



**MINUTES**  
**CITY OF NORCO**  
**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS-2820 CLARK AVENUE**  
**May 10, 2010**

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1. CALL TO ORDER: Chair Hallam at 6:35 p.m.
2. ROLL CALL  
Chair Hallam, Commissioners Adams, Holder, Wagner  
  
Absent: Commissioner Boyle  
  
Staff: Director Petree, Supervisor Calvert, Executive Secretary Dickson, Clerk Robin Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Adams
4. PRESENTATION/S  
A. Parks Make Life Better!<sup>SM</sup> - Director Petree  
  
Director Petree showed a power point presentation defining how parks make life better. This presentation included a page with the latest slogan 'Come Ride, Come Play, Come Stay in Horsetown USA' and will be added to the website for others to view.
5. PUBLIC COMMENTS: **NONE**
6. **ACTION ITEMS**  
A. None
7. **COMMITTEE REPORTS**  
A. Youth Sports Advisory Committee –Supervisor Calvert

Supervisor Calvert provided an update on the season status of each league. NLL is 50% into their season, scoreboards are installed and the season is running smoothly. NGSL had a higher registration than last year and had their closing ceremonies on May 8<sup>th</sup>. Supervisor Calvert noted that NJAAF has started taking registrations and is implementing payment plans. They are anticipating approximately 400 youth. They have submitted a facility improvement request to build a storage unit for off season. AYSO was not in attendance, but the new Commissioner for AYSO was notified by staff about the importance of attending the meetings. NGSL and NLL were told they would be responsible for 100% of light fees if they continued with winter ball this year. They responded by stating that they were not sure they were going to implement that season. Unpaid invoices should be taken care of by May 15.

B. Youth Sports Agreement for Norco Junior All-American Football, Supervisor Calvert

Supervisor Calvert stated that staff met with NJAAF representative, Bob Kelsoe, on Tuesday, April 27, 2010 to discuss this years' agreement. 25% of light fees were discussed and added to the contract for the first time. Supervisor Calvert will meet with the President of NJAAF to obtain his signature.

C. Concession Agreement for Norco Junior All-American Football, Supervisor Calvert

Supervisor Calvert stated that staff met with NJAAF representative, Bob Kelsoe, on Tuesday, April 27, 2010 to discuss this years' Agreement. Changes to the Agreement include NJAAF being responsible for hiring and paying for the cleaning and servicing of the snack bar ansel system. NJAAF will also be responsible for having the grease trap cleaned and serviced by a professional contractor. Supervisor Calvert will meet with the President of NJAAF to obtain his signature.

8. **CONSENT CALENDAR**

APPROVAL OF MINUTES – April 12, 2010

SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.15

**COMMISSION INFORMATION**

CITY COUNCIL APPROVAL ITEMS

- A. Approval of the Assignment Agreement Royal Street Communications, LLC to Horvath Towers, LLC for Site No. LA0790.  
Action: **Approved 5-0**

**END OF CONSENT CALENDAR**

**M/S Holder/Wagner to approve Consent Calendar**

**AYES: Adams, Hallam, Holder, Wagner**

**NOES: None**

**ABSENT: Boyle**

9. COMMISSION ONGOING BUSINESS

- A. Ingalls Park – Plans are in submittal for the sky lights. In response to Commissioner Holder's question, Director Petree explained the plans are going along smoothly at 90% infrastructure but with the big events going on at the arena sometimes the plans are delayed. The cover construction should be started by the end of June and he expects completion before the PRCA rodeo. Discussion followed.

- B. Animal Shelter Expansion
- C. Silverlakes/Belstarr – To be reviewed in June by City Council. Planning Commission will be discussing this item at their next meeting.
- D. Ridge Ranch Park – Working on final specs to bid this project. Development Impact Fees are collected from the homes in that division and can only be used to benefit that park which is why this park is being built during this economic climate.
- E. U.N.L.O.A.D. Program
- F. Norco Hills Conservancy
- G. Norconian Foundation – There has been discussion on using the building next to the library. Commissioner Adams explained that the foundation has gotten together to determine approaches to raise awareness in the community. Commissioner Holder inquired about the Founders Day ride. Commissioner Adams noted it went well with 208 riders and no incidents. Chair Hallam stated that the picture taking went well.

**10. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

**11. OTHER MATTERS**

**A. Santa Ana River Trail Alignment – Director Petree**

A flyer was provided to everyone for review. There will be four public workshops as shown on one of the handouts. The workshop will discuss how the preferred trail alignment will impact others. He explained that this is a draft flyer and the work is still in progress. It was advised that members of the Commission would benefit from attending a meeting. Director Petree went into detailed explanation of the power point presentation with the Commission. The Directors explanation continued. This power point is a draft presentation for the upcoming workshops that will be presented by the Committee. In response to Commissioner Holder's question, Director Petree stated that in the Workshops, the maps will be larger for easier reading and the colors of the trails will be more detailed. Commissioner Holder stated that she really appreciated the detail in the power point. Commissioner Wagner stated when it is the final draft, she would like to forward the info to Region 11. Commissioner Holder stated that she thinks with the number of horse clubs in the community, we should have good representations at these workshops.

**B. Community Center Parking Lot Project Update – Director Petree**

It is a goal to have Alhambra ready for the end of the month and paved all the way through to Hamner. The construction is on schedule.

Commission discussed the Extreme Mustang Trail Challenge and went over the schedule of the event.

Director Petree talked about the state being permitted to take 5.9 million dollars from the City Redevelopment Agency. An appeal has been filed. As of today, the City of Norco has sent the state a check in the amount of 4.9 million dollars with the remaining one million dollars due and payable in July of next year. The Director discussed RDA Bonds and the financial impact. Staff is looking at projects that may need to be delayed due to the lack of RDA funds including the Animal Shelter Renovation which may be modified

or pushed to the future. There are also other projects that may be affected by the lack of RDA funds. The Director feels some improvements have to be done to the Animal Control Shelter. Discussion continued.

Chair Hallam presented a plaque to Executive Secretary Jo Ann Dickson in recognition of her retirement and in appreciation of her years of dedicated service to the Parks, Recreation and Community Services Department.

### **ADJOURNMENT**

**M/S Holder/Adams to adjourn at 8:01 p.m. to the Commission meeting on Monday, June 7, 2010, at 6:30 p.m.**

**AYES: Adams, Hallam, Holder, Wagner**

**NOES: None**

**ABSENT: Boyle**

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**Robin Shepard, Clerk**