



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
DECEMBER 7, 2009

1. CALL TO ORDER: Chair Hedges called the meeting order at 7:00 p.m.
2. ROLL CALL: Commissioners Present: Walker, Hickey, Hedges, Turpin
Commissioners Absent: Hickey, Hutnik
3. STAFF PRESENT: William R. Thompson, Director of Public Works
Terry Piorkowski, Public Works Supervisor
Rose Matthews, Executive Secretary
4. PLEDGE OF ALLEGIANCE:
5. PUBLIC COMMENTS OR QUESTIONS:
6. TO BE READ BY THE CHAIR: “All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council.”
7. APPROVAL OF MINUTES:

A. October 5, 2009

M/S Showalter/Walker to approve the minutes of October 5, 2009.

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

8. NEW DISCUSSION ITEMS:

A. Well No. 12 Rehabilitation

The Director presented the report detailing Well No. 12's rehabilitation project.

Commissioner Showalter inquired regarding the Well casing status and the rebuild line item charge for the bowl assembly. The Director noted the casing was in good condition and noted the “rebuild” was for the bowl assembly.

Commissioner Burt inquired as to the funding element for this project. The Director noted the monies would be from the Water capital project account.

Discussion was held regarding any further negotiations on the pricing to expend less funding from the capital project accounts. Further discussion was held on the process to pump water and funding.

Chair Hedges inquired as to the location of Well No. 12. The Director noted it was on the East side of the City.

Chair Hedges inquired if the price quoted was the best price.

The Director noted that he had received phone bids and this was, in his opinion, the best price.

M/S Showalter/Mauro to recommend the City Council approve the Well No. 12 rehabilitation project.

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

B. Automated Meter Reading System Project Update

The Director presented the update on the automated meter reading system project, he spoke regarding u-branch locations and the timing of the project.

The Director also spoke regarding a possible tiered water rate coming in the future and the water conservation effort.

Commissioner Burt inquired if the tiered rate would be adjusted for the number of large animal units per residence.

Discussion was held.

Commissioner Showalter inquired if there were certain sections of town that opted out.

The Director noted that the opt out forms were from random locations.

Discussion was held regarding meter sizing and costs.

M/S Burt/Turpin to receive and file the Automated Meter Reading System Project Update.

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

C. Approval of the City of Norco Sanitary Sewer System Management Plan

The Director presented the City of Norco Sanitary Sewer System Management Plan; and noted the justification for the sewer system management plan that would provide uniformity and consistency with specific goals in mind; including requirements of such.

The Director followed the report and plan.

Discussion was held.

M/S Showalter/Walker to recommend the City Council approve the City of Norco Sanitary Sewer System Management Plan.

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

D. Acceptance of the Traffic Signal Improvements at the Intersection of Hamner Avenue and Citrus Avenue

The Director presented to the Commission the report for the acceptance of the Traffic Signal Improvements at the intersection of Hamner Avenue and Citrus Avenue

Further discussion was held regarding the Silverlakes entrances and real property footages on Hamner Avenue.

M/S Showalter/Burt to recommend to the City Council to approve the acceptance of the Traffic Signal Improvements at the intersection of Hamner Avenue and Citrus Avenue

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

E. Acceptance of Bids and Award of Contract for the North Drive Traffic Calming Median and Street Improvement Project

The Director brought forth the report for the acceptance of bids and award of contract for the North Drive Traffic Calming Median and Street Improvement Project.

Discussion was held.

M/S Showalter/Turpin to recommend to the City Council to approve the Acceptance of Bids and Award of Contract for the North Drive Traffic Calming Median and Street Improvement Project.

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

F. Funding Agreement to Construct Storm Drain Improvements – Fourth Street and Corona Avenue

The Director presented to the Commission the report for the funding agreements to construct storm drain improvements at Fourth Street and Corona Avenue in conjunction with Riverside County Flood Control.

Chair Hedges and Commissioner Showalter inquired regarding Parmenter Park and Corona Avenue.

Further discussion was held.

M/S Showalter/Mauro to recommend to the City Council to approve the Funding Agreement to Construction Storm Drain Improvements – Fourth Street and Corona Avenue with Riverside County Flood Control.

Motion carried by the following vote.

AYES: Mauro, Walker, Showalter, Hedges, Burt, Turpin
NOES: None
ABSENT: Hickey, Hutnik
ABSTAIN: None

9. CONTINUED DISCUSSION ITEMS:

A. Waste-to-Energy Project

The Director brought the Commission up to date on the Waste-to-Energy Project and noted that additional sites are being reviewed.

Discussion was held.

B. WRCRWA Expansion Update

The Director brought the Commission up-to-date on the WRCRWA Expansion Update

Discussion was held.

10. VERBAL UPDATES ON STREETS/TRAILS/UTILITIES ISSUES:

The Director gave verbal updates on the following.

- A. Arsenic Removal Plant – modifications for pipeline
- B. Reservoir 5 Supply Line – completed reservoir and supply line
- C. Third Street at Hamner Avenue – RCC – 12' wide trail on south side
- D. Pandemic Influenza Preparedness Plan Information

The Commission endorses the pandemic influenza plan unanimously and requested the plan be added to the City of Norco Emergency Preparedness Plan.

The Director also noted that a new contract code enforcement staff person was hired and had started today in the Planning Department.

11. OTHER MATTERS:

Commissioner Showalter inquired regarding truck parking at Third Street and Reservoir Drive.

Discussion was held.

Commissioner Walker inquired regarding the traffic signal at River Road and Bluff Street.

Discussion was held.

Commissioner Mauro wondered if there was a possibility to commingle trash receptacle.

The Director noted he would look into the commingling of waste.

Commissioner Mauro wondered if we could have an update on each other's background as there were new members on the Commission.

Discussion was held.

Chair Hedges inquired regarding the status of the Trail Master Plan and asked that the plan be placed on the next agenda.

The Director noted he would place the item on the agenda.

Commissioner Turpin inquired regarding the permanently mounted mobile home on the property west of Three Bar Lane at First Street with the barn and other out buildings.

Discussion was held.

Chair Hedges inquired as to the status of the trail fence alternative.

The Director noted that the new alternative fencing has been placed at various locations.

Discussion was held.

12. ADJOURNMENT: 9:25 p.m.

Meeting adjourned to the first Monday of February 1, 2010 at 7:00 p.m. as the Commission will be dark during the month of January due to Holiday closures.

M/S Turpin/Walker to adjourn at 9:25 p.m.

William R. Thompson
Director of Public Works

/rmm