



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
JUNE 14, 2010

1. CALL TO ORDER: Chair Hallam at 6:38 p.m.
2. ROLL CALL
Chair Hallam, Commissioners Adams, Boyle, Holder,
Wagner arrived at 6:46 p.m.
Staff: Director Petree, Supervisor Calvert, Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Adams
4. PRESENTATION/S: **NONE**
5. PUBLIC COMMENTS: **NONE**

Ted Hoffman – Approached commission expressing interest in assisting the City by offering his arena system for use at the George Ingalls Equestrian Event Center since the construction of the second arena does not have the funding necessary to complete the facility. He offered to meet with the Commission or Director Petree to discuss this. Chair Hallam informed Mr. Hoffman that it could not be addressed at the Commission meeting because it was not on the agenda but suggested a meeting with Director Petree. Director Petree stated he would set up a meeting with Mr. Hoffman and would bring a report to the next meeting.

6. **ACTION ITEMS**

- A. None

COMMITTEE REPORTS

7. A. AYSO Facility Use Agreement – Supervisor Calvert and Sub-Committee Member Boyle

Supervisor Calvert stated that staff met with AYSO representative, Larry Palochik, on Tuesday, May 18, 2010 to discuss this years' Agreement. Commissioner Boyle reviewed and approved contract. There were no changes and staff will be moving toward execution of the Agreement by July 29, 2010. Commissioner Boyle stated that the contracts are standard practice but will change as times change if needed. Chair Hallam agreed that the contracts are good and seem to cover necessary items.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – May 10, 2010
9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.14

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS
 - A. None

END OF CONSENT CALENDAR

M/S Boyle/Wagner to approve Consent Calendar

AYES: Adams, Boyle, Hallam, Holder

NOES: None

ABSENT: Wagner

11. **COMMISSION ONGOING BUSINESS**

- A. Ingalls Park – Commissioner Holder inquired as to the progress of the project. Residents have been questioning the outcome since the funding has been limited. Director Petree responded by stating that the reduction of funds would have left the arena standing as just a garage. However, City Council has left the funds in the project so the amenities such as footings. The budget will remain tight. We do have \$280,000 from Prop 40 that is being requested from the State and must be spent before the end of June next year which fits in the project scope time frame. Fencing is a major portion of this project. We are currently ahead of schedule on the construction schedule looking at the end of July for the cover to be done. In response to Commissioner Holder's inquiry, Director Petree stated the amenities included will be electricity and lighting.
- B. Animal Shelter Expansion
- C. Silver Lakes/Belstarr-Director Petree stated the Agreement is still with the attorney under legal review.
- D. Ridge Ranch Park
- E. U.N.L.O.A.D. Program
- F. Norco Hills Conservancy/Lake Norconian Club Foundation – Commissioner Adams stated that the Lake Norconian Club Foundation has a tentative date scheduled for the next clean up on the Naval site on July 10. More information will follow by email.

12. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

13. **OTHER MATTERS**

- A. U.N.L.O.A.D. Spring Awareness Update – Verbal by Supervisor Calvert stated it was the first awareness event with just over 100 participants. A number of sponsors helped in the success of the event. Organizations talked to the teens about drug use including Norco Sheriffs, The Voice,

Friday Night Live, and California Recovery Clinic. Teen volunteers served food, helped with traffic and cleaning the facility. Commissioner Boyle stated that it was a very well organized event. The tape of the experienced drug user was excellent and very effective. Chair Hallam congratulated the UNLOAD Committee for the progress they have made as a group.

- B. Animal Control Shelter – Director Petree stated with the decrease in funds, we are reviewing a modified improvement plan that would work for at least five years. The original plans have been approved and will stay on file so when the funds are available, we will go back to that. The current modified plan will provide a safe and healthy environment. Chair Hallam expressed his disappointment that Animal Control will not get what they were hoping for in the improvement of the facility. Commissioner Boyle stated that the modifications should be adaptable so when the funds are available, we can modify the facility without impact.
- C. Santa Ana River Trails Project – Director Petree stated the public meeting was a success last week and the feedback was well received. The power point will be on the website for viewing. He expressed his appreciation for members of Commission who were able to attend.
- D. City Council Department Fee Ad-Hoc Committee-Director Petree stated that we were given a task by Council to create this Committee to review fees. The Council Members who are part of this Committee are Hanna and Sullivan and the Commissioners are Holder and Boyle. The City adopted the fees by Resolution at a 1.9% CPI increase. The fees have not been reviewed/adjusted for the past seven years other than the CPI increase. We will keep this on the agenda to keep the Commission updated on the progress. Not only will the fees be reviewed, but the Facility Use Policy will be reviewed as well to determine the feasibility of continuing with three different group rates or just using one rate for all. All facility fees are being reviewed, not just Ingalls Park. Chair Hallam stated it is time to run the City like a business and it is time to run Ingalls as a business. It is hard to get a management company for Ingalls with the restrictions that are placed upon them. He asked if smaller shows could be moved into a different park. Director Petree stated our parks are not large enough for competition events, but it may be possible to make adjustments.
- E. Director Petree stated that he was just given information that as the Wee People Graduation ends on Thursday, we will transition into a presentation by the World Equestrian Event Committee which is being hosted by the Norco Horsemen's Association. This World Equestrian Event is being held in Kentucky for the first time ever; it is usually held in Europe. The promo is being run across the United States as a kick-off to the event and Norco is the first city in this kick-off. Dinner will be catered by the Lions Club in the 4H area followed by a video at Nellie Weaver Hall ending with the Norco Horseman's Association monthly meeting.
- F. Day of the Cowboy – Director Petree informed the Commission of the date for the Day of the Cowboy which is scheduled for July 24, 2010. More information as far as the schedule of events will follow.

ADJOURNMENT

M/S Holder/Boyle to adjourn at 7:18 p.m. to the Commission meeting on Monday, July 12, 2010, at 6:30 p.m.

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

Robin Shepard, Executive Secretary

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