



**ACTION MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM "A" – 2870 CLARK AVENUE
REGULAR MEETING
JUNE 1, 2009**

1. CALL TO ORDER: 4:02 p.m.
2. ROLL CALL: Chair Bash, Vice Chair Austerman, Commission Members Bacon, Dixon and Potter present. Commission Member Bacon arrived at 4:05 p.m.
3. STAFF PRESENT: Economic Development Director Oulman, Executive Secretary Boyce and Historic Preservation Consultant Wilkman.
4. GUESTS PRESENT: City Historian Ron Snow
5. PLEDGE OF ALLEGIANCE: Led by City Historian Ron Snow
6. PUBLIC COMMENTS OR QUESTIONS: None
7. APPROVAL OF MINUTES: M/S Dixon/Potter approving the May 4, 2009 minutes.
8. PROGRESS REPORT ON CERTIFIED LOCAL GOVERNMENT APPLICATION: Consultant Wilkman stated that Lucinda Woodward and Marie Nelson of the State Office of Historic Preservation had done a courtesy review of the application. Marie Nelson recommended the City establish time frames for the Five-Phase Survey Plan. She also recommended the City develop a context statement in conjunction with the Survey and give a high priority to surveying threatened resources in the Survey Plan. Consultant Wilkman said one of Lucinda Woodward's comments concerned why historic preservation came under Economic Development and not Community Development.

Consultant Wilkman said the State would like the Commission to begin reviewing its responsibilities and duties and establish annual goals. He urged the Commissioners to review Chapter 2.26, which defines the duties of the Commission.

There was discussion about the following: amending the Historic Preservation Ordinance to reference the Overlay Zone when it is forwarded to Council for approval and expanding the use of the State Historic Building Code to include both Landmark and Point of Historical Interest properties. With regard to this latter item, he noted that the State had informed him that State law requires that the State Historical Building Code

be made available to all historic resources. Consultant Wilkman said when he wrote the current Historic Preservation Ordinance, he was looking for a way to provide greater benefits to Landmarks, and thus provide an incentive for persons with Points of Historical Interest to upgrade to Landmark status.

Consultant Wilkman discussed the time frames for the five phases of the Survey Plan. They are as follows:

Phase One (2010) – includes a context statement, the identification and survey of at-risk properties, the survey and designation of known potential historic resources, structures with no assigned build date and the reassessment of the Survey Plan.

Phase Two (2011) – includes an archaeological sensitivity map and pre-1900 historical resources, and a survey of historical resources from 1900-1945.

Phase Three (2012) – consists of a survey of resources from 1946-1955.

Phase Four (2013) – consists of a survey of resources from 1956-1964.

Phase Five (2014) – consists of a survey of resources from 1965-1970.

Discussion followed about agendaizing for the July 6, 2009 meeting review of the Commission's duties listed in Title 2, Chapter 2.26, Section 2.26.090, and the election of Commission officers in accordance with Ordinance No. 902.

9. **PROGRESS REPORT ON HISTORIC PRESERVATION OVERLAY ZONE: Consultant Wilkman stated he had also been communicating with Lucinda Woodward about the Overlay Zone. Once revisions to the CLG application were complete, he said he would resume working on the Overlay Zone.**

There was discussion about historic theme districts, defined geographic area districts, overlapping within overlay zones, the Lyn-Bar (Silverlakes) racetrack, and whether the Overlay Zone would affect the Navy's current plans to move satellite dishes and install towers on Navy property.

10. **CITY HISTORIAN'S REPORT: City Historian Snow stated he had completed most of the assignment of documents to one of the 15 categories established by the Historical Society and would now resume indexing/identifying documents.**

There was discussion about the digital archiving of documents, making documents available to the public, using space on the City's or Lake Norconian Club Foundation's websites for the digitized documents, hiring an archivist consultant and utilizing students from RCC, UCR or Cal Poly Pomona to assist with archiving.

11. **OTHER MATTERS: Director Oulman stated he wanted to show the Commission a PBS *California's Gold* video narrated by Huell Howser on the World War II Naval Training Center (NTC) in San Diego. The NTC was sold as surplus land to the City of San Diego Redevelopment Agency, which partnered with a developer to renovate and restore the property and historic buildings.**
12. **SETTING OF NEXT MEETING: July 6, 2009 at 4:00 p.m.**
13. **ADJOURNMENT: M/S Bacon/Dixon to adjourn at 4:59 p.m.**

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