Operations & Utilities			29,621	27,000	27,000	30,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	1,295,982	1,548,000	1,540,000	1,635,300
Subtotal - Contractual & Professional			1,295,982	1,548,000	1,540,000	1,635,300
<u>Miscellaneous</u>						
41255	47902	Sewer Service Assistance	2,726	15,000	-	-
35100	48512	Interest Payments	521,304	692,723	474,032	685,400
35105	48513	Principal Payments	507,685	514,522	514,521	601,018
35120	48591	Bond Service	22,622	10,000	20,000	20,000
35150	48601	Administrative Overhead	200,000	200,000	200,000	200,000
Subtotal - Miscellaneous			1,254,336	1,432,245	1,208,553	1,506,418
<u>Internal Service Fund Charges</u>						

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
42100	45333	Vehicle Operations and Maintenance	35,000	52,000	52,000	50,000
42105	46136	Vehicle Replacement Charges	29,433	33,194	33,194	30,896
42110	46137	Computing and Comm. Equip Replacement	1,900	1,700	1,700	1,700
42115	46150	Computing and Communications Operations	9,000	9,700	9,700	10,600
Subtotal - Internal Service Charges			75,333	96,594	96,594	93,196
Capital Outlay						
43115	48062	Building Improvements	-	5,000	100	5,000
43100	48064	Equipment	-	10,000	5,000	10,000
Subtotal - Capital Outlay			-	15,000	5,100	15,000
Transfers						
44100	49581	Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers			127,223	127,223	127,223	127,223
Total Expenditures			\$ 3,062,905	3,538,322	3,273,578	3,735,409

<u>Account Number</u>		<u>Department-Generated Revenues</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
59300	50074	Transfers from Sewer Capital Projects	\$ 311,736	907,677	-	-
54200	52400	Interest Income	63,848	30,000	50,000	30,000
57145	55400	Sewer Service Charge	2,921,136	2,901,085	3,740,005	4,263,606
57915	57000	Miscellaneous Revenue	1,565	2,000	1,033	2,000
Total Revenues			\$ 3,298,285	3,840,762	3,791,038	4,295,606

Parkway Maintenance

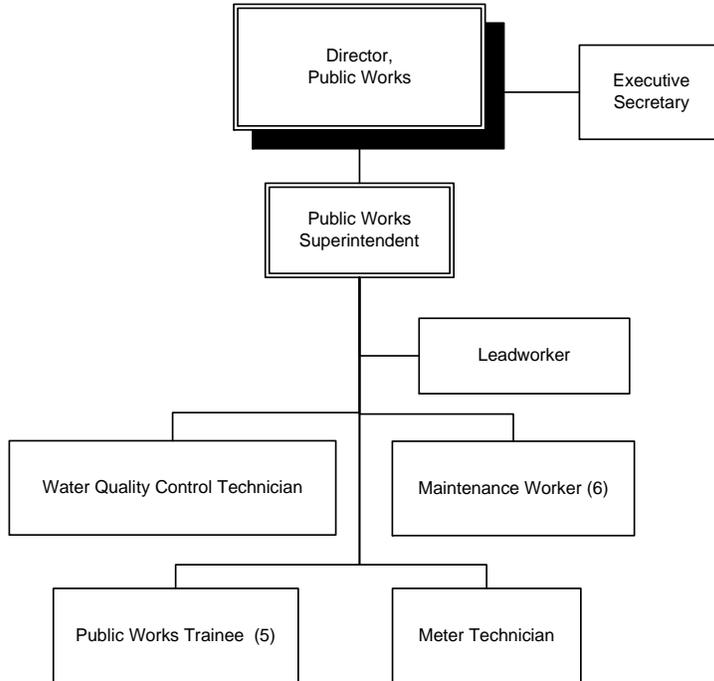
City of Norco
Fiscal Year 2010



PUBLIC WORKS

Parkway Maintenance Division 850

The Parkway Maintenance Division is responsible for the maintenance of the equestrian trails located within the public right-of-way replacing wooden rails and posts as well as replacing decomposed granite trail material. Staff also prunes street trees to maintain proper clearance for equestrians.



PUBLIC WORKS DEPARTMENT

Parkway Division

Fiscal Year 2009/2010 Highlights and Goals

- Continue to evaluate alternative trail fence material
- Complete Trail Master Plan
- Complete acquisition of right-of-way for trail improvements
- Continue to enforce Equestrian trail encroachment policy

City of Norco, California
Parkway Maintenance Division 850
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 26,598	26,911	26,201	27,879
Employee Related Expenditures	-	1,000	600	600
Supplies and Services	3,895	9,600	9,400	9,600
Maintenance and Rentals	10,026	27,000	32,510	27,000
Operations and Utilities	195	1,500	250	1,000
Contractual and Professional Services	3,004	3,600	3,600	3,600
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	3,000	-	517	3,000
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 46,719</i>	<i>69,611</i>	<i>73,078</i>	<i>72,679</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 46,719	69,611	73,078	72,679
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 46,719</i>	<i>69,611</i>	<i>73,078</i>	<i>72,679</i>

City of Norco, California
Parkway Maintenance Division 850, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 14,389	15,556	15,304	16,459
30110	41103	Salaries, Overtime	3,843	2,000	2,000	2,000
30225	41104	Sick leave buy back	66	225	72	236
30230	41107	Vacation Pay Out	44	298	116	122
30200	41501	PERS Retirement	3,425	3,813	3,767	4,066
30205	41502	Employee Group Insurance	4,558	4,781	4,673	4,745
30220	41506	FICA/Medicare Insurance	266	226	263	239
30215	41508	Medical Savings Account	7	12	6	12
Subtotal - Salaries and Benefits			26,598	26,911	26,201	27,879
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	-	400	200	200
30310	45243	Uniforms & Safety Gear	-	600	400	400
Subtotal - Employee Related			-	1,000	600	600
<u>Supplies and Services</u>						
30415	45121	Special Departmental	2,520	8,000	8,000	8,000
30425	46138	Small Tools	1,375	1,600	1,400	1,600
Subtotal - Supplies and Services			3,895	9,600	9,400	9,600
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	-	-	7,510	-
32100	45337	Office Equipment Maintenance	-	-	-	-
32400	45438	Trail Maintenance	10,026	27,000	25,000	27,000
Subtotal - Maintenance & Rentals			10,026	27,000	32,510	27,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	195	1,500	250	1,000
Subtotal - Operations & Utilities			195	1,500	250	1,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	3,004	3,600	3,600	3,600
Subtotal - Contractual & Professional			3,004	3,600	3,600	3,600
<u>Capital Outlay</u>						
43100	48064	Equipment	3,000	-	517	3,000
Subtotal - Capital Outlay			3,000	-	517	3,000
Total Expenditures			\$ 46,719	69,611	73,078	72,679

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
57110	53809	Metropolitan Water Rebate	\$ -	-	7,510	-
			\$ -	-	7,510	-

Street Maintenance

City of Norco
Fiscal Year 2010



City of Norco, California
Street Maintenance Division 801
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$	170,736	177,122	171,554	179,768
Employee Related Expenditures		3,214	3,800	3,410	3,500
Supplies and Services		57,693	47,200	51,750	52,100
Maintenance and Rentals		70,274	51,000	48,000	48,000
Operations and Utilities		85,205	72,000	74,000	75,000
Contractual and Professional Services		105,325	130,000	130,000	140,000
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		7,779	10,000	5,000	5,000
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	500,225	491,122	483,714	503,368

<i>Funding Sources:</i>		<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		500,225	491,122	483,714	503,368
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
<i>Total Funding Sources</i>	\$	500,225	491,122	483,714	503,368

City of Norco, California
Street Maintenance Division 801, Gas Tax Fund 133
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Amended</u>	<u>Budget</u>
			<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Budget</u>
					<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 101,423	107,620	104,180	109,672
30110	41103	Salaries, Overtime	13,996	8,000	8,500	8,500
30225	41104	Sick leave buy back	1,113	1,555	1,194	1,575
30230	41107	Vacation Pay Out	908	2,057	922	816
30200	41501	PERS Retirement	24,078	26,375	25,655	27,094
30205	41502	Employee Group Insurance	27,721	30,103	29,646	30,693
30245	41503	Workers Compensation	55	-	-	-
30220	41506	FICA/Medicare Insurance	1,342	1,301	1,353	1,307
30215	41508	Medical Savings Account	101	111	104	111
Subtotal - Salaries and Benefits			170,736	177,122	171,554	179,768
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	35	400	200	200
30315	45223	Employee Hiring Costs	-	200	10	100
30310	45243	Uniforms & Safety Gear	3,179	3,200	3,200	3,200
Subtotal - Employee Related			3,214	3,800	3,410	3,500
<u>Supplies and Services</u>						
30415	45121	Special Departmental	57,120	45,000	50,000	50,000
30400	45131	Office Supplies	-	300	200	200
30425	46138	Small Tools	573	1,600	1,500	1,600
30430	46139	Office Equipment (Small Tools)	-	300	50	300
Subtotal - Supplies and Services			57,693	47,200	51,750	52,100
<u>Maintenance and Rentals</u>						
32300	45336	Traffic Signal Maintenance	70,274	51,000	48,000	48,000
Subtotal - Maintenance & Rentals			70,274	51,000	48,000	48,000
33100	45541	Utilities	85,205	72,000	74,000	75,000
Subtotal - Operations & Utilities			85,205	72,000	74,000	75,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	105,325	130,000	130,000	140,000
Subtotal - Contractual & Professional			105,325	130,000	130,000	140,000
<u>Capital Outlay</u>						
43100	48064	Equipment	7,779	10,000	5,000	5,000
Subtotal - Capital Outlay			7,779	10,000	5,000	5,000
Total Expenditures			\$ 500,225	491,122	483,714	503,368

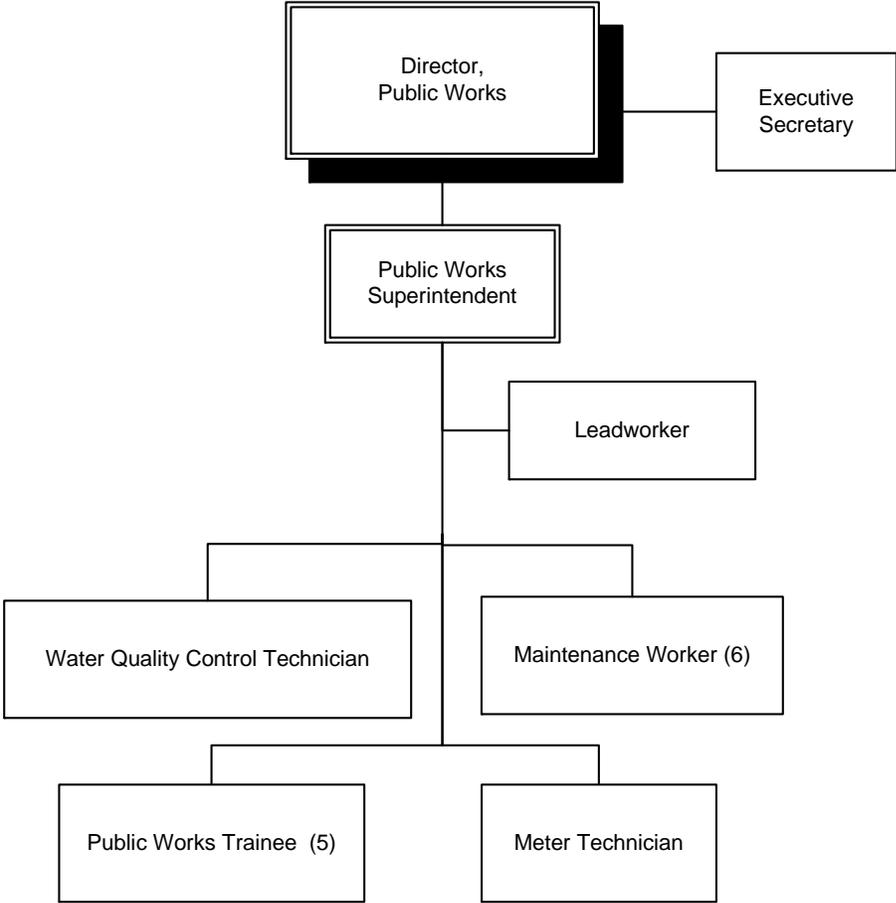
Storm Drain Operations

City of Norco
Fiscal Year 2010



PUBLIC WORKS
Storm Drain Division 802

The Storm Drain Division is responsible for maintaining certain drainage facilities within the community that are less than 36 inches diameter. Staff coordinates with Riverside Flood Control & Water Conservation District for maintenance of all channels, improved and unimproved and larger diameter pipelines. Staff is responsible for taking actions to comply with NPDES requirements such as street sweeping and testing of run-off for pollutants.



PUBLIC WORKS DEPARTMENT
Storm Drain Division

Fiscal Year 2009/2010 Goals

- Continue to seek grant funding to perform capital improvements
- Continue to train city employees to implement NPDES permit policies and procedures to ensure compliance
- Coordinate and assist Riverside County Flood Control & Conservation District with the design and construction of projects with regional and local benefits

Fiscal Year 2008/2009 Highlights

- Western Avenue Storm Drain project completed
- Fourth Street from Temescal Avenue to Corona Avenue design completed
- Pedley Avenue Fifth Street to Sixth Street storm drain in design
- Seventh Street Pedley Avenue to California storm drain in design
- California Avenue Seventh Street to south to Proctor Lane in design
- Temescal Avenue Seventh Street south of Spirit Knoll in design

City of Norco, California
Storm Drain Operations Division 802
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 31,834	31,415	32,024	33,344
Employee Related Expenditures	2,352	1,200	250	1,000
Supplies and Services	697	1,000	650	900
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	41,837	55,000	55,000	63,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	4,000	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 80,721</i>	<i>88,615</i>	<i>87,924</i>	<i>98,244</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	80,721	88,615	87,924	98,244
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 80,721</i>	<i>88,615</i>	<i>87,924</i>	<i>98,244</i>

City of Norco, California
Storm Drain Operations Division 802, NPDES Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 18,750	20,077	19,578	20,513
30110	41103	Salaries, Overtime	3,132	-	1,800	1,800
30225	41104	Sick leave buy back	200	290	229	295
30230	41107	Vacation Pay Out	150	383	176	153
30200	41501	PERS Retirement	4,441	4,921	4,812	5,068
30205	41502	Employee Group Insurance	4,794	5,426	5,066	5,191
30245	41503	Workers Compensation	21	-	-	-
30220	41506	FICA/Medicare Insurance	323	291	337	297
30215	41508	Medical Savings Account	22	27	26	27
Subtotal - Salaries and Benefits			31,834	31,415	32,024	33,344
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	2,352	1,200	250	1,000
Subtotal - Employee Related			2,352	1,200	250	1,000
<u>Supplies and Services</u>						
30415	45121	Special Departmental	-	500	250	500
30400	45131	Office Supplies	697	500	400	400
Subtotal - Supplies and Services			697	1,000	650	900
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	41,837	55,000	55,000	63,000
Subtotal - Contractual & Professional			41,837	55,000	55,000	63,000
<u>Capital Outlay</u>						
43100	48064	Equipment	4,000	-	-	-
Subtotal - Capital Outlay			4,000	-	-	-
Total Expenditures			\$ 80,721	88,615	87,924	98,244

Public Works Inspection

City of Norco
Fiscal Year 2010



City of Norco, California
Public Works Inspection Division 740
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 169,502	177,733	176,326	175,695
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	9,600	7,200	-	7,100
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 179,102	184,933	176,326	182,795

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 126,095	126,254	121,388	124,746
Water Fund	14,076	15,648	14,653	15,479
Sewer Fund	21,152	23,472	21,972	23,219
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	7,112	7,823	7,318	7,740
Internal Service Fund	-	-	-	-
Redevelopment Funds	10,668	11,736	10,995	11,611
Total Funding Sources	\$ 179,102.13	184,933	176,326	182,795

City of Norco, California
Public Works Inspection Division 740, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 77,719	77,644	79,345	76,896
30110	41103	Salaries, Overtime	135	-	-	-
30225	41104	Sick leave buy back	1,607	1,124	1,597	1,104
30230	41107	Vacation Pay Out	-	1,486	1,304	572
30200	41501	PERS Retirement	18,465	19,029	19,519	18,997
30205	41502	Employee Group Insurance	18,042	19,355	19,233	19,663
30245	41503	Workers Compensation	121	-	-	-
30220	41506	FICA/Medicare Insurance	164	176	161	174
30215	41508	Medical Savings Account	241	240	229	240
<u>Subtotal - Salaries and Benefits</u>			116,495	119,054	121,388	117,646
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	6,000	3,500	-	3,000
42110	46137	Computing and Comm. Equip Replacement	600	500	-	600
42115	46150	Computing and Communications Operations	3,000	3,200	-	3,500
<u>Subtotal - Internal Service Charges</u>			9,600	7,200	-	7,100
<u>Total Expenditures</u>			\$ 126,095	126,254	121,388	124,746

City of Norco, California
Public Works Inspection Division 740, RDA Fund 013
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 6,561	7,279	6,754	7,208
30110	41103	Salaries, Overtime	81	-	-	-
30225	41104	Sick leave buy back	136	105	113	103
30230	41107	Vacation Pay Out	-	139	54	54
30200	41501	PERS Retirement	1,561	1,784	1,669	1,781
30205	41502	Employee Group Insurance	2,158	2,323	2,304	2,360
30245	41503	Workers Compensation	73	-	-	-
30220	41506	FICA/Medicare Insurance	98	106	101	105
Subtotal - Salaries and Benefits			\$ 10,668	11,736	10,995	11,611

City of Norco, California
Public Works Inspection Division 740, Water Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 8,600	9,705	9,012	9,610
30110	41103	Salaries, Overtime	108	-	-	-
30225	41104	Sick leave buy back	181	140	150	138
30230	41107	Vacation Pay Out	-	186	72	72
30200	41501	PERS Retirement	2,082	2,379	2,218	2,374
30205	41502	Employee Group Insurance	2,877	3,097	3,070	3,146
30245	41503	Workers Compensation	97	-	-	-
30220	41506	FICA/Medicare Insurance	131	141	131	139
Subtotal - Salaries and Benefits			\$ 14,076	15,648	14,653	15,479

City of Norco, California
Public Works Inspection Division 740, Sewer Fund
Budget Detail By Line Item

<u>Account Number</u>				FY 2009	FY 2009	FY 2010
<u>New</u>	<u>Old</u>	<u>Account Description</u>	FY 2008	Amended	Estimated	FY 2010
			Actual	Budget	Year-End	Budget
					Total	Request
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 12,939	14,558	13,518	14,416
30110	41103	Salaries, Overtime	162	-	-	-
30225	41104	Sick leave buy back	271	211	226	207
30230	41107	Vacation Pay Out	-	279	108	107
30200	41501	PERS Retirement	3,122	3,568	3,327	3,561
30205	41502	Employee Group Insurance	4,316	4,645	4,602	4,719
30245	41503	Workers Compensation	145	-	-	-
30220	41506	FICA/Medicare Insurance	196	211	191	209
Subtotal - Salaries and Benefits			\$ 21,152	23,472	21,972	23,219

City of Norco, California
Public Works Inspection Division 740, NPDES Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 4,374	4,853	4,506	4,805
30110	41103	Salaries, Overtime	54	-	-	-
30225	41104	Sick leave buy back	90	70	75	69
30230	41107	Vacation Pay Out	-	93	36	36
30200	41501	PERS Retirement	1,041	1,189	1,109	1,187
30205	41502	Employee Group Insurance	1,439	1,548	1,532	1,573
30245	41503	Workers Compensation	48	-	-	-
30220	41506	FICA/Medicare Insurance	66	70	60	70
Subtotal - Salaries and Benefits			\$ 7,112	7,823	7,318	7,740

Fire

City of Norco Fiscal Year 2010



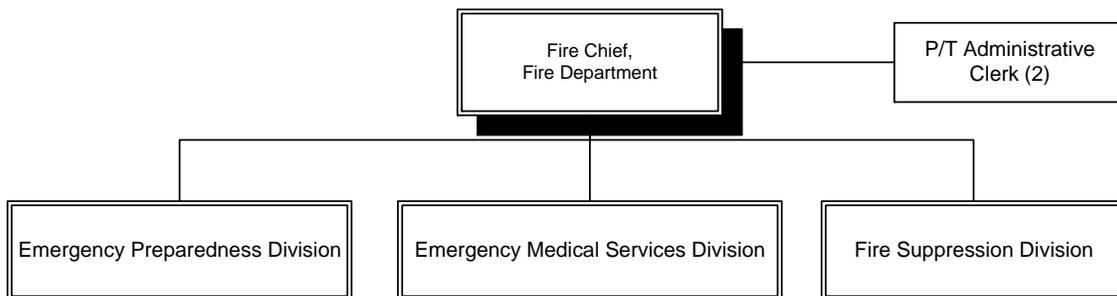
FIRE DEPARTMENT

The City of Norco Fire Department provides complete fire suppression protection, emergency medical services, fire prevention services, emergency preparedness training, and public education programming through three operating divisions. The Norco Animal Rescue Team also operates under organization of the Fire Department. The Fire Chief is responsible for Code Compliance activities throughout the City assisted by the Fire Prevention Specialist.

The Suppression Division is responsible for all fire suppression activities and annual fire prevention inspection activities throughout the City. They operate from two fire stations and are dispatched through a contract with the City of Corona. Automatic aid agreements are in place with surrounding departments. Daily staffing of two Type 1 engines staffed with a Fire Captain, apparatus engineer and two firefighter/paramedics. Additional equipment includes a utility truck, support vehicle, command trailer, and rescue vehicles for use in the undeveloped areas surrounding the City. Administrative staff currently consists of two Battalion Chiefs each assigned a command vehicle.

The Paramedic Division provides basic and advanced life support services to all areas of the City. The paramedics are assigned to each engine as an integral part of the engine company. Emergency transportation is provided by American Medical Response (AMR) for all ground units and Mercy Air for air transportation.

The Emergency Services Division is directed by the City Manager and the Fire Department maintains and staffs the Emergency Operations Center EOC at its Headquarters Station. The division also conducts annual EOC drills for city staff members with EOC assignments.



FIRE DEPARTMENT

Fiscal Year 2009/10 Highlights and Goals

Suppression Division

- Improve response time to maintain goal of arriving at scene within 6 minutes 90% of the time.
- Obtain new apparatus to provide aerial capability.
- Improve response times by improved accessibility in opening blocked roads.
- Complete Mobile Data Computer Program and become operational.
- Develop an Automatic Vehicle Locater program with Corona dispatch.
- Implement new Automatic Aid Agreement for the Norco Hills area.
- Pursue OES Engine from State of California.
- Develop Battalion Chief coverage to cover current voids.

EMS Division

- Obtain EMS Coordinator to cover current shortage.
- Maintain our current EMS program.

Emergency Services Division

- Conduct at least two EOC drills during year.
- Obtain grant funding to obtain additional radio equipment for EOC.
- Complete NIMS and ICS training for city employees.

**City of Norco, California
Fire Department
Budget Summary By Major Categories**

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 4,518,741	4,330,225	4,425,252	4,267,333
Employee Related Expenditures	70,432	32,783	23,585	14,011
Supplies and Services	41,807	33,630	23,400	24,820
Maintenance and Rentals	34,695	19,900	23,000	19,000
Operations and Utilities	55,006	48,100	48,438	48,410
Contractual and Professional Services	245,606	171,990	160,000	147,965
Miscellaneous	1,875	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	246,804	266,420	266,420	110,900
Capital Outlay	-	-	-	2,200
Transfers Out	-	-	-	-
Total Expenditures	\$ 5,214,966	4,903,048	4,970,095	4,634,639

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 5,164,621	4,861,726	4,930,102	4,594,897
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	50,345	41,322	39,993	39,742
Grant Funds	-	-	-	-
Total Funding Sources	\$ 5,214,966	4,903,048	4,970,095	4,634,639

Fire Suppression

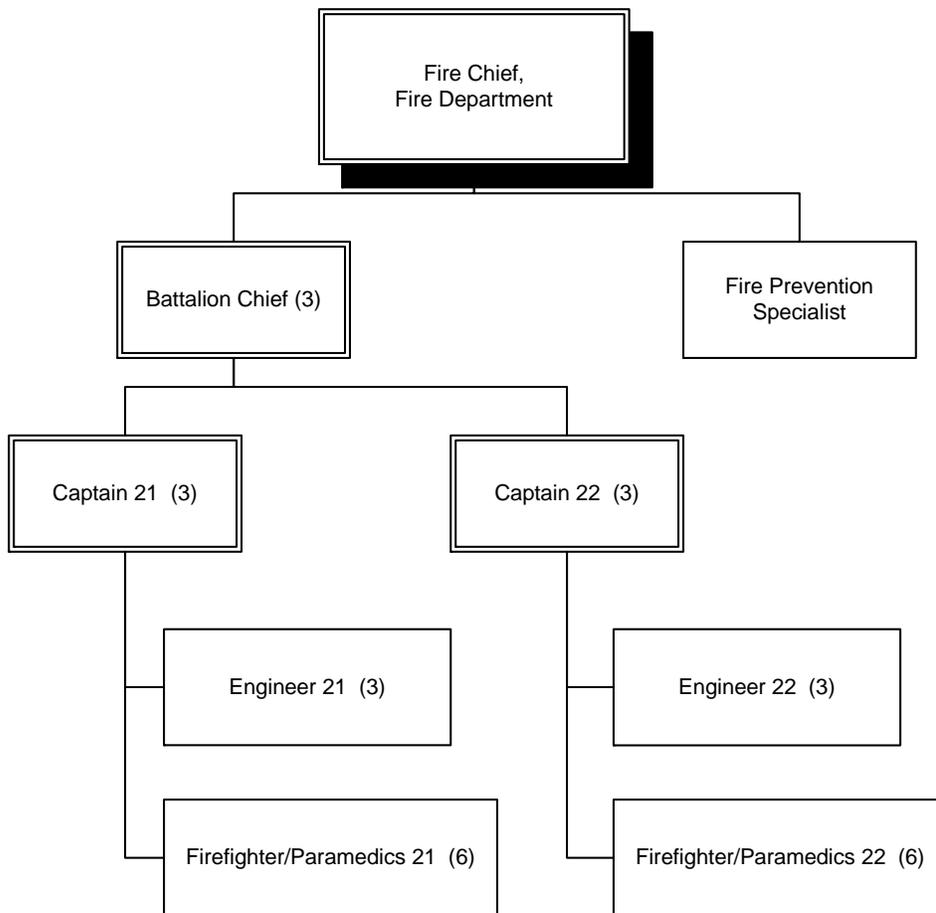
**City of Norco
Fiscal Year 2010**



FIRE DEPARTMENT

Suppression Division

The Norco Fire Department Suppression Division provides all hazard fire prevention and suppression services to the City. The Department and the City are rated a Class 3 by the Insurance Services Office. The City is currently served by two stations. Dispatching and vehicle repair and maintenance are provided under contract with the City of Corona. The Department has automatic aid agreements with Riverside County Fire Department and Corona Fire Department. Daily staffing of two Type 1 engines is provided by constant staffing of four personnel on each engine. In addition, the department has two Type 1 reserve engines, a Utility/Command Trailer and tow vehicle equipped with three off-road vehicles and a utility truck. The Department also operates three command cars, an inspection vehicle and one staff car in reserve. The Department responded to over 2000 requests for service in calendar year 2008.



City of Norco, California
Fire Suppression Division 761
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 2,839,625	2,710,102	2,770,591	2,544,084
Employee Related Expenditures	66,635	29,788	20,645	11,101
Supplies and Services	28,172	18,150	13,300	13,150
Maintenance and Rentals	34,695	19,900	23,000	19,000
Operations and Utilities	53,627	48,000	48,000	48,000
Contractual and Professional Services	243,988	171,190	160,000	147,165
Miscellaneous	1,875	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	232,453	251,175	251,175	110,900
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 3,501,070	3,248,305	3,286,711	2,893,400

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 3,462,386	3,206,983	3,246,718	2,853,658
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	38,683	41,322	39,993	39,742
Grant Funds	-	-	-	-
Total Funding Sources	\$ 3,501,070	3,248,305	3,286,711	2,893,400

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 1,701,341	1,688,124	1,677,186	1,518,092
30105	41102	Salaries, Part Time	-	29,700	8,000	15,600
30110	41103	Salaries, Overtime	121,411	65,000	98,000	65,000
30225	41104	Sick leave buy back	13,786	22,507	15,078	1,424
30115	41105	Constant Staffing	358,605	282,071	310,000	262,701
30120	41106	FLSA	32,544	22,507	33,350	33,873
30230	41107	Vacation Pay Out	884	34,047	-	-
30125	41108	Strike Team	-	-	-	126,000
30130	41111	USAR -	-	-	26,000	13,200
30200	41501	PERS Retirement	244,924	266,092	252,654	221,720
30205	41502	Employee Group Insurance	232,718	236,185	228,748	227,854
30245	41503	Workers Compensation	65,889	-	53,195	-
30235	41504	Deferred Compensation	-	743	364	390
30220	41506	FICA/Medicare Insurance	27,915	21,099	27,568	18,023
30215	41508	Medical Savings Account	924	705	455	465
Subtotal - Salaries and Benefits			2,800,942	2,668,780	2,730,598	2,504,342
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	17,912	4,400	2,945	-
30305	43102	Auto Mileage	729	500	400	-
30255	43103	Tuition Reimbursement	1,587	1,000	1,300	1,000
30315	45223	Employee Hiring Costs	11,814	9,843	6,000	918
30310	45243	Uniforms & Safety Gear	28,634	11,470	8,000	8,363
30320	45253	Dues, Memberships and Subscriptions	5,958	2,575	2,000	820
Subtotal - Employee Related			66,635	29,788	20,645	11,101
<u>Supplies and Services</u>						
30420	43132	Training Supplies	707	500	100	-
30415	45121	Special Departmental	5,431	3,650	3,650	3,650
30400	45131	Office Supplies	7,786	9,000	6,000	6,000
30425	46138	Small Tools	12,376	4,000	3,500	3,500
30430	46139	Office Equipment (Small Tools)	1,871	1,000	50	-
Subtotal - Supplies and Services			28,172	18,150	13,300	13,150
<u>Maintenance and Rentals</u>						
32205	42225	Weed Abatement	4,304	4,900	2,000	4,000
32200	45335	Building and ground maintenance	30,392	15,000	21,000	15,000
Subtotal - Maintenance & Rentals			34,695	19,900	23,000	19,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	53,627	48,000	48,000	48,000
Subtotal - Operations & Utilities			53,627	48,000	48,000	48,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	243,988	171,190	160,000	147,165
34140	42223	Public Education & Promotion	-	-	-	-
Subtotal - Contractual & Professional			243,988	171,190	160,000	147,165

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
Miscellaneous						
35100	48512	Interest Payments	663	-	-	-
35105	48513	Principal Payments	1,212	-	-	-
Subtotal - Miscellaneous			1,875	-	-	-
Internal Service Fund Charges						
42100	45333	Vehicle Operations and Maintenance	65,000	75,000	75,000	65,000
42105	46136	Vehicle Replacement Charges	115,653	122,375	122,375	-
42110	46137	Computing and Comm. Equip Replacement	9,600	8,500	8,500	7,000
42115	46150	Computing and Communications Operations	42,200	45,300	45,300	38,900
Subtotal - Internal Service Charges			232,453	251,175	251,175	110,900
Total Expenditures			\$ 3,462,386	3,206,983	3,246,718	2,853,658

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
57430	54600	Fire Fees	\$ 18,859	5,700	5,000	4,500
55185	54605	Fire Permit	12,837	-	12,000	8,000
57445	54606	Fire Plan Check Fees	55,927	30,000	25,000	40,000
57460	54608	Strike Team	225,290	51,300	300,000	126,000
57440	54609	Fire Inspection Fee	41,252	75,000	75,000	70,000
57465	54611	USAR Reimbursement	11,049	40,500	30,000	13,200
57470	55300	Weed and Lot Cleaning	10,145	2,500	2,000	2,500
Total Revenues			\$ 375,358	205,000	449,000	264,200

City of Norco, California
Fire Suppression Division 761, RDA Fund 013
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Account Description</i>	<i>Actual</i>	<i>Amended</i>	<i>Estimated</i>	<i>Budget</i>
				<i>Budget</i>	<i>Year-End</i>	<i>Request</i>
					<i>Total</i>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 30,950	31,735	31,064	31,097
30225	41104	Sick leave buy back	611	459	643	149
30230	41107	Vacation Pay Out	-	607	-	-
30200	41501	PERS Retirement	6,149	6,728	6,584	6,714
30205	41502	Employee Group Insurance	506	1,240	1,207	1,256
30220	41506	FICA/Medicare Insurance	468	478	495	451
30215	41508	Medical Savings Account	-	75	-	75
Subtotal - Salaries and Benefits			\$ 38,683	41,322	39,993	39,742

Paramedic Division

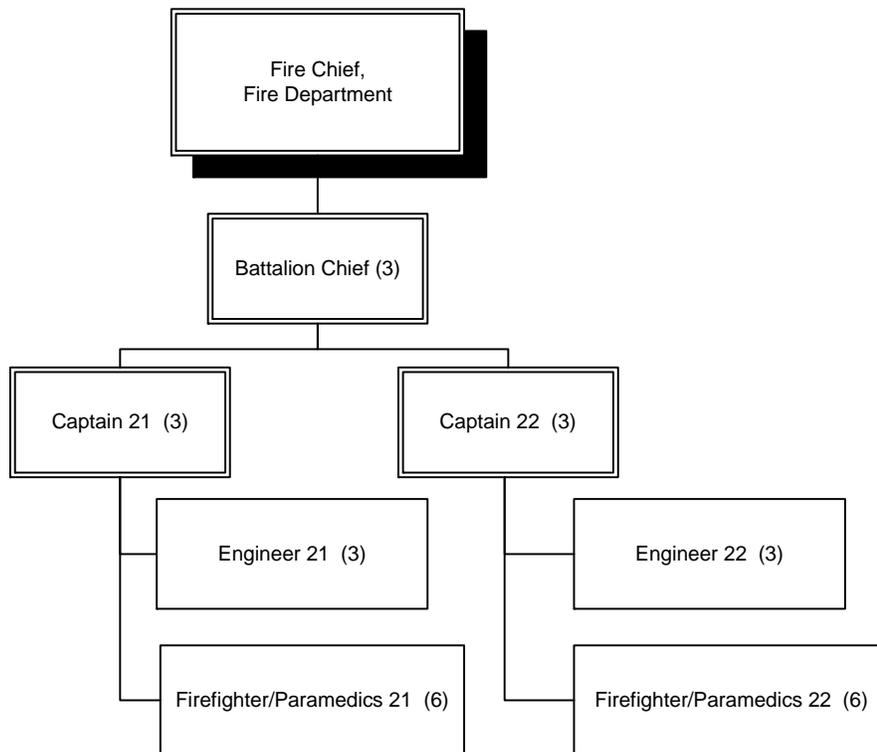
City of Norco
Fiscal Year 2010



FIRE DEPARTMENT

EMS Division

The Norco Fire Department provides basic and advanced life support first responder services to the citizens, residents and visitors of the City. The Department staffs two Paramedic Engines (two paramedics minimum). Emergency medical transportation is provided by American Medical Response (AMR) for ground transport and Mercy Air for air transport. The Department standard for EMS response is to arrive on scene of a reported medical emergency within six minutes of being dispatched 90% of the time.



**City of Norco, California
Paramedics Division 762
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 1,560,107	1,592,863	1,650,019	1,723,249
Employee Related Expenditures	2,880	2,125	2,940	2,860
Supplies and Services	8,347	7,740	7,000	8,470
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers -	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,571,334</i>	<i>1,602,728</i>	<i>1,659,959</i>	<i>1,734,579</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 1,571,334	1,602,728	1,659,959	1,734,579
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,571,334</i>	<i>1,602,728</i>	<i>1,659,959</i>	<i>1,734,579</i>

City of Norco, California
Paramedics Division 762, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 946,194	1,022,636	1,021,286	1,011,237
30110	41103	Salaries, Overtime	73,311	37,000	48,000	60,000
30225	41104	Sick leave buy back	3,826	-	5,369	959
30115	41105	Constant Staffing	227,745	192,084	223,000	200,197
30120	41106	FLSA	21,277	23,778	23,432	24,145
30230	41107	Vacation Pay Out	-	2,000	-	-
30125	41108	Strike Team	-	-	-	114,000
30200	41501	PERS Retirement	123,330	148,044	141,367	143,112
30205	41502	Employee Group Insurance	140,396	151,536	152,460	154,346
30245	41503	Workers Compensation	5,223	-	15,000	-
30220	41506	FICA/Medicare Insurance	18,563	15,545	19,877	15,013
30215	41508	Medical Savings Account	242	240	228	240
Subtotal - Salaries and Benefits			1,560,107	1,592,863	1,650,019	1,723,249
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	-	1,825	1,500	2,350
30305	43102	Auto Mileage	-	150	-	-
30310	45243	Uniforms & Safety Gear	2,880	-	1,440	-
30320	45253	Dues, memberships and Subscriptions	-	150	-	510
Subtotal - Employee Related			2,880	2,125	2,940	2,860
<u>Supplies and Services</u>						
30420	43132	Training Supplies	1,100	-	-	2,400
30415	45121	Special Departmental	5,481	4,275	4,000	2,370
30425	46138	Small Tools	1,766	3,465	3,000	3,700
Subtotal - Supplies and Services			8,347	7,740	7,000	8,470
Total Expenditures			\$ 1,571,334	1,602,728	1,659,959	1,734,579

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department Generated Revenues</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
57415	54601	Ambulance Fines (Restricted)	\$ 5,104	6,000	6,000	5,000
57460	54608	Strike Team	-	43,700	225,000	114,000
57400	54610	Emergency Medical Services	334,088	336,000	336,000	336,000
57465	54611	USAR Reimbursement	-	34,500	12,000	12,000
			\$ 339,192	420,200	579,000	467,000

Emergency Services

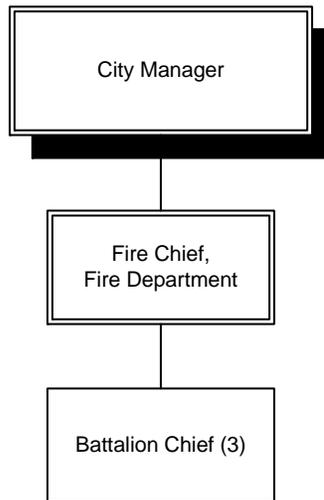
City of Norco
Fiscal Year 2010



FIRE DEPARTMENT

Emergency Services Division

The City Manager serves as the Emergency Services Director for the City. The Fire Department is charged with maintaining the City Emergency Plan, maintaining the Emergency Operations Center (EOC), facilitating training and drills for the City and providing public education to schools, businesses and residents. The EOC is currently located in the Community Room at Station 22.



City of Norco, California
Emergency Services Division 763
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ -	-	22	-
Employee Related Expenditures	26	20	-	50
Supplies and Services	607	40	-	100
Maintenance and Rentals	-	-	-	-
Operations and Utilities	367	100	390	410
Contractual and Professional Services	1,618	800	-	800
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	2,200
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 2,618</i>	<i>960</i>	<i>412</i>	<i>3,560</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 2,618	960	412	3,560
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 2,618</i>	<i>960</i>	<i>412</i>	<i>3,560</i>

City of Norco, California
Emergency Services Division 763, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>					
<u>Salaries and Benefits</u>						
30215	41508	Medical Savings Account	\$ -	-	22	-
Subtotal - Salaries and Benefits			-	-	22	-
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	26	20	-	50
Subtotal - Employee Related			26	20	-	50
<u>Supplies and Services</u>						
30420	43132	Training Supplies	70	20	-	50
30400	45131	Office Supplies	537	20	-	50
Subtotal - Supplies and Services			607	40	-	100
<u>Operations and Utilities</u>						
33100	45541	Utilities	367	100	390	390
Subtotal - Operations & Utilities			367	100	390	410
<u>Contractual and Professional Services</u>						
34140	42223	Public Education & Promotion	1,618	800	-	800
Subtotal - Contractual & Professional			1,618	800	-	800
<u>Capital Outlay</u>						
43100	48064	Equipment	-	-	-	2,200
Subtotal - Capital Outlay			-	-	-	2,200
Total Expenditures			\$ 2,618	960	412	3,560

Code Compliance

City of Norco
Fiscal Year 2010



City of Norco, California
Code Compliance Division 751
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
Salaries and Benefits	\$ 119,009	27,260	4,620	-
Employee Related Expenditures	891	850	-	-
Supplies and Services	4,682	7,700	3,100	3,100
Maintenance and Rentals	-	-	-	-
Operations and Utilities	1,012	-	48	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	14,351	15,245	15,245	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 139,944</i>	<i>51,055</i>	<i>23,013</i>	<i>3,100</i>

<i>Funding Sources:</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009 Estimated Year-End Total</i>	<i>FY 2010 Budget Request</i>
General Fund	\$ 128,282	51,055	23,013	3,100
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	11,661	-	-	-
<i>Total Funding Sources</i>	<i>\$ 139,944</i>	<i>51,055</i>	<i>23,013</i>	<i>3,100</i>

City of Norco, California
Code Compliance Division 751, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>				
			<u>Actual</u>	<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 50,321	-	-	-
30105	41102	Salaries, Part Time	39,695	26,224	4,108	-
30200	41501	PERS Retirement	10,284	-	-	-
30205	41502	Employee Group Insurance	4,745	-	-	-
30235	41504	Deferred Compensation	995	656	329	-
30220	41506	FICA/Medicare Insurance	1,307	380	183	-
Subtotal - Salaries and Benefits			107,347	27,260	4,620	-
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	599	600	-	-
30310	45243	Uniforms & Safety Gear	92	100	-	-
30320	45253	Dues, Memberships and Subscriptions	200	150	-	-
Subtotal - Employee Related			891	850	-	-
<u>Supplies and Services</u>						
30415	45121	Special Departmental	3,650	7,000	3,000	3,000
30400	45131	Office Supplies	1,032	700	100	100
Subtotal - Supplies and Services			4,682	7,700	3,100	3,100
<u>Operations and Utilities</u>						
33100	45541	Utilities	1,012	-	48	-
Subtotal - Operations & Utilities			1,012	-	48	-
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	1,600	2,000	2,000	-
42105	46136	Vehicle Replacement Charges	1,851	1,845	1,845	-
42110	46137	Computing and Comm. Equip Replacement	1,900	1,700	1,700	-
42115	46150	Computing and Communications Operations	9,000	9,700	9,700	-
Subtotal - Internal Service Charges			14,351	15,245	15,245	-
Total Expenditures			\$ 128,282	51,055	23,013	3,100

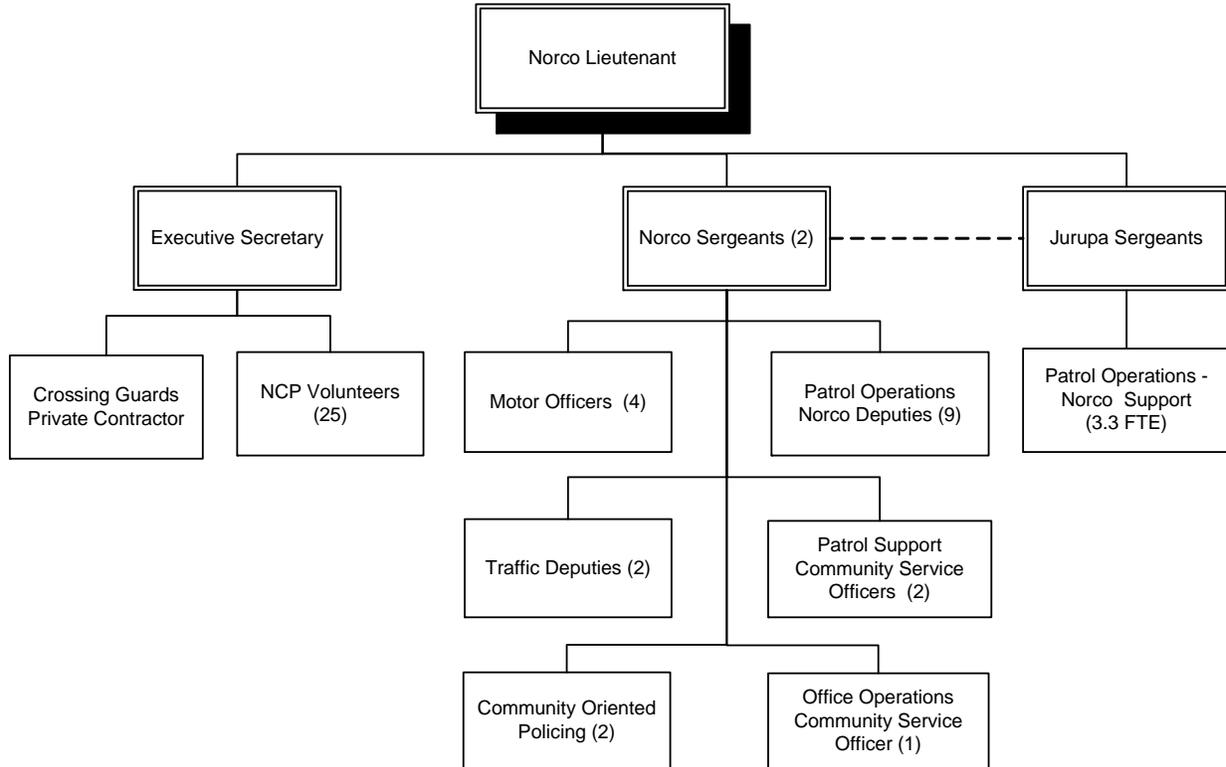
<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department-Generated Revenues</u>				
			<u>Actual</u>	<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
54110	52300	Municipal Code Violations	\$ 3,200	1,000	-	-
53520	53300	Abandon Vehicle Abatement	16,170	30,000	-	8,000
53540	53852	Riverside County Sharing Code Enforcement	-	8,108	-	8,000
Total Revenues			\$ 19,370	39,108	-	16,000

Police Protection

City of Norco
Fiscal Year 2010



SHERIFF Department 772



The Norco Sheriff's Office located in City Hall is a substation of the Riverside County Sheriff Department's Jurupa Valley Station. A Sheriff's lieutenant is assigned as the Police Chief and two Sheriff's sergeants supervise the operation. 12.3 full-time equivalent deputy sheriffs are assigned to patrol resulting in a minimum staffing of at least two deputies on-duty on each of the 3 shifts. Patrol deputies receive assistance from:

- four motor officers so that most days there are two motor officers on-duty,
- two traffic cars so that most evenings there is a traffic car on-duty,
- two Community Oriented Policing Deputies who work to prevent crime by addressing some of the underlying causes of longer term problems,
- a School Resource Officer assigned to Norco High School, and
- three Community Service Officers (CSO's) so that most days there is one CSO on-duty to assist the patrol deputies, and so that the front office at City Hall remains open during City business hours.

Cases needing more follow-up investigative work than a patrol deputy can provide are referred to Detectives who are assigned to the Jurupa Valley Station. Clerical support, crime analysis, forensics and property needs are met through the Jurupa Valley Station which also provides 24-hour-a-day supervision of patrol staff.

Norco Sheriff's staff respond to over 1,000 calls for service every month. They are also assisted by the Norco Citizen's Patrol which is comprised of 30 local area residents. These volunteers help keep costs down. NCP volunteers work at least one 4-hour patrol shift per week, direct traffic at collision scenes, handle security at crime scenes, conduct vacation and business checks, all of which frees up deputy time for investigating serious crime and arresting violators.

Norco Sheriff's staff attempt to increase traffic safety by reducing average vehicular speeds and arresting impaired and other dangerous drivers. Motorists are educated about speed limits through posting signs, using the radar trailers and enforcement. Grant funding is used to help meet this mission.

Fiscal Year 2009/2010 Highlights and Goals

- Crime was reduced by 21%. The Uniform Crime Index total fell from 1,040 crimes in 2007 to 824 crimes in 2008.
- Response times improved by 14%. Priority 1 response times were reduced from 5.6 minutes in 2005 to 4.8 minutes in 2008 and should remain around 5 minutes in 2009.
- Traffic safety significantly increased. Two motor officers were added in FY2007 through the use of grant funding. The number of citations issued increased 104% from 3,595 in 2005 to 7,339 in 2008; as a result traffic collisions were reduced by 41% from 553 in 2005 to 327 in 2008.
- Staff applied for \$266,391 in grant funding from the California OTS to further increase traffic safety. The City has received grants of \$151,000, \$100,000, \$92,328, \$41,681 and \$5,000 to improve traffic safety by funding traffic officers, DUI checkpoints, operations focused on DUI habitual offenders and training and educating elementary school children in traffic safety.
- Three Community Service Officer positions were eliminated in FY2009 to reduce costs.
- Offer Neighborhood Watch Programs at 10 locations in the City.
- Add 6 new members to NCP.

**City of Norco, California
Sheriff's Department
Budget Summary By Major Categories**

<u>Expenditures:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 110,502	70,932	137,484	73,545
Employee Related Expenditures	12,559	14,030	12,530	9,930
Supplies and Services	30,155	20,134	17,312	15,937
Maintenance and Rentals	2,325	3,300	6,552	3,700
Operations and Utilities	10,859	8,648	8,519	8,519
Contractual and Professional Services	5,436,223	5,784,538	5,615,856	5,384,068
Miscellaneous	14,513	3,800	7,264	7,260
CRA Programs	-	-	-	-
Internal Service Fund Charges	183,549	175,681	175,681	129,000
Capital Outlay	-	14,000	13,287	-
Transfers	-	-	-	-
Total Expenditures	\$ 5,800,686	6,095,063	5,994,485	5,631,959

<u>Funding Sources:</u>	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 5,335,172	5,727,558	5,660,772	5,430,825
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Grant Funds	465,513	367,505	333,713	201,134
Total Funding Sources	\$ 5,800,686	6,095,063	5,994,485	5,631,959

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 46,169	44,938	47,058	47,097
30225	41104	Sick leave buy back	785	650	-	676
30230	41107	Vacation Pay Out	884	860	1,352	351
30200	41501	PERS Retirement	10,929	11,013	11,528	11,635
30205	41502	Employee Group Insurance	11,772	12,579	12,684	12,863
30220	41506	FICA/Medicare Insurance	694	652	700	683
30215	41508	Medical Savings Account	370	240	229	240
Subtotal - Salaries and Benefits			71,603	70,932	73,551	73,545
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	1,967	1,500	1,500	1,500
30310	45243	Uniforms & Safety Gear	3,630	5,000	5,000	5,000
30320	45253	Dues, memberships and Subscriptions	343	480	480	480
Subtotal - Employee Related			5,940	6,980	6,980	6,980
<u>Supplies and Services</u>						
30415	45121	Special Departmental	15,232	5,750	4,000	4,000
30400	45131	Office Supplies	6,085	5,687	5,687	5,687
30405	45132	Printing & Copies	1,995	700	700	700
30410	45146	Postage	159	300	300	300
30425	46138	Small Tools	2,804	2,775	2,775	2,500
Subtotal - Supplies and Services			26,274	15,212	13,462	13,187
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	707	1,100	4,352	1,500
32100	45337	Office Equipment Maintenance	1,393	2,200	2,200	2,200
32105	46133	Equipment Rental	224	-	-	-
Subtotal - Maintenance & Rentals			2,325	3,300	6,552	3,700
<u>Operations and Utilities</u>						
33100	45541	Utilities	9,061	6,781	6,533	6,533
Subtotal - Operations & Utilities			9,061	6,781	6,533	6,533
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	114,206	134,345	132,174	132,198
34115	42222	Law Enforcement Contract	4,779,482	5,217,734	5,084,302	4,986,147
Subtotal - Contractual & Professional			4,893,689	5,352,079	5,216,476	5,118,345
<u>Miscellaneous</u>						
35300	42311	Highway Patrol DUI Testing	10,675	2,800	6,160	6,160
Subtotal - Miscellaneous			10,675	2,800	6,160	6,160
<u>Internal Service Fund Charges</u>						

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

42100	45333	Vehicle Operations and Maintenance	45,605	42,000	42,000	45,000
42105	46136	Vehicle Replacement Charges	44,779	46,058	46,058	-
42110	46137	Computing and Comm. Equip Replacement	8,800	7,100	7,100	7,300
42115	46150	Computing and Communications Operations	57,200	61,500	61,500	67,200
Subtotal - Internal Service Charges			156,384	156,658	156,658	119,500
Total Expenditures			\$ 5,175,952	5,614,742	5,486,372	5,347,950

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department Generated Revenues</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
50160	50601	Public Safety Sales Tax	\$ 269,513	274,829	254,966	254,966
54100	52101	Vehicle Code Fines	336,679	335,000	283,808	283,808
54105	52103	Parking Fines	91,017	80,465	77,100	46,260
57205	53201	Sheriff Donations	3,000	-	-	-
57620	53608	State Mandated Cost	5,398	-	-	-
57405	54101	Emergency Response Cost Recovery	53,893	12,000	-	-
54120	54502	Vehicle Impound Fees	74,710	85,000	83,748	83,748
Total Revenues			\$ 834,210	787,294	699,622	668,782

City of Norco, California
Citizens on Patrol Division 774, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30245	41503	Workers Compensation	\$ 38,899	-	63,933	-
Subtotal - Salaries and Benefits			38,899	-	63,933	-
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	1,476	2,000	1,000	900
30310	45243	Uniforms & Safety Gear	3,093	3,000	2,500	2,000
30320	45253	Dues, memberships and Subscriptions	50	50	50	50
Subtotal - Employee Related			4,619	5,050	3,550	2,950
<u>Supplies and Services</u>						
30415	45121	Special Departmental	1,359	1,200	1,000	800
30400	45131	Office Supplies	186	280	200	150
30495	45137	NCP Special Events	992	1,500	1,000	500
30410	45146	Postage	174	187	150	100
30425	46138	Small Tools	1,170	1,755	1,500	1,200
Subtotal - Supplies and Services			3,881	4,922	3,850	2,750
<u>Operations and Utilities</u>						
33100	45541	Utilities	1,797	1,867	1,986	1,986
Subtotal - Operations & Utilities			1,797	1,867	1,986	1,986
<u>Miscellaneous</u>						
35275	42310	Volunteer Recognition	3,838	1,000	1,104	1,100
Subtotal - Miscellaneous			3,838	1,000	1,104	1,100
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	12,000	11,000	11,000	9,500
42105	46136	Vehicle Replacement Charges	15,165	8,023	8,023	-
Subtotal - Internal Service Charges			27,165	19,023	19,023	9,500
Total Expenditures			\$ 80,199	31,862	93,446	18,286

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Department Generated Revenues</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
57210	54102	NCP Donations	\$ 2,292	1,000	-	-

City of Norco, California
Sheriff's Department Division 772, Local Law Enforcement Block Grant
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>					
<u>Contractual and Professional Services</u>						
34115	42222	Law Enforcement Contract	\$ 12,274	15,000	-	41,681
Total Expenditures			\$ 12,274	15,000	-	41,681

City of Norco, California
Sheriff's Department Division 772, Supplemental Law Enforcement
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Account Description</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
<u>Contractual and Professional Services</u>						
34115	42222	Law Enforcement Contract	\$ 200,000	100,000	100,000	100,000
		Total Expenditures	\$ 200,000	100,000	100,000	100,000

City of Norco, California
Sheriff's Department Division 772, Office of Traffic Safety
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	\$ 2,000	2,000	2,000	-
Subtotal - Employee Related			2,000	2,000	2,000	-
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	-	11,518	11,518	-
34115	42222	Law Enforcement Contract	251,239	224,987	206,908	59,453
Subtotal - Contractual & Professional			251,239	236,505	218,426	59,453
<u>Capital Outlay</u>						
43100	48064	Equipment	-	14,000	13,287	-
Subtotal - Capital Outlay			-	14,000	13,287	-
Total Expenditures			\$ 253,239	252,505	233,713	59,453

**City of Norco, California
 Crossing Guards Division 773, General Fund
 Budget Detail By Line Item**

<u>Account Number</u>			FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
New	Old	Account Description				
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	\$ 79,021	80,954	80,954	64,589
		Total Expenditures	\$ 79,021	80,954	80,954	64,589

<u>Account Number</u>			FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
New	Old	Department Generated Revenues				
53525	53808	CNUSD Crossing Guards Reimbursement	\$ 39,302	40,477	40,477	32,295

Fiscal & Support Services

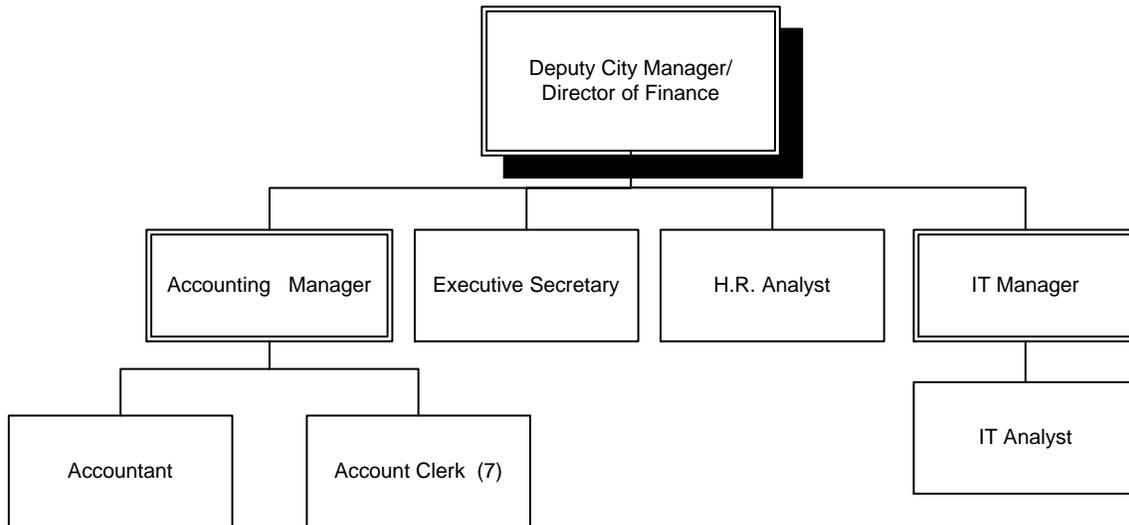
City of Norco
Fiscal Year 2010



FISCAL & SUPPORT SERVICES

The Fiscal and Support Services Department is responsible for the following functions: Accounting and Financial Reporting, Budget Administration, Human Resources Administration, Information Technology, Risk Management, Utility Billing and Cash/ Investments Management.

The accounting and financial reporting function provides financial management and reporting, payroll, accounts payable, accounts receivable, business licensing, cashiering and general accounting services to the City consistent with professional standards and legal requirements. Through budget administration, we provide financial support, direction, and oversight to the annual operating and capital budgets. This function also monitors the budgets to ensure compliance to the approved amounts. Human Resources provides support to the City departments in recruiting, benefits administration, labor negotiations, classification and compensation, training and compliance with federal, state and local requirements. Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. Utility Billing performs billing and collections for water, sewer and refuse services. The Department is also responsible for overseeing the City's worker's compensation and general liability insurance programs. The treasury function oversees the investment portfolio, cash flow monitoring, and technical assistance to special assessment and community facilities districts, debt administration and preparation of required reports.



Fiscal and Support Services Department

Fiscal Year 2010 Highlights and Goals

- Provide leadership in the development and of Fiscal Year 2010-11 operating and capital improvement program budgets. Prepare award winning Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2009
- Perform complete analysis to determine potential cost savings from consolidating outstanding enterprise fund (sewer and water) debt. Complete refunding and issue new debt as necessary to realize savings and for capital projects
- Oversee the issuance of new tax allocation bonds for Redevelopment Agency and Corona Norco Unified School District projects
- Implement the financial reporting requirements for GASB 45, identify and setup appropriate pre-funding trust agreement with a qualified provider
- Improve financial condition of the Sewer Fund by completing Proposition 218 Protest Hearing and implementing approved rate adjustments
- Ensure successful completion of all FY09 external audits and that resulting audit reports contain no instances of material internal control weaknesses or other audit exceptions of findings
- Complete update and implementation of City's financial management system from AS/400 to Logos.Net; continue providing hardware and software support for City computing and communication systems; continue to analyze systems for cost cutting measures; assist in the remodel and relocations in City Hall; and assist in the upgrade of the fire suppression system in the server/Telco room
- Ensure that all legally required Special District (Assessment and Community Facilities Districts) financial and other compliance reports, assessments, disclosures are completed timely and in accordance with applicable laws and bond indentures. Adequately manage CFD delinquencies system
- Continue to provide timely management reports to management and Council to ensure that budgets are adequately monitored and that expenditures are within authorized amounts
- Continue to develop strategies and procedures necessary to implement recommendations from review of City's risk management and loss control practices
- Assist with analysis of economic development plans, contracting and out sourcing options, and lease agreement with Belstarr Company

Finance & Human Resources

City of Norco
Fiscal Year 2010



City of Norco, California
Fiscal and Support Services Department
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 932,857	969,420	931,145	986,705
Employee Related Expenditures	5,687	10,210	7,310	8,865
Supplies and Services	52,647	60,155	57,567	53,980
Maintenance and Rentals	5,071	5,480	5,834	5,622
Operations and Utilities	1,870	1,800	1,425	500
Contractual and Professional Services	57,281	61,835	64,093	71,335
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	59,000	61,700	61,730	70,300
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 1,114,412	1,170,600	1,129,104	1,197,307

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 387,717	395,579	381,733	400,745
Water Fund	250,932	269,702	259,020	266,803
Sewer Fund	250,670	267,992	257,543	265,593
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	225,093	237,327	230,808	264,166
Total Funding Sources	\$ 1,114,412	1,170,600	1,129,104	1,197,307

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 212,766	212,341	212,235	219,007
30105	41102	Salaries, Part Time	11,829	-	-	-
30110	41103	Salaries, Overtime	8	-	-	-
30225	41104	Sick leave buy back	1,590	3,305	2,582	3,145
30230	41107	Vacation Pay Out	1,244	4,371	1,699	1,631
30200	41501	PERS Retirement	49,831	55,945	52,017	54,106
30205	41502	Employee Group Insurance	35,133	37,320	37,971	38,143
30245	41503	Workers Compensation	28	-	-	-
30235	41504	Deferred Compensation	136	-	-	-
30220	41506	FICA/Medicare Insurance	3,253	3,372	3,210	5,108
30210	41507	Vehicle Allowance	1,200	1,200	1,200	1,200
30215	41508	Medical Savings Account	366	425	409	425
Subtotal - Salaries and Benefits			317,384	318,279	311,323	322,765
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	2,847	7,460	4,800	6,400
30305	43102	Auto Mileage	643	500	500	500
30320	45253	Dues, Memberships and Subscriptions	2,197	2,250	2,010	1,965
Subtotal - Employee Related			5,687	10,210	7,310	8,865
<u>Supplies and Services</u>						
30470	44152	Performance Bonds	1,050	2,225	1,567	-
30415	45121	Special Departmental	148	-	92	-
30400	45131	Office Supplies	2,623	3,000	3,000	3,000
30405	45132	Printing & Copies	546	1,100	500	750
30410	45146	Postage	79	130	108	130
Subtotal - Supplies and Services			4,447	6,455	5,267	3,880
<u>Operations and Utilities</u>						
33100	45541	Utilities	864	600	500	500
Subtotal - Operations & Utilities			864	600	500	500
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	10,974	12,045	9,313	10,545
34125	42227	Accounting & Auditing	18,761	17,290	17,290	17,290
Subtotal - Contractual & Professional			29,735	29,335	26,603	27,835
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	-	-	30	-
42110	46137	Computing and Comm. Equip Replacement	5,500	4,800	4,800	5,100
42115	46150	Computing and Communications Operations	24,100	25,900	25,900	31,800
Subtotal - Internal Service Charges			29,600	30,700	30,730	36,900
Total Expenditures			\$ 387,717	395,579	381,733	400,745

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Department Generated Revenues</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
59250	50079	Overhead to CFDS	\$ 118,711	118,711	118,711	118,711
59255	50080	Overhead to ASD	18,650	18,650	18,650	18,650
50185	51000	Business License	122,842	242,774	242,774	242,774
57815	51003	Finger Printing	6,183	6,000	5,000	5,000
50170	51300	Transient Occupancy Taxes	84,812	150,000	145,000	180,000
57730	52004	Yard Sale permits	1,802	2,500	2,000	2,000
57725	52005	Truck Parking Permit	1,080	500	300	300
54200	52400	Investment Earnings	345,861	210,000	210,000	130,000
57715	54700	License Processing Fee	8,525	11,000	15,000	15,000
57705	54701	Business License Penalty	13,787	15,000	20,000	15,000
57700	54702	Business License Renewal Fee	4,782	6,500	30,000	30,000
57150	55901	Refuse Billing Collection	66,743	64,030	64,000	64,000
57155	61400	Penalties	244,248	250,000	270,000	250,000
Totals			\$ 1,038,026	1,095,665	1,141,435	1,071,435

City of Norco, California
Fiscal and Support Services Division 706, RDA Fund 013
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 111,544	114,123	112,600	133,545
30110	41103	Salaries, Overtime	4	-	-	-
30225	41104	Sick leave buy back	1,492	1,694	1,398	1,918
30230	41107	Vacation Pay Out	993	2,241	871	994
30200	41501	PERS Retirement	26,242	28,679	27,597	32,992
30205	41502	Employee Group Insurance	18,489	19,640	19,659	20,813
30245	41503	Workers Compensation	14	-	-	-
30220	41506	FICA/Medicare Insurance	1,690	1,715	1,727	1,936
30210	41507	Vehicle Allowance	1,920	1,920	1,920	1,920
30215	41508	Medical Savings Account	350	312	302	348
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 162,737</u>	<u>170,324</u>	<u>166,074</u>	<u>194,466</u>

City of Norco, California
Fiscal and Support Services Division 706, Low/Mod Fund 015
Budget Detail By Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 42,899	45,022	43,763	47,320
30110	41103	Salaries, Overtime	4	-	-	-
30225	41104	Sick leave buy back	521	652	557	680
30230	41107	Vacation Pay Out	309	863	336	353
30200	41501	PERS Retirement	10,057	11,034	10,723	11,690
30205	41502	Employee Group Insurance	7,306	8,174	8,101	8,377
30245	41503	Workers Compensation	14	-	-	-
30220	41506	FICA/Medicare Insurance	646	664	668	686
30210	41507	Vehicle Allowance	480	480	480	480
30215	41508	Medical Savings Account	119	114	106	114
Subtotal - Salaries and Benefits			\$ 62,355	67,003	64,734	69,700

City of Norco, California
Fiscal and Support Services Division 706, Water Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 133,718	137,639	130,442	134,246
30110	41103	Salaries, Overtime	31	-	-	-
30225	41104	Sick leave buy back	1,246	2,073	1,668	1,934
30230	41107	Vacation Pay Out	1,176	2,741	1,066	1,003
30200	41501	PERS Retirement	31,608	34,975	31,973	33,165
30205	41502	Employee Group Insurance	24,263	26,543	26,517	26,806
30245	41503	Workers Compensation	113	-	-	-
30220	41506	FICA/Medicare Insurance	2,042	2,132	2,043	1,947
30210	41507	Vehicle Allowance	600	600	600	600
30215	41508	Medical Savings Account	203	204	199	186
Subtotal - Salaries and Benefits			194,999	206,907	194,508	199,887
<u>Supplies and Services</u>						
30400	45131	Office Supplies	2,598	3,200	3,170	3,200
30405	45132	Printing	4,493	6,100	4,980	3,850
30410	45146	Postage	17,009	18,000	18,000	18,000
Subtotal - Supplies and Services			24,100	27,300	26,150	25,050
<u>Maintenance and Rentals</u>						
32100	45337	Office Equipment Maintenance	2,295	2,500	2,677	2,571
32105	46133	Equipment Rental	240	240	240	240
Subtotal - Maintenance & Rentals			2,535	2,740	2,917	2,811
<u>Operations and Utilities</u>						
33100	45541	Utilities	503	600	500	-
Subtotal - Operations & Utilities			503	600	500	-
<u>Contractual and Professional Services</u>						
34125	42227	Accounting & Auditing	9,380	8,645	8,645	8,645
34130	48595	Financial Services	4,615	7,810	10,600	13,510
Subtotal - Contractual & Professional			13,995	16,455	19,245	22,155
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	2,800	2,700	2,700	2,800
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			14,800	15,700	15,700	16,900
Total Expenditures			\$ 250,932	269,702	259,020	266,803

City of Norco, California
Fiscal and Support Services Division 706, Sewer Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 134,105	137,639	130,441	134,246
30110	41103	Salaries, Overtime	31	-	-	-
30225	41104	Sick leave buy back	1,246	2,073	1,668	1,934
30230	41107	Vacation Pay Out	1,176	2,741	1,066	1,003
30200	41501	PERS Retirement	31,608	34,975	31,972	33,165
30205	41502	Employee Group Insurance	24,260	26,543	26,516	26,806
30245	41503	Workers Compensation	113	-	-	-
30220	41506	FICA/Medicare Insurance	2,040	2,132	2,043	1,947
30210	41507	Vehicle Allowance	600	600	600	600
30215	41508	Medical Savings Account	203	204	200	186
Subtotal - Salaries and Benefits			195,381	206,907	194,506	199,887
<u>Supplies and Services</u>						
30400	45131	Office Supplies	2,598	3,200	3,170	3,200
30405	45132	Printing	4,493	5,200	4,980	3,850
30410	45146	Postage	17,009	18,000	18,000	18,000
Subtotal - Supplies and Services			24,100	26,400	26,150	25,050
<u>Maintenance and Rentals</u>						
32100	45337	Office Equipment Maintenance	2,295	2,500	2,677	2,571
32105	46133	Equipment Rental	240	240	240	240
Subtotal - Maintenance & Rentals			2,535	2,740	2,917	2,811
<u>Operations and Utilities</u>						
33100	45541	Utilities	503	600	425	-
Subtotal - Operations & Utilities			503	600	425	-
<u>Contractual and Professional Services</u>						
34125	42227	Accounting & Auditing	9,380	8,645	8,645	8,645
34130	48595	Financial Services	4,171	7,400	9,600	12,700
Subtotal - Contractual & Professional			13,551	16,045	18,245	21,345
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	2,600	2,300	2,300	2,400
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			14,600	15,300	15,300	16,500
Total Expenditures			\$ 250,670	267,992	257,543	265,593

Non- Departmental

**City of Norco
Fiscal Year 2010**



City of Norco, California
Non-Departmental Division 724
Budget Summary By Major Categories

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 29,614	37,905	37,430	154,301
Employee Related Expenditures	22,826	26,274	24,767	26,850
Supplies and Services	691,552	2,691,386	2,645,038	1,209,525
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	83,762	38,900	38,730	39,500
Miscellaneous	86,033	89,321	95,149	100,366
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	125,000	125,000	125,000	525,000
Total Expenditures	\$ 1,038,787	3,008,786	2,966,114	2,055,542

Funding Sources:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
General Fund	\$ 1,038,787	3,008,786	2,966,114	2,055,542
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 1,038,787	3,008,786	2,966,114	2,055,542

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009 Estimated Year-End Total</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>					
<u>Salaries and Benefits</u>						
30200	41501	PERS Retirement	\$ 7,354	4,000	3,480	3,500
30245	41503	Workers Compensation	17,015	30,000	30,000	30,000
30250	41505	Unemployment	-	-	-	20,000
30240	42309	Continuous Service Bonus	5,246	3,905	3,950	1,600
42235	49587	Compensated Absences	-	-	-	99,201
Subtotal - Salaries and Benefits			29,614	37,905	37,430	154,301
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	2,443	4,500	3,000	4,500
30315	45223	Employee Hiring Costs	8,109	6,700	6,200	6,500
30320	45253	Dues, Memberships and Subscriptions	12,274	15,074	15,567	15,850
Subtotal - Employee Related			22,826	26,274	24,767	26,850
<u>Supplies and Services</u>						
42200	44102	Liability Insurance	113,995	117,573	117,573	180,487
42215	44103	Self-Insurance Administration	73,704	75,524	75,524	87,091
42220	44104	Self Insured Expenses	5,124	60,000	40,000	33,350
42225	44105	Self Insured Settlements	94,258	65,000	25,000	52,865
42230	44111	Excess Workers Comp	71,518	64,176	64,176	63,086
30460	44116	Medical Insurance Administration	3,595	4,800	4,800	4,800
30465	44120	Medical Insurance – Retirees	322,498	396,713	411,642	406,988
30470	44121	Post Employment Benefits-GASB45	-	1,900,000	1,900,000	374,608
30415	45121	Special Departmental	2,818	3,600	1,800	1,500
30400	45131	Office Supplies	4,041	3,000	4,090	4,000
30440	45252	Advertising and Promotion	-	1,000	433	750
Subtotal - Supplies and Services			691,552	2,691,386	2,645,038	1,209,525
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	23,677	20,600	15,900	15,000
34105	42228	Other Professional Services	56,925	15,000	15,000	15,000
34130	48595	Financial Services	3,159	3,300	7,830	9,500
Subtotal - Contractual & Professional			83,762	38,900	38,730	39,500
<u>Miscellaneous</u>						
35210	42200	Administration Fees-Property Taxes	43,624	45,000	57,921	63,000
35215	42218	Parking Fines	28,580	27,500	25,714	25,714
35270	42306	Community Promotion	2,433	2,500	1,315	2,000
35280	42307	Employee Recognition	4,438	6,500	1,685	3,600
35315	42313	We-Tip	886	889	889	886
35250	42319	Beautification Committee	1,284	2,000	2,647	-
35205	45375	Property Taxes	4,789	4,932	4,978	5,166
Subtotal - Miscellaneous			86,033	89,321	95,149	100,366
<u>Transfers</u>						

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Account Description</i>	<i>Actual</i>	<i>Amended Budget</i>	<i>Estimated Year-End Total</i>	<i>Budget Request</i>
44100	49581	Transfers	125,000	125,000	125,000	525,000
Subtotal - Transfers			125,000	125,000	125,000	525,000
Total Expenditures			\$ 1,038,787	3,008,786	2,966,114	2,055,542

Special Events – memo only

City of Norco Fiscal Year 2010



City of Norco, California
Special Events
Budget Detail By Major Categories

Event	Parks & Recreation	Public Works	Sheriff	Fire	Amount of City Support
<u>Norco Valley Fair</u>					
Salaries & Employee Related Expenditures	4,258	4,408	-	3,000	11,666
Contractual and Professional Services	5,938	250	23,400	-	29,588
Other Expenditures	50	1,920	-	-	1,970
Total Event Expenditures:	10,246	6,578	23,400	3,000	43,224
Total Event Revenues:	9,403				9,403
Net City Support:	843				33,821
<u>Norco Mounted Posse Rodeo</u>					
Salaries & Employee Related Expenditures	4,857	927	-	-	5,784
Contractual and Professional Services	5,526	-	7,200	-	12,726
Other Expenditures	50	1,096	-	-	1,146
Total Event Expenditures:	10,433	2,023	7,200	-	19,656
Total Event Revenues:	8,000				8,000
Net City Support:	2,433				11,656
<u>Horseweek</u>					
Salaries & Employee Related Expenditures	6,406	3,248	-	-	9,654
Contractual and Professional Services	5,386	250	10,800	-	16,436
Other Expenditures	350	1,638	-	-	1,988
Total Event Expenditures:	12,142	5,136	10,800	-	28,078
Total Event Revenues:					-
Net City Support:					28,078
<u>4th of July Jamboree</u>					
Salaries & Employee Related Expenditures	1,704	619	-	550	2,873
Contractual and Professional Services	17,100	-	3,800	-	20,900
Other Expenditures	-	809	-	-	809
Total Event Expenditures:	18,804	1,428	3,800	550	24,582
Total Event Revenues:	3,000			-	3,000
Net City Support:	15,804				21,582
<u>CA Circuit Finals</u>					
Salaries & Employee Related Expenditures	5,005	927	-	-	5,932
Contractual and Professional Services	5,281	-	5,000	-	10,281
Other Expenditures	-	1,096	-	-	1,096
Total Event Expenditures:	10,286	2,023	5,000	-	17,309
Total Event Revenues:	388				388
Net City Support:	9,898				16,921
<u>Make a Difference Day</u>					
Salaries & Employee Related Expenditures	-	1,546	-	-	1,546
Other Expenditures	-	805	-	-	805
Total Event Expenditures:	-	2,351	-	-	2,351
Total Event Revenues:					-
Net City Support:					2,351
<u>Volunteer Recognition Dinner</u>					
Salaries & Employee Related Expenditures	120	-	-	-	120
Other Expenditures	2,285	-	-	-	2,285
Total Event Expenditures:	2,405	-	-	-	2,405
Total Event Revenues:	-				-
Net City Support:	2,405				2,405

City of Norco, California
Special Events
Budget Detail By Major Categories

<u>Event</u>	<u>Parks & Recreation</u>	<u>Public Works</u>	<u>Sheriff</u>	<u>Fire</u>	<u>Amount of City Support</u>
<u>Breakfast with Santa</u>					
Salaries & Employee Related Expenditures	481	155	-	-	636
Other Expenditures	2,400	20	-	-	2,420
Total Event Expenditures:	2,881	175	-	-	3,056
Total Event Revenues:	1,200				1,200
Net City Support:	1,681				1,856
<u>Trash Round-Up</u>					
Salaries & Employee Related Expenditures	-	1,160	-	-	1,160
Other Expenditures	-	665	-	-	665
Total Event Expenditures:	-	1,825	-	-	1,825
Total Event Revenues:	-				-
Net City Support:	-				1,825
<u>Parade of Lights</u>					
Salaries & Employee Related Expenditures	2,934	4,330	-	-	7,264
Contractual and Professional Services	-	6,650	1,600	-	8,250
Other Expenditures	9,305	1,350	-	-	10,655
Total Event Expenditures:	12,239	12,330	1,600	-	26,169
Total Event Revenues:	3,000				3,000
Net City Support:	9,239				23,169
<u>Egg Hunt</u>					
Salaries & Employee Related Expenditures	238	-	-	-	238
Other Expenditures	1,000	-	-	-	1,000
Total Event Expenditures:	1,238	-	-	-	1,238
Total Event Revenues:	-				-
Net City Support:	1,238				1,238
<u>Norco Pride Beautification Committee</u>					
Salaries & Employee Related Expenditures	-	1,237	-	-	1,237
Other Expenditures	-	1,170	-	-	1,170
Total Event Expenditures:	-	2,407	-	-	2,407
Total Event Revenues:					-
Net City Support:					2,407
Total Expenditures:	80,674	36,276	51,800	3,550	172,300
Total Revenues:					24,991
Total City Support:					147,309

Budget By Funds

City of Norco
Fiscal Year 2010



General Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Projected General Fund Revenue

Account Number			FY 2009	FY 2009	FY 2010
New	Old		Amended	Estimated	Budget
			Budget	Year-End	Estimate
Property Taxes					
121-000-50100	121-000-50100	Current Secured Taxes	\$ 1,333,064	1,200,000	1,140,000
121-000-50105	121-000-50200	Current Unsecured	48,551	59,112	53,201
121-000-50115	121-000-50201	Homeowner's exemption	9,382	9,382	9,382
121-000-50120	121-000-50300	Prior Years Sec'd & Unsec'd	31,360	130,000	117,000
121-000-50125	121-000-50400	Supplemental Taxes	160,000	70,000	63,000
121-000-50135	121-000-50500	Tax Penalty	12,608	12,608	12,608
		Total	1,594,965	1,481,102	1,395,191
Sales Taxes					
121-000-50150	121-000-50600	Sales Tax	4,017,000	3,400,000	3,075,000
121-000-50155	121-000-50602	In-lieu Sales Tax	1,339,000	1,045,802	1,025,000
		Total	5,356,000	4,445,802	4,100,000
Other Taxes					
121-000-50160	121-000-50601	Public Safety Sales Tax	274,829	242,560	242,560
121-000-50185	121-000-51000	Business Licenses	242,774	242,774	242,774
121-000-50165	121-000-51100	Property Transfer Tax	60,000	79,000	90,000
121-000-50170	121-000-51300	Transient Occupancy Tax	150,000	145,000	180,000
121-000-57330	121-000-55201	Ranch Licenses	-	148	75
		Total	727,603	709,482	755,409
Franchise Fees					
121-000-52100	121-000-50900	Cable TV Franchise	138,373	160,000	160,000
121-000-52105	121-000-50901	Electric Franchise	275,000	273,000	273,000
121-000-52110	121-000-50902	Gas Franchise	134,854	156,879	156,879
121-000-52115	121-000-55900	Refuse Franchise	549,600	540,000	556,200
		Total	1,097,827	1,129,879	1,146,079
Motor Vehicle in- Lieu Fees					
121-000-52200	121-000-52900	Motor Vehicle In-Lieu	2,300,100	2,329,000	2,329,000
		Total	2,300,100	2,329,000	2,329,000
Intergovernmental					
121-000-53520	121-000-53300	Abandoned Vehicle Abatement	30,000	10,000	8,000
121-000-57620	121-000-53608	State Reimbursement	23,000	23,000	22,000
121-000-53525	121-000-53808	CNUSD - Crossing Guards Reimb	40,477	40,477	32,295
121-000-53535	121-000-53850	City of Corona	12,000	12,000	12,000
121-000-53540	121-000-53852	County Contributions	8,108	-	8,000
		Total	113,585	85,477	82,295

City of Norco, California
Projected General Fund Revenue

Account Number			FY 2009	FY 2009	FY 2010
New	Old		Amended	Estimated	Budget
			Budget	Year-End	Estimate
Fines and Penalties					
121-000-54100	121-000-52101	Vehicle Code Fines	335,000	283,808	227,046
121-000-54105	121-000-52103	Parking Citations	80,465	77,100	46,260
121-000-54110	121-000-52300	Municipal Code Violations	1,800	1,145	800
121-000-54115	121-000-52301	Municipal Code Admin Citations	1,800	115	-
121-000-54120	121-000-54502	Vehicle Impound Fees	85,000	83,748	71,784
Total			504,065	445,916	345,890
Interest Income/Lease					
121-000-54200	121-000-52400	Interest Income	210,000	210,000	150,000
121-000-54210	121-000-56103	River Trails Lease	12,600	12,600	12,600
121-000-54215	121-000-56104	Library Lease	31,313	32,406	33,313
121-000-54220	121-000-57003	Communication Site Leases	38,600	30,000	38,600
Total			292,513	285,006	234,513
Community Development Fees					
Planning:					
121-000-55100	121-000-54200	Planning Fees	15,109	30,899	15,685
121-000-55105	121-000-54201	Site Plan (Major/Minor)	13,961	7,323	7,305
121-000-55110	121-000-54203	Variance (Major/Minor)	4,422	-	2,125
121-000-55125	121-000-54205	Tentative Parcel Map	13,400	695	11,330
121-000-55145	121-000-54208	Zone Change	2,142	-	-
121-000-55150	121-000-54209	General Plan Amendment	-	591	-
121-000-55155	121-000-54210	Sign Review	4,587	9,646	10,839
121-000-55160	121-000-54211	Entertainment Permit	-	-	2,155
121-000-55165	121-000-54213	Special Use Permit	6,379	5,041	5,041
121-000-55170	121-000-54214	Special Event Permit	1,981	1,170	1,494
121-000-55195	121-000-54215	Publications	1,500	5,041	50
121-000-55245	121-000-54216	Planning Commission Informal Review	436	-	-
121-000-55210	121-000-54217	Architecture Review	604	906	1,200
121-000-55235	121-000-54218	Landscape Plan Check Review	1,232	1,867	1,624
121-000-55265	121-000-54219	Appeal	-	1,105	2,580
121-000-55200	121-000-54221	ABC Letter	279	-	540
121-000-55180	121-000-54223	Large Family Day Care Permit	591	591	1,135
121-000-55255	121-000-54225	Similar Use Findings	653	-	-
121-000-55260	121-000-54227	Additional Large Animal Unit	494	583	-
121-000-55205	121-000-54229	Planning Information Letter	330	693	550
121-000-55250	121-000-54230	Subsequent Pre-Approve Review	672	-	-
121-000-55220	121-000-56201	Environmental Impact Reports	12,503	13,179	1,540
Building & Safety:					
121-000-55300	121-000-51600	Building Permits	14,946	14,946	9,643
121-000-55305	121-000-51601	Building Permit Fees	153,267	153,267	154,758
121-000-55310	121-000-51602	Plan Check Fees	87,177	87,177	82,081
121-000-55315	121-000-51603	Electrical Permit Fees	33,300	30,000	23,533
121-000-55320	121-000-51604	Plumbing Permit Fees	15,123	14,000	19,329

City of Norco, California
Projected General Fund Revenue

Account Number			FY 2009	FY 2009	FY 2010
New	Old		Amended	Estimated	Budget
			Budget	Year-End	Estimate
Community Development Fees (Continued)					
Building & Safety: (Continued)					
121-000-55325	121-000-51605	Mechanical Permit Fees	9,013	9,013	7,259
121-000-55330	121-000-51606	Sewer Permit Fees	8,980	1,000	1,800
121-000-55335	121-000-51607	Special Inspection Fees	-	9,000	2,400
Engineering:					
121-000-55400	121-000-54800	Encroachment Fees	57,850	57,850	85,048
121-000-55405	121-000-54801	Grading Permit	5,216	5,216	11,480
121-000-55410	121-000-54802	Grading Plan Check Fees	28,024	28,024	19,510
121-000-55415	121-000-54803	Overload Moving Permit	1,200	1,200	1,760
121-000-55420	121-000-54804	Final Map Check	2,696	2,696	-
121-000-55425	121-000-54805	Improvement Plan Check	23,100	23,100	108,120
121-000-55430	121-000-54806	Lot Merger Adjustment	3,846	3,846	5,120
Total			525,013	519,665	597,034
Community Services/Recreation					
121-000-55500	121-000-56101	Swimming Pool	59,098	37,901	39,092
121-000-56400	121-000-56105	Ingalls Park/North	28,869	20,967	22,736
121-000-56405	121-000-56106	Ingalls Park/South	30,548	28,275	32,000
121-000-56425	121-000-56107	Community Center	984	25,087	20,000
121-000-56430	121-000-56108	Field Lighting	3,200	3,297	3,200
121-000-56435	121-000-56109	Shelter Rental	1,800	1,490	1,500
121-000-55515	121-000-56110	Adult Sports	44,510	24,848	26,200
121-000-55600	121-000-56111	Youth Sports	87,279	75,940	92,739
121-000-55630	121-000-56112	Recreation Excursion Fee	-	80	-
121-000-55625	121-000-56113	Senior Citizen Excursion Fees	12,000	12,000	12,000
121-000-55615	121-000-56115	Wee People/Day Camp	428,829	354,570	376,906
121-000-56910	121-000-56116	Parks & Rec Misc Revenue	25,000	26,000	25,000
121-000-56420	121-000-56117	Bleacher Rentals	40,000	40,000	12,000
121-000-55525	121-000-56120	Dance-Rainbow	42,000	53,295	52,680
121-000-55530	121-000-56121	Dance-Marsha	15,000	1,040	-
121-000-56205	121-000-56123	Karate	-	7,158	6,000
121-000-56250	121-000-56124	Dog Obedience	7,900	3,028	1,296
121-000-56255	121-000-56125	Horsemanship	5,250	853	960
121-000-56615	121-000-56126	Western Art Show	30,000	-	-
121-000-55510	121-000-56127	Swim Team	7,200	16,268	12,600
121-000-56445	121-000-56128	Security Guards	26,680	8,393	15,700
121-000-56450	121-000-56129	Cleaning Fees	12,325	4,550	9,200
121-000-56265	121-000-56132	Roping	6,150	232	-
121-000-56905	121-000-56133	Banner Installation	952	980	490
121-000-56455	121-000-56138	Cleaning Fees - Restrooms	1,275	837	400
121-000-56810	121-000-56139	Senior Special Events	2,000	2,000	2,000
121-000-56815	121-000-56140	Wee People Special Events	1,000	1,000	1,000

City of Norco, California
Projected General Fund Revenue

Account Number			FY 2009	FY 2009	FY 2010
New	Old		Amended	Estimated	Budget
			Budget	Year-End	Estimate
Community Services/Recreation (Continued)					
121-000-56900	121-000-56142	AC After Hr Call Reimb	1,500	600	500
121-000-56210	121-000-56145	Taekwon-do	12,600	12,526	10,800
121-000-56800	121-000-56146	Party Pardners Donations	3,000	1,034	1,034
121-000-56460	121-000-56148	Pen Cleaning	798	26	-
121-000-55815	121-000-56152	Yoga	972	840	378
121-000-55540	121-000-56154	Teen Dance	800	800	800
121-000-56605	121-000-56155	Horse Parade	3,500	3,199	3,000
121-000-55605	121-000-56156	Private Youth Sports	8,760	8,760	8,760
121-000-55610	121-000-56157	Trifytt Sports	1,250	-	-
121-000-56600	121-000-56158	Breakfast with Santa	1,250	929	1,200
121-000-56610	121-000-56159	Jamboree Donations	3,500	3,500	3,000
Total			957,779	782,303	795,171
Other Revenues					
121-000-57405	121-000-54101	Emergency Response Recovery	12,000	6,000	6,000
121-000-57430	121-000-54600	Fire Fees	5,700	5,000	4,500
121-000-57415	121-000-54601	Ambulance Fines (Restricted)	6,000	6,000	5,000
121-000-55185	121-000-54605	Fire Permit	-	12,000	8,000
121-000-57445	121-000-54606	Fire Plan Check Fees	30,000	30,000	40,000
121-000-57460	121-000-54608	Strike Team,	95,000	452,000	240,000
121-000-57440	121-000-54609	Fire Inspection Fee	75,000	80,000	70,000
121-000-57400	121-000-54610	Emergency Medical Subscription	336,000	336,000	336,000
121-000-57465	121-000-54611	USAR Reimbursement	75,000	25,661	25,200
121-000-57470	121-000-55300	Weed & Lot Clearing	2,500	2,000	2,500
121-000-57150	121-000-55901	Refuse Billing & Collection	64,030	64,000	64,000
121-000-57325	121-000-51400	Dog Licenses	80,000	80,000	80,000
121-000-57305	121-000-54900	Impound Fees	8,000	8,000	8,000
121-000-57310	121-000-55000	Adoption Fees	11,000	9,000	9,000
121-000-57340	121-000-55200	Misc. Animal Control Fees	4,000	4,000	4,000
121-000-57315	121-000-56144	Spay & Neuter Services	-	15,000	15,000
121-000-57730	121-000-52004	Yard Sale Permits	2,500	2,000	2,000
121-000-57725	121-000-52005	Truck Parking Permits	500	300	300
121-000-57610	121-000-53806	Reimbursements	-	40,000	40,000
121-000-57210	121-000-54102	NCP Donations	1,000	-	-
121-000-57825	121-000-54400	Public Record Sales	1,000	300	300
121-000-57820	121-000-54404	Passport	12,000	4,000	4,000
121-000-57815	121-000-51003	Finger Printing	6,000	5,000	5,000
121-000-57715	121-000-54700	License Processing Fees	11,000	15,000	15,000
121-000-57705	121-000-54701	Business License Penalty	15,000	20,000	15,000
121-000-57700	121-000-54702	Business License Renewal	6,500	30,000	30,000
121-000-57320	121-000-51402	Animal Shelter Donation	7,500	7,500	7,500
121-000-57915	121-000-57000	Miscellaneous	35,120	35,000	145,000
121-000-57155	121-000-61400	Penalties	250,000	270,000	270,000
Total			1,152,350	1,563,761	1,451,300

City of Norco, California
Projected General Fund Revenue

Account Number			FY 2009	FY 2009	FY 2010
New	Old		Amended	Estimated	Budget
			Budget	Year-End	Estimate
Overhead/Transfers					
121-000-59225	121-000-50077	Miscellaneous Grants	15,568	18,316	20,000
121-000-59400	121-000-50076	Overhead to LMDS	59,005	38,695	59,005
121-000-59300	121-000-50075	Overhead to CIPS	53,000	53,000	53,000
121-000-59255	121-000-50080	Overhead to ASD	18,650	18,650	18,650
121-000-59250	121-000-50079	Overhead to CFDS	118,711	118,711	112,959
121-000-59215	121-000-50081	Transfer - Air Quality	1,500	1,500	1,500
121-000-59400	121-000-50082	Transfer - Special Asset Fund	42,000	24,000	24,000
121-000-59400	121-000-50082	Transfer - GASB45	1,900,000	1,900,000	-
121-000-59220	121-000-50073	Transfer for Street Damage - Water	127,223	127,223	127,223
121-000-59220	121-000-50073	Transfer for Street Damage - Sewer	127,223	127,223	127,223
121-000-57600	121-000-56502	Overhead Charge Water	362,216	362,216	362,216
121-000-57600	121-000-56502	Overhead Charge Sewer	200,000	200,000	200,000
121-000-59205	121-000-50078	Transfer In-Redevelopment Agency	-	-	663,000
121-000-59400	121-000-50063	Transfer In-Other			-
Total			3,025,096	2,989,534	1,768,776

Revenue Summary

Property Taxes	1,594,965	1,481,102	1,395,191
Sales Taxes	5,356,000	4,445,802	4,100,000
Other Taxes	727,603	709,482	755,409
Franchise Fees	1,097,827	1,129,879	1,146,079
Motor Vehicle in- Lieu Fees	2,300,100	2,329,000	2,329,000
Intergovernmental	113,585	85,477	82,295
Fines & Penalties	504,065	445,916	345,890
Interest Income/Lease	292,513	285,006	234,513
Community Development Fees	525,013	519,665	597,034
Community Services/Recreation	957,779	782,303	795,171
Other Revenues	1,152,350	1,563,761	1,451,300
Overhead/Transfers	3,025,096	2,989,534	1,768,776
Total	\$ 17,646,896	16,766,927	15,000,657

City of Norco, California
General Fund Expenditures by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 4,758,098	4,464,966	4,503,244	4,193,848
30105	41102	Salaries, Part Time	569,891	686,285	556,413	687,676
30110	41103	Salaries, Overtime	239,598	128,500	183,449	158,750
30225	41104	Sick leave buy back	39,737	49,313	39,822	25,488
30115	41105	Constant Staffing	586,350	474,155	533,000	462,898
30120	41106	FLSA	53,820	46,285	56,782	58,018
30230	41107	Vacation Pay Out	16,632	72,587	19,072	13,160
30125	41108	Strike Team	-	-	-	240,000
30130	41111	USAR -	-	-	26,000	13,200
30200	41501	PERS Retirement	864,464	884,053	837,194	778,638
30205	41502	Employee Group Insurance	791,683	824,704	754,989	740,503
30245	41503	Workers Compensation	239,313	30,000	227,134	30,000
30235	41504	Deferred Compensation	11,806	17,377	10,693	16,968
30250	41505	Unemployment	2,499	-	13,158	20,000
30220	41506	FICA/Medicare Insurance	82,826	70,525	77,898	66,196
30210	41507	Vehicle Allowance	14,700	12,500	12,419	11,400
30215	41508	Medical Savings Account	6,201	5,982	4,879	4,614
30240	42309	Continuous Service Bonus	5,246	3,905	3,950	1,600
42235	49587	Compensated Absences Adj	-	-	-	99,201
Subtotal - Salaries and Benefits			8,282,864	7,771,137	7,860,096	7,622,158
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	53,593	44,530	29,015	31,080
30305	43102	Auto Mileage	1,372	1,150	900	500
30255	43103	Tuition Reimbursement	2,550	1,800	2,100	3,000
30315	45223	Employee Hiring Costs	19,923	16,543	12,200	7,418
30310	45243	Uniforms & Safety Gear	48,127	28,199	24,238	22,478
30320	45253	Dues, Memberships and Subscriptions	38,973	35,679	30,497	30,815
Subtotal - Employee Related			164,538	127,901	98,950	95,291
<u>Supplies and Services</u>						
30450	42317	City Newsletter	10,849	4,440	4,530	4,500
30455	42430	Election	19,403	-	143	21,500
30420	43132	Training Supplies	1,877	520	100	2,450
42200	44102	Liability Insurance	113,995	117,573	117,573	180,487
42215	44103	Self-Insurance Administration	73,704	75,524	75,524	87,091
42220	44104	Self Insured Expenses	5,124	60,000	40,000	33,350
42225	44105	Self Insured Settlements	94,258	65,000	25,000	52,865
42230	44111	Excess Workers Comp	71,518	64,176	64,176	63,086
30460	44116	Medical Insurance Administration	3,595	4,800	4,800	4,800
30465	44120	Medical Insurance – Retirees	322,498	396,713	411,642	406,988
30475	44152	Performance Bonds	1,050	2,225	1,567	-
30470	44121	Post Employment Benefits-GASB 45	-	1,900,000	1,900,000	374,608
30415	45121	Special Departmental	132,869	140,835	84,965	90,520
30400	45131	Office Supplies	49,888	53,192	43,194	47,374
30405	45132	Printing & Copies	2,541	2,800	1,300	1,950
30480	45134	Sr. Special Events	1,274	-	1,613	-
30485	45135	Wee People Special Events	103	1,225	950	1,200
30490	45136	Party Partners	4,545	3,000	3,000	3,000
30495	45137	NCP Special Events	992	1,500	1,000	500

City of Norco, California
General Fund Expenditures by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
30410	45146	Postage	433	617	558	680
30445	45251	Legal Advertising	4,909	4,000	4,200	4,000
30440	45252	Advertising and Promotion	-	1,000	433	750
30425	46138	Small Tools	19,999	15,361	13,354	13,600
30430	46139	Office Equipment (Small Tools)	3,341	9,900	493	3,900
Subtotal - Supplies and Services			938,766	2,924,401	2,800,115	1,399,199
<u>Maintenance and Rentals</u>						
32205	42225	Refuse/ Nuisance Abatement	4,304	4,900	2,000	4,000
32200	45335	Building and ground maintenance	135,461	109,550	130,363	89,911
32100	45337	Office Equipment Maintenance	1,393	2,200	2,200	2,200
32400	45438	Trail Maintenance	10,026	32,000	28,000	30,500
32105	46133	Equipment Rental	1,709	3,900	2,400	2,400
Subtotal - Maintenance & Rentals			152,893	152,550	164,963	129,011
<u>Operations and Utilities</u>						
33100	45541	Utilities	369,746	409,997	389,112	395,320
Subtotal - Operations & Utilities			369,746	409,997	389,112	395,340
<u>Contractual and Professional Services</u>						
34145	42219	Recreation Instructors	67,998	88,942	65,033	59,097
34100	42220	Contractual Services	1,183,072	1,159,105	1,089,142	1,118,904
34115	42222	Law Enforcement Contract	4,779,482	5,217,734	5,084,302	4,986,147
34140	42223	Public Education & Promotion	1,618	800	-	800
34150	42224	Special Events	34,392	18,609	19,712	20,900
34125	42227	Accounting & Auditing	18,761	17,290	17,290	17,290
34105	42228	Other Professional Services	59,935	25,000	15,700	25,000
34160	42229	Spray & Neuter	17,791	20,000	22,000	22,000
34130	48595	Financial Services	3,159	3,300	7,830	9,500
Subtotal - Contractual & Professional			6,166,209	6,550,780	6,321,009	6,259,638
<u>Miscellaneous</u>						
35210	42200	Administration Fees-Property Taxes	43,624	45,000	57,921	63,000
35215	42218	Parking Fines Collection Costs	28,580	27,500	25,714	25,714
35270	42306	Community Promotion	2,433	2,500	1,315	2,000
35280	42307	Employee Recognition	4,438	6,500	1,685	3,600
35265	42308	Historian	150	150	-	-
35275	42310	Volunteer Recognition	3,838	1,000	1,104	1,100
35300	42311	Highway Patrol DUI Testing	10,675	2,800	6,160	6,160
35315	42313	We-Tip	886	889	889	886
35250	42319	Beautification Committee	1,284	2,000	2,647	-
35205	45375	Property Taxes	4,789	4,932	4,978	5,166
35100	48512	Interest Payments	663	-	-	-
35105	48513	Principal Payments	1,212	-	-	-
Subtotal - Miscellaneous			102,571	93,271	102,413	107,626
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	197,124	210,000	206,494	195,200
42105	46136	Vehicle Replacement Charges	230,373	206,860	206,860	-
42110	46137	Computing and Comm. Equip Replacement	58,300	48,800	48,300	43,800
42115	46150	Computing and Communications Operations	282,800	294,831	291,005	285,960
Subtotal - Internal Service Charges			768,597	760,491	752,659	524,960

City of Norco, California
General Fund Expenditures by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009 Estimated Year-End Total</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>					
<u>Capital Outlay</u>						
43115	48062	Building Improvements	12,927	32,800	16,800	-
43100	48064	Equipment	6,302	-	517	5,200
Subtotal - Capital Outlay			19,229	32,800	17,317	5,200
<u>Transfers</u>						
44100	49581	Transfers	125,000	125,000	125,000	525,000
Subtotal - Transfers			125,000	125,000	125,000	525,000
Total Expenditures			\$ 17,090,413	18,948,328	18,631,634	17,063,423

City of Norco, California
General Fund Expenditures by Division
Fiscal Year 2009 - 2010

Department	Department Number	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request	Budget to Budget Change
City Council	701	\$ 52,517	51,642	48,697	52,096	0.88%
City Manager	702	158,423	162,942	150,250	121,690	-25.32%
City Clerk	704	152,846	134,491	153,221	149,457	11.13%
City Attorney	705	92,003	75,527	78,788	75,599	0.10%
Fiscal and Support Services	706	387,717	395,579	381,733	400,745	1.31%
Non Departmental	724	1,038,787	3,008,786	2,966,114	2,055,542	-31.68%
Recreation Services	730	1,023,871	988,793	923,935	930,160	-5.93%
Wee People	731	328,394	430,403	328,957	346,179	-19.57%
Park Maintenance	733	704,556	792,185	716,796	748,585	-5.50%
Senior Citizens	735	201,017	214,048	131,824	162,914	-23.89%
Building Maintenance	737	393,987	390,184	378,154	371,145	-4.88%
Public Works Inspection	740	126,095	126,254	121,388	124,746	-1.19%
Community Development	750	312,140	240,683	248,012	202,344	-15.93%
Code Enforcement	751	128,282	51,055	23,013	3,100	-93.93%
Building & Safety	752	617,966	394,800	401,949	325,404	-17.58%
Fire 761		3,462,386	3,206,983	3,246,718	2,853,658	-11.02%
Paramedics	762	1,571,334	1,602,728	1,659,959	1,734,579	8.23%
Emergency Services	763	2,618	960	412	3,560	270.83%
Animal Control	765	709,343	639,896	703,033	651,376	1.79%
Police Protection	772	5,175,952	5,614,742	5,486,372	5,347,950	-4.75%
Crossing Guards	773	79,021	80,954	80,954	64,589	-20.22%
Citizens Patrol	774	80,199	31,862	93,446	18,286	-42.61%
Engineering	800	244,237	243,220	234,831	247,039	1.57%
Parkway Maintenance	850	46,719	69,611	73,078	72,679	4.41%
Totals		\$ 17,090,413	18,948,328	18,631,634	17,063,423	-9.95%

City of Norco, California
Projected General Fund Balance
As of June 30, 2010

Audited Fund Balance June 30, 2008	\$ 7,500,681
FY 2009 Estimated Revenues/Transfers	16,766,927
FY 2009 Estimated Expenditures/Transfers	18,631,634
Estimated Fund Balance July 1, 2009	<u>5,635,974</u>
FY 2010 Estimated Revenues/Transfers	15,000,657
FY 2010 Estimated Expenditures/Transfers	17,063,423
Estimated Fund Balance June 30, 2010	<u><u>\$ 3,573,209</u></u>
Reserve for Future Projects	\$ 850,000
Reserve for Rate Stabilization	36,500
Reserve for Lease Payments	75,087
Reserve for Emergencies - 25% of budget	4,140,856
Estimated Undesignated Fund Balance	<u>(1,529,234)</u>
Total Reserves	<u><u>\$ 3,573,209</u></u>

Water Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Water Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2009 - 2010

Account Number		Description - Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010 Budget Request
New	Old				Estimated Year-End Total	
124-000-54200	124-000-52400	Interest Income	\$ -	-	4,367	10,000
124-000-59905	124-000-61000	Sales to Municipal Departments	-	-	-	-
124-000-57100	124-000-61100	Water Tolls Domestic	6,604,883	6,840,862	6,942,262	7,150,529
124-000-57105	124-000-61200	Water Tolls Irrigation	176,156	137,566	115,449	118,913
124-000-57115	124-000-61201	Energy Pass Thru	93,185	88,134	83,451	85,955
124-000-57125	124-000-61300	Bulk Water	45,117	44,148	57,000	57,000
124-000-57120	124-000-61301	Sale of Water	11,322	-	-	-
124-000-57130	124-000-61500	Reconnection Fee	14,912	10,000	20,290	20,290
124-000-57915	124-000-69100	Miscellaneous	25,864	10,000	5,000	5,000
Total Revenues			\$ 6,971,439	7,130,710	7,227,819	7,447,687

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010 Budget Request
			Estimated Year-End Total	
Salaries and Benefits	\$ 805,485	854,975	852,295	852,942
Employee Related Expenditures	8,028	13,400	9,550	13,200
Supplies and Services	196,866	132,800	126,450	177,168
Maintenance and Rentals	35,391	123,940	101,679	124,011
Operations and Utilities	3,854,913	4,069,100	4,465,831	4,448,000
Contractual and Professional Services	121,449	103,455	99,245	112,155
Miscellaneous	641,723	818,858	818,793	1,400,841
Internal Service Fund Charges	123,449	137,690	137,690	134,644
Capital Outlay	-	20,000	11,000	20,000
Transfers Out	127,223	127,223	127,223	127,223
Total Expenditures	\$ 5,914,527	6,401,441	6,749,756	7,410,184

Revenues Over (Under) Expenditures	\$ 37,503
Estimated Working Capital June 30, 2009	390,664
Estimated Working Capital June 30, 2010	<u>\$ 428,167</u>

City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009 YTD</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>as of 1/31/09</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>							
30100	41101	Salaries, Full Time	\$ 350,700	378,248	210,435	370,714	386,387
30110	41103	Salaries, Overtime	57,275	40,000	34,906	57,275	40,000
30225	41104	Sick leave buy back	4,541	5,469	4,677	4,677	5,547
30230	41107	Vacation Pay Out	4,404.24	7,233	3,171	3,171	2,876
30200	41501	PERS Retirement	84,635.78	92,701	51,818	91,271	95,457
30205	41502	Employee Group Insurance	87,443.96	97,883	53,510	93,265	96,240
30245	41503	Workers Compensation	2,129	-	109	-	-
30250	41505	Unemployment	-	-	11,476	11,476	-
30220	41506	FICA/Medicare Insurance	4,955	4,610	2,971	5,165	4,656
30215	41508	Medical Savings Account	326	369	197	354	369
Subtotal - Salaries and Benefits			596,411	626,513	373,270	637,368	631,532
<u>Employee Related Expenditures</u>							
30300	43101	Conferences and Meetings	879	5,000	1,945	2,500	5,000
30315	45223	Employee Hiring Costs	512	200	-	50	200
30310	45243	Uniforms & Safety Gear	6,083	6,200	2,500	5,200	6,000
30320	45253	Dues, Memberships and Subscriptions	553	2,000	1,378	1,800	2,000
Subtotal - Employee Related			8,028	13,400	5,823	9,550	13,200
<u>Supplies and Services</u>							
30470	44121	GASB 45 Funding	-	-	-	-	47,118
30415	45121	Special Departmental	154,412	98,000	38,225	95,000	98,000
30400	45131	Office Supplies	3,448	3,500	898	1,800	3,500
30425	46138	Small Tools	6,027	4,000	1,289	3,500	3,500
Subtotal - Supplies and Services			172,766	105,500	40,411	100,300	152,118
<u>Maintenance and Rentals</u>							
32450	45334	Well & Pump Maintenance	23,880	110,000	35,621	75,000	110,000
32200	45335	Building and ground maintenance	8,925	6,200	1,562	4,000	6,200
32105	46133	Equipment Rental	52	5,000	19,762	19,762	5,000
Subtotal - Maintenance & Rentals			32,856	121,200	56,945	98,762	121,200
<u>Operations and Utilities</u>							
33105	45125	Purchased water	3,531,432	3,530,500	2,397,831	4,073,831	3,910,000
33115	45126	Chino Pump Tax	8,048	30,000	8,035	16,500	30,000
33100	45541	Utilities	314,930	508,000	186,013	375,000	508,000
Subtotal - Operations & Utilities			3,854,411	4,068,500	2,591,879	4,465,331	4,448,000
<u>Contractual and Professional Services</u>							
34100	42220	Contractual Services	107,454	87,000	36,554	80,000	90,000
Subtotal - Contractual & Professional			107,454	87,000	36,554	80,000	90,000

City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009 YTD</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>as of 1/31/09</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Miscellaneous</u>							
35205	45375	Property Taxes	520	600	535	535	600
35100	48512	Interest Payments	278,987	261,128	114,591	261,128	781,264
35105	48513	Principal Payments	-	194,914	123,900	194,914	256,761
35150	48601	Administrative Overhead	362,216	362,216	211,291	362,216	362,216
Subtotal - Miscellaneous			641,723	818,858	450,317	818,793	1,400,841
<u>Internal Service Fund Charges</u>							
42100	45333	Vehicle Operations and Maintenance	50,000	57,000	33,394	57,000	55,000
42105	46136	Vehicle Replacement Charges	44,149	49,790	29,045	49,790	46,344
42110	46137	Computing and Comm. Equip Replacement	2,500	2,200	1,285	2,200	2,300
42115	46150	Computing and Communications Operations	12,000	13,000	7,585	13,000	14,100
Subtotal - Internal Service Charges			108,649	121,990	71,309	121,990	117,744
<u>Capital Outlay</u>							
43115	48062	Building Improvements	-	5,000	-	1,000	5,000
43100	48064	Equipment	-	15,000	1,174	10,000	15,000
Subtotal - Capital Outlay			-	20,000	1,174	11,000	20,000
<u>Transfers</u>							
44100	49581	Transfers	127,223	127,223	74,213	127,223	127,223
Subtotal - Transfers			127,223	127,223	74,213	127,223	127,223
Total Expenditures			\$ 5,649,520	6,110,184	3,701,896	6,470,317	7,121,858

City of Norco, California
Water Fund, Fiscal & Support Services
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 133,718	137,639	130,442	134,246
30110	41103	Salaries, Overtime	31	-	-	-
30225	41104	Sick leave buy back	1,246	2,073	1,668	1,934
30230	41107	Vacation Pay Out	1,176	2,741	1,066	1,003
30200	41501	PERS Retirement	31,608	34,975	31,973	33,165
30205	41502	Employee Group Insurance	24,263	26,543	26,517	26,806
30245	41503	Workers Compensation	113	-	-	-
30220	41506	FICA/Medicare Insurance	2,042	2,132	2,043	1,947
30210	41507	Vehicle Allowance	600	600	600	600
30215	41508	Medical Savings Account	203	204	199	186
Subtotal - Salaries and Benefits			194,999	206,907	194,508	199,887
<u>Supplies and Services</u>						
30400	45131	Office Supplies	2,598	3,200	3,170	3,200
30405	45132	Printing	4,493	6,100	4,980	3,850
30410	45146	Postage	17,009	18,000	18,000	18,000
Subtotal - Supplies and Services			24,100	27,300	26,150	25,050
<u>Maintenance and Rentals</u>						
32100	45337	Office Equipment Maintenance	2,295	2,500	2,677	2,571
32105	46133	Equipment Rental	240	240	240	240
Subtotal - Maintenance & Rentals			2,535	2,740	2,917	2,811
<u>Operations and Utilities</u>						
33100	45541	Utilities	503	600	500	-
Subtotal - Operations & Utilities			503	600	500	-
<u>Contractual and Professional Services</u>						
34125	42227	Accounting & Auditing	9,380	8,645	8,645	8,645
34130	48595	Financial Services	4,615	7,810	10,600	13,510
Subtotal - Contractual & Professional			13,995	16,455	19,245	22,155
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	2,800	2,700	2,700	2,800
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			14,800	15,700	15,700	16,900
Total Expenditures			\$ 250,932	269,702	259,020	266,803

City of Norco, California
Water Fund, Engineering Department
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ -	-	2,291	4,035
30225	41104	Sick leave buy back	-	-	62	62
30230	41107	Vacation Pay Out	-	-	-	30
30200	41501	PERS Retirement	-	-	562	989
30205	41502	Employee Group Insurance	-	-	337	587
30220	41506	FICA/Medicare Insurance	-	-	34	57
30215	41508	Medical Savings Account	-	-	6	6
<u>Subtotal - Salaries and Benefits</u>			<u>\$ -</u>	<u>-</u>	<u>3,292</u>	<u>5,766</u>

City of Norco, California
Water Fund, Public Works Inspection
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 8,600	9,705	9,012	9,610
30110	41103	Salaries, Overtime	108	-	-	-
30225	41104	Sick leave buy back	181	140	150	138
30230	41107	Vacation Pay Out	-	186	72	72
30200	41501	PERS Retirement	2,082	2,379	2,218	2,374
30205	41502	Employee Group Insurance	2,877	3,097	3,070	3,146
30245	41503	Workers Compensation	97	-	-	-
30220	41506	FICA/Medicare Insurance	131	141	131	139
Subtotal - Salaries and Benefits			\$ 14,076	15,648	14,653	15,479

Sewer Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Sewer Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2009 - 2010

Account Number		Description- Revenues	FY 2008 Actual	FY 2009		FY 2010 Budget Request
New	Old			Amended Budget	Estimated Year-End Total	
126-000-59300	126-000-50074	Transfers from Sewer Capital Projects	\$ 311,736	907,677	-	-
126-000-54200	126-000-52400	Interest Income	63,848	30,000	50,000	30,000
126-000-57145	126-000-55400	Sewer Service Charge	2,921,136	2,901,085	3,740,005	4,263,606
126-000-57915	126-000-57000	Miscellaneous Revenue	1,565	2,000	1,033	2,000
Total Revenues			\$ 3,298,285	3,840,762	3,791,038	4,295,606

Expenditures:		FY 2008 Actual	FY 2009		FY 2010 Budget Request
			Amended Budget	Estimated Year-End Total	
	Salaries and Benefits	\$ 466,888	500,046	477,242	498,320
	Employee Related Expenditures	166	3,000	810	3,000
	Supplies and Services	47,130	38,900	32,450	65,152
	Maintenance and Rentals	9,395	15,740	9,917	18,811
	Operations and Utilities	30,124	27,600	27,425	30,000
	Contractual and Professional Services	1,309,533	1,564,045	1,558,245	1,656,645
	Miscellaneous	1,254,336	1,432,245	1,208,553	1,506,418
	CRA Programs	-	-	-	-
	Internal Service Fund Charges	89,933	111,894	111,894	109,696
	Capital Outlay	-	15,000	5,100	15,000
	Transfers Out	127,223	127,223	127,223	127,223
Total Expenditures		\$ 3,334,728	3,835,693	3,558,859	4,030,265

Revenues Over (Under) Expenditures	\$ 265,341
Estimated Working Capital June 30, 2009	<u>1,653,022</u>
Estimated Working Capital June 30, 2010	<u>\$ 1,918,363</u>

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>			<u>Amended</u> <u>Budget</u>	<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 149,796	161,063	155,945	165,938
30110	41103	Salaries, Overtime	19,130	12,000	12,000	12,000
30225	41104	Sick leave buy back	1,813	2,327	2,006	2,383
30230	41107	Vacation Pay Out	1,460	3,077	1,561	1,235
30200	41501	PERS Retirement	36,036	39,473	38,387	40,995
30205	41502	Employee Group Insurance	39,760	43,608	42,743	44,395
30245	41503	Workers Compensation	97	-	-	-
30220	41506	FICA/Medicare Insurance	2,043	1,951	2,104	1,963
30215	41508	Medical Savings Account	218	261	252	261
Subtotal - Salaries and Benefits			250,354	263,760	254,998	269,170
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	-	1,000	300	1,000
30255	43103	Tuition Reimbursement	-	600	100	600
30315	45223	Employee Hiring Costs	-	100	10	100
30310	45243	Uniforms & Safety Gear	166	1,300	400	1,300
Subtotal - Employee Related			166	3,000	810	3,000
<u>Supplies and Services</u>						
30470	44121	GASB 45 Funding	-	-	-	28,102
30415	45121	Special Departmental	19,197	10,000	5,000	10,000
30400	45131	Office Supplies	922	1,000	300	1,000
30425	46138	Small Tools	2,912	1,500	1,000	1,000
Subtotal - Supplies and Services			23,030	12,500	6,300	40,102
<u>Maintenance and Rentals</u>						
32450	45334	Well & Pump Maintenance	7,693	10,000	6,000	10,000
32105	46133	Equipment Rental	(834)	3,000	1,000	6,000
Subtotal - Maintenance & Rentals			6,859	13,000	7,000	16,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	29,621	27,000	27,000	30,000
Subtotal - Operations & Utilities			29,621	27,000	27,000	30,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	1,295,982	1,548,000	1,540,000	1,635,300
Subtotal - Contractual & Professional			1,295,982	1,548,000	1,540,000	1,635,300
<u>Miscellaneous</u>						
35100	48512	Interest Payments	521,304	692,723	474,032	685,400
35105	48513	Principal Payments	507,685	514,522	514,521	601,018
35120	48591	Bond Service	22,622	10,000	20,000	20,000
35150	48601	Administrative Overhead	200,000	200,000	200,000	200,000
Subtotal - Miscellaneous			1,254,336	1,432,245	1,208,553	1,506,418
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	35,000	52,000	52,000	50,000
42105	46136	Vehicle Replacement Charges	29,433	33,194	33,194	30,896
42110	46137	Computing and Comm. Equip Replacement	1,900	1,700	1,700	1,700
42115	46150	Computing and Communications Operations	9,000	9,700	9,700	10,600
Subtotal - Internal Service Charges			75,333	96,594	96,594	93,196

**City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item**

<u>Account Number</u>		<i>Account Description</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Amended Budget</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>				<i>Estimated Year-End Total</i>	<i>Budget Request</i>
<u>Capital Outlay</u>						
43115	48062	Building Improvements	-	5,000	100	5,000
43100	48064	Equipment	-	10,000	5,000	10,000
Subtotal - Capital Outlay			-	15,000	5,100	15,000
<u>Transfers</u>						
44100	49581	Transfers	127,223	127,223	127,223	127,223
Subtotal - Transfers			127,223	127,223	127,223	127,223
Total Expenditures			\$ 3,062,905	3,538,322	3,273,578	3,735,409

City of Norco, California
Sewer Fund, Fiscal & Support Services
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 134,105	137,639	130,441	134,246
30110	41103	Salaries, Overtime	31	-	-	-
30225	41104	Sick leave buy back	1,246	2,073	1,668	1,934
30230	41107	Vacation Pay Out	1,176	2,741	1,066	1,003
30200	41501	PERS Retirement	31,608	34,975	31,972	33,165
30205	41502	Employee Group Insurance	24,260	26,543	26,516	26,806
30245	41503	Workers Compensation	113	-	-	-
30220	41506	FICA/Medicare Insurance	2,040	2,132	2,043	1,947
30210	41507	Vehicle Allowance	600	600	600	600
30215	41508	Medical Savings Account	203	204	200	186
Subtotal - Salaries and Benefits			195,381	206,907	194,506	199,887
<u>Supplies and Services</u>						
30400	45131	Office Supplies	2,598	3,200	3,170	3,200
30405	45132	Printing	4,493	5,200	4,980	3,850
30410	45146	Postage	17,009	18,000	18,000	18,000
Subtotal - Supplies and Services			24,100	26,400	26,150	25,050
<u>Maintenance and Rentals</u>						
32100	45337	Office Equipment Maintenance	2,295	2,500	2,677	2,571
32105	46133	Equipment Rental	240	240	240	240
Subtotal - Maintenance & Rentals			2,535	2,740	2,917	2,811
<u>Operations and Utilities</u>						
33100	45541	Utilities	503	600	425	-
Subtotal - Operations & Utilities			503	600	425	-
<u>Contractual and Professional Services</u>						
34125	42227	Accounting & Auditing	9,380	8,645	8,645	8,645
34130	48595	Financial Services	4,171	7,400	9,600	12,700
Subtotal - Contractual & Professional			13,551	16,045	18,245	21,345
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	2,600	2,300	2,300	2,400
42115	46150	Computing and Communications Operations	12,000	13,000	13,000	14,100
Subtotal - Internal Service Charges			14,600	15,300	15,300	16,500
Total Expenditures			\$ 250,670	267,992	257,543	265,593

**City of Norco, California
Sewer Fund, Engineering Department
Budget Detail by Line Item**

<u>Account Number</u>			<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2009</i>	<i>FY 2010</i>
<i>New</i>	<i>Old</i>	<i>Account Description</i>	<i>Actual</i>	<i>Amended</i>	<i>Estimated</i>	<i>Budget</i>
				<i>Budget</i>	<i>Year-End</i>	<i>Request</i>
					<i>Total</i>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ -	-	2,291	4,035
30225	41104	Sick leave buy back	-	-	62	62
30230	41107	Vacation Pay Out	-	-	-	30
30200	41501	PERS Retirement	-	-	562	989
30205	41502	Employee Group Insurance	-	-	337	587
30220	41506	FICA/Medicare Insurance	-	-	34	57
30215	41508	Medical Savings Account	-	-	6	6
<i>Subtotal - Salaries and Benefits</i>			<i>\$ -</i>	<i>-</i>	<i>3,292</i>	<i>5,766</i>

City of Norco, California
Sewer Fund, Public Works Inspection
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 12,939	14,558	13,518	14,416
30110	41103	Salaries, Overtime	162	-	-	-
30225	41104	Sick leave buy back	271	211	226	207
30230	41107	Vacation Pay Out	-	279	108	107
30200	41501	PERS Retirement	3,122	3,568	3,327	3,561
30205	41502	Employee Group Insurance	4,316	4,645	4,602	4,719
30245	41503	Workers Compensation	145	-	-	-
30220	41506	FICA/Medicare Insurance	196	211	191	209
Subtotal - Salaries and Benefits			\$ 21,152	23,472	21,972	23,219

Gas Tax Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Gas Tax Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2009 - 2010

Account Number		Description- Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
New	Old					
133-000-53440	133-000-52201	2107 Apportionment	\$ 216,247	225,000	186,900	196,280
133-000-53445	133-000-52202	2107.5 Apportionment	6,000	6,000	6,000	6,000
133-000-53435	133-000-52203	2106 Apportionment	109,084	115,000	87,200	91,600
133-000-53430	133-000-52204	2105 Apportionment	161,599	167,000	141,600	148,680
133-000-53410	133-000-50802	AB2928 Traffic Congestion	-	251,530	251,530	261,591
133-000-57915	133-000-57000	Miscellaneous Revenue	346	1,000	-	-
Total Revenues			\$ 493,275	765,530	673,230	704,151
Expenditures:			FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits			\$ 170,736	177,122	171,554	179,768
Employee Related Expenditures			3,214	3,800	3,410	3,500
Supplies and Services			57,693	47,200	51,750	52,100
Maintenance and Rentals			70,274	51,000	48,000	48,000
Operations and Utilities			85,205	72,000	74,000	75,000
Contractual and Professional Services			105,325	130,000	130,000	140,000
Miscellaneous			-	-	-	-
CRA Programs			-	-	-	-
Internal Service Fund Charges			-	-	-	-
Capital Outlay			7,779	10,000	5,000	5,000
Transfers Out			-	-	-	-
Total Expenditures			\$ 500,225	491,122	483,714	503,368
Revenues Over (Under) Expenditures					\$ 200,783	
Estimated Fund Balance June 30, 2009						48,098
Estimated Fund Balance June 30, 2010						\$ 248,881

City of Norco, California
Gas Tax Fund, Gas Tax Operations
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 101,423	107,620	104,180	109,672
30110	41103	Salaries, Overtime	13,996	8,000	8,500	8,500
30225	41104	Sick leave buy back	1,113	1,555	1,194	1,575
30230	41107	Vacation Pay Out	908	2,057	922	816
30200	41501	PERS Retirement	24,078	26,375	25,655	27,094
30205	41502	Employee Group Insurance	27,721	30,103	29,646	30,693
30245	41503	Workers Compensation	55	-	-	-
30220	41506	FICA/Medicare Insurance	1,342	1,301	1,353	1,307
30215	41508	Medical Savings Account	101	111	104	111
Subtotal - Salaries and Benefits			170,736	177,122	171,554	179,768
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	35	400	200	200
30315	45223	Employee Hiring Costs	-	200	10	100
30310	45243	Uniforms & Safety Gear	3,179	3,200	3,200	3,200
Subtotal - Employee Related			3,214	3,800	3,410	3,500
<u>Supplies and Services</u>						
30415	45121	Special Departmental	57,120	45,000	50,000	50,000
30400	45131	Office Supplies	-	300	200	200
30425	46138	Small Tools	573	1,600	1,500	1,600
30430	46139	Office Equipment	-	300	50	300
Subtotal - Supplies and Services			57,693	47,200	51,750	52,100
<u>Maintenance and Rentals</u>						
32300	45336	Traffic Signal Maintenance	70,274	51,000	48,000	48,000
Subtotal - Maintenance & Rentals			70,274	51,000	48,000	48,000
<u>Operations and Utilities</u>						
33100	45541	Utilities	85,205	72,000	74,000	75,000
Subtotal - Operations & Utilities			85,205	72,000	74,000	75,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	105,325	130,000	130,000	140,000
Subtotal - Contractual & Professional			105,325	130,000	130,000	140,000
<u>Capital Outlay</u>						
43100	48064	Equipment	7,779	10,000	5,000	5,000
43120	48065	Improvements Other than Buildings	-	-	-	-
Subtotal - Capital Outlay			7,779	10,000	5,000	5,000
Total Expenditures			\$ 500,225	491,122	483,714	503,368

NPDES Storm Drainage Fund

City of Norco
Fiscal Year 2010



City of Norco, California
NPDES Storm Drain Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2009 - 2010

Account Number		Description-Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
New	Old				Estimated Year-End Total	Budget Request
139-000-53125	139-000-50401	Tax Assessments	\$ 63,103	60,000	61,000	60,000
139-000-59200	139-000-50070	Transfers In	50,000	50,000	50,000	50,000
Total Revenues			\$ 113,103	110,000	111,000	110,000
Expenditures:						
		Salaries and Benefits	\$ 38,945	39,238	39,342	41,084
		Employee Related Expenditures	2,352	1,200	250	1,000
		Supplies and Services	697	1,000	650	900
		Maintenance and Rentals	-	-	-	-
		Operations and Utilities	-	-	-	-
		Contractual and Professional Services	41,837	55,000	55,000	63,000
		Miscellaneous	-	-	-	-
		CRA Programs	-	-	-	-
		Internal Service Fund Charges	-	-	-	-
		Capital Outlay	4,000	-	-	-
		Transfers Out	-	-	-	-
Total Expenditures			\$ 87,832	96,438	95,242	105,984
Revenues Over (Under) Expenditures					\$	4,016
Estimated Fund Balance June 30, 2009						(51,694)
Estimated Fund Balance June 30, 2010					\$	(47,678)

City of Norco, California
NPDES Fund, Storm Drain Operations
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 18,750	20,077	19,578	20,513
30110	41103	Salaries, Overtime	3,132	-	1,800	1,800
30225	41104	Sick leave buy back	200	290	229	295
30230	41107	Vacation Pay Out	150	383	176	153
30200	41501	PERS Retirement	4,441	4,921	4,812	5,068
30205	41502	Employee Group Insurance	4,794	5,426	5,066	5,191
30245	41503	Workers Compensation	21	-	-	-
30220	41506	FICA/Medicare Insurance	323	291	337	297
30215	41508	Medical Savings Account	22	27	26	27
Subtotal - Salaries and Benefits			31,834	31,415	32,024	33,344
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	2,352	1,200	250	1,000
Subtotal - Employee Related			2,352	1,200	250	1,000
<u>Supplies and Services</u>						
30400	45131	Office Supplies	697	500	400	400
Subtotal - Supplies and Services			697	1,000	650	900
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	41,837	55,000	55,000	63,000
Subtotal - Contractual & Professional			41,837	55,000	55,000	63,000
<u>Capital Outlay</u>						
43100	48064	Equipment	4,000	-	-	-
Subtotal - Capital Outlay			4,000	-	-	-
Total Expenditures			\$ 80,721	88,615	87,924	98,244

City of Norco, California
NPDES Fund, Public Works Inspection
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 4,374	4,853	4,506	4,805
30110	41103	Salaries, Overtime	54	-	-	-
30225	41104	Sick leave buy back	90	70	75	69
30230	41107	Vacation Pay Out	-	93	36	36
30200	41501	PERS Retirement	1,041	1,189	1,109	1,187
30205	41502	Employee Group Insurance	1,439	1,548	1,532	1,573
30245	41503	Workers Compensation	48	-	-	-
30220	41506	FICA/Medicare Insurance	66	70	60	70
Subtotal - Salaries and Benefits			\$ 7,112	7,823	7,318	7,740

Miscellaneous Grants

City of Norco
Fiscal Year 2010



City of Norco, California
Miscellaneous Grant Funds - Revenues, Expenditures & Fund Balance
Fiscal Year 2009- 2010

Account Number		Description- Revenues	FY 2008 Actual	FY 2009 Amended Budget	Estimate	
New	Old				End Year- Total	FY 2010 Budget Request
122-000-53205	122-000-53803	FEMA & OES Grants	\$ 42,903	-	-	-
122-000-53310	122-000-53804	Trash Round-up/Recycle	-	7,246	-	7,200
122-000-53305	122-000-53822	Homeland Security Grant	-	-	-	-
122-000-53500	122-000-53855	Riverside County Transp Commission	73,116	73,116	73,116	76,721
160-000-53210	160-000-53805	Local Law Enforcement Block Grant	12,274	15,000	-	41,681
162-000-53260	162-000-53812	Supplemental Law Enforcement	100,000	100,000	100,000	100,000
165-000-53255	165-000-53814	Office of Traffic Safety	-	47,470	207,305	23,082
165-000-53275	165-000-53825	DUI Checkpoint	61,895	88,406	26,408	36,371
165-000-53280	165-000-53832	DUI Patrols		116,629		
Total Revenues			\$ 290,188	447,867	406,829	285,055

Expenditures:	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	
			Estimated Year-End Total	FY 2010 Budget Request
Salaries and Benefits	\$ 52,766.31	52,908	64,321	62,269
Employee Related Expenditures	2,000	2,000	2,000	-
Supplies and Services	624	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	463,513	351,505	318,426	201,134
Miscellaneous	-	7,246	-	7,200
Internal Service Charges	19,726	8,169	8,795	12,545
Capital Outlay	-	14,000	13,287	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 538,629	435,828	406,829	283,148

Revenues Over (Under) Expenditures	\$ 1,907
Estimated Fund Balance June 30, 2009	<u>75,177</u>
Estimated Fund Balance June 30, 2010	<u>\$ 77,084</u>

City of Norco, California
Miscellaneous Grant Funds
Fiscal Year 2009- 2010

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 23,516	20,962	41,835	42,341
30105	41102	Salaries, Part Time	17,876	21,084	8,474	-
30110	41103	Salaries, Overtime	70	-	-	-
30225	41104	Sick leave buy back	398	303	232	608
30230	41107	Vacation Pay Out	-	401	156	315
30200	41501	PERS Retirement	6,209	4,607	7,167	10,460
30205	41502	Employee Group Insurance	3,721	3,841	4,982	7,859
30235	41504	Deferred Compensation	328	1,085	492	-
30220	41506	FICA/Medicare Insurance	612	589	952	614
30215	41508	Medical Savings Account	36	36	31	72
Subtotal - Salaries and Benefits			52,766	52,908	64,321	62,269
<u>Supplies and Services</u>						
30415	45121	Special Departmental	624	-	-	-
Subtotal - Supplies and Services			624	-	-	-
<u>Miscellaneous</u>						
35305	42259	Trash Round-up/Recycle/Adopt-A-Trail	-	7,246	-	7,200
Subtotal - Miscellaneous			-	7,246	-	7,200
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	5,126	-	-	1,000
42105	46136	Vehicle Replacement Charges	3,500	-	-	7,705
42110	46137	Computing and Comm. Equip Replacement	2,100	1,800	1,800	-
42115	46150	Computing and Communications Operations	9,000	6,369	6,995	3,840
Subtotal - Internal Service Charges			19,726	8,169	8,795	12,545
Total Expenditures			\$ 73,116	68,323	73,116	82,014

City of Norco, California
Miscellaneous Grant Funds, Local Law Enforcement Block Grant
Fiscal Year 2009- 2010

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<i>Contractual and Professional Services</i>						
34115	42222	Law Enforcement Contract	\$ 12,274	15,000	-	41,681
		<i>Subtotal - Contractual & Professional</i>	<u>12,274</u>	<u>15,000</u>	<u>-</u>	<u>41,681</u>
		<i>Total Expenditures</i>	<u>\$ 12,274</u>	<u>15,000</u>	<u>-</u>	<u>41,681</u>

City of Norco, California
Miscellaneous Grant Funds, Supplemental Law Enforcement
Fiscal Year 2009- 2010

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<i>Contractual and Professional Services</i>						
34115	42222	Law Enforcement Contract	\$ 200,000	100,000	100,000	100,000
		<i>Subtotal - Contractual & Professional</i>	<u>200,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
		<i>Total Expenditures</i>	<u>\$ 200,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

City of Norco, California
Miscellaneous Grant, Office of Traffic Safety
Fiscal Year 2009- 2010

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	\$ 2,000	2,000	2,000	-
		Subtotal - Employee Related	2,000	2,000	2,000	-
<u>Contractual and Professional Services</u>						
34145	42219	Recreation Instructors	-	-	-	-
34100	42220	Contractual Services	-	11,518	11,518	-
34115	42222	Law Enforcement Contract	251,239	224,987	206,908	59,453
		Subtotal - Contractual & Professional	251,239	236,505	218,426	59,453
<u>Capital Outlay</u>						
43100	48064	Equipment	-	14,000	13,287	-
		Subtotal - Capital Outlay	-	14,000	13,287	-
		Total Expenditures	\$ 253,239	252,505	233,713	59,453

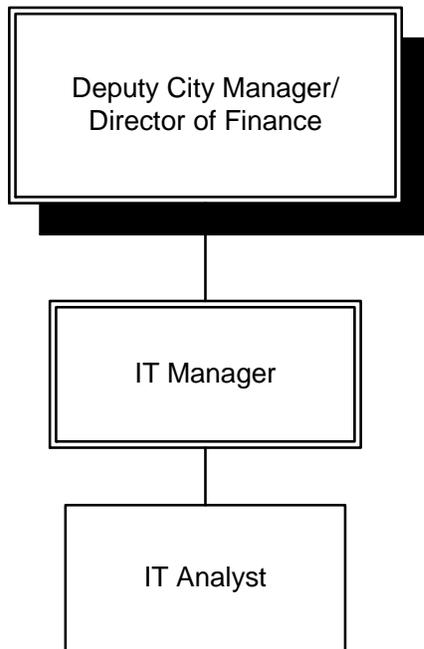
Information Technology – memo only

City of Norco
Fiscal Year 2010



FISCAL & SUPPORT SERVICES
Information Technology Division 135-901

The Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. The IT help desk assists all users at the City with computer related problems. The staff is also responsible for the maintenance and support of the telephone system.



City of Norco, California
Data Processing Fund - Revenues, Expenditures & Working Capital - Memo Only
Fiscal Year 2009 - 2010

Account Number		Description - Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
New	Old				Estimated Year-End Total	Budget Request
135-000-57625	135-000-57100	Charges for Equipment Replacement	\$ 72,700	61,700	72,700	55,300
135-000-57630	135-000-57101	Charges for Operations	348,800	362,900	348,800	356,900
135-000-54200	135-000-52400	Interest	15,189	15,000	13,600	15,000
135-000-57900	135-000-56300	Property Sale	290	300	290	300
135-000-58100	135-000-56602	Contributions	46,518	-	-	-
135-000-57915	135-000-57000	Miscellaneous	5,278	-	5,278	-
135-000-59200	135-000-50070	Transfers In-General Fund	100,000	100,000	100,000	-
135-000-59220	135-000-50073	Transfers In-Utilities	-	-	-	-
135-000-59205	135-000-50078	Transfers In-Redevelopment Agency	-	-	-	-
Total Revenues			\$ 588,774	539,900	540,668	427,500

Expenditures	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
			Estimated Year-End Total	Budget Request
Salaries and Benefits	\$ 199,801	215,021	210,329	210,166
Employee Related	2,342	3,350	630	3,350
Supplies and Services	70,753	408,420	163,014	282,830
Maintenance and Rentals	15,773	43,970	43,970	43,585
Operations and Utilities	295	500	500	500
Contractual and Professional Services	59,102	62,100	60,100	62,100
Internal Service Fund Charges	222	300	300	300
Miscellaneous	9,043	-	-	-
Capital Outlay	-	60,000	32,000	35,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 357,331	793,661	510,843	637,831

Revenues Over (Under) Expenditures	\$ (210,331)
Estimated Working Capital June 30, 2009	445,982
Estimated Working Capital June 30, 2010	<u>\$ 235,651</u>

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Year-End Total</u>	<u>Budget Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 137,286	144,898	143,407	143,499
30225	41104	Sick leave buy back	1,833	2,097	2,512	2,060
30230	41107	Vacation Pay Out	-	2,774	1,079	687
30200	41501	PERS Retirement	32,329	35,512	35,149	35,451
30205	41502	Employee Group Insurance	25,733	27,159	25,602	25,908
30220	41506	FICA/Medicare Insurance	2,008	2,101	2,121	2,081
30215	41508	Medical Savings Account	612	480	459	480
Subtotal - Salaries and Benefits			199,801	215,021	210,329	210,166
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	736	1,500	90	1,500
30305	43102	Auto Mileage	566	800	300	800
30255	43103	Tuition Reimbursement	800	800	-	800
30320	45253	Dues, memberships and Subscriptions	240	250	240	250
Subtotal - Employee Related			2,342	3,350	630	3,350
<u>Supplies and Services</u>						
30400	45131	Office Supplies	97	100	100	100
30435	45133	Software Expense	17,131	388,070	142,664	262,480
30410	45146	Postage	19,879	20,000	20,000	20,000
30425	46138	Small Tools	401	250	250	250
30430	46139	Office Equipment	33,246	-	-	-
Subtotal - Supplies and Services			70,753	408,420	163,014	282,830
<u>Maintenance and Rentals</u>						
32100	45337	Office Equipment Maintenance	8,140	6,770	6,770	6,385
32105	46133	Equipment Rental	7,634	37,200	37,200	37,200
Subtotal - Maintenance & Rentals			15,773	43,970	43,970	43,585
<u>Operations and Utilities</u>						
33100	45541	Utilities	295	500	500	500
Subtotal - Operations & Utilities			295	500	500	500
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	54,260	57,100	57,100	57,100
34105	42228	Other Professional Services	4,843	5,000	3,000	5,000
Subtotal - Contractual & Professional			59,102	62,100	60,100	62,100
<u>Miscellaneous</u>						
35100	48512	Interest Payments	9,043	-	-	-
Subtotal - Miscellaneous			9,043	-	-	-
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	222	300	300	300
Subtotal - Internal Service Charges			222	300	300	300

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>					
<u>Capital Outlay</u>						
43100	48064	Equipment -		60,000	32,000	35,000
		Subtotal - Capital Outlay	-	60,000	32,000	35,000
		Total Expenditures	\$ 357,331	793,661	510,843	637,831

Vehicle Replacement Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Vehicle Replacement Internal Service Fund
Estimated Revenues, Expenditures, and Working Capital
Budget Summary by Major Objects

Account Number		Description - Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
New	Old					
128-000-57625	128-000-57100	Charges for Vehicle Replacement	\$ 307,455	289,844	289,478	84,945
128-000-57630	128-000-57101	Charges for Operations	287,210	319,000	109,000	301,200
128-000-54200	128-000-52400	Interest	109,394	92,000	90,000	92,000
128-000-57900	128-000-56300	Sale of Property	12,035	5,000	12,035	5,000
128-000-57605	128-000-56700	Damage Claim	34,597	-	24,334	-
128-000-59400	128-000-50063	Transfers In-Fire Improvement	-	325,000	325,000	361,229
Total Revenues			\$ 750,691	1,030,844	849,847	844,374

Expenditures	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Employee Related	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	281,607	330,163	288,319	301,200
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
Internal Service Charges	-	-	-	-
Capital Outlay	126,035	154,357	21,054	775,000
Transfers Out	125,000	-	-	-
Total Expenditures	\$ 532,642	484,520	309,373	1,076,200

Revenues Over (Under) Expenditures	\$ (231,826)
Estimated Working Capital June 30, 2009	<u>3,110,177</u>
Estimated Working Capital June 30, 2010	<u><u>\$ 2,878,351</u></u>

Benefits and Insurance Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Benefits and Insurance Fund - Revenues, Expenditures & Working Capital - Memo Only
Fiscal Year 2009 - 2010

Account Number		Description - Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
New	Old					
134-000-54200	134-000-52400	Interest	\$ -	-	-	-
134-000-57915	134-000-69100	Internal Service Operations	\$ -	-	-	516,080
134-000-59200	134-000-50070	Transfers In-General Fund	-	-	-	500,000
134-000-59220	134-000-50073	Transfers In-Utilities	-	-	-	-
134-000-59205	134-000-50078	Transfers In-Redevelopment Agency	-	-	-	35,288
Total Revenues			\$ -	-	-	1,051,368

Expenditures	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
Employee Related	-	-	-	-
Supplies and Services	-	-	-	437,298
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ -	-	-	551,368

Revenues Over (Under) Expenditures	\$ 500,000
Estimated Working Capital June 30, 2008	-
Estimated Working Capital June 30, 2009	<u>\$ 500,000</u>

City of Norco, California
Information Technology Division 902, Benefits and Insurance Fund 134
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>					
<u>Salaries and Benefits</u>						
42235	49587	Compensated Absences	-	-	-	114,070
Subtotal - Salaries and Benefits			-	-	-	114,070
<u>Supplies and Services</u>						
42200	44102	Liability Insurance	\$ -	-	-	200,906
42215	44103	Self-Insurance Administration	-	-	-	87,091
42220	44104	Self Insured Expenses	-	-	-	33,350
42225	44105	Self Insured Settlements	-	-	-	52,865
42230	44111	Excess Workers Comp	-	-	-	63,086
Subtotal - Supplies and Services			-	-	-	437,298
Total Expenditures			\$ -	-	-	551,368

Redevelopment Agency Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Redevelopment Agency Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2009 - 2010

Account Number		Description - Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
New	Old				Estimated Year-End Total	Budget Request
013-000-50140	013-000-58102	Tax Increment	\$ 12,670,300	13,126,805	13,500,000	11,740,000
013-000-54200	013-000-52400	Interest Income	424,002	350,000	525,000	367,500
013-000-54205	013-000-52401	Lease Income	-	12,000	-	-
013-000-57610	013-000-53806	Reimbursement	39,648	-	169,450	60,000
014-000-53530	014-000-58100	CNUSD Loan/Bond Repayment	1,037,947	1,078,570	1,036,436	1,038,200
013-000-58310	013-000-58101	Loan Payments - Car Dealers	-	-	64,518	162,450
013-000-50145	013-000-58106	Agency Share of Excess-CNUSD	316,514	340,000	370,530	517,190
013-000-58100	013-000-56602	Ingalls Park Arena Cover Loan	15,032	161,683	161,683	-
013-000-57915	013-000-57000	Miscellaneous 77,644		-	-	-
013-000-54225	013-000-66110	Residential Rent	6,000	-	6,000	6,000
Total Revenues			\$ 14,587,087	15,069,058	15,833,617	13,891,340

	FY 2008 Actual	FY 2009 Amended Budget	FY 2009	FY 2010
			Estimated Year-End Total	Budget Request
Expenditures:				
Salaries and Benefits	\$ 800,683	814,793	785,592	813,539
Employee Related Expenditures	31,039	25,000	25,855	36,405
Supplies and Services	114,870	1,143,274	1,141,657	188,313
Maintenance and Rentals	75	-	-	-
Operations and Utilities	10,564	12,000	10,500	11,000
Contractual and Professional Services	585,818	544,542	497,892	375,550
Miscellaneous	7,130,938	7,592,300	8,341,023	6,697,406
CRA Programs	5,449	1,201,800	1,040,000	47,500
Internal Service Fund Charges	7,478	7,600	7,867	8,300
Capital Outlay	16,549	-	-	-
Transfers Out	25,000	49,950	49,950	688,000
Debt Service	5,198,742	5,199,174	5,199,174	5,198,624
Total Expenditures	\$ 13,927,205	16,590,433	17,099,510	14,064,637

Revenues Over (Under) Expenditures	\$ (173,297)
Estimated Fund Balance June 30, 2009	10,634,959
Estimated Fund Balance June 30, 2010	<u>\$ 10,461,662</u>

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u>	<u>FY 2010</u> <u>Budget</u>
<u>New</u>	<u>Old</u>				<u>Year-End</u> <u>Total</u>	<u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 94,438	142,663	122,676	122,637
30105	41102	Salaries, Part Time	7,102	-	-	-
30225	41104	Sick leave buy back	1,622	2,064	1,929	1,760
30230	41107	Vacation Pay Out	-	2,730	1,061	2,347
30200	41501	PERS Retirement	22,012	34,964	30,069	30,298
30205	41502	Employee Group Insurance	4,683	18,380	16,238	15,745
30235	41504	Deferred Compensation	178	-	-	-
30220	41506	FICA/Medicare Insurance	1,556	2,105	1,940	1,778
30210	41507	Vehicle Allowance	3,120	3,120	3,120	3,600
30215	41508	Medical Savings Account	227	555	466	465
42235	49587	Compensated Absences Adjustment	-	-	-	10,040
Subtotal - Salaries and Benefits			134,939	206,581	177,499	188,670
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	8,485	8,500	6,000	10,300
30320	45253	Dues, memberships and Subscriptions	22,532	16,500	19,855	26,105
Subtotal - Employee Related			31,039	25,000	25,855	36,405
<u>Supplies and Services</u>						
30450	42352	CRA Newsletter	1,408	-	-	-
30455	42430	Election	19,901	-	-	20,500
42200	44102	Liability Insurance	21,416	21,511	21,511	16,232
30415	45121	Special Departmental	800	1,009,663	1,009,663	1,000
30400	45131	Office Supplies	484	500	500	500
30405	45132	Printing	797	2,500	1,083	1,250
30435	45133	Software Expense	6,913	-	-	-
30410	45146	Postage	152	200	200	200
30445	45251	Legal Advertising	2,055	500	300	500
30440	45252	Advertising and Promotion	60,149	68,400	68,400	30,342
30430	46139	Office Equipment	796	-	-	-
Subtotal - Supplies and Services			114,870	1,143,274	1,141,657	188,313
<u>Maintenance and Rentals</u>						
32200	45335	Building and ground maintenance	75	-	-	-
Subtotal - Maintenance & Rentals			75	-	-	-
<u>Operations and Utilities</u>						
33100	45541	Utilities	10,564	12,000	10,500	11,000
Subtotal - Operations & Utilities			10,564	12,000	10,500	11,000
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	515,403	461,050	425,000	291,550
34125	42227	Accounting & Auditing	9,648	8,892	8,892	9,400
34105	42228	Other Professional Services	43,746	30,000	15,000	30,000
34130	48595	Financial Services	17,021	15,000	18,000	15,000
Subtotal - Contractual & Professional			585,818	514,942	466,892	345,950

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>					
<u>Miscellaneous</u>						
35255	42324	Chamber of Commerce	25,000	25,000	25,000	25,000
35125	48592	Pass Through Agreement	7,000,593	7,460,000	8,137,187	6,528,406
35155	48600	County Charge	105,345	107,300	141,699	142,000
Subtotal - Miscellaneous			7,130,938	7,592,300	8,341,023	6,697,406
<u>CRA Programs</u>						
41200	47934	Development Incentives	3,500	200,000	40,000	40,000
Subtotal - CRA Programs			5,449	1,201,800	1,040,000	47,500
<u>Internal Service Fund Charges</u>						
42100	45333	Vehicle Operations and Maintenance	178	-	267	-
42110	46137	Computing and Comm. Equip Replacement	1,300	1,100	1,100	1,200
42115	46150	Computing and Communications Operations	6,000	6,500	6,500	7,100
Subtotal - Internal Service Charges			7,478	7,600	7,867	8,300
<u>Transfers</u>						
44100	49581	Transfers	25,000	49,950	49,950	688,000
Subtotal - Transfers			25,000	49,950	49,950	688,000
Total Expenditures			\$ 8,062,719	10,753,447	11,261,243	8,211,544

*City of Norco, California
 RDA Fund, City Council
 Budget Detail by Line Item*

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 19,562	18,450	17,770	18,450
30200	41501	PERS Retirement	3,583	3,617	3,977	3,646
30205	41502	Employee Group Insurance	18,623	19,616	19,571	20,982
30235	41504	Deferred Compensation	39	50	-	-
30220	41506	FICA/Medicare Insurance	334	494	379	268
30215	41508	Medical Savings Account	450	750	600	750
Subtotal - Salaries and Benefits			\$ 42,592	42,977	42,297	44,096

**City of Norco, California
RDA Fund, City Manager
Budget Detail by Line Item**

<u>Account Number</u>			<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>			<u>Estimated Year-End Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 34,758	35,800	35,730	57,220
30225	41104	Sick leave buy back	719	518	740	821
30230	41107	Vacation Pay Out	998	685	998	1,369
30200	41501	PERS Retirement	8,228	8,774	8,752	14,136
30205	41502	Employee Group Insurance	2,956	3,145	3,180	6,136
30220	41506	FICA/Medicare Insurance	552	519	568	830
30210	41507	Vehicle Allowance	1,500	1,500	1,506	2,400
30215	41508	Medical Savings Account	76	75	74	120
Subtotal - Salaries and Benefits			\$ 49,786	51,016	51,548	83,032

*City of Norco, California
RDA Fund, City Clerk
Budget Detail by Line Item*

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 53,362	55,543	76,514	56,362
30110	41103	Salaries, Overtime	227	-	-	-
30225	41104	Sick leave buy back	637	804	275	809
30230	41107	Vacation Pay Out	885	1,063	413	419
30200	41501	PERS Retirement	12,632	13,612	13,336	13,924
30205	41502	Employee Group Insurance	12,491	13,800	10,958	10,041
30220	41506	FICA/Medicare Insurance	330	345	669	817
30210	41507	Vehicle Allowance	1,920	1,920	1,890	1,920
30215	41508	Medical Savings Account	121	120	118	96
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 82,605</u>	<u>87,207</u>	<u>104,173</u>	<u>84,388</u>

**City of Norco, California
RDA Fund, City Attorney
Budget Detail by Line Item**

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 40,514	36,462	40,516	36,462
30200	41501	PERS Retirement	6,349	8,936	6,690	9,008
30220	41506	FICA/Medicare Insurance	588	529	582	529
Subtotal - Salaries and Benefits			47,451	45,927	47,788	45,999
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	-	29,600	31,000	29,600
Subtotal - Contractual & Professional			-	29,600	31,000	29,600
Total Expenditures			\$ 47,451	75,527	78,788	75,599

City of Norco, California
RDA Fund, Fiscal & Support Services
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 111,544	114,123	112,600	133,545
30110	41103	Salaries, Overtime	4	-	-	-
30225	41104	Sick leave buy back	1,492	1,694	1,398	1,918
30230	41107	Vacation Pay Out	993	2,241	871	994
30200	41501	PERS Retirement	26,242	28,679	27,597	32,992
30205	41502	Employee Group Insurance	18,489	19,640	19,659	20,813
30245	41503	Workers Compensation	14	-	-	-
30220	41506	FICA/Medicare Insurance	1,690	1,715	1,727	1,936
30210	41507	Vehicle Allowance	1,920	1,920	1,920	1,920
30215	41508	Medical Savings Account	350	312	302	348
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 162,737</u>	<u>170,324</u>	<u>166,074</u>	<u>194,466</u>

**City of Norco, California
RDA Fund, Planning Division
Budget Detail by Line Item**

<u>Account Number</u>			<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>			<u>Estimated Year-End Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 89,750	72,444	80,663	82,970
30105	41102	Salaries, Part Time	6,118	-	-	-
30225	41104	Sick leave buy back	1,197	989	1,111	1,191
30230	41107	Vacation Pay Out	1,454	2,177	846	618
30200	41501	PERS Retirement	21,246	17,755	16,965	20,498
30205	41502	Employee Group Insurance	13,588	11,711	11,633	14,505
30235	41504	Deferred Compensation	153	-	106	158
30220	41506	FICA/Medicare Insurance	1,459	1,050	1,259	1,295
30210	41507	Vehicle Allowance	1,920	160	120	-
30215	41508	Medical Savings Account	207	238	223	300
<u>Subtotal - Salaries and Benefits</u>			<u>\$ 137,093</u>	<u>106,524</u>	<u>112,926</u>	<u>121,535</u>

**City of Norco, California
RDA Fund, Code Enforcement
Budget Detail by Line Item**

<u>Account Number</u>			<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>			<u>Estimated Year-End Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 8,880	-	-	-
30200	41501	PERS Retirement	1,815	-	-	-
30205	41502	Employee Group Insurance	837	-	-	-
30220	41506	FICA/Medicare Insurance	129	-	-	-
Subtotal - Salaries and Benefits			\$ 11,661	-	-	-

City of Norco, California
RDA Fund, Building Safety
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Actual</u>				
<u>Account Description</u>				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 43,715	35,776	23,697	-
30225	41104	Sick leave buy back	718	518	589	-
30230	41107	Vacation Pay Out	-	685	-	-
30200	41501	PERS Retirement	8,280	8,768	4,898	-
30205	41502	Employee Group Insurance	4,609	4,817	2,711	-
30245	41503	Workers Compensation	24,376	-	-	-
30220	41506	FICA/Medicare Insurance	645	519	353	-
30215	41508	Medical Savings Account	124	96	51	-
Subtotal - Salaries and Benefits			\$ 82,467	51,179	32,299	-

**City of Norco, California
RDA Fund, Fire Suppression
Budget Detail by Line Item**

<u>Account Number</u>			<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>			<u>Estimated Year-End Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 30,950	31,735	31,064	31,097
30225	41104	Sick leave buy back	610.59	459	643	149
30230	41107	Vacation Pay Out	-	607	-	-
30200	41501	PERS Retirement	6,149	6,728	6,584	6,714
30205	41502	Employee Group Insurance	506	1,240	1,207	1,256
30220	41506	FICA/Medicare Insurance	468	478	495	451
30215	41508	Medical Savings Account	-	75	-	75
Subtotal - Salaries and Benefits			\$ 38,683	41,322	39,993	39,742

City of Norco, California
RDA Fund, Public Works Inspection
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 6,561	7,279	6,754	7,208
30110	41103	Salaries, Overtime	81	-	-	-
30225	41104	Sick leave buy back	136	105	113	103
30230	41107	Vacation Pay Out	-	139	54	54
30200	41501	PERS Retirement	1,561	1,784	1,669	1,781
30205	41502	Employee Group Insurance	2,158	2,323	2,304	2,360
30245	41503	Workers Compensation	73	-	-	-
30220	41506	FICA/Medicare Insurance	98	106	101	105
Subtotal - Salaries and Benefits			\$ 10,668	11,736	10,995	11,611

City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2009 - 2010

Account Number	New	Description	FY 2008	FY 2009	FY 2009	FY 2010
Old			Actual	Amended	Estimated	Budget
				Budget	Year-end	Request
					Total	
014-5100-35100	014-5100-48512	2001 School Pass-through Interest	\$ 237,715	233,410	233,410	228,735
014-5100-35105	014-5100-48513	2001 School Pass-through Principal	105,000	110,000	110,000	115,000
014-5101-35100	014-5101-48512	2004 Refunding Notes (Pass-through) Interest	501,035	495,160	495,160	488,260
014-5101-35105	014-5101-48513	2004 Refunding Notes (Pass-through) Principal	235,000	240,000	240,000	245,000
014-5107-35100	014-5107-48512	2003 Refunding Tax Allocation Bonds Interest	687,274	678,370	678,370	665,410
015-5107-35100	015-5107-48512	2003 Refunding Tax Allocation Bonds Interest	171,819	169,593	169,593	166,353
014-5107-35105	014-5107-48513	2003 Refunding Tax Allocation Bonds Principal	424,000	432,000	432,000	448,000
015-5107-35105	015-5107-48513	2003 Refunding Tax Allocation Bonds Principal	106,000	108,000	108,000	112,000
014-5104-35100	014-5104-48512	2001 Refunding Tax Allocation Bonds Interest	1,242,099	1,206,835	1,206,835	1,168,115
015-5104-35100	015-5104-48512	2001 Refunding Tax Allocation Bonds Interest	310,525	301,709	301,709	292,029
014-5104-35105	014-5104-48513	2001 Refunding Tax Allocation Bonds Principal	928,000	968,000	968,000	1,004,000
015-5104-35105	015-5104-48513	2001 Refunding Tax Allocation Bonds Principal	232,000	242,000	242,000	251,000
014-5102-35100	014-5102-48512	2000 Tax Allocation Bonds Interest	93,929	92,029	92,029	90,109
015-5102-35100	015-5102-48512	2000 Tax Allocation Bonds Interest	23,482	23,007	23,007	22,527
014-5102-35105	014-5102-48513	2000 Tax Allocation Bonds Principal	40,000	40,000	40,000	44,000
015-5102-35105	015-5102-48513	2000 Tax Allocation Bonds Principal	10,000	10,000	10,000	11,000
014-5105-35100	014-5105-48512	2005 Refunding Tax Allocation Bonds Interest	660,690	659,370	659,370	657,995
015-5105-35100	015-5105-48512	2005 Refunding Tax Allocation Bonds Interest	165,173	164,843	164,843	164,499
014-5105-35105	014-5105-48513	2005 Refunding Tax Allocation Bonds Principal	44,000	44,000	44,000	44,000
015-5105-35105	015-5105-48513	2005 Refunding Tax Allocation Bonds Principal	11,000	11,000	11,000	11,000
Total CRA Debt Service			\$ 6,228,740	6,229,326	6,229,326	6,229,031
Debt Service Fund			\$ 5,198,742	5,199,174	5,199,174	5,198,624
Low-Mod Fund			1,029,998	1,030,152	1,030,152	1,030,407
Total			\$ 6,228,740	6,229,326	6,229,326	6,229,031

Low-Mod Fund

City of Norco
Fiscal Year 2010



City of Norco, California
Low-Moderate Income Housing Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2009 - 2010

Account Number		Description- Revenues	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
New	Old					
015-000-50140	015-000-58102	Tax Increment 20% Set-aside	\$ 3,167,575	3,234,556	3,375,000	3,037,500
015-000-54200	015-000-52400	Interest Income	55,988	90,000	10,000	10,000
015-000-57610	015-000-53806	Reimbursement	1,581	-	500	100
015-000-57900	015-000-56300	Sale of Property	39,183	-	-	-
		Neighborhood Stabilization Grant	-	-	-	1,627,000
015-000-54200	015-000-52400	Interest Income - Wasatch	-	-	-	-
015-000-57615	015-000-58104	Lien Reimbursement	70,262	45,000	90,000	45,000
Total Revenues			\$ 3,334,588	3,369,556	3,475,500	4,719,600

Expenditures:		FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Estimated Year-End Total	FY 2010 Budget Request
	Salaries and Benefits	\$ 364,580	358,205	331,716	296,299
	Employee Related Expenditures	1,150	3,200	802	1,500
	Supplies and Services	69,384	20,613	18,338	31,406
	Maintenance and Rentals	-	-	-	-
	Operations and Utilities	3,056	3,200	3,056	3,400
	Contractual and Professional Services	95,372	103,028	100,928	91,525
	Miscellaneous	26,336	57,400	35,425	37,200
	CRA Programs	859,514	5,862,077	943,900	5,924,322
	Internal Service Fund Charges	7,200	7,600	7,600	8,200
	Capital Outlay	-	-	-	-
	Transfers Out	-	-	-	-
	Debt Service	1,029,998	1,030,152	1,030,152	1,030,407
	Total Expenditures	\$ 2,456,590	7,445,475	2,471,917	7,424,259
	Revenues Over (Under) Expenditures				\$ (2,704,659)
	Estimated Fund Balance June 30, 2009				4,281,218
	Estimated Fund Balance June 30, 2010				<u>\$ 1,576,559</u>

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>Budget</u> <u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 134,626	138,250	117,781	97,816
30225	41104	Sick leave buy back	1,778	2,001	1,890	1,404
30230	41107	Vacation Pay Out	2,044	2,646	2,912	1,872
30200	41501	PERS Retirement	31,525	33,882	28,869	24,165
30205	41502	Employee Group Insurance	8,057	9,886	8,196	6,661
30220	41506	FICA/Medicare Insurance	2,046	2,041	1,882	1,418
30210	41507	Vehicle Allowance	1,680	1,680	1,680	1,200
30215	41508	Medical Savings Account	419	465	371	315
42235	49587	Compensated Absences Adjustment	-	-	-	4,829
Subtotal - Salaries and Benefits			182,175	190,851	163,581	139,680
<u>Employee Related Expenditures</u>						
30300	43101	Conferences and Meetings	903	1,500	500	1,000
30305	43102	Auto Mileage	247	600	250	400
30255	43103	Tuition Reimbursement	-	800	-	-
30320	45253	Dues, memberships and Subscriptions	-	300	52	100
Subtotal - Employee Related			1,150	3,200	802	1,500
<u>Supplies and Services</u>						
42200	44102	Liability Insurance	10,663	10,213	10,213	4,187
30415	45121	Special Departmental	57,372	1,500	2,400	2,000
30400	45131	Office Supplies	989	2,000	1,900	2,000
30405	45132	Printing & Copies	-	2,000	125	200
30410	45146	Postage	76	500	50	125
30445	45251	Legal Advertising	247	500	500	500
30440	45252	Advertising and Promotion	-	1,000	750	1,000
30430	46139	Office Equipment	-	900	400	400
Subtotal - Supplies and Services			69,347	20,613	18,338	31,406
<u>Operations and Utilities</u>						
33100	45541	Utilities	3,056	3,200	3,056	3,400
Subtotal - Operations & Utilities			3,056	3,200	3,056	3,400
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	82,078	74,800	72,000	66,000
34125	42227	Accounting & Auditing	6,432	5,928	5,928	6,225
34130	48595	Financial Services	6,862	7,500	7,500	4,500
Subtotal - Contractual & Professional			95,372	88,228	85,428	76,725
<u>Miscellaneous</u>						
35155	48600	County Charge	26,336	27,400	35,425	37,200
Subtotal - Miscellaneous			26,336	27,400	35,425	37,200
<u>Internal Service Fund Charges</u>						
42110	46137	Computing and Comm. Equip Replacement	1,200	1,100	1,100	1,100
42115	46150	Computing and Communications Operations	6,000	6,500	6,500	7,100
Subtotal - Internal Service Charges			7,200	7,600	7,600	8,200
Total Expenditures			\$ 384,636	341,092	314,230	298,111

City of Norco, California
Low Mod Fund, City Manager
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>			<u>Amended</u>	
			<u>Actual</u>	<u>Budget</u>	<u>Year-End</u>	<u>Budget</u>
					<u>Total</u>	<u>Request</u>
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 13,903	14,320	14,296	14,305
30225	41104	Sick leave buy back	288	207	296	205
30230	41107	Vacation Pay Out	399	274	399	342
30200	41501	PERS Retirement	3,291	3,510	3,501	3,534
30205	41502	Employee Group Insurance	1,183	1,258	1,271	1,534
30220	41506	FICA/Medicare Insurance	221	208	223	207
30210	41507	Vehicle Allowance	600	600	600	600
30215	41508	Medical Savings Account	30	30	27	30
Subtotal - Salaries and Benefits			\$ 19,914	20,407	20,613	20,757

**City of Norco, California
Low Mod Fund, City Clerk
Budget Detail by Line Item**

<u>Account Number</u>			<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>			<u>Estimated Year-End Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 24,095	25,254	30,534	26,328
30110	41103	Salaries, Overtime	57	365	-	-
30225	41104	Sick leave buy back	159	-	69	378
30230	41107	Vacation Pay Out	221	483	188	196
30200	41501	PERS Retirement	5,704	6,189	6,131	6,504
30205	41502	Employee Group Insurance	8,699	9,445	8,758	8,871
30220	41506	FICA/Medicare Insurance	239	251	329	382
30210	41507	Vehicle Allowance	480	480	473	480
30215	41508	Medical Savings Account	30	30	27	24
Subtotal - Salaries and Benefits			\$ 39,684	42,497	46,509	43,163

City of Norco, California
Low Mod Fund, City Attorney
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 20,257	18,231	20,253	18,231
30200	41501	PERS Retirement	3,175	4,468	3,345	4,504
30220	41506	FICA/Medicare Insurance	294	264	291	264
Subtotal - Salaries and Benefits			23,725	22,963	23,889	22,999
<u>Contractual and Professional Services</u>						
34100	42220	Contractual Services	-	14,800	15,500	14,800
Subtotal - Contractual & Professional			-	14,800	15,500	14,800
Total Expenditures			\$ 23,725	37,763	39,389	37,799

City of Norco, California
Low Mod Fund, Fiscal & Support Services
Budget Detail by Line Item

<u>Account Number</u>			<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>
<u>New</u>	<u>Old</u>	<u>Account Description</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Budget</u>
				<u>Budget</u>	<u>Year-End</u>	<u>Request</u>
					<u>Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 42,899	45,022	43,763	47,320
30110	41103	Salaries, Overtime	4	-	-	-
30225	41104	Sick leave buy back	521	652	557	680
30230	41107	Vacation Pay Out	309	863	336	353
30200	41501	PERS Retirement	10,057	11,034	10,723	11,690
30205	41502	Employee Group Insurance	7,306	8,174	8,101	8,377
30245	41503	Workers Compensation	14	-	-	-
30220	41506	FICA/Medicare Insurance	646	664	668	686
30210	41507	Vehicle Allowance	480	480	480	480
30215	41508	Medical Savings Account	119	114	106	114
Subtotal - Salaries and Benefits			\$ 62,355	67,003	64,734	69,700

**City of Norco, California
Low Mod Fund, Planning
Budget Detail by Line Item**

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Amended Budget</u>	<u>FY 2009</u>	<u>FY 2010 Budget Request</u>
<u>New</u>	<u>Old</u>				<u>Estimated Year-End Total</u>	
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 11,027	1,033	3,865	-
30225	41104	Sick leave buy back	123	-	-	-
30230	41107	Vacation Pay Out	211	217	-	-
30200	41501	PERS Retirement	2,610	253	246	-
30205	41502	Employee Group Insurance	1,485	129	117	-
30220	41506	FICA/Medicare Insurance	172	15	58	-
30210	41507	Vehicle Allowance	480	40	30	-
30215	41508	Medical Savings Account	-	3	-	-
Subtotal - Salaries and Benefits			\$ 16,109	1,690	4,316	-

City of Norco, California
Low Mod Fund, Building Safety
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>					
<u>Salaries and Benefits</u>						
30100	41101	Salaries, Full Time	\$ 10,929	8,944	5,924	-
30225	41104	Sick leave buy back	180	129	147	-
30230	41107	Vacation Pay Out	-	171	-	-
30200	41501	PERS Retirement	2,070	2,192	1,224	-
30205	41502	Employee Group Insurance	1,152	1,204	678	-
30245	41503	Workers Compensation	6,094	-	-	-
30220	41506	FICA/Medicare Insurance	161	130	88	-
30215	41508	Medical Savings Account	31	24	13	-
Subtotal - Salaries and Benefits			\$ 20,617	12,794	8,074	-

City of Norco, California
Low Mod Fund, Grant Programs
Budget Detail by Line Item

<u>Account Number</u>		<u>Account Description</u>	<u>FY 2008</u> <u>Actual</u>	<u>FY 2009</u> <u>Amended</u> <u>Budget</u>	<u>FY 2009</u>	<u>FY 2010</u> <u>Budget</u> <u>Request</u>
<u>New</u>	<u>Old</u>				<u>Estimated</u> <u>Year-End</u> <u>Total</u>	
<u>CRA Programs</u>						
41215	47901	Fair Housing Programs	\$ 12,107	-	-	-
41255	47902	Senior Discount Subsidy (SWAT)	1,813	-	80,000	85,000
41220	47904	Infill Housing Program	8,132	66,077	100,000	1,799,500
41265	47907	Sewer Tax Rebate	19,048	18,000	18,000	-
41235	47908	Deferred Loan Program	124,529	470,000	469,900	300,000
41260	47909	Sewer Loan Program	-	15,000	-	9,000
41230	47910	First Time Home Buyer	-	80,000	65,000	140,000
41240	47913	Home Improvement Grant	429,536	112,000	112,000	200,000
41245	47914	Home Improvement Emergency Grant	219,680	66,000	66,000	100,000
41225	47915	Homeless Prevention	1,330	5,000	3,000	3,000
41250	47916	Lead and Asbestos Abatement Grant	43,339	30,000	30,000	40,000
41200	47934	Development Incentives	-	5,000,000	-	3,247,822
<u>Subtotal - CRA Programs</u>			<u>859,514</u>	<u>5,862,077</u>	<u>943,900</u>	<u>5,924,322</u>
<u>Total Expenditures</u>			<u>\$ 859,552</u>	<u>5,892,077</u>	<u>943,900</u>	<u>5,924,322</u>

Personnel Authorization

City of Norco
Fiscal Year 2010



**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2010**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-
Position Title	2005	2006	2007	2008	2009	2010

CITY COUNCIL & COMMISSIONS

<u>CITY COUNCIL</u>	5	5	5	5	5	5
<u>COMMUNITY SERVICES COMMISSION</u>	5	5	5	5	0	0
<u>PLANNING COMMISSION</u>	5	5	5	5	5	5
<u>HISTORIC PRESERVATION COMMISSION</u>						5
<u>PARKS & RECREATION COMMISSION</u>	5	5	5	5	5	5
<u>STREETS & TRAILS COMMISSION</u>	5	5	5	5	0	0
<u>STREETS, TRAILS & UTILITIES COMMISSION</u>	0	0	0	0	7	7

FULL-TIME POSITIONS

ADMINISTRATION

City Manager	1	1	1	1	1	1
City Clerk						1
Deputy City Clerk						1
Executive Secretary	1	0	0	0	0	0
Secretary to the City Manager	0	1	1	1	1	0
Administrative Clerk						1
Administrative Assistant	1	1	0	0	0	0
Planning Manager					1	1
Senior Planner					1	1
Executive Secretary					1	1
Total	3	3	2	2	5	7

CITY CLERK

City Clerk	1	1	1	1	1	0
Deputy City Clerk	1	1	1	0	1	0
Secretary II	0	0	0	1	0	0
Clerk Typist	1	1	1	0	0	0
Administrative Clerk	0	0	0	1	1	0
Total	3	3	3	3	3	0

FISCAL & SUPPORT SERVICES

Director of Fiscal & Support Services	1	1	1	1	1	0
Deputy City Manager/Director of Finance						1
Executive Secretary	1	1	1	1	1	1
Accounting Supervisor	0	0	0	0	0	0
Accounting Manager	1	1	1	1	1	1
Human Resource Analyst	1	1	1	1	1	1
Network Administrator	1	1	0	0	0	0
I.T. Manager	0	0	1	1	1	1

FISCAL & SUPPORT SERVICES (cont.)

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2010**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-
Position Title	2005	2006	2007	2008	2009	2010
Accountant	1	1	1	1	1	1
Computer Information Systems Technician	1	1	1	0	0	0
I.T. Analyst	0	0	0	1	1	1
Account Clerks	0	0	8	8	8	7
Account Clerk II	4	4	0	0	0	0
Account Clerk I	3	3	0	0	0	0
Office Assistant	1	1	0	0	0	0
Total	15	15	15	15	15	14

PARKS & RECREATION

Director of Parks, Recreation & Community Services	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Administrative Clerk	1	1	1	1	0	0
Recreation & Community Services Superintendent	1	1	1	1	1	1
Parks & Building Superintendent	1	1	1	1	1	1
Recreation & Community Services Supervisor	2	2	2	3	3	1
Recreation & Community Services Coordinator	2	2	1	0	0	0
Maintenance Workers	3	3	3	3	2	3
Maintenance Worker Trainee	0	0	0	1	1	0
Bus Driver	0	0	1	1	1	1
Custodian	1	1	0	0	0	0
Total	13	13	12	13	11	9

ECONOMIC DEVELOPMENT

Director of Economic Development	1	1	1	1	1	1
Executive Secretary	-	-	-	-	1	1
Housing Manager	-	-	-	-	1	1
Total					3	3

COMMUNITY DEVELOPMENT

Director of Community Development	1	1	1	1	1	0
Director of Economic Development	1	1	1	1	0	0
Executive Secretary	1	1	1	1	0	0
Senior Planner	1	1	1	1	0	0
Assistant Planner	0	0	0	0	0	0
Associate Planner	1	1	1	1	0	0
Community Development & Housing Specialist	0	0	0	0	0	0
Code Enforcement Officer	1	0	0	0	0	0
City Engineer/Director of Public Works	1	0	0	0	0	0
Deputy City Engineer	1	0	0	0	0	0
Executive Secretary	1	1	0	0	0	0
Assistant Civil Engineer	1	1	0	0	0	0
Associate Civil Engineer	0	0	1	1	0	0
Civil Engineering Assistant	0	0	0	0	0	0
Building Official	1	1	1	1	1	0
Bldg Ops Support Coord/Senior Permit Tech	1	1	1	0	0	0
Permit Technician	2	3	3	3	3	0

COMMUNITY DEVELOPMENT (cont.)

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2010**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-
Position Title	2005	2006	2007	2008	2009	2010
Plans Examiner Senior Building Inspector	1	1	1	1	1	0
Building Inspector	2	3	3	3	1	0
Total	17	16	15	14	7	0
<u>FIRE DEPARTMENT</u>						
Fire Chief	1	1	1	1	1	1
Executive Secretary	1	1	1	1	0	0
Account Clerk I	1	0	0	0	0	0
Code Enforcement Officer	0	1	1	1	0	0
Fire Prevention Specialist	1	1	1	1	1	1
Battalion Chief	3	3	3	3	3	2
Fire Captain	6	6	6	6	6	6
Fire Engineer	6	6	6	6	6	6
Firefighter Paramedic	6	10	11	11	11	11
Firefighter	6	2	1	1	1	1
Total	31	31	31	31	29	28
<u>ANIMAL CONTROL</u>						
Animal Control/Equestrian Services Superintendent	1	1	1	1	1	1
Animal Control Supervisor	1	1	1	1	1	1
Secretary II	1	1	1	1	0	0
Administrative/Facilities Coordinator	-	-	-	-	1	1
Kennel Officer	1	1	1	1	1	1
Animal Control Officer	1	1	2	2	2	2
Total	5	5	6	6	6	6
<u>SHERIFF</u>						
Executive Secretary	1	1	1	1	1	1
Total	1	1	1	1	1	1
<u>PUBLIC WORKS</u>						
Director of Public Works	0	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Public Works Superintendent	1	0	0	0	0	1
Public Works Supervisor	1	1	1	1	1	0
Public Works Inspector	2	2	1	0	0	1
PW/LMD Inspector Supervisor	0	0	0	1	1	1
Lead Worker	-	-	-	-	-	1
Maintenance Workers	5	4	4	6	5	6
Water Quality Control Technician	2	2	1	1	1	1
Meter Technician I	1	1	1	1	1	0
Public Works Trainee	4	5	8	6	6	5
Senior Engineer	-	-	-	-	1	1
Permit Technician	-	-	-	-	3	2
Plans Examiner Senior Building Inspector	-	-	-	-	1	1
Building Inspector					1	1
Total	17	17	18	18	23	23
TOTAL FULL TIME POSITIONS	105	104	104	104	103	91

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2010**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-
Position Title	2005	2006	2007	2008	2009	2010

PART-TIME POSITIONS

TEMPORARY EMPLOYEES

Fire

Fire Prevention Intern	0	0	0	0	0	0
Total Temporary Employees	0	0	0	0	0	0

32-HOUR PART-TIME EMPLOYEES

Community Development

Assistant Planner	0	0	1	0	0	0
	0	0	1	0	0	0

Parks & Recreation

Recreation&Community Services Specialist	3	3	4	3	3	3
Maintenance Workers	1	1	1	0	0	0
Volunteer Coordinator	1	1	0	0	0	0
Aquatic Manager	0	0	0	1	0	0
Adult & Youth Sport Specialist	0	0	0	1	1	1

Animal Control

Kennel Assistant	1	1	2	2	2	2
Animal Control Officer	1	1	1	0	0	0
Total 32-Hour Employees	7	7	10	7	6	6

20-HOUR OR LESS PART-TIME

City Clerk

Facilities Maintenance Assistant	0	0	1	1	0	0
Customer Service Specialist	0	0	0	1	0	0

Crossing Guards

Crossing Guard	9	9	10	0	0	0
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Parks & Recreation

Facility Booking Specialist	0	0	2	0	0	0
Clerical/Counter Clerk	0	0	0	2	2	2
Recreation&Community Services Specialist	-	-	-	-	2	2
Recreation&Community Services Leader	20	20	38	32	32	32
Recreation&Community Services Aide	10	10	21	31	31	31
Aquatics Manager	1	1	1	0	1	1
Life Guard III	3	3	3	2	3	3
Life Guard II	8	8	8	12	15	15
Life Guard I	8	8	5	6	9	9
Field Maintenance Worker	5	5	5	5	5	5
Bus Driver	3	3	3	3	3	1
Maintenance Worker	0	0	0	1	1	0

Fire Department

Part-Time Code Compliance Officer	0	0	0	1	0	0
Part-Time Administrative Clerk	0	1	1	1	2	2

Community Development

Minutes Clerk	1	1	1	1	0	0
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**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2010**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-
Position Title	2005	2006	2007	2008	2009	2010
Part-Time Typing Aide/Admin Clerk	1	0	1	1	1	0
Planning Intern	1	0	1	1	1	0
<u>ADMINISTRATION</u>						
Planning Intern	-	-	-	-	-	1
<u>PUBLIC WORKS</u>						
Part-Time Typing Aide/Admin Clerk	-	-	-	-	-	1
<u>CRA</u>						
Part-Time Administrative Intern	0	0	1	1	0	0
Part-Time Housing Specialist	1	0	0	0	0	0
<u>Animal Control</u>						
Part-Time Administrative Clerk	-	-	-	-	1	1
Kennel Attendant	2	2	0	1	2	3
Total 20-Hour or Less Employees	73	71	102	103	111	109

Budget Account Descriptions

City of Norco
Fiscal Year 2010



**Budget Account Descriptions
Fiscal year 2009/2010**

Object Code		Description	Purpose
Old	New		
Salaries and Benefits			
41101	30100	Salaries, Full Time	Full time employees salaries including holiday pay, but excluding overtime
41102	30105	Part Time Salaries	Part time employees salaries
41103	30110	Overtime	Payment of overtime
41104	30225	Sick leave buy back	Eligible unused sick leave earned during the year that is paid to employees
41107	30230	Annual Vacation Cash Out	Cash-out of 36 hours of accrued vacation hours on a fiscal-year basis
41105	30115	Constant Staffing	Cost of salaries paid to firefighters when they are called to cover an absence.
41106	30120	FLSA	Fair Labor Standards Act allows workers to earn one and a half times their regular rate after 40 hours of work in a workweek
41108	30125	Strike Team	Five fire engines with four firefighters in each engine and a leader
41111	30130	USAR	Urban Search and Rescue involves the location, rescue and initial medical stabilization of victims trapped in confined spaces.
41501	30200	PERS Retirement	Used for retirement contribution payments to CalPERS (employer and employee share paid by city)
41502	30205	Employee Group Insurance	Medical and life insurance premiums paid by the City for employee benefit
41503	30245	Workers' Compensation	Cost of workers' compensation paid to injured employees
41504	30235	Deferred Compensation	Contractual fringe benefits paid into deferred compensation account for employee
41505	30250	Unemployment	Cost of unemployment insurance
41506	30220	FICA/Medicare Insurance	City's share of 1.45% Medicare and FICA tax
41507	30210	Vehicle Allowance	Monthly car allowance to executive employees for use of personal car for city business
41508	30215	Medical Savings Account	Payment by the city into a flexible spending account for eligible employees
42309	30240	Continuous Service Bonus	Payment to employees for continuous service after 5, 10, 15, and 20 years of service
43103	30255	Tuition Reimbursement	Reimbursement of tuition and/or book expense incurred by employee
49587	42235	Compensated Absences Adjustment	Calculation made yearly reflecting the increase in the accumulated leave bank of all employees by Fund/Department

Employee Related Expenditures			
43101	30300	Conferences and meetings	Work related training, seminars, and meetings
43102	30305	Auto Mileage	Mileage reimbursement to employees for use of their personal autos for City business
45223	30315	Employee Hiring Costs	Costs associated with recruiting and hiring new employees (for Human Resources use only)
45243	30310	Uniforms and Safety Gear	Cost of uniforms and safety gear paid by the City
45253	30320	Dues, Memberships and Subscriptions	Cost of dues to organizations, associations, and subscriptions as authorized.

Supplies and Services			
42317	30450	City Newsletter	All costs associated with publishing and distribution of City and CRA Newsletter (excluding postage)
42430	30455	Elections	Incurred costs for election
43132	30420	Training Supplies	Cost of supplies associated with training in the Fire Department
45121	30415	Special Departmental	Cost of services incurred by a department that are unique to a department
45131	30400	Office Supplies	Cost of consumable office supplies
45132	30405	Printing & Copies	Cost of printing, photocopy machine usage, outside printing, and reprographics
45133	30435	Software Expense	Cost of software for the network, personal computers, and other technological equipment

Supplies and Services (Continued)

**Budget Account Descriptions
Fiscal year 2009/2010**

Object Code		Description	Purpose
45146	30410	Postage	Metered and non-metered postal delivery costs, including express and courier services.
45251	30445	Legal Advertising	Cost of newspaper publishing of required legal notices
45252	30440	Advertising and promotion	Cost of advertising and promotion not included elsewhere
46138	30425	Small Tools	Cost of hand tools costing less than \$5,000
46139	30430	Office Equipment	Cost of office equipment including furniture costing less than \$5,000
44102	42200	Liability Insurance	Liability insurance premium for the primary and excess liability insurance
44103	42215	Self-Insurance Admin.	Cost of administering the city's self insurance programs (PERMA & SCRMA)
44104	42220	Self Insured Expenses	Expenses related to the self-insurance program including attorney fees, witness fees, investigator fees, and other costs
44105	42225	Self-Insurance Settlements	Cost of liability insurance settlements up to \$125,000 per claim
44111	42230	Excess Workers Comp	Cost of workers' compensation insurance coverage above the City's self insured amount of \$250,000 per case limit.
44116	30460	Medical Insurance Administration	Cost paid to CalPERS to administer retiree and employee medical insurance programs
44120	30465	Medical Insurance – Retirees	Cost of retirees' medical insurance as per MOU
	30470	Post Employment Benefits	Cost of providing medical coverage for active and retired employees as an annual required contribution in accordance with GASB 45.
44152	30475	Performance Bonds	Cost of bonding City employees

Maintenance and Rentals

42225	32205	Weed Abatement	Cost of Weed Abatement services
45334	32450	Well & Pump Maintenance	Cost of repairs and maintenance of water wells and pump
45335	32200	Building and Ground Maintenance	Cost of maintaining city buildings and grounds
45336	32300	Traffic Signal Maintenance	Cost of maintaining city traffic lights
45337	32100	Office Equipment Maintenance	Cost of maintaining office equipment such as typewriters and fax machines
45438	32400	Trail Maintenance	Cost of fence posts, rails, and other trail materials
46133	32105	Equipment Rental	Cost of equipment rented on as needed basis

Operations and Utilities

45125	33105	Purchased water	Water purchases to supplement city well water
45126	33115	Chino Pump Tax	Tax on the Chino Basin for water replenishment
45541	33100	Utilities	Cost of electricity, telephone, and gas

Contractual and Professional Services

42219	34145	Recreation Program Instructors	Cost of services provided by Recreation Program Instructors (Recreation Dept. only)
42220	34100	Contractual Services	Professional services where a contract is negotiated
42222	34115	Law Enforcement Contract	Cost of Riverside County law enforcement contract including overtime
42223	34140	Public Education & Promotion	Cost of spay/neuter and related expenses
42224	34150	Special Events	Contracted services associated with special events.
42227	34125	Accounting & Auditing	Accounting and auditing services provided to the City, usually through Finance Department oversight
42228	34105	Other Professional Services	Cost of professional services that do not require a contract, or are not included elsewhere
42271	34110	Engineering Services	Contracted engineering services.

Contractual and Professional Services (continued)

**Budget Account Descriptions
Fiscal year 2009/2010**

Object Code		Description	Purpose
48595	34130	Financial Services	Financial advisory; analytical and processing fees, including bank and investment charges
48596	34135	CFD/AD Administration	Includes all costs associated with administering the Community Facilities Districts and Assessment Districts

Miscellaneous			
45375	35205	Property Taxes	Payment for property taxes
46159	35200	Lease/Purchase Payments	Payment for the lease of equipment or property
48512	35100	Interest Payments	Interest payment on outstanding debt
48513	35105	Principal Payments	Principal payments on outstanding debt
48592	35125	Pass Through Agreement	Amount deducted as pass through from tax increments receipts
48597	35110	Cost of Issuance	Costs related to the issuance of bonds.
48598	35115	Bond Discount	Underwriters discount on bond issues
48599	35130	Developer Reimbursement Agreement	To record the contribution by developers of infrastructure assets
48600	35155	County Charge	Charges by County for processing, collection, or administration
48601	35150	Administrative Overhead	Administrative costs allocated to other funds from the general fund
42259	35305	Trash Round-up/Recycle (Non-Departmental)	Payments for trash recycle and round-up program
42306	35270	Community Promotion (Non-Departmental)	Cost of promoting the City of Norco
42307	35280	Employee Recognition Program (Non-Departmental)	Provides for the annual employee recognition banquet, annual picnic, service pin and suggestion awards
42308	35265	City Historian	Payments to the City Historian (Non-Departmental)
42310	35275	Volunteer Recognition	Cost associated with coordinating a function to recognize volunteers
42311	35300	Highway Patrol DUI Testing	Cost associated with the testing of individuals driving under the influence by the Highway Patrol
42313	35315	We-Tip (Non-Departmental)	Cost of administering the local We-Tip Program
42319	35250	Beautification Committee (Non-Departmental)	Expenses related to the Beautification Committee
42324	35255	Chamber of Commerce (Non-Departmental)	City support to Norco Chamber of Commerce
42326	35310	Adopt-a-Trail	Citizens are provided the opportunity to adopt a trail and keep it litter free
47976	35350	Senior Recreation /Community Services Leader	Program provides a part-time staff person at the Norco Senior Center to coordinate senior activities and special events for seniors
47977	35355	Norco Party Partners	Program provides planned recreational and social activities for developmentally challenged adults twice each month
47978	35400	Reading Club for the Elderly	Program provides extended hours at the County Library, Norco, Branch, for senior citizens
47988	35405	Corona Regional Mobile Medical Program	Program provides medical services and community health outreach by providing free health screenings, nutritional counseling, etc. to seniors.
48071	35500	Loss on Sale of Fixed Assets	Represents loss on sale of an asset
48078	35505	Loss on Sale of Land	Represents loss on sale of land
49588	35515	Depreciation Expense	To record the yearly depreciation amount for all assets

Community Redevelopment Agency Programs			
47901	41215	Fair Housing Programs	Cost of providing Fair Housing services, tenant/landlord mediation services
47902	41255	Sewer Service Assistance	Cost of offering qualified seniors a subsidy on their monthly sewer fees
47904	41220	Infill Housing Program (Land)	Cost of developing substandard lot(s) for the infill housing program
Community Redevelopment Agency Programs (Continued)			

**Budget Account Descriptions
Fiscal year 2009/2010**

Object Code		Description	Purpose
47907	41265	Sewer Grant Program	Cost of providing assistance to qualified homeowners with their annual property sewer tax
47908	41235	Deferred Loan Program	Cost of rehabilitating homes for City of Norco residents
47909	41260	Sewer Loan Program	Cost of lateral hook up to City sewer system
47910	41230	First-Time Home Buyer	Cost of assisting qualified applicants to own their first home
47912	41270	Senior Housing Program	Assisting developers with funding assistance to develop low/moderate senior housing
47933	41205	Relocation Costs	Financial assistance to businesses for relocating
47934	41200	Development Incentives	Assisting private developers with financial incentives for new development

Internal Service Fund Charges

45333	42100	Vehicle Operations & Maintenance	Rental charge by Equipment Maintenance Fund 128 to all departments for maintaining all city vehicles; also, cost of all vehicle maintenance during the year directly charged to Fund 128.
46136	42105	Vehicle Replacement Charges	Fee by Equipment Maintenance Fund used for accumulating a replacement amount for all vehicles
46137	42110	Computing and Comm Replacement	Fee by the Data Processing Fund used for accumulating a replacement amount for all equipment
46150	42115	Computing and Communicatns Operations	Rental charge to departments for maintaining computers, printers, the network, and other data processing equipment

Capital Outlay

46140	43160	Streets, Curb, Gutters, Sidewalks	Capital project cost of streets, curb, gutters, and sidewalks
46141	43170	Traffic Signals	Capital project cost for traffic signals
46142	43250	Sanitary Sewer Lines	Capital project cost for sewer lines and mains
46143	43180	Storm Sewer Lines	Capital project cost for storm lines and mains
46144	43210	Water Lines & Mains	Capital project cost for water lines and mains
46145	43125	Land	Cost of purchase of land
46146	43130	Land Improvements	Capital project cost for land improvements as fences, walls, trails, etc.
46147	43190	Water Meters	Cost of purchasing water meters for City use and for use by developers
46148	43200	Fire Hydrants	Capital project cost of purchasing fire hydrants
46149	43140	Parks	Capital project cost of building a park
46151	43220	Wells, Pumps & Boosters	Capital project cost of constructing well, pumps, and boosters
46152	43230	Water Reservoir	Capital project cost of constructing a reservoir
46153	43240	Water Supply Facilities	Capital project cost of constructing water supply facilities
46154	43260	Sewer Supply Facilities	Capital project cost of constructing sewer supply facilities
46155	43150	Park Structures/Enhancements	Capital project cost of park structures
47401	43105	Paramedic Equipment	Cost of any paramedic equipment
47945	41210	Public Projects	Capital project cost for public projects in the Redevelopment Agency
48061	43110	Automotive Equipment	Cost of purchasing automobiles
48062	43115	Building/Improvements	Capital project cost of buildings, building additions, roof repair, painting, or any other modification that improves the building
48064	43100	Equipment	Cost of the purchase of any equipment greater than or equal to \$5,000
48065	43120	Improvements Other than Buildings	Capital project costs for any improvement other than to buildings