



ACTION MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM "A" – 2870 CLARK AVENUE
REGULAR MEETING
APRIL 5, 2010

1. CALL TO ORDER: 4:00 p.m.
2. ROLL CALL: Chair Dixon, Vice Chair Potter, Commission Members Austerman, Bacon and Jacquemain.
3. STAFF PRESENT: Economic Development Director Oulman, City Manager Beth Groves, Executive Secretary Boyce and Historic Preservation Consultant Wilkman.
4. GUESTS PRESENT: Bill Manley, Everett Smith of Naval Facilities Engineering Command Southwest San Diego, Council Members Kevin Bash and Kathy Azevedo and Norco resident Ed Dixon.
5. PLEDGE OF ALLEGIANCE: Led by Consultant Wilkman.
6. PUBLIC COMMENTS OR QUESTIONS: None
7. APPROVAL OF MINUTES: M/S Potter/Bacon approving the February 1, 2010 and March 1, 2010 minutes. Motion passed.
8. STATUS OF THE NAVY'S NORCONIAN RESEARCH DESIGN SURVEY (BILL MANLEY): Chair Dixon introduced Bill Manley, Architectural Historian at Naval Facilities Engineering Command Southwest San Diego. He briefed the Commission on the status of the Navy's Norconian Research Design for Cultural Resources Survey at the Naval Weapons Station Seal Beach, Detachment Corona.

He distributed an overview of the survey titled, "*Historic Preservation Management*," which entailed the following:

- I. Introduction
 - A. Appreciation for Community Participation & Support
 - B. Navy Historic Preservation Management
 - C. Overview of Historic Preservation at Det. Corona
 1. Research Design
 2. National Register Eligibility Survey – Due August 2010
 3. Integrated Cultural Resources Management Plan – Due September 2010
 4. Programmatic Agreement – Planned for FY 11-12

- II. Research Design
 - A. Guide for the National Register Eligibility Update Study
 - 1. New Sources
 - 2. Overlapping Historic Associations
 - 3. Divided Ownership
 - B. Expanded Historic Context
 - 1. Lake Norconian Club Resort (1928-1941)
 - 2. Military Medical/Hospital (1941-1957)
 - 3. Military Weapons Research and Testing (1952-present)
 - C. Evaluation Plan
 - 1. Research Questions by Period and Association
 - 2. Expand Contextual and Site Histories
 - 3. Apply National Register Criteria to all Applicable Historic Property Categories
- III. Conclusion
 - A. Summary
 - B. Plan Forward
 - C. Questions

Mr. Manley answered questions about the Integrated Cultural Resources Management Plan (ICRMP), the Programmatic Agreement (PA), the evaluation including the Norconian property, open land, landscaping, Lake Norconian, tile roofs, corpsman quarters, addressing gaps in knowledge, and using a 45-year threshold.

Mr. Manley stated that the Navy wanted the Commission's support. Feedback would be obtained from the Commission in September 2010 when the ICRMP was due; and before the PA was approved, the Commission would have an opportunity to review it.

Mr. Manley said he was leaving Detachment Corona for San Diego. Alex Bethke would be taking over, and that Gregg Smith would be the non-historic contact.

The Commission thanked Mr. Manley for his work on the Cultural Resources Study, stated the Research Design was well done and said they were looking forward to reviewing the Evaluation Study.

Council Members Azevedo and Bash also thanked Mr. Manley.

- 9. SELECTION OF ONE COMMISSIONER TO SERVE ON THE NORCONIAN STRATEGIC PLAN COMMITTEE IN PLACE OF COMMISSIONER BACON: Vice Chair Potter asked for volunteers/nominations. Commissioner Bacon

nominated Chair Dixon. M/S Bacon/Austerman nominating Chair Dixon to serve on the NSPC in place of Commissioner Bacon. Motion passed.

10. CITY HISTORIAN'S REPORT: No report given. City Historian Ron Snow absent.

11. OTHER MATTERS:

A. UPDATE ON 2010 CLG GRANT: Consultant Wilkman stated on March 17, 2010, the City Council approved the 2010-2011 CLG Grant Application and authorized submittal to the State of California. The \$25,000 grant is for conducting surveys to determine which properties may qualify for historic designation at local, state and national levels. Grant application submittal is due by the end of April 2010 with the results being announced in June 2010. If the City receives the grant, the grant cycle begins on October 1 and runs through September 30 of the following year.

B. UPDATE ON NORCONIAN STRATEGIC PLAN COMMITTEE: Vice Chair Potter briefed the Commission on the Norconian Strategic Plan Committee's March 31, 2010 meeting. Committee members spent most of the meeting using *Section 1.B., What Are The Gaps?* of the *Norconian Strategic Plan Discussion Guide* provided by Consultant Wilkman to develop action items and goals. The Committee added two additional gaps: identifying historic landscaping, and interiors and artifacts. A plan will be devised for the implementation of the Committee's goals. At the next Committee meeting, members will continue setting goals and will move on to *Section 2., Maintenance/Restoration of Historic Features of the Norconian Strategic Plan Discussion Guide*.

The Committee also discussed identifying artifacts with a goal to implement a plan to survey artifacts and determine how to document existing artifacts.

City Manager Groves requested that, at the conclusion of the Historic Preservation Commission meeting, the Commissioners return the *Norconian Strategic Plan Discussion Guides* that had been distributed to them since the Norconian Strategic Plan Committee was the entity responsible for making recommendations on Norconian preservation strategy.

C. DISCUSSION OF SECTION 106 PROCESS: Consultant Wilkman briefed the Commission on the Section 106 Process. He stated it refers to a section of the 1966 National Historic Preservation Act, which governs any project involving the expenditure of federal funds, licensing/issuance of a federal permit, or federal involvement on a project affecting property on the National Register or determined eligible for the National Register. The process is administered by the U.S. Advisory Council on Historic Preservation (ACHP).

At the state level, the State Historic Preservation Officer (SHPO) coordinates Section 106 review. Local historic listings, not on the National Register or determined eligible for the National Register, are not subject to Section 106 review.

A project's adverse affects to property can involve physical destruction/damage, alterations not consistent with the U.S. Secretary of Interior's standards for the treatment of historic properties, relocation of a property, change to a property's use or setting, introduction of incompatible visual affects, neglect/deterioration, and transfer/lease/sell from federal control. If Section 106 has been violated, the public can file a complaint; and the offending entity can be made to comply with the process after the fact.

Consultant Wilkman discussed consulting parties stating that the City of Norco would be deemed one. A consulting party is any entity that wants to be included in the Section 106 process. If consulting party status/participation in the process is denied, an appeal can be filed with the ACHP, which usually delegates participation to the SHPO. No actions, decisions, approvals, or anything that could affect the status of the project are supposed to occur until the 106 process is complete.

City Manager Groves then briefed the Commission on the issue of notification of installing antennas at Hill B on the Navy property as the installation relates to the Section 106 process. Since the Navy did not initiate the 106 process for the proposed installation, City Manager Groves invoked a 106 review. The Navy responded back stating that installation would not occur until the 106 process had been completed and were in the process of preparing an intent to initiate a 106 review beginning in the summer of 2010. Once the process is initiated, the City will be a consulting party. Discussion followed about involving the City and community groups in the upcoming 106 process and sending a letter to the Navy from the City and the Commission that both are interested in participating in the review process.

In response to Commissioner Bacon's inquiry about the former Wyle Lab property, City Manager Groves said the second reading of the Ordinance changing existing zoning from General Manufacturing and Hillside to Preservation and Development was scheduled for City Council approval and adoption at the April 21, 2010 Council meeting.

Director Oulman stated he would continue providing the Commission with training opportunities. Vice Chair Potter inquired about the amount of money available for training. City Manager Groves stated there was only a specific amount budgeted. Consultant Wilkman showed the Commission a flyer on a

Riverside County Parks' 2-day "*On the Trail of Juan Bautista De Anza Symposium*" on April 16 – 17, 2010. He said he would email the web link on the symposium to the Commissioners.

Consultant Wilkman stated the Norconian Strategic Plan Discussion Guide which was distributed to the Norconian Strategic Plan Committee in March listed incorrect information. The Chauffeur's Quarters, the Gazebos, and the Gas Station Island are listed on the Discussion Guide as contributors to the Norconian Historic District, but are on the National Register.

12. NEXT MEETING: MAY 3, 2010 AT 4:00 P.M. Chair Dixon asked Vice Chair Potter to chair the May 3, 2010 meeting if Chair Dixon was unable to attend. Vice Chair Potter affirmed he would chair the meeting if necessary.
13. ADJOURNMENT: Chair Dixon adjourned the meeting at 5:35 p.m.

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