



**ACTION MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM "A" – 2870 CLARK AVENUE
REGULAR MEETING
FEBRUARY 1, 2010**

1. CALL TO ORDER: 4:00 p.m.
2. ROLL CALL: Chair Dixon, Vice Chair Potter, Commission Members Austerman, Bacon and Jacquemain.
3. STAFF PRESENT: Economic Development Director Oulman, City Manager Beth Groves, Executive Secretary Boyce and Historic Preservation Consultant Wilkman.
4. GUESTS PRESENT: City Historian Ron Snow, Council Member Kevin Bash and Norco residents Connie Costley and Nickie Higgins.
5. PLEDGE OF ALLEGIANCE: Led by Commissioner Bacon
6. PUBLIC COMMENTS OR QUESTIONS: None
7. INTRODUCTION OF TERRI JACQUEMAIN, NEW HPC COMMISSIONER: Chair Dixon welcomed Terri Jacquemain to the Commission. After introductions by the Commissioners, City Manager Groves, Director Oulman, Consultant Wilkman and City Historian Snow, Commissioner Jacquemain then introduced herself to the Commission.
8. SELECTION OF TWO COMMISSIONERS TO SERVE ON THE NORCONIAN STRATEGIC PLAN COMMITTEE: Chair Dixon advised the Commission that Council appointed Council Members Azevedo and Bash to serve on the Norconian Strategic Plan Committee (NSPC). City Manager Groves stated that the Planning Commission appointed Commissioners Newton and Hedges to serve on the Committee.

Chair Dixon asked for a motion to select two Historic Preservation Commissioners to serve on the NSPC.

M/S Austerman/Potter nominating Commissioner Bacon. Motion passed.
M/S Bacon/Austerman nominating Vice Chair Potter. Motion passed.

City Manager Groves stated that the Parks & Recreation Commission would be selecting their Commissioner and alternate on February 8, 2010 to serve on the NSPC. She also stated it might be more favorable to have late afternoon NSPC meetings, and that she would advise the Historic Preservation Commissioners once a definitive time had been set.

9. DISCUSSION OF THE 2010 CLG GRANT APPLICATION CYCLE: Consultant Wilkman stated the grant cycle begins October 1, 2010 and goes through September 2011. Once completed, the Commission will review the application before going to the City Council for approval. The grant is administered by the State of California with the Federal government providing 60 percent funding to the City's 40 percent funding. The deadline for submittal is April 27, 2010, and the maximum amount that can be applied for is \$25,000.

10. DISCUSSION OF SURVEY STRATEGY FOR PEDESTRIAN/EQUESTRIAN TRAILS: Consultant Wilkman briefed the Commission stating that much of the trail documentation could be done by volunteers. He also stated he thought more documentation and investigation was needed to determine whether the pedestrian/equestrian trails qualified for the National Register.

Discussion followed about the various community groups that could help with trail documentation and contacting these groups once the State of California announces the 2010 – 2011 grant recipients.

Chair Dixon requested that Commissioner Jacquemain be given a packet of documentation on the Norconian Strategic Plan, the CLG application and recognition, the General Plan Land Use Element and the Preservation and Development Zone and any other pertinent documentation reviewed by the Historic Preservation Commission.

11. CITY HISTORIAN'S REPORT: City Historian Snow said he participated on January 23, 2010 in the second clean-up day at the Lake Norconian and adjoining ponds. The event was sponsored by the Lake Norconian Club Foundation, the Naval Weapons Station Seal Beach Detachment Corona and the Naval Surface Warfare Center Corona Division. He also said the event was very successful, and that it was a favorable way to maintain a relationship with the Navy.

City Historian Snow stated the Lake Norconian Club Foundation (LNCF) was now meeting at the Lake Norconian Club, and that he was the new Chairman of the LNCF.

12. OTHER MATTERS:

Chair Dixon inquired if any Commissioner would be attending the California Preservation Foundation (CPF) 2010 Nevada County Conference on May 12 – 15, 2010 in Grass Valley, California.

Director Oulman asked if any of the Commissioners had responded to the email sent to them regarding the CPF conferences in Grass Valley, Tustin and La Jolla. The Director stated that the CPF yearly membership and an annual required

training conference was budgeted for the Commissioners.

City Manager Groves said that the available training conferences for the Commissioners should be agendaized monthly as a regular agenda item.

Commissioner Jacquemain requested the email addresses of the Historic Preservation Commissioners.

Council Member Bash said that February 2, 2010 was the 81st Anniversary of the Grand Opening of the Norconian Resort Supreme.

Norco resident Connie Costly inquired about ownership and land transfers of the Norconian property. Chair Dixon said that the background investigation being done by Commander Lauper of the Navy was ongoing.

13. NEXT MEETING: March 1, 2010 at 4:00 p.m. in Conference Room A.
14. ADJOURNMENT: Chair Dixon adjourned the meeting at 4:44 p.m.

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