



**ACTION MINUTES  
CITY OF NORCO  
HISTORIC PRESERVATION COMMISSION  
CONFERENCE ROOM "A" – 2870 CLARK AVENUE  
REGULAR MEETING  
MARCH 2, 2009**

---

1. CALL TO ORDER: **4:00 p.m.**
2. ROLL CALL: **Chair Bash, Vice Chair Austerman, Commission Members Bacon and Dixon present. Commission Member Potter absent.**
3. STAFF PRESENT: **Economic Development Director Oulman, Senior Planner Robles, Executive Secretary Boyce and Historic Preservation Consultant Wilkman.**
4. GUESTS PRESENT: **City Historian Ron Snow**
5. PLEDGE OF ALLEGIANCE: **Consultant Wilkman**
6. PUBLIC COMMENTS OR QUESTIONS: **None**
7. APPROVAL OF MINUTES: **M/S Dixon/Bacon approving the February 2, 2009 minutes.**
8. DISCUSSION OF HISTORIC PRESERVATION ORDINANCE: **Action: M/S Bash/Dixon to recommend City Council approval of the Title 20, Cultural Resources Ordinance. Motion passed unanimously. Any further comments on the draft Ordinance could be forwarded to Consultant Wilkman before going to Council for approval.**
9. DISCUSSION OF CARE AND MAINTENANCE OF HISTORICAL ARTIFACTS: **Action: The Commission agreed that this issue needed to be agendize for the April 6, 2009 Historic Preservation Commission meeting to look at alternatives for overseeing the City's historical artifacts. Because of the importance of artifacts, there was consensus that it was appropriate for the Historic Preservation Commission to have oversight authority.**
10. DISCUSSION OF CALIFORNIA PRESERVATION FOUNDATION CONFERENCE IN PALM SPRINGS: **Action: The April 16-19, 2009 Conference registration will be paid by the Redevelopment Agency (RDA) for all Commissioners and Consultant Wilkman. Commission members will be responsible for paying conference hotel accommodations, travel and meal expenses. Commissioner Potter will be contacted, since he was not in attendance. RDA will also pay for Commissioners' memberships in the California Preservation Foundation.**

11. LAKE NORCONIAN CLUB FOUNDATION UPDATE: **Chair Bash stated the Foundation was preparing for Founders Day on May 9, 2009 and pursuing a lawsuit against the State of California. Foundation members were no longer allowed access to the Norconian and were being hampered by the State Office of Historic Preservation. The Foundation was concerned that rain was continuing to damage the building because drains were still plugged with leaves and debris. Chair Bash stated that what prison officials were doing was illegal, and that the State wanted to expand the prison property.**

**Chair Bash said the LNCF celebrated the 80<sup>th</sup> anniversary of the opening of the Norconian Club Hotel and had dinner with Rex Clark's grandson and wine with Clark's daughter.**

12. OTHER MATTERS: **Chair Bash requested that an item be added to each agenda for a report from Ron Snow, the City's Historian. Chair Bash also requested that the City Historian be sent an agenda packet for each Commission meeting.**

**City Historian Snow stated that the March 2, 2009 agenda packet included a Historian's Report to the Commission. He also stated that the February 2, 2009 agenda packet included the following three documents: the 1993 Agreement and the 2008 Memorandum of Understanding between the City of Norco and the Norco Historical Society and the Description of Duties and Responsibilities for the City's Historian. He said pursuant to the 1993 Agreement, the City Historian was the custodian of historical artifacts owned by the City.**

**Chair Bash thought it would be beneficial in the future for the Commission to have an informal tour of the Norconian.**

13. SETTING OF NEXT MEETING: **April 6, 2009 at 4:00 p.m.**
14. ADJOURNMENT: **M/S Dixon/Bash to adjourn at 5:23 p.m.**