



**AGENDA**  
**CITY OF NORCO**  
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY  
REGULAR MEETING  
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE  
OCTOBER 21, 2009

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CALL TO ORDER: 5:30 p.m.

ROLL CALL: Mayor Kathy Azevedo  
Mayor Pro Tem Malcolm Miller  
Council Member Frank Hall  
Council Member Berwin Hanna  
Council Member Richard L. MacGregor

THE CITY COUNCIL/CRA WILL RECESS TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

**Section 54956.8 – Conference with Real Property Negotiator**

Street Address or Parcel Number: APNs 152-060-004-0; 152-060-011-6; 152-070-001-8; 152-070-002-9; & 152-070-011-7

Negotiating Parties: Norco Redevelopment Agency, Kosmont Companies and Belstarr Sports Management, LLC

Points Under Negotiation: Price and Terms of Payment

**Section 54957 – Personnel Matters**

Public Employee Appointment: City Manager

RECONVENE PUBLIC SESSION: 7:00 p.m.

PLEDGE OF ALLEGIANCE: Council Member Hanna

INVOCATION: Pastor Vernie Fletcher  
*Grace Fellowship Church*

PROCLAMATION: 2009 Red Ribbon Celebration Week  
*October 23 – 31, 2009*  
*Corona-Norco Unified School District*

PRESENTATION: Update on the Wyle Property  
*Joseph Aldem, Kleinfelder*  
*Rafat Abbasi, DTSC*

**REGULAR COMMUNITY REDEVELOPMENT AGENCY (CRA) AGENDA AS FOLLOWS:**

Next CRA Resolution No. 2009-18

1. CRA CONSENT CALENDAR ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Agency, any public comments on any of the Consent Items will be heard. There will be no separate action unless Members of the Agency Board request specific items be removed from the Consent Calendar)*
  - A. CRA Minutes, Regular Meeting of October 7, 2009. **Recommended Action: Approve the CRA Minutes** (City Clerk)

2. OTHER CRA MATTERS:

ADJOURNMENT OF CRA:

**REGULAR CITY COUNCIL AGENDA AS FOLLOWS:**

Next Ordinance No. 912  
Next Resolution No. 2009-76

3. CITY COUNCIL CONSENT CALENDAR ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No. 4 of the Agenda)*
  - A. City Council Minutes:  
Special Meeting of September 30, 2009  
Regular Meeting of October 7, 2009.  
**Recommended Action: Approve the City Council Minutes** (City Clerk)
  - B. Planning Commission Action Minutes, Regular Meeting of October 14, 2009. **Recommended Action: Receive and File** (Planning Manager)
  - C. Acceptance of the Broken Arrow and Western Avenue Storm Drain Project, as Complete. **Recommended Action: Accept the Broken Arrow and Western Avenue Storm Drain Project as complete and instruct the City Clerk to file the Notice of Completion with the County Recorder's Office.** (Director of Public Works)

- D. Acceptance of Street Dedication at 2957 and 3001 Hamner Avenue for the TUMF-Funded Hamner Avenue Widening Project. **Recommended Action: Accept the street dedication of additional street right-of-way on the east side of Hamner Avenue, north of Fourth Street, and authorize the City Clerk to record the grant deed.** (Director of Public Works)
  - E. Acceptance of the Reservoir No. 5 Water Supply Line and Site Improvements Project, as Complete and the Appropriation of Additional Funds for the Reservoir No. 5 Water Supply Line and Site Improvements Project. **Recommended Action: Accept the Reservoir No. 5 Water Supply Line and Site Improvements Project as complete, authorize the City Clerk to file the Notice of Completion, and adopt Resolution No. 2009-\_\_\_\_, appropriating additional funds in the amount of \$15,688.19 for the Project.** (Director of Public Works)
  - F. Quarterly Investment Report for Quarter Ended September 30, 2009. **Recommended Action: Receive and File** (Deputy City Manager/Director of Finance)
  - G. Resolution Increasing Revenue, Appropriation and Expenditure in the amount of \$106,906.32 in the California Office of Traffic Safety Grant Fund. **Recommended Action: Adopt Resolution No. 2009-\_\_\_\_.** (Lt. Cooper)
  - H. Resolution Increasing Revenue, Appropriation and Expenditure in the amount of \$15,485 in the California Office of Traffic Safety Grant Fund. **Recommended Action: Adopt Resolution No. 2009-\_\_\_\_.** (Lt. Cooper)
  - I. Resolution Increasing Appropriation and Expenditure in the amount of \$5,374.26 in the California Law Enforcement Equipment Program Grant Fund. **Recommended Action: Adopt Resolution No. 2009-\_\_\_\_.** (Lt. Cooper)
4. ITEMS PULLED FROM CITY COUNCIL CONSENT CALENDAR:
5. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.

6. OTHER MATTERS - COUNCIL OR STAFF:

- A. Swearing-In Ceremony for New Council Members and Election of Mayor and Mayor Pro Tem – Scheduled for November 30, 2009 at 6 p.m. in the City Council Chambers. (Mayor Azevedo)
- B. Future City Council Study Session Dates. (Mayor Azevedo)

7. ADJOURNMENT:

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).*

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Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.

/bj-73415

- WHEREAS,** cities across America have been plagued by the numerous problems associated with alcohol, tobacco and other drug use; and
- WHEREAS,** substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides and suicides; and
- WHEREAS,** the red ribbon was chosen as a symbol commemorating the work of Drug Enforcement Agent Enrique Camerena who was murdered in 1985 in the line of duty, and has come to represent the belief that one person can make a difference; and
- WHEREAS,** the Red Ribbon Celebration was established by Congress in 1988 to promote this belief and encourage a drug-free lifestyle and involvement in drug prevention efforts; and
- WHEREAS,** the Red Ribbon Celebration 2009 theme, “Drug Free is the Key”, promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs; and
- WHEREAS,** the City of Norco encourages all citizens, businesses, public and private agencies, service organizations, media, religious and educational institutions to wear and display red ribbons and participate in drug-free activities throughout that week, joining the rest of the state in promoting the Red Ribbon Celebration.

NOW, THEREFORE, I, KATHY AZEVEDO, MAYOR OF THE CITY OF NORCO, on behalf of the City Council, do hereby proclaim October 23-31, 2009 has been designated as the national

## ***RED RIBBON CELEBRATION WEEK***

calling on all Americans to show their support for a drug-free state by wearing a red ribbon and participating in a drug-free activities during this week.

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MAYOR OF THE CITY OF NORCO



**MINUTES**  
**CITY OF NORCO**  
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY  
REGULAR MEETING  
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE  
OCTOBER 7, 2009

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CALL TO ORDER: Mayor Azevedo called the meeting to order at 6:06 p.m.

ROLL CALL: Mayor Kathy Azevedo, **Present**  
Mayor Pro Tem Malcolm Miller, **Present**  
Council Member Frank Hall, **Present**  
Council Member Berwin Hanna, **Present**  
Council Member Richard L. MacGregor, **Absent**

**Staff Present:** Cooper, Frye, Groves, Jacobs, King, Okoro, Oulman, Petree, and Thompson

City Attorney Harper – **Present**

THE CITY COUNCIL/CRA RECESSED TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

**Section 54956.8 – Conference with Real Property Negotiator**

Street Address or Parcel Number: APNs 152-060-004-0; 152-060-011-6; 152-070-001-8; 152-070-002-9; & 152-070-011-7

Negotiating Parties: Norco Redevelopment Agency, Kosmont Companies and Belstarr Sports Management, LLC

Points Under Negotiation: Price and Terms of Payment

**Section 54956.9 – Conference with Legal Counsel – Existing Litigation**

NAME OF CASE: Robbin Koziel vs City of Norco

RECONVENE PUBLIC SESSION: With no Closed Session Items to report, Mayor Azevedo reconvened the meeting at 7:15 p.m.

PLEDGE OF ALLEGIANCE: Council Member Hall

INVOCATION: Pastor Vernie Fletcher  
*Grace Fellowship Church*

PROCLAMATIONS: National Disability Employment Awareness Month  
*Presented to Tracy Moreno, JFK Middle College*

Brandon Sutherland  
*Completed His Eagle Scout Project at the Norco Animal Shelter and currently holds the rank of Life Boy Scout*

COMMENDATIONS: Corporal Steve Jordan  
*Retired from the Riverside Sheriff's Department on October 8, 2009 after serving 20 years in Norco and 30 years of service with the Sheriff's Department*

Doug Norfolk  
*Retired from the City of Norco on October 2, 2009 after 29 years of employment with the City*

**REGULAR COMMUNITY REDEVELOPMENT AGENCY (CRA) AGENDA AS FOLLOWS:**

**M/S Hall/Hanna to approve the items as recommended on the CRA Consent Calendar. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HALL, HANNA, MILLER**  
**NOES: NONE**  
**ABSENT: MACGREGOR**  
**ABSTAIN: NONE**

1. CRA CONSENT CALENDAR ITEMS:
    - A. CRA Minutes, Regular Meeting of September 2, 2009. **Recommended Action: Approve the CRA Minutes** (City Clerk)
    - B. Acceptance of Bids and Award of Contract for the Wee People Renovation Project. **Recommended Action: Accept the bids and award the contract to TSR Construction and Inspection of Rancho Cucamonga, California, in the amount of \$42,400 for the Wee People Renovation Project and authorize the Interim Executive Director to approve change orders up to 10% of the original contract amount.** (Director of Parks, Recreation & Community Services)
  2. OTHER CRA MATTERS: No Other CRA Matters
- ADJOURNMENT OF CRA: 7:38 p.m.

**REGULAR CITY COUNCIL AGENDA AS FOLLOWS:**

Vernon Showalter recommended the Council pull Item 3.F. for later discussion.

M/S Hanna/Miller to approve the remaining items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:

AYES: AZEVEDO, HALL, HANNA, MILLER  
NOES: NONE  
ABSENT: MACGREGOR  
ABSTAIN: NONE

3. CITY COUNCIL CONSENT CALENDAR ITEMS:

- A. City Council Minutes, Regular Meeting of September 2, 2009. **Recommended Action: Approve the City Council Minutes** (City Clerk)
- B. Planning Commission Action Minutes, Regular Meeting of September 30, 2009. **Recommended Action: Receive and File** (Planning Manager)
- C. Approval of Supplemental Agreement for the 2009-2010 Community Development Block Grant Program Year. **Recommended Action: Approve the Supplemental Agreement.** (Housing Manager)
- D. Authorization for the Destruction of Certain City Records. **Recommended Action: Adopt Resolution No. 2009-67, authorizing the destruction of those certain City records.** (City Clerk)
- E. Approval to Declare City Asset as Surplus Property. **Recommended Action: Declare a Police Motorcycle as Surplus and authorize staff to dispose of it through auction.** (Lieutenant Cooper)
- F. Approval of Agreement with Norco Mounted Posse to Enforce Equestrian Trail Parking Regulations. **Recommended Action: Approve the Agreement.** (Lieutenant Cooper)
- G. Acceptance of Bids and Award Contract for the Ingalls Park Grading, Phase I Project. **Recommended Action: Accept the bids and award the contract for the Ingalls Park Grading, Phase I Project to Robert Edmonson, Inc. dba Edmondson Construction in the amount of \$977,864; authorize the City Manager to approve contract change orders up to 10 percent of the original contract amount; and authorize the approval of a change order in the amount of \$173,506.28 to complete approximately one half of the grading for Phase II with the Phase I project.** (Director of Parks, Recreation & Community Services)

- H. Acceptance of Bids and Award of Contract for the North Drive Traffic Calming Median and Street Improvements Project. **Recommended Action: Accept the bids and award the contract for the North Drive Traffic Calming Median and Street Improvements Project to S&S Grading and Paving, Inc. in the amount of \$75,678.88 and authorize the City Manager to approve contract change orders up to 10 percent of the contract amount.** (Director of Public Works)
- I. Acceptance of the Traffic Signal Improvements at the Intersection of Hamner Avenue and Citrus Avenue. **Recommended Action: Accept the traffic signal improvements as complete and instruct the City Clerk to file the Notice of Completion with the County Recorder's Office.** (Director of Public Works)
- J. Authorization of DMC Design Group, Inc. to Proceed with Additional Engineering Services for the Second Street Widening Project (I-15 to Corona Avenue) **Recommended Action: Adopt Resolution No. 2009-68, authorizing DMC Design Group, Inc. to proceed with the additional engineering services required to complete the construction drawings for the Second Street Widening project between the I-15 Freeway and Corona Avenue; and appropriate \$65,000 from the unallocated reserves in the Street Fund to complete the design services for the project.** (Director of Public Works)
- K. Participation in Western Riverside Council of Governments AB 811 Program. **Recommended Action: (1) Adopt Resolution No. 2009-69, consenting to inclusion of properties within the City's incorporated area in the Western Riverside Council of Governments contractual assessment program to finance distributed generation renewable energy sources and energy efficiency improvements; and (2) Approve an Implementation Agreement between the Western Riverside Council of Governments and the City of Norco to implement AB 811.** (City Manager)

4. CITY COUNCIL PUBLIC HEARING:

- A. General Plan Amendment 2009-01/City of Norco Draft Land Use Element

*In conjunction with the updated Housing Element which is now in the state Office of Housing and Community Development for certification, the Land Use Element is also being updated to reflect new housing policies and programs from the Housing Element and other policies and programs that have been adopted through other avenues including the Strategic Plan. The Draft Land Use Element has been reviewed by the Planning Commission in workshop meetings and was recommended for adoption. The City Council has also reviewed the Draft Land Use Element. All changes and recommendations from the workshop meetings have been incorporated into the Land Use Element that is being recommended for adoption at this meeting.*

**Recommended Action: Approve the 2009 Land Use Element Update.**  
(Planning Manager)

**Planning Manager King** presented the Council item. He noted that the Land Use Element Update has gone through the Planning Commission process and the changes have been incorporated into the document provided for approval by the Council. He further noted that following the Council Study Session held on September 30, 2009, the recommended changes from the Council were incorporated into the document for its approval.

**Mayor Azevedo** noted that no Planning Commission-recommended changes were changed by the Council.

**Mayor Pro Tem Miller** complimented Planning Manager King on the report.

**Mayor Azevedo OPENED the public hearing, indicating that proper notification had been made and asking for the appearance of those wishing to speak.**

**Mayor Azevedo CLOSED the public hearing.**

**M/S Hall/Miller to adopt Resolution No. 2009-75 approving General Plan Amendment 2009-01 adopting the 2009 Land Use Element Update. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HALL, HANNA, MILLER**  
**NOES: NONE**  
**ABSENT: MACGREGOR**  
**ABSTAIN: NONE**

**5. CITY COUNCIL ITEMS FOR ACTION:**

- A. Approval to Form a Joint Powers Authority to Fund Delinquencies in Community Facilities and Assessment Districts**

*In order to address the issue of rising delinquent Community Facilities Districts' (CFD'S) special taxes without initiating potential foreclosure litigation process, staff is recommending approval of a program through which the delinquent special taxes would be sold to a third party at full face value of the amount levied. This program will also eliminate the need for the City to draw from debt service reserve funds in order to meet periodic debt payment obligations.*

**Recommended Action: (1) Adopt Resolution No. 2009-\_\_\_, authorizing the Execution of a Joint Exercise of Powers Agreement Establishing the California Finance Authority for Delinquent Special Taxes and Assessments; and (2) Adopt Resolution No. 2009-\_\_\_, approving the Amendment of Certain Fiscal Agent Agreements of Bond Resolutions or Indentures and Approving the Sale, Assignment and Grant of Options for a Certain Delinquent Tax Receivable to the California Finance Authority for Delinquent Special taxes and Assessments and Authorizing Execution and Delivery of Related Documents and Actions. (Deputy City Manager/Director of Finance)**

City Attorney Harper presented and explained the Council item.

**M/S Miller/Hanna to (1) Adopt Resolution No. 2009-70, authorizing the Execution of a Joint Exercise of Powers Agreement Establishing the California Finance Authority for Delinquent Special Taxes and Assessments; and (2) Adopt Resolution No. 2009-71, approving the Amendment of Certain Fiscal Agent Agreements of Bond Resolutions or Indentures and Approving the Sale, Assignment and Grant of Options for a Certain Delinquent Tax Receivable to the California Finance Authority for Delinquent Special taxes and Assessments and Authorizing Execution and Delivery of Related Documents and Actions. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HALL, HANNA, MILLER  
NOES: NONE  
ABSENT: MACGREGOR  
ABSTAIN: NONE**

- B. Conceptual Approval to a Proposed Detachment of Property from the City of Corona with Concurrent Annexation to the City of Norco

*This is a recommendation that the City Council adopt a resolution stating its intent to support an annexation that would include a detachment of property from Corona once all of the requirements for the detachment and concurrent annexation to Norco have been fulfilled. This was initiated by the property owner who has received concurrence from Corona to process the needed applications, but there first needs to be an intent to support from Norco.*

**Recommended Action: Adopt Resolution No. 2009-\_\_\_, stating intent to support a proposed detachment of property from the City of Corona with concurrent annexation to the City of Norco to allow the property owner to proceed with a needed parcel map application in the City of Corona and the boundary reorganization application with the Local Agency Formation Commission. (Planning Manager)**

Planning Manager King presented the Council item as only a conceptual approval to the proposed annexation.

Mayor Azevedo noted that the property looks like it is already a part of Norco and is in favor of this annexation.

**M/S Hall/Hanna to adopt Resolution No. 2009-72, stating intent to support a proposed detachment of property from the City of Corona with concurrent annexation to the City of Norco to allow the property owner to proceed with a needed parcel map application in the City of Corona and the boundary reorganization application with the Local Agency Formation Commission. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HALL, HANNA, MILLER  
NOES: NONE  
ABSENT: MACGREGOR  
ABSTAIN: NONE**

C. Acceptance of Parcel D, Assessor's Parcel Number (APN) 121-110-001-5

*The State of California, Department of Corrections and the Rehabilitation and the United States of America have agreed to transfer Parcel D, APN 121-110-001-5, a 12.75 acre property located along Bluff Street, between Vine Avenue and River Road. The United States has agreed to quitclaim/transfer the property ("Grant Deed") to the City for public health benefit.*

**Recommended Action: Adopt Resolution No. 2009-\_\_\_, approving the acceptance of Parcel D and authorize the City Attorney to record the grant deed. (Director of Public Works)**

**Public Works Director Thompson** presented the Council item. In response to Mayor Pro Tem Miller, he stated that because the City's water system is located on the property now, this meets this minimum criteria for public health benefits. He also noted that at the end of the 30-years restriction, there will be no restrictions. Director Thompson explained that the size of the lot changed from 13.33 acres in 2007 to the 12.75 acres accepted because of right-of-way that was completed. He also stated that the cost of a reservoir will be taken into consideration and an above-ground reservoir will most likely be built. Director Thompson added that the cost to the City was zero dollars for this transaction.

**M/S Hanna/Miller to adopt Resolution No. 2009-73, approving the acceptance of Parcel D and authorize the City Attorney to record the grant deed. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HALL, HANNA, MILLER**  
**NOES: NONE**  
**ABSENT: MACGREGOR**  
**ABSTAIN: NONE**

D. California Statewide Communities Development Authority Proposition 1A Receivable Financing Program

*To ensure adequate cash flows necessary to pay for essential City services, staff is recommending that Council approve the City's participation in Proposition 1A financing program offered by California Statewide Communities Development Authority (CSCDA). This program provides a vehicle by which the City can receive in the current fiscal year 8% of the City's estimated allocation of property tax which the state legislature voted to borrow from the City to balance its budget. Through this program, the City will receive 100% of the amount borrowed by the State during the current fiscal year. Without this program, the City would have to wait until June 30, 2013 to receive repayment from the State.*

**Recommended Action: Adopt Resolution No. 2009-\_\_\_, approving the form of and authorizing the execution and delivery of a Purchase and Sale Agreement and related documents with respect to the sale of the Seller's Proposition 1A Receivable from the State; and directing and authorizing**

**certain other actions in connection therewith.** (Deputy City Manager/Director of Finance)

**Deputy City Manager/Director of Finance Okoro** presented the Council item. Without this program, the City would have to wait until June 30, 2013 to receive repayment from the State. City Manager Groves stated that this money is included in the City's current budget and would help to improve cash flows needed to pay essential City services. She added that the State Legislature will be taking this up again next week to discuss and hopefully pass.

In response to Council Member Hanna, **Deputy City Manager/Director Okoro** stated that \$397,000 is the amount the State borrowed from the City to balance its budget.

**M/S Hall/Miller** to adopt Resolution No. 2009-74, approving the form of and authorizing the execution and delivery of a Purchase and Sale Agreement and related documents with respect to the sale of the Seller's Proposition 1A Receivable from the State; and directing and authorizing certain other actions in connection therewith. The motion was carried by the following roll call vote:

**AYES:** AZEVEDO, HALL, HANNA, MILLER  
**NOES:** NONE  
**ABSENT:** MACGREGOR  
**ABSTAIN:** NONE

6. ITEMS PULLED FROM CITY COUNCIL CONSENT CALENDAR:

3.F. Approval of Agreement with Norco Mounted Posse to Enforce Equestrian Trail Parking Regulations. **Recommended Action: Approve the Agreement.** (Lieutenant Cooper)

**Lt. Cooper** reported on the Norco Mounted Posse proposed Agreement and noted that the Members of the Posse previously assisted the City between 1994 and 1998. He further stated that their enforcement efforts helped keep the trails safer for equestrians by keeping them free from parked vehicles. In response to Council Member Hanna, Lt. Cooper stated that in the past, the Posse did not write many tickets, but they served as parking enforcement officers.

**Vernon Showalter.** Mr. Showalter asked why the City was not using the volunteer group that is already part of the Sheriff's Department to do this job, as he does not believe the Posse did a good job in the past.

**Lt. Cooper** responded that this suggestion has been made before. He further noted that the Citizens on Patrol are seen as a group to assist citizens and not issue tickets.

**Harvey Sullivan.** Mr. Sullivan stated that he does not agree with this proposal. He added that he is not against the Posse, but the last time they assisted the City, they wrote only 3 tickets. Mr. Sullivan stated that he believes that the Citizens on Patrol would be a much better mechanism used for this enforcement. Mr. Sullivan also inquired about the City policy relating to items placed on the agenda by a Council Members.

**Doris Higgins.** Ms. Higgins stated that after 33 years working in law enforcement, her experience shows that volunteers do a good job in controlling parking violations.

**Council Member Hanna** stated that he has no problem putting the Posse back to work as their visibility keeps the trails clear.

**Mayor Pro Tem Miller** stated that he supports the program

**Mayor Hall** stated that this City works with the help of volunteer programs and other citizen volunteer groups that function to help fellow citizens.

**M/S Miller/Hall to approve the Agreement with the Norco Mounted Posse to enforce equestrian trail parking regulations. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HALL, HANNA, MILLER**  
**NOES: NONE**  
**ABSENT: MACGREGOR**  
**ABSTAIN: NONE**

**7. PUBLIC COMMENTS OR QUESTIONS:**

**Vernon Showalter.** Mr. Showalter congratulated Director Petree on starting the work at Parmenter Park.

**Jeanine Adams.** Ms. Adams stated that she was appointed by the Mayor to serve on a Citizens Advisory Committee to meet with the Warden at the CRC. Through some relationships that were made, the CRC officials reached out to this Committee to help to preserve the stained glass windows that are collapsing at the St. Lukes Chapel on the CRC grounds. Ms. Adams spoke with Kevin Bash, Chairman of the Lake Norconian Club Foundation, who put the Committee in contact with a stained glass preservation studio. She added that there is additional Information in *The Norconian* Newsletter asking for people to "adopt" one of the nine windows. Sponsorship to cover the cost of repairing a single window is \$5,000 to \$10,000, depending on the degree of damage.

**Kevin Bash.** Mr. Bash stated that this project to restore the stained glass windows at the St. Lukes Chapel is a very exciting process. He noted that the stained glass has begun to deteriorate and this is an opportunity to save and restore the magnificent stained glass windows. Mr. Bash stated that the Foundation is looking for sponsorship for the windows and will set up tours for those interested.

**Russell Adams.** Mr. Adams is completing his Boy Scout Eagle Project on the grounds of the Lake Norconian Club. He noted that clean-up efforts have already begun and members of the community participated in this effort. Mr. Adams stated that a plaque is being unveiled on Pearl Harbor Day and encouraged everyone to attend this event. Mr. Adams requested a letter of support from the Council in regards to his completion of his Eagle Project.

**Linda Dixon.** Ms. Dixon spoke highly of Mr. Adams' Eagle Scout Project and noted that she and her husband took part in the clean-up efforts. She complimented Mr. Adams on this project in cooperation with the Navy. Ms. Dixon encouraged the Council to give Mr. Adams this letter of support and also encouraged attendance at the Pearl Harbor Day event.

**Donna Miller.** Ms. Miller stated that she had a meeting with the Agriculture Department teachers at Norco High School this week and they are hosting a pumpkin carving event starting on October 16<sup>th</sup>. She stated that the cost is \$5 and that on October 26<sup>th</sup>, the event will be open to everybody.

8. OTHER MATTERS - COUNCIL OR STAFF:

**Mayor Azevedo:**

- ✦ Made a statement in regards to the Norco Chamber of Commerce. She noted that many are confused believing that the Chamber is a part of the City; but it is a separate entity. Mayor Azevedo stated that 1.) Funding for the Chamber was included in the current budget, but has not been paid to them; and 2.) The City is not in a position to review or investigate them, but due to the articles in the newspaper, District Attorney Rod Pacheco believes it would be appropriate for his office to be the lead agency in making any further determinations. Mayor Azevedo noted that she called Velma Hickey and she was pleased with this move.
- ✦ Referenced the flyer from the Norco Medical Group stating that Urgent Care is now available at its site.
- ✦ Referenced Item No. 3.H. on the agenda, regarding the award of contract for the North Drive Traffic Calming median and Street Improvement Project, as this is a dangerous area in Norco. She noted that traffic needs to be slowed down in this area of town and this project will help in this effort. The great news is that the work will be done for less than expected. In response to her question, Director Thompson stated that wayfinding signs are being looked at for this location.
- ✦ Informed everyone how much she enjoyed the Hall of Fame event and thanked them for their contributions to the City.
- ✦ Stated that the UNLOAD Committee is hoping to host an event in Norco that will involve all the kids in the schools in Norco to bring alcohol and drug awareness to the community. She gave "kudos" to the United Way for helping at the Red Ribbon Carnival.
- ✦ Mayor Azevedo will be speaking at the RURAL meeting on October 22<sup>nd</sup>. Senior Engineer Lori Askew will also be speaking at that meeting regarding the Silverlakes Project.
- ✦ The Historic Preservation Commission helped the City in acquiring CLG status and she, along with other City representatives, will be going to Sacramento to officially receive this award.
- ✦ Encouraged everyone to attend a Norco High School Football Game. The Ribbon Cutting for the new Agriculture Department at Norco High was attended by the Council.
- ✦ Stated that the Parade of Lights will be held on December 5<sup>th</sup>. Snow flakes are being sold at City Hall to pay for the snow at the event.





**MINUTES**  
**CITY OF NORCO**  
SPECIAL MEETING – STUDY SESSION  
CITY COUNCIL  
CONFERENCE ROOMS “A” & “B”  
NORCO CITY HALL – 2870 CLARK AVENUE  
SEPTEMBER 30, 2009

- 
1. CALL TO ORDER: Mayor Azevedo called the meeting to order at 2:08 p.m.
2. ROLL CALL: Mayor Kathy Azevedo, **Present**  
Mayor Pro Tem Malcolm Miller, **Present**  
Council Member Frank Hall, **Present**  
Council Member Berwin Hanna, **Present**  
Council Member Richard L. MacGregor, **Present**
- Staff Present:** Groves, Jacobs, King, Milano, Okoro and Petree
3. PUBLIC COMMENTS OR QUESTIONS: No Public Comments.
4. CITY COUNCIL STUDY SESSION:
- A. Overview from the City Manager.
- City Manager Groves stated this is a workshop format and no formal action will be taken on any items on the agenda.
- B. General Plan Amendment 2009-01/City of Norco Draft Land Use Element (Planning Manager).
- Planning Manager King stated that the Land Use Element is one of the seven required elements in the General Plan. Unlike the Housing Element, it is not required to be reviewed by State agencies. Very 10 years update general plans overall.
- The Land Use Element should address the following issues pursuant to the State General Plan Guidelines:
1. Distribution of housing, business, and industry;
  2. Distribution of open space;
  3. Distribution of mineral resources;
  4. Distribution of recreational facilities and opportunities;
  5. Location of educational facilities;
  6. Location of public buildings and grounds;
  7. Location of solid and liquid waste facilities and renewable energy facilities;
  8. Identification of areas subject to flooding; and
  9. Other private and public uses of land as necessary.

Staff presented sections of the Land Use Element to the Planning Commission for review and revision in four separate workshop meetings prior to the public hearing on August 26, 2009. The changes were minor and reflected goals and policies that have already been discussed and adopted through other avenues. The changes have also included updated data showing the latest figures for population and growth. The Planning Commission reviewed the first section on June 10, 2009, the second on June 24, 2009, the third on July 8, 2009, and the last on July 29, 2009.

The Land Use Element is written with the following goal: "The City of Norco was incorporated to preserve a small plot agriculture/animal-keeping/equestrian lifestyle." Planning Manager King stated that the City has been facing increasing pressure regarding the fact that the City has never had an approved Housing Element and needs to be proactive in adopting a controlled Land Use Element. Land use issues include compatibility, limited future growth, preserving a unique lifestyle, community design, habitat/species protection and bight.

The Council was asked to comment on each page of the document. The following Council-requested major corrections are as follows:

Page 3. "Rolled curbs" will be corrected on this page and throughout the document and will not be referenced. (City Engineer Milano clarified that when Hamner Avenue is widened, the sidewalks will all meet ADA requirements.)

Page 4. It will be corrected that the Norconian Club was constructed "by" a hot sulfur well.

Page 11. A section will be added regarding the City establishing districts for the development of hospitality-related uses.

Page 13. 2.5.1b will be corrected to include a statement that the City will "encourage" staging areas.

Other minor corrections were noted throughout the document and will be corrected and incorporated into the document before it is brought to the Council for approval on October 7<sup>th</sup>.

- C. Updates on the Ingalls Equestrian and Event Center Construction and the Animal Shelter Construction (Director of Parks, Recreation & Community Services and City Engineer).

Director Petree and City Engineer Milano provided updates on the projects. Phase 1 of the Ingalls Project will primarily cover the south pad, where the new arena will be constructed. The Project will include the construction of all utilities and infrastructure required. Because of the fact that the bids came in lower than projected, there will be additions to this phase of the project that otherwise could not have been completed at this time. Director Thompson stated that it is projected

that this phase will be completed by March of 2010. The next phases will need to wait until the funding is available. Engineer Milano confirmed that no areas in the parking lot will be lost and the existing stair case will remain until the next phases are completed, at which time there will be a new ramp built. Director Petree confirmed that the warm-up arena will be on same level as the covered arena.

Director Petree noted that the Animal Control project be in its first plan check on October 21. He also noted that on October 23, the second covered arena will go out to bid.

In response to Mayor Pro Tem Miller, Engineer Milano stated that the roof on the covered arena will be built to support solar panels. Also in response to Mayor Pro Tem Miller, Engineer Milano stated that the street is laid out for two-in-and-two-out lanes in each direction during events at Ingalls, but the traffic flow during those events depends on who is in charge of that task during the event. Director Petree stated that staff will meet with the people who run the traffic control in the future and will encourage them to develop an offsite parking plan if needed.

In response to Council Member Hanna, Director Petree stated that there is only one vendor that produces the materials for the footings. In response to Mayor Azevedo, Director Petree noted that the availability of RV Parking is up to the management that is renting the facility. He further noted that there is neither electricity, nor dump sites available and if overnight parking is allowed, the persons renting the site would be required to manage it.

Council Member Hanna would like to see a construction manager hired, when funds becomes affordable, to make sure that projects are completed on schedule. Mayor Azevedo stated that she fully supports that idea.

Director Petree stated that the award of contract for the Animal Shelter should be coming to the Council in February of 2010 for approval, with construction to begin in March of 2010. He further noted that a construction schedule for Ingalls Equestrian and Event Center and the Animal Control Shelter will be developed and provided to the Council for information and reference.

D. Future Study Session Dates.

- ✦ City Manager Groves noted the following potential dates for future study sessions: October 28, 2009, December 9, 2009, January 28, 2010 (possible Strategic Planning Session); February 24, 2010, and March 24, 2010.
- ✦ Mayor Azevedo inquired about stimulus money availability for lights at Wayne Makin Park. Director Petree stated that the application for those funds is not yet available. He further noted that there is money in the CIP Budget this year to do one field. He added that the project schedule for

completing the lights will be included with the Ingalls Equestrian and Event Center and Animal Control project schedules. Director Petree stated that the Sports Advisory Council will continue to discuss the fee schedule for the lights and following the approval by the Parks and Recreation Commission, will be brought to the Council for approval.

5. ADJOURNMENT: There being no further business to come before the City Council, Mayor Azevedo adjourned the meeting at 4:12 p.m. to the regular meeting on October 7, 2009.

---

BRENDA K. JACOBS  
CITY CLERK

/bj-73726



**ACTION MINUTES**  
**CITY OF NORCO**  
PLANNING COMMISSION  
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE  
REGULAR MEETING  
OCTOBER 14, 2009

---

1. CALLED TO ORDER: 7:00 p.m.
2. ROLL CALL: Chair Jaffarian, Vice-Chair Hedges, Commission Members Harris, Newton, Wright
3. STAFF PRESENT
4. PLEDGE OF ALLEGIANCE: Chair Jaffarian
5. APPEAL NOTICE: Read by staff.
6. HEARING FROM THE AUDIENCE ON ITEMS NOT LISTED ON THE AGENDA: **No items.**
7. APPROVAL OF MINUTES: Minutes of September 30, 2009 (*September 9, 2009 was cancelled*); **Approved**
8. CONTINUED ITEMS: **No items.**
9. PUBLIC HEARING: **Resolution No. 2009-\_\_\_**, General Plan Amendment 2009-01a (City of Norco); A proposal to amend the Land Use Element by adding a new land use category and to amend the Land Use categories in three noncontiguous blocks of property corresponding to the former Wyle Laboratories property; state, federal and other public property corresponding to the former Norconian Hotel and Resort property; and the proposed Silverlakes Equestrian and Sports Park. Recommendation: Recommend for continuance with re-advertising to October 28, 2009. (Planning Manager King). **Action: Recommended changes to a draft new Preservation and Development zone and continued to October 28, 2009. The project will be re-advertised for that meeting.**
10. BUSINESS ITEMS: **None**
11. CITY COUNCIL:
  - A. City Council Action Minutes dated October 7, 2009
  - B. City Council Minutes dated September 2, 2009 (*September 16, 2009 was cancelled*)  
**Received and filed.**

12. STAFF: Current Work Program; **Received and filed.**

13. OTHER MATTERS:

**Commission Member Harris asked about the status of the self-audit reports that have been required on recent projects. Planning Manager King reported that staff has sent out notices to those projects that have not complied and will be preparing a report for the Planning Commission at a later date.**

**Vice-Chair Hedges complained on the number of banners and temporary signs that are continually being placed all around the new 7-11 store.**

**Vice-Chair Hedges asked why Saddlesore Saloon does not have a screen to separate the outdoor patio from the exterior of the building as was required by the Planning Commission.**

14. **ADJOURNED: 8:40 p.m.**

/sk-73865

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager 

PREPARED BY: William R. Thompson, Director of Public Works 

DATE: October 21, 2009

SUBJECT: Acceptance of the Broken Arrow Street and Western Avenue Storm Drain Project as Complete

RECOMMENDATION: That the City Council accept the Broken Arrow and Western Avenue Storm Drain Project as complete and instruct the City Clerk to file the Notice of Completion with the County Recorder's Office

**SUMMARY:** The Broken Arrow Street and Western Avenue Storm Drain Project consisted of the installation of storm drain improvements between Pacer Park and Wayne Makin Park.

**BACKGROUND/ANALYSIS:** On December 17, 2008, the City Council awarded a public works contract to S.P. Pazargad Engineering Construction Inc. in the amount of \$1,245,808.00 for the Broken Arrow and Western Avenue Storm Drain Project. On June 17, 2009, the City Council approved an additional appropriation of \$275,808.00 for design and construction modifications, bringing the project total to \$1,521,616. The project did not require all revisions, leaving a final expenditure amount of \$1,382,536.32, which is approximately 11% over the original contract award amount and less than the approved total. The final contract amount is based on the actual quantity of material used on the project as verified by staff.

Work on the project has been completed to the satisfaction of the City Engineer and a Notice of Completion has been prepared. Staff is requesting that the City Council accept the work performed by S.P. Pazargad Engineering Construction Inc. and authorize the City Clerk to record the Notice of Completion.

**FINANCIAL IMPACT:** Total \$1,382,536.32 (Fund 129). These funds are included in the adopted CIP budget.

/wrt-73841

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager *Beth Groves*

PREPARED BY: Lori J. Askew, Senior Engineer *LA*

DATE: October 21, 2009

SUBJECT: Acceptance of Street Dedication at 2957 and 3001 Hamner Avenue for the TUMF-Funded Hamner Avenue Widening Project

RECOMMENDATION: That the City Council accept the street dedication of additional street right-of-way on the east side of Hamner Avenue, north of Fourth Street, and authorize the City Clerk to record the grant deed.

SUMMARY: The property owner has submitted a grant deed to the City of Norco for additional street right-of-way at 2957 and 3001 Hamner Avenue in order to provide for the TUMF-funded Hamner Avenue widening project.

BACKGROUND/ANALYSIS: On December 12, 2001, Conditional Use Permit 2001-15 was approved by the Planning Commission, allowing a used vehicles sales and service lot on the property known as 2957 Hamner Avenue. Application has been made for several modifications to the original CUP requesting expansion of the vehicle display area and customer parking onto a lot located north of the original property, and addition of a smog checking operation on the original lot. At its August 1, 2007 meeting, the Norco City Council approved Conditional Use Permit 2007-06, which granted with conditions the requested modifications. One of the conditions was the dedication of the necessary right-of-way on Hamner Avenue to the ultimate half-street width of 55 feet. 2957 Hamner Avenue, which has the car sales office and smog checking operation, would be required to dedicate 20 feet of frontage. The property to the north that allows for additional parking would need to dedicate 14 feet of frontage.

The property owner has submitted fully executed grant deeds to the City in conformance with the Norco Municipal Code. The City Council thus needs to formally accept the dedication and authorize the City Clerk to record the grant deed.

FINANCIAL IMPACT: None.

/l/jg-73811

Attachments: Grant Deeds with Exhibits A and B (2957 and 3001 Hamner Avenue)

**RECORDING REQUESTED BY:**

CITY OF NORCO  
2870 CLARK AVENUE  
NORCO, CA 92860-0428

**AND WHEN RECORDED MAIL TO:**

City Clerk  
CITY OF NORCO  
2870 CLARK AVENUE  
NORCO, CA 92860-0428

SPACE ABOVE THIS LINE FOR RECORDERS USE

APN: 127-050-003

**GRANT DEED**

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged

**Trustees of the 1992 Meleo Family Trust created under instrument dated April 2, 1992, does**

HEREBY GRANT in **FEE SIMPLE** to THE CITY OF NORCO, a municipal corporation, the land in the City of Norco, County of Riverside, State of California, described in Exhibit "A" (legal description) and as shown on Exhibit "B" (plat), attached and made a part hereof.

DATED THIS 30th DAY OF September 2009.

BY:

*Victor Meleo*

Signature<must be notarized>

\_\_\_\_\_  
Signature<must be notarized>

VICTOR MELEO - OWNER  
name and title printed

\_\_\_\_\_  
name and title printed

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

State of California

County of Tulare

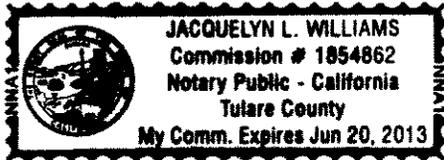
On September 30, 2009 before me, Jacquelyn L. Williams, Notary Public

personally appeared Victor Meleo

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal Above

Signature Jacquelyn Williams  
Signature of Notary Public

**OPTIONAL**

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

**Description of Attached Document**

Title or Type of Document: Grant Deed APN 127-050-003

Document Date: September 30, 2009 Number of Pages: 2

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

- Individual
- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: \_\_\_\_\_

RIGHT THUMBPRINT OF SIGNER  
Top of thumb here

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Individual
- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: \_\_\_\_\_

RIGHT THUMBPRINT OF SIGNER  
Top of thumb here

Signer Is Representing: \_\_\_\_\_

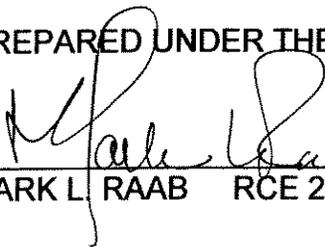
**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

THE WESTERLY 25 FEET OF THE FOLLOWING DESCRIBED PARCEL OF LAND:

THAT PORTION OF LOT 7 IN BLOCK 26 OF RIVERSIDE ORANGE HEIGHTS TRACT NO. 2, AS SHOWN BY MAP ON FILE IN BOOK 7, PAGE 54 OF MAPS, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WESTERLY LINE OF SAID LOT, NORTH 07° 29' EAST, 198.85 FEET FROM THE SOUTHWEST CORNER OF SAID LOT;  
THENCE CONTINUING NORTH 07° 29' EAST ON THE WESTERLY LINE OF SAID LOT, 93 FEET;  
THENCE EAST, PARALLEL WITH THE SOUTHERLY LINE OF SAID LOT, 130 FEET;  
THENCE SOUTHERLY AND PARALLEL WITH THE EASTERLY LINE OF SAID LOT, 93 FEET;  
THENCE WEST, 130 FEET TO THE POINT OF BEGINNING.

PREPARED UNDER THE SUPERVISION OF:

  
MARK L. RAAB RCE 29616

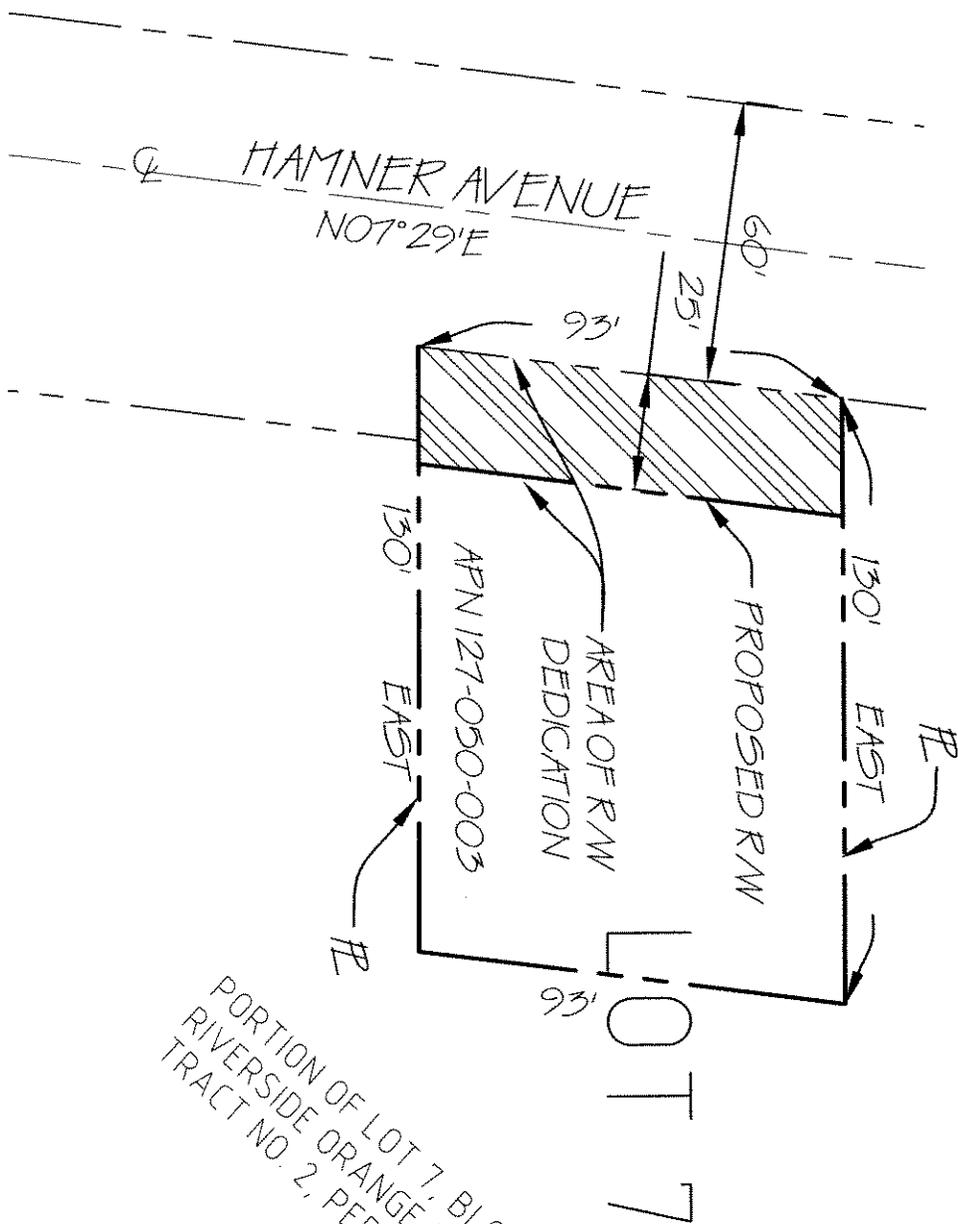
8/11/09  
DATE





LEGEND

DENOTES AREA OF STREET DEDICATION  
AREA = 2,325 SF



PORTION OF LOT 7, BLOCK 26,  
RIVERSIDE ORANGE HEIGHTS  
TRACT NO. 2, PER BOOK 7 PAGE 54

SCALE: 1" = 40'

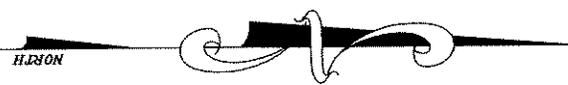


EXHIBIT "B"



**RECORDING REQUESTED BY:**

CITY OF NORCO  
2870 CLARK AVENUE  
NORCO, CA 92860-0428

**AND WHEN RECORDED MAIL TO:**

City Clerk  
CITY OF NORCO  
2870 CLARK AVENUE  
NORCO, CA 92860-0428

SPACE ABOVE THIS LINE FOR RECORDERS USE

APN: 127-050-016

**GRANT DEED**

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged

**Trustees of the 1992 Meleo Family Trust created under instrument dated April 2, 1992, does**

HEREBY GRANT in **FEE SIMPLE** to THE CITY OF NORCO, a municipal corporation, the land in the City of Norco, County of Riverside, State of California, described in Exhibit "A" (legal description) and as shown on Exhibit "B" (plat), attached and made a part hereof.

DATED THIS 30th DAY OF September 2009.

BY:

Victor Meleo  
Signature <must be notarized>

\_\_\_\_\_  
Signature <must be notarized

VICTOR MELEO - OWNER  
name and title printed

\_\_\_\_\_  
name and title printed

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

State of California

County of Tulare

On September 30, 2009 before me, Jacquelyn L. Williams, Notary Public  
Date Here Insert Name and Title of the Officer

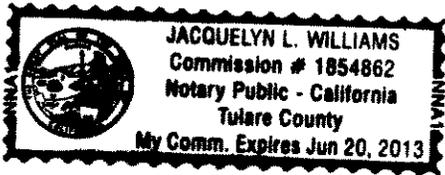
personally appeared Victor Meleo  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature]  
Signature of Notary Public



Place Notary Seal Above

**OPTIONAL**

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

**Description of Attached Document**

Title or Type of Document: GRANT Deed APN 127-050-016

Document Date: September 30, 2009 Number of Pages: 2

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

- Individual
- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: \_\_\_\_\_

RIGHT THUMBPRINT OF SIGNER  
 Top of thumb here

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Individual
- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: \_\_\_\_\_

RIGHT THUMBPRINT OF SIGNER  
 Top of thumb here

Signer Is Representing: \_\_\_\_\_

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

THE WESTERLY 19 FEET OF THE FOLLOWING DESCRIBED PARCEL OF LAND:

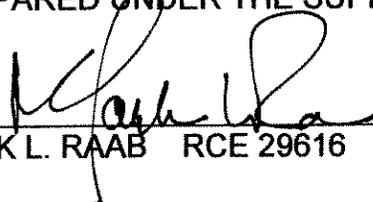
THAT PORTION OF LOT 7 IN BLOCK 26 OF RIVERSIDE ORANGE HEIGHTS TRACT NO. 2, AS SHOWN BY MAP ON FILE IN BOOK 7, PAGE 54 OF MAPS, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 7; THENCE EAST ALONG THE NORTHERLY LINE OF SAID LOT 7, 659.32 FEET TO THE NORTHEAST CORNER THEREOF; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 7, 172.65 FEET TO THE NORTHEAST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO HENRY G. ALISON AND IPHIGENIA G. ALISON, BY DEED RECORDED OCTOBER 26, 1943 IN BOOK 603 PAGE 149 OF OFFICIAL RECORDS OF SAID RIVERSIDE COUNTY; THENCE WESTERLY ALONG THE NORTHERLY LINE OF SAID PARCEL, 681.82 FEET TO A POINT LYING ON THE WESTERLY LINE OF SAID LOT; THENCE NORTH 7°29' EAST ALONG THE WEST LINE OF SAID LOT, 174.12 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE WESTERLY 6 FEET AS CONVEYED TO THE STATE OF CALIFORNIA BY DEED RECORDED AUGUST 14, 1981 AS INSTRUMENT NO 154382.

ALSO EXCEPTING THEREFROM ALL THAT PORTION CONVEYED TO THE STATE OF CALIFORNIA BY DEED RECORDED OCTOBER 26, 1984 AS INSTRUMENT NO. 231550.

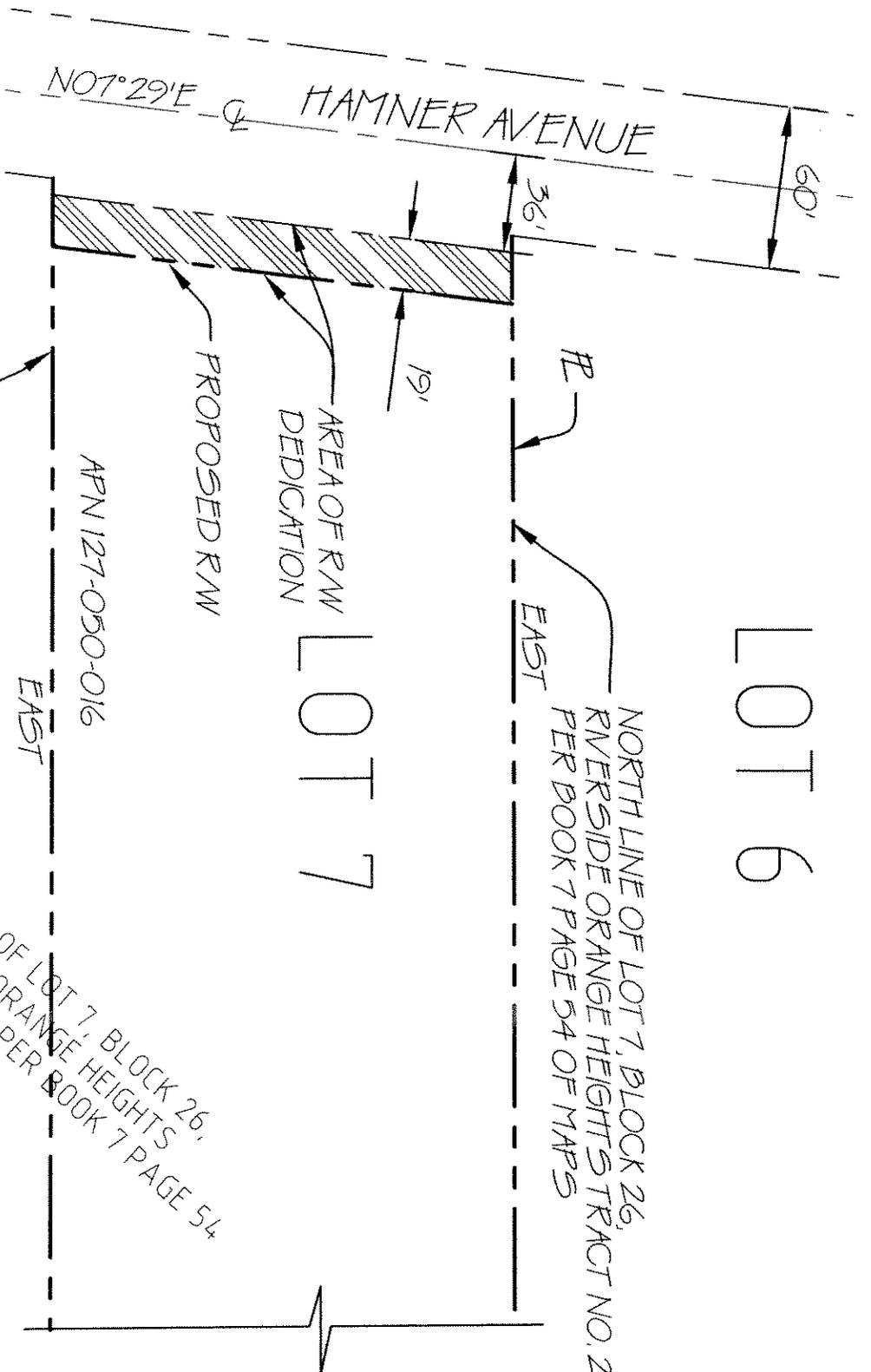
PREPARED UNDER THE SUPERVISION OF:

  
\_\_\_\_\_  
MARK L. RAAB RCE 29616      8/10/09  
DATE



LOT 6

NORTH LINE OF LOT 7, BLOCK 26,  
RIVERSIDE ORANGE HEIGHTS TRACT NO. 2  
PER BOOK 7 PAGE 54 OF MAPS



SCALE: 1" = 60'



LEGEND



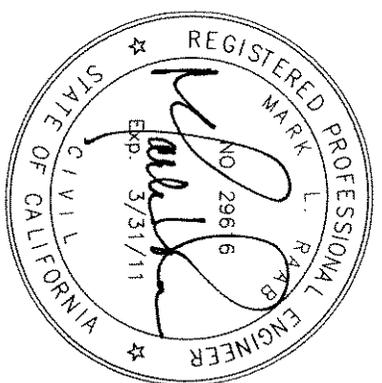
DENOTES AREA OF  
STREET DEDICATION  
AREA = 3,308.5 SF

LOT 7

APN 127-050-016

PORTION OF LOT 7, BLOCK 26,  
RIVERSIDE ORANGE HEIGHTS  
TRACT NO. 2, PER BOOK 7 PAGE 54

EXHIBIT "B"



# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager

PREPARED BY: William R. Thompson, Director of Public Works *wrt*

DATE: October 21, 2009

SUBJECT: Acceptance of the Reservoir No. 5 Water Supply Line and Site Improvements Project, as Complete and the Appropriation of Additional Funds for the Reservoir No. 5 Water Supply Line and Site Improvements Project

RECOMMENDATION: That the City Council accept the Reservoir No. 5 Water Supply Line and Site Improvements Project as complete, instruct the City Clerk to file the Notice of Completion with the County Recorder's Office, and adopt **Resolution No. 2009-\_\_\_\_\_**, appropriating additional funds in the amount of \$15,688.19 for the Reservoir No. 5 Water Supply Line and Site Improvements Project

**SUMMARY:** The Reservoir No. 5 Water Supply Line and Site Improvements Project consisted of the installation of a water pipeline from the intersection of Norco Hills Road and Valley Drive to the recently completed Reservoir No. 5. The project required change orders totaling \$57,670.89 for various items of work such as extraordinary rock excavation, relocation of the waterline due to utility conflicts, an additional concrete headwall, and additional asphalt paving; and is now complete.

**BACKGROUND/ANALYSIS:** On March 18, 2009, the City Council awarded a public works contract to TK Construction in the amount of \$419,827.00 for the Reservoir No. 5 Water Supply Line and Site Improvements Project. The final contract amount is \$477,497.89 which is 14% over the base contract award amount. The final contract amount includes the 10% contingency amount of \$41,982.70 and two additional change orders totaling \$15,688.19 for labor and materials as verified by staff.

Work on the project has been completed to the satisfaction of the City Engineer and a Notice of Completion has been prepared. Staff is requesting that the City Council accept the work performed by TK Construction and authorize the City Clerk to record the Notice of Completion.

**FINANCIAL IMPACT:** A resolution has been prepared to appropriate an additional \$15,688.19 for the required extra work from the Water Fund (Fund 144) to the Reservoir No. 5 Water Supply Line and Site Improvements Project.

The estimated available fund balance in the Water Fund is \$11,984,021 as of July 1, 2009.

Attachments: Resolution No. 2009-\_\_\_\_\_

/wrt-73835

**Agenda Item 3.E.**

**RESOLUTION NO. 2009-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA  
APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF 15,688.19 FOR THE  
RESERVOIR NO. 5 WATER SUPPLY LINE AND SITE IMPROVEMENTS PROJECT**

WHEREAS, the Norco City Council ("Council"), has approved a Capital Improvement Program for the construction of public improvements for the benefit of the Community; and

WHEREAS, the improvements of the Reservoir No. 5 Water Supply Line and Site Improvements Project will improve the water supply and fire flows to the adjacent residences; and

WHEREAS, the improvements of the Reservoir No. 5 Water Supply Line and Site Improvements Project will reduce the need for further costly repairs; and

WHEREAS, additional funds in the amount of \$15,688.19 are required to complete the project; and

WHEREAS, funding is available through the Water Improvement Fund (Fund 144).

NOW THEREFORE, BE IT RESOLVED that the amount of \$15,688.19 shall be appropriated from the Water Improvement Fund to complete the Reservoir No. 5 Water Supply Line and Site Improvements Project.

PASSED AND ADOPTED by the City Council at a regular meeting held on October 21, 2009.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda Jacobs, City Clerk  
City of Norco, California

I, BRENDA JACOBS, City Clerk of the City of Norco, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California at a regular meeting thereof held on October 21, 2009 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on October 21, 2009.

\_\_\_\_\_  
Brenda Jacobs, City Clerk  
City of Norco, California

/wrt-73836

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager 

PREPARED BY: Andy Okoro, City Treasurer 

DATE: October 21, 2009

SUBJECT: Quarterly Investment Report for Quarter Ended September 30, 2009

RECOMMENDATION: Staff recommends that the City Council receive and file the Quarterly Investment Report for the Quarter Ended September 30, 2009.

**SUMMARY:** Staff is recommending that the City Council receive and file the City's quarterly investment report for the quarter ended September 30, 2009. This report has been prepared to meet the requirements of the applicable sections of the Government Code.

**BACKGROUND/ ANALYSIS:** The City's Investment Policy requires the Treasurer or Chief Fiscal Officer to render a quarterly report to the legislative body. The report is to be prepared in accordance with Government Code Section 53646 (b)(1) and should contain detailed information on all securities, investments, and monies of the local agency; a statement of compliance of the portfolio with the Statement of Investment Policy; and a statement of the City's ability to meet its cash flow requirements for the next six months. The law further requires that the quarterly report be submitted to the legislative body within 30 days from the end of the quarter. This report meets the requirements of the Investment Policy and Government Code and covers the City as well as the Norco Redevelopment Agency.

The attached schedules (attachments 1 through 4) for the quarter ended September 30, 2009 have been prepared to meet the detailed requirements of the Government Code and the City's Investment Policy as approved by the Council on April 15, 2009. It is to be noted that the Investment Policy excludes certain investments of the City (bond proceeds) from these requirements. This means that funds from bond proceeds are invested in accordance with the provisions of the bond indentures rather than the provisions of the Investment Policy. Consequently, in determining whether the portfolio holdings are in compliance with the Government Code and the approved Investment Policy, investments of bond proceeds have been excluded.

Attachment 1 provides a summary schedule of the City's portfolio holdings by type as of September 30, 2009. This summary also provides information on whether or not each investment category complies with the limitations imposed by law and the City's Investment Policy. Investments that are subject to the Statement of Investment Policy are operating/idle funds managed by the Treasurer within the provisions of the approved Investment Policy. During the quarter ended September 30, 2009, operating portfolio decreased by a total of \$7 million to \$41.9 million compared to the previous quarter ending balance of \$48.9 million. This expected decrease is due to the fact that expenditures during the quarter exceeded revenue receipts. The first installment of Major tax revenues including property, VLF, special districts and RDA tax increments are not received until December and January. Additionally, semi-annual debt service payments totaling \$2 million were made in September.

Attachment 2 provides a graphical breakdown of the portfolio holdings by investment type as of September 30, 2009 for those investments that are subject to the Investment Policy.

A summary of investments not subject to the provisions of the Investment Policy (bond proceeds and debt service reserve funds) is also presented on Attachment 1. These funds are invested in accordance with applicable bond indenture provisions. During the quarter ended September 30, 2009, bond proceeds and debt service reserve fund portfolio decreased by \$3.5 million due to drawdown from Tax Allocation, Water and Sewer systems bond proceeds to pay for applicable capital project expenditures.

Attachment 3 provides a detailed listing of the City's portfolio holdings as required by the Government Code. In this listing, "N/A" is used to denote that the information is not available or applicable. The market value of LAIF has been reported to equal cost because the City's investments in LAIF are readily liquid and the market value of these investments approximates cost. Agency Securities issued by United States Government Sponsored Entities carry standard ratings of "AAA" from Moody's and Standard and Poors Investor Service.

Attachment 4 provides the required cash flow and compliance statement by the Chief Fiscal Officer/Treasurer

FINANCIAL INPACT: This is an informational item. There is no fiscal impact.

/jk-73819

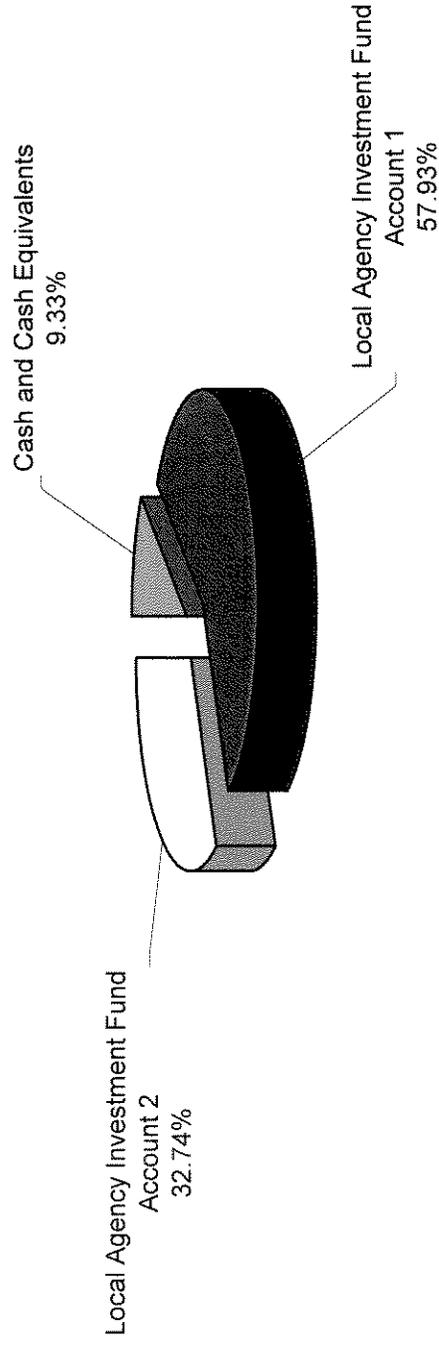
Attachments: 1) Portfolio Summary  
2) Summary Graph  
3) Portfolio Details – "Investments Not Subject..."  
4) Certification Form

City of Norco, California  
 Portfolio Summary  
 As of September 30, 2009

City Investments Subject to Investment Policy	Market Value	Percentage	Policy Maximum	Compliance
Cash and Cash Equivalents	\$ 3,905,317	9.33%		In Compliance
Local Agency Investment Fund Account 1	24,255,114	57.93%	\$40.0 Million	In Compliance
Local Agency Investment Fund Account 2	13,706,463	32.74%	\$40.0 Million	In Compliance
Total	\$ 41,866,894	100.00%		

City Investments Not Subject to Investment Policy	Market Value	Percentage
Community Facilities Districts	\$ 3,388,513	7.43%
Sewer and Water System	20,952,929	45.97%
Refunding Tax Allocation Bonds	21,240,564	46.60%
Total	\$ 45,582,006	100.00%

**Summary of City Portfolio  
(Investments Subject to Investment Policy)  
As of September 30, 2009**



City of Norco, California  
 Portfolio Details  
 As of September 30, 2009  
 Investments Subject to Policy

Cash & Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Checking Accounts	Wells Fargo	N/A	N/A	0.000%	N/A	638,920	638,920
			<b>Subtotal</b>	<b>Wells Fargo</b>					<b>638,920</b>	<b>638,920</b>
4/8/2009	Various	N/A	Certificate Deposit	Allstate Bank	N/A	N/A	Various	N/A	245,693	245,693
4/21/2009	Various	N/A	Certificate Deposit	Citizen Business Bank	N/A	N/A	Various	N/A	3,020,704	3,020,704
			<b>Subtotal</b>	<b>Wells Fargo</b>					<b>3,266,398</b>	<b>3,266,398</b>

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 1	State of California	N/A	N/A	N/A	N/A	24,255,114	24,255,114
N/A	N/A	N/A	Local Agency Investment Fund Account 2	State of California	N/A	N/A	N/A	N/A	13,706,463	13,706,463
			<b>Subtotal</b>						<b>37,961,576</b>	<b>37,961,576</b>
			<b>Total Investments Subject to Policy</b>						<b>41,866,894</b>	<b>41,866,894</b>

City of Norco, California  
 Portfolio Details  
 As of September 30, 2009  
 Investments Not Subject to Policy (Bond Proceeds)  
 Community Facilities Districts

Cash and Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	First American Treasury Obligation	94496805 US Bank	N/A	N/A	0.000%	N/A	730	730
N/A	N/A	N/A	First American Treasury Obligation	94644004 US Bank	N/A	N/A	0.000%	N/A	85	85
N/A	N/A	N/A	First American Treasury Obligation	791884004 US Bank	N/A	N/A	0.000%	N/A	784	784
			<b>Subtotal</b>						<b>1,599</b>	<b>1,599</b>

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 1 (CFD)	97-1 State of California	N/A	N/A	N/A	N/A	797,791	797,791
			<b>Subtotal</b>						<b>797,791</b>	<b>797,791</b>

U.S. and Agency Securities

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
7/27/2009	7/27/2011	3133XU5P4	Federal Home Loan Bank	794148002 US Bank	AAA	1.250%	1.250%	1,715,000	1,715,000	1,716,080
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	94644004 US Bank	AAA	3.250%	3.250%	189,000	189,000	191,421
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	791884004 US Bank	AAA	3.250%	3.250%	515,000	515,000	521,597
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	94496805 US Bank	AAA	3.250%	3.250%	158,000	158,000	160,024
			<b>Subtotal</b>					<b>2,577,000</b>	<b>2,577,000</b>	<b>2,589,123</b>

**Total Community Facilities Districts**

**3,376,391 3,388,513**

*Investments Not Subject to Policy (Bond Proceeds)*  
 Sewer and Water System

Cash and Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	31846V708	First American Prime Obligations	130584001 US Bank	AAA	N/A	0.000%	N/A	39,249	39,249
N/A	N/A	31846V708	First American Prime Obligations	130584004 US Bank	AAA	N/A	0.000%	N/A	36,728	36,728
N/A	N/A	31846V708	First American Prime Obligations	130584005 US Bank	AAA	N/A	0.000%	N/A	4,776	4,776
			<b>Subtotal</b>						<b>80,754</b>	<b>80,754</b>

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 1 (Sewer/Water)	1998 State of California	N/A	N/A	N/A	N/A	1,350,811	1,350,811
N/A	N/A	N/A	Local Agency Investment Fund Account 1 (Sewer/Water)	2009 State of California	N/A	N/A	N/A	N/A	164,829	164,829
			<b>Subtotal</b>						<b>1,515,640</b>	<b>1,515,640</b>

City of Norco, California  
 Portfolio Details  
 As of September 30, 2009

U.S. and Agency Securities

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
1/23/2009	1/23/2012	3128X8VC3	FHLMC MTN	130584001 US Bank	AAA	2.000%	2.000%	1,400,000	1,400,000	1,408,008
4/21/2009	12/21/2009	3133XTJ31	Federal Home Loan Bks	130584004 US Bank	AAA	0.570%	0.570%	2,000,000	2,000,000	2,001,260
4/14/2009	2/9/2010	3133XTH74	Federal Home Loan Bks	130584004 US Bank	AAA	0.625%	0.625%	2,000,000	2,000,000	2,002,500
7/27/2009	7/1/2711	3133XU5P4	Federal Farm Credit Bks	130584004 US Bank	AAA	1.250%	1.250%	3,000,000	3,000,000	3,001,890
8/17/2009	2/17/2012	3133XUFT5	Federal Home Loan Bks	130584004 US Bank	AAA	1.750%	1.750%	3,000,000	3,000,000	3,020,640
4/27/2009	1/27/2012	3136FHKC8	FNMA MTN	130584004 US Bank	AAA	2.000%	2.000%	2,500,000	2,500,000	2,521,875
4/14/2009	4/13/2012	31398AWN8	FNMA MTN	130584004 US Bank	AAA	2.150%	2.150%	3,000,000	3,000,000	3,020,640
4/15/2009	10/15/2012	3128X8WDD0	FHLMC MTN	130584004 US Bank	AAA	2.300%	2.300%	2,366,000	2,366,000	2,379,723
<b>Subtotal</b>										<b>19,266,000</b>
<b>Total Sewer and Water System</b>										<b>20,862,394</b>
										<b>20,952,929</b>

*Investments Not Subject to Policy (Bond Proceeds)*  
*Refunding Tax Allocation Bonds*

Cash & Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	First American Treasury Obligations	94416782 US Bank	N/A	N/A	0.00%	N/A	1	1
N/A	N/A	N/A	First American Treasury Obligations	94416783 US Bank	N/A	N/A	0.00%	N/A	875	875
N/A	N/A	N/A	First American Treasury Obligations	94432432 US Bank	N/A	N/A	0.00%	N/A	286	286
N/A	N/A	N/A	First American Treasury Obligations	94432435 US Bank	N/A	N/A	0.00%	N/A	143	143
N/A	N/A	N/A	First American Treasury Obligations	94432445 US Bank	N/A	N/A	0.00%	N/A	319	319
N/A	N/A	N/A	First American Treasury Obligations	94662503 US Bank	N/A	N/A	0.00%	N/A	308	308
N/A	N/A	N/A	First American Treasury Obligations	94662507 US Bank	N/A	N/A	0.00%	N/A	4,045	4,045
N/A	N/A	N/A	First American Treasury Obligations	787891004 US Bank	N/A	N/A	0.00%	N/A	1,381	1,381
N/A	N/A	N/A	First American Treasury Obligations	792126003 US Bank	N/A	N/A	0.00%	N/A	17,991	17,991
N/A	N/A	N/A	First American Treasury Obligations	792126004 US Bank	N/A	N/A	0.00%	N/A	1,504	1,504
N/A	N/A	N/A	First American Treasury Obligations	129543003 US Bank	N/A	N/A	0.00%	N/A	465	465
N/A	N/A	N/A	First American Treasury Obligations	129543005 US Bank	N/A	N/A	0.00%	N/A	4,660	4,660
<b>Subtotal</b>										<b>31,978</b>

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 2	2003 TABs State of California	N/A	N/A	N/A	N/A	6,159,087	6,159,087
<b>Subtotal</b>										<b>6,159,087</b>

City of Norco, California  
 Portfolio Details  
 As of September 30, 2009

U.S. and Agency Securities

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
3/23/2009	3/23/2012	3136FHEV3	FNMA MTN	792126003 US Bank	AAA	2.375%	2.375%	1,515,000	1,515,000	1,534,407
4/13/2009	4/13/2012	31398AWN8	FNMA MTN	94662504 US Bank	AAA	2.150%	2.150%	1,400,000	1,400,000	1,409,632
6/3/2009	6/3/2011	3133XTV45	Federal Home Loan Bks	94662506 US Bank	AAA	1.130%	1.524%	5,630,000	5,586,255	5,659,895
6/29/2009	6/29/2011	3128X8R53	FHLMC MTN	94662506 US Bank	AAA	1.625%	1.625%	2,025,000	2,025,000	2,044,906
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	94416783 US Bank	AAA	3.250%	3.250%	167,000	167,000	169,139
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	129543003 US Bank	AAA	3.250%	3.250%	976,000	976,000	988,503
			<b>Subtotal</b>					<b>11,713,000</b>	<b>11,669,255</b>	<b>11,806,452</b>

Investment Agreements

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	3/1/2030	N/A	Guaranteed Investment Contract	94432433 US Bank	N/A	N/A	5.71%	N/A	2,161,566	2,161,566
N/A	3/1/2030	N/A	Guaranteed Investment Contract	94432443 US Bank	N/A	N/A	5.16%	N/A	347,000	347,000
N/A	2/27/2015	N/A	Guaranteed Investment Contract	787891003 US Bank	N/A	N/A	3.41%	N/A	734,450	734,450
			<b>Subtotal</b>						<b>3,243,016</b>	<b>3,243,016</b>
			<b>Total Refunding Tax Allocation Bonds</b>						<b>21,103,336</b>	<b>21,240,564</b>
			<b>Total Investments Not Subject to Policy</b>						<b>45,342,121</b>	<b>45,582,007</b>

**Attachment 4**

**Quarterly Investment Portfolio**

**For the Quarter Ended September 30, 2009**

As required by the Government Code, the City Treasurer certifies that the investments reported in the accompanying schedules (Attachments 1 through 3) comply with the City of Norco Investment Policy and that sufficient liquidity along with anticipated revenues are available to meet the City and Redevelopment Agency budgeted expenditure cash requirements for the next six months ending March 31, 2010.

A handwritten signature in black ink, appearing to read "Andy Okoro", written over a horizontal line.

Andy Okoro, City Treasurer

/jk-73818

# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager 

PREPARED BY: Ross Cooper, Lieutenant 

DATE: October 21, 2009

SUBJECT: Resolution Increasing Revenue, Appropriation and Expenditure in the amount of \$106,906.32 in the California Office of Traffic Safety Grant Fund

RECOMMENDATION: Adopt **Resolution No. 2009-\_\_\_**.

**SUMMARY:** Upon approval from Council, the State of California will grant the City \$106,906.32 to conduct 12 sobriety checkpoints between October 2009 and September 2010. This grant covers 100% of the salary and benefit cost; it does not require a local match. Accepting this grant will increase sheriff staff time in Norco by 1,700 hours at no cost to the City.

**BACKGROUND/ANALYSIS:** The California Office of Traffic Safety (OTS) is awarding grants to local law enforcement agencies who are participating in the Sobriety Checkpoint Program. The City has received similar OTS grants in prior years to fund DUI checkpoints. OTS has found that while California has made great strides in the fight against driving under the influence (DUI), alcohol-involved fatalities have steadily increased both nationally and in California since 1999. OTS is offering local law enforcement agencies grants to conduct sobriety checkpoints during the Winter Holiday Mobilization period (December 2009 to January 2010), the Labor Holiday Mobilization period (August 2010 to September 2010) and throughout the rest of the year.

The Office of Traffic Safety is granting the City of Norco \$106,906 to fund 12 sobriety checkpoints. OTS reimburses 100% of the staff salary and benefit cost for these sobriety checkpoints. A local funding match is not required. Ten of these checkpoints are scheduled this fiscal year and will be paid for with \$89,088 in grant funds. The remaining two sobriety checkpoints are scheduled in FY 2011 (July 2010 and August 2010) and will be paid for with \$17,818 in grant funds which staff will include in the FY 2011 budget.

**FINANCIAL IMPACT:** Staff recommends that City Council accept this grant, increase revenue in the amount of \$89,088.40 (165-000-53275), and increase appropriation and expenditure in the amount of \$89,088.40 (165-772C-34115) in FY 2010. Acceptance of this grant increases Sheriff's staff time by 1700 hours at no cost to the City.

/rlf-73647

Attachments: Resolution No. 2009-\_\_\_

## RESOLUTION NO. 2009-\_\_\_\_

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA INCREASING REVENUE, APPROPRIATION AND EXPENDITURE IN THE AMOUNT OF \$106,906.32 FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY GRANT FUND

WHEREAS, the City of Norco desires to work with the California Office of Traffic Safety to improve traffic safety in Norco; and

WHEREAS, the City will receive a Sobriety Checkpoint Program grant of \$106,906.32 from the California Office of Traffic Safety for 12 sobriety checkpoints, \$89,088.40 for FY 2010 and \$17,817.92 for FY 2011.

NOW, THEREFORE, the City Council of the City of Norco does hereby increase revenue in the amount of \$89,088.40 (165-000-53275), and increase appropriation and expenditure in the amount of \$89,088.40 (165-772C-34115) to fund sobriety checkpoints in Norco in FY1020; and will include the balance of the grant (\$17,817.92) in the FY2011 budget.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on October 21, 2009.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on October 21, 2009 by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on October 21, 2009.

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California  
/rjf-73648

## MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager 

PREPARED BY: Ross Cooper, Lieutenant 

DATE: October 21, 2009

SUBJECT: **Resolution** Increasing Revenue, Appropriation and Expenditure in the amount of \$15,485 in the California Office of Traffic Safety Grant Fund

RECOMMENDATION: Adopt **Resolution No. 2009- \_\_\_\_**.

SUMMARY: Staff recommends that Council accept a state grant of \$15,485 to fund about 250 hours of additional traffic enforcement time.

BACKGROUND/ANALYSIS: The California Office of Traffic Safety (OTS) is awarding mini-grants to local law enforcement agencies who are participating in the "Click It or Ticket Mini Grant Program". The City has received similar OTS grants in prior years to fund seatbelt enforcement. The goal of this grant is to increase seatbelt use statewide to 96% in 2010 through the combined efforts of the California Highway Patrol (CHP), OTS and local law enforcement. The strategy is to focus public information and enforcement on persons who fail to use seatbelts during the state and national mobilization periods. Click It or Ticket will start with a highly publicized seatbelt enforcement mobilization on November 17-30, 2009 and hold a second mobilization on May 24-June 6, 2010.

The Office of Traffic Safety is granting the City of Norco \$15,485 to fund increased traffic enforcement time between October 2009 and September 2010. OTS provides 100% funding for increased hours of traffic enforcement. A local funding match is not required.

FINANCIAL IMPACT: Staff recommends that City Council accept this grant, increase revenue in the amount of \$15,485 (165-000-53285), and increase appropriation and expenditure in the amount of \$15,485 (165-772D-34115). Acceptance of this grant increases deputy sheriff traffic enforcement time by 250 hours at no cost to the General Fund.

/rlf-73653

Attachment: Resolution No. 2009- \_\_\_\_

## RESOLUTION NO. 2009-\_\_\_\_

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA INCREASING REVENUE, APPROPRIATION AND EXPENDITURE IN THE AMOUNT OF \$15,485 IN THE CALIFORNIA OFFICE OF TRAFFIC SAFETY GRANT FUND

WHEREAS, the City of Norco desires to work with the California Office of Traffic Safety to improve traffic safety in Norco; and

WHEREAS, the City is receiving a California Seat Belt Compliance Campaign Grant of \$15,485 from the California Office of Traffic Safety for increased traffic enforcement.

NOW, THEREFORE, the City Council of the City of Norco, does hereby increase revenue in the amount of \$15,485 (165-000-53285), and increase appropriation and expenditure in the amount of \$15,485 (165-772D-34115).

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on October 21, 2009.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on October 21, 2009 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on October 21, 2009.

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

/rlf-73655

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, Interim City Manager 

PREPARED BY: Ross Cooper, Lieutenant 

DATE: October 21, 2009

SUBJECT: Resolution Increasing Appropriation and Expenditure in the amount of \$5,374.26 in the California Law Enforcement Equipment Program Grant Fund

RECOMMENDATION: Adopt **Resolution No. 2009-\_\_\_**.

**SUMMARY:** Norco's California Law Enforcement Equipment Program (CLEEP) Grant Fund has a balance of \$5,374.26 which staff recommends be used to purchase computers, recording and audio/visual equipment.

**BACKGROUND/ANALYSIS:** The CLEEP Grant Fund was established to help local law enforcement agencies purchase equipment. Norco's CLEEP Fund (164) has a balance of \$5,374.26 which staff recommends be appropriated to purchase computers to write police reports; recording equipment to document suspect confessions and aid in prosecution; and audio/visual equipment which will be used in the new conference rooms shared by City, Sheriff and other agency staff.

**FINANCIAL IMPACT:** Staff recommends that City Council increase appropriation and expenditure in the amount of \$5,374.26 (164-772-43100).

/rlf-73812

Attachments: Resolution No. 2009-\_\_\_

## RESOLUTION NO. 2009-\_\_\_\_

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA INCREASING APPROPRIATION AND EXPENDITURE IN THE AMOUNT OF \$5,374.26 IN THE CALIFORNIA LAW ENFORCEMENT EQUIPMENT PROGRAM GRANT FUND

WHEREAS, the City has a balance of \$5,374.26 in the California Law Enforcement Equipment Program Grant fund and desires to use these funds for computers, recording and audio/visual equipment.

NOW, THEREFORE, the City Council of the City of Norco does hereby increase appropriation and expenditure in the amount of \$5,374.26 (164-772-43100).

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on October 21, 2009.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on October 21, 2009 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on October 21, 2009.

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

/rif-73814