



**MINUTES**  
**CITY OF NORCO**  
**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS-2820 CLARK AVENUE**  
**JULY 13, 2009**

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1. CALL TO ORDER: By Vice Chair Wagner at 6:34 PM
2. ROLL CALL  
Commissioners, Adams, Holder and Wagner.  
  
Chair Hallam arrived at 6:35 p.m.  
Commissioner Boyle arrived at 6:43 p.m.  
  
Staff: Superintendents Anglin, Wyrick,  
Executive Secretary Jo Ann Dickson
3. PLEDGE OF ALLEGIANCE Commissioner Adams
4. PRESENTATION/S  
A. None
5. PUBLIC COMMENTS  
A. None
6. **ACTION ITEMS**  
A. Dedication in Memory of Brittney Marie Peters at Wayne Makin Sports Complex

Superintendent Anglin informed the Commission that the Department of Parks, Recreation and Community Services has received correspondence regarding Brittney Marie Peters. Along with the information provided, Superintendent Anglin noted that Brittney Peters meets the Park and Public Building Dedication Criteria by her dedication as a cheerleader for Norco Junior All-American Football. Ms. Peters was instrumental in encouraging other youth to become involved in activities that promote health and wellness, foster human development, and provides a recreational experience. The statement from the correspondence stated that Brittney understood the value of making a positive impact on other people's lives by her continuous smile and warm hearted gestures. Her family, friends and good neighbors have her remembered for her unselfish friendships towards others and dedication to do what she loved; being involved with Norco Junior All-American Football.

Superintendent Anglin stated that the proposed memorial will consist of a concrete park bench with an engraved plaque. This memorial will be located at the Wayne Makin Sports Complex between diamond #5 and #6 and that staff is seeking approval from the Commission for the Peters Memorial which will be then be forwarded to Council for review and approval.

Superintendent Anglin informed the Commission that there is no financial impact to the General Fund. The Peters Family will assume all costs associated with the purchase and installation of the bench as well as the continued maintenance and upkeep.

Lisa Eddingfield on behalf of NJAAF – Appreciates the Commission approving the placing of a bench in memory of Brittney Peters.

Jeanine Bodenhoch, Brittney's aunt spoke in support of Commission approving the bench being installed at Wayne Makin in the memory of Brittney Peters. Ms. Spoke of how Brittney was friendly and happy, and always smiling, and how thankful the family is for the community support.

Chair Hallam spoke on behalf of the Commission and stated that Commission will be recommending to the City Council that the placement of the memorial bench will be approved.

**M/S Hallam/Holder to approve the dedication of a concrete park bench with engraved plaque in memory of Brittney Peters.**

**AYES: ADAMS, HALLAM, HOLDER, WAGNER**

**NOES: NONE**

**ABSENT: BOYLE**

**ABSTAIN: NONE**

**COMMITTEE REPORTS**

7. A. None

**CONSENT CALENDAR**

8. APPROVAL OF MINUTES – June 8, 2009  
9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.10

**COMMISSION INFORMATION**

10. CITY COUNCIL APPROVAL ITEMS  
A. None

**END OF CONSENT CALENDAR**

**M/S WAGNER/HALLAM to approve the Consent Calendar**

**AYES: ADAMS, BOYLE, HALLAM, HOLDER, WAGNER**

**NOES: NONE**

**ABSENT: NONE**

**ABSTAIN: NONE**

11. COMMISSION ONGOING BUSINESS  
A. Ingalls Park

- B. Animal Shelter Expansion
- C. Silverlakes/Belstarr
- D. Ridge Ranch Park – Superintendent Wyrick advised the Commission that the Parks Department has completed the plan check for the new park and are waiting for the Planning Department to complete their plan check for this site. Weeds from Lot H (Ridge Ranch Park), the new park space, have been removed.
- E. Cultural and Fine Arts Programming
- F. Teen Programming and Teen Center
- G. U.N.L.O.A.D. Program – Dark for Summer
- H. Norco Hills Conservancy

**12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

**13. OTHER MATTERS**

A. Fourth of July Jamboree Update

Superintendent Anglin reported on the 4<sup>th</sup> of July Jamboree. She noted that the public acknowledged the later start. The Lions/Boy Scouts had approximately 30 volunteers for the event. She thanked the Parks Division for their help in getting thing ready for the event. Superintendent Anglin also informed the Commission that the word is out that the Lions Club may not co-sponsor the event next year due to the lack of volunteers and time. Superintendent Anglin also noted that the fireworks were applauded by the public for the beauty and length of the program.

Commissioner Holder asked how the financial aspect turned out on the event. No financial report has been given to the City at this time. There will be a post evaluation meeting on the 22<sup>nd</sup> of July.

Commissioner Boyle asked how the crowd was, if it was locals or out of town people. Superintendent Anglin noted it was from what she could tell and others speaking to her that it was mostly out of town people in attendance. This may be due to other communities canceling their firework events.

B. Silverlakes Groundbreaking Celebration

Executive Secretary Dickson advised the Commission on the upcoming event for the Silverlakes Celebration to be held on Saturday, July 18, 2009 at 10:00 a.m. – 2:00 p.m. held at Pikes Peak Park. The Commission was made aware of the activities of the day, which includes a “groundbreaking” ceremony, kids zone (jumpers, Italian ice, cotton candy), booths sponsored by the City, Chamber of Commerce, Blenheim, and various entities involved in the Silverlakes project. Free hot dog lunch and soft drinks and water, is being provided by Belstarr, Inc. for all of the attendees. All of the community is invited. The Press Enterprise ran an article in Sunday’s edition, which invited the public to attend this celebration.

Staff will be working at the event and setting up at 7:00 a.m. on Saturday morning, and helping to oversee the day’s activities, along with Melissa Brandes and staff from Belstarr, Inc.

Chair Hallam asked for name badges for the Commissioners so they can be recognized, if any questions come up from the public.

C. Parmenter Park Update

Superintendent Anglin reported to the Commission that staff met with the Contractors for the location and grading issues for the installation of the new restroom at Parmenter Park. The building has been purchased, and is expected to be delivered within 4 – 6 weeks, then installed thereafter and completed by September.

D. Senior Center Renovation Update

Superintendent Anglin informed the Commission that the construction specifications are complete and are in plan check. Once these specification and plans are approved, the project will go out to bid.

OTHER MATTERS

Richard Boyle – Lisa Kay called Commissioner Boyle and asked if any Commissioner has gone to visit the site. Executive Secretary Dickson advised Commission that this item would be coming to Commission on August 10, 2009. She asked that the Commissioners go to the lot on Shadow Canyon since Mr. Kay has marked off the area showing the actual property lines.

Commissioner Jeanine Adams asked if there are any Eagle Scout projects available for several scouts.

Chair Hallam announced that there are four Jr. Bullriders going to Ft. Worth Texas for World Finals. Commission wished them well.

**ADJOURNMENT**

**M/S HOLDER/WAGNER to adjourn at 7:01 p.m. to the Commission meeting on Monday, August 10, 2009 at 6:30 p.m.**

**AYES: ADAMS, BOYLE, HALLAM, HOLDER, WAGNER**

**NOES: NONE**

**ABSENT: NONE**

**ABSTAIN: NONE**

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**Jo Ann Dickson, Executive Secretary**