



**MINUTES**  
**CITY OF NORCO**  
**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS-2820 CLARK AVENUE**  
**APRIL 12, 2010**

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1. CALL TO ORDER: 6:34 PM by Chair Hallam
2. ROLL CALL  
Chair Hallam, Commissioners Adams, Boyle, Holder and Wagner.  
Staff: Director Petree, Superintendent Anglin, Supervisor Calvert, Clerk Robin Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Wagner
4. PRESENTATION/S  
A. "Come Ride, Come Play, Come Stay in Horsetown USA!" – Director Petree

Director Petree explained that he wanted to promote our award winning logo, and as a result staff came up with this slogan. Stickers have been made and there has been a suggestion to make bumper stickers. He stated that he is going to talk to the Redevelopment Agency about assistance in promoting this slogan. Director Petree stated that the slogan was designed to promote what the City is about including trails and recreation.

5. PUBLIC COMMENTS  
A. None

6. **ACTION ITEMS**  
A. None

**COMMITTEE REPORTS**

7. A. Youth Sports Advisory Committee – Meeting to be held Tuesday, April 13, 2010.

Supervisor Calvert presented this report to the Commission. At the meeting, the talk will continue about light fees, NJAAF will get their Concession Agreement, turnover of the fields from NLL to NJAAF, winter ball for NGSL and NLL, outstanding invoices, and looking for assistance with the Summer Concert Series. Superintendent Anglin added that NJAAF has put in a request to make an improvement to the facility to add on to the existing equipment shed next to the baseball shed. The facility will be used to store bags and golf cart during the season and the golf cart and sleds during off season. Request is being reviewed. Per Director Petree, JAAF is following the procedure as stated in their agreement and all costs will be theirs. Commissioner Boyle concurred.

**CONSENT CALENDAR**

8. APPROVAL OF MINUTES – March 8, 2010
9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.15

**COMMISSION INFORMATION**

10. CITY COUNCIL APPROVAL ITEMS
  - A. Acceptance of the Sheriff Station Expansion as Complete. **Approved - 5-0**
  - B. Approval of a Lease Agreement with the Norco Fair Committee for a Community Fair at the George Ingalls Equestrian Event Center with Modification of \$15000 as loan to the Norco Fair Committee. **Approved – 4-1 (Sullivan)**
  - C. Adopt Ordinance No. for first reading, Establishing Regulations for Smoking in Public Parks. **Approved – 3-2 (Hanna, Sullivan)**

**END OF CONSENT CALENDAR**

**M/S Holder/Adams** to approve the consent calendar with the exception of Items 10. B and 10. C pulled by Chair Hallam.

**AYES: HALLAM, WAGNER, BOYLE, HOLDER, ADAMS**

**NOES: NONE**

11. COMMISSION ONGOING BUSINESS
  - A. Ingalls Park – Director Petree explained that rain has slowed down the progress of the project. In addition, some large boulders were in the way of putting in storm drains. Per Edmondson Construction, we are 45 days behind on finalizing the project. The Arena cover project has just completed plan check and is waiting for contractor notice to start construction which is expected to start within the next 30 days. Director Petree explained that the project time frame is 90 days minus plan check days and could be in construction towards the end of this month. Project may be complete at the end of June or early July.
  - B. Animal Shelter Expansion – Director Petree stated that plans have been submitted for final plan check.
  - C. Silverlakes/Belstarr – Director Petree explained that the project is moving along very well. It is a complicated document which must stand the test of time. Looking at a late May or early June public hearing for approval. Staff will notify the Commission when a date has been set for the final public hearing.
  - D. Ridge Ranch Park – Director Petree stated that final plan check is complete and the project is ready to start to bid the project. The bid will be out for 30 days for advertisement on the project. This park is funded through the assessment district and the residents have paid Development Impact Fees (DIF) for this park and will be responsible for the maintenance.

- E. U.N.L.O.A.D. Program – Supervisor Calvert stated there is an event scheduled for May 20, 2010. This event is called ‘Spring into Awareness: The Power of Prevention’. There are local businesses making donations for the event along with 10 vendors. The agenda for the event was explained as well as the set up of some of the booths. In response to Chair Hallam’s inquiry, it is being marketed to the schools by postcards. Commissioner Holder asked if there was an age limit. Supervisor Calvert confirmed the target group is middle and high school students. Chair Hallam asked if there was a procedure in place to offer school credit to the kids who bring their parents to the event. Supervisor Calvert said she would look into that.
- F. Norco Hills Conservancy
- G. Norconian Foundation

12. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

10. B. Approval of a Lease Agreement with the Norco Fair Committee for a Community Fair at the George Ingalls Equestrian Event Center with Modification of \$15000 as loan to the Norco Fair Committee. **Approved – 4-1 (Sullivan)**

Chair Hallam questioned if there was a time frame for the repayment of the loan. Director Petree stated that the time frame is 90 days from conclusion of the fair and they will provide a worksheet showing revenue/expenses.

10. C. Adopt Ordinance No. for first reading, Establishing Regulations for Smoking in Public Parks. **Approved – 3-2 (Hanna, Sullivan)**

Chair Hallam questioned the final wording of the ordinance. Director Petree explained the wording requested by Council varied slightly from the Commission recommendation. Superintendent Anglin further explained smoking is prohibited in all areas of all public parks. In the case of the George Ingalls Equestrian Event Center, smoking is prohibited in the bleachers, and any other areas that may be identified by the Director of Parks and Recreation, and posted as a “No Smoking” area. It does not include all tobacco products, just smoking. Commissioner Wagner questioned if the wording included all smoking products. Superintendent Anglin confirmed that it did. Director Petree stated that there is some grant money for signage. Enforcement will be a challenge but people may enforce themselves.

**M/S BOYLE/HOLDER TO APPROVE 10.B AND 10.C OF CONSENT CALENDAR**

**AYES: HALLAM, WAGNER, BOYLE, HOLDER, ADAMS**

### 13. OTHER MATTERS

- A. Annual Egg Hunt – Event Update, Supervisor Calvert  
A slide show of the event was presented showing the children enjoying the event and visiting with the Easter Bunny as well as the Mayor's participation in the event with the kick off. Director Petree gave credit to the Lions Club for their co-sponsorship in the event. Chair Hallam expressed his opinion of staff doing a good job. He heard very positive comments about the event.
- B. Community Center Parking Lot Project – Director Petree stated that the project is underway and there is a lot going on. He explained some of the progress made so far. The irrigation and planting will not be done at this time due to decreased funding. Commissioner Holder questioned the time frame of the project. Director Petree confirmed that it is a 90 day project.
- C. Founder's Day Ride – Director Petree went over the map provided to the Commissioners and explained route the riders will be taking. Set for May 1, 2010.
- D. Santa Ana River Trails – Director Petree explained they are getting ready to launch a series of public meeting. Once the locations are confirmed, Commission will be notified. It is necessary to get public input due to EIR process. Director Petree continued to discuss the route of the proposed trail.
- E. Rose Eldridge's 90<sup>th</sup> Birthday Celebration – Wednesday, April 14, 2010 at the Norco Senior Center, 2 p.m. – Director Petree expressed his appreciation of Rose's dedication as a community advocate. He explained her volunteer experience and that we will be honoring her with a 'Community Spirit Award'.
- F. Chair Hallam opened the floor to additional comments. Commissioner Adams suggested that the Community Center Parking Lot Landscaping that has been put off because of budget be broken up into suggested work zones for community clubs to volunteer and donate items to get the project done sooner. She praised the community for its volunteerism and thinks there would be many willing participants. Director Petree stated that the plant material has been identified and it is about the purchasing of materials and landscaping and agreed it would be a good idea. Adams congratulated the department for winning the Logo Division at the CPRS Conference and complimented the staff of Parks and Recreation.
- G. Chair Hallam discussed the Volunteer Appreciation Dinner being held on May 4, 2010 with a 50's theme. He suggested everyone attend because it is a great event. Commissioner Adams expressed how much she enjoyed the event last year and looks forward to this year's event. She once again talked about her appreciation of volunteers. Commissioner Holder suggested a recap of the recognition of Rose Eldridge at the dinner. It was decided that they would make sure she is included in the slide show that will be presented.

**ADJOURNMENT**

**M/S HOLDER/WAGNER** to adjourn at 7:20 p.m. to the next commission meeting on Monday, May 10, 2010 at 6:30 p.m.

**AYES: ADAMS, BOYLE, HALLAM, HOLDER**

**NOES: NONE**

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**Robin Shepard, Clerk**

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